

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004
Annual Plan for Fiscal Year 2003

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: HOUSING AUTHORITY OF DANVILLE

PHA Number: KY 14

PHA Fiscal Year Beginning: 04/2003

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

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**5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004**
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

HOUSING AUTHORITY MISSION STATEMENT

The Housing Authority of Danville is dedicated to providing this community with quality, affordable housing that is decent, well maintained and free from drugs and violent crime. We endeavor to provide livable communities that are made up of a diverse range of economic incomes so that the children of these communities have role models who are visibly striving to make economic gains for their families. We are committed to providing our residents with as many opportunities as possible to become economically self-sufficient. We shall do all of these things while serving our residents and neighboring citizens with the highest degree of professional courtesy, empathy and respect as we assist our residents towards becoming involved and productive members of our community.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
 - Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other : Explore feasibility of establishing housing for elder with services.

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- PHA Goal: Improve the quality of assisted housing
Objectives:
 - Improve public housing management: (PHAS score) 95
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:
 - Provide replacement vouchers:
 - Other: (list below)

- PHA Goal: Increase assisted housing choices
Objectives:
 - Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords
 - Increase voucher payment standards
 - Implement voucher homeownership program:
 - Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - Convert public housing to vouchers:
 - Other: Remove units from rent role to offer to Section 8 tenants

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
Objectives:
 - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - Implement public housing security improvements:
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

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- PHA Goal: Promote self-sufficiency and asset development of assisted households
Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

Goal	Objective
Develop food delivery services of elderly to enable them to continue to reside at Arnold Tower	Utilized residents who have participated in PHDEP food service program to develop menus, prepare meals, serve meals and provide clean up an congregate eating area.
Address housekeeping needs of elderly to enable them to continue to reside at Arnold Tower	Develop employment positions in housekeeping to perform apartment cleaning and laundry services.
Continue to reduce vacancies to no more than 5% by use of marketing strategy to attract applicants from the conventional housing market	Spring 2003, utilizing a system of flat rents, upgraded units with air conditioning, new interiors and resident programs to attract working families.

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GO Goals	Objectives
Use innovative methods to achieve QHWRA of 1998 and to reduce vacancies at Arnold Tower	Certify Arnold Tower as an Assisted Living Facility
Improve the security and safety of public housing sites.	Currently in place and on going, maintain five units to house law enforcement agency officers at different sites. Use resident surveys to assist in determining best locations.
Address PHAS scores in management and physical assessment areas in anticipation of achieving “high performer” status.	Review prior year's score to determine deficiencies in program areas. Review policies and procedures to address improvements.
Based on the latest HUD generated survey, address residents’ perception of what is required to ensure a safe environment at housing authority sites.	In April 2003, meet with resident groups to address results of the 2002 annual survey conducted by HUD. Have residents initiated activities and establish a plan.
Implement second stage of action plan resulting in the findings from the HUD initiated Residents’ Satisfaction Survey to improve security for residents in public housing.	Based on outcome of resident meeting, develop a plan to increase parking lot lighting at Nichols Terrace. By 2005, install security cameras at Arnold Tower. Plan to put a radio communication system in place for staff.
Improve the community's perception of housing sites managed by the housing authority.	Continue to increase curb appeal with clean sites, mowed lawns and attractive lighting.
Maintain the housing authority's physical assets in a manner that is both efficient and more cost effective.	The housing authority will continue to review and revise maintenance programs. Include standardization of equipment and supplies.

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**Annual PHA Plan
PHA Fiscal Year 2000**
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
 Small Agency (<250 Public Housing Units)
 Administering Section 8 Only

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Housing Authority of Danville has developed an inventory of affordable housing for families that is competitive with other subsidized housing in Boyle County. This has been achieved through the renovation and upgrading of our housing stock. The demise of PHDEP has resulted in resident programs being reduced or terminated. In light of anticipated funding cuts from the Federal Government, financial resources will be shifted to the area of most critical need, elderly housing with services.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration **Attachment A**
- FY 2003 Capital Fund Program Annual Statement **Attachment B**
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart **Attachment C**
- FY 2003 Capital Fund Program 5 Year Action Plan **Attachment D**
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other FY 2000, 2001 & 2002 Evaluation & Progress Reports **Attachment E**
Pet Policy-Family Site **Attachment F**, Pet Policy-Elderly Site **Attachment G**

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans

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List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance

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List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

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1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	892	52%	N/A	N/A	N/A	N/A	N/A
Income >30% but <=50% of AMI	466	22%	N/A	N/A	N/A	N/A	N/A
Income >50% but <80% of AMI	513	1%	N/A	N/A	N/A	N/A	N/A
Elderly	524	43%	N/A	N/A	N/A	N/A	N/A
Families with Disabilities	94	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity- White-Non-Hispanic	1587	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity - Black	103	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity- Hispanic	10	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity- Other	171	N/A	N/A	N/A	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:

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- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

**B. Housing Needs of Families on the Public Housing and Section 8
Tenant- Based Assistance Waiting Lists**

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	7		
Extremely low income <=30% AMI	3	43%	
Very low income (>30% but <=50% AMI)	3	43%	
Low income (>50% but <80% AMI)	1	14%	
Families with children	3	43%	
Elderly families	3	43%	
Families with Disabilities	1	14%	
Race/ethnicity- White	6	86%	
Race/ethnicity- Black	1	14%	
Race/ethnicity- Hispanic	0	0%	

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Housing Needs of Families on the Waiting List			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	3	43%	
2 BR	3	43%	
3 BR	1	14%	
4 BR	0	0%	
5 BR	0	0%	
5+ BR	0	0%	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required

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- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other - House over-income families.

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

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Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: Looking to establish "Elderly Housing with Services"

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

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Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2003 grants)		
a) Public Housing Operating Fund	387,707.00	
b) Public Housing Capital Fund	668,152.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		

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Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
i) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
None		
3. Public Housing Dwelling Rental Income		
	782,070.00	
4. Other income (list below)		
Excess Utilities	35,670.00	
Investments	25,000.00	
4. Non-federal sources (list below)		
Total resources	1,898,599.00	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)

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Other: after completion of interview and receipt of all documents.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other: Financial history

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?None

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously

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If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

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c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

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Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- 2 Veterans and veterans' families
- 2 Residents who live and/or work in the jurisdiction
- 2 Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source - Handbook

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the

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need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists
If selected, list targeted developments below:

Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:

Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

Additional affirmative marketing

Actions to improve the marketability of certain developments

Adoption or adjustment of ceiling rents for certain developments

Adoption of rent incentives to encourage deconcentration of poverty and income-mixing

Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

List (any applicable) developments below:

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B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates). This Section has been deleted from the report. The Housing Authority of Danville does not operate the Section 8 office for Danville/Boyle County.**

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

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2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Exceptions to Minimum Rent

The HA will immediately grant the minimum rent exception to all families who request it.

The Minimum Rent will be suspended until the HA determines whether the hardship is:

Covered by statute

Temporary or long term

If the HA determines that the minimum rent is not covered by statute, the Housing Authority of Danville will impose a minimum rent including payment for minimum rent from the time of suspension.

The Housing Authority of Danville will use its standard verification procedures to verify circumstances which have resulted in financial hardship, such as loss of employment, death in the family, etc.

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

FLAT RENTS FOR ALL SITES

0 BEDROOM	1 BEDROOM	2 BEDROOM	3 BEDROOM	4 BEDROOM	5 BEDROOM
\$200.00	\$225.00	\$250.00	\$290.00	\$325.00	\$ 350.00

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

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- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option

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- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) 25%
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
- The section 8 rent reasonableness study of comparable housing
 - Survey of rents listed in local newspaper
 - Survey of similar unassisted units in the neighborhood
 - Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

This Section has been deleted. The Housing Authority of Danville does not operate the Section 8 agency for Danville/Boyle County.

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B,

This section has been deleted. The Housing Authority of Danville is a high performing agency and opts out of this section.

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

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Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

This section has been deleted. The Housing Authority of Danville is a high performing agency and opts out of this section.

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment D

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment D

-or-

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- The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)
1. Development name:
 2. Development (project) number:
 3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway
- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:
- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:
- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

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[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: Nichols Terrace 1b. Development (project) number: KY14-05
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (11/30/2002)
5. Number of units affected: 1
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: Spring of 2001 b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for

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occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

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**A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD
FY 1996 HUD Appropriations Act**

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description
 Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent

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<input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)
--

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name:
1b. Development (project) number:
2. Federal Program authority:
<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III

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<input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

This section deleted. The Housing Authority of Danville is a high performing agency.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

This section has been deleted. The Housing Authority of Danville is a high performing agency.

D. Additional information as required by PHDEP/PHDEP Plan

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PHAs eligible for FY 2003 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

This section deleted. No PHDEP Funds available for FY 2003

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

See attachment F and G

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

This section deleted. The Housing Authority of Danville is a high performing agency.

