

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2003 - 2007
Annual Plan for Fiscal Year 2003

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: Housing Authority of the City of Titusville

PHA Number: FL-25

PHA Fiscal Year Beginning: 04/2003

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

Main administrative office of the PHA

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at:

Main administrative office of the PHA

PHA Plan Supporting Documents are available for inspection at:

Main business office of the PHA

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004
[24 CFR Part 903.5]

A. Mission

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

B. Goals

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
 - Apply for additional rental vouchers: as NOFA's are announced the HACTV will make application accordingly. Information is unavailable to quantify at this time.
 - Reduce public housing vacancies: reduce move-outs by 10% during FY 2003.
 - Leverage private or other public funds to create additional housing opportunities: FY 2003 begin process to build/acquire additional affordable housing units for families; FY 2004/2005 review past experiences, review needs assessments for future affordable housing planning.
 - Acquire or build units or developments
- PHA Goal: Improve the quality of assisted housing
Objectives:
 - Improve public housing management: (PHAS score) 84
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction
 - Renovate or modernize public housing units: Renovate or modernize public housing units; FY 2003 modernize FL 25-2; FY 2004 continue FL-02 start modernize FL 25-3, FY 2005-2006 continue and finish FL 25-3, include funding earned from affordable housing projects to increase modernization budgets.
- PHA Goal: Increase assisted housing choices
Objectives:
 - Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords

- Implement public housing or other homeownership programs:
Coordinate with local and county governments to set up programs under the First Time Homebuyers (HOME) programs.

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
Objectives:
 - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments: increase households with higher incomes through flat rent program marketing; FY 2003 increase higher income by 10% while maintaining waiting list regulations.
 - Investigate ways to implement public housing security improvements.
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities, activate an Assisted Living Program)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency/asset development of assisted households
Objectives:
 - Increase the number and percentage of employed persons in assisted families: meet with unemployed and under-employed residents and develop an employment strategy to bring them to an improved self-sufficient position
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2003
[24 CFR Part 903.7]

i. Annual Plan Type:

Standard Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

The Housing Authority of the City of Titusville will be accepting the challenges of the following housing initiatives:

1. Maintaining a complete and timely Capital Fund program that addresses physical and social needs of the residents and the properties.
2. Address the problem of high move-out rates combined with decreasing waiting lists for public housing. Improve the caliber of the vacant units, installing ceiling fans, vertical blinds, improving landscaping.
3. Institute the flat rent program to address: 1.) the working resident who can start to save monies for future home purchases while paying a rent that is more equitable than the 30%; 2.) flat rent will be much more competitive with the private market than the 30% of a working family's income; flat rents will be more attainable to the working resident with limited hours (part-time) yet who has a plan to improve income without increasing rents and desire less involvement with the housing staff (i.e. re-examinations reduced to three year requirements).
4. In accordance with the County's housing needs assessment, develop an elderly apartment complex through multiple financing opportunities, which could offer affordable rents and assisted living accommodations not now available.
5. Review results of the new census and the new Comprehensive Plan now in development by Brevard County to ascertain housing needs that require action by the Authority.
6. Develop improved relationships with current residents; make office and training space available to the community for meetings, employment training, etc.
7. Increase the number of vouchers administered by the Authority by responding to the NOFA's as released.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Table of Contents

	<u>Page #</u>
Annual Plan	
i. Executive Summary	1
ii. Table of Contents	1
1. Housing Needs	5
2. Financial Resources	9
3. Policies on Eligibility, Selection and Admissions	10
4. Rent Determination Policies	17
5. Operations and Management Policies	20
6. Grievance Procedures	22
7. Capital Improvement Needs	22
8. Demolition and Disposition	24
9. Designation of Housing	24
10. Conversions of Public Housing	25
11. Homeownership	27
12. Community Service Programs	28
13. Crime and Safety	30
14. Pets (Inactive for January 1 PHAs)	32
15. Civil Rights Certifications (included with PHA Plan Certifications)	40
	(Also Attached)
16. Audit	40
17. Asset Management	40
18. Other Information	41

Attachments

Required Attachments:

- Admissions Policy for Deconcentration (Attachment "A")
- FY 2003 Capital Fund Program Annual Statement (Attachment "B")
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)—Not applicable.

Optional Attachments:

- PHA Management Organizational Chart (Attachment "C")
- FY 2003 Capital Fund Program 5 Year Action Plan (Attachment "D")
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) (Attachment "E" & "F")
- Other (List below, providing each attachment name)

Certifications:
 Form HUD 50071 (Attachment “G”)
 Disclosure of Lobbying Activities (Attachment “H”)
 Form HUD 50070 (Attachment “T”)
 Consolidated Plan Certification (Attachment “J”)

PHA Certification Board Resolution (Attachment “K”)

Other Attachments:
 CFP 2000 Rev3 and PE report (L)
 CFP 2001 rev2 P&E Sep02 (M)
 CFP 2002 rev2 and PE (N)
 Requested Information (O)

Supporting Documents Available for Review

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of	Annual Plan: Eligibility, Selection, and Admissions Policies

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy (Chapter 11)	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more	Annual Plan: Capital

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Housing Needs of Families in the Jurisdiction by Family Type (pgs 21, 36&49, Consolidated Plan, Brevard County)							
Family Type	Overall	Afford- - ability	Supply	Quality	Access- - ibility	Size	Loca- - tion
Income <= 30% of AMI (Brev. Cty.)	6,961	N/A	N/A	N/A	N/A	N/A	N/A
Income >30% but <=50% of AMI (Brevard County)	6,856	N/A	N/A	N/A	N/A	N/A	N/A
Income >50% but <80% of AMI (Brevard County)	5,853	N/A	N/A	N/A	N/A	N/A	N/A
Elderly (55+--City of Titusville <i>only</i>)	10,852	N/A	N/A	N/A	N/A	N/A	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity White (Brevard Co.)	145,959	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity Black (non-Hispanic) (Brevard Co.)	10,160	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity Hispanic (all races) (Brevard Co.)	3,851	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity Native American (non-Hispanic) (Brevard Co.)	636	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity Asian and Pacific Islanders (non- Hispanic) (Brevard Co.)	1,306	N/A	N/A	N/A	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

Consolidated Plan of the Jurisdiction/s

Indicate year: 2000-2005

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	122		
Extremely low income <=30% AMI	110	90	
Very low income (>30% but <=50% AMI)	10	8	
Low income (>50% but <80% AMI)	2	2	
Families with children	32	26	
Elderly families	18	15	
Families with Disabilities	17	14	
Race/ethnicity Black	42	34	
Race/ethnicity White	80	66	
Race/ethnicity			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	77	63	
2 BR	26	21	

Housing Needs of Families on the Waiting List			
3 BR	17	14	
4 BR	2	2	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

- Adopt rent policies to support and encourage work

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: Begin the process to increase the availability of elderly units by developing additional units under the Authority's affordable housing program through multiple financing sources. Initiate operations of an assisted living facility in FL 25-6, Titusville Towers.

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs

Strategy 2: Conduct activities to affirmatively further fair housing

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units

- Market the section 8 program to owners outside of areas of poverty /minority concentrations

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2003 grants)		
a) Public Housing Operating Fund	585,746.00	
b) Public Housing Capital Fund	414,438	PH Capital Improv.
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	1,029,150.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
FL 14P02550101	36,235	PH Capital Improv
FL 14P02550102	414,438	PH Capital Improv
3. Public Housing Dwelling Rental Income		
4. Other income (list below)		
4. Non-federal sources (list below)		
Total resources	2,480,007	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

When families are within a certain time of being offered a unit: (60 days)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

Criminal or Drug-related activity

Rental history

Housekeeping

Other (describe) local preferences as contained in Admissions and Continued Occupancy Policy

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

Community-wide list

- b. Where may interested persons apply for admission to public housing?

