

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: 2003

Marksville Housing Authority
Marksville, LA 71351

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Marksville Housing Authority

PHA Number: LA 038

PHA Fiscal Year Beginning: (07/2003)

PHA Plan Contact Information:

Name: Jane Lemoine, Executive Director

Phone: (318)253-9256

TDD:

Email (if available): phamark@bellsouth.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA – 100 N. Hillside Drive, Marksville, LA 71351
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA – 100 N. Hillside Drive, Marksville, LA 71351
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

A copy of this plan and supporting documents are available to agencies, institutions, organizations and political subdivisions which may refer clients.

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA – 100 N. Hillside Drive, Marksville, LA 71351
- PHA development management offices
- Other (list below)

PHA Programs Administered:

- Public Housing and Section 8 Section 8 Only Public Housing Only

Annual PHA Plan
Fiscal Year 2003
 [24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Contents	Page #
Annual Plan	
i. Executive Summary (optional)	
ii. Annual Plan Information	1
iii. Table of Contents	2
1. Description of Policy and Program Changes for the Upcoming Fiscal Year	3
2. Capital Improvement Needs	3
3. Demolition and Disposition	3
4. Homeownership: Voucher Homeownership Program	4
5. Crime and Safety: PHDEP Plan	5
6. Other Information:	
A. Resident Advisory Board Consultation Process	5
B. Statement of Consistency with Consolidated Plan	5
C. Criteria for Substantial Deviations and Significant Amendments	6
Attachments	
<input checked="" type="checkbox"/> Attachment A: Supporting Documents Available for Review	7
<input checked="" type="checkbox"/> Attachment B: Capital Fund Program Annual Statement	11
<input checked="" type="checkbox"/> Attachment C: Capital Fund Program 5 Year Action Plan	15
<input type="checkbox"/> Attachment __: Capital Fund Program Replacement Housing Factor Annual Statement	
<input checked="" type="checkbox"/> Attachment D: Performance and Evaluation Reports for 12-31-02	18
<input type="checkbox"/> Attachment __: Public Housing Drug Elimination Program (PHDEP) Plan	30
<input checked="" type="checkbox"/> Attachment E: Resident Membership on PHA Board or Governing Body	37
<input checked="" type="checkbox"/> Attachment F: Membership of Resident Advisory Board or Boards	38
<input type="checkbox"/> Attachment __: Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)	
<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
<input checked="" type="checkbox"/> Attachment G: Summary/Comments of PHA Goals and Objectives	39
<input checked="" type="checkbox"/> Attachment H: De-concentration	48
<input checked="" type="checkbox"/> Attachment I: Results of Voluntary Conversion Assessment	50
<input checked="" type="checkbox"/> Attachment J: FY 2002 Follow-Up Plan to Address resident Satisfaction	51

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

The PHA has chosen not to submit an Executive Summary.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

We have no changes in policies discussed in last year's PHA Plan that are not covered in other sections of this Update.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 339,236.00

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ _____
- C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. Yes No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment (File name)
3. In what manner did the PHA address those comments? (select all that apply)
- The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
 Yes No: below or
 Yes No: at the end of the RAB Comments in Attachment _____.
- Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment _____.
- Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Louisiana, Division of Administration, Office of Community Development, P. O. Box 94095, State Capitol Annex, Baton Rouge, LA 70804-9095

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
- Other: (list below)

Reduction of vacancy rate, modernize public housing, attract or provide supportive services, assure fair housing for all, train staff, counsel residents on home ownership opportunities.

3. PHA Requests for support from the Consolidated Plan Agency

- Yes No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The State has issued a Certification indicating that our Agency Plan is in compliance with the Consolidated Plan of the State of Louisiana. This Certification is on file at the PHA's Administrative Office.

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

Our PHA has no significant amendments and deviation definitions from the 5 Year Plan.

A. Substantial Deviation from the 5-year Plan:

Our PHA has no substantial deviations from the 5 Year Plan.

B. Significant Amendment or Modification to the Annual Plan:

Our PHA has no significant amendment or modification to the Annual Plan.