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

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1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
- Provided below: The Resident Advisory Board approved of the accelerated modernization plan that allowed for air conditioning at all sites within an 18 month period. Board members made positive comments on the improved security at Burckley Drive (14-09) as the result of security fencing and additional site lighting. As survey indicated that other sites would like to see similar security improvements. The "Elderly Housing plus Services" met with positive comments from Board members. Some have expressed concerns about the affordability of such a program.
3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

- a. Nomination of candidates for place on the ballot: (select all that apply)
- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

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b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction:

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

Kentucky Housing Corporation staff has certified the Plan Summary

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D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

DEFINITION OF SIGNIFICANT AMENDMENT

The following action by the Housing Authority of Danville will be considered as significant Amendment or Modification to the Annual Plan:

1. Changes to rent, admissions policies, or the organization of the waiting list.
2. Additions to non-emergency work items or changes in use of replacement reserve funds under Capital Fund.
3. Additions of new activities not included in the current PHDEP Plan.
4. Any changes with regard to demolition, disposition, designation, homeownership programs or conversion activities.

Significant Amendment or Modification of the Annual and Five Year Plan will require a public hearing and action by the Board of Commissioners.

PROGRESS IN MEETING 5-YEAR GOALS

1. Reduce by 10% the eviction rate of working families. During the period of time April 1, 2001 to November 30, 2001, five working families were evicted for non-payment of rents. Evictions of working families for non-payment from April 1, 2002 to November 30, 2002, only three families have been evicted. This is a 40% decrease in evictions.
2. Establish a sense of pride by the residents in their community. Our survey of applicants on referrals indicate that housing by this agency is being recommended by current residents.
3. Reduce vacancies by 5%. Move-outs have decreased from 82 units in FYE 2002 to 68 in FYE 2003 for the same period of time. This is a 17% decrease. The implementation of affordable flat rents has helped in slowing the move-out rate.
4. PHAS score for FYE 2001 was 91. PHAS score for FYE 2002 was 92. The Housing Authority of Danville has not only maintained the high performer status, but improved the score.
5. The Resident Survey resulted in a 10 out of 10 score on the PHAS. The improvement is a direct result of residents' comfort level.

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6. Security lighting and cameras at 14-05 & 14-11. Funding cuts in the Capital Fund Program has forced the Housing Authority of Danville to place site lighting and security cameras into later funding programs.
7. Improving curb appeal. Site signage and flower beds have been established at 7 of none site. Positive comments have been received from residents and citizens.
8. Maintain physical assets in an efficient and cost saving way. We are still working on revising our old methods.
9. Reduce vacancies. The local HUD office continues to waive over-income families to be housed by this agency. Vacancies have been reduced from 12% to 10%.
10. Improve security and safety of public housing sites. One unit at 9 family site will be set aside to house a law enforcement officer.

PROGRESS IN MEETING 5-YEAR GOALS-Continued

11. Alternative housing options. Efforts to establish emergency shelters with the Salvation Army or the Spouse Abuse Center have not come to fruition. This goal will be removed from the list.
12. Improve access to the Housing Authority of Danville by working families. The idea of placing an office in the down-town area has been set aside due to budget cuts.
13. Improve public perception of the Housing Authority of Danville. The local newspaper has done a number of articles on the computer lab and after school programs. Unfortunately, this effort has hit a brick wall with the demise of PHDEP.
14. Improve security at housing sites. The need to establish a new program through the police department has been overshadowed by the effectiveness of having law enforcement personnel residing in public housing units.
15. Re-evaluate the Voluntary Vouching program. Offers have been made to the Section 8 office to utilize public housing units. This agency would agree to remove the units from the PFS calculation. No Section 8 applicants have stepped forward to take advantage of this offer.
16. Improve rent collection by allowing families to access automatic debt for rent. This program will have to wait another year before it can be offered.

**Housing Authority of Danville
Five Year Plan**

**NAMES AND ADDRESSES OF ADVISORY BOARD AND RESIDENT
COMMISSIONER**

Resident Commissioner to the Board of Commissioners: **Fred Manley** 202 Latimer Heights, Danville, KY 40422

Residents on the Advisory Board

Monica Ball 138 J. W. Woods Drive, Danville, KY 40422

Michelle Clark 115 Toombs Court, Danville, KY 40422

Donna Matherly 416 Crescent Drive, Danville, KY 40422

Sheila (Dottie) Griffin 108 Toombs Court, Danville 40422

Alice Bailey 404 Arnold Tower, Danville, KY 40422

Minnie Davis 120 McIntyre Circle, Danville, KY 40422

ATTACHMENT A - Deconcentration Policy:

DECONCENTRATION OF POVERTY AND INCOME MIXING

The Housing Authority of Danville's admission policy is designed to provide for deconcentration of poverty and income-mixing by bringing higher income tenants into lower income projects and lower income tenants into higher income projects.

Nothing in the deconcentration policy relieves the Housing Authority of Danville of the obligation to meet the income targeting requirement.

Gross annual income is used for income limits at admission and for income-mixing purposes.

Deconcentration and Income-Mixing Goals

The Housing Authority of Danville's deconcentration and income-mixing goal, in conjunction with the requirement to target at least 40 percent of new admissions to public housing in each fiscal year to "extremely low-income families", will be to admit families above the Housing Authority of Danville's Established Income Range (EIR) to developments below the EIR, and families below the Housing Authority of Danville's EIR to developments above the EIR.

Housing Authority of Danville Five Year Plan

Deconcentration Applicability

The Housing Authority of Danville has covered developments (general occupancy, family developments) subject to the deconcentration requirement. These covered developments are described in the Housing Authority of Danville Plan.

Project Designation Methodology

The Housing Authority of Danville will determine on an annual basis the average income of all families residing in developments subject to the deconcentration requirement.

The Housing Authority of Danville will then determine the average income of all families residing in each development subject to the deconcentration requirement.

The Housing Authority of Danville will then determine whether each general occupancy development falls above, within or below the Established Income Range (EIR).

The EIR is 85 percent to 115 percent (inclusive of 85 percent and 115 percent) of the Housing Authority of Danville-wide average income for general occupancy developments.

If a covered development falls above the EIR, but its average family income is also below 30% of the area median income, then the development will be considered to be within the EIR, for purposes of income mixing.

Other Policies to Promote Deconcentration of Poverty or Income Mixing

The Housing Authority of Danville has no waiting list at this time, and will house qualified families anywhere as soon as policy will permit. In a review of our statistics, there is no concern at this time to offer certain incentives to higher income families willing to move into lower income developments and vice versa.

This agency maintains its public housing stock in a manner that is safe, clean, well landscaped and attractive. Housing Authority of Danville will concentrate on attracting qualified applicants and monitor the income levels at each site to ensure that policy is followed.

14-01 Calculation of a Development's EIR With and Without Bedroom Adjustment Factor-All Sites

**Housing Authority of Danville
Five Year Plan**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$9,985	\$11,020	91%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$9,523	\$11,290	84%	\$9,597	\$12,984	NO

**14-02 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$11,330	\$11,020	103%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$10,705	\$11,290	95%	\$9,597	\$12,984	YES

**14-03 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$10,073	\$11,020	91%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$9,051	\$11,290	80%	\$9,597	\$12,984	NO

**14-04 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

**Housing Authority of Danville
Five Year Plan**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$10,586	\$11,202	96%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$9,963	\$11,290	88%	\$9,597	\$12,984	YES

**14-05 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$11,145	\$11,020	101%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$11,003	\$11,290	97%	\$9,597	\$12,984	YES

**14-06 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$10,965	\$11,020	100%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$9,879	\$11,290	87%	\$9,597	\$12,984	YES

**Housing Authority of Danville
Five Year Plan**

**14-07 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$8,981	\$11,020	81%	\$9,367	\$12,673	NO
PHA with Bedroom Adjustment Factor	\$8,460	\$11,290	75%	\$9,597	\$12,984	NO

**14-08 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$8,875	\$11,020	81%	\$9,367	\$12,673	NO
PHA with Bedroom Adjustment Factor	\$11,677	\$11,290	103%	\$9,597	\$12,984	YES

**14-09 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$14,361	\$11,020	130%	\$9,367	\$12,673	NO
PHA with Bedroom Adjustment Factor	\$12,371	\$11,290	110%	\$9,597	\$12,984	YES

