

U.S.DepartmentofHousingandUrbanDevelopment  
OfficeofPublicandIndianHousing

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# PHAPlans

5YearPlanforFiscalYears2002 -2006  
AnnualPlanforFiscalYear2002

**NorfolkRedevelopment&HousingAuthority**  
**April15,2002**

**NOTE:THISPHAPLANSTEMPLATE(HUD50075)ISTOBEC OMPLETEDIN  
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

**PHA Plan  
Agency Identification**

**PHAName: Norfolk Redevelopment and Housing Authority**

**PHANumber: VA006**

**PHAFiscalYearBeginning: July 2002**

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations for PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA – **201 Granby Street, 11<sup>th</sup> floor, Public**

**Relations and Marketing**

- PHA development management offices **See listing on page 2**
- PHA local offices **910 Ballentine Blvd.**
- Main administrative office of the local government – **City Hall Bldg. Division of City Planning, 5<sup>th</sup> floor**
- Main administrative office of the County government
- Main administrative office of the State government
- Public library: **Kirn Library, City Hall Avenue and Blyden Branch at 879 E. Princess Anne Rd.**

**Princess Anne Rd.**

- PHA website **www.nrha.va.us**
- Other (list below):  
**Norfolk Public Schools' libraries – High School only**  
**Homeless Shelters: The Dwelling Place, FOR Kids, Inc., Union Mission**  
**Tenant Management Offices in public housing communities**

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)  
**910 Ballentine Blvd.**

**PHADEVELOPMENTMANAGEMENTOFFICESLISTING**

BowlingGreen -2960HollisterAvenue,624 -8607  
CalvertSquare -900BagnallRoad,624 -8611  
DiggsTown -1619VernonD rive,624 -8606  
GrandyVillage -3151KimballTerrace,624 -8608  
OakleafForest1701GreenleafDrive,624 -8612  
RobertsVillage -2726MonroviaDrive,624 -8603  
TidewaterGardens -450WalkeStreet,624 -8602  
YoungTerrace -816CumberlandStreet,624 -8610

**ElderlyHousingDevelopments**

BobbittMidrise -5920PoplarHallDrive,624 -8620  
HunterSquareMidrise -825GoffStreet,624 -8619  
RobertPartreaMidrise -701EasyStreet,624 -8618  
SykesApartment -555LibertyStreet,624 -8621

**Tenant/ResidentManagementCo rporation(TMC/RMC)Offices**

BowlingGreenTMC -1328GodfreyAvenue,627 -6717  
CalvertSquareAdvisoryCouncil -938BagnallRoad,625 -3070  
DiggsTownTMC -1619GreenleafDrive,543 -0316  
GrandyVillageTMC -795KimballCourt,627 -2613\  
OakleafForestTMC -1800GreenleafDrive,543 -3568  
RobertsVillageRMC -2771MonroviaDrive,623 -1562  
TidewaterGardensTMC -1016MarinerStreet,625 -2926  
YoungTerraceTMC -823SmithStreet,625 -3006  
BobbittAdvisoryCouncil -5920PoplarHallDrive,624 -8616  
HunterSq uareAdvisoryCouncil -825GoffStreet,625 -1434  
RobertPartreaAdvisoryCouncil -701EasyStreet,624 -8618  
SykesAdvisoryCouncil -555LibertyStreet,624 -8617

**5-YEAR PLAN**  
**PHAF ISCAL YEARS 2000 -2004**  
[24CFRPart903.5]

**A.Mission**

State the PHA's mission for serving the needs of low -income, very low income, and extremely low -income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)  
**The mission of NRHA is to improve the physical and social environment, thereby enabling the people and the neighborhoods of Norfolk to reach their greatest potential.**

**NRHA's Vision:**

**NRHA will be a world class leader in providing housing, housing services, revitalized neighborhoods, and urban development.**

**B.Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHA may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD -suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS .** (Quantifiable measures would include target such as: numbers of families served or PHA scores achieved.) PHA should identify these measures in the space to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing  
Objectives:
- Apply for additional rental vouchers: **250**
  - Reduce public housing vacancies: **Average 13 days unit turn time**
  - Leverage private or other public funds to create additional housing opportunities:
  - Acquire or build units or developments: **Acquire HUD -owned properties that are in default or deemed "troubled". 150 -300 units**
  - Other (list below)  
**Explore feasibility of Assisted Living Housing**

- X PHAGoal:Improvethethequalityofassistedhousing  
Objectives:
- X Improvepublichousingmanagement:(PHASscore)90 -100%  
**NRHAWillmaintainitsHighPerformerstatus.**
  - X Improvevouchermanagement:(SEMAPscore)100%  
**NRHAWillmaintainitsHighPerformerstatus.**
  - X Increasecustomersatisfaction:(RASS)10pointsmax
    1. **Provideannualstafftrainingincustomerrelations.**
    2. **Surveynewresidentswithin90daysofoccupancy.**
    3. **Developandconductcustomerservices/programsurveyof residents.**
  - X Concentrateoneffortstoimprovespecificmanagementfunctions:  
(list;e.g.,publichousingfinance;voucherunitinspections)
    1. **Developscheduledpreventativemaintenance**
    2. **Reducecurrentwriteoffrateto5%**
    3. **Reducecostsofturnunitsby20%**
    4. **Respondtoroutinemaintenancerequestswithin48hours.**
  - X Renovateormodernizepublichousing units:  
**337unitsinGrandyVillagewillberenovatedandmodernized consistentwithNRHA'sFiveCommunities2010MasterPlan.**
  - X Demolishordisposeofobsoletepublichousing:  
**GrandyVillagewilllose56unitsthroughdemolition.Wewillbuild22 newunits,incurringanetlossof34units.Weareenteringa partnershipforalimitedperiodoftimeforthepurposeofobtaining taxcreditfinancingfortherevitalizationofGrandy.Thisconstitutesa legalconveyanceofthepropertytobeconsideredasdispositionofthe project.Thecommunitywillcontinuetobeoperatedaslow-income housingandwillcontinuetoreceivefederalsubsidy. WereceivedaHOPEVIgrantfor175unitsinBowlingGreenand 412unitsinRobertsVillagetobedemolishedconsistent withtheFive Communities2010MasterPlan.**
  - X Providereplacementpublichousing:  
**RequestedHOPEVIfundstoreplace300unitsofpublichousingin BowlingGreenandRobertsVillageconsistentwiththeFive Communities2010MasterPlan. GrandyVillagewill have29newpublichousingunitsconsistentwith theFiveCommunities2010MasterPlan.**
  - X Providereplacementvouchers:  
**Requested385vouchersforfamiliesfromBowlingandRoberts VillageaffectedbyHOPEVIactivities.**
  - Other:(listbelow)
- X PHAGoal:Increaseassistedhousingchoices  
Objectives:

- X Provide voucher mobility counseling:
- X Conduct outreach effort to potential voucher landlords
- X Increase voucher payment standards
- X Implement voucher homeownership program: **Five Section 8 participants will become homeowners as a result of the voucher homeownership program.**
- X Implement public housing or other homeownership programs: **Five public housing families will purchase their scattered site public housing units.**
- X Implement public housing site -based waiting lists: **Elderly housing properties such as Sykes, Partrea, Hunter Square and Bobbitt mid rises will be the first SBWL effort. After Grandy Village has been renovated, SBWL will be implemented.**
- Convert public housing to vouchers:
- Other:(list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- X PHA Goal: Provide an improved living environment
- Objectives:
  - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
  - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
  - X Implement public housing security improvements:
    1. PHDEP survey and NRHA's Safety and Security survey score improve by 15%.
    2. Enhance residents understanding of "One Strike" policy.
    3. Expand resident patrol program.
    4. Implement the "officer next door" program.
    5. Expand community resource officer program.
    6. Implement Neighborhood Watch Program (compliment fraud hotline and hot spot cards).
    7. Implement ID card program as customer service offer.
    8. Restore pizza delivery and cab services.
  - Designated developments or buildings for particular resident groups (elderly, persons with disabilities)
  - Other:(list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

**X** PHAGoal:Promoteself -sufficiencyandassetdevelopmentofassisted households

Objectives:

**X** Increase thenumberandpercentageofemployedpersons inassisted families**Ofthe875(34%)householdsthatreceiveTANF,1 75(20%) willbecomeemployed.**

**X** Provideorattractsupportiveservicestoimproveassistancerecipients' employability: **EnterintoMOUswithemploymentserviceproviders suchasEmpowerment2010Works,GoodwillIndustriesandDSS.**

**X** Provideorattractsup portiveservicestoincreaseindependenceforthe elderlyorfamilieswithdisabilities. **EnterintoMOUswith EndependenceCenter,SeniorServicesofSE'Virginia;continuation ofservicecoordinator'sgrant;anddevelopin -kindservice agreementswithhom ehealthcareagencies.**

Other:(listbelow)

### **HUDStrategicGoal:EnsureEqualOpportunityinHousingforallAmericans**

**X** PHAGoal:Ensureequaloppportunityandaffirmativelyfurtherfairhousing

Objectives:

**X** Undertakeaffirmativemea surestoensureaccesstoassistedhousing regardless ofrace,color,religionnationalorigin,sex,familialstatus,and disability:

**X** Undertakeaffirmativemeasurestoprovideasuitablelivingenvironment forfamilieslivinginassistedhousing,regardl essofrage,color,religion nationalorigin,sex,familialstatus,anddisability:

**X** Undertakeaffirmativemeasurestoensureaccessiblehousingtopersons withallvarietiesofdisabilitiesregardless ofunitsizerequired:

Other:(lis tbelow)

**OtherPHAGoalsandObjectives:(listbelow)**

**AnnualPHAPlan**  
**PHAFiscalYear2002**  
 [24CFRPart903.7]

**i. AnnualPlanType:**

SelectwhichtypeofAnnualPlanthePHAwillsubmit.

**StandardPlan**

**StreamlinedPlan:**

- HighPerformingPHA**
- SmallAgency(<250PublicHousingUnits)**
- AdministeringSection8Only**

**TroubledAgencyPlan**

**ii. ExecutiveSummaryoftheAnnualPHAPlan**

[24CFRPart903.79(r)]

Provideabriefoverviewof theinformationintheAnnualPlan,includinghighlightsofmajor initiativesanddiscretionarypolicies,thePHAhasincludedintheAnnualPlan.

**Disposition,demolition,establishingsite -basedwaitinglist,developingflat rentschedule,exploringviabilityofdesignatingaMidrisefordisabledonly, de-concentration/incomemixinganalysis,andvoluntaryconversionanalysis.**

**iii. AnnualPlanTableofContents**

[24CFRPart903.79(r)]

ProvideatableofcontentsfortheAnnualPlan ,includingattachments, andalistofsupporting documentsavailableforpublicinspection .

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**Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

Required Attachments:

- X** Admissions Policy for Deconcentration (statement) **ATTACHMENT A**
- X** FY2002 Capital Fund Program Annual Statement **ATTACHMENT B**
- X** Major Capital Improvements Accomplishments –FY2002 **ATTACHMENT C**
- NA** Most recent board -approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- X** Accomplishments **ATTACHMENT D**
- X** Resident Advisory Board **ATTACHMENT E**

Optional Attachments:

- PHA Management Organizational Chart
- X** FY2002 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- X** Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) **ATTACHMENT G**
- Other (List below, providing each attachment name)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| <b>List of Supporting Documents Available for Review</b> |  |                                  |
|--|--|----------------------------------|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>   | <b>Applicable Plan Component</b> |
| X  | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations | 5 Year and Annual Plans          |
| X  | State/Local Government Certification of Consistency with the Consolidated Plan   | 5 Year and Annual Plans          |

| <b>List of Supporting Documents Available for Review</b> |   |  |
|--|---|--|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>  | <b>Applicable Plan Component</b>                             |
| X<br>See A&O Policy                                      | Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdiction to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. | 5 Year and Annual Plans                                      |
| X  | Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction  | Annual Plan: Housing Needs                                   |
| X  | Most recent board -approved operating budget for the public housing program   | Annual Plan: Financial Resources;                            |
| X  | Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]  | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X  | Section 8 Administrative Plan   | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X  | Public Housing Deconcentration and Income Mixing Documentation:<br>1. PHA Board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and<br>2. Documentation of the required deconcentration and income mixing analysis   | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X  | Public housing rent determination policies, including the methodology for setting public housing flat rents<br>X check here if included in the public housing A&O Policy  | Annual Plan: Rent Determination                              |
| X  | Schedule of flat rents offered at each public housing development   | Annual Plan: Rent Determination                              |

| <b>List of Supporting Documents Available for Review</b> |   |  |
|--|---|--|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>  | <b>Applicable Plan Component</b>           |
|  | X check here if included in the public housing A&O Policy   | Determination                              |
| X  | Section 8 rent determination (payment standard) policies<br>X check here if included in Section 8 Administrative Plan   | Annual Plan: Rent Determination            |
| X  | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)                          | Annual Plan: Operations and Maintenance    |
| X  | Public housing grievance procedures<br>X check here if included in the public housing A&O Policy  | Annual Plan: Grievance Procedures          |
| X  | Section 8 informal review and hearing procedures<br>X check here if included in Section 8 Administrative Plan   | Annual Plan: Grievance Procedures          |
| X  | The HUD - approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year  | Annual Plan: Capital Needs                 |
| X  | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant<br><b>ATTACHMENT H</b>  | Annual Plan: Capital Needs                 |
| X  | Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)  | Annual Plan: Capital Needs                 |
| X  | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing                           | Annual Plan: Capital Needs                 |
| X  | Approved or submitted applications for demolition and/or disposition of public housing  | Annual Plan: Demolition and Disposition    |
| X  | Approved or submitted applications for designation of public housing (Designated Housing Plans)   | Annual Plan: Designation of Public Housing |
| NA   | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act | Annual Plan: Conversion of Public Housing  |
| X  | Approved or submitted public housing homeownership programs/plans   | Annual Plan: Homeownership                 |

| <b>List of Supporting Documents Available for Review</b> |   |  |
|--|---|--|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>  | <b>Applicable Plan Component</b>                   |
| X  | Policies governing any Section 8 Homeownership program<br>X check here if included in the Section 8 Administrative Plan   | Annual Plan: Homeownership                         |
| X  | Any cooperative agreement between the PHA and the TANF Agency   | Annual Plan: Community Service & Self-Sufficiency  |
| X  | FSS Action Plan/s for public housing and/or Section 8   | Annual Plan: Community Service & Self-Sufficiency  |
| X  | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports  | Annual Plan: Community Service & Self-Sufficiency  |
| X  | The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)                        | Annual Plan: Safety and Crime Prevention           |
| X  | The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings | Annual Plan: Annual Audit                          |
|  | Troubled PHAs: MOA/Recovery Plan  | Troubled PHAs                                      |
| X  | Other supporting documents (optional) (list individually; use as many lines as necessary)<br><b>Five Communities 2010 Master Plan</b>   | (specify as needed) Five Year Plan and Annual Plan |
| X  | RASS Follow-up plan   | Annual Plan  |

## **1. Statement of Housing Needs**

[24CFR Part 903.79(a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

|  |
|--|
| <b>Housing Need of Families in the Jurisdiction<br/>by Family Type</b> |
|--|

| FamilyType                | Overall       | Afford-ability | Supply     | Quality    | Access-ibility | Size       | Loca-tion  |
|---------------------------|---------------|----------------|------------|------------|----------------|------------|------------|
| Income<=30% ofAMI         | <b>9,077</b>  | <b>4</b>       | *          | <b>2</b>   | <b>N/A</b>     | <b>1</b>   | *          |
| Income>30%but <=50%ofAMI  | <b>7,122</b>  | <b>3</b>       | *          | <b>2</b>   | <b>N/A</b>     | <b>1</b>   | *          |
| Income>50%but <80%ofAMI   | <b>11,617</b> | <b>2</b>       | *          | <b>3</b>   | <b>N/A</b>     | <b>1</b>   | *          |
| Elderly                   | <b>6,538</b>  | <b>3</b>       | *          | <b>2</b>   | <b>N/A</b>     | <b>1</b>   | *          |
| Familieswith Disabilities | <b>N/A</b>    | <b>N/A</b>     | <b>N/A</b> | <b>N/A</b> | <b>N/A</b>     | <b>N/A</b> | <b>N/A</b> |
| Race/Ethnicity            | <b>N/A</b>    | <b>N/A</b>     | <b>N/A</b> | <b>N/A</b> | <b>N/A</b>     | <b>N/A</b> | <b>N/A</b> |
| Race/Ethnicity            |               |                |            |            |                |            |            |
| Race/Ethnicity            |               |                |            |            |                |            |            |
| Race/Ethnicity            |               |                |            |            |                |            |            |

**\*SeeConsolidatedplan**

Whatsour cesofinformationdidthePHAusetoconductthisanalysis?(Checkallthatapply;all materialsmustbemadeavailableforpublicinspection.)

- ConsolidatedPlanoftheJurisdiction -Norfolk  
Indicateyear: **2000-2004**
- U.S.Censusdata:theComprehe nsiveHousingAffordabilityStrategy(“CHAS”)dataset
- AmericanHousingSurveydata  
Indicateyear:
- Otherhousingmarketstudy  
Indicateyear:
- Othersources:(listandindicateyearofinformation)

**B. HousingNeedsofFamiliesonthePublicHousingandSection8Tenant - BasedAssistanceWaiti ngLists**

StatethehousingneedsofthefamiliesonthePHA’swaitinglist/s **.Completeonetableforeach typeofPHA -widewaitinglistadministeredbythePHA.** PHAsmayprovideseperatetables forsite -basedorsub -jurisdictionalpublichousingwaiting listsattheiropion.

|   |
|---|
| <b>HousingNeedsofFamiliesontheWaitingList</b> |
|---|

### Housing Needs of Families on the Waiting List

Waiting list type: (select one)

Section 8 tenant-based assistance

Public Housing

Combined Section 8 and Public Housing

Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

|   | # of families     | % of total families | Annual Turnover |
|---|-------------------|---------------------|-----------------|
| Waiting list total                                    | <b>850</b>        |                     |                 |
| Extremely low income <= 30% AMI                       | <b>688</b>        | <b>81%</b>          |                 |
| Very low income (> 30% but <= 50% AMI)                | <b>149</b>        | <b>18%</b>          |                 |
| Low income (> 50% but < 80% AMI)                      | <b>10</b>         | <b>1%</b>           |                 |
| Families with children                                | <b>483</b>        | <b>56.82%</b>       |                 |
| Elderly families                                      | <b>3</b>          | <b>.35%</b>         |                 |
| Families with Disabilities                            | <b>0</b>          | <b>0.00%</b>        |                 |
| Race/ethnicity  | <b>Black/885</b>  | <b>97.06%</b>       |                 |
| Race/ethnicity  | <b>White/17</b>   | <b>2.00%</b>        |                 |
| Race/ethnicity  | Other/5           | <b>.59%</b>         |                 |
| Race/ethnicity  | American Indian/2 | <b>.24%</b>         |                 |
| Race/ethnicity  | Asian/1           | <b>.12%</b>         |                 |
|   |                   |                     |                 |
| Characteristics by Bedroom Size (Public Housing Only) |                   |                     |                 |
| 1BR   | <b>367</b>        | <b>43.18%</b>       |                 |
| 2BR   | <b>377</b>        | <b>44.35%</b>       |                 |
| 3BR   | <b>96</b>         | <b>11.29%</b>       |                 |
| 4BR   | <b>9</b>          | <b>1.06%</b>        |                 |
| 5BR   | <b>1</b>          | <b>.12%</b>         |                 |
| 5+BR  |                   |                     |                 |

| <b>Housing Needs of Families on the Waiting List</b>   |   |
|--|---|
| Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes |   |
| If yes:  |   |
| How long has it been closed (# of months)?   | <b>22 MONTH</b>   |
| Does the PHA expect to reopen the list in the PHA Plan year?   | <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes |
| Does the PHA permit specific categories of families onto the waiting list, even if generally closed?         | <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes |

| <b>Housing Needs of Families on the Waiting List</b>   |                          |                     |                 |
|--|--------------------------|---------------------|-----------------|
| Waiting list type: (select one)  |                          |                     |                 |
| <input type="checkbox"/> Section 8 tenant -based assistance  |                          |                     |                 |
| <input checked="" type="checkbox"/> Public Housing   |                          |                     |                 |
| <input type="checkbox"/> Combined Section 8 and Public Housing                                     |                          |                     |                 |
| <input type="checkbox"/> Public Housing Site -Based or sub -jurisdictional waiting list (optional) |                          |                     |                 |
| If used, identify which development/subjurisdiction:   |                          |                     |                 |
|  | # of families            | % of total families | Annual Turnover |
| Waiting list total   | <b>1644</b>              |                     |                 |
| Extremely low income <= 30% AMI  | <b>1498</b>              | <b>91%</b>          |                 |
| Very low income (> 30% but <= 50% AMI)   | <b>132</b>               | <b>8%</b>           |                 |
| Low income (> 50% but < 80% AMI)   | <b>12</b>                | <b>1%</b>           |                 |
| Families with children   | <b>889</b>               | <b>54.08%</b>       |                 |
| Elderly families   | <b>21</b>                | <b>1.28%</b>        |                 |
| Families with Disabilities   | <b>204</b>               | <b>12.41%</b>       |                 |
| Race/ethnicity   | <b>Black/1541</b>        | <b>93.73%</b>       |                 |
| Race/ethnicity   | <b>White/74</b>          | <b>4.50%</b>        |                 |
| Race/ethnicity   | <b>American Indian/7</b> | <b>.43%</b>         |                 |
| Race/ethnicity   | <b>Asians/3</b>          | <b>.18%</b>         |                 |
| Race/ethnicity   | <b>Other/19</b>          | <b>1.16%</b>        |                 |
| Characteristics by Bedroom Size (Public Housing Only)  |                          |                     |                 |

| Housing Needs of Families on the Waiting List  |     |        |  |
|--|-----|--------|--|
| 1BR  | 755 | 45.92% |  |
| 2BR  | 756 | 45.99% |  |
| 3BR  | 59  | 3.59%  |  |
| 4BR  | 64  | 3.89%  |  |
| 5BR  | 6   | .36%   |  |
| 5+BR   | 4   | .24    |  |
| Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes<br>If yes:<br>How long has it been closed (# of months)? <b>1 MONTH (reopens each month)</b><br>Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes<br>Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <b>OPENS MONTHLY</b> |     |        |  |