Attachment A
Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing

List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy

List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

ATTACHMENT B

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Marksville Housing Authority	Grant Type and Number Capital Fund Program: LA48P03850103 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
--	---	-------------------------------------

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$ 10,000.00			
3	1408 Management Improvements	\$ 10,000.00			
4	1410 Administration	\$ 500.00			
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	\$ 23,350.00			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$295,386.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	\$339,236.00			
21	Amount of line 20 Related to LBP Activities				

ATTACHMENT B

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Marksville Housing Authority		Grant Type and Number Capital Fund Program: LA48P03850103 Capital Fund Program Replacement Housing Factor Grant No:		Federal FY of Grant: 2003	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
26	Collateralization Expense or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Marksville Housing Authority		Grant Type and Number Capital Fund Program #: LA48P03850103 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	Transfer funds to Operations	1406	1	10,000				
	Hire MOD Coordinator to oversee program	1408	1	10,000				
	Advertise for Coordinator, A/E and Contractor	1410	3	500				
	Hire A/E for plans, specs and contractor supervision	1430	1	23,500				
LA 038 – 1,2,3	Install security screens @ 35 units @ \$380 each @ avg. of 7 windows per unit = \$93,100	1460	1	295,386				
	Install security screen doors @ 35 units @ 382 each @ 2 doors per unit = \$26,750							
	Install central heat & air @ 39 units @ \$4500 each = \$175,536							
Total				339,236				

ATTACHMENT C

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name: Marksville Housing Authority		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: LA48P03850101 PHA FY: 7/2001	Work Statement for Year 3 FFY Grant: LA 48P03850102 PHA FY: 7/2002	Work Statement for Year 4 FFY Grant: LA48P03850103 PHA FY: 7/2003	Work Statement for Year 5 FFY Grant: LA48P03850104 PHA FY: 7/2004
HA Wide HA Wide HA Wide HA Wide LA 38 HA Wide HA Wide	Annual Statement	Transfer funds to operations @ \$14,900 Hire MOD Coordinator and provide management improvements @ \$15,000 Pay clerk for CFP reports @ \$11,000 Hire A/E @ \$34,100 Modernize Dwelling structures @ \$264,425	Transfer funds to operations @ \$25,444 Hire MOD Coordinator @ \$8,480 Pay clerk for CFP reports @ \$10,000 Pay A/E @ @3,350	Transfer funds to operations @ \$10,000 Hire MOD Coordinator @ \$10,000 Advertise for A/E, Coordinator & Contractor @ \$500 Hire A/E @ \$23,350	Transfer funds to operations @ \$10,000 Hire MOD Coordinator @ \$10,000 Advertise for A/E, Coordinator & Contractor @ \$500 Hire A/E \$23,350
		Purchase appliances @ \$8,012	Modernize dwelling units @ \$271,962	Modernize dwelling units @ \$295,386	Modernize units @ \$295,386
		Purchase Office Furniture @ \$7,938			
CFP Funds Listed for 5-year planning		\$355,375	\$339,236	\$339,236	\$339,236
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> FFY Grant: LA48P03850101 PHA FY: 7/2001			Activities for Year: <u>3</u> FFY Grant: LA48P03850102 PHA FY:		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	LA 38-8	Doors @ \$60,000 Windows @ \$60,000 Cabinets @ 90,000 Plumbing @ \$40,000 Electrical @ \$44,875	\$304,875	<i>LA 38-1 & 8</i>	Doors @ \$60,000 Windows @ \$60,000 Cabinets @ 90,000 Plumbing @ \$40,000 Electrical @ \$44,875	\$304,875
Annual						
Statement						
Total CFP Estimated Cost			\$304,875			\$304,875

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: Marksville Housing Authority	Grant Type and Number Capital Fund Program: LA48P03850101 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
---	---	-------------------------------------

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 12/31/2002
 Final Performance and Evaluation Report

Lin No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
20	Amount of Annual Grant: (sum of lines 2-19)	\$355,375.00	\$355,375.00	\$335,375.00	\$288,863.50
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
26	Collateralization Expense or Debt Service				