**Housing Authority of Danville
Five Year Plan**

**14-10 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

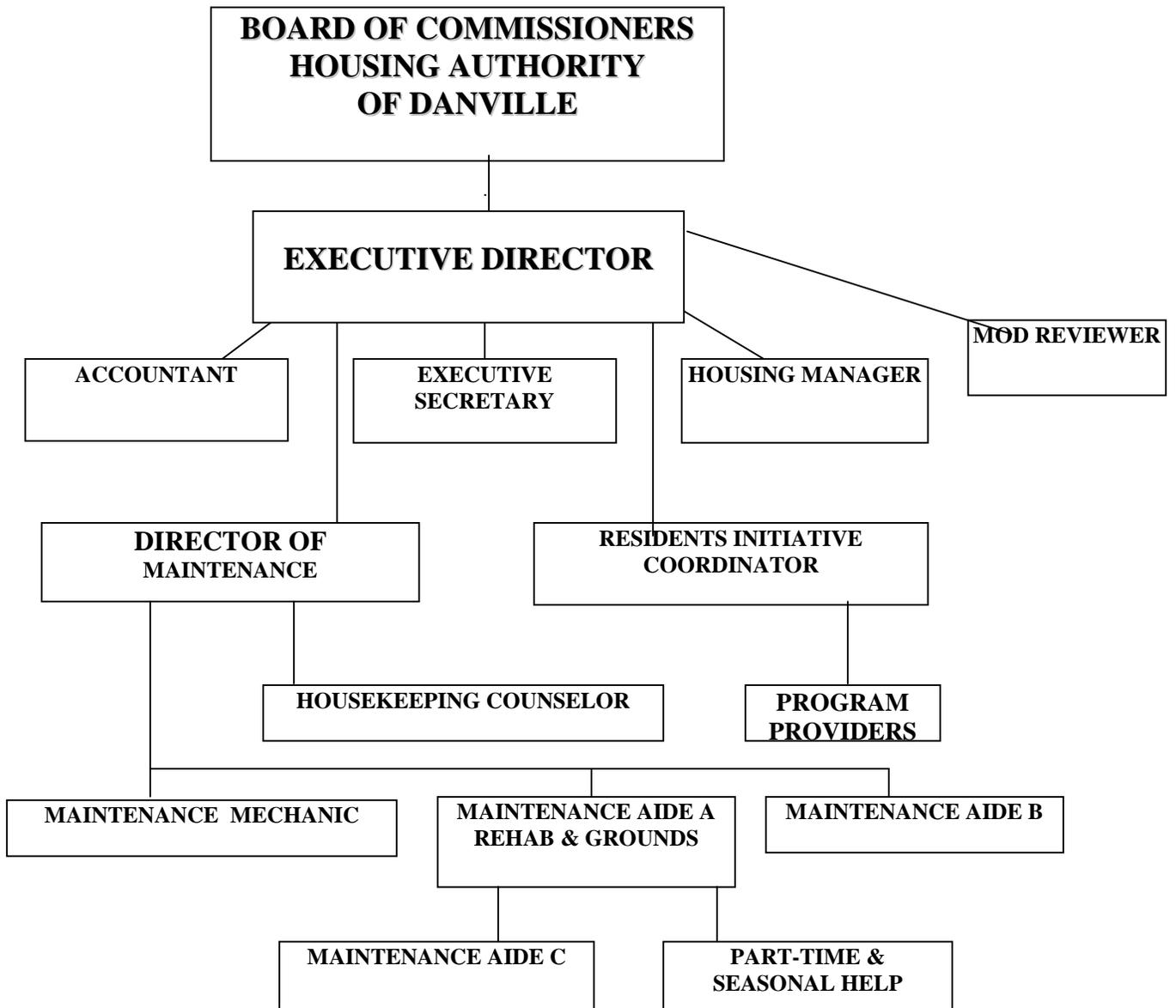
	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$12,651	\$11,020	1115	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$12,941	\$11,290	115%	\$9,597	\$12,984	YES

**14-11 Calculation of a Development's EIR
With and Without Bedroom Adjustment Factor-All Sites**

	<i>Develop- ment-Wide Avg. Income</i>	<i>PHA- Wide Avg. Income</i>	<i>Develop- ment Income %</i>	<i>EIR Lower Limit</i>	<i>EIR Upper Limit</i>	<i>Meets Decon- centration Require- ments</i>
PHA with No Income Adjustments	\$12,265	\$11,020	111%	\$9,367	\$12,673	YES
PHA with Bedroom Adjustment Factor	\$15,085	\$11,290	134%	\$9,597	\$12,984	NO

**Housing Authority of Danville
Five Year Plan**

ATTACHMENT C



CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report for the Housing Authority of Danville Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	1,265,434.00			
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	44,500.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	25,817.00			
10	1460 Dwelling Structures	533,487.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	323.00			
13	1475 Nondwelling Equipment				
14	1485 Demolition	4,025.00			
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service	20,000.00			
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	668,152.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	11630.00			

Housing Authority of Danville
Five Year Plan
Annual Statement/Performance and Evaluation Report for the Housing Authority of Danville
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE Actuvuties								
HA-WIDE	MOD REVIEWER/ADMIN	1410		42,000.00				
HA-WIDE	ADVERTISEMENT	1410		2,500.00				
HA-WIDE	A&E FEES	1430		40,000.00				
HA-WIDE	DEBT SERVICE	1501		20,000.00				
	SUBTOTAL			104,500.00				
McINTYRE								
KY14-01	ENTRANCE DOOR HARDWARE	1460	66	11,630.00				
KY14-01	PAINT APARTMENTS	1460	10	5,000.00				
KY14-01	INSTALL HVAC	1460	10	22,515.00				
KY14-01	REPLACE HOT WATER TANK	1460	10	2,500.00				
KY14-01	INSTALL SHUTTERS	1460	82	4,920.00				
KY14-01	REPLACE SMOKE DETECTOR	1460	128	7,061.00				
	SUBTOTAL			53,686.00				
CRESCENT								
KY14-03	SIGNAGE	1450	1	4,253.00				
KY14-03	REPLACE GAS METERS	1460	40	15,344.00				
KY14-03	ATTIC ACCESSES	1460	20	5,812.00				
KY14-03	HVAC	1460	40	103,012.00				
KY14-03	HVAC COMMUNITY BLDG	1470	1	323.00				
	SUBTOTAL			128,744.00				

**Annual Statement/Performance and Evaluation Report for the Housing Authority of Danville
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

Part II: Supporting Pages

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	NICHOLS							
KY14-05	CONCRETE WALKS	1450		21,564.00				
KY14-05	ASBESTOS REMOVAL	1460	39	20,862.00				
KY14-05	DOWNSPOUTS	1460	160	11,052.00				
KY14-05	GAS METER	1460	39	6,060.00				
KY14-05	ELECTRICAL UPGRADE	1460	39	16,391.00				
KY14-05	ATTIC ACCESS	1460	20	7,705.00				
KY14-05	HVAC	1460	25	78,999.00				
KY14-05	HOT WATER HEATER	1460	39	20,075.00				
KY14-05	P-TACS	1460	14	55,145.00				
KY14-05	BATHROOM HEATERS	1460	14	525.00				
KY14-05	WINDOWS	1460	39	96,451.00				
KY14-05	DOORS	1460	78	42,368.00				
KY14-05	DEMO-4 BEDROOM UNIT	1485	1	4,023.00				
	SUBTOTAL			381,222.00				
		TOTAL		668,152.00				

**Annual Statement/Performance and Evaluation Report for the Housing Authority of Danville
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program No: 501-03 Replacement Housing Factor No:				Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA-WIDE	06/30/2003			06/30/2003			ALL WORK IS COMPLETE EXCEPT KY14-01 McINTYRE WHICH WILL BE COMPLETE BY JULY 2003
14-01 McINTYRE	06/30/2003			09/30/2003			
14-03 CRESCENT	06/30/2003			06/30/2003			
14-05 NICHOLS	06/30/2003			06/30/2003			

Capital Fund Program Five-Year Action Plan for the Housing Authority of Danville					
Part I: Summary					
PHA Name HOUSING AUTHORITY OF DANVILLE				X Original 5-Year Plan Revision No:	
Development Number/Name/HA-Wide	Year 1 2003	Work Statement for Year 2 FFY Grant: 2004 PHA FY: 2005	Work Statement for Year 3 FFY Grant: 2005 PHA FY: 2006	Work Statement for Year 4 FFY Grant: 2006 PHA FY: 2007	Work Statement for Year 5 FFY Grant: 2007 PHA FY: 2008
	Annual Statement				
HA-WIDE		71,206.00	71,206.00	71,206.00	71,206.00
KY14-01		158,798.00		213,373.00	266,00.00
KY14-02			344,815.00	213,373.00	270,000.00
KY14-03					
KY14-04			33,546.00	75,000.00	
KY14-05					
KY14-06				95,200.00	138,373.00
KY14-07					77,427.00
KY14-08					
KY14-09		11,528.00			
KY14-10		3,918.00			
KY14-11		422,702.00	218,585.00		
CFP Funds Listed for 5-year planning		668,152.00	668,152.00	688,152.00	668,152.00
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan for the Housing Authority of Danville