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Other(listbelow)

**Strategy2:Increasethenumberofaffordablehousingunitsby:**

Selectallthatapply

- Applyforadditionalsection8unitsshouldtheybecomeavailable
- Leverageaffordablehousingresourcesinthecommunitythroughthecreationofmixed-financehousing
- PursuehousingresourcesotherthanpublichousingorSection8tenant-basedassistance.
- Other:(listbelow)

**Need:SpecificFamilyTypes:Familiesatorbelow30%ofmedian**

**Strategy1:Targetavailableassistancetofamiliesatorbelow30%ofAMI**

Selectallthatapply

- ExceedHUDfederaltargetingrequirementsforfamiliesatorbelow30%ofAMIinpublichousing
- ExceedHUDfederaltargetingrequirementsforfamiliesatorbelow30%ofAMIintenant-basedsection8assistance
- Employadmissionspreferencesaimedatfamilieswiththeeconomichardships
- Adoptrentpoliciesupportandencourage work
- Other:(listbelow)

**Need:SpecificFamilyTypes:Familiesatorbelow50%ofmedian**

**Strategy1:Targetavailableassistancetofamiliesatorbelow50%ofAMI**

Selectallthatapply

- Employadmissionspreferencesaimedatfamilieswhoareworking
- Adoptrentpoliciesupportandencourage work
- Other:(listbelow)

**Need:SpecificFamilyTypes:TheElderly**

**Strategy1:Targetavailableassistancetotheelderly:**

Selectallthatapply

- Seekdesignationofpublichousingfortheelderly
- Applyforspecial-purposevoucherstargetedtotheelderly,shouldtheybecomeavailable
- Other: **Toexplorethefeasibilityofconvertingawingorcomplextoassistedliving facility**

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special purpose voucher targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races and ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs

- X Community priorities regarding housing assistance
- X Results of consultation with local or state government
- X Results of consultation with residents and the Resident Advisory Board
- X Results of consultation with advocacy groups
- X Other: **Shortage of affordable assisted living and to address “aging in place”/decrease early institutionalization**

## **2. Statement of Financial Resources**

[24CFR Part 903.79(b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant-based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

| <b>Financial Resources:<br/>Planned Sources and Uses</b>                               |                   |   |
|--|-------------------|---|
| <b>Sources</b>   | <b>Planned \$</b> | <b>Planned Uses</b>   |
| <b>1. Federal Grants (FY 2001 grants)</b>  |                   |   |
| a) Public Housing Operating Fund   | <b>14,503,078</b> | N/A   |
| b) Public Housing Capital Fund   | <b>7,819,356</b>  | <b>Capital improvements</b>   |
| c) HOPEVI Revitalization   | <b>4,500,000</b>  |   |
| d) HOPEVI Demolition   | <b>1,500,000</b>  |   |
| e) Annual Contributions for Section 8 Tenant -Based Assistance                         | <b>11,899,907</b> | N/A   |
| f) Public Housing Drug Elimination Program (including any Technical Assistance funds ) | <b>1,002,667</b>  | <b>Drug prevention, treatment, increase police patrol, tenant patrol, evaluation survey, etc.</b> |
| g) Resident Opportunity and Self - Sufficiency Grants                                  | <b>40,000</b>     | <b>Public housing supportive services</b>   |
| h) Community Development Block Grant   | <b>8,737,627</b>  | N/A   |
| i) HOME  | <b>2,311,000</b>  | N/A   |
| Other Federal Grants (list below)  |                   |   |
| Empowerment zone   | <b>1,154,500</b>  | N/A   |
| CIP  | <b>11,246,265</b> | N/A   |
| Misc. Locally funded projects  | <b>8,169,136</b>  | N/A   |

| <b>Financial Resources:<br/>Planned Sources and Uses</b>                          |                   |   |
|---|-------------------|---|
| <b>Sources</b>  | <b>Planned \$</b> | <b>Planned Uses</b>                           |
|   |                   |   |
|   |                   |   |
| <b>2. Prior Year Federal Grants<br/>(unobligated funds only) (list<br/>below)</b> |                   |   |
| Drug Elimination  | <b>582,245</b>    | <b>Public housing<br/>security</b>            |
| Misc grants   | <b>50,000</b>     | <b>Public housing<br/>supportive services</b> |
| CFP2000   | <b>1,638,121</b>  | <b>Public housing cap<br/>improvements</b>    |
| CFP2001   | <b>2,283,204</b>  | <b>Public housing cap<br/>improvements</b>    |
| Replacement Housing Fund  | <b>7,481</b>      |   |
| <b>3. Public Housing Dwelling Rental<br/>Income</b>                               | <b>7,887,504</b>  | <b>Public housing<br/>operations</b>          |
|   |                   |   |
|   |                   |   |
| <b>4. Other income (list below)</b>   |                   |   |
| Reserves  | <b>1,011,582</b>  | <b>Public housing<br/>operations</b>          |
| Interest, excess utility, etc.  | <b>1,070,300</b>  | <b>Public housing<br/>operations</b>          |
| Home opportunity  | <b>150,000</b>    | <b>Public housing<br/>supportive services</b> |
|   |                   |   |
| <b>4. Non-federal sources (list below)</b>  |                   |   |
| Rent  | <b>6,735,327</b>  | <b>Public housing<br/>operations</b>          |
| Other income  | <b>735,055</b>    | <b>Public housing<br/>operations</b>          |
|   |                   |   |
| <b>Total resources</b>  | <b>95,034,355</b> |   |
|   |                   |   |
|   |                   |   |

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24CFR Part 903.79(c)]

## A. Public Housing

Exemptions: PHA that do not administer public housing are not required to complete subcomponent 3A.

### (1) Eligibility

- a. When does the PHA verify eligibility for admission to public housing? (select all that apply)
- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time) **60 days**
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe) **1. School aged children enrolled in school**

### **2. Credit History**

- c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

### (2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below) **Marshall Manor Senior Complex and Grandy Village (if mixed financing is pursued)**

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year? **Marshall Manor and Grandy Village (if mixed financing is pursued)**

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site-based waiting list plan)?

If yes, how many lists? **Marshall Manor and Grandy Village (if mixed financing is pursued)**

3.  Yes  No: May families be on more than one list simultaneously? If yes, how many lists? **Community-wide waiting list, Marshall Manor and Grandy Village (if mixed financing is pursued)**

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

### (3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of the list or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA: **Residents will be offered a unit and may choose not to accept the unit in that complex. However, since all units in Grandy or Marshall will be the same except for bedroom sizes, they will be put at the bottom of that particular site-based waiting list.**

### (4) Admissions Preferences

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfer take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below) **504 Compliance**

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction **(Ranking preference only)**
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisal or hate crimes
- Other preference(s) (list below)

1. **Ranking families that are attending job training or college within the jurisdiction;**
2. **Ranking date and time;**
3. **Time on waiting list**

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

**Date and Time**

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 2 Substandard housing
- 2 Homelessness
- 3 High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability  
Veterans and veterans' families
- 1 Residents who live and /or work in the jurisdiction
- 3 Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- 2 Those previously enrolled in educational, training, or upward mobility programs
- 1 Victims of reprisal or hate crimes
- X Other preference(s) (list below)
  - 1. **Ranking families that are attending job training or college within the jurisdiction;**
  - 2. **Ranking date and time**

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensure that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- X The PHA - resident lease
- X The PHA's Ad missions and (Continued) Occupancy policy

- X PHA briefing seminars or written materials
- X Other source (list): **Resident handbook, Community Journal, TMC community newsletters**

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- X At an annual reexamination and lease renewal
- X Anytime family composition changes
- X At family request for revision
- X Other (list)
  1. **If family has opted to report decrease in income, family must report all changes until next reexaminations;**
  2. **Minimum rents;**
  3. **Families determined to have unstable income**

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

**\*SEE ATTACHMENT A FOR ANALYSIS OF AVERAGE INCOME IN PUBLIC HOUSING COMMUNITIES**

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists  
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and development targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other policies** based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additionalaffirmativemark eting
- Actionstoimprovethearketabilityofcertaindevelopments
- Adoptionoradjustmentofceilingrentsforcertaindevelopments
- Adoptionofrentincentivestoencourageconcentrationofpovertya ndincome -mixing
- Other(listbelow)

f. Basedontheresultsoftherequiredanalysis,inwhichdevelopmentswillthePHAmake specialeffortstoattractorretainhigher -incomefamilies?(selectallthatapply)

- Notapplicable:
- List(anyapplicable)developmentsbelow:

g. Basedontheresultsoftherequiredanalysis,inwhichdevelopmentswillthePHAmake specialeffortstoassureaccessforlower -incomefamilies?(selectallthatapply)

- Notapplicable:
- List(anyapplicable)developmentsbelow:

## B. Section 8

Exemptions: PHAthatdonotadministersection8arenotrequiredtocomplete sub -component 3B.

**Unless otherwise specified, all questions in this section apply only to the tenant -based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

a. WhatistheextentofscreeningconductedbythePHA?(selectallthatapply)

- Criminalordrug -relatedac tivityonlytotheextentrequiredbylaworregulation
- Criminalanddrug -relatedactivity,moreextensivelythanrequiredbylaworregulation
- Moregeneralscreeningthancriminalanddrug -relatedactivity(listfactorsbelow)
- Other(listbelow)

b.  Yes  No: DoesthePHArequestcriminalrecordsfromlocallawenforcementagencies forscreeningpurposes?

c.  Yes  No: DoesthePHArequestcriminalrecordsfromStatelawenforcementagencies forscreeningpurposes?

d.  Yes  No: DoesthePHAaccessFBIcriminalrecordsfromtheFBIforscreening purposes?(eitherdirectlyorthroughanNCIC -authorizedsource)

e. Indicatewhatkindsofinformationyousharewithprospect ivelandlords?(selectallthat apply)

- Criminalordrug -relatedactivity

**X** Other (describe below) **Past rental history with PHA including documented drug - related activity or other serious problems**

**(2) Waiting List Organization**

a. With which of the following program waiting lists is the section 8 tenant -based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant -based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

**(3) Search Time**

a. **X** Yes  No: Does the PHA give extensions on standard 60 -day period to search for a unit?

If yes, state circumstances below: **Medical, employment, and reasonable accommodations**

**(4) Admissions Preferences**

a. Income targeting

**X** Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. **X** Yes  No: Has the PHA established preferences for admission to section 8 tenant -based assistance? (other than date and time of application) (if no, skip to subcomponent (5) Special purpose section 8 assistance programs)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below):
  - 1. Ranking families that are attending job training or college within the jurisdiction;**
  - 2. Ranking date and time:**
  - 3. Time on waiting list.**

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and soon. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- 1** Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1** Victims of domestic violence
- 2** Substandard housing
- 2** Homelessness
- 3** High rent burden

Other preferences (select all that apply)

- 1** Working families and those unable to work because of age or disability
- Veterans and veterans' families
- 1** Residents who live and/or work in your jurisdiction
- 3** Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)

- 2 Those previously enrolled in educational, training, or upward mobility programs
- 1 Victims of reprisals or hate crimes
- 3 Other preference(s) (list below)
  - 1. Ranking families that are attending job training or college within jurisdiction;
  - 2. Ranking date and time

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "resident who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

**"Ranking preference only"**

6. Relationship of preference to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: **the pool of applicant families ensure that the PHA will meet income targeting requirements**

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admission to any special -purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special -purpose section 8 program to the public?

- Through published notices
- Other (list below): **Through referral to city agencies**

**4. PHA Rent Determination Policies**

[24 CFR Part 903.79(d)]

**A. Public Housing**

Exemptions: PHA that do not administer public housing are not required to complete sub-component 4A. -

**(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent -setting policies for income based rent in public housing. Income -based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub -component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below :

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

3. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

**We will establish flat rents for all developments and all families will be eligible. Flat rents will go into effect October 1, 2002.**

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent -setting policy)  
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent -setting policy)  
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No \*

**\*Ceiling rents will be phased out as of October 1, 2002 when Flat rent goes into effect.**

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or space that best describes how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rentre -determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Anytime the family experiences an income increase
- Anytime a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) \_\_\_\_\_
- Other (list below):
  - a. Anytime there is a change in family composition
  - b. Anytime the family is on minimum rent or has unstable income
  - c. Anytime a decrease is requested, all changes in income must be reported until the next re-determination.

g. Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## (2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

## **B. Section 8 Tenant -Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

## (1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR

- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are repayment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burden of assisted families
- Other (list below) **Market analysis**

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached. **ATTACHMENT F**
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

| Program Name  | Units or Families Served at Year Beginning    | Expected Turnover    |
|---|---|----------------------|
| Public Housing  | 4,085   | 300                  |
| Section 8 Vouchers  | 2,501   | 250                  |
| Section 8 Certificates  | -0-   | -0-                  |
| Section 8 Mod Rehab   | N/A   | -                    |
| Special Purpose Section 8 Certificates/Vouchers (list individually) | 150 (family unification)<br>75 (CSB disabled) | 20<br>10             |
| Public Housing Drug Elimination Program (PHDEP)                     | 1500  | 75                   |
|   |   |                      |
| Other Federal Programs (list individually)                          |   |                      |
| Service Coordination for FSS and Elderly Services                   | 50 FSS<br>100 Elderly                         | 15 FSS<br>30 Elderly |
|   |   |                      |

**C. Management and Maintenance Policies**

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1)PublicHousingMaintenanceandManagement:(listbelow)

**Welcomehandbookfornewresidents**

**HousingManagementPolicyandProcedureshandbook**

**MaintenanceChargeCatalogue**

**PestExterminationPolicyandSchedule**

**HousekeepingPolicy**

**CommunityStandardsGuidelines**

(2)Section8Management:(listbelow)

**Section8HousingVoucherProgramGuide**

## **6. PHAGrievanceProcedures**

[24CFRPart903.79(f)]

Exemptionsfromcomponent6 :HighperformingPHAsarenotrequiredtocompletecomponent  
6.Section8- OnlyPHAsareexemptfromsub -component6A.

### **A. PublicHousing**

1.  Yes  No:Has the PHA established any written grievance procedures in addition to federal requirements found at 24CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA offices should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

PHA main administrative office

PHA development management offices

Other (list below) **TMC offices for written information on the grievance procedures along with forms.**

### **B. Section 8 Tenant -Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant -based assistance program and informal hearing procedures for families assisted by the Section 8 tenant -based assistance program in addition to federal requirements found at 24CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

## **7. Capital Improvement Needs**

[24CFR Part 903.79(g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHA that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD -52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (Attachment B) **HUD-52837**  
-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert there)

#### **(2) Optional 5 -Year Action Plan**

Agencies are encouraged to include a 5 -Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD -52834.

- a.  Yes  No: Is the PHA providing an optional 5 -Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- The Capital Fund Program 5 -Year Action Plan is provided as an attachment to the PHA Plan at **Attachment B**  
-or-

- The Capital Fund Program 5 -Year Action Plan is provided below: (if selected, copy the CFP Optional 5 Year Action Plan from the Table Library and insert here)

## B.HOPEVI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPEVI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- X** Yes  No: a) Has the PHA received a HOPEVI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPEVI revitalization grant (complete one set of questions for each grant)

1. Development name: **Roberts Village, Roberts Village East, and Bowling Green**

2. Development (project) number: **VA006-03,04, and d07**

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development  
 Revitalization Plans submitted, pending approval  
**X** Revitalization Plan approved  
 Activities pursuant to an approved Revitalization Plan underway

\*\* **X** Yes  No: c) Does the PHA plan to apply for a HOPEVI revitalization grant in the Plan year?

If yes, list development name/s below:

**\*\*NRHA will explore the viability of applying for a Hope VI grant if available for one of the other public housing communities, which were included in the Communities 2010 Master Plan.**

**X** Yes  No: d) Will the PHA be engaging in any mixed finance development activities for public housing in the Plan year?

If yes, list developments or activities below: **Grandy Village, Bowling Green, Roberts Village, Roberts Village East and Marshall Manors senior complex. In addition, we might be undertaking mixed finance arrangements pursuant to HOPEVI revitalization plan on the Marshall Manors site and scattered sites throughout the City of Norfolk.**

**X** Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below: **Offsite replacement housing as a component of the Hope VI program and within Bowling, Roberts Village, Roberts Village East and Marshall Manors site. As noted in the above, the Hope 6 projects and elderly complex are not a part of our Capital Fund Program Annual Statement.**

**8. Demolition and Disposition**

[24 CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to component 9; if "yes", complete one activity description for each development.)