PHA main administrative office

- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection (3) Assignment

1. How many site-based waiting lists will the PHA operate in the coming year? 0

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously

If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? N/A

- PHA main administrative office
 All PHA development management offices
 Management offices at developments with site-based waiting lists
 At the development to which they would like to apply
 Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

One

- b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income? The Authority does not plan on exceeding the targeted 40%; however, the recent high rate of move-outs and the condition of the waiting list is currently dictating a higher rate.

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection (5) Occupancy)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Victims of domestic violence

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Those enrolled currently in educational, training, or upward mobility programs (transitional housing)
- Households that contribute to meeting income goals (broad range of incomes)
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
Actual or threatened physical violence from a household member who lives in the unit.
Elderly applicants needing the services of an assisted living facility.

Single applicants who are elderly, disabled, homeless or displaced will be given a selection priority over all “Other Single” applicants regardless of preference status.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- 1 Victims of domestic violence

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Actual or threatened physical violence from a household member who lives in the unit.

Single applicants who are elderly, disabled, homeless or displaced will be given a selection priority over all “Other Single” applicants regardless of preference status.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list) Resident Manuals

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- Any time family composition changes

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below: all developments, except FL 25-6

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

List (any applicable) developments below: all developments except FL 25-6

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

Not applicable: results of analysis did not indicate a need for such efforts

B. Section 8

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

Other (list below) Family and Income Verification

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

Other (describe below) Family composition and share of rent; landlord required to do his/her own qualifying.

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

None

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

PHA main administrative office

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

A family may submit a written request for an extension of the Voucher time period. All requests for extensions must be received prior to the expiration date of the Voucher.

Extensions are permissible at the discretion of the PHA up to a maximum of an additional 60 days primarily for these reasons:

a. Extenuating circumstances such as hospitalization or a family emergency for an extended period of time, which has affected the family's ability to find a unit within the initial sixty-day period. Verification is required.

- b. The family was prevented from finding a unit due to a disability, accessibility requirements, or large size, four (4) bedroom unit requirement. The search record is part of the required verification.
- c. If the vacancy rate for rental housing in the jurisdiction is less than five (5) percent, extensions will be granted automatically on request up to a total of 60 days.

The PHA extends in one or more increments. Unless approved by the Section 8 Manager, no more than one (1) extension of sixty (60) days or less will be granted and never for a total of more than an additional sixty days.

(4) Admissions Preferences

a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent (5) Special purpose section 8 assistance programs)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Victims of domestic violence

Other preferences (select all that apply)

- Other preference(s) (list below)
Elderly who need the services of an assisted living program.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

1. Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

- 1 Victims of domestic violence
- Victims of hate crimes
- Veterans
- Graduates of transitional housing programs
- Working families
- Elderly needing assisted living facility accommodations

Other preferences (select all that apply)

- 4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)
 - Date and time of application (only qualifier)
- 5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)
 - This preference has previously been reviewed and approved by HUD
 - The PHA requests approval for this preference through this PHA Plan
- 6. Relationship of preferences to income targeting requirements:
 - The PHA applies preferences within income tiers

(5) Special Purpose Section 8 Assistance Programs

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained?
 - The Section 8 Administrative Plan
 - Briefing sessions and written materials
- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
 - Through published notices
 - Other (list below) Radio announcements
 Contact with local support groups and organizations.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

(1) Income Based Rent Policies

- a. Use of discretionary policies:

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

Policy has not been set at this time; however, it is the recommendation of staff to the Board of Commissioners to charge less than the current 30%.

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For increases in earned income
 For household heads
 For other family members

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes but only for some developments: all except FL 25-6

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all general occupancy developments (not elderly or disabled or elderly only)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- The "rental value" of the unit

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)
 - Any time the family experiences an income increase

- g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
 - The section 8 rent reasonableness study of comparable housing
 - Survey of similar unassisted units in the neighborhood

B. Section 8 Tenant-Based Assistance

(1) Payment Standards

a. What is the PHA's payment standard? (select the category that best describes your standard)

- 100% of FMR

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families

Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

Annually

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

Success rates of assisted families

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

\$0

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

A. PHA Management Structure

An organization chart showing the PHA's management structure and organization is attached.

B. HUD Programs Under PHA Management

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	255	110
Section 8 Vouchers	392	65
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)	N/A	N/A

C. Management and Maintenance Policies

(1) Public Housing Maintenance and Management: (list below)

- 504 Policy
- Admissions and Continued Occupancy Policy
- After-hours Emergency Response
- Capital Fund Guidelines
- Defective Paint Response
- Dwelling Lease
- Environmental Protection Agency Strategy for Reducing LBP
- Grievance Procedures
- HQS Policy
- Income Limit Policy
- Lead Base paint Test Policy
- Modernization Standards
- Monthly Pest Control Service Policy
- Occupational Safety and Health Standards
- Pay Scale
- Personnel Policy
- Procurement Card Policy
- Procurement Policy
- Property Control Procedures
- Resident A/C Installation Policy
- Resident Cable TV Policy
- Resident Charge Policy
- Resident Dryer Installation Policy
- Resident Lawn Equipment Policy
- Resident Painting Policy
- Resident Phone Installation Policy
- Resident Security Alarm Policy
- Resident Storage Shed Policy
- Resident Substitute Carpeting Policy
- Tenant Advisory Board By-Laws
- Travel Policy
- Utility Allowance Schedules

(2) Section 8 Management: (list below)

- Administrative Plan
- Grievance Procedure

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

PHA main administrative office

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

PHA main administrative office

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

A. Capital Fund Activities

(1) Capital Fund Program Annual Statement

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (State Name): Capital Fund Program Annual Statement

(2) Optional 5-Year Action Plan

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (State Name): Capital Fund Program 5-Year Action Plan

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
 Revitalization Plan submitted, pending approval
 Revitalization Plan approved
 Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below: FL 25-2

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below: Affordable Housing

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities

or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: Titusville Towers 1b. Development (project) number: FL 25-6
2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/>
3. Application status (select one) Submitted, pending approval <input checked="" type="checkbox"/> of Section 8 Special Needs Voucher
4. Date this designation approved, submitted, or planned for submission: <u>(20/05/2002)</u>
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> New Designation Plan
6. Number of units affected: 120 7. Coverage of action (select one) <input checked="" type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. High performing PHAs may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)
- High incidence of violent and/or drug-related crime in some or all of the PHA's developments

- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs

3. Which developments are most affected? (list below)

All Developments

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)
Fencing and Security Cameras

2. Which developments are most affected? (list below)

All Developments

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action

- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services

2. Which developments are most affected? (list below)
 All developments are affected, an authority-wide program

D. Additional information as required by PHDEP/PHDEP Plan

Not applicable—The PHDEP is no longer in effect.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2003 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

PET POLICY – ELDERLY/DISABLED PROJECTS
 [24 CFR Part 5, Subpart C]

and

PET POLICY – GENERAL OCCUPANCY (FAMILY) PROJECTS
 [24 CFR Part 960, Subpart G]

INTRODUCTION

This Chapter explains the PHA’s policies on the keeping of pets and any criteria or standards pertaining to the policy. The rules adopted are reasonably related to the legitimate interest of this PHA to provide a decent, safe and sanitary living environment for all tenants, to protecting and preserving the physical condition of the property, and the financial interest of the PHA.

ANIMALS THAT ASSIST PERSONS WITH DISABILITIES

Pet rules will not be applied to animals that assist persons with disabilities. To be excluded from the pet policy, the resident/pet owner must certify:

- That there is a person with disabilities in the household;
- That the animal has been trained to assist with the specified disability.

A. MANAGEMENT APPROVAL OF PETS

All pets must be approved in advance by the PHA management.

The pet owner must submit and enter into a Pet Agreement with the PHA.

Registration of Pets

Pets must be registered with the PHA before they are brought onto the premises. Registration includes:

- Certificate signed by a licensed veterinarian or State/local authority that the pet has received all inoculations required by State or local law, and that the pet has no communicable disease(s) and is pest-free.

Dogs and cats must be spayed or neutered.

Current license for the pet in compliance with local ordinances and requirements.