Part II: Supporting Pages—Work Activities

Activities for Year : <u> 4 </u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u> 5 </u> FFY Grant: 2007 PHA FY: 2008		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
HA WIDE	OPERATIONS	10,000.00	HA WIDE	OPERATIONS	10,000.00
	ADVERTISEMENT	1,366.00		ADVERTISEMENT	1,366.00
	A&E FEES	34,840.00		A&E FEES	34,840.00
	DEBT SERVICE	25,000.00		DEBT SERVICE	25,000.00
	SUBTOTAL	71,206.00		SUBTOTAL	71,206.00
14-01-McINTYRE	SEWERS/WATER	138,373.00	14-01-McINTYRE	THERMO-PANE	66,000.00
	SITE LIGHTING	50,000.00		RE-WIRE UNIT	100,000.00
	FENCING	25,000.00		RE-PLUMB UNIT	100,000.00
	SUBTOTAL	213,373.00		SUBTOTAL	266,000.00
14-02-BATE-WOOD	SEWERS/WATER	138,373.00	14-02-BATE-WOOD	THERMO-PANE	70,000.00
	SITE LIGHTING	50,000.00		RE-WIRE UNIT	100,000.00
	FENCING	25,000.00		RE-PLUMB UNIT	100,000.00
	SUBTOTAL	213,373.00		SUBTOTAL	270,000.00
14-04-BATE-WOOD	SEWER/WATER	50,000.00	14-06-BATE-WOOD	SEWER/WATER	138,373.00
	CONCRETE	15,000.00		SUBTOTAL	138,373.00
	SITE LIGHTING	10,000.00	14-07-LINIETTA	SEWER/WATER	77,427.00
	SUBTOTAL	75,000.00		SUBTOTAL	77,427.00
14-06-BATE-WOOD	SITE LIGHTING	30,000.00			
	FENCING	15,000.00			
	SHUTTERS &	6,000.00			
	DOWNSPOUTS	4,200.00			
	STORMDOORS	40,000.00			
	SUBTOTAL	95,200.00			
Total CFP Estimated Cost		\$668,152.00			\$668,152.00

ATTACHMENT D CAPITAL FUND PROGRAM 501-00

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

0.00 PHA Name: HOUSING AUTHORITY OF DANVILLE 10-28-2002	Grant Type and Number Capital Fund Program Grant No: 501-00 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 0302)
 Performance and Evaluation Report for Period Ending: ~~09/30/2001~~ 09/30/2002 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	1,178,120.00			
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	18,928.22	18,928.22	18,928.22	18,928.22
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	74,305.21	74,305.21	74,305.21	74,305.21
8	1440 Site Acquisition				
9	1450 Site Improvement	69,039.00	68,855.00	68,854.10	59,737.00 68,854.10
10	1460 Dwelling Structures	497,267.00	504,683.00	5294,375.00 4,683.00	4169,206.85 01,312.06
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	11,733.00	12,219.00	11,733.00 2,219.00	6,431.29 2,218.94
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	7,760.00	42.00	42.00	40.00 2.00
18	1499 Development Activities				
19	1501 Collateralization or Debt Service	24,940.57	24,940.57	24,940.57	24,940.57
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	703,973.00	703,973.00	7501,081.00 3,973.00	599,601.10
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	2,000.00	42,288.19	42,288.19	42,288.19
26	Amount of line 21 Related to Energy Conservation Measures	508,555.00	579,379.05	579,379.05	579,379.05

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages (Page 1 of 2)								
PHA Name: Housing Authority of Danville			Grant Type and Number Capital Fund Program Grant No: 501-00v3 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE ACTIVITIES								
HA-WIDE	ADMIN SALARIES	1410		16,637.60	16,637.60	16,637.60	16,637.60	
HA-WIDE	ADVERTISEMENT	1410		2,290.62	2,290.62	2,290.62	2,290.62	
HA-WIDE	A&E FEES	1430		74,305.21	74,305.21	74,305.21	74,305.21	
HA-WIDE	COLLATERIZATION OR DEBT SERVICE	1501		24,940.51	24,940.57	0.00 24,940.57	24,940.57 0	
	SUBTOTAL			118,174.00	118,174.00	118,174.00 3,233.43	118,174.00 3,233.43	
BATE-WOOD								
14-02	HVAC-36 UNITS	1460	36	134,583.00	128,814.00	128,815.19	40,000 213.76	UNDER
14-02	PAINT APARTMENTS	1460	36	4,592.00	4,592.00	40,000 592.00	0.00	BID CONTRACT
14-02	REPLACE WATER HEATERS	1460	36	12,600.00	12,600.00	12,600.00	0.00 1,422.49	IN
	SUBTOTAL			151,775.00	146,006.00	146,007.19	41,636.25 0	01/2002
LINIETTA								
14-07	GAS METERS	1450	27	4,455.00	4,467.00	4,466.98	4,000 466.98	
14-07	ASBESTOS REMOVAL	1460	26	15,001.00	9,186.00	9,185.40	9,185.40	CONTRACT
14-07	HVAC--26 UNITS	1460	26	135,715.00	140,919.00	140,918.54	140,918.54	COMPLETE
14-07	REPLACE WATER HEATERS	1460	26	10,400.00	9,163.00	9,163.04	9,163.04	
14-07	HVAC COMMUNITY BLDG	1470	1	3,700.00	6,586.00	6,586.00	6,585.94	
14-07	WATER HEATER-COMM BLDG	1470	1	400.00	0.00	0.00	0.00	
14-07	SECURITY DOORS-COMM BLDG	1470	1	2,000.00	0.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages (Page 1 of 2)								
PHA Name: Housing Authority of Danville		Grant Type and Number Capital Fund Program Grant No: 501-00v3 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
SUBTOTAL				171,671.00	170,321.00	170,319.90	170,319.90	

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages (Page 2 of 2)								
PHA Name: Housing Authority of Danville			Grant Type and Number Capital Fund Program Grant No: 501-00v3 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
BURCKLEY								
14-09	FLOOR TILE	1460	10	0.00	22,176.00	22,176.12	22,176.12	
	SUBTOTAL			0.00	22,176.00	22,176.12	22,176.12	
COYLE MANOR								
14-10	GAS METERS	1450	16	4847.00	4,651.00	4,650.12	4,650.12	
14-10	UP-GRADE ELECTRICAL	1450	21	59,737.00	59,737.00	59,737.00	59,737.00	CONTRACT
14-10	INSTALL THERMO WINDOWS	1460	16 units	36,655.00	36,655.00	36,655.19	36,655.19	
14-10	WATER HEATERS	1460	18	6,755.00	6,755.00	6,755.00	60,000 755.13	COMPLETE
14-10	HVAC	1460	20	93,075.00	93,075.00	93,075.00	93,074.91	
14-10	STORM & ENTRANCE DOORS	1460	8	0.00	0.00	0.00	0.00 0.00	MARCH
14-10	REPLACE MECH. ROOM DOORS	1460	16	18,239.00	18,239.00	18,239.86	10,000 8,238.86	2002
14-10	THERMO WINOWS-COMM.BLDG	1470	1	1,400.00	5,633.00	5,633.00	0.00 5,633.00	
14-10	HVAC-COMMUNITY BLDG	1470	1	4,233.00	0.00	0.00	00.00 0.00	
14-10	RELOCATION	1495.1	16	7,760.00	42.00	42.00	40.00 2.00	
	SUBTOTAL			232,701.00	224,787.00	224,787.17	224,786.21	
ARNOLD TOWER								
14-11	ELEVATOR UPGRADE	1460	1	29,652.00	22,509.00	22,508.62	22,508.62	
14-11	HVAC-AT106	1460	1	0.00	0.00	0.00	0.00	COMPLETE
14-11	WINDOW AND PATIO DOOR	1460	1	0.00	0.00	0.00	0.00	
	SUBTOTAL			29,652.00	22,509.00	22,508.62	22,508.62	
	TOTAL			703,973.00	703,973.00	703,973.00	599,601.10	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part III: Implementation Schedule**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program No: 501-00v3 Replacement Housing Factor No:					Federal FY of Grant: 2000
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA WIDE	03/31/2002			09/30/2003			NO CHANGE TO REPORT AT THIS TIME
KY14-02	03/31/2002			09/30/2003			
KY14-07	03/31/2002			09/30/2003			
KY14-10	03/31/2002			09/30/2003			
KY14-11	03/31/2002			09/30/2003			