2. Activity Description: **Grandy Village in accordance with the Five Communities 2010 Master Plan. Bowling Green, Roberts Village and Roberts Village East in accordance with the Hope VI plan.**

Yes  No: Has the PHA provided the activities description information in the optional Public Housing Asset Management Table? (If "yes", skip to component 9. If "No", complete the Activity Description table below.)

| Demolition/Disposition Activity Description                         |  |
|---|--|
| 1a. Development name:   | <b>Grandy Village</b>  |
| 1b. Development (project) number:                                   | <b>VA006-08</b>  |
| 2. Activity type:   | Demolition <input checked="" type="checkbox"/><br>Disposition <input checked="" type="checkbox"/> <b>contingent on mixed finance possibilities</b>   |
| 3. Application status (select one)                                  | Approved <input type="checkbox"/><br>Submitted, pending approval <input checked="" type="checkbox"/> (demolition)<br>Planned application <input checked="" type="checkbox"/> (disposition) |
| 4. Date application approved, submitted, or planned for submission: | <u><b>(24/09/01 Submitted for demolition and date unknown submitted for disposition)</b></u>   |
| 5. Number of units affected:  | <b>56 for demolition and 361 for disposition</b>   |
| 6. Coverage of action (select one)                                  | <input type="checkbox"/> Part of the development<br><input checked="" type="checkbox"/> Total development  |
| 7. Timeline for activity:   | a. Actual or projected start date of activity: <b>April 2002</b><br>b. Projected end date of activity: <b>December 2005</b>  |

| Demolition/Disposition Activity Description |                      |
|---|----------------------|
| 1a. Development name:                       | <b>Bowling Green</b> |

|   |
|---|
| 1b.Development(project)number: <b>VA006-07</b>  |
| 2.Activitytype:Demolition <b>X</b><br>Disposition <b>X</b>  |
| 3.Applicationstatus(selectone)<br>Approved <b>X(demolition)</b><br>Submitted,pendingapproval<br>Plannedapplication <b>X(disposition)</b>      |
| 4.Dateapplicationapproved,submitted,orplannedforsubmission: <b>(06/2/02approved<br/>fordemolitionand01/06/02tobesubmittedfordisposition )</b> |
| 5.Numberofunitsaffected: <b>395unitsfo rdemolitionanddisposition</b>  |
| 6.Coverageofaction(selectone)<br><input type="checkbox"/> Partofthedevelopment<br><b>X Totaldevelopment</b>                                   |
| 7.Timelineforactivity:<br>a.Actualorprojectedstartdateofactivity: <b>May1,2002</b><br>b.Projectendddateofactivity: <b>June30,2003</b>         |

| <b>Demolition/DispositionActivityDescription</b>   |
|--|
| 1a.Developmentname: <b>RobertsVillage</b>  |
| 1b.Development(project)number: <b>VA006-03</b>   |
| 2.Activitytype:Demolition <b>X</b><br>Disposition <b>X</b>   |
| 3.Applicationstatus(selectone)<br>Approved <b>Xfordemolition</b><br>Submitted,pendingapproval<br>Plannedapplication <b>Xfordisposition</b> |
| 4.Dateapplicationapproved,submitted,orplannedforsubmission: <b>06/2/02 approved<br/>fordemolition,01/05/03fordisposition</b>               |
| 5.Numberofunitsaffected: <b>229</b>  |
| 6.Coverageofaction(select one)<br><input type="checkbox"/> Partofthedevelopment<br><b>X Totaldevelopment</b>                               |
| 7.Timelineforactivity:<br>a.Actualorprojectedstartdateofactivity: <b>April1,2003</b><br>b.Projectendddateofactivity: <b>June30,2003</b>    |

| <b>Demolition/DispositionActivityDescription</b>   |
|--|
| 1a.Developmentname: <b>RobertsVillageEast</b>  |
| 1b.Development(project)number: <b>VA006-04</b>   |
| 2.Activitytype:Demolition <b>X</b><br>Disposition <b>X</b>   |
| 3.Applicationstatus(selectone)<br>Approved <b>Xfordemolitiontobegin4/2004</b><br>Submitted,pendingapproval |

|   |
|---|
| Planned application <b>X</b> for disposition <b>5/2004</b>  |
| 4. Date application approved, submitted, or planned for submission:<br><b>Submitted for demolition 06/2/02, submitted for disposition 01/5/04</b>   |
| 5. Number of units affected: <b>189</b>   |
| 6. Coverage of action (select one)<br><input type="checkbox"/> Part of the development<br><b>X</b> Total development  |
| 7. Timeline for activity:<br>a. Actual or projected start date of activity: <b>April 2004</b><br>b. Projected end date of activity: <b>June 2004</b>  |
| <b>Demolition/Disposition Activity Description</b>  |
| 1a. Development name: <b>Marshall Manor (Franklin Arms)</b>   |
| 1b. Development (project) number: <b>Nonumber given (Not a public housing property)</b>   |
| 2. Activity type: Demolition<br>Disposition <b>X</b>  |
| 3. Application status (select one) <b>Not a public housing property</b><br>Approved<br>Submitted, pending approval<br>Planned application   |
| 4. Date application approved, submitted, or planned for submission: <b>NA</b>   |
| 5. Number of units affected: <b>0 – cleared site</b>  |
| 6. Coverage of action (select one)<br><input type="checkbox"/> Part of the development<br><b>X</b> Total development  |
| 7. Timeline for activity:<br>a. Actual or projected start date of activity: <b>2<sup>nd</sup> Quarter of 2002</b><br>b. Projected end date of activity: <b>2<sup>nd</sup> Quarter of 2002</b> |

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24CFR Part 903.79(i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. **X** Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If "No", skip to component 10. If "yes", complete one activity description for each development, unless the PHA is eligible to complete a

streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

**NRHA was approved for designation for the new Marshall Manor elderly complex. Further we will explore the viability of designating a Midrise complex for the disabled only.**

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 10. If "No", complete the Activity Description table below.

| <b>Designation of Public Housing Activity Description</b>                    |                                     |
|--|-------------------------------------|
| 1a. Development name: <b>Marshall Manor</b>                                  |                                     |
| 1b. Development (project) number: <b>not yet assigned a number</b>           |                                     |
| 2. Designation type:   |                                     |
| Occupancy by only the elderly  | <input checked="" type="checkbox"/> |
| Occupancy by families with disabilities                                      | <input type="checkbox"/>            |
| Occupancy by only elderly families and families with disabilities            | <input type="checkbox"/>            |
| 3. Application status (select one)   |                                     |
| Approved; included in the PHA's Designation Plan                             | <input checked="" type="checkbox"/> |
| Submitted, pending approval  | <input type="checkbox"/>            |
| Planned application  | <input type="checkbox"/>            |
| 4. Date this designation approved, submitted, or planned for submission:     | <b>Approved</b>                     |
| <b>November 9, 2001</b>  |                                     |
| 5. If approved, will this designation constitute a (select one)              |                                     |
| <input checked="" type="checkbox"/> New Designation Plan                     |                                     |
| <input type="checkbox"/> Revision of a previously approved Designation Plan? |                                     |
| 6. Number of units affected: <b>100</b>                                      |                                     |
| 7. Coverage of action (select one)   |                                     |
| <input type="checkbox"/> Part of the development                             |                                     |
| <input checked="" type="checkbox"/> Total development                        |                                     |

| <b>Designation of Public Housing Activity Description</b>                |                                     |
|--|-------------------------------------|
| 1a. Development name: <b>Not yet determined which site will be used</b>  |                                     |
| 1b. Development (project) number: <b>na</b>                              |                                     |
| 2. Designation type:   |                                     |
| Occupancy by only the elderly  | <input type="checkbox"/>            |
| Occupancy by families with disabilities                                  | <input checked="" type="checkbox"/> |
| Occupancy by only elderly families and families with disabilities        | <input type="checkbox"/>            |
| 3. Application status (select one)                                       |                                     |
| Approved; included in the PHA's Designation Plan                         | <input type="checkbox"/>            |
| Submitted, pending approval  | <input type="checkbox"/>            |
| Planned application  | <input checked="" type="checkbox"/> |
| 4. Date this designation approved, submitted, or planned for submission: | <b>January 2003</b>                 |

|   |
|---|
| <p>5. If approved, will this designation constitute a (select one)</p> <p><input checked="" type="checkbox"/> New Designation Plan</p> <p><input type="checkbox"/> Revision of a previously-approved Designation Plan?</p>                          |
| <p>7. Number of units affected: <b>84 – 114, depending upon complex selected</b></p> <p>8. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input checked="" type="checkbox"/> Total development</p> |

## **10. Conversion of Public Housing to Tenant -Based Assistance**

[24CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessment of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)
- NA, Streamlined submission**

#### 2. Activity Description

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

| <b>Conversion of Public Housing Activity Description</b>  |
|---|
| 1a. Development name:   |
| 1b. Development (project) number:   |
| <p>2. What is the status of the required assessment?</p> <p><input type="checkbox"/> Assessment underway</p> <p><input type="checkbox"/> Assessment results submitted to HUD</p> <p><input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question)</p> <p><input type="checkbox"/> Other (explain below)</p> |
| <p>3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)</p>   |
| <p>4. Status of Conversion Plan (select the statement that best describes the current status)</p> <p><input type="checkbox"/> Conversion Plan in development</p>  |

|   |
|---|
| <input type="checkbox"/> Conversion Plans submitted to HUD on: (DD/MM/YYYY)<br><input type="checkbox"/> Conversion Plan approved by HUD on: ( DD/MM/YYYY)<br><input type="checkbox"/> Activities pursuant to HUD - approved Conversion Plan underway  |
| 5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)<br><input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: )<br><input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: )<br><input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: )<br><input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent<br><input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units<br><input type="checkbox"/> Other: (describe below) |

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

- A. How many of the PHA's developments are subject to the Required Initial Assessment? **6 (Tidewater Gardens South 6 -2, and North 6 -9, Diggstown 6-6, Grandy Village 6 -8, Young Terrace 6 -10, and Calvert Square 6 -11.**
- B. How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g. elderly and/or disabled developments not general occupancy projects)? **11 - Roberts Village East 6-3, Roberts Village 6 -4, Bowling Green 6 -7 (Hope VI projects), Partrea 6-18, Hunter Square 6 -19, Bobbitt 6 -20 and Sykes 6 -21 (elderly projects), Scattered Sites 6 -24 and North Wellington 6 -22, Moton Circle 6-5 and Oakleaf Forest 6 -12 (less than 300 units).**
- C. How many Assessments were conducted for the PHA's covered developments? **7**
- D. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments: **None**

| Development Name | Number of Units |
|------------------|-----------------|
|                  |                 |

- D. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments: **Initial assessments completed. All non - exempt communities found to be inappropriate for conversion because the operating costs do not exceed the Section 8 payment standards,**

**vacancy rates are less than 10%, and 2 of the 6 communities were recently renovated and one is slated for renovation this fiscal year.**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24CFR Part 903.79(k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If "No", skip to component 11B; if "yes", complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 12. If "No", complete the Activity Description table below.)

| <b>Public Housing Homeownership Activity Description<br/>(Complete one for each development affected)</b>   |
|---|
| 1a. Development name: <b>Scattered Sites</b>  |
| 1b. Development (project) number: <b>VA006-24</b>   |
| 2. Federal Program authority:<br><input type="checkbox"/> HOPE I<br><input checked="" type="checkbox"/> 5(h)<br><input type="checkbox"/> Turnkey III<br><input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)           |
| 3. Application status: (select one)<br><input checked="" type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program<br><input type="checkbox"/> Submitted, pending approval<br><input type="checkbox"/> Planned application |
| 4. Date Homeownership Plan/Program approved, submitted, or planned for submission:<br><b>(08/01/1992)</b>   |
| 5. Number of units affected: <b>21</b>  |

6. Coverage of action: (select one)  
 Part of the development  
 Total development

| <b>Public Housing Homeownership Activity Description<br/>(Complete one for each development affected)</b> |   |
|---|---|
| 1a. Development name:   | <b>Hope VI Sites (Bowling Green/Roberts Village/Roberts Village East/Marshall Manors site)</b>  |
| 1b. Development (project) number:   | <b>VA006-3,4 and 7</b>  |
| 2. Federal Program authority:   | <input type="checkbox"/> HOPEI<br><input checked="" type="checkbox"/> 5(h)<br><input type="checkbox"/> Turnkey III<br><input type="checkbox"/> Section 320 of the USHA of 1937 (effective 10/1/99)  |
| 3. Application status: (select one)   | <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program<br><input checked="" type="checkbox"/> Submitted, pending approval<br><input type="checkbox"/> Planned application  |
| 4. Date Homeownership Plan/Program approved, submitted, or planned for submission:                        | <b>March 15, 2001</b>   |
| 5. Number of units affected:  | <b>306 home ownership units, 236 of which will receive Hope VI subsidy and be structured to qualify as public housing replacement units, while remaining 70 market rate units will be financed with conventional private financing. In addition, NRHA will develop home ownership opportunities off site within the greater Broad Creek Renaissance area.</b> |
| 6. Coverage of action: (select one)   | <input checked="" type="checkbox"/> Part of the development<br><input type="checkbox"/> Total development   |

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **Higher performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

b. PHA established eligibility criteria

Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

1. **Minimum income**
2. **Landlord recommendation**
3. **FSS link**

## **12. PHA Community Service and Self-Sufficiency Programs**

[24 CFR Part 903.79(1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8 - Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

Yes  No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? **14/04/00**

2. Other coordination efforts between the PHA and TANF Agency (select all that apply)

- Client referrals  
 Information sharing regarding mutual clients (for rent determinations and otherwise)  
 Coordinate the provision of specific social and self-sufficiency services and program to eligible families  
 Jointly administer programs (**Section 8 Family Unification Program**)  
 Partner to administer a HUD Welfare-to-Work voucher program  
 Joint administration of other demonstration program  
 Other (describe)

**1. NRHA formed a Program Coordinating Committee for the FSS Program with the local TANF Agency as one of its members. The committee is expected to coordinate services, eliminate duplication of efforts, and monitor individual as well as program success.**

**2. NRHA provides office space in the site rental office in the Oakleaf Forest community to NDSS for the purpose of providing services to families in the area.**

**B. Services and programs offered to residents and participants**

**(1) General**

**a. Self-Sufficiency Policies**

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing home ownership option participation
- Preference/eligibility for section 8 home ownership option participation
- Other policies (list below)

**b. Economic and Social Self-Sufficiency Programs**

Yes  No: Does the PHA coordinate, promote or provide any program to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self-Sufficiency Programs. The position of the table may be altered to facilitate its use.)

| <b>Services and Programs</b>   |                       |  |  |   |
|--|-----------------------|--|--|---|
| <b>Program Name &amp; Description (including location, if appropriate)</b> | <b>Estimated Size</b> | <b>Allocation Method (waiting list/random selection/specific criteria/other)</b> | <b>Access (development office/ PHA main office/ other provider name)</b> | <b>Eligibility (public housing or section 8 participants or both)</b> |
| <b>Family Self-Sufficiency - PH</b>  | <b>694</b>            | <b>Open enrollment</b>   | <b>Development offices</b>   | <b>Public housing</b>   |
| <b>Family Self-Sufficiency - Sec 8</b>                                     | <b>94</b>             | <b>Open enrollment</b>   | <b>PHA Main Office</b>   | <b>Section 8</b>  |
| <b>Transitional Housing Program</b>  | <b>25</b>             | <b>Specific criteria</b>   | <b>PHA Main Office</b>   | <b>Both</b>   |

|                                       |             |   |   |                       |
|---------------------------------------|-------------|---|---|-----------------------|
| <b>ScatteredSites Homeownership</b>   | <b>21</b>   | <b>Specific criteria</b>  | <b>PHAMainOffice</b>  | <b>Public Housing</b> |
| <b>FSSCurriculum</b>                  | <b>75</b>   | <b>FSS participant</b>  | <b>PHAMainoffice anddevelopment offices</b>                       | <b>Both</b>           |
| <b>YouthJobReadiness</b>              | <b>100</b>  | <b>Ages14 -21</b>   | <b>CalvertFamily Invest.Ctrand development offices</b>            | <b>Both</b>           |
| <b>HomebuyersClub</b>                 | <b>60</b>   | <b>FSSenrollee, min.income of\$15,000</b>                             | <b>PHAMainoffice and Development offices</b>                      | <b>Both</b>           |
| <b>Empowerment2010 Works(EZ)</b>      | <b>250</b>  | <b>Open enrollment, liveinEZ Zone</b>                                 | <b>PHAMainoffice anddevelopment offices</b>                       | <b>Both</b>           |
| <b>EvenStart/HeadStart Centers</b>    | <b>130</b>  | <b>Parent workingon GED,child belowschool age</b>                     | <b>NPS/STOPOrg.</b>   | <b>Both</b>           |
| <b>BoysandGirlsClub Roberts/Diggs</b> | <b>700</b>  | <b>Open Enrollment</b>  | <b>Boys&amp;Girls Club</b>  | <b>Both</b>           |
| <b>HealthAmbassadors Program</b>      | <b>150</b>  | <b>Open Enrollment forGrandy Villageand Roberts Village residents</b> | <b>GrandyVillage andRoberts VillageTMCand development offices</b> | <b>Public Housing</b> |
| <b>EffectiveParenting Classes</b>     | <b>45</b>   | <b>Open enrollment</b>  | <b>Development Offices</b>  | <b>Both</b>           |
| <b>MaintenanceTraining</b>            | <b>40</b>   | <b>Open Enrollment</b>  | <b>Development offices</b>  | <b>Both</b>           |
| <b>LeadershipAcademy</b>              | <b>60</b>   | <b>Open Enrollment</b>  | <b>Development Offices</b>  | <b>Public Housing</b> |
| <b>TenantManagement Corporations</b>  | <b>1500</b> | <b>Open enrollment</b>  | <b>Developmentand TMCoffices</b>                                  | <b>Public Housing</b> |
| <b>YouthTutorialPrograms</b>          | <b>80</b>   | <b>Open Enrollment</b>  | <b>Development Offices</b>  | <b>Both</b>           |

|  |     |   |  |      |
|--|-----|---|--|------|
| HomeBusinessNetwork  | 15  | Open Enrollment                           | PHAMainOffice                                  | Both |
| CollegeHereWeCome  | 35  | 10 <sup>th</sup> grade or higher          | PHAMainOffice, RecCenters, Dev Offices         | Both |
| YouthEntrepreneurship  | 100 | Open Enrollment for youth                 | PHAMainOffice, RecCenters/ TMC/Devoffices      | Both |
| YouthScholarship Program   | 50  | HighSchool graduatesw/ college acceptance | PHAMain Office/NPS UrbanLeague, Dev/TMCOffices | Both |
| EconomicDevelopment andSelfSufficiency   | 50  | FSSandor TANF                             | PHAMainOffice andDevelopment offices           | Both |
| AlternativeHSEducation<br>◆ Best-KeyProgram (TCC)<br>◆ NorfolkPreparatory High(NPS)<br>◆ NorfolkMarine Institute(NJDC) | 84  | Specific criteria - Student, referral     | PHAMainOffice                                  | Both |
| FamilyInvestment Centers –RobertsVillage, CalvertSquare,Hunton YMCA,SHRYMCA  | 850 | Open enrollment                           | Development offices/Onsite                     | Both |

**(2) Family Self Sufficiency program/s**

a. Participation Description

| Family Self Sufficiency (FSS) Participation |   |  |
|---|---|--|
| Program                                     | Required Number of Participants<br>(start of FY2000 Estimate) | Actual Number of Participants<br>(As of: DD/MM/YY) |
| Public Housing                              | 21  | 70001/07/2001                                      |
| Section 8                                   | 75  | 9401/12/2001                                       |

b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plan to take to achieve at least the minimum program size? If no, list the steps the PHA will take below:

### C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

### D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

Community Service is no longer a requirement by HUD. NRHA will stop the community service requirement effective July 1, 2002.

### 13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.79(m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub component D.

#### A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug -related crime in some or all of the PHA's developments
- High incidence of violent and/or drug -related crime in the area surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower -level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual level of violent and/or drug -related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anti-crime/anti-drug programs
- Other (describe below)

3. Which developments are most affected? (list below) **All public housing developments**

**B. Crime and Drug Prevention activities the PHA has undertaken or plan to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plan to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below) **School resident patrol program**

2. Which developments are most affected? (list below) **All public housing developments**

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below) **All public housing developments**

**D. Additional information as required by PHDEP/PHDEP Plan**

PHA eligible for FY2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

**No longer required by HUD**

**X** Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

**X** Yes  No: Has the PHA included the PHDEP Plan for FY2000 in this PHA Plan?

**X** Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24CFR Part 903.79(n)]

**NORFOLK REDEVELOPMENT AND HOUSING AUTHORITY  
PET POLICY AND CONSENT FORM**

THIS CONSENT FORM is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between NORFOLK REDEVELOPMENT AND HOUSING AUTHORITY (hereinafter called "Landlord"), and \_\_\_\_\_ (hereinafter called "Tenant"). By executing this Consent Form, Landlord grants its permission, consistent with Paragraph 16H of the Residential Dwelling Lease between Landlord and Tenant, to Tenant's keeping a pet in Tenant's Unit, subject to the terms and conditions set forth below.

In consideration for the aforementioned consent, Tenant agrees to pay to Landlord, a one hundred -fifty dollars (\$150.00) refundable pet deposit. By executing this Consent Form, Tenant acknowledges that this \$150.00 pet deposit is being paid by Tenant as security against pet damage to Tenant's Unit, Tenant's building, or Landlord's public housing premises. In the event Tenant's pet causes no such damage, Landlord shall return Tenant's pet deposit to Tenant, with interest as set forth in Va. Code § 55-248.15:1, 30 days following the removal of the pet from the dwelling. However, in the event of a breach or default by Tenant in respect to any of the terms or conditions of this Consent Form, Landlord may apply the refundable pet deposit or any part thereof to any costs, damages, losses, or injuries caused by such breach or default. Moreover, Landlord's applying the refundable pet deposit to such costs, damages, losses or injuries shall not in any manner or to any extent waive or limit Landlord's right to further hold Tenant responsible for paying any costs, damages, losses, or injuries otherwise due Landlord by Tenant.

In addition to the aforementioned refundable pet deposit, Tenant agrees to pay the sum of \$25.00 administrative cost to Landlord, as a one-time, non-refundable pet fee to cover Landlord's reasonable operating costs associated with Tenant's keeping a pet in Tenant's Unit.