Execution of a Pet Agreement with the PHA stating that the tenant acknowledges complete responsibility for the care and cleaning of the pet.

Registration must be renewed and will be coordinated with the annual recertification date.

Approval for the keeping of a pet shall not be extended pending the completion of these requirements.

Refusal To Register Pets

The PHA may not refuse to register a pet based on the determination that the pet owner is financially unable to care for the pet. If the PHA refuses to register a pet, a written notification will be sent to the pet owner stating the reason for denial and shall be served in accordance with HUD Notice requirements.

The PHA will refuse to register a pet if:

- The pet is not a *common household pet* as defined in this policy;

- Keeping the pet would violate any House Pet Rules;

The pet owner fails to provide complete pet registration information, or fails to update the registration annually;

The PHA reasonably determines that the pet owner is unable to keep the pet in compliance with the pet rules and other lease obligations. The pet's temperament and behavior may be considered as a factor in determining the pet owner's ability to comply with provisions of the lease.

The notice of refusal may be combined with a notice of a pet violation.

A resident who cares for another resident's pet must notify the PHA and agree to abide by all of the pet rules in writing.

B. STANDARDS FOR PETS

If an approved pet gives birth to a litter, the resident must remove all pets from the premises except one.

Pet rules will not be applied to animals who assist persons with disabilities.

Persons With Disabilities

To be excluded from the pet policy, the resident/pet owner must certify:

That there is a person with disabilities in the household;
That the animal has been trained to assist with the specified disability; and
That the animal actually assists the person with the disability.

Types of Pets Allowed

No types of pets other than the following may be kept by a resident.

Tenants are not permitted to have more than one *type* of pet.

1. Dogs

Maximum number: (1)
Maximum adult weight: 25 pounds
Must be housebroken
Must be spayed or neutered
Must have all required inoculations
Must be licensed as specified now or in the future by State law and local ordinance

2. Cats

Maximum number (1)
Must be declawed
Must be spayed or neutered
Must have all required inoculations
Must be trained to use a litter box or other waste receptacle
Must be licensed as specified now or in the future by State law or local ordinance

3. Birds

Maximum number (2)
Must be enclosed in a cage at all times

4. Fish

Maximum aquarium size (**20 gallons**)
Must be maintained on an approved stand

5. Rodents (Rabbit , guinea pig, hamster, or gerbil ONLY)

Maximum number (**1**)
*** Must be enclosed in an acceptable cage at all times**
*** Must have any or all inoculations as specified now or in the future by State law or local ordinance**

6. Turtles

Maximum number (**1**)
*** Must be enclosed in an acceptable cage or container at all times.**

C. PETS TEMPORARILY ON THE PREMISES

Pets which are not owned by a tenant will not be allowed.

Residents are prohibited from feeding or harboring stray animals.

This rule excludes visiting pet programs sponsored by a humane society or other nonprofit organization and approved by the PHA.

State or local laws governing pets temporarily in dwelling accommodations shall prevail.

D. ADDITIONAL FEES AND DEPOSITS FOR PETS

The resident/pet owner shall be required to pay a refundable deposit of \$300.00 for the purpose of defraying all reasonable costs directly attributable to the presence of a dog or cat.

An initial payment of \$150.00 on or prior to the date the pet is properly registered and brought into the apartment, and;

Monthly payments in an amount no less than \$50.00 until the specified deposit has been paid.

The PHA reserves the right to change or increase the required deposit by amendment to these rules.

E. ALTERATIONS TO THE UNIT

Residents/pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal. Installation of pet doors is prohibited.

F. PET WASTE REMOVAL CHARGE

A separate pet waste removal charge of \$25.00 per occurrence will be assessed against the resident for violations of the pet policy.

Pet deposit and pet waste removal charges are not part of rent payable by the resident.

All reasonable expenses incurred by the PHA as the result of damages directly attributable to the presence of the pet will be the responsibility of the resident, including:

The cost of repairs and replacements to the dwelling unit;
Fumigation of the dwelling unit.

If the tenant is in occupancy when such costs occur, the tenant shall be billed for such costs as a current charge.

If such expenses occur as the result of a move-out inspection, they will be deducted from the pet deposit. The resident will be billed for any amount that exceeds the pet deposit.

The expense of flea deinfestation shall be the responsibility of the resident.

G. PET AREA RESTRICTIONS

Pets must be maintained within the resident's unit. When outside of the unit (within the building or on the grounds) dogs and cats must be kept on a leash or carried and under the control of the resident or other responsible individual at all times.

Pets are not permitted in common areas including lobbies, community rooms and laundry areas except for those common areas which are entrances to and exits from the building.

An area of the development grounds has been designated as the area in which to exercise animals and to permit dogs to relieve themselves of bodily wastes. This area includes the Titusville Towers dog walk area.

Residents/Pet Owners are not permitted to exercise pets or permit pets to deposit waste on project premises outside of the areas designated for such purposes.

H. NOISE

Pet owners must agree to control the noise of pets so that such noise does not constitute a nuisance to other residents or interrupt their peaceful enjoyment of their housing unit or premises. This includes, but is not limited to loud or continuous barking, howling, whining, biting, scratching, chirping, or other such activities.

I. CLEANLINESS REQUIREMENTS

Litter Box Requirements. All animal waste or the litter from litter boxes shall be picked up immediately by the pet owner, disposed of in sealed plastic trash bags, and placed in a trash bin.

Litter shall not be disposed of by being flushed through a toilet.

Litter boxes shall be stored inside the resident's dwelling unit.

Removal of Waste From Other Locations. The Resident/Pet Owner shall be responsible for the removal of waste from the exercise area by placing it in a sealed plastic bag and disposing of it in an outside trash bin.

Any unit occupied by a dog, cat, or rodent will be fumigated at the time the unit is vacated.

The resident/pet owner shall take adequate precautions to eliminate any pet odors within or around the unit and to maintain the unit in a sanitary condition at all times.

J. PET CARE

No pet (excluding fish) shall be left unattended in any apartment for a period in excess of 24 hours.

All residents/pet owners shall be responsible for adequate care, nutrition, exercise and medical attention for his/her pet.

Residents/pet owners must recognize that other residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals. Pet owners must agree to exercise courtesy with respect to other residents.

K. RESPONSIBLE PARTIES

The resident/pet owner will be required to designate two responsible parties for the care of the pet if the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the pet owner unable to care for the pet.

L. INSPECTIONS

The PHA may, after reasonable notice to the tenant during reasonable hours, enter and inspect the premises, in addition to other inspections allowed.

M. PET RULE VIOLATION NOTICE

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the Pet Rule Policy, written notice will be served.

The Notice will contain a brief statement of the factual basis for the determination and the pet rule(s) which were violated. The notice will also state:

That the resident/pet owner has **7 calendar days** from the effective date of the service of notice to correct the violation or make written request for a meeting to discuss the violation;

That the resident pet owner is entitled to be accompanied by another person of his or her choice at the meeting; and

That the resident/pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to terminate the pet owner's tenancy.

If the pet owner requests a meeting within the 7 calendar day period, the meeting will be scheduled no later than 5 calendar days before the effective date of service of the notice, unless the pet owner agrees to a later date in writing.

N. NOTICE FOR PET REMOVAL

If the resident/pet owner and the PHA are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the PHA, the PHA may serve notice to remove the pet.

The Notice shall contain:

A brief statement of the factual basis for the PHA's determination of the Pet Rule that has been violated;

The requirement that the resident /pet owner must remove the pet within **ten (10) calendar** days of the notice; and

A statement that failure to remove the pet may result in the initiation of termination of tenancy procedures.

O. TERMINATION OF TENANCY

The PHA may initiate procedures for termination of tenancy based on a pet rule violation if:

The pet owner has failed to remove the pet or correct a pet rule violation within the time period specified; and

The pet rule violation is sufficient to begin procedures to terminate tenancy under terms of the lease.