CAPITAL FUND PROGRAM 501-01

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: HOUNG AUTHORITY OF DANVILLE 10-28-2002		Grant Type and Number Capital Fund Program Grant No: 501-01v2 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: -12) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 09/30/2001 09/30/2002 — <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	26,911.00	29,114.00	29,114.24	29,114.24
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	40,094.00	40,094.00	40,093.45	40,093.45
8	1440 Site Acquisition				
9	1450 Site Improvement	130,825.00	131,122.00	131,124.05	131,124.05
10	1460 Dwelling Structures	490,907.00	490,629.00	490,628.31	490,628.31
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition	15,600.00	15,600.00	15,599.32	15,599.32
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	15,000.00	11,825.00	11,824.63	11,824.63
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	718,384.00	718,384.00	718,384.00	718,384.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance	0.00	6,338.00	6,338.00	6,338.00
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	121,592.00	492,899.24	492,899.24	492,899.24

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: HOUSING AUTHORITY OF DANVILLE			Grant Type and Number Capital Fund Program Grant No: 501-01v2 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE								
HA-WIDE	ADMIN SALARIES & MOD REVIEWER	1410		24,411.00 14,356.00	26,918.00 24,411.00	24,411.00 26,918.24	20,766.52 26,918.24	ALL
HA-WIDE	ADVERTISING	1410		2,500.00	2,196.00 2,500.00	2,500.00 2,196.00	1,224.00 219.60	WORK
HA-WIDE	A&E FEES	1430		40,000.00	40,094.00 40,000.00	40,000.00 40,093.45	19,250.94 40,093.45	COMPLETE
	SUBTOTAL			66,911.00 856.00	69,208.00 911.00	66,911.00 207.69	41,241.46 69,207.69	
LINIETTA								
14-07	CONCRETE	1450		6,338.00 0.00	6,338.00	6,338.00	28,034.55 6.38	
	SUBTOTAL			6,338.00 0.00	6,338.00	6,338.00	6,338.00 28.03	
BURCKLEY								
14-09	SIGNAGE	1450		3,701.00 3.70	4,270.00 3.70	3,701.00 4.27	4,270.27 0.00	
14-09	ELECTRICAL UP-GRADE	1450		106,581.00 21,592.00	106,581.00	106,581.21	106,581.21	
14-09	REPLACE GAS METERS	1450	46	13,935.00 0.00	13,935.00	13,934.57	0.00 13,934.57	
14-09	HVAC	1460	46	250,383.00 38,450.00	238,821.00 50,383.00	250,383.00 38,821.22	0.00 238,821.22	
14-09	REPLACE WATER HEATERS	1460	46	19,421.00 200.00	19,421.00	19,421.01	0.00 19,421.01	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-01v2 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
14-09	REPLACE MECH ROOM DOORS	1460	46	21,620.00 52,437.00	52,437.00	52,436.71	0.00 52,436.71	
14-09	REPLACE WINDOWS	1460	42units	106,392.00 91,760.00	114,141.00 06,392.00	114,141.23 06,392.00	114,141.23 0,178.60	
14-09	REPLACE FLOOR TILE	1460	43	62,274.00 716.00	65,808.00 274.00	65,808.14 274.00	65,808.14 940.00	
14-09	DEMO UNITS 42,43,44 & 45	1485	4	15,011.00 0	15,600.00 011.00	15,599.32 011.00	15,011.00 599.32	
14-09	RELOCATION	1495.1	18	15,000.00	15,000.00 11,824.00	11,824.63 000.00	11,824.63 5.70	
	SUBTOTAL			645,125.00 61,528.00	642,838.00 45,135.00	642,838.31 45,135.00	642,838.31 36996.51	
	TOTAL			718,384.00	718,384.00	718,384.00	718,384.00 06,725.17	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program No: 501-01 Replacement Housing Factor No:					Federal FY of Grant: 2001	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
							ALL WORK COMPLETE	
HA-WIDE	12/31/2002	12/31/2001	12/31/2001	09/30/2004	09/30/2002	09/30/2002		
LINIETTA	12/31/2002	12/31/2001	12/31/2001	09/30/2004	09/30/2002	09/30/2002		
BURCKLEY	12/31/2002	12/31/2001	12/31/2001	09/30/2004	09/30/2002	09/30/2002		

CAPITAL FUND PROGRAM 501-02 Rev 01 (06-03-2002)

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary						
PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-02v01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)						
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations					
3	1408 Management Improvements					
4	1410 Administration	40,611.00	49,429.00	49,428.86	49,428.86	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	40,000.00	40,635.00	40,634.20	40,634.20	
8	1440 Site Acquisition					
9	1450 Site Improvement	199,645.00	209,080.00	209,082.93	174,622.39	
10	1460 Dwelling Structures	387,896.00	369,008.00	369,006.01	366,936.50	
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant: (sum of lines 2 – 20)	668,152.00	668,152.00	668,152.00	631,622.95	
22	Amount of line 21 Related to LBP Activities					
23	Amount of line 21 Related to Section 504 compliance					
24	Amount of line 21 Related to Security – Soft Costs					
25	Amount of Line 21 Related to Security – Hard Costs					
26	Amount of line 21 Related to Energy Conservation Measures					

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages (1 OF 2)

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-02v02 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE								
HA-WIDE	ADMIN SALARIES/MOD REVIEWER	1410		38,111.00	50,492.00	50,492.00	50,492.00	
HA-WIDE	ADVERTISEMENT	1410		2,500.00	522.00	522.00	522.00	
HA-WIDE	A&E FEES	1430		39,730.00	40,309.00	40,309.00	40,309.00	
HA-WIDE	DEBT SERVICE	1501		0.00	9,301.00	9,301.00	9,301.00	
	SUBTOTAL			80,341.00	100,624.00	100,624.00	100,624.00	
McINTYRE								
14-01	SIGNAGE	1450	1	3,700.00	4,275.00	4,274.36	4,274.36	
14-01	GAS METERS	1450	35	17,214.00	13120.00	13,120.00	125.25	
14-01	CONCRETE PARKING LOT	1450		5,000.00	4,788.00	4,788.00	4,788.00	
14-01	TRIM, GUTTERS & DOWNSPOUTS	1460	8	0.00	72,480.00	72,479.34	72,479.34	
14-01	H2O HEATER	1460	1	0.00	497.00	500.92	497.20	
14-01	HVAC	1460	33	134,475.00	50,392.00	50,392.00	48,322.49	
	SUBTOTAL			160,389.00	145,552.00	145,554.62	130,486.64	
BATE-WOOD								
14-02	GAS METERS	1450	36	6,300.00	6,680.00	6,680.00	109.79	
14-02	HVAC	1460	3	16,680.00	0.00	0.00	0.00	
14-02	REPLACE DEADBOLTS	1460	72	15,000.00	11,592.00	11,591.79	11,591.79	
14-02	REPLACE ROOFS, GUTTERS	1460	7 BLDG	70,000.00	83,554.00	83,553.97	83,553.97	
14-02	WINDOW SHUTTERS	1460	7 BLDG	28,000.00	20,069.00	20,068.99	20,068.99	
	SUBTOTAL			135,980.00	121,895.00	121,894.75	115,325.54	
BATE-WOOD								
14-04	REPLACE ROOFS	1460	4 BLDG	40,000.00	14,220.00	14,220.00	14,220.00	
14-04	WINDOW SHUTTERS	1460	4 BLDG	8,000.00	5,000.00	5,000.00	5,000.00	
	SUBTOTAL			48,000.00	19,220.00	19,220.00	19,220.00	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages (2 OF 2)								
PHA Name: HOUSING AUTHORITY OF DANVILLE			Grant Type and Number Capital Fund Program Grant No: 501-02v02 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NICHOLS								
14-05	SIGNAGE	1450	1	3,700.00	4,279.00	4,279.00	4,274.36	
14-05	CONCRETE, STEPS & HANDRAILS	1450		81,742.00	81,742.00	81,742.00	81,742.00	
14-05	WINDOW SHUTTERS	1460	39 BLDG	10,000.00	0.00	0.00	0.00	
SUBTOTAL				95,442.00	86,021.00	86,021.00	86,016.36	
LINIETTA								
14-07	SIGNAGE	1450	1	3,700.00	4,275.00	4,275.00	2,489.10	
14-07	CONCRETE WALKS & PORCHES	1450		57,530.00	33,078.00	33,078.00	33,078.00	
SUBTOTAL				61,230.00	37,353.00	37,353.00	35,567.10	
LATIMER								
14-08	CONCRETE REPAIRS	1450		8,580.00	8,579.00	8,578.43	8,578.43	
SUBTOTAL				8,850.00	8,579.00	8,578.43	8,578.43	
BURCKLEY								
14-09	CONCRETE WALKS	1450		32,931.00	248.00	247.26	247.26	
14-09	2ND FLOOR REPAIRS	1460	20	65,282.00	64,489.00	64,488.50	64,488.50	
14-09	KITCHEN CABINETS	1460	2	5,000.00	5,000.00	5,000.00	5,000.00	
SUBTOTAL				103,213.00	69,737.00	69,735.76	69,735.76	
COYLE								
14-10	SIGNAGE	1450		3,700.00	4,275.00	4,275.00	2,466.86	
14-10	CONCRETE	1450		0.00	32,684.00	32,684.02	32,684.02	
14-10	REPLACE MECH ROOM DOORS	1460	16	18,239.00	0.00	0.00	0.00	
14-10	REPLACE FLOOR TILE	1460		270.00	39,212.00	39,211.42	39,211.42	
14-10	KITCHEN CABINETS	1460	1	3,000.00	3,000.00	3,000.00	3,000.00	
SUBTOTAL				25,209.00	79,171.00	79,170.44	77,362.30	
TOTAL				718,384.00	668,152.00	668,152.00	631,622.95	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program No: 501-02v02 Replacement Housing Factor No:				Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA-WIDE	09/30/2002		9/30/2002	12/31/2002	09/30/2003		WORK IS BEING PERFORMED UNDER AN ACCELERATED MODERNIZATION PROGRAM. ALL WORK WILL BE COMPLETE BY JULY 2003
ALL WORK ITEMS							