**TERMS AND CONDITIONS**

Tenant acknowledges and agrees to comply with the following terms and conditions of this Consent Form and provide veterinarian verification to subparagraphs 5, 7, and 19:

1. Tenant agrees that only a domestic household pet shall be kept in Tenant's Unit. For purposes of this document a domestic household pet is defined as a dog, cat, bird, fish, turtle, hamster, gerbil or guinea pig.
2. Tenant agrees that only one (1) dog or (1) cat will be kept in Tenant's Unit. Possession of both types of household pets in the same unit is prohibited.
3. Tenant agrees that no more than a total of two of the following will be kept in Tenant's Unit: birds, turtles, hamsters, gerbils, or guinea pigs. Tenant further agrees that such pets must be caged or placed in a suitable enclosure.
4. Tenant agrees that no pets owned by visitors or non-household members will be brought onto NRHA premises.
5. Tenant agrees that any dogs or cats kept in Tenant's Unit shall be spayed or neutered. In order to be registered, pet must be appropriately inoculated against rabies, distemper and other conditions prescribed by state and/or local ordinances. A certification signed by a licensed veterinarian or state or local official shall be annually filed with the Norfolk Redevelopment and Housing Authority to attest to the inoculations.
6. Any animal deemed to be potentially harmful to the health or safety of others by the Landlord, including attack or fight trained dogs, will not be allowed.
7. Tenant agrees not to keep any dog larger than twenty-five (25) pounds projected at full growth (adulthood).
8. By executing this Consent Form, Tenant certifies that any dog kept by Tenant in Tenant's Unit is housebroken, obedient, and lacks vicious propensities.
9. Tenant agrees that Landlord/representative reserves the right to conduct a visual inspection/photo of Tenant's pet before Landlord grants its final approval for Tenant to keep that pet in Tenant's Unit.
10. Tenant is responsible for any damage created by Tenant's pet, whether in Tenant's Unit, in any other areas of Tenant's building, or in any other location on Landlord's public housing premises, to include all common areas and grounds.
11. In the event that fleas are found to infest Tenant's Unit and/or the building in which Tenant resides, Tenant agrees to pay the reasonable cost of ridding Tenant's Unit and/or the building in which Tenant resides of fleas, provided Landlord determines that Tenant's pet has caused or contributed to the aforementioned flea infestation.
12. Tenant agrees that Tenant's pet shall not be allowed out of Tenant's Unit unless it is in the custody of an adult household member and secured by means of a leash or cage.

13. Tenant agrees to be present whenever Landlord conducts a housing inspection of Tenant's Unit or whenever Landlord makes repairs to Tenant's Unit.
14. Tenant agrees that Tenant's pet shall not be "staked," "tied," or left unattended outside Tenant's Unit.
15. Tenant agrees not to place or make use of any pet house or litter box outside of Tenant's Unit.
16. Tenant agrees that Tenant will not erect or make use of an enclosure such as a fence, latticework, wire mesh or the like to contain Tenant's pet in the yard outside Tenant's Unit.
17. Tenant agrees to immediately collect and dispose of waste eliminated by Tenant's pet by means of a secure tied plastic trash bag.
18. Tenant agrees that, in the event that the Landlord declares Tenant's pet to be a nuisance, due to its biting, excessive barking, aggressiveness, being left unattended, or for any other reason, Tenant will remove the pet from Landlord's public housing premises within seven (7) days of receiving written notification of Landlord's declaring the pet to be a nuisance.
19. Tenant agrees that it is Tenant's responsibility to be knowledgeable of and to comply with all City Ordinances regarding pets, including, but not limited to, applicable leash laws, animal cruelty laws, and laws or ordinances relating to animal licensing and inoculation. Tenant is to provide annual verification of approved licensing and inoculation.
20. Tenant agrees that, prior to introducing a pet into Tenant's Unit, Tenant will provide Landlord the name, address and telephone number of an emergency contact person, who will assume immediate responsibility of Tenant's pet in case of Tenant's serious illness, injury, incapacity or death. If the individual so identified by Tenant does not assume immediate custody of Tenant's pet upon Landlord's request to do so, Tenant agrees that Tenant's pet shall be considered to be abandoned, and Landlord is authorized to make any necessary arrangements to have Tenant's pet removed by a local animal shelter or other appropriate personnel at Tenant's expense.
21. Tenant agrees to indemnify and hold owner harmless from any and all liability and/or property damage resulting either directly or indirectly from Tenant's keeping Tenant's pet(s) on Landlord's public housing premises.

**BREACH OF PET ADDENDUM:** Tenant agrees that (1) in the event that the Tenant shall fail to comply with the terms and conditions of this Consent Form or, (2) in the event that the Tenant receives from Landlord written notice that Tenant's pet is deemed undesirable for any reason, but Tenant thereafter continues to keep Tenant's pet in Tenant's Unit, such conduct will constitute a breach of Tenant's Residential Dwelling Lease with Landlord and Landlord may

immediately terminate Tenant's Residential Dwelling Lease and, if necessary, seek to obtain possession of the leased premises and/or to recover damages for such breach, as provided for in the Residential Dwelling Lease and/or in this Consent Form, which is explicitly referenced in Paragraph 16H of the Dwelling Lease.

\_\_\_\_\_  
Tenant Name

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Landlord Signature

\_\_\_\_\_  
Date

Emergency Contact:

Name

Address

Telephone Number

### **15. Civil Rights Certifications**

[24CFR Part 903.79(o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

### **16. Fiscal Audit**

[24CFR Part 903.79(p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If no, skip to component 17.)

2.  Yes  No: Was the most recent fiscal audit submitted to HUD?

3.  Yes  No: Were there any findings as the result of that audit?

4.  Yes  No: If there were any findings, do any remain unresolved?

If yes, how many unresolved findings remain? \_\_\_\_\_

5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?

If not, when are they due (state below)?

### **17. PHA Asset Management**

[24CFR Part 903.79(q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have not been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable  
 Private management  
 Development-based accounting  
 Comprehensive stock assessment  
 Other: (list below)

3.  Yes  No: Has the PHA included descriptions of asset management activities in the optional Public Housing Asset Management Table?

## **18. Other Information**

[24CFR Part 903.79(r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment G: Resident Complaints  
 Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.  
 The PHA changed portions of the PHA Plan in response to comments  
List changes below:  
 Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

**\*City Council appoints a public housing resident to serve on the Board of Commissioners**

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

- 1. Consolidated Plan jurisdiction: (provide name here) **City of Norfolk**
- 2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

**D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

### ATTACHMENT A

#### Admission Policy for Deconcentration

In accordance with Q HWRA, PHA's are required to meet the statutory requirement to develop an admissions policy designed to provide for deconcentration of poverty and income mixing in covered developments. The rule provides for a PHA to undertake the following steps:

- determine average income of all families residing in all covered developments,
- determine average income of families in each covered development,
- determine which developments are outside the established range and
- to provide reasons developments are outside of the established income range.
- The final rule further provides that PHA's may consider a development within 30% of the area median income not having a concentration of higher income families.

Communities are exempt if they are slated for demolition, have less than 100 units or are elderly/disabled complexes. The following communities were not included in the analysis because they are classified as exempt: Roberts Village, Roberts Village East, Bowling Green, North Wellington, Scattered Sites, Bobbitt Midrise, Sykes Midrise, Partrea Midrise and Hunter Square Midrise.

#### Analysis

NRHA determined the average incomes of all families in covered developments collectively and individually. Based on this analysis it was determined that Oakleaf Forest is the only community above the established income range of \$6,654 and \$9,002. However, because the average income falls below 30% of the area median income it is not considered to have a concentration of higher income families.

**DECONCENTRATIONRULE**

**ANALYSISOFFAVERAGEINCOMEIN  
PUBLICHOUSINGCOMMUNITIES**

|                        | Tidewater<br>Gardens | Roberts<br>Village | Roberts<br>East | Moton | Diggs<br>Town | Bowling<br>Green | Grand<br>y<br>Village | Young<br>Terrace | Calvert<br>Square | Oakleaf<br>Forest | All<br>Communities | <i>Established<br/>IncomeRange</i> |       |
|------------------------|----------------------|--------------------|-----------------|-------|---------------|------------------|-----------------------|------------------|-------------------|-------------------|--------------------|------------------------------------|-------|
|                        |                      |                    |                 |       |               |                  |                       |                  |                   |                   |                    | 85%                                | 115%  |
| <b>Avg.<br/>Income</b> | 8,076                | 6,512              | 7,329           | 7,806 | 8,856         | 7,673            | 7,874                 | 7,158            | 7,621             | 9,555             | 7,836              | 6,661                              | 9,011 |
| <b>Below<br/>Range</b> | -                    | -                  | -               | -     | -             | -                | -                     | -                | -                 | -                 | -                  |                                    |       |
| <b>Above<br/>Range</b> | -                    | -                  | -               | -     | -             | -                | -                     | -                | -                 | -                 | -                  |                                    |       |

**DECONCENTRATION RULE**

"January2002

**ANALYSISOFFAVERAGEINCOMEIN  
PUBLICHOUSINGCOMMUNITIES**

|                   | Tidewater<br>Gardens | Roberts<br>Village | Roberts<br>East | Moton | Diggs<br>Town | Bowling<br>Green | Grand<br>y<br>Village | Young<br>Terrace | Calvert<br>Square | Oakleaf<br>Forest | All<br>Communities | <i>Established<br/>Income<br/>Range</i> |       |
|-------------------|----------------------|--------------------|-----------------|-------|---------------|------------------|-----------------------|------------------|-------------------|-------------------|--------------------|---|-------|
|                   |                      |                    |                 |       |               |                  |                       |                  |                   |                   |                    | 85%                                     | 115%  |
| <b>Avg.Income</b> | 7,708                |                    |                 | 7,810 | 8,878         |                  | 8,179                 | 6,882            | 7,254             | 9,472             | 7,828              | 6,654                                   | 9,002 |
| <b>BelowRange</b> | -                    | -                  | -               | -     | -             | -                | -                     | -                | -                 | -                 | -                  |   |       |

|            |   |   |   |   |   |   |   |   |   |   |   |  |  |
|------------|---|---|---|---|---|---|---|---|---|---|---|--|--|
| AboveRange | - | - | - | - | - | - | - | - | - | - | - |  |  |
|------------|---|---|---|---|---|---|---|---|---|---|---|--|--|

**ATTACHMENT B**

**CAPITAL FUND PROGRAM**

| <b>Annual Statement/Performance and Evaluation Report</b>  |  |   |         |                   |                                     |
|--|--|---|---------|-------------------|-------------------------------------|
| <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>   |  |   |         |                   |                                     |
| <b>PHAName:</b><br>Norfolk Redevelopment & Housing Authority   |  | <b>Grant Type and Number</b><br>Program Grant No: VA36P00650102<br>Replacement Housing Factor Grant No: |         |                   | <b>Federal FY of Grant:</b><br>2002 |
| <input checked="" type="checkbox"/> <b>Original Annual Statement</b> <input type="checkbox"/> <b>Reserve for Disasters/Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no:      )</b><br><input type="checkbox"/> <b>Performance and Evaluation Report for Period Ending:</b> <input type="checkbox"/> <b>Final Performance and Evaluation Report</b> |  |   |         |                   |                                     |
| Line No.   | Summary by Development Account             | Total Estimated Cost  |         | Total Actual Cost |                                     |
|  |  | Original  | Revised | Obligated         | Expended                            |
| 1  | Total Non - CFP Funds                      |   |         |                   |                                     |
| 2  | 1406 Operations                            |   |         |                   |                                     |
| 3  | 1408 Management Improvements               | 571,366   |         |                   |                                     |
| 4  | 1410 Administration                        | 616,612   |         |                   |                                     |
| 5  | 1411 Audit                                 |   |         |                   |                                     |
| 6  | 1415 Liquidated Damages                    |   |         |                   |                                     |
| 7  | 1430 Fees and Costs                        | 175,359   |         |                   |                                     |
| 8  | 1440 Site Acquisition                      |   |         |                   |                                     |
| 9  | 1450 Site Improvement                      | 352,519   |         |                   |                                     |
| 10   | 1460 Dwelling Structures                   | 2,118,500   |         |                   |                                     |
| 11   | 1465.1 Dwelling Equipment — Non-expendable |   |         |                   |                                     |
| 12   | 1470 Non -dwelling Structures              | 365,000   |         |                   |                                     |
| 13   | 1475 Non -dwelling Equipment               |   |         |                   |                                     |
| 14   | 1485 Demolition                            |   |         |                   |                                     |
| 15   | 1490 Replacement Reserve                   | 3,500,000   |         |                   |                                     |
| 16   | 1492 Moving to Work Demonstration          |   |         |                   |                                     |
| 17   | 1495.1 Relocation Costs                    | 120,000   |         |                   |                                     |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

|   |  |                              |
|---|--|------------------------------|
| PHAName:<br>Norfolk Redevelopment & Housing Authority | Grant Type and Number<br>Program Grant No: VA36P00650102<br>Replacement Housing Factor Grant No: | Federal FY of Grant:<br>2002 |
|---|--|------------------------------|

Original Annual Statement     Reserve for Disasters/Emergencies     Revised Annual Statement (revision no:    )  
 Performance and Evaluation Report for Period Ending:     Final Performance and Evaluation Report

| Line No. | Summary by Development Account                            | Total Estimated Cost |         | Total Actual Cost |          |
|----------|---|----------------------|---------|-------------------|----------|
|          |   | Original             | Revised | Obligated         | Expended |
| 18       | 1499 Development Activities                               |                      |         |                   |          |
| 19       | 1501 Collateralization or Debt Service                    |                      |         |                   |          |
| 20       | 1502 Contingency  |                      |         |                   |          |
| 21       | Amount of Annual Grant: (sum of lines 20 - 20)            | 7,819,356            |         |                   |          |
| 22       | Amount of line 21 Related to LBP Activities               |                      |         |                   |          |
| 23       | Amount of line 21 Related to Section 504 compliance       |                      |         |                   |          |
| 24       | Amount of line 21 Related to Security - Soft Costs        | 21,000               |         |                   |          |
| 25       | Amount of Line 21 Related to Security - Hard Costs        |                      |         |                   |          |
| 26       | Amount of line 21 Related to Energy Conservation Measures |                      |         |                   |          |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |  | Grant Type and Number<br>Capital Fund Program Grant No: VA36P00650102<br>Replacement Housing Factor Grant No: |          |                      |         | Federal FY of Grant:<br>2002 |                |                |
|---|--|---|----------|----------------------|---------|------------------------------|----------------|----------------|
| Development Number<br>Name/HA-Wide Activities         | General Description of Major Work Categories | Dev. Acct No.   | Quantity | Total Estimated Cost |         | Total Actual Cost            |                | Status of Work |
|   |  |   |          | Original             | Revised | Funds Obligated              | Funds Expended |                |
| <b>HA-WIDE</b>  | Security                                     | 1408  |          | 21,000               |         |                              |                |                |
| “   | Learning Centers                             | 1408  |          | 42,000               |         |                              |                |                |
| “   | Training                                     | 1408  |          | 23,000               |         |                              |                |                |
| “   | Computer Systems                             | 1408  |          | 267,366              |         |                              |                |                |
| “   | Youth  | 1408  |          | 32,000               |         |                              |                |                |
| “   | Resident Management                          | 1408  |          | 51,000               |         |                              |                |                |
| “   | Resident Management Interns                  | 1408  |          | 35,000               |         |                              |                |                |
| “   | Strategic Planning                           | 1408  |          | 100,000              |         |                              |                |                |
| “   | Administration                               | 1410  |          | 616,612              |         |                              |                |                |
| “   | Inspections                                  | 1430  |          | 55,359               |         |                              |                |                |
| “   | <b>Subtotal</b>                              |   |          | <b>1,243,337</b>     |         |                              |                |                |
| <b>VA6 -2/9</b>                                       | Tile Overlay                                 | 1460  |          | 309,000              |         |                              |                |                |
|   | Tuckpoint                                    | 1460  |          | 75,000               |         |                              |                |                |
|   | Kitchens                                     | 1460  |          | 84,000               |         |                              |                |                |
|   | Gutters/Downspouts                           | 1460  |          | 180,000              |         |                              |                |                |
|   | Roofs  | 1460  |          | 100,000              |         |                              |                |                |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

| PHA Name:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program Grant No: VA36P00650102<br>Replacement Housing Factor Grant No: |          |                      |         | Federal FY of Grant:<br>2002 |                   |                      |
|--|---|---|----------|----------------------|---------|------------------------------|-------------------|----------------------|
| Development Number<br>Name/HA-Wide<br>Activities       | General Description of Major<br>Work Categories | Dev. Acct<br>No.  | Quantity | Total Estimated Cost |         | Total Actual Cost            |                   | Status<br>of<br>Work |
|  |   |   |          | Original             | Revised | Funds<br>Obligated           | Funds<br>Expended |                      |
|  | <b>Subtotal</b>                                 |   |          | <b>748,000</b>       |         |                              |                   |                      |
| <b>VA6 -5</b>  | Fencing   | 1450  |          | 25,000               |         |                              |                   |                      |
|  | Boiler Room                                     | 1470  |          | 100,000              |         |                              |                   |                      |
|  | <b>Subtotal</b>                                 |   |          | <b>125,000</b>       |         |                              |                   |                      |
| <b>VA6 -6</b>  | Engineering Fees -Parking                       | 1430  |          | 20,000               |         |                              |                   |                      |
|  | Parking-Gym                                     | 1450  |          | 200,000              |         |                              |                   |                      |
|  | Landscape                                       | 1450  |          | 30,000               |         |                              |                   |                      |
|  | Column Repairs                                  | 1460  |          | 70,000               |         |                              |                   |                      |
|  | <b>Subtotal</b>                                 |   |          | <b>320,000</b>       |         |                              |                   |                      |
| <b>VA6 -8</b>  | Cathodic Protection                             | 1450  |          | 37,519               |         |                              |                   |                      |
|  | Relocation                                      | 1495  |          | 120,000              |         |                              |                   |                      |
|  | Replacement Reserve                             | 1490  |          | 3,500,000            |         |                              |                   |                      |
|  | <b>Subtotal</b>                                 |   |          | <b>3,657,519</b>     |         |                              |                   |                      |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |  | Grant Type and Number<br>Capital Fund Program Grant No: VA36P00650102<br>Replacement Housing Factor Grant No: |          |                      |         | Federal FY of Grant:<br>2002 |                |                |
|---|--|---|----------|----------------------|---------|------------------------------|----------------|----------------|
| Development Number<br>Name/HA-Wide Activities         | General Description of Major Work Categories | Dev. Acct No.   | Quantity | Total Estimated Cost |         | Total Actual Cost            |                | Status of Work |
|   |  |   |          | Original             | Revised | Funds Obligated              | Funds Expended |                |
| <b>VA6 -10</b>  | Kitchens                                     | 1460  |          | 139,000              |         |                              |                |                |
|   | A&E Boiler                                   | 1430  |          | 40,000               |         |                              |                |                |
|   | Title  | 1460  |          | 140,000              |         |                              |                |                |
|   | <b>Subtotal</b>                              |   |          | <b>319,000</b>       |         |                              |                |                |
| <b>VA6 -11</b>  | Exterior Paint                               | 1460  |          | 50,000               |         |                              |                |                |
|   | Community Center                             | 1470  |          | 50,000               |         |                              |                |                |
|   | Landscape                                    | 1450  |          | 25,000               |         |                              |                |                |
|   | Roofs  | 1460  |          | 155,000              |         |                              |                |                |
|   | Tuckpoint                                    | 1460  |          | 60,000               |         |                              |                |                |
|   | <b>Subtotal</b>                              |   |          | <b>340,000</b>       |         |                              |                |                |
| <b>VA6 -12</b>  | Playgrounds/Landscape                        | 1450  |          | 35,000               |         |                              |                |                |
|   | Administration Building                      | 1470  |          | 215,000              |         |                              |                |                |
|   | <b>Subtotal</b>                              |   |          | <b>250,000</b>       |         |                              |                |                |
| <b>VA6 -18</b>  | HVAC   | 1460  |          | 330,000              |         |                              |                |                |
|   | A&E Windows                                  | 1430  |          | 10,000               |         |                              |                |                |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program Grant No: VA36P00650102<br>Replacement Housing Factor Grant No: |          |                      |         | Federal FY of Grant:<br>2002 |                   |                      |
|---|---|---|----------|----------------------|---------|------------------------------|-------------------|----------------------|
| Development Number<br>Name/HA-Wide<br>Activities      | General Description of Major<br>Work Categories | Dev. Acct<br>No.  | Quantity | Total Estimated Cost |         | Total Actual Cost            |                   | Status<br>of<br>Work |
|   |   |   |          | Original             | Revised | Funds<br>Obligated           | Funds<br>Expended |                      |
|   | Windows   | 1460  |          | 135,000              |         |                              |                   |                      |
|   | Security/Fire Systems                           | 1460  |          | 17,500               |         |                              |                   |                      |
|   | <b>Subtotal</b>                                 |   |          | <b>492,500</b>       |         |                              |                   |                      |
| <b>VA6 -19</b>  | HVAC  | 1460  |          | 92,000               |         |                              |                   |                      |
|   | <b>Subtotal</b>                                 |   |          | <b>92,000</b>        |         |                              |                   |                      |
| <b>VA6 -20</b>  | A&E HVAC  | 1430  |          | 50,000               |         |                              |                   |                      |
|   | Carpet  | 1460  |          | 90,000               |         |                              |                   |                      |
|   | <b>Subtotal</b>                                 |   |          | <b>140,000</b>       |         |                              |                   |                      |
| <b>VA6 -21</b>  | Roofs   | 1460  |          | 22,000               |         |                              |                   |                      |
|   | Interior/Exterior Paint                         | 1460  |          | 70,000               |         |                              |                   |                      |
|   | <b>Subtotal</b>                                 |   |          | <b>92,000</b>        |         |                              |                   |                      |
|   | <b>Total Programmed Work</b>                    |   |          | <b>7,819,356</b>     |         |                              |                   |                      |