Signature of Executive Director

Signature of Field Office Manager

Date: _____

Date: _____

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Marksville Housing Authority		Grant Type and Number Capital Fund Program #: LA48P03850101 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	Operations	1406	1	14,900	14,900	14,900	14,900	
	Management Improvements – Hire Security Guard	1408	1	15,000	15,000	15,000	8,214	
	Administration – Hire Clerk	1410	1	11,000	11,000	11,000	11,000	
	Hire A/E, Mod Coordinator	1430	2	34,100	34,100	34,100	26,601.50	A/E, Coord. hired
LA 38-5	Dwelling Structures	1460	1	272,363	272,363	272,363	220,136	
	Carpentry/Roof ext @ 6,008							
	Sheetrock repair @ 10,000							
	Carpentry @59,926							
	Hood/Back splash @1,125							
	Tub surround @ 7,080							
	Doors @ 14,300							
	Windows @ 12,545							
	Security screens/doors @ 11,135							
	Hardware @ 12,000							
	Toilet accessories @ 2,800							
	Fire extinguishers @ 875							
	Flooring @ 18,860							
	Vinyl siding @ 17,774							
	Painting @ 18,775							

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Marksville Housing Authority		Grant Type and Number Capital Fund Program #: LA48P03850101 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Plumbing @ 29,330							
	Electrical @ 20,000							
	HVAC @ 24,980							
	Clothesline repairs @ 4,869.41							
	Purchase Ranges and Refrigerators	1465.1		8,012	8,012	8,012	8,012	Appl. purchased
	Total			355,375	355,375	335,375	288,863.50	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: Marksville Housing Authority	Grant Type and Number Capital Fund Program: LA48P03850102 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
---	---	-------------------------------------

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 12/31/2002
 Final Performance and Evaluation Report

Lin No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
20	Amount of Annual Grant: (sum of lines 2-19)	\$339,236.00	\$339,236.00	\$339,236.00	\$ 19,462.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
26	Collateralization Expense or Debt Service				

Signature of Executive Director

Date: _____

Signature of Field Office Manager

Date: _____

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Marksville Housing Authority		Grant Type and Number Capital Fund Program #: LA48P03850102 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	Operations	1406	1	25,444	25,444	25,444	0	
	Management Improvements – Hire MOD Coordinator	1408	1	8,480	8,480	8,480	1,412	Coord. Hired
	Administration – Hire Clerk	1410	1	10,000	10,000	10,000	0	
	Hire A/E	1430	1	23,350	23,350	23,350	18,050	A/E hired
LA 38-5	Dwelling Structures	1460	1	271,962	271,962	271,962	0	
	Carpentry/Roof ext @ 6,008							
	Sheetrock repair @ 8,517							
	Carpentry @58,443							
	Hood/Back splash @1,125							
	Tub surround @ 7,080							
	Doors @ 14,300							
	Windows @ 12,545							
	Security screens/doors @ 11,135							
	Hardware @ 12,000							
	Toilet accessories @ 2,800							
	Fire extinguishers @ 875							
	Flooring @ 18,860							
	Vinyl siding @ 16,291							
	Painting @ 18,775							
	Plumbing @ 29,330							

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Marksville Housing Authority		Grant Type and Number Capital Fund Program #: LA48P03850102 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Electrical @ 20,000							
	HVAC @ 24,980							
	Total			339,236	339,236	339,236	19,462	

PHA Public Housing Drug Elimination Program Plan

Not Applicable

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

A. Amount of PHDEP Grant \$ _____

B. Eligibility type (Indicate with an “x”) **N1**_____ **N2**_____ **R**_____

C. FFY in which funding is requested _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

12 Months_____ **18 Months**_____ **24 Months**_____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY 1995						
FY 1996						
FY 1997						
FY1998						
FY 1999						

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY _____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	

9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 – Reimbursement of Law Enforcement						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9115 - Special Initiative						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							

2.							
3.							

9116 - Gun Buyback TA Match					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 – Employment of Investigators					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							

3.							
----	--	--	--	--	--	--	--

9140 – Voluntary Tenant Patrol					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							

3.							
----	--	--	--	--	--	--	--

Required Attachment E

Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:
Timothy Descant

B. How was the resident board member selected: (select one)?

- Elected
 Appointed

C. The term of appointment is (include the date term expires): 12-20-2004

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

B. Date of next term expiration of a governing board member: September 1, 2002

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): R. R. Michel, Mayor of the City of Marksville