PET POLICY – GENERAL OCCUPANCY (FAMILY) PROJECTS

[24 CFR Part 960, Subpart G]

INTRODUCTION

This Chapter explains the Housing Authority of Danville 's policies on the keeping of pets in general occupancy projects and any criteria or standards pertaining to the policy. The rules adopted are reasonably related to the legitimate interest of this Housing Authority of Danville to provide a decent, safe and sanitary living environment for all tenants, to protecting and preserving the physical condition of the property, and the financial interest of the Housing Authority of Danville.

The purpose of this policy is to establish the Housing Authority of Danville 's policy and procedures for ownership of pets in general occupancy family communities and to ensure that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. It also establishes reasonable rules governing the keeping of common household pets.

This policy does not apply to animals that are used to assist, support or provide service to persons with disabilities, or to service animals that visit public housing developments.

A. ANIMALS THAT ASSIST, SUPPORT OR PROVIDE SERVICE TO PERSONS WITH DISABILITIES

The resident/pet owner will be required to qualify animals (for exclusion from the pet policy) that assist, support or provide service to persons with disabilities.

Pet rules will not be applied to animals that assist, support or provide service to persons with disabilities. This exclusion applies to both service animals and companion animals as reasonable accommodation for persons with disabilities. This exclusion applies to such animals that reside in public housing and that visit these developments.

B. STANDARDS FOR PETS

Types of Pets Allowed

No types of pets other than the following may be kept by a resident. The following types and qualifications are consistent with applicable State and local law.

1. Dogs

- Maximum number: one
- Maximum adult weight: 20 pounds
- Must be housebroken
- Must be spayed or neutered
- Must have all required inoculations

Must be licensed as specified now or in the future by State law and local ordinance

2. Cats

Maximum number: two

Must be spayed or neutered

Must have all required inoculations

Must be trained to use a litter box or other waste receptacle

Must be licensed as specified now or in the future by State law or local ordinance

3. Birds

Maximum number: four

Must be enclosed in a cage at all times

4. Fish

Maximum aquarium size: 10 gallons

Must be maintained on an approved stand

5. Rodents (Rabbit, guinea pig, hamster, or gerbil ONLY)

Maximum number: one]

Must be enclosed in an acceptable cage at all times

Must have any or all inoculations as specified now or in the future by State law or local ordinance

6. Turtles

Maximum number: one

Must be enclosed in an acceptable cage or container at all times

The following are **NOT** considered "common household pets":

Domesticated dogs that exceed 20 pounds. (Animals certified to assist persons with disabilities are exempt from this weight limitation).

Vicious or intimidating pets.

Wild, feral, or any other animals that are not amenable to routine human handling.

Any poisonous animals of any kind.

Non-human primates.

Animals whose climatological needs cannot be met in the unaltered environment of the individual dwelling unit.

Pot-bellied pigs.

Ferrets or other animals whose natural protective mechanisms pose a risk of serious bites and/or lacerations to small children.

Chicks or other animals that pose a significant risk of salmonella infection to those who handle them.

Pigeons, doves, mynahs, psittacines, and birds of other species that are hosts to the organisms that cause psittacosis in humans.

Snakes or other kinds of reptiles.

C. REGISTRATION OF PETS

Pets must be registered with the Housing Authority of Danville before they are brought onto the premises.

Registration includes certificate signed by a licensed veterinarian or State/local authority that the pet:

has received all inoculations required by State or local law

has no communicable disease(s) (and)

is pest-free.

Registration must be renewed and will be coordinated with the annual reexamination date.

Proof of license and inoculation will be submitted at least 30 days prior to annual reexamination.

Each pet owner must allow the Housing Authority of Danville to photograph their pet(s).

Each pet owner must display a “Pet Here” sticker, provided by the Housing Authority of Danville, which will be displayed on front window next to the entrance of the unit at all times.

Approval for the keeping of a pet shall not be extended pending the completion of these requirements.

Refusal to Register Pets

If the Housing Authority of Danville refuses to register a pet, a written notification will be sent to the pet owner stating the reason for denial. The notification will be served in accordance with HUD notice requirements.

The Housing Authority of Danville will refuse to register a pet if:

The pet is not a “common household pet” as defined in this policy;

Keeping the pet would violate any House Rules;

The pet owner fails to provide complete pet registration information;

The pet owner fails to update the registration annually;

The Housing Authority of Danville reasonably determines that the pet owner is unable to keep the pet in compliance with the pet rules and other lease obligations. The pet's temperament and behavior may be considered as a factor in determining the pet owner's ability to comply with the provisions of the lease.

The notice of refusal may be combined with a notice of pet violation.

D. PET AGREEMENT

Residents who have been approved to have a pet must enter into a Pet Agreement with the Housing Authority of Danville.

The Resident will certify, by signing the Pet Agreement, that the Resident will adhere to the following rules:

Agree that the resident is responsible and liable for all damages caused by their pet(s).

All complaints of cruelty and all dog bites will be referred to animal control or applicable agency for investigation and enforcement.

All common household pets are to be fed inside the apartment. Feeding is not allowed on porches, sidewalks, patios or other outside areas.

Tenants are prohibited from feeding stray animals.

Residents shall not feed any stray animals; doing so, or keeping stray or unregistered animals, will be considered having a pet without permission.

No animals may be tethered or chained outside or inside the dwelling unit.

When outside the dwelling unit, all pets must be on a leash or in an animal transport enclosure and under the control of a responsible individual.

All fecal matter deposited by the pet(s) must be promptly and completely removed from any common area. Failure to do so will result in a Pet Waste Removal charge of \$20.00. All animal waste or the litter from litter boxes shall be picked up immediately by the pet owner, disposed of in sealed plastic trash bags, and placed in a trash bin. Litter shall not be disposed of by being flushed through a toilet.

Litter boxes shall be stored inside the resident's dwelling unit or in animal enclosures maintained within dwelling units and must be removed and/or replaced regularly. Failure to do so will result in a Pet Waste Removal charge.

The Resident/Pet Owner shall be responsible for the removal of waste from any animal or pet exercise area by placing it in a sealed plastic bag and disposing of it in a trash container immediately.

Pet owners must take precautions to eliminate pet odors.

The resident/pet owner shall take adequate precautions to eliminate any animal or pet odors within or around the unit and to maintain the unit in a sanitary condition at all times.

The right of management to enter dwelling unit when there is evidence that an animal left alone is in danger or distress, or is creating a nuisance.

The right of management to seek impoundment and sheltering of any animal found to be maintained in violation of housing rules, pending resolution of any dispute regarding such violation, at owner's expense. The resident shall be responsible for any impoundment fees, and the Housing Authority of Danville accepts no responsibility for pets so removed.

That failure to abide by any animal-related requirement or restriction constitutes a violation of the "Resident Obligations" in the resident's Lease Agreement.

Residents will prevent disturbances by their pets that interfere with the quiet enjoyment of the premises of other residents in their units or in common areas. This includes, but is not limited to, loud or continuous barking, howling, whining, biting, scratching, chirping, or other such activities.

Residents/pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal. Installation of pet doors is prohibited.

E. LIMITATIONS ON PET OWNERSHIP

The Housing Authority of Danville, consistent with statutory intent, allows pet ownership in all general occupancy (family) developments.

F. DESIGNATION OF PET-FREE AREAS

The following areas are designated as no-pet areas: None

G. PETS TEMPORARILY ON THE PREMISES

Excluded from the premises are all animals and/or pets not owned by residents, except for service animals.

Residents are prohibited from feeding or harboring stray animals.

This rule excludes visiting pet programs sponsored by a humane society or other non-profit organization and approved by the Housing Authority of Danville.