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part III: Implementation Schedule**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program No: <b>VA36P00650102</b><br>Replacement Housing Factor No: |        |   |         |        | Federal FY of Grant: <b>2002</b> |  |
|---|---|--|--------|---|---------|--------|----------------------------------|--|
| Development Number<br>Name/HA-Wide<br>Activities      | All Fund Obligated<br>(Quarter Ending Date) |  |        | All Funds Expended<br>(Quarter Ending Date) |         |        | Reasons for Revised Target Dates |  |
|   | Original                                    | Revised  | Actual | Original                                    | Revised | Actual |                                  |  |
| HA-WIDE   |   |  |        |   |         |        |                                  |  |
| VA6 -2  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -3  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -5  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -6  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -7  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -8  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -9  | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -10   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -11   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -12   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -18   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -19   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -20   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -21   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
| HA-Wide   | 6/30/04                                     |  |        | 6/30/06                                     |         |        |                                  |  |
|   |   |  |        |   |         |        |                                  |  |

|   |  |   |  |                   |  |
|---|--|---|--|-------------------|--|
| <b>Five-Year Action Plan</b>  |  | <b>U.S. Department of Housing and Urban Development</b> |  |                   |  |
| Part I: Summary   |  | Office of Public and Indian Housing                     |  |                   |  |
| Capital Fund Program  |  |   |  |                   |  |
| Public Reporting Burden for this Collection of information is estimated to average 40.0 hours per response, including the time for reviewing instructions, searching existing data and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0157), Washington, D.C. 20503. Do not send this completed form to either of these addresses. |  |   |  |                   |  |
| PHA/IHAN Name:<br>Norfolk Redevelopment and   |  | Locality: (City/County & State)<br>Norfolk, VA          |  | <b>X Original</b> |  |
| Housing Authority   |  | Revision No:  |  |                   |  |

| A. Development<br>Number/Name              | Work<br>Statement for<br>Year 1 (2002) | Work Statement<br>for Year 2003 | Work<br>Statement for<br>Year 2004 | Work<br>Statement for<br>Year 2005 | Work<br>Statement for<br>Year 2006 |
|--|--|---------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <b>Management Improvements<br/>Total</b>   |  | <b>\$932,490</b>                | <b>\$932,490</b>                   | <b>\$932,490</b>                   | <b>\$932,490</b>                   |
| <b>Physical Improvement by<br/>Project</b> |  |                                 |                                    |                                    |                                    |
| Tidewater Gardens 6 -2                     | <b>See</b>                             | \$162,000                       | \$309,000                          | \$180,000                          | \$610,000                          |
| Roberts Village 6 -3                       |  |                                 |                                    |                                    |                                    |
| Roberts Village East 6 -4                  | <b>Annual</b>                          |                                 |                                    |                                    |                                    |
| Moton Circle 6 -5                          |  | \$40,000                        | \$72,000                           | \$15,000                           | \$380,000                          |
| Diggs Town 6 -6                            | <b>Statement</b>                       | \$295,000                       | \$550,000                          | \$198,000                          | \$263,000                          |
| Bowling Green 6 -7                         |  |                                 |                                    |                                    |                                    |
| Grandy Village 6 -8                        |  | \$3,500,000                     | \$2,452,366                        |                                    |                                    |

|                    |           |           |             |             |
|--------------------|-----------|-----------|-------------|-------------|
| TidewaterNorth6 -9 | \$335,000 | \$604,000 | \$350,000   | \$1,310,000 |
| YoungTerrace6 -10  | \$969,866 | \$951,000 | \$5,272,866 | \$3,258,866 |
| CalvertSquare6 -11 | \$390,000 | \$655,000 | \$141,000   | \$530,000   |
| OakleafForest6 -12 | \$405,000 | \$415,000 | \$40,000    | \$290,000   |
| Partrea6 -18       | \$265,000 | \$285,000 |             | \$45,000    |
| Huntersquare6 -19  | \$115,000 | \$40,000  | \$605,000   | \$25,000    |
| Bobbitt6 -20       | \$350,000 | \$315,000 |             | \$45,000    |
| Sykes6 -21         | \$60,000  | \$238,500 | \$85,000    | \$130,000   |

**Total**

**\$7,819,356**

**\$7,819,356**

**\$7,819,356**

**\$7,819,356**

SignatureofExecutiveDirector  
andDate:

SignatureofPublic  
HousingDirector/Office  
ofNativeAmerican  
ProgramsAdministrator  
andDate:

X

X

|  |  |  |  |   |  |  |
|--|--|--|--|---|--|--|
| <b>Five-Year Action Plan<br/>Part II: Supporting Pages<br/>Management Needs Work Statement(s)<br/>Capital Fund Program</b> |  |  |  | <b>U.S. Department of Housing<br/>and Urban Development<br/>Office of Public and Indian Housing</b> |  |  |
|--|--|--|--|---|--|--|

| Work Statement for Year 1 | Work Statement for Year 2    |          |                | Work Statement for Year 3    |          |                |
|---------------------------|------------------------------|----------|----------------|------------------------------|----------|----------------|
|                           | FFY2003                      |          |                | FFY2004                      |          |                |
|                           | Housing Authority Wide       | Quantity | Estimated Cost | Housing Authority Wide       | Quantity | Estimated Cost |
| <b>See</b>                | Computer Systems             |          | 64,000         | Computer Systems             |          | 64,000         |
|                           | Youth Services               |          | 32,000         | Youth Services               |          | 32,000         |
|                           | Staff Training               |          | 23,000         | Staff Training               |          | 23,000         |
|                           | Administration               |          | 564,490        | Administration               |          | 564,490        |
|                           | Strategic Planning           |          | 44,641         | Strategic Planning           |          | 44,641         |
|                           | Inspections                  |          | 55,359         | Inspections                  |          | 55,359         |
|                           | Resident Management Councils |          | 51,000         | Resident Management Councils |          | 51,000         |
|                           | Security                     |          | 21,000         | Security                     |          | 21,000         |
|                           | Learning Centers             |          | 42,000         | Learning Centers             |          | 42,000         |

|  |  |          |                              |  |          |                   |
|--|--|----------|------------------------------|--|----------|-------------------|
|  | ResidentManagement<br>Interns(trainingprogram) |          | 35,000                       | ResidentManagement<br>Interns(trainingprogram)         |          | 35,000            |
|  | <b>SubtotalofEstimatedCos t</b>                |          | <b>932,490</b>               | <b>SubtotalofEstimatedCost</b>                         |          | <b>932,490</b>    |
| Five-YearActionPlan                    |  |          |                              | <b>U.S.DepartmentofHousing<br/>andUrbanDevelopment</b> |          |                   |
| PartII:SupportingPages                 |  |          |                              | OfficeofPublicandIndianHousing                         |          |                   |
| ManagementNeedsWorkStatement(s)        |  |          |                              | CapitalFundProgram                                     |          |                   |
|  |  |          |                              |  |          |                   |
| <b>Work<br/>Statementfor<br/>Year1</b> | <b>WorkStatementfor<br/>Year4</b>              |          | <b>WorkStatementforYear5</b> |  |          |                   |
|  | <b>FFY2005</b>                                 |          | <b>FFY2006</b>               |  |          |                   |
| <b>Housing<br/>Authority<br/>Wide</b>  | HousingAuthorityWide<br>WorkCategories         | Quantity | Estimated<br>Cost            | HousingAuthorityWide<br>WorkCategories                 | Quantity | Estimated<br>Cost |
|  | ComputerSystems                                |          | 64,000                       | ComputerSystems  |          | 64,000            |
|  | YouthServices                                  |          | 32,000                       | YouthServices  |          | 32,000            |
| <b>See</b>                             | StaffTraining                                  |          | 23,000                       | StaffTraining  |          | 23,000            |
|  | Administration                                 |          | 564,490                      | Administration   |          | 564,490           |
|  | StrategicP lanning                             |          | 44,641                       | StrategicPlanning                                      |          | 44,641            |
|  | Inspections                                    |          | 55,359                       | Inspections  |          | 55,359            |
| <b>Annual</b>                          | ResidentManagement<br>Councils                 |          | 51,000                       | ResidentManagement<br>Councils                         |          | 51,000            |

|                  |                                |                |                                |                |
|------------------|--------------------------------|----------------|--------------------------------|----------------|
| <b>Statement</b> | Security                       | 21,000         | Security                       | 21,000         |
|                  | LearningCenters                | 42,000         | LearningCenters                | 42,000         |
|                  | ResidentManagement<br>Interns  | 35,000         | ResidentManagement<br>Interns  | 35,000         |
|                  | <b>SubtotalofEstimatedCost</b> | <b>932,490</b> | <b>SubtotalofEstimatedCost</b> | <b>932,490</b> |

|  |  |
|--|--|
| <b>Five-YearActionPlan<br/>PartII:SupportingPages<br/>PhysicalNeedsWorkStatement(s)<br/>CapitalFundProgram</b> | <b>U.S.De partmentofHousing<br/>andUrbanDevelopment<br/>OfficeofPublicandIndianHousing</b> |
|--|--|

| Work<br>Statementfor<br>Year1 | WorkStatementforYear<br>2<br>FFY2003                                       | Quantity | EstimatedCost | WorkStatement for<br>Year3<br>FFY2004                                      | Quantity | EstimatedCost |
|-------------------------------|--|----------|---------------|--|----------|---------------|
|                               | Development<br>Number/Name/General<br>DescriptionofMajor<br>WorkCategories |          |               | Development<br>Number/Name/General<br>DescriptionofMajor<br>WorkCategories |          |               |
|                               | <b><u>Tidewater6 -2</u></b>  |          |               | <b><u>Tidewater6 -2</u></b>  |          |               |
|                               | A&E -Boilers   |          | \$15,000      | Boilers  | 3        | \$180,000     |
|                               | Kitchens   | 20units  | \$34,000      | ElectricalDistribution   |          | \$15,000      |

|                  |                          |          |                  |                                      |     |                  |
|------------------|--------------------------|----------|------------------|--------------------------------------|-----|------------------|
| <b>See</b>       | Tile                     | 80units  | \$98,000         | Kitchens                             | 20  | \$34,000         |
|                  | ExteriorPaint            |          | \$15,000         | Refrigerators                        | 200 | \$80,000         |
| <b>Annual</b>    | <b>Subtotal</b>          |          | <b>\$162,000</b> | <b>Subtotal</b>                      |     | <b>\$309,000</b> |
| <b>Statement</b> | <b>Roberts6 -3</b>       |          |                  | <b>Roberts6 -3</b>                   |     |                  |
|                  | <b><u>Moton6 -5</u></b>  |          |                  | <b><u>Moton6 -5</u></b>              |     |                  |
|                  | Ranges                   | 138      | \$40,000         | CathodicProtection                   | NA  | \$45,000         |
|                  | <b>Subtotal</b>          |          | <b>\$40,000</b>  | Kitchens                             | 6   | \$10,000         |
|                  |                          |          |                  | ExteriorPainting –<br>fences/porches | 138 | \$17,000         |
|                  | <b><u>Diggs6 -6</u></b>  |          |                  | <b>Subtotal</b>                      |     | <b>\$72,000</b>  |
|                  | A&E -Boilers             |          | \$60,000         | <b><u>Diggs6 -6</u></b>              |     |                  |
|                  | SewerCleaning            | 10,000   | \$30,000         | ExteriorPaint(pouches)               | 140 | \$15,000         |
|                  | Columnsporches           | 150units | \$50,000         | Boilers                              | 4   | \$480,000        |
|                  | Landscape                | NA       | \$30,000         | Kitchens                             | 9   | \$15,000         |
|                  | CathodicProtection       | NA       | \$125,000        | Tile                                 | 9   | \$10,000         |
|                  | <b>Subtotal</b>          |          | <b>\$295,000</b> | Landscaping                          | N/A | \$30,000         |
|                  | <b>Bowling6 -7</b>       |          |                  | <b>Subtotal</b>                      |     | <b>\$550,000</b> |
|                  | <b><u>Grandy6 -8</u></b> |          |                  | <b>Bowling6 -7</b>                   |     |                  |
|                  | Demolition               |          |                  | <b><u>Grandy6 -8</u></b>             |     |                  |
|                  | ReplacementReserve       | NA       | \$3,500,000      |                                      |     |                  |

|                 |            |                    |                    |     |                    |
|-----------------|------------|--------------------|--------------------|-----|--------------------|
| <b>Subtotal</b> | <b>N/A</b> | <b>\$3,500,000</b> |                    |     |                    |
|                 |            |                    | ReplacementReserve | N/A | \$2,452,366        |
|                 |            |                    | <b>Subtotal</b>    |     | <b>\$2,452,366</b> |

|                                      |  |  |  |  |  |
|--------------------------------------|--|--|--|--|--|
| <b>Five-YearActionPlan</b>           | <b>U.S.DepartmentofHousing</b>         |  |  |  |  |
| <b>PartII:SupportingPages</b>        | <b>andUrbanDevelopment</b>             |  |  |  |  |
| <b>PhysicalNeedsWorkStatement(s)</b> | <b>OfficeofPub licandIndianHousing</b> |  |  |  |  |
| <b>CapitalFundProgram</b>            |  |  |  |  |  |

| <b>Work Statement for Year1</b> | <b>WorkStatementfor Year 2 FFY2003</b>                                   | <b>Quantity</b> | <b>EstimatedCost</b> | <b>WorkStatementfor Year3 FFY2004</b>                                    | <b>Quantity</b> | <b>EstimatedCost</b> |
|---------------------------------|--|-----------------|----------------------|--|-----------------|----------------------|
|                                 | <b>Development Number/Name/General DescriptionofMajor WorkCategories</b> |                 |                      | <b>Development Number/Name/General DescriptionofMajor WorkCategories</b> |                 |                      |
|                                 | <b><u>TidewaterNorth6 -9</u></b>   |                 |                      | <b><u>TidewaterNorth6 -9</u></b>   |                 |                      |
| <b>See</b>                      | Kitchens   | 38              | \$64,000             | Kitchens   | 38              | \$64,000             |
|                                 | Tile   | 176             | \$211,000            | Boilers  | 2               | \$500,000            |
|                                 | A&EBoilers   | NA              | \$30,000             | Landscape  | N/A             | \$10,000             |
|                                 | ExteriorPaint (steps/lintels)  | All             | \$30,000             | ElectricalDistribution   |                 | \$30,000             |
| <b>Annual</b>                   | <b>Subtotal</b>  |                 | <b>\$335,000</b>     | <b>Subtotal</b>  |                 | <b>\$604,000</b>     |

**Statement Young6 -10**

|                 |          |                  |
|-----------------|----------|------------------|
| Boilers         | 1        | \$349,866        |
| Kitchens        | 120      | \$150,000        |
| Tile            | 100units | \$140,000        |
| SewerCleaning   |          | \$45,000         |
| Refrigerators   |          | \$285,000        |
| <b>Subtotal</b> |          | <b>\$969,866</b> |

**Calvert6 -11**

|                 |                  |                  |
|-----------------|------------------|------------------|
| A&EBoilers      | 1                | \$50,000         |
| Roofs(bldgs)    | 28,000<br>sq.ft. | \$180,000        |
| Refrigerators   | 320              | \$120,000        |
| Landscape       | NA               | \$25,000         |
| Columns         | 30               | \$15,000         |
| <b>Subtotal</b> |                  | <b>\$390,000</b> |

**Young6 -10**

|  |     |                  |
|--|-----|------------------|
| A&E -<br>Engineering/Utilities<br>Survey | NA  | \$200,000        |
| Boilers                                  | 1   | \$350,000        |
| Kitchens                                 | 120 | \$150,000        |
| Tile                                     | 88  | \$140,000        |
| Admin.Bldg./Boiler<br>Room               | 116 | \$111,000        |
| <b>Subtotal</b>                          |     | <b>\$951,000</b> |

**Calvert6 -11**

|                               |        |                  |
|-------------------------------|--------|------------------|
| SewerCleanout                 | 10,000 | \$30,000         |
| Landscape                     | NA     | \$25,000         |
| Fencing                       |        | \$35,000         |
| ExteriorPainting<br>(porches) | 150    | \$15,000         |
| Boilers                       | 3      | \$550,000        |
| <b>Subtotal</b>               |        | <b>\$655,000</b> |

|   |  |   |  |  |  |
|---|--|---|--|--|--|
| <b>Five-Year Action Plan</b>            |  | <b>U.S. Department of Housing and Urban Development</b> |  |  |  |
| <b>Part II : Supporting Pages</b>       |  | <b>Office of Public and Indian Housing</b>              |  |  |  |
| <b>Physical Needs Work Statement(s)</b> |  |   |  |  |  |
| <b>Capital Fund Program</b>             |  |   |  |  |  |
|   |  |   |  |  |  |

| <b>Work Statement for Year 1</b> | <b>Work Statement for Year 2</b>  |                 |                       | <b>Work Statement for Year 3</b>  |                 |                       |
|----------------------------------|---|-----------------|-----------------------|---|-----------------|-----------------------|
|                                  | <b>FFY2003</b>  |                 |                       | <b>FFY2004</b>  |                 |                       |
|                                  | <b>Development Number/Name/General Description of Major Work Categories</b> | <b>Quantity</b> | <b>Estimated Cost</b> | <b>Development Number/Name/General Description of Major Work Categories</b> | <b>Quantity</b> | <b>Estimated Cost</b> |
|                                  | <b><u>Oakleaf6 -12</u></b>  |                 |                       | <b><u>Oakleaf6 -12</u></b>  |                 |                       |
|                                  | Sewer Cleaning  | 8,300           | \$25,000              | FanCoil Units   | 115             | \$350,000             |
| <b>See</b>                       | Landscape   | NA              | \$15,000              | Window Sill Repairs   | 300             | \$15,000              |
|                                  | Window Sill Repairs   | 300             | \$15,000              | Parking   | 30,000 sqft     | \$15,000              |
|                                  | FanCoil Units   | 135             | \$350,000             | Exterior Painting   |                 | \$35,000              |
| <b>Annual</b>                    | <b>Subtotal</b>   |                 | <b>\$405,000</b>      | <b>Subtotal</b>   |                 | <b>\$415,000</b>      |
| <b>Statement</b>                 | <b><u>Partrea6 -18</u></b>  |                 |                       | <b><u>Partrea6 -18</u></b>  |                 |                       |
|                                  | HVAC  |                 | \$165,000             | Roofs   | 36,000 sqft     | \$215,000             |