P. PET REMOVAL

If the health or safety of the pet is threatened by the death or incapacity of the pet owner, or by other factors that render the owner unable to care for the pet, (includes pets who are poorly cared for or have been left unattended for over 24 hours), the situation will be reported to the responsible party designated by the resident/pet owner.

If the responsible party is unwilling or unable to care for the pet, or if the PHA after reasonable efforts cannot contact the responsible party, the PHA may contact the appropriate State or local agency and request the removal of the pet.

If the pet is removed as a result of any aggressive act on the part of the pet, the pet will not be allowed back on the premises.

Q. EMERGENCIES

The PHA will take all necessary steps to insure that pets that become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate

threat to the health or safety of others, are referred to the appropriate State or local entity authorized to remove such animals.

If it is necessary for the PHA to place the pet in a shelter facility, the cost will be the responsibility of the tenant/pet owner.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 Private management
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
 Attached at Attachment (File name) Annual Plan Draft Comments
 Provided below:

3. In what manner did the PHA address those comments? (select all that apply)
 Considered comments, but determined that no changes to the PHA Plan were necessary.
 The PHA changed portions of the PHA Plan in response to comments
List changes below:
 Other: (list below)

Attached the RAB Board's comments to the Annual Plan. Comments are under consideration for future planning efforts.

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

- a. Nomination of candidates for place on the ballot: (select all that apply)
- Candidates could be nominated by any adult recipient of PHA assistance
 - Self-nomination: Candidates registered with the PHA and requested a place on ballot
 - Other: (describe) Resident participation from family units has been poor. There is not currently a representative cross-section of resident membership. We actively solicit membership throughout the year, asking for volunteers. The original Board was elected by the residents, however, membership consists

primarily of residents from the elderly high rise. Efforts need to be increased to include members from the family properties.

b. Eligible candidates: (select one)

Any adult recipient of PHA assistance

c. Eligible voters: (select all that apply)

Representatives of all PHA resident and assisted family organizations

C. Statement of Consistency with the Consolidated Plan

1. Consolidated Plan jurisdiction: Brevard County

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

e.g.: development of affordable housing projects; increase in housing opportunities for the elderly

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The City of Titusville supports affordable housing opportunities by setting out four priorities to address in the five years covered by the Consolidated Plan (2000-2005) (pg. 201):

- “1. Preserve, provide, and expand affordable housing opportunities.
- 2. Provide public services, such as, social; educational; recreational; technological and health services and to encourage self-sufficiency among children, adults, families and the elderly.
- 3. Provide infrastructure & neighborhood improvements in the low/moderate income target areas that will improve the overall quality of life and enhance the aesthetic character of the areas.

4. Create economic development activities that will result in job opportunities for low/moderate income persons.”

In addition, the City of Titusville has approved \$35,000 to build and equip the laundry room at Titusville Towers (FL 025-6). The laundry room is a vital component of the Assisted Living Facility conversion that will occur in 2002 and 2003.

D. Other Information Required by HUD

Attachments

Use this section to provide any additional attachments referenced in the Plans.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement
Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

Table Library

Table Library

Deconcentration of Poverty Program Policy

The Housing Authority of the City of Titusville will comply with U. S. Department of Housing and Urban Development guidelines for deconcentration of poverty (24CFR, part 903). As required by HUD guidelines, THA's admission policy includes directives to promote deconcentration of poverty and income-mixing in an effort to reduce disparities in income from development to development and reduce generational poverty.

Titusville Towers (FL 25-6), is a development that houses only elderly persons and persons with disabilities, and is exempt from the deconcentration guidelines.

All other developments operated by THA are currently occupied by residents whose incomes fall at or below 30% of the area median income. Currently, no THA-operated developments fall into the "higher income development" category, so that no income-mixing is feasible or possible.

A report of resident incomes in covered developments will be generated on an annual basis and reviewed for compliance. Past trends and future indications suggest that it is unlikely that there will be any deviation from the 30% or less of median income status of the residents of THA-operated properties. The need to implement steps to promote income-mixing among developments will be reviewed and determined at the time that THA submits its annual and 5-year plans.

In the unlikely event that resident incomes show a disparity in income levels from development to development that requires a change in policy, methods such as those listed below may be utilized to promote income-mixing:

Skipping a family on the waiting list to reach another family in an effort to further the goals of the PHA's deconcentration policy:

If a unit becomes available at a development below the EIR, the first eligible family on the waiting list with income above the EIR will be offered the unit. If that family refuses the unit, the next eligible family on the waiting list with income above the EIR will be offered the unit. The process will continue in this order. For the available unit at the development below the EIR, if there is no family on the waiting list with income above the EIR, or no family with income above the EIR accepts the offer, then the unit will be offered to the first eligible family on the waiting list in preference order regardless of income.

If a unit becomes available at a development above the EIR, the first eligible family on the waiting list with income below the EIR will be offered the unit. If that family refuses the unit, the next eligible family on the waiting list with income below the EIR will be offered the unit. The process will continue in this order. For the available unit at the development above the EIR, if there is no family on the waiting list with income below the EIR, or no family with income below the EIR accepts the offer, then the unit will be offered to the first eligible family on the waiting list in preference order regardless of income.

Skipping of families for deconcentration purposes will be applied uniformly to all families.

A family has the sole discretion whether to accept an offer of a unit made under the PHA's deconcentration policy. The PHA shall not take any adverse action toward any eligible family for choosing not to accept an offer of a unit under the PHA's deconcentration policy. However, the PHA shall uniformly limit the number of offers received by applicants, described in this Chapter.

Deconcentration Compliance

If, at annual review, the average incomes at all general occupancy developments are within the Established Income Range, the PHA will be considered to be in compliance with the deconcentration requirement.

Preservation of Fair Housing Requirements

Beyond the basic requirement of nondiscrimination, PHA shall affirmatively further fair housing to reduce racial and national origin concentrations.

The PHA shall not require any specific income or racial quotas for any development or developments.

A PHA shall not assign persons to a particular section of a community or to a development or building based on race, color, religion, sex, disability, familial status or national origin for purposes of segregating populations.

CAPITAL FUND PROGRAM ANNUAL STATEMENT

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	82,888			
3	1408 Management Improvements Soft Costs	46,700			
	Management Improvements Hard Costs	15,810			
4	1410 Administration	40,125			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	37,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	15,600			
10	1460 Dwelling Structures	162,965			
11	1465.1 Dwelling Equipment—Nonexpendable	11,160			
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	2,190			
18	1499 Development Activities				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of the City of Titusville	Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	414,438			
	Amount of line XX Related to LBP Activities	9,300			
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security-- Hard Costs	1,960			
	Amount of line XX Related to Energy Conservation Measures	16,740			
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	Status of Work
1. HA-WIDE	OPERATIONS		1406		82,888			
2. HA-WIDE	MANAGEMENT IMPROVEMENTS							
	a. Training for HA staff to maintain or Improve PHAS scores and maintenance		1408		7,300			
	Technical skills							
	b. Force Account		1408	2	36,900			
	c. Maintenance Vehicle		1408	1	15,810			
3.HA-WIDE	Modernization Coordinator @ 75%		1410	1	30,125			
	E.D.@4k- Asst @1,688- HPM@1.5K		1410	1 ea	10,000			
4. FL025002	Comprehensive Modernization							
Maxwell Court	a. A/E services, LBP/ACM consultant		1430		37,000			
	Advertising & related contract costs							
	a. parking spaces		1450	14 units	8,400			
	b. Replace roofs and LBP abatement		1460	14 units	70,515			
	c. Replace porch and utility room		1460	14 units	108,500			
	d. Water heater		1465.1	14 units	7,000			
	Grand Total				414,438			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program No: FL14P02550103 Replacement Housing Factor No:				Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1. HA-WIDE	12/30/2003			03/30/2004			
2. HA-WIDE	06/30/2004			12/30/2005			
3. HA-WIDE	06/30/2004			03/30/2005			
4. FL025002 MAXWELL COURT							
a. Fees & Costs	06/30/2004			06/30/2006			
b. Site	09/30/2004			12/30/2006			
c. Dwelling	09/30/2004			12/30/2006			
d. Dwelling Equip.	09/30/2004			12/30/2006			
e. Relocation	06/30/2004			12/30/2006			