Required Attachment F

Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

- ☐ Alberta Sampson - LA38-1
- ☐ Valerie Jacobs - LA38-2
- ☐ Joseph Lavalais - LA38-3
- ☐ Julia Jacobs – LA 38-5
- ☐ Timothy Descant – LA 38-6
- ☐ Olivia Evans – LA 38-8

ATTACHMENT G

Summary/Comments of Goals and Objectives

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
- Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies to 2% and maintain a percentage which is equaled to 2% or lower than 2% by 06/30/04: To accomplish this objective, the Marksville Housing Authority will take affirmative steps to insure that units are turned around as quickly as possible. Under “normal” circumstances, we propose to implement a turn around period that would not exceed 16 days. Further, we will expeditiously as possible screen applicants to assure timely admission. Our implementation schedule is as follows:
 - Year 1: Reduce the vacancy rate to 2% or maintain a 2% vacancy rate.
Progress Report: The Marksville PHA has met this goal.

 - Year 2: Reduce the vacancy rate to 2 % or maintain a 2% vacancy rate.
Progress Report: The Marksville PHA has met this goal.

 - Year 3: Reduce the vacancy rate to 2% or maintain a 2% vacancy rate.
Progress Report: The Marksville PHA has met this goal.

 - Year 4: Reduce the vacancy rate to 2 % or maintain a 2% vacancy rate.
 - Year 5: Reduce the vacancy rate to 2 % or maintain a 2% vacancy rate.
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
- Objectives:
- Improve public housing management: (PHAS score) by achieving at least a 99.5 by 06/30/04 The Marksville PHA has a current PHAS score of 68.34, which is a standard score. To accomplish this objective, the Marksville Housing Authority will strictly enforce all policies governing management and maintenance including assuring timely unit turn around and reduce the number of vacancies, assure timely inspections of dwelling units and systems, assure timely response to work orders, assure timely response to resident requested services which will increase customer

satisfaction, and assure sound financial management. We proposes our target scores to be as follows:

Baseline (current score): 68.34

Year 1: Achieve a score of 74.57

Progress Report: At the time of submission the MHA has a PHAS score of 61.3

Physical	17.6
Financial	18.6
Management	21.6
Resident	3.5

Year 2: Achieve a score of 80.80

Progress Report: At the time of submission the MHA's PHAS Scores was not ready for public review. Therefore, the status of this goal is inconclusive.

Physical	
Financial	
Management	
Resident	

Year 3: Achieve a score of 87.03

Progress Report: At the time of submission the MHA's PHAS Scores was 91, designated as a high performer.

Physical	24
Financial	29
Management	29
Resident	9

Year 4: Achieve a score of 93.26

Year 5: Achieve a score of 99.5



Improve voucher management: (SEMAP score)



Increase customer satisfaction to 100% of program participants by improving response time to requests for services by 06/30/04: To accomplish this objective the Marksville Housing Authority will emphasize customer satisfaction as a top priority. Response time will be improved in areas of work orders for routine, non-routine and emergency calls, application taking, resident requested services, and PHA generated services. Our implementation schedule is proposed as follows:

Year 1: Achieve 80% customer satisfaction.

Progress Report: At the time of submission, the MHA has not met this goal. It has attained a 3.5 Resident Score.

Year 2: Achieve 85% customer satisfaction.

Progress Report: At the time of submission the MHA's PHAS Scores was not ready for public review. Therefore, the status of this goal is inconclusive.

Physical
Financial
Management
Resident

Year 3: Achieve 90% customer satisfaction.

Progress Report: At the time of submission the MHA's PHAS Scores was 9 out of 10 for a 90% achievement.

Year 4: Achieve 95% customer satisfaction.

Year 5: Achieve 100% customer satisfaction.



Concentrate on efforts to improve specific management functions by 06/30/04: To accomplish this objective the Marksville Housing Authority will assure that staff is adequately trained and possess the necessary skills to perform effectively and efficiently. Such management areas as financial management, Admissions and Continued Occupancy, unit inspections, voucher management, and maintenance service delivery will be scheduled on a regular basis to assure continued quality of services. Our implementation schedule is as follows:

Year 1: Attend at least 4 training sessions rotating staff attendance.

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: Attend at least 4 training sessions rotating staff attendance.

Progress Report: At the time of submission, the MHA has met this goal.

Year 3: Attend at least 4 training sessions rotating staff attendance.

