

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

Small PHA Plan Update

Annual Plan for Fiscal Year: 2002 version 3

**TITUSVILLE HOUSING AUTHORITY**

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** Titusville Housing Authority

**PHA Number:** PA058

**PHA Fiscal Year Beginning: (mm/yyyy)** 10/2002

**PHA Plan Contact Information:**

Name: Billie L. Brown

Phone: (814) 827-3732

TDD:