Capital Fund Program Five-Year Action Plan

Part I: Summary

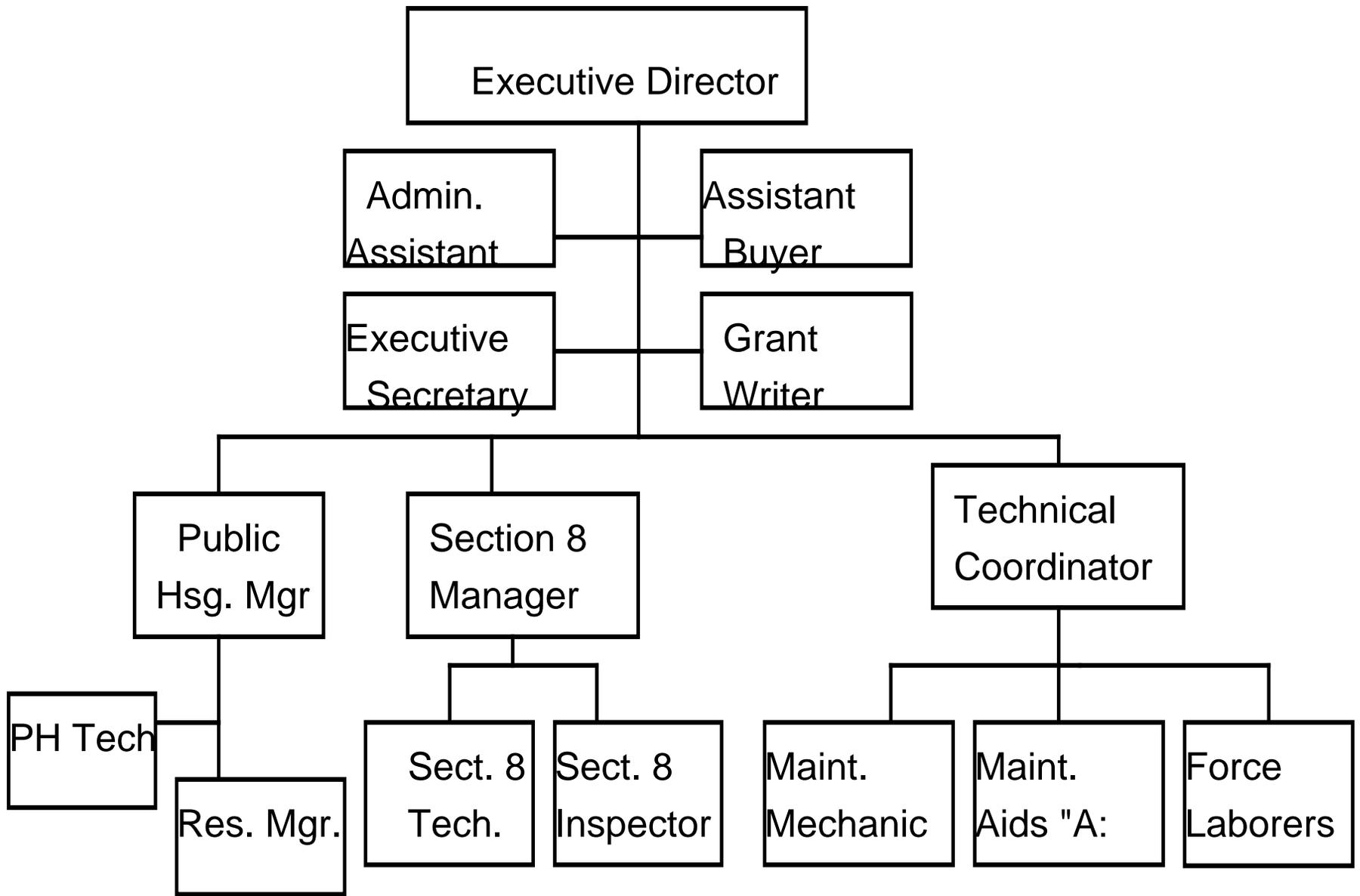
PHA Name Housing Authority of the City of Titusville		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2004 PHA FY: 3/31/2004	Work Statement for Year 3 FFY Grant: 2005 PHA FY: 3/31/2005	Work Statement for Year 4 FFY Grant: 2006 PHA FY: 3/31/2006	Work Statement for Year 5 FFY Grant: 2007 PHA FY: 3/31/2007
	Annual Statement				
25-2 Maxwell Court		195,000	165,000	75,000	
25-3 no name		30,000	30,000	34,000	46,000
25-4 no name				46,000	53,000
25-5 no name				40,000	25,000
25-6 Titusville Towers					71,000
Total CFP Funds (Est.)		195,000	195,000	195,000	195,000
Total Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year :__2__ FFY Grant: 2004 PHA FY: 3/31/2004			Activities for Year: __3__ FFY Grant: 2005 PHA FY: 3/31/2005		
	Development Name/Number	Major work Categories	Estimated Cost	Development Name/Number	Major work Categories	Estimated Cost
See						
Annual	FL025002	GUT REHAB DWELL.	165,000	FL025002	GUT REHAB DWELL.	165,000
Statement	MAXWELL COURT			MAXWELL COURT		
	FL025003	ROOFS	30,000	FL025003	ROOFS	30,000
	NO NAME			NO NAME		
		TOTAL	195,000		TOTAL	195,000

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year :__4__ FFY Grant: 2006 PHA FY: 3/31/2006			Activities for Year: __5__ FFY Grant: 2007 PHA FY: 3/31/2007		
	Development Name/Number	Major work Categories	Estimated Cost	Development Name/Number	Major work Categories	Estimated Cost
See	FL025002	GUT REHAB DWELL.	45,000	FL025003	KITCHENS	36,000
Annual	MAXWELL COURT	SITE	30,000	NO NAME	BATHROOMS	10,000
Statement				FL025004	ROOFS	30,000
	FL025003	LBP ABATEMENT	18,000	NO NAME	WINDOWS	6,000
	NO NAME	WINDOWS	16,000		KITCHEN	17,000
					BATHROOMS	0
	FL025004	ROOFS	20,000	FL025005	KITCHEN	20,000
	NO NAME	LBP ABATEMENT	20,000	NO NAME	ACM ABATEMENT	5,000
		WINDOWS	6,000	FL025006	KITCHEN	30,000
	FL025005	LBP ABATEMENT	23,000	TITUSVILLE	BATH	30,000
	NO NAME	ACM ABATEMENT	17,000	TOWERS	WINDOWS	11,000
		TOTAL	195,000		TOTAL	195,000