Progress Report: At the time of submission, the MHA has met this goal.

Year 4: Attend at least 4 training sessions rotating staff attendance.

Year 5: Attend at least 4 training sessions rotating staff attendance.



Renovate or modernize public housing by 06/30/04: To accomplish this objective, the Marksville Housing Authority had a comprehensive needs assessment conducted which revealed that several units are still in need of comprehensive modernization. Therefore, over the next five years the Marksville PHA proposes a renovation schedule as follows:

Year 1: Provide comprehensive modernization of 17 units at LA 38-06

Progress Report: At the time of submission, the MHA has begun the required work under this program and has met this goal.

Year 2: Provide comprehensive modernization of 17 units at LA 38-08.

Progress Report: At the time of submission, the MHA has completed the Plans and Specifications, and is in the process of letting bids on this project.

Year 3: Provide comprehensive modernization of 5 units at LA 38-08 and comprehensive modernization of 12 units at LA 38-01.

Progress Report: At the time of submission, the MHA has completed the Plans and Specifications, and is in the process of letting bids on this project.

Year 4: Provide comprehensive modernization of 16 units at LA 38-01.

Year 5: Provide Replace water and sewer lines at LA 38-01, Provide drainage improvements at LA 38-02, and Provide comprehensive modernization of 4 units at LA 38-01.

- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling to participating families:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs by providing homeownership counseling to at least 100% of families in possession by 06/30/04: To accomplish this objective, the Marksville Housing Authority will link with a non-profit organization providing home ownership counseling to families. Topics will include but will not be limited to:
 1. Preparing for home ownership - advantages versus disadvantages, affordability, examining credit reports
 2. Shopping for a home - deciding new versus old, finding the right house, negotiating the purchase, submitting the offer, terms of the contract, conducting an appraisal, home inspection
 3. Obtaining a mortgage - shopping for a loan, the mortgage checklist, applying for a loan, loan processing
 4. Loan closing - preparing for closing, the actual closing documents
 5. Life as a home owner - settling in, maintenance, financial management, tax planning, home equity, re-financing, pre-paying the mortgage

We propose to implement as follows:

Year 1: Counsel 20% of Low Rent families on the waiting list and in possession

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: Counsel 20% of Low Rent families on the waiting list and in possession

Progress Report: At the time of submission, the MHA has met this goal.

Year 3: Counsel 20% of Low Rent families on the waiting list and in possession

Progress Report: At the time of submission, the MHA has met this goal.

Year 4: Counsel 20% of Low Rent families on the waiting list and in possession

Year 5: Counsel 20% of Low Rent families on the waiting list and in possession

- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

Implement measures to deconcentrate poverty by bringing at least 15 higher income public housing households into lower income developments by 06/30/04: To accomplish this objective, the Marksville Housing Authority will revise its Admissions and Occupancy Policy to include steps to deconcentrate poverty and seek opportunities to increase the number of higher-income families in lower/extremely-low income properties and lower/extremely-low income families in higher-income properties. Based on analysis, the Marksville Housing Authority does not have properties with significant numbers of higher-income families. Rather, our PHA desires for all of its families properties to enjoy a greater percentage of working families. With this in mind, the Marksville Housing Authority intends to increase the number of working families over the next five years. This will afford a mix of income levels among the lower/extremely-low income families and the higher-income families. Our proposed implementation schedule is as follows:

Year 1: House at least 3 higher income families in lower income communities and at least 3 lower income families in higher income communities.

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: House at least 3 higher income families in lower income communities and at least 3 lower income families in higher income communities.

Progress Report: At the time of submission, the MHA has met this goal.

Year 3: House at least 3 higher income families in lower income communities and at least 3 lower income families in higher income communities.

Progress Report: At the time of submission, the MHA has met this goal.

Year 4: House at least 3 higher income families in lower income communities and at least 3 lower income families in higher income communities.

Year 5: House at least 3 higher income families in lower income communities and at least 3 lower income families in higher income communities.