|                              |                |                    |                              |     |                    |
|------------------------------|----------------|--------------------|------------------------------|-----|--------------------|
| Paving                       | 30,000<br>sqft | \$15,000           | Landscape                    | NA  | \$10,000           |
| Painting                     |                | \$85,000           | SewerCleaning(bldg)          | NA  | \$10,000           |
|                              |                |                    | Interior Doors               |     | \$50,000           |
| <b>Subtotal</b>              |                | <b>\$265,000</b>   | <b>Subtotal</b>              |     | <b>\$285,000</b>   |
| <b><u>Hunter6 -19</u></b>    |                |                    | <b><u>Hunter6 -19</u></b>    |     |                    |
| InteriorPaint(units)         | 91             | \$50,000           |                              |     |                    |
| Security/FireSystems         | N/A            | \$25,000           | Generator                    | 1   | \$30,000           |
| Elevators                    | 1              | \$40,000           | SewerCleaning(bldg)          | N/A | \$10,000           |
| <b>Subtotal</b>              |                | <b>\$115,000</b>   | <b>Subtotal</b>              |     | <b>\$40,000</b>    |
| <b><u>Bobbitt6 -20</u></b>   |                |                    | <b><u>Bobbitt6 -20</u></b>   |     |                    |
| HVAC                         |                | \$300,000          | SewerCleaning(bldg)          | N/A | \$10,000           |
| InteriorPaint(units)         | 84             | \$50,000           | Landscape                    | N/A | \$5,000            |
|                              |                |                    | HVAC                         |     | \$300,000          |
| <b>Subtotal</b>              |                | <b>\$350,000</b>   | <b>Subtotal</b>              |     | <b>\$315,000</b>   |
| <b><u>Sykes6 -21</u></b>     |                |                    | <b><u>Sykes6 -21</u></b>     |     |                    |
| A&E -HVAC                    |                | \$60,000           | HVAC                         |     | \$150,000          |
| <b>Subtotal</b>              |                | <b>\$60,000</b>    | SewerCleaning(bldg)          | N/A | \$10,000           |
|                              |                |                    | Tileunits                    | 84  | \$73,500           |
|                              |                |                    | Landscape                    | N/A | \$5,000            |
|                              |                |                    | <b>Subtotal</b>              |     | <b>\$238,500</b>   |
| <b>TotalofEstimatedCosts</b> |                | <b>\$6,886,866</b> | <b>TotalofEstimatedCosts</b> |     | <b>\$6,886,866</b> |

|  |   |
|--|---|
| <b>Five-Year Action Plan<br/>Part II: Supporting Pages<br/>Physical Needs Work Statement(s)<br/>Capital Fund Program</b> | <b>U.S. Department of Housing<br/>and Urban Development<br/>Office of Public and Indian Housing</b> |
|--|---|

| Work Statement For<br>for Year 1 | Work Statement for Year<br>4<br>FFY2005                                       |          | Estimated Cost   | Work Statement for<br>Year 5<br>FFY2006                                       |          | Estimated Cost |
|----------------------------------|---|----------|------------------|---|----------|----------------|
|                                  | Development<br>Number/Name/General<br>Description of Major Work<br>Categories | Quantity |                  | Development<br>Number/Name/General<br>Description of Major<br>Work Categories | Quantity |                |
|                                  | <b><u>Tidewater6 -2</u></b>   |          |                  | <b><u>Tidewater6 -2</u></b>   |          |                |
|                                  | Sewer Cleaning  |          | \$20,000         | Kitchens  | 24       | 40,000         |
|                                  | Cathodic Protection   | NA       | \$60,000         | Caulking  |          | 35,000         |
|                                  | Kitchens  | 24       | \$40,000         | A&E   |          | 15,000         |
| See                              | Ranges  | 200      | \$60,000         | Gas Distribution  | 8,000    | 80,000         |
|                                  |   |          |                  | Bathrooms   | 200      | 20,000         |
|                                  | <b>Subtotal</b>   |          | <b>\$180,000</b> | Windows   | 1400     | 420,000        |
| Annual                           |   |          |                  | <b>Subtotal</b>   |          | <b>610,000</b> |
|                                  | <b>Roberts6 -3</b>  |          |                  | <b>Roberts6 -3</b>  |          |                |
| Statement                        | <b>RobertsEast6 -4</b>  |          |                  | <b>RobertsEast6 -4</b>  |          |                |
|                                  | <b><u>Moton6 -5</u></b>   |          |                  |   |          |                |

|                 |   |                 |
|-----------------|---|-----------------|
| Kitchens        | 9 | \$15,000        |
| <b>Subtotal</b> |   | <b>\$15,000</b> |

**Diggs6 -6**

|                           |     |                  |
|---------------------------|-----|------------------|
| Columns                   | 83  | \$25,000         |
| ExteriorPainting(porches) | 180 | \$18,000         |
| Kitchens                  | 12  | \$20,000         |
| Tile                      | 12  | \$15,000         |
| Ranges                    | 428 | \$120,000        |
| <b>Subtotal</b>           |     | <b>\$198,000</b> |

**Bowling6 -7**

**Grandy6 -8**

**TidewaterNorth6 -9**

|                    |        |                  |
|--------------------|--------|------------------|
| Kitchens           | 40     | \$70,000         |
| SewerCleaning      | 13,300 | \$40,000         |
| CathodicProtection | NA     | \$120,000        |
| Ranges             | 400    | \$120,000        |
| <b>Subtotal</b>    |        | <b>\$350,000</b> |

**Moton6 -5**

|               |       |         |
|---------------|-------|---------|
| Caulking      |       | 15,000  |
| Windows       | 1000  | 300,000 |
| Kitchens      | 9     | 15,000  |
| Tile          | 8     | 10,000  |
| InteriorDoors | 200   | 20,000  |
| SewerCleaning | 6,600 | 20,000  |

**Subtotal 380,000**

**Diggs6 -6**

|                  |     |         |
|------------------|-----|---------|
| Caulking         |     | 150,000 |
| Columns          | 133 | 40,000  |
| ExteriorPainting | 180 | 18,000  |
| Kitchens         | 24  | 40,000  |
| Tile             | 12  | 15,000  |

**Subtotal 263,000**

**Bowling6 -7**

**Grandy6 -8**



|                 |     |                  |                    |     |                  |
|-----------------|-----|------------------|--------------------|-----|------------------|
| Columns         | 25  | \$8,000          | Kitchens           | 117 | \$150,000        |
| CommunityCenter |     | \$25,000         | Tile               |     | \$140,000        |
| Kitchens        | 90  | \$15,000         | ReplacementReserve | NA  | \$1,618,866      |
| Ranges          | 309 | \$85,000         | <b>Subtotal</b>    |     | <b>3,258,866</b> |
| <b>Subtotal</b> |     | <b>\$141,000</b> |                    |     |                  |

**Oakleaf6 -12**

|                 |    |                 |
|-----------------|----|-----------------|
| Kitchens        | 90 | \$15,000        |
| Floors/Tile     | 21 | \$25,000        |
| <b>Subtotal</b> |    | <b>\$40,000</b> |

**Partrea6 -18**

**Hunter6 -19**

|                 |                |                  |
|-----------------|----------------|------------------|
| Elevators       | 1              | \$35,000         |
| CeilingTiles    | 10,000<br>sqft | \$30,000         |
| Roofs           | 10,000<br>sqft | \$80,000         |
| Carpet          | 5800<br>sqyard | \$70,000         |
| A&E -HVAC       |                | \$40,000         |
| HVAC            |                | \$350,000        |
| <b>Subtotal</b> |                | <b>\$605,000</b> |

**Calvert6 -11**

|                 |        |                  |
|-----------------|--------|------------------|
| Windows         | 1665   | \$500,000        |
| Landscape       | NA     | \$10,000         |
| Kitchens        | 6units | \$10,000         |
| Tile            |        | \$10,000         |
| <b>Subtotal</b> |        | <b>\$530,000</b> |

**Oakleaf6 -12**

|                 |                |                  |
|-----------------|----------------|------------------|
| Refrigerators   | 265            | \$100,000        |
| Kitchens        | 25units        | \$25,000         |
| Tile            | 12units        | \$15,000         |
| Roofs           | 18,750<br>sqft | \$150,000        |
| <b>Subtotal</b> |                | <b>\$290,000</b> |

|   |  |  |  |   |  |  |  |
|---|--|--|--|---|--|--|--|
| <b>Five-Year Action Plan</b>            |  |  |  | <b>U.S. Department of Housing and Urban Development</b> |  |  |  |
| <b>Part II: Supporting Pages</b>        |  |  |  | <b>Office of Public and Indian Housing</b>              |  |  |  |
| <b>Physical Needs Work Statement(s)</b> |  |  |  |   |  |  |  |
| <b>Capital Fund Program</b>             |  |  |  |   |  |  |  |

| Work Statement for Year 1<br>2002 | Work Statement for Year 4<br>FFY2005 |             |                 | Work Statement for Year 5<br>FFY2006 |          |                 |
|-----------------------------------|--------------------------------------|-------------|-----------------|--------------------------------------|----------|-----------------|
|                                   | Development<br>Number/Name/General   | Quantity    | Estimated Cost  | Development<br>Number/Name/General   | Quantity | Estimated Cost  |
|                                   | <b>Major Work Categories</b>         |             |                 | <b>Major Work Categories</b>         |          |                 |
|                                   | <b><u>Bobbitt6 -20</u></b>           |             |                 | <b><u>Partrea6 -18</u></b>           |          |                 |
|                                   | <b>Sykes6 -21</b>                    |             |                 | Exterior Doors                       |          | \$15,000        |
| See                               |                                      |             |                 | Generator                            | 1        | \$30,000        |
|                                   | Carpet                               | 7,000 yds   | \$70,000        |                                      |          |                 |
|                                   | Paving                               | 32,000 sqft | \$15,000        | <b>Subtotal</b>                      |          | <b>\$45,000</b> |
| Annual                            | <b>Subtotal</b>                      |             | <b>\$85,000</b> | <b><u>Hunter6 -19</u></b>            |          |                 |
| Statement                         |                                      |             |                 | Exterior Painting                    | Bldg     | \$25,000        |

**Subtotal** **\$25,000**

**Bobbitt6 -20**

Security/FireSy stems N/A \$25,000

Paving 40,000 sqft \$20,000

Subtotal \$45,000

Sykes6 -21

Ceilings 25,000 sqft \$75,000

Security/FireSystems N/A \$25,000

Generator 1 \$30,000

**Subtotal** **\$130,000**

**TotalofEstimatedCosts**

**\$6,886,866 TotalofEstimatedCosts**

**\$6,886,866**

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part III: Implementation Schedule**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program No: VA36P00650103<br>Replacement Housing Factor No: |        |   |         |        | Federal FY of Grant: 2003        |  |
|---|---|---|--------|---|---------|--------|----------------------------------|--|
| Development Number<br>Name/HA-Wide<br>Activities      | All Fund Obligated<br>(Quarter Ending Date) |   |        | All Funds Expended<br>(Quarter Ending Date) |         |        | Reasons for Revised Target Dates |  |
|   | Original                                    | Revised   | Actual | Original                                    | Revised | Actual |                                  |  |
| HA-WIDE   |   |   |        |   |         |        |                                  |  |
| VA6 -2  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -3  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -5  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -6  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -7  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -8  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -9  | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -10   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -11   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -12   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -18   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -19   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -20   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| VA6 -21   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
| HA-Wide   | 6/30/05                                     |   |        | 6/30/07                                     |         |        |                                  |  |
|   |   |   |        |   |         |        |                                  |  |

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/ CFPRHF)  
 Part III: Implementation Schedule**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program No: VA36P00650104<br>Replacement Housing Factor No: |        |   |         |        | Federal FY of Grant: 2004        |  |
|---|---|---|--------|---|---------|--------|----------------------------------|--|
| Development Number<br>Name/HA-Wide<br>Activities      | All Fund Obligated<br>(Quarter Ending Date) |   |        | All Funds Expended<br>(Quarter Ending Date) |         |        | Reasons for Revised Target Dates |  |
|   | Original                                    | Revised   | Actual | Original                                    | Revised | Actual |                                  |  |
| HA-WIDE   |   |   |        |   |         |        |                                  |  |
| VA6 -2  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -3  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -5  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -6  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -7  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -8  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -9  | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -10   | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -11   | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -12   | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -18   | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -19   | 6/30/06                                     |   |        | 6/30/08                                     |         |        |                                  |  |
| VA6 -20   | 6/30/04                                     |   |        | 6/30/06                                     |         |        |                                  |  |
| VA6 -21   | 6/30/04                                     |   |        | 6/30/06                                     |         |        |                                  |  |
| HA-Wide   | 6/30/04                                     |   |        | 6/30/06                                     |         |        |                                  |  |
|   |   |   |        |   |         |        |                                  |  |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program No: VA36P00650105<br>Replacement Housing Factor No: |        |   |         |        | Federal FY of Grant: 2005        |  |
|---|---|---|--------|---|---------|--------|----------------------------------|--|
| Development Number<br>Name/HA-Wide<br>Activities      | All Fund Obligated<br>(Quarter Ending Date) |   |        | All Funds Expended<br>(Quarter Ending Date) |         |        | Reasons for Revised Target Dates |  |
|   | Original                                    | Revised   | Actual | Original                                    | Revised | Actual |                                  |  |
| HA-WIDE   |   |   |        |   |         |        |                                  |  |
| VA6 -2  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -3  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -5  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -6  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -7  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -8  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -9  | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -10   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -11   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA 6-12   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -18   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -19   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -20   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| VA6 -21   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
| HA-Wide   | 6/30/07                                     |   |        | 6/30/09                                     |         |        |                                  |  |
|   |   |   |        |   |         |        |                                  |  |

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

| PHAName:<br>Norfolk Redevelopment & Housing Authority |   | Grant Type and Number<br>Capital Fund Program No: <b>VA36P00650106</b><br>Replacement Housing Factor No : |        |   |         |        | Federal FY of Grant: <b>2006</b> |  |
|---|---|---|--------|---|---------|--------|----------------------------------|--|
| Development Number<br>Name/HA-Wide<br>Activities      | All Fund Obligated<br>(Quarter Ending Date) |   |        | All Funds Expended<br>(Quarter Ending Date) |         |        | Reasons for Revised Target Dates |  |
|   | Original                                    | Revised   | Actual | Original                                    | Revised | Actual |                                  |  |
| HA-WIDE   |   |   |        |   |         |        |                                  |  |
| VA6 -2  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -3  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -5  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -6  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -7  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -8  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -9  | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -10   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -11   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -12   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -18   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -19   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -20   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| VA6 -21   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
| HA-Wide   | 6/30/08                                     |   |        | 6/30/10                                     |         |        |                                  |  |
|   |   |   |        |   |         |        |                                  |  |

# Attachment C

## Major Capital Improvements Accomplished Fiscal Year 2002

|   |                             |              |
|---|-----------------------------|--------------|
| • Renovate Moton Boiler Room                | BaySide                     | \$450,000.00 |
| • Rehab Partrea, Bobbitt, & Sykes Elevators | Atlantic Commonwealth Rehab | \$240,000.00 |
| • Kitchen Cabinets Young & Tidewater        | Force Acc't.                | \$125,000.00 |
| • Replace Young Roofs                       | Commercial Roofing          | \$500,000.00 |
| • Renovate Diggs Playgrounds                | Virtexco                    | \$170,000.00 |
| • Construct TMC Office Oakleaf              | Nunnley                     | \$175,000.00 |
| • Carpet Partrea                            | Continental Flooring        | \$125,000.00 |
| • Window Replacement Partrea                | Carolina Specialty          | \$104,000.00 |
| • Replace Chiller Sykes                     | Va. Beach Mechanical        | \$101,000.00 |
| • A & E Grandy Renovations                  | RRMM (CRRM)                 | \$650,000.00 |
| • Replace Kitchen Cabinets Sykes            | Force Acc't                 | \$194,000.00 |
| • Replacement of Boilers Grandy             | Power Mechanical            | \$98,000.00  |

# Attachment D

## Highlight of Major Accomplishments

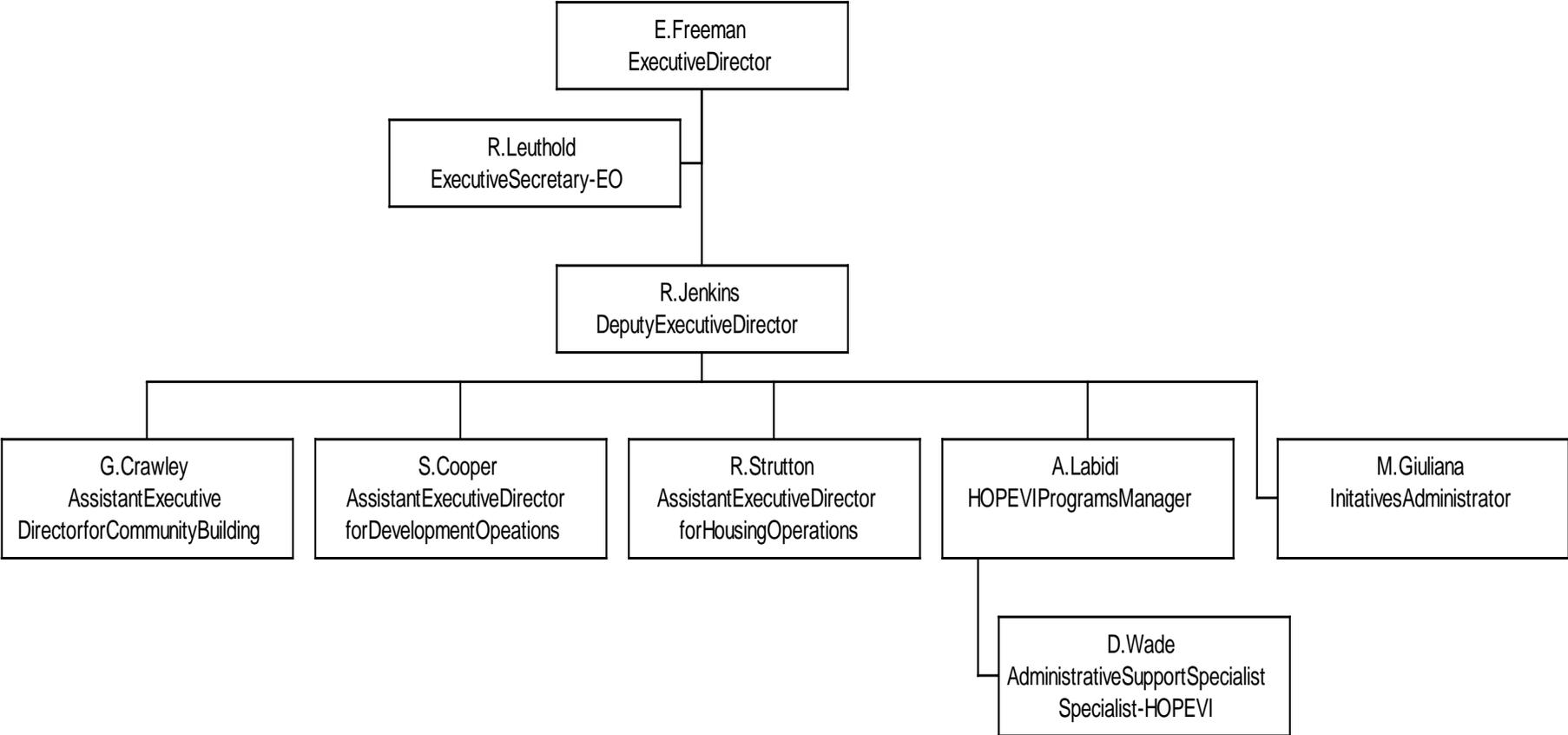
- Marshall Manor Design completed
- Designation Plan for Marshall Manor complex approved
- Landscaped Oakleaf Forest
- Constructing new Tenant Management Office in Oakleaf
- Renovated management and maintenance offices in Oakleaf
- Initiated landscaping and grading in selected areas in Diggstown community
- Completed construction of new playground equipment in all villages in Diggstown
- 475 new tenants housed in Fiscal year 2001
- Implemented mowing program for all public housing communities
- Enhanced scheduling of mowing crews
- Completed design and bid specifications for Grandy Village renovations
- Completed sidewalk repairs in various public housing communities
- Developed curb appeal plan for all public housing communities
- Extended and expanded Grandy Village TMC's grounds contract
- 794 families are enrolled in the Public Housing and Section 8 FSS program. 129 families enrolled this year. Sixty-four families moved to homeownership or private rental.
- Young Terrace received a ROSS grant for \$100,000 to provide leadership and job training opportunities for residents. Four of the eight TMCs are currently administering ROSS grants.
- Received \$41,727 HUD grant to implement FSS for Section 8 and \$88,094 for service coordination in public housing.
- Successfully implemented HUD's Community Services Requirement.
- 56 Public Housing and Section 8 youths received Scholarship Awards.
- 200 youths participated in career development training.
- 140 senior citizens and disabled residents participated in preventative health screenings services.