**CAPITAL FUND PROGRAM AND CAPITAL FUND PROGRAM REPLACEMENT HOUSING
FACTOR**

FIVE-YEAR ACTION PLAN

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	82,888			
3	1408 Management Improvements Soft Costs	46,700			
	Management Improvements Hard Costs	15,810			
4	1410 Administration	40,125			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	37,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	15,600			
10	1460 Dwelling Structures	162,965			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of the City of Titusville	Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
11	1465.1 Dwelling Equipment— Nonexpendable	11,160			
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	2,190			
18	1499 Development Activities				
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	414,438			
	Amount of line XX Related to LBP Activities	9,300			
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security-- Hard Costs	1,960			
	Amount of line XX Related to Energy Conservation Measures	16,740			
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report				
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary				
PHA Name: Housing Authority of the City of Titusville		Grant Type and Number		
		Capital Fund Program Grant No: FL14P02550103		
		Replacement Housing Factor Grant No:		
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)				
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report				
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work	
1. HA-WIDE	OPERATIONS		1406		82,888			
2. HA-WIDE	MANAGEMENT IMPROVEMENTS							
	a. Training for HA staff to maintain or		1408		7,300			
	Improve PHAS scores and maintenance							
	Technical skills							
	b. Force Account		1408	2	36,900			
	c. Maintenance Vehicle		1408	1	15,810			
3.HA-WIDE	Modernization Coordinator @ 75%		1410	1	30,125			
	E.D.@4k- Asst @1,688- HPM@1.5K		1410	1 ea	10,000			
4. FL025002	Comprehensive Modernization							
Maxwell Court	a. A/E services, LBP/ACM consultant		1430		37,000			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	Status of Work
	Advertising & related contract costs							
	a. parking spaces		1450	14 units	8,400			
	b. Replace roofs and LBP abatement		1460	14 units	70,515			
	c. Replace porch and utility room		1460	14 units	108,500			
	d. Water heater		1465.1	14 units	7,000			
	Grand Total				414,438			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program No: FL14P02550103 Replacement Housing Factor No:				Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1.HA-WIDE	12/30/2003			03/30/2004			
2. HA-WIDE	06/30/2004			12/30/2005			
3. HA-WIDE	06/30/2004			03/30/2005			
4. FL025002 MAXWELL COURT							
a. Fees & Costs	06/30/2004			06/30/2006			
b. Site	09/30/2004			12/30/2006			
c. Dwelling	09/30/2004			12/30/2006			
d. Dwelling Equip.	09/30/2004			12/30/2006			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Titusville	Grant Type and Number Capital Fund Program No: FL14P02550103 Replacement Housing Factor No:	Federal FY of Grant: 2003
---	---	---------------------------

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
e. Relocation	06/30/2004			12/30/2006			

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Housing Authority of the City of Titusville					<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/H A-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2004 PHA FY: 3/31/2004	Work Statement for Year 3 FFY Grant: 2005 PHA FY: 3/31/2005	Work Statement for Year 4 FFY Grant: 2006 PHA FY: 3/31/2006	Work Statement for Year 5 FFY Grant: 2007 PHA FY: 3/31/2007	
	Annual Statement					
25-2 Maxwell Court		195,000	165,000	75,000		
25-3 no name		30,000	30,000	34,000	46,000	
25-4 no name				46,000	53,000	
25-5 no name				40,000	25,000	
25-6 Titusville Towers					71,000	
Total CFP Funds (Est.)		195,000	195,000	195,000	195,000	
Total Replacement Housing Factor Funds						

| | | | |

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year :__2__ FFY Grant: 2004 PHA FY: 3/31/2004			Activities for Year: __3__ FFY Grant: 2005 PHA FY: 3/31/2005		
	Development Name/Number	Major work Categories	Estimated Cost	Development Name/Number	Major work Categories	Estimated Cost
See Annual Statement	FL025002	GUT REHAB DWELL.	165,000	FL025002	GUT REHAB DWELL.	165,000
	MAXWELL COURT			MAXWELL COURT		
	FL025003	ROOFS	30,000	FL025003	ROOFS	30,000
	NO NAME			NO NAME		
		TOTAL	195,000		TOTAL	195,000

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities**

Activities for Year 1	Activities for Year :__4__ FFY Grant: 2006 PHA FY: 3/31/2006			Activities for Year: __5__ FFY Grant: 2007 PHA FY: 3/31/2007		
	Development Name/Number	Major work Categories	Estimated Cost	Development Name/Number	Major work Categories	Estimated Cost
See	FL025002	GUT REHAB DWELL.	45,000	FL025003	KITCHENS	36,000
Annual	MAXWELL COURT	SITE	30,000	NO NAME	BATHROOMS	10,000
Statement				FL025004	ROOFS	30,000
	FL025003	LBP ABATEMENT	18,000	NO NAME	WINDOWS	6,000
	NO NAME	WINDOWS	16,000		KITCHEN	17,000
					BATHROOMS	0
	FL025004	ROOFS	20,000	FL025005	KITCHEN	20,000
	NO NAME	LBP ABATEMENT	20,000	NO NAME	ACM ABATEMENT	5,000
		WINDOWS	6,000	FL025006	KITCHEN	30,000
	FL025005	LBP ABATEMENT	23,000	TITUSVILLE	BATH	30,000
	NO NAME	ACM ABATEMENT	17,000	TOWERS	WINDOWS	11,000
		TOTAL	195,000		TOTAL	195,000

Resident Advisory Board

Annual Plan Draft Comments:

Franzi Peek:

RE: Financial Resources: Planned Sources and Uses table [Page 12 (f)], Ms. Peek commented that Drug Elimination grant funding is badly needed. She reports drug activity in her neighborhood and states that she only sees the police department drive through her neighborhood once a day in the morning. She would like to see previous drug elimination efforts (Police Athletic League presence in the neighborhood, etc.) continued and expanded.

Elizabeth Cole:

The self sufficiency programs are taking a long time to come to fruition. She understood that some changes were made to the South Street office to provide a physical location where self sufficiency programs could take place. Ms. Peek also stated the importance of the self sufficiency efforts, stating that she is a licensed day care provider, and is willing to assist by providing child care.

The Board agreed that funding is a vital component of the planning process, and increased funding is needed to allow for services to be implemented. Currently, the public housing stock is in such need of repair that there is no funding available to provide staff members to carry out self sufficiency activities. In the last year, the maintenance department was forced to cut a maintenance staff member due to funding constraints.

Elizabeth Cole:

[Page 41] Objected to wording re: Description of Resident Election Process—Other.

Would like wording changed to reflect that the RAB Board members now “actively participate with good attendance”, as well as pointing out the on-going efforts to recruit additional Board members. In particular, interest in membership is being explored in the family developments (almost all of the current Board members reside in Titusville Towers, a designated elderly-only development). The Board members pointed out their level of support of the Assisted Living Facility conversion project at Titusville Towers, and Ms. Cole said they would like recognition of their support.

November 13, 2002

TO: Cindy Shaver

FROM: Millie Rogers, President of RAB

RE: Page 41 & 42 of the Five-Year plan. (Description of Resident Election process , part A)

Since changes have occurred in the membership of the RAB since the first year of the plan, we feel that this should be revised to show that Resident participation has been consistently good for the past year and half. We have a membership of 13, representing 2 areas of TPHA. We are actively soliciting membership throughout the year asking for volunteers to represent all areas of PHA.

We have worked with TPHA on the assisted living venture and recommended other improvements and renovations and have made recommendations to the 5-year plan.

Please consider these changes.

Signed: Millie Rogers, Pres.

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Program/Activity Receiving Federal Grant Funding

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date (mm/dd/yyyy)

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> : Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, <i>if applicable</i> : _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Signature

Date

X

**Certification by State or Local Official of PHA Plans Consistency with
the Consolidated Plan**

I, _____ the _____ certify
that the Five Year and Annual PHA Plan of the _____ is
consistent with the Consolidated Plan of _____ prepared
pursuant to 24 CFR Part 91.

Signed / Dated by Appropriate State or Local Official

PHA Certifications of Compliance with the PHA Plans and Related Regulations Board Resolution to Accompany the PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year Plan and Annual Plan for PHA fiscal year beginning _____, hereinafter referred to as the Plan of which this document is a part and make the following certifications and agreements with the Department of Housing Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
7. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).

8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low- or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA has submitted with the Plan a certification with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
12. The PHA has submitted with the Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.
13. For PHA Plan that includes a PHDEP Plan as specified in 24 CFR 761.21: The PHDEP Plan is consistent with and conforms to the "Plan Requirements" and "Grantee Performance Requirements" as specified in 24 CFR 761.21 and 761.23 respectively and the PHA will maintain and have available for review/inspection (at all times), records or documentation of the following:
 - Baseline law enforcement services for public housing developments assisted under the PHDEP plan;
 - Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);
 - Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;
 - Coordination with other law enforcement efforts;
 - Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and
 - All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.
14. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
15. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
16. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
17. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
18. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
19. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
20. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
21. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.

22. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and attachments at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.