H. DEPOSITS FOR PETS

The resident/pet owner shall be required to pay a refundable deposit of \$100.00 for the purpose of defraying all reasonable costs directly attributable to the presence of a dog or cat.

The deposit is required in full prior to the date the pet is properly registered and brought into the apartment.

The Housing Authority of Danville reserves the right to change or increase the required deposit by amendment to these rules.

The Housing Authority of Danville will refund the Pet Deposit to the tenant, less any damage caused by the pet to the dwelling unit, upon removal of the pet or the owner from the unit.

The Housing Authority of Danville will return the Pet Deposit to the former tenant or to the person designated by the former tenant in the event of the former tenant's incapacitation or death.

The Housing Authority of Danville will provide the tenant or designee identified above with a written list of any charges against the pet deposit. If the tenant disagrees with the amount charged to the pet deposit, the Housing Authority of Danville will provide a meeting to discuss the charges.

All reasonable expenses incurred by the Housing Authority of Danville as a result of damages directly attributable to the presence of the pet in the project will be the responsibility of the resident, including, but not limited to:

- The cost of repairs and replacements to the resident's dwelling unit;
- Fumigation of the dwelling unit;
- Common areas of the site.

I. ADDITIONAL PET FEES

The Housing Authority of Danville will charge a non-refundable nominal fee of \$100.00 for each household with a pet.

This fee is intended to cover the reasonable operating costs to the project relating to the presence of pets. Reasonable operating costs to the project relating to the presence of pets include, but are not limited to:

- Landscaping costs
- Pest control costs
- Insurance costs
- Clean-up costs

The nominal fee will be assessed annually.

The Housing Authority of Danville reserves the right to change or increase the required deposit by amendment to these rules.

J. PET WASTE REMOVAL CHARGE

A separate pet waste removal charge of \$20.00 per occurrence will be assessed against the resident for violations of the pet policy.

Pet waste removal charges are not part of rent payable by the resident.

K. PET AREA RESTRICTIONS

Pets must be maintained within the resident's unit. When outside of the unit (within the building or on the grounds) dogs and cats must be kept on a leash or carried and under the control of the resident or other responsible individual at all times.

A common household pet must be effectively restrained and under the control of a responsible person when passing through a common area, from the street to the apartment, etc.

An area of the development grounds has been designated as the area in which to exercise animals and to permit dogs to relieve themselves of bodily wastes. This area includes:

McIntyre/Crescent (KY14-01 & 03): the wooded area off of Rosemont at the back of Crescent Drive.

Bate-Wood Homes (KY14-02, 04 & 06): the open field beyond the playground behind the Bate Community Building

Nichols Terrace (KY14-05): the open area at the back of the property up on the hill.

Linietta Homes (KY14-07): the open field behind the elderly section

Coyle Manor (KY14-10): the open area next to the fenced-in sinkhole.

Burckley Drive (KY14-09): the area next to the fencing surrounding the site.

Residents/Pet Owners are not permitted to exercise pets or permit pets to deposit waste on project premises outside of the areas designated for such purposes.

L. CLEANLINESS REQUIREMENTS

Litter Box Requirements. All animal waste or the litter from litter boxes shall be picked up/emptied 2 days by the pet owner, disposed of in heavy, sealed plastic trash bags, and placed in a trash container immediately.

Litter shall not be disposed of by being flushed through a toilet.

Litter boxes shall be stored inside the resident's dwelling unit.

M. PET CARE

No pet (excluding fish) shall be left unattended in any apartment for a period in excess of 12 hours.

All residents/pet owners shall be responsible for adequate care, nutrition, exercise and medical attention for his/her pet.

Residents/pet owners must recognize that other residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals. Pet owners must agree to exercise courtesy with respect to other residents.

N. RESPONSIBLE PARTIES

The resident/pet owner will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet.

O. INSPECTIONS

The Housing Authority of Danville may enter and inspect the unit only if a written complaint is received alleging that the conduct or condition of the pet in the unit is a violation, or constitutes a nuisance or threat to the health or safety of the other occupants or other persons in the community under applicable State or local law.

P. PET RULE VIOLATION NOTICE

The authorization for a common household pet may be revoked at any time subject to the Housing Authority's grievance procedure if the pet becomes destructive or a nuisance to others, or if the tenant fails to comply with this policy.

Residents who violate these rules are subject to:

Mandatory removal of the pet from the premises within 30 days of notice by the Housing Authority; or if for a threat to health and safety, removal within 24 hours of notice.

Lease termination proceedings.

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the Pet Rule Policy, written notice will be served.

The Notice will contain a brief statement of the factual basis for the determination and the pet rule(s) that were violated. The notice will also state:

That the resident/pet owner has five days from the effective date of the service of notice to correct the violation or make written request for a meeting to discuss the violation;

That the resident pet owner is entitled to be accompanied by another person of his or her choice at the meeting; and

That the resident/pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to terminate the pet owner's tenancy.

Q. NOTICE FOR PET REMOVAL

If the resident/pet owner and the Housing Authority of Danville are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the Housing Authority of Danville, the Housing Authority of Danville may serve notice to remove the pet.

The Notice shall contain:

A brief statement of the factual basis for the Housing Authority of Danville 's determination of the Pet Rule that has been violated;

The requirement that the resident/ pet owner must remove the pet within five days of the notice; and

A statement that failure to remove the pet may result in the initiation of termination of tenancy procedures.

R. TERMINATION OF TENANCY

The Housing Authority of Danville may initiate procedures for termination of tenancy based on a pet rule violation if:

The pet owner has failed to remove the pet or correct a pet rule violation within the time period specified; and

The pet rule violation is sufficient to begin procedures to terminate tenancy under terms of the lease.

S. PET REMOVAL

If the death or incapacity of the pet owner threatens the health or safety of the pet, or other factors occur that render the owner unable to care for the pet, the situation will be reported to the Responsible Party designated by the resident/pet owner. This includes pets who are poorly cared for or have been left unattended for over 12 hours.

If the responsible party is unwilling or unable to care for the pet, or if the Housing Authority of Danville after reasonable efforts cannot contact the responsible party, the Housing Authority of Danville may contact the appropriate State or local agency and request the removal of the pet

If the pet is removed as a result of any aggressive act on the part of the pet, the pet will not be allowed back on the premises.

T. EMERGENCIES

The Housing Authority of Danville will take all necessary steps to insure that pets that become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are referred to the appropriate State or local entity authorized to remove such animals.

If it is necessary for the Housing Authority of Danville to place the pet in a shelter facility, the cost will be the responsibility of the tenant/pet owner.

This Pet Policy will be incorporated by reference into the Dwelling Lease signed by the resident, and therefore, violation of the above Policy will be grounds for termination of the lease.

**PET POLICY – ELDERLY/DISABLED PROJECTS
[24 CFR Part 5, Subpart C]**

INTRODUCTION

Housing Authority of Danville has discretion to decide whether or not to develop policies pertaining to the keeping of pets in public housing units. This Chapter explains the Housing Authority of Danville 's policies on the keeping of pets and any criteria or standards pertaining to the policy for elderly/disabled projects. The rules adopted are reasonably related to the legitimate interest of this Housing Authority of Danville to provide a decent, safe and sanitary living environment for all tenants, to protecting and preserving the physical condition of the property, and the financial interest of the Housing Authority of Danville.

The purpose of this policy is to establish the Housing Authority of Danville 's policy and procedures for ownership of pets in elderly and disabled units and to ensure that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. It also establishes reasonable rules governing the keeping of common household pets.

ANIMALS THAT ASSIST PERSONS WITH DISABILITIES

Pet rules will not be applied to animals that assist persons with disabilities. To be excluded from the pet policy, the resident/pet owner must certify:

- That there is a person with disabilities in the household;
- That the animal has been trained to assist with the specified disability.

A. MANAGEMENT APPROVAL OF PETS

All pets must be approved in advance by the Housing Authority of Danville.

The pet owner must submit and enter into a Pet Agreement with the Housing Authority of Danville.

Registration of Pets

Pets must be registered with the Housing Authority of Danville before they are brought onto the premises. Registration includes certificate signed by a licensed veterinarian or State/local authority that the pet has received all inoculations required by State or local law, and that the pet has no communicable disease(s) and is pest-free.

Registration must be renewed and will be coordinated with the annual recertification date and proof of license and inoculation will be submitted at least 30 days prior to annual reexamination.

Dogs and cats must be spayed or neutered.

Execution of a Pet Agreement with the Housing Authority of Danville stating that the tenant acknowledges complete responsibility for the care and cleaning of the pet will be required.

Refusal to Register Pets

The Housing Authority of Danville may not refuse to register a pet based on the determination that the pet owner is financially unable to care for the pet. If the Housing Authority of Danville refuses to register a pet, a written notification will be sent to the pet owner stating the reason for denial and shall be served in accordance with HUD Notice requirements.