- Implement measures to promote income mixing in public housing by assuring access for at least 15 lower income families into higher income developments by 06/30/04: To accomplish this objective, the Marksville Housing Authority will revise its Admissions and Occupancy Policy to include steps to deconcentrate poverty and seek opportunities to increase the number of higher-income families in lower/extremely-low income properties and lower-income families in higher-income properties. Based on analysis, the Marksville Housing Authority does not have properties with significant numbers of higher-income families. Rather, our PHA desires for all of its families properties to enjoy a greater percentage of working families. With this in mind, the Marksville Housing Authority intends to increase the number of working families to at least 15 over the next five years. This will afford a mix of income levels among the lower/extremely-low income families and the higher-income families. Our proposed implementation schedule is same as above.
- Implement public housing security improvements
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families by at least 15 by 06/30/04: To accomplish this objective, the Marksville Housing Authority will take affirmative measures to assist those interested in working the opportunity to work. A combination of incentives will be implemented including ceiling rents, working preferences, improved collaboration with business partners in our

community. We will identify and utilize resources to assist residents seek and obtain meaningful employment. Once employed, we will treat their income in compliance with section 12(d) of the U.S. Housing Act. Our implementation is as follows:

Year 1: Assist at least 3 residents to become employed

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: Assist an additional 3 residents to become employed

Progress Report: At the time of submission, the MHA has met this goal.

Year 3: Assist an additional 3 residents to become employed

Progress Report: At the time of submission, the MHA has met this goal.

Year 4: Assist an additional 3 residents to become employed

Year 5: Assist an additional 3 residents to become employed



Provide or attract supportive services to at least 15 assisted families to improve assistance recipients' employability by 06/30/04: To accomplish this objective, the Marksville Housing Authority will take affirmative measures to attract supportive services for those interested in employability. We will link with transportation providers, day care providers, health care providers, and social services agencies in an effort to provide the needed supportive services for job maintenance. Our implementation schedule is as follows:

Year 1: Assist at least 3 residents to acquire supportive services

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: Assist an additional 3 residents to acquire supportive services

Progress Report: At the time of submission, the MHA has met this goal.

Year 3: Assist an additional 3 residents to acquire supportive services

Progress Report: At the time of submission, the MHA has met this goal.

Year 4: Assist an additional 3 residents to acquire supportive services

Year 5: Assist an additional 3 residents to acquire supportive services



Provide or attract supportive services to increase independence for at least 15 elderly families and/or families with disabilities by 06/30/04. To accomplish this objective, the Marksville Housing Authority will take affirmative measures to attract supportive services for the elderly and those with disabilities. We will link with transportation providers, meals programs, health care providers, and social services agencies in an effort to provide the needed supportive services. Our implementation schedule is as follows:

Year 1: Assist at least 3 residents to acquire supportive services

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: Assist an additional 3 residents to acquire supportive services
Progress Report: At the time of submission, the MHA has met this goal.

Year 3: Assist an additional 3 residents to acquire supportive services
Progress Report: At the time of submission, the MHA has met this goal.

Year 4: Assist an additional 3 residents to acquire supportive services

Year 5: Assist an additional 3 residents to acquire supportive services

Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability for 100% of families in possession and 100% of families on the waiting list by 06/30/04: To accomplish this objective, the Marksville Housing Authority will implement the following:

Post in conspicuous places such as bulletin boards, churches, grocery stores, department stores, civic and other organizations, aspects of equal opportunity and fair housing as provided by the MHA, distribute flyers about fair housing provided by our PHA, provide copies of fair housing literature to persons on the waiting list as well as those in possession, provide counseling to landlords about fair housing. Our implementation schedule is as follows:

Year 1: Distribute at least 50 flyers regarding fair housing

Progress Report: At the time of submission, the MHA has met this goal.

Year 2: Distribute at least 50 flyers regarding fair housing

Progress Report: At the time of submission, the MHA has met this goal.

Year 3: Distribute at least 50 flyers regarding fair housing

Progress Report: At the time of submission, the MHA has met this goal.

Year 4: Distribute at least 50 flyers regarding fair housing

Year 5: Distribute at least 50 flyers regarding fair housing

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability :

Undertake affirmative measures to ensure accessible housing to 100% of persons with all varieties of disabilities regardless of unit size required by 06/30/04: To accomplish this objective the Marksville Housing Authority

will take affirmative steps to assure that persons with disabilities have access to housing. This will be accomplished by assuring that a minimum of 5% of our low rent units are in compliance with Section 504 of the American Disabilities Act, that where possible, units are equipped with devices for the visually and hearing impaired, and insuring that the office is equipped for accessibility, and pathways to the office provide a direct path for easy access.