**NorfolkRedevelopmentandHousingAuthority**  
***ResidentAdvisoryBoardMembers***

|                 |  |
|-----------------|--|
| ValerieClark    | President,BowlingGreenTenantManagementCorporation<br>1328GodfreyAvenue<br>627-6717     |
| CarolynMorris   | President,OakleafForestTenantManagementCorporati on<br>1959GreenleafDrive<br>543-3568  |
| BettyCuffee     | President,HunterSquareMidriseAdvisoryCouncil<br>825GoffStreet                          |
| RosaDemory      | President,PartreaMidriseAdvisoryCouncil<br>701EasyStreet                               |
| HattieAnderson  | President,DiggstownTenantMana gementCorporation<br>1619GreenleafDrive<br>543-0316      |
| UrsulaBanks     | President,TidewaterGardensTenantManagementCorporation<br>1018MarinerStreet<br>625-2926 |
| HowardWoodhouse | President,BobbittAdvisoryCouncil<br>5920PoplarHallDr.<br>624-8616                      |
| RickyMiles      | President,RobertsVillageTenantManagementCorporation<br>2771MonroviaDrive<br>623-1562   |
| ShirleyMartin   | President,GrandyVillageTenantManagementCorporation<br>705KimballCourt<br>627-2613      |
| CarolynCorprew  | President,CalvertSqu areAdvisoryCouncil<br>893BagnallRoad<br>625-3070                  |
| LarryBlow       | President,SykesAdvisoryCouncil<br>555E.LibertyStreet<br>624-8617                       |
| StephanieCook   | President,YoungTerraceTenantManagementCorporation<br>823SmithStreet<br>625-3006        |
| DeniseWilson    | Section8Resident   |

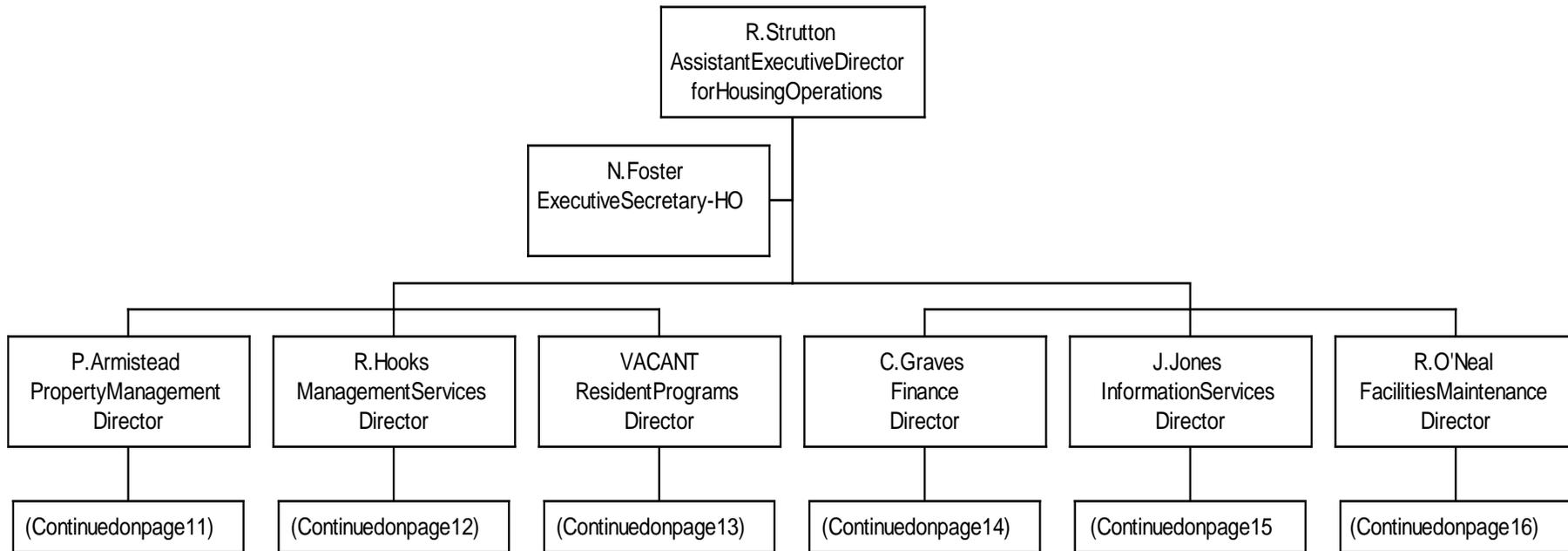
2403 Nevada Avenue, Apartment A

Norfolk Redevelopment and Housing Authority  
Executive Office



# NorfolkRedevelopmentandHousingAuthority

## HousingOperations



# ATTACHMENTG

## NRHA

Norfolk Redevelopment &  
Housing Authority

P.O. Box 968  
Norfolk, VA 23501

April 9, 2002

To Whom It May Concern:

The Resident Advisory Board (RAB) hereby approves the Norfolk Redevelopment and Housing Authority's (NRHA) PHA plan. We have reviewed the PHA plan and concur with its submission to HUD.

The RAB reviewed NRHA's plan in its entirety. Meetings were held with NRHA staff once the first draft was developed. While the plan was out for public review the plan was continuously reviewed by the RAB. Included in our review were lengthy discussions on Hope VI and other development activities, and changes in management policies and procedures. Also of great concern to the RAB was how flat rents will be determined. The RAB looks forward to participating in that process as well.

Again, the RAB does endorse the NRHA's 2002/2003 PHA plan.

Respectfully,

*Betty A. Cuppee*  
*Carolyn H. Cuppee*  
*Hattie Anderson*  
*Carolyn Morris*  
*Shirley Martin*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(757) 623-1111 Fax (757) 626-1607 TDD (800) 545-1833 [www.nrha.norfolk.va.us](http://www.nrha.norfolk.va.us)  
Commissioners • Doyle E. Hull, Chairman • George W. C. Brown, Jr., Vice-Chair • Bruce T. Bishop  
Shirley A. Freeman • Robert J. Keogh • L. Robert Layton • Joshua C. Paige • Executive Director, David H. Rice

# ATTACHMENTH

**Annual Statement/  
Performance and Evaluation Report**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

**Part I:** Summary

**Capital Fund Program (CFP)**

OMB Approval No. 2577 -0157  
(exp. 7/31/95)

PHA/IHAN Name  
**Norfolk Redevelopment and Housing Authority**

Comprehensive Grant Number  
**VA36P00650100** | FFY of Grant Approval  
**2000**

Original Annual Statement    
  Reserve for Disaster/Emergencies    
  Revised Annual Statement/Revision Number \_\_\_\_\_    
  Performance and Evaluation Report for Period Ending  
**12.31.2001**

| Final Performance and Evaluation Report |  |                    |                    | Total Estimated Cost |                  | Actual Cost (2) |  |
|---|--|--------------------|--------------------|----------------------|------------------|-----------------|--|
| Line No.                                | Summary by Development Account             | Original           | Revised (1)        | Obligated            | Expended         |                 |  |
| 1                                       | Total Non -CGP Funds                       |                    |                    |                      |                  |                 |  |
| 2                                       | 1406 Operations (may not exceed 10% of 18) |                    |                    |                      |                  |                 |  |
| 3                                       | 1408 Management Improvements               | <b>\$418,000</b>   | <b>\$351,108</b>   | <b>\$351,108</b>     | <b>\$252,812</b> |                 |  |
| 4                                       | 1410 Administration                        | <b>\$562,212</b>   | <b>\$600,500</b>   | <b>\$600,500</b>     | <b>\$595,872</b> |                 |  |
| 5                                       | 1411 Audit                                 |                    |                    |                      |                  |                 |  |
| 6                                       | 1415 Liquidated Damages                    |                    |                    |                      |                  |                 |  |
| 7                                       | 1430 Fees and Costs                        | <b>\$115,420</b>   | <b>\$42,000</b>    | <b>\$19,035</b>      | <b>\$17,009</b>  |                 |  |
| 8                                       | 1440 Site Acquisition                      |                    |                    |                      |                  |                 |  |
| 9                                       | 1450 Site Improvement                      | <b>\$120,000</b>   | <b>\$120,000</b>   | <b>\$12,040</b>      | <b>\$7,540</b>   |                 |  |
| 10                                      | 1460 Dwelling Structures                   | <b>\$1,642,650</b> | <b>\$1,627,058</b> | <b>\$1,208,916</b>   | <b>\$487,675</b> |                 |  |
| 11                                      | 1465.1 Dwelling Equipment - Nonexpendable  |                    | <b>\$158,250</b>   |                      |                  |                 |  |

|   |                                     |  |                                  |                                  |                    |                                       |                    |  |
|---|-------------------------------------|--|----------------------------------|----------------------------------|--------------------|---------------------------------------|--------------------|--|
|   | 12                                  | 1470   | NondwellingStructures            | <b>\$467,000</b>                 | <b>\$514,000</b>   | <b>\$452,350</b>                      | <b>\$446,252</b>   |  |
|   | 13                                  | 1475   | NondwellingEquipment             |                                  |                    |                                       |                    |  |
|   | 14                                  | 1495.1   | RelocationCost                   | <b>\$120,000</b>                 | <b>\$32,366</b>    |                                       |                    |  |
|   | 15                                  | 1490   | ReplacementReserve               | <b>\$4,224,289</b>               | <b>\$4,224,289</b> | <b>\$4,224,289</b>                    | <b>\$4,224,289</b> |  |
|   | 16                                  | 1498   | MODUsedfor<br>Development        |                                  |                    |                                       |                    |  |
|   | 17                                  | 1502   | Contingency(m aynotexceed8%of18) |                                  |                    |                                       |                    |  |
|   | 18                                  | <b>AmountofAnnualGrant(Sum<br/>oflines2 -17)</b> |                                  | <b>\$7,669,571</b>               | <b>\$7,669,571</b> | <b>\$6,868,238</b>                    | <b>\$6,031,449</b> |  |
|   | 19                                  | Amountoffline18RelatedtoLBP<br>Activities        |                                  | <b>\$180,000</b>                 |                    |                                       |                    |  |
|   | 20                                  | Amountoffline18Relatedto<br>Section504Compliance |                                  |                                  |                    |                                       |                    |  |
|   | 21                                  | Amountoffline18Relatedto<br>Security             |                                  | <b>\$21,000</b>                  | <b>\$21,000</b>    | <b>\$21,000</b>                       | <b>\$8,163</b>     |  |
|   | 22                                  | Amountoffline18Relatedto<br>EnergyConservation   |                                  |                                  |                    |                                       |                    |  |
|   |                                     |  |                                  |                                  |                    |                                       |                    |  |
|   | SignatureofExecutiveDirectorandDate |  |                                  | SignatureofPublicHousingDirector |                    |                                       |                    |  |
| X |                                     |  |                                  | X                                |                    |                                       |                    |  |
|   |                                     |  |                                  |                                  |                    |                                       |                    |  |
|   |                                     |  |                                  | Page1of<br>1                     |                    | facsimile formHUD -<br>52837(5/20/96) |                    |  |

Annual Statement/  
Performance and Evaluation Report  
**Part** Supporting Pages  
**II:**  
Comprehensive Grant Program (CGP)

| Development Number/<br>Name<br>HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Quantity | Total Estimated Cost |                  | Total Actual Cost  |                   |
|---|--|----------------------------|----------|----------------------|------------------|--------------------|-------------------|
|   |  |                            |          | Original             | Revised(1)       | Funds Obligated(2) | Funds Expended(2) |
| <b>HA-Wide</b>                                    | <b>Computer Systems</b>                      | <b>1408</b>                |          | <b>\$64,000</b>      | <b>\$82,000</b>  | <b>\$82,000</b>    | <b>\$81,868</b>   |
| "   | <b>Youth Services</b>                        | "                          |          | <b>\$32,000</b>      | <b>\$56,110</b>  | <b>\$56,110</b>    | <b>\$56,110</b>   |
| "   | <b>Staff Training</b>                        | "                          |          | <b>\$23,000</b>      | <b>\$33,155</b>  | <b>\$33,155</b>    | <b>\$26,545</b>   |
| "   | <b>Resident Management</b>                   | "                          |          | <b>\$51,000</b>      | <b>\$51,000</b>  | <b>\$51,000</b>    | <b>\$16,485</b>   |
| "   | <b>Security</b>                              | "                          |          | <b>\$21,000</b>      | <b>\$21,000</b>  | <b>\$21,000</b>    | <b>\$8,163</b>    |
| "   | <b>Learning Centers</b>                      | "                          |          | <b>\$42,000</b>      | <b>\$42,000</b>  | <b>\$42,000</b>    | <b>\$13,478</b>   |
| "   | <b>Resident Management Interns</b>           | "                          |          | <b>\$35,000</b>      | <b>\$35,000</b>  | <b>\$35,000</b>    | <b>\$29,830</b>   |
| "   | <b>Strategic Planning</b>                    | "                          |          | <b>\$150,000</b>     | <b>\$30,843</b>  | <b>\$30,843</b>    | <b>\$20,332</b>   |
| "   | <b>Administration</b>                        | <b>1410</b>                |          | <b>\$562,212</b>     | <b>\$600,500</b> | <b>\$600,500</b>   | <b>\$595,872</b>  |

|                           |                      |      |                 |                 |           |           |
|---------------------------|----------------------|------|-----------------|-----------------|-----------|-----------|
| "                         | Inspections          | 1430 | <u>\$45,420</u> | \$12,000        | \$12,000  | \$11,089  |
|                           | SubtotalHA -<br>Wide |      | \$1,025,6<br>32 | \$963,608       | \$963,608 | \$859,772 |
| Tidewater<br>Va6 -2       | Kitchens             | 1460 | \$35,000        | \$35,000        |           |           |
|                           | BoilerRoom           | 1470 | \$27,000        | \$27,000        |           |           |
|                           | A&E                  | 1430 | \$40,000        | \$0             |           |           |
|                           | ExteriorDoors        | 1460 | \$600,000       | \$658,500       |           |           |
|                           | Roofs                | 1460 | \$350,000       | \$350,000       |           |           |
|                           | Landscape            | 1450 | <u>\$10,000</u> | <u>\$10,000</u> |           |           |
|                           | Subtotal             |      | \$1,062,0<br>00 | \$1,080,500     | \$740,333 | \$82,838  |
| Roberts<br>Va6 -3         |                      |      | \$0             | \$0             |           |           |
| Roberts<br>East<br>Va6 -4 | Kitchens             | 1460 | <u>\$15,000</u> | <u>\$0</u>      |           |           |
|                           | Subtotal             |      | \$15,000        | \$0             |           |           |

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator

**Annual Statement /  
Performance and Evaluation Report  
Part II: Supporting Pages  
Comprehensive Grant Program (CGP)**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

| Development Number/<br>Name<br>HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Quantity | Total Estimated Cost    |                         | Total Actual Cost  |                   |
|---|--|----------------------------|----------|-------------------------|-------------------------|--------------------|-------------------|
|   |  |                            |          | Original                | Revised(1)              | Funds Obligated(2) | Funds Expended(2) |
| <b>Moton Va6 -5</b>                               | <b>Play Areas</b>                            | <b>1450</b>                |          | <b>\$25,000</b>         | <b>\$25,000</b>         | <b>\$454,474</b>   | <b>\$448,377</b>  |
|   | <b>Boiler Room</b>                           | <b>1470</b>                |          | <b><u>\$400,000</u></b> | <b><u>\$447,000</u></b> |                    |                   |
|   | <b>Subtotal</b>                              |                            |          | <b>\$425,000</b>        | <b>\$472,000</b>        |                    |                   |
| <b>Diggs Va6 -6</b>                               | <b>Refrigerators</b>                         | <b>1465</b>                |          | <b>\$158,250</b>        | <b>\$158,250</b>        |                    |                   |
|   | <b>Fencing</b>                               | <b>1450</b>                |          | <b>\$85,000</b>         | <b>\$5,000</b>          |                    |                   |
|   | <b>Landscaping</b>                           | <b>1450</b>                |          | <b><u>\$0</u></b>       | <b><u>\$80,000</u></b>  |                    |                   |

|                             |                             |             |                         |                        |                    |                    |
|-----------------------------|-----------------------------|-------------|-------------------------|------------------------|--------------------|--------------------|
|                             | <b>Subtotal</b>             |             | <b>\$243,250</b>        | <b>\$243,250</b>       | <b>\$4,500</b>     |                    |
| <b>Bowling<br/>Va6 -7</b>   | <b>Kitchens</b>             | <b>1460</b> | <b><u>\$35,000</u></b>  | <b><u>\$0</u></b>      |                    |                    |
|                             | <b>Subtotal</b>             |             | <b>\$35,000</b>         | <b>\$0</b>             |                    |                    |
| <b>Grandy<br/>Va6 -8</b>    | <b>Relocation</b>           | <b>1495</b> | <b>\$120,000</b>        | <b>\$32,366</b>        |                    |                    |
|                             | <b>Replacement</b>          | <b>1490</b> | <b><u>\$4,224,2</u></b> | <b>\$4,224,289</b>     |                    |                    |
|                             | <b>Reserve</b>              |             | <b><u>89</u></b>        |                        |                    |                    |
|                             | <b>Subtotal</b>             |             | <b>\$4,344,2</b>        | <b>\$4,256,655</b>     | <b>\$4,224,289</b> | <b>\$4,224,289</b> |
|                             |                             |             | <b>89</b>               |                        |                    |                    |
| <b>Tidewater<br/>Va6 -9</b> |                             |             | <b>\$0</b>              | <b>\$0</b>             |                    |                    |
| <b>Young<br/>Va6 -10</b>    | <b>Kitchens</b>             | <b>1460</b> | <b>\$40,000</b>         | <b>\$107,958</b>       |                    |                    |
|                             | <b>Tile</b>                 | <b>1460</b> | <b><u>\$20,000</u></b>  | <b><u>\$20,000</u></b> |                    |                    |
|                             | <b>Subtotal</b>             |             | <b>\$60,000</b>         | <b>\$127,958</b>       | <b>\$114,588</b>   | <b>\$114,588</b>   |
| <b>Calvert<br/>Va6 -11</b>  | <b>Community<br/>Center</b> | <b>1470</b> | <b>\$40,000</b>         | <b>\$40,000</b>        |                    |                    |
|                             | <b>ExteriorPaint</b>        | <b>1460</b> | <b><u>\$12,000</u></b>  | <b><u>\$12,000</u></b> |                    |                    |
|                             | <b>Subtotal</b>             |             | <b>\$52,000</b>         | <b>\$52,000</b>        | <b>\$17,416</b>    | <b>\$6,960</b>     |

|                            |  |  |  |            |            |  |  |
|----------------------------|--|--|--|------------|------------|--|--|
| <b>Oakleaf<br/>Va6 -12</b> |  |  |  | <b>\$0</b> | <b>\$0</b> |  |  |
|----------------------------|--|--|--|------------|------------|--|--|

|   |   |
|---|---|
| (1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement | (2) To be completed for the Performance and Evaluation Report |
|---|---|

|  |  |
|--|--|
| Signature of Executive Director and Date | Signature of Public Housing Director or Office of Native American Programs Administrator |
|--|--|