The Housing Authority of Danville will refuse to register a pet if:

The pet is not a *common household pet* as defined in this policy;

Keeping the pet would violate any House Pet Rules;

The pet owner fails to provide complete pet registration information, or fails to update the registration annually;

The Housing Authority of Danville reasonably determines that the pet owner is unable to keep the pet in compliance with the pet rules and other lease obligations. The pet's temperament and behavior may be considered as a factor in determining the pet owner's ability to comply with provisions of the lease.

The notice of refusal may be combined with a notice of a pet violation.

A resident who cares for another resident's pet must notify the Housing Authority of Danville and agree to abide by all of the pet rules in writing.

B. STANDARDS FOR PETS

Pet rules will not be applied to animals that assist persons with disabilities.

Persons with Disabilities

To be excluded from the pet policy, the resident/pet owner must certify:

- That there is a person with disabilities in the household;
- That the animal has been trained to assist with the specified disability; and
- That the animal actually assists the person with the disability.

Types of Pets Allowed

No types of pets other than the following may be kept by a resident.

Tenants are not permitted to have more than one type of pet.

1. Dogs

- Maximum number: one
- Maximum adult weight: 20 pounds
- Must be housebroken
- Must be spayed or neutered
- Must have all required inoculations
- Must be licensed as specified now or in the future by State law and local ordinance

2. Cats

- Maximum number: two
- Must be spayed or neutered
- Must have all required inoculations
- Must be trained to use a litter box or other waste receptacle
- Must be licensed as specified now or in the future by State law or local ordinance

3. Birds

- Maximum number: four
- Must be enclosed in a cage at all times

4. Fish

- Maximum aquarium size: 10 gallons
- Must be maintained on an approved stand

5. Rodents (Rabbit, guinea pig, hamster, or gerbil ONLY)

- Maximum number: one]
- Must be enclosed in an acceptable cage at all times
- Must have any or all inoculations as specified now or in the future by State law or local ordinance

6. Turtles

Maximum number: one

Must be enclosed in an acceptable cage or container at all times

C. PETS TEMPORARILY ON THE PREMISES

Pets that are not owned by a tenant will not be allowed.

Residents are prohibited from feeding or harboring stray animals.

This rule excludes visiting pet programs sponsored by a humane society or other non- profit organization and approved by the Housing Authority of Danville .

D. DESIGNATION OF PET/NO-PET AREAS

The Housing Authority of Danville does not have a "designated no-pet area".

E. ADDITIONAL FEES AND DEPOSITS FOR PETS

The resident/pet owner shall be required to pay a refundable deposit of \$100.00 for the purpose of defraying all reasonable costs directly attributable to the presence of a dog or cat.

The deposit is required in full prior to the date the pet is properly registered and brought into the apartment.

The Housing Authority of Danville reserves the right to change or increase the required deposit by amendment to these rules.

The Housing Authority of Danville will refund the Pet Deposit to the tenant, less any damage caused by the pet to the dwelling unit, upon removal of the pet or the owner from the unit.

The Housing Authority of Danville will return the Pet Deposit to the former tenant or to the person designated by the former tenant in the event of the former tenant's incapacitation or death.

The Housing Authority of Danville will provide the tenant or designee identified above with a written list of any charges against the pet deposit. If the tenant disagrees with the amount charged to the pet deposit, the Housing Authority of Danville will provide a meeting to discuss the charges.

All reasonable expenses incurred by the Housing Authority of Danville as a result of damages directly attributable to the presence of the pet in the project will be the responsibility of the resident, including, but not limited to:

The cost of repairs and replacements to the resident's dwelling unit;

Fumigation of the dwelling unit;

Common areas of the project.

Pet Deposits are not a part of rent payable by the resident.

F. ALTERATIONS TO UNIT

Residents/pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal. Installation of pet doors is prohibited.

G. PET WASTE REMOVAL CHARGE

A separate pet waste removal charge of \$20.00 per occurrence will be assessed against the resident for violations of the pet policy.

If the tenant is in occupancy when such costs occur, the tenant shall be billed for such costs as a current charge.

If such expenses occur as the result of a move-out inspection, they will be deducted from the pet deposit. The resident will be billed for any amount that exceeds the pet deposit.

H. PET AREA RESTRICTIONS

Pets must be maintained within the resident's unit. When outside of the unit (within the building or on the grounds) dogs and cats must be kept on a leash or carried and under the control of the resident or other responsible individual at all times.

An area of the development grounds has been designated as the area in which to exercise animals and to permit dogs to relieve themselves of bodily wastes. This area is at Latimer Heights (KY14-08): the open area behind the 500 building and the wooded area that runs parallel to West Lexington Avenue, and at Arnold Tower (KY14-11): the sunken garden area behind the building.

Residents/Pet Owners are not permitted to exercise pets or permit pets to deposit waste on project premises outside of the areas designated for such purposes.

I. NOISE

Pet owners must agree to control the noise of pets so that such noise does not constitute a nuisance to other residents or interrupt their peaceful enjoyment of their housing unit or premises. This includes, but is not limited to loud or continuous barking, howling, whining, biting, scratching, chirping, or other such activities.

J. CLEANLINESS REQUIREMENTS

Litter Box Requirements. All animal waste or the litter from litter boxes shall be picked up immediately by the pet owner, disposed of in sealed plastic trash bags, and placed in a trash bin.

Litter shall not be disposed of by being flushed through a toilet.

Litter boxes shall be stored inside the resident's dwelling unit.

Removal of Waste from Other Locations. The Resident/Pet Owner shall be responsible for the removal of waste from the exercise area by placing it in a sealed plastic bag and disposing of it in an outside trash bin.

Any unit occupied by a dog, cat, or rodent will be fumigated at the time the unit is vacated.

The resident/pet owner shall take adequate precautions to eliminate any pet odors within or around the unit and to maintain the unit in a sanitary condition at all times.

K. PET CARE

No pet (excluding fish) shall be left unattended in any apartment for a period in excess of 24 hours.

All residents/pet owners shall be responsible for adequate care, nutrition, exercise and medical attention for his/her pet.

Residents/pet owners must recognize that other residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals. Pet owners must agree to exercise courtesy with respect to other residents.

L. RESPONSIBLE PARTIES

The resident/pet owner will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet.

M. INSPECTIONS

The Housing Authority of Danville may, after reasonable written notice to the tenant during reasonable hours, enter and inspect the premises, in addition to other inspections allowed.

The Housing Authority of Danville may enter and inspect the unit only if a complaint is received alleging that the conduct or condition of the pet in the unit constitutes a nuisance or threat to the health or safety of the other occupants or other persons in the community under applicable State or local law.

N. PET RULE VIOLATION NOTICE

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the Pet Rule Policy, written notice will be served.

The Notice will contain a brief statement of the factual basis for the determination and the pet rule(s) that were violated. The notice will also state: That the resident/pet owner has five days from the effective date of the service of notice to correct the violation or make written request for a meeting to discuss the violation;

That the resident pet owner is entitled to be accompanied by another person of his or her choice at the meeting; and

That the resident/pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to terminate the pet owner's tenancy.

O. NOTICE FOR PET REMOVAL

If the resident/pet owner and the Housing Authority of Danville are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the Housing Authority of Danville, the Housing Authority of Danville may serve notice to remove the pet.

The Notice shall contain:

A brief statement of the factual basis for the Housing Authority of Danville 's determination of the Pet Rule that has been violated;

The requirement that the resident /pet owner must remove the pet within five days of the notice; and

A statement that failure to remove the pet may result in the initiation of termination of tenancy procedures.

P. TERMINATION OF TENANCY

The Housing Authority of Danville may initiate procedures for termination of tenancy based on a pet rule violation if:

The pet owner has failed to remove the pet or correct a pet rule violation within the time period specified; and

The pet rule violation is sufficient to begin procedures to terminate tenancy under terms of the lease.

Q. PET REMOVAL

If the death or incapacity of the pet owner threatens the health or safety of the pet, or other factors occur that render the owner unable to care for the pet, the situation will be reported to the Responsible Party designated by the resident/pet owner. Includes poorly cared for pets or pets left unattended for over 12 hours.

If the responsible party is unwilling or unable to care for the pet, or if the Housing Authority of Danville after reasonable efforts cannot contact the responsible party, the Housing Authority of Danville may contact the appropriate State or local agency and request the removal of the pet.

If the pet is removed as a result of any aggressive act on the part of the pet, the pet will not be allowed back on the premises.

R. EMERGENCIES

The Housing Authority of Danville will take all necessary steps to insure that pets that become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are referred to the appropriate State or local entity authorized to remove such animals.

If it is necessary for the Housing Authority of Danville to place the pet in a shelter facility, the cost will be the responsibility of the tenant/pet owner.