Other: (list below)

Other PHA Goals and Objectives: (list below)

ATTACHMENT H

Deconcentration

Component 3, (6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this question is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments

Development Name:	Number of Units	Explanation (if any)/ see step 4 at §903.2©(1)(iv)/	Deconcentration policy (if no explanation)/ see step 5 at §903.2©(1(v)/
LA 38-1	33	This development has an average income of \$4,872 which is 86% of the PHA-Wide average income of \$5,675	
LA 38-2	13	This development has an average income of \$5,635 which is 99% of the PHA-Wide average income of \$5,675	
LA 38-3	14	This development has an average income of \$6,083 which is 107% of the PHA-Wide average income of \$5,675	
LA 38-5	48	This development has an average income of \$5,152	

		which is 91% of the PHA-Wide average income of \$5,675	
LA 38-6	34	This development has an average income of \$4,619 which is 81% of the PHA-Wide average income of \$5,675	MHA will de-concentrate by skipping on the waiting list, implement working preferences, and provide capital improvements to attract higher income families
LA 38-8	14	This development has an average income of \$6,637 which is 116% pf the PHA-Wide average income of \$5,675	MHA will de-concentrate this development by skipping on the waiting list to attract lower income families.

ATTACHMENT I
COMPONENT 10 (b) Voluntary Conversion Initial Assessments

- a. How many of the PHA’s developments are subject to the Required Initial Assessments?
 Marksville Housing Authority has 6 developments which are subject to the Initial Assessments.

- b. How many of the PHA’s developments are not subject to the Required Initial Assessments based on exemptions (e.g. elderly and/or disabled developments are not general occupancy projects)?
 Marksville Housing Authority has no development not subject to the Required Initial Assessments.

- c. How many Assessments were conducted for the PHA’s covered developments?
 Marksville Housing Authority conducted 1 assessment for each of the 6 covered developments.

- d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:
 None of the PHA developments are considered appropriate for conversion based on the Required Initial Assessments.

Development Name	Number of Units

- e. If the PHA has not completed the Required Initial Assessment, describe the status of these assessments.
 The Marksville Housing Authority has completed the Required Initial Assessments.

ATTACHMENT J – FOLLOW-UP PLAN FY 2002

The Marksville Housing Authority received below national average scores in three components of the Resident Satisfaction Survey. This follow-up plan addresses the Marksville housing Authority's proposed actions to address these items.

COMMUNICATION

1. In order to improve communications with residents, the Marksville Housing Authority has posted on its bulletin board all PHA proposed activities, special upcoming events, HUD Notices, policy and procedures changes and resident news. Further, the PHA has met with its Resident Advisory Board (RAB) on several occasions to include them in planning PHA operations such as Capital Funding, and Agency Plan preparation.
2. PHA staff has been trained to effectively and politely communicate with residents.
3. The PHA staff attends regular staff meetings at least monthly, to ensure proper communications.
4. The PHA has placed a resident on its governing board to assure effective communication with residents.

SAFETY

2. In order to assure that residents are feeling safe, the Marksville Housing Authority, through its CFP program is in the process of seeking funding to hire a Security Guard, whose job responsibilities is to assure resident safety. Further, through this position, the PHA and the Marksville Police Department will share vital crime and safety information to assure proper communication. Through this activity, the Security Guard will walk the neighborhoods, meet with residents, address concerns, and arrest violators.
3. Our PHA has installed perimeter fencing and security lighting at some of our complexes, where others are scheduled as funds permit.

NEIGHBORHOOD APPEARANCE

1. In order to assure that our neighborhood appearance is properly addressed, the Marksville Housing Authority has worked vigorously to obligate and expend its Capital and Operating Funds. Through our Maintenance Department, our PHA has developed a Work Order Response System where Routine and Emergency Work Orders are handled timely. Further, all vacancies, which require routine turn around are addressed in the most expeditious manner possible. Those vacant units needing comprehensive modernization are scheduled through our Capital Fund Program for modernization.
2. Trash is picked up daily and graffiti is removed when reported.
3. Our PHA has an extermination contract to rid all pests from our units.