PHA Name

PHA Number

Signed/Dated by PHA Board Chair or other authorized PHA official

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
HA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
	1406 Operations	87,090	87,090	87,090	87,090
	1408 Management Improvements Soft Costs	23,191.33	25,391.33	25,391.33	25,391.33
	Management Improvements Hard Costs	13,243	13,243	13,243	13,243
	1410 Administration	17,295	17,295	17,295	17,295
	1411 Audit				
	1415 Liquidated Damages				
	1430 Fees and Costs	30,000	30,000	30,000	30,000
	1440 Site Acquisition				
	1450 Site Improvement				
0	1460 Dwelling Structures	0	4333.03	4333.03	4333.03
1	1465.1 Dwelling Equipment—Nonexpendable				
2	1470 Nondwelling Structures				
3	1475 Nondwelling Equipment				
4	1485 Demolition				
5	1490 Replacement Reserve	264,632.67	258,099.64	258,099.64	
6	1492 Moving to Work Demonstration				
7	1495.1 Relocation Costs				
8	1499 Development Activities				
9	1502 Contingency				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

HA Name: Housing Authority of the City of Titusville	Grant Type and Number Capital Fund Program Grant No: FL14P02550100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 3)
 Performance and Evaluation Report for Period Ending: 9/30/2002 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
	Amount of Annual Grant: (sum of lines.....)	435,452	435,452	435,452	177,352.36
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
1. HA-Wide Operations	a. to help offset impact of high vacancy rate and increased costs in other areas		1406		87,090	87,090	87,090	87,090	Completed
2. HA-Wide Management Improvements	a. Staff Training to obtain efficient PHAS score and maintain Maintenance technology		1408		8,200	8,172.33	8,172.33	8,172.33	Completed
	b. Resident Emp & Training Program		1408		17,219	17,219	17,219	17,219	Completed
	c. maintenance service vehicle		1408		17,000	13,243	13,243	13,243	Completed
3. HA-Wide Administration	a. Technical Services Coordinator	50%	1410		17,295	17,295	17,295	17,295	Completed
4. FL025006 Titusville Towers	a. Anticipated A/E services, testing, advertising and other contract related costs		1430		30,000	30,000	30,000	30,000	Design Phase
FL025005	Cabinets		1460	3 units	0	4333.03	4,333.03	4333.03	Completed
5. FL025006 Titusville Towers	a. Paint and weatherproof building (13 story 121 unit high-rise)		1460 1490		0 264,632.67	0 258,099.64			
	Grand Total				435,452	435,452	435,452	177,352.36	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program No: FL14P02550100 Replacement Housing Factor No:					Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
1. HA-WIDE OPERATIONS	3/31/2001		3/31/2001	3/31/2001		3/31/2001	Completed	
2. HA-WIDE MAN. IMPROV.	3/31/2002	9/30/2002	9/30/2002	3/31/2002	9/30/2002	9/30/2002	Completed	
3. HA-WIDE ADMIN	3/31/2001	3/31/2002	6/30/02	3/31/2002		3/31/2002	Completed	
4. FL25-6 TITUSVILLE TOWERS	3/31/2001	6/30/2001	6/30/2001	3/31/2002	6/30/2002	6/30/2002	MAJOR REVISION OF SCOPE OF WORK FOR ASSISTED LIVING FACILITY (ALF)	
5. FL25-6 TITUSVILLE TOWERS	3/31/2002	09/30/2002	9/30/2002	3/31/2003	6/30/2003		MAJOR REVISION FOR ALF WITH ADDITIONAL FUNDING FROM SHIP & CDGB AND COMBINED WITH CFP 2001 &2002	

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:09/30/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	350,000	419,693	419,693	34,693
2	1406 Operations	89,046	89,046	89,046	89,046
3	1408 Management Improvements	63,000	60,492	39,257	24,257
4	1410 Administration	17,295	17,295	17,295	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	52,000	52,000	52,000	44,179.95
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	223,890	226,398	226,398	
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Titusville	Grant Type and Number Capital Fund Program Grant No: FL14P02550101 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending:09/30/2002 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	445,231	445,231	423,996	157,482.95
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance	97,000	97,000		
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	9,000	9,000		
26	Amount of line 21 Related to Energy Conservation Measures	19,000	19,000		

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
1. HA-WIDE	OPERATIONS	1406		89,046	89,046	89,046	89,046	completed
2. HA-WIDE	a. Staff training to obtain efficient PHAS score and maintain Maint. technology	1408		6,000	6,000			
	b. Resident Management & Capacity	1408		2,000	2,000			
	c. Resident Employment & Training	1408	2	38,000	38,000	24,765	9,765	ongoing
	d. Maintenance Service Vehicle	1408	1	17,000	14,492	14,492	14,492	completed
3. HA-WIDE	Modernization Coordinator	1410	@50%	17,295	17,295	17,295		50%
4. HA-WIDE	A/E services, advertising & contract costs	1430		52,000	52,000	52,000	44,179.95	ongoing
5. FL 25-6 Titusville Towers	a. Replace fire pump, hose reels, piping	1460						
	b. Replace exterior doors, railings & hatches	1460						
	c. Replace exterior lighting & landscape	1460						
	d. Concrete & stucco repairs	1460						
	e. Construct new accessible laundry	1460						
	f. Remodel ground floor & entrances	1460						
	g. Make rear of building accessible	1460						
	h. Replace 3 remaining original ground floor wastewater mains & HVAC	1460						
	Total 1460 a.-i			223,890	226,398	226,398		contracted
	GRAND TOTAL			445,231	445,231	423,996	157,482.95	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Titusville			Grant Type and Number Capital Fund Program No: FL14P02550101 Replacement Housing Factor No:				Federal FY of Grant: 2001	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
1. HA-WIDE OPERATIONS	3/31/02		12/31/01	03/31/03		12/31/01		
2. HA-WIDE MANAGEMENT IMPR.	03/31/02	6/30/03		03/31/03	9/30/03			
3. HA-WIDE ADMINISTRATION	03/31/02	9/30/02	9/30/2002	03/31/03			Delay in contract	
4. HA-WIDE FEES & COSTS	03/31/02		03/31/02	03/31/03	6/30/03		Delayed for major revision of work	
5. FL 25-6 TITUSVILLE TOWERS	03/31/02	9/30/02	9/30/02	03/31/03	6/30/03		Delayed for funding and major work revision	

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	82,888	82,888	82,888	
3	1408 Management Improvements Soft Costs	46,700	46,700		
	Management Improvements Hard Costs	15,810	15,810		
4	1410 Administration	40,125	40,125	40,125	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	37,000	20,000		
8	1440 Site Acquisition				
9	1450 Site Improvement	15,600			
10	1460 Dwelling Structures	162,965	208,915		
11	1465.1 Dwelling Equipment—Nonexpendable	11,160			
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	2,190			
18	1499 Development Activities				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of the City of Titusville	Grant Type and Number Capital Fund Program Grant No: FL14P02550102 Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 9/30/2002 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	414,438	414,438	123,013	
	Amount of line XX Related to LBP Activities	9,300			
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security-- Hard Costs	1,960			
	Amount of line XX Related to Energy Conservation Measures	16,740			
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program Grant No: FL14P02550102 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
1. HA-WIDE	OPERATIONS		1406		82,888	82,888	82,888		
2. HA-WIDE	MANAGEMENT IMPROVEMENTS								
	a. Training for HA staff to maintain or Improve PHAS scores and maintenance Technical skills		1408		7,300	7,300			
	b. Resident Employment Program		1408	2	36,900	36,900			
	c. Resident Management Capacity Blg.		1408		2,500	2,500			
	d. Management Vehicle		1408	1	15,810	15,810			
3.HA-WIDE	Modernization Coordinator @ 75%		1410	1	30,125	30,125	30,125		
	E.D.@4k- Asst @1,688- HPM@1.5K		1410	1 ea	10,000	10,000	10,000		
4. FL25-6	LBP/ACM consultant & testing		1430	120 units	37,000	20,000			abatement
Titusville Towers	1.Exterior Renovations and abatement		1460	120 units		208,915			revised
5. FL25-2	a. Replace site plumbing, parking,		1450	4 units	15,600				defer
Maxwell Court	Electrical and landscaping								
	b. dwelling units gut rehab		1460	4 units	162,965				defer
	c. HVAC and water heaters		1465.1	4 units	11,160				defer
	d. Relocation costs		1495.1	4 units	2,190				defer
	Grand Total				414,438	414,438	123,013		

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Titusville		Grant Type and Number Capital Fund Program No: FL14P02550102 Replacement Housing Factor No:					Federal FY of Grant: 2002
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1. HA-WIDE	12/30/2002		9/30/2002	03/30/2003			
2. HA-WIDE	06/30/2003			12/30/2004			
3. HA-WIDE	06/30/2003		9/30/2002	03/30/2004			
4. FL025006 Titusville Towers							
Fees & Costs		03/30/2003			09/30/2003		New –combined with CFP 00, 01 & CDGB, SHIP
1. Exterior Renovations		12/31/2002			09/30/2003		Revised due to contract costs
5. FL025002 Maxwell Court							
Fees & Costs	06/30/2003			06/30/2005			Defer
a. Site	09/30/2003			12/31/2005			Defer
b. Dwelling	09/30/2003			12/31/2005			Defer
c. Dwelling Equip.	09/30/2003			12/31/2005			Defer
d. Relocation	06/30/2003			12/31/2005			Defer



Equal Housing Equal Employment
HOUSING AUTHORITY
OF THE CITY OF TITUSVILLE

524 S. Hopkins Avenue, Titusville, Florida 32796

Phone (321) 267-4204

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Executive Director
Robert J. Lambert

COMMISSIONERS
David Allender
Billie N. Fitzgerald
Joan Gray
Melinda Kenyon-Hull
Fletcher Portlock
Laura M. Ward
Shirley R. Watson

February 4, 2003

U.S. Department of Housing and Urban Development
Region VI, Miami Field Office
Attn: Ms. Karen Cato-Turner
909 SE First Avenue, Room 500
Miami, FL 33131-3028

Dear Ms. Turner:

In response to your letter of January 27, 2003, requesting additional information to the 5-Year and Annual Plan, please consider the following responses to be "Attachment O" to the Housing Authority of the City of Titusville's 2003-2007 5-Year and Annual Plan.

1. "...list of the Resident Membership on the governing Board..."

Ms. Joan Gray

"...Membership of the Resident Advisory Board(s)."

Joyce Horton, Joan Gray, Alice Eno, Wanda Wyles, Ruth Loomis,
Elizabeth Cole, Mildred Rogers, Winfred Bryarly, Mary Bernard, Ronda
Garland, Franzi Peek

2. "...Statement of Progress in Meeting the 5-Year Plan Mission and Goals."

Mission

The Housing Authority of the City of Titusville (HACTV) is meeting its goal (the same goal of DHUD) in promoting "adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination."

By maintaining and improving its stock of 255 units of public housing and affirmatively promoting fair housing, the HACTV is meeting its mission. The City of Titusville is improving the downtown business district and identified CDBG target areas to improve economic opportunities in distressed neighborhoods.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

PHA Goal: Expand the supply of assisted housing:

Seventy five Section 8 vouchers were awarded to HACTV to provide housing assistance to families who would otherwise be dislocated as a result of the Williams Apartments foreclosure.

An additional 75 vouchers were awarded to HACTV for Rental Assistance for Non-Elderly Persons with Disabilities in Support of Designated Housing Plans.

The acquisition or development of additional affordable housing units is under study, according to plan.

PHA Goal: Improve the quality of assisted housing

Efforts to improve PHAS and SEMAP scores are on-going and consistent with the high standards of management. Efforts to increase customer satisfaction are being realized with residents rating HACTV as less-than-desirable only in the area of appearance of facilities in the recent resident survey. The appearance of the facilities is a result of conditions prior to HACTV assuming autonomous control its operations in 1998. Since that time, a complete modernization of Carpenter Homes was completed in 1999, and improvements to Titusville Towers (FL025-006) have made dramatic improvements. With the expected completion of modernization activities at FL 25-06 in April of 2003 (total cost, approx. 1.6 million dollars), and the implementation of Assisted Living Facility services, resident satisfaction is expected to improve dramatically.

PHA Goal: Increase assisted housing choices

Voucher mobility counseling and outreach efforts to potential voucher landlords are ongoing, with individual counseling of voucher-holders, and classes for prospective landlords. The City of Titusville and Brevard County have homebuyer programs.

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

A Deconcentration Policy was developed and has been implemented. Security improvements are added as a part of modernization, and on-going meetings with the City of Titusville police department address known criminal problems, such as drug trafficking.

The designation of Titusville Towers (FL025-06) as elderly only occurred in 2002, and the conversion of FL025-06 to an Assisted Living Facility is scheduled to occur in April of 2003.

HUD Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency/asset development of assisted households

The conversion of Titusville Towers (FL025-06) to an Assisted Living Facility will bring support services on-site, and will certainly improve the quality of life for elderly residents.

Local amenities that are available in the community for residents are: Circles of Care (Mental Health services), Alcoholics Anonymous, American Legion, Space Coast for Independent Living, Indian River Day Care Center (for seniors), Salvation Army church activities, Senior Nutrition Program (SNAP), Diabetes Association and various church-organized activities. Some of the residents are Hospice volunteers.

Self sufficiency employment programs will be taken under consideration when funding permits. Due to the severely distressed nature of some of the family housing, modernization of facilities has been identified as a higher priority at this time.

HUD Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Equal opportunity in housing is assured by observing fair housing laws and Housing Authority policies and procedures. In addition, once yearly the Housing Authority hosts and pays for Fair Housing training. Section 8 staff members assist persons with disabilities in locating accessible housing, and help owners by letting them know how they can make their rental units accessible. Space Coast Center for Independent Living specializes in accessibility issues, and clients and owners can be referred to this resource for further assistance. Public housing units are made accessible as a result of modernization efforts, which are being completed as rapidly as possible.

Ms. Cato-Turner, I trust this answers your questions fully. Please consider this response to be "Attachment O" of the 5-Year and Annual Plan. I am sending you a revised Table of Contents (with Attachment O added in italics) to reflect this incorporation into the original document.

Sincerely,

RJ Lambert
Executive Director

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Table of Contents

	<u>Page #</u>
Annual Plan	
i. Executive Summary	1
ii. Table of Contents	1
1. Housing Needs	5
2. Financial Resources	9
3. Policies on Eligibility, Selection and Admissions	10
4. Rent Determination Policies	17
5. Operations and Management Policies	20
6. Grievance Procedures	22
7. Capital Improvement Needs	22
8. Demolition and Disposition	24
9. Designation of Housing	24
10. Conversions of Public Housing	25
11. Homeownership	27
12. Community Service Programs	28
13. Crime and Safety	30
14. Pets (Inactive for January 1 PHAs)	32
15. Civil Rights Certifications (included with PHA Plan Certifications)	40
	(Also Attached)
16. Audit	40
17. Asset Management	40
18. Other Information	41

Attachments

Required Attachments:

- Admissions Policy for Deconcentration (Attachment "A")
- FY 2003 Capital Fund Program Annual Statement (Attachment "B")
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)—Not applicable.

Optional Attachments:

- PHA Management Organizational Chart (Attachment "C")
- FY 2003 Capital Fund Program 5 Year Action Plan (Attachment "D")
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) (Attachment "E" & "F")
- Other (List below, providing each attachment name)

Certifications:
 Form HUD 50071 (Attachment “G”)
 Disclosure of Lobbying Activities
 (Attachment “H”)
 Form HUD 50070 (Attachment “I”)
 Consolidated Plan Certification
 (Attachment “J”)

PHA Certification Board Resolution
 (Attachment “K”)

Other Attachments:
 CFP 2000 Rev3 and PE report (L)
 CFP 2001 rev2 P&E Sep02 (M)
 CFP 2002 rev2 and PE (N)
Requested Information (O)

Supporting Documents Available for Review

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of	Annual Plan: Eligibility, Selection, and Admissions Policies