**Annual Statement/  
Performance and Evaluation Report  
Part II: Supporting Pages  
Comprehensive Grant Program (CGP)**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

| Development Number/<br>Name<br>HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Quantity | Total Estimated Cost   |                        | Total Actual Cost  |                   |
|---|--|----------------------------|----------|------------------------|------------------------|--------------------|-------------------|
|   |  |                            |          | Original               | Revised(1)             | Funds Obligated(2) | Funds Expended(2) |
| <b>Partrea<br/>Va6 -18</b>                        | <b>HVAC</b>                                  | <b>1460</b>                |          | <b><u>\$50,000</u></b> | <b><u>\$50,000</u></b> |                    |                   |
|   | <b>Subtotal</b>                              |                            |          | <b><u>\$50,000</u></b> | <b><u>\$50,000</u></b> | <b>\$22,442</b>    | <b>\$22,442</b>   |

|                                      |                            |             |                        |                        |                    |                    |
|--------------------------------------|----------------------------|-------------|------------------------|------------------------|--------------------|--------------------|
| <b>Huntersqu<br/>are<br/>Va 6-19</b> | <b>A&amp;E</b>             | <b>1430</b> | <b>\$30,000</b>        | <b>\$30,000</b>        |                    |                    |
|                                      | <b>InteriorDoors</b>       | <b>1460</b> | <b><u>\$10,000</u></b> | <b><u>\$10,000</u></b> |                    |                    |
|                                      | <b>Subtotal</b>            |             | <b>\$40,000</b>        | <b>\$40,000</b>        | <b>\$7,035</b>     | <b>\$5,920</b>     |
| <b>Bobbitt<br/>Va6 -20</b>           | <b>Elevators</b>           | <b>1460</b> | <b>\$70,000</b>        | <b>\$70,000</b>        |                    |                    |
|                                      | <b>HVAC</b>                | <b>1460</b> | <b><u>\$0</u></b>      | <b><u>\$50,000</u></b> |                    |                    |
|                                      | <b>Subtotal</b>            |             | <b>\$70,000</b>        | <b>\$120,000</b>       | <b>\$55,953</b>    | <b>\$11,011</b>    |
| <b>Sykes<br/>Va6 -21</b>             | <b>Elevators</b>           | <b>1460</b> | <b>\$35,000</b>        | <b>\$36,200</b>        |                    |                    |
|                                      | <b>Kitchens</b>            | <b>1460</b> | <b>\$180,000</b>       | <b>\$195,000</b>       |                    |                    |
|                                      | <b>Tile</b>                | <b>1460</b> | <b>\$24,000</b>        | <b>\$24,000</b>        |                    |                    |
|                                      | <b>RangeHoods</b>          | <b>1460</b> | <b><u>\$8,400</u></b>  | <b><u>\$8,400</u></b>  |                    |                    |
|                                      | <b>Subtotal</b>            |             | <b>\$247,400</b>       | <b>\$263,600</b>       | <b>\$263,600</b>   | <b>\$255,252</b>   |
|                                      | <b>TotalProgrammedWork</b> |             | <b>\$7,669,571</b>     | <b>\$7,669,571</b>     | <b>\$6,868,238</b> | <b>\$6,031,449</b> |

Annual Statement/

# Performance and Evaluation Report

Part III: Implementation Schedule

III:

## Comprehensive Grant Program (CGP)

U.S. Department of  
Housing  
and Urban Development  
Office of Public and Indian  
Housing

| Development<br>Number/<br>Name<br>HA-Wide<br>Activities | Funds Obligated End of Quarter |                |           | Funds Expended End of Quarter |                |           |
|---|--------------------------------|----------------|-----------|-------------------------------|----------------|-----------|
|   | Original                       | Revised<br>(1) | Actual(2) | Original                      | Revised<br>(1) | Actual(2) |
| Va6 -2<br>Tidewater Gardens<br>South                    | 03/31/02                       |                |           | 03/31/03                      |                |           |
| Va6 -3<br>Roberts Village                               | 03/31/02                       |                |           | 03/31/03                      |                |           |
| Va6 -4<br>Roberts Village East                          | 03/31/02                       |                |           | 03/31/03                      |                |           |
| Va6 -5<br>Moton Circle                                  | 03/31/02                       |                |           | 03/31/03                      |                |           |
| Va6 -6<br>Diggs Town                                    | 03/31/02                       |                |           | 03/31/03                      |                |           |

|                                     |          |  |          |  |
|-------------------------------------|----------|--|----------|--|
| Va6 -7<br>BowlingGreen              | 03/31/02 |  | 03/31/03 |  |
| Va6 -8<br>GrandyVillage             | 03/31/02 |  | 03/31/03 |  |
| Va6 -9<br>TidewaterGardens<br>North | 03/31/02 |  | 03/31/03 |  |
| Va6 -10<br>YoungTerrace             | 03/31/02 |  | 03/31/03 |  |
| Va6 -11<br>CalvertSquare            | 03/31/02 |  | 03/31/03 |  |
| Va6 -12<br>OakleafForest            | 03/31/02 |  | 03/31/03 |  |
| Va 6-18<br>Partrea                  | 03/31/02 |  | 03/31/03 |  |
| Va6 -19<br>Huntersquare             | 03/31/02 |  | 03/31/03 |  |
| Va6 -20<br>Bobbitt                  | 03/31/02 |  | 03/31/03 |  |



|  |   |                                       |                                      |                    |                    |                    |
|--|---|---------------------------------------|--------------------------------------|--------------------|--------------------|--------------------|
| 5  | 1411  | Audit                                 |                                      |                    |                    |                    |
| 6  | 1415  | Liquidated Damages                    |                                      |                    |                    |                    |
| 7  | 1430  | Fees and Costs                        | <b>\$175,359</b>                     | <b>\$175,359</b>   | <b>\$55,359</b>    | <b>\$9,662</b>     |
| 8  | 1440  | Site Acquisition                      |                                      |                    |                    |                    |
| 9  | 1450  | Site Improvement                      | <b>\$360,000</b>                     | <b>\$360,000</b>   |                    |                    |
| 10                                       | 1460  | Dwelling Structures                   | <b>\$2,111,019</b>                   | <b>\$2,111,019</b> | <b>\$211,000</b>   | <b>\$280</b>       |
| 11                                       | 1465.1  | Dwelling Equipment - Nonexpendable    |                                      |                    |                    |                    |
| 12                                       | 1470  | Non Dwelling Structures               | <b>\$365,000</b>                     | <b>\$365,000</b>   | <b>\$6,633</b>     | <b>\$393</b>       |
| 13                                       | 1475  | Non Dwelling Equipment                |                                      |                    |                    |                    |
| 14                                       | 1495.1  | Relocation Cost                       | <b>\$120,000</b>                     | <b>\$120,000</b>   |                    |                    |
| 15                                       | 1490  | Replacement Reserve                   | <b>\$3,500,000</b>                   | <b>\$3,500,000</b> | <b>\$3,500,000</b> | <b>\$3,500,000</b> |
| 16                                       | 1498  | MOD Used for Development              |                                      |                    |                    |                    |
| 17                                       | 1502  | Contingency (may not exceed 8% of 18) |                                      |                    |                    |                    |
| 18                                       | <b>Amount of Annual Grant (Sum of lines 2 - 17)</b> |                                       | <b>\$7,819,356</b>                   | <b>\$7,819,356</b> | <b>\$4,638,345</b> | <b>\$3,766,399</b> |
| 19                                       | Amount of line 18 Related to LBP Activities         |                                       |                                      |                    |                    |                    |
| 20                                       | Amount of line 18 Related to Section 504 Compliance |                                       |                                      |                    |                    |                    |
| 21                                       | Amount of line 18 Related to Security               |                                       | <b>\$21,000</b>                      | <b>\$21,000</b>    | <b>\$0</b>         | <b>\$0</b>         |
| 22                                       | Amount of line 18 Related to Energy Conservation    |                                       |                                      |                    |                    |                    |
| Signature of Executive Director and Date |   |                                       | Signature of Public Housing Director |                    |                    |                    |

|   |  |  |   |  |  |  |
|---|--|--|---|--|--|--|
| X |  |  | X |  |  |  |
|---|--|--|---|--|--|--|

**Annual Statement/ Performance and Evaluation Report**  
**Part II: Supporting Pages**

U.S. Department of  
Housing and Urban Development  
Office of Public and  
Indian Housing

Capital Fund  
Program

| Development<br><br>Number/<br>Name<br>HA-Wide<br>Activities | General Description<br>of Major<br>Work Categories | Development<br>Account<br>Number | Quantity | Total Estimated<br>Cost |                  | Total Actual<br>Cost  |                      |
|---|--|----------------------------------|----------|-------------------------|------------------|-----------------------|----------------------|
|   |  |                                  |          | Original                | Revised(1)       | Funds<br>Obligated(2) | Funds<br>Expended(2) |
| <b>HA-Wide</b>  | <b>Computer Systems</b>                            | <b>1408</b>                      |          | <b>\$267,366</b>        | <b>\$267,366</b> | <b>\$122,121</b>      | <b>\$110,000</b>     |
| "   | <b>Youth Services</b>                              | <b>1408</b>                      |          | <b>\$32,000</b>         | <b>\$32,000</b>  | <b>\$32,000</b>       | <b>\$14,448</b>      |
| "   | <b>Staff Training</b>                              | <b>1408</b>                      |          | <b>\$23,000</b>         | <b>\$23,000</b>  | <b>\$17,620</b>       | <b>\$17,620</b>      |
| "   | <b>Resident Management</b>                         | <b>1408</b>                      |          | <b>\$51,000</b>         | <b>\$51,000</b>  |                       |                      |
| "   | <b>Security</b>                                    | <b>1408</b>                      |          | <b>\$21,000</b>         | <b>\$21,000</b>  |                       |                      |
| "   | <b>Learning Centers</b>                            | <b>1408</b>                      |          | <b>\$42,000</b>         | <b>\$42,000</b>  | <b>\$42,000</b>       | <b>\$2,500</b>       |
| "   | <b>Resident Management<br/>Interns</b>             | <b>1408</b>                      |          | <b>\$35,000</b>         | <b>\$35,000</b>  | <b>\$35,000</b>       | <b>\$2,340</b>       |
| "   | <b>Strategic Planning</b>                          | <b>1408</b>                      |          | <b>\$100,000</b>        | <b>\$100,000</b> | <b>\$55,359</b>       |                      |
| "   | <b>Administration</b>                              | <b>1410</b>                      |          | <b>\$616,612</b>        | <b>\$616,612</b> | <b>\$616,612</b>      |                      |

|             |                    |      |                  |                  |           |
|-------------|--------------------|------|------------------|------------------|-----------|
| "           | Inspections        | 1430 | <u>\$55,359</u>  | <u>\$55,359</u>  |           |
|             | SubtotalHA -Wide   |      | \$1,243,337      | \$1,243,337      | \$920,712 |
| Tidewater   | TileOverlay        | 1460 | \$98,000         | \$98,000         |           |
| Va6 -2      | Kitchens           | 1460 | \$20,000         | \$20,000         |           |
|             | Roofs              | 1460 | \$35,000         | \$35,000         |           |
|             | Tuckpoint          | 1460 | \$25,000         | \$25,000         |           |
|             | Gutters/Downspouts | 1460 | <u>\$63,000</u>  | <u>\$63,000</u>  |           |
|             | Subtotal           |      | \$241,000        | \$241,000        |           |
| Roberts     |                    |      |                  |                  |           |
| Va6 -3      |                    |      |                  |                  |           |
| RobertsEast |                    |      |                  |                  |           |
| Va6 -4      |                    |      |                  |                  |           |
| Moton       | Fencing            | 1450 | \$25,000         | \$25,000         |           |
| Va6 -5      | Boilers            | 1470 | <u>\$100,000</u> | <u>\$100,000</u> |           |
|             | Subtotal           |      | \$125,000        | \$125,000        | \$6,240   |

**Annual Statement/ Performance and Evaluation Report**  
**Part II: Supporting Pages**  
 Capital Fund Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing

| Development Number/<br>Name<br>HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Quantity | Total Estimated Cost    |                         | Total Actual Cost  |
|---|--|----------------------------|----------|-------------------------|-------------------------|--------------------|
|   |  |                            |          | Original                | Revised(1)              | Funds Obligated(2) |
| <b>Diggs</b>                                      | <b>Engineering Fees -</b>                    | <b>1430</b>                |          | <b>\$20,000</b>         | <b>\$20,000</b>         |                    |
| <b>Va6 -6</b>                                     | <b>Parking</b>                               | <b>1450</b>                |          | <b>\$200,000</b>        | <b>\$200,000</b>        |                    |
|   | <b>Parking-Gym</b>                           | <b>1450</b>                |          | <b>\$30,000</b>         | <b>\$30,000</b>         |                    |
|   | <b>Landscape</b>                             | <b>1460</b>                |          | <b>\$70,000</b>         | <b>\$70,000</b>         |                    |
|   | <b>Column Repairs</b>                        |                            |          |                         |                         |                    |
|   | <b>Subtotal</b>                              |                            |          | <b><u>\$320,000</u></b> | <b><u>\$320,000</u></b> |                    |
| <b>Bowling</b>                                    |  |                            |          |                         |                         |                    |
| <b>Va6 -7</b>                                     |  |                            |          |                         |                         |                    |
| <b>Grandy</b>                                     | <b>Cathodic Protection</b>                   | <b>1450</b>                |          | <b>\$37,519</b>         | <b>\$37,519</b>         |                    |

|                     |                     |      |                    |                    |             |
|---------------------|---------------------|------|--------------------|--------------------|-------------|
| Va6 -8              | Relocation          | 1485 | \$120,000          | \$120,000          |             |
|                     | Replacement Reserve | 1490 | <u>\$3,500,000</u> | <u>\$3,500,000</u> |             |
|                     | Subtotal            |      | \$3,657,519        | \$3,657,519        | \$3,500,000 |
| Tidewater<br>Va6 -9 | Kitchens            | 1460 | \$64,000           | \$64,000           |             |
|                     | Tile Overlay        | 1460 | \$211,000          | \$211,000          |             |
|                     | Tuckpoint           | 1460 | \$50,000           | \$50,000           |             |
|                     | Roofs               | 1460 | \$65,000           | \$65,000           |             |
|                     | Gutters/Downspouts  | 1460 | <u>\$117,000</u>   | <u>\$117,000</u>   |             |
|                     | Subtotal            |      | \$507,000          | \$507,000          | \$211,000   |
| Young<br>Va6 -10    | A&E Boilers         | 1430 | \$40,000           | \$40,000           |             |
|                     | Kitchens            | 1460 | \$139,000          | \$139,000          |             |
|                     | Tile                | 1460 | <u>\$140,000</u>   | <u>\$140,000</u>   |             |
|                     | Subtotal            |      | \$319,000          | \$319,000          |             |
| Calvert<br>Va6 -11  | Landscape           | 1450 | \$25,000           | \$25,000           |             |
|                     | Roofs               | 1460 | \$155,000          | \$155,000          |             |
|                     | Exterior Paint      | 1460 | \$50,000           | \$50,000           |             |
|                     | Tuckpoint           | 1460 | \$60,000           | \$60,000           |             |
|                     | Community Center -  | 1470 | <u>\$50,000</u>    | <u>\$50,000</u>    |             |

|                     |                                |             |  |                         |                         |              |
|---------------------|--------------------------------|-------------|--|-------------------------|-------------------------|--------------|
|                     | <b>Interior</b>                |             |  |                         |                         |              |
|                     | <b>Subtotal</b>                |             |  | <b>\$340,000</b>        | <b>\$340,000</b>        |              |
| <b>Oakleaf</b>      | <b>Playgrounds/Landscape</b>   | <b>1450</b> |  | <b>\$35,000</b>         | <b>\$35,000</b>         |              |
| <b>Va6 -12</b>      | <b>Administration Building</b> | <b>1470</b> |  | <b><u>\$215,000</u></b> | <b><u>\$215,000</u></b> |              |
|                     | <b>Subtotal</b>                |             |  | <b>\$250,000</b>        | <b>\$250,000</b>        | <b>\$393</b> |
| <b>Partrea</b>      | <b>A&amp;E -Windows</b>        | <b>1430</b> |  | <b>\$10,000</b>         | <b>\$10,000</b>         |              |
| <b>Va6 -18</b>      | <b>HVAC</b>                    | <b>1460</b> |  | <b>\$330,000</b>        | <b>\$330,000</b>        |              |
|                     | <b>Windows</b>                 | <b>1460</b> |  | <b>\$135,000</b>        | <b>\$135,000</b>        |              |
|                     | <b>Security/FireSystems</b>    | <b>1460</b> |  | <b><u>\$17,500</u></b>  | <b><u>\$17,500</u></b>  |              |
|                     | <b>Subtotal</b>                |             |  | <b>\$492,500</b>        | <b>\$492,500</b>        | <b>\$77</b>  |
| <b>Huntersquare</b> | <b>HVAC</b>                    | <b>1460</b> |  | <b><u>\$92,000</u></b>  | <b><u>\$92,000</u></b>  |              |
| <b>Va6 -19</b>      | <b>Subtotal</b>                |             |  | <b>\$92,000</b>         | <b>\$92,000</b>         |              |
| <b>Bobbitt</b>      | <b>A&amp;E -HVAC</b>           | <b>1430</b> |  | <b>\$50,000</b>         | <b>\$50,000</b>         |              |
| <b>Va6 -20</b>      | <b>Carpet</b>                  | <b>1460</b> |  | <b><u>\$90,000</u></b>  | <b><u>\$90,000</u></b>  |              |

|                |                                    |             |  |                        |                        |                    |
|----------------|------------------------------------|-------------|--|------------------------|------------------------|--------------------|
|                | <b>Subtotal</b>                    |             |  | <b>\$140,000</b>       | <b>\$140,000</b>       |                    |
| <b>Sykes</b>   | <b>Roofs</b>                       | <b>1460</b> |  | <b>\$22,000</b>        | <b>\$22,000</b>        |                    |
| <b>Va6 -21</b> | <b>Interior/Exterior<br/>Paint</b> | <b>1460</b> |  | <b><u>\$70,000</u></b> | <b><u>\$70,000</u></b> |                    |
|                | <b>Subtotal</b>                    |             |  | <b><u>\$92,000</u></b> | <b><u>\$92,000</u></b> |                    |
|                | <b>Total Programmed<br/>Work</b>   |             |  | <b>\$7,819,356</b>     | <b>\$7,819,356</b>     | <b>\$4,638,422</b> |

Annual Statement/

Performance and Evaluation Report

**Part** Implementation Schedule

**III:**

Capital Fund Program

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian  
Housing

| Development<br>Number/<br>Name<br>HA-Wide<br>Activities | Funds Obligated End of Quarter |                |           | Funds Expended End of Quarter |                |           |
|---|--------------------------------|----------------|-----------|-------------------------------|----------------|-----------|
|   | Original                       | Revised<br>(1) | Actual(2) | Original                      | Revised<br>(1) | Actual(2) |

|                           |          |  |          |  |
|---------------------------|----------|--|----------|--|
| Va6 -2                    |          |  |          |  |
| TidewaterGardens<br>South | 03/31/03 |  | 03/31/04 |  |
| Va6 -3                    |          |  |          |  |
| RobertsVillage            | 03/31/03 |  | 03/31/04 |  |
| Va6 -4                    |          |  |          |  |
| RobertsVillageEast        | 03/31/03 |  | 03/31/04 |  |
| Va6 -5                    |          |  |          |  |
| MotonCircle               | 03/31/03 |  | 03/31/04 |  |
| Va6 -6                    |          |  |          |  |
| DiggsTown                 | 03/31/03 |  | 03/31/04 |  |
| Va6 -7                    |          |  |          |  |
| BowlingGreen              | 03/31/03 |  | 03/31/04 |  |
| Va6 -8                    |          |  |          |  |
| GrandyVillage             | 03/31/03 |  | 03/31/04 |  |
| Va6 -9                    |          |  |          |  |
| TidewaterGardens<br>North | 03/31/03 |  | 03/31/04 |  |
| Va6 -10                   |          |  |          |  |
| YoungTerrace              | 03/31/03 |  | 03/31/04 |  |

|                          |          |  |  |          |  |
|--------------------------|----------|--|--|----------|--|
| Va6 -11<br>CalvertSquare | 03/31/03 |  |  | 03/31/04 |  |
| Va6 -12<br>OakleafForest | 03/31/03 |  |  | 03/31/04 |  |

3/To be completed at the end of the program year.

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Annual Statement/

U.S. Department of  
Housing  
and Urban  
Development  
Office of Public and  
Indian Housing

## Performance and Evaluation Report

### Part Implementation Schedule

### III: Comprehensive Grant Program (CGP)

| Development<br>Number/<br>Name<br>HA-Wide<br>Activities | Funds Obligated End of Quarter |                |           | Funds Expended End of Quarter |                |           |
|---|--------------------------------|----------------|-----------|-------------------------------|----------------|-----------|
|   | Original                       | Revised<br>(1) | Actual(2) | Original                      | Revised<br>(1) | Actual(2) |
| Va6 -18<br>Partrea                                      | 03/31/03                       |                |           | 03/31/04                      |                |           |
| Va6 -19   |                                |                |           |                               |                |           |

|                    |          |  |          |  |
|--------------------|----------|--|----------|--|
| Huntersquare       | 03/31/03 |  | 03/31/04 |  |
| Va6 -20<br>Bobbitt | 03/31/03 |  | 03/31/04 |  |
| Va6 -21<br>Sykes   | 03/31/03 |  | 03/31/04 |  |
| HA-Wide            | 03/31/03 |  | 03/31/04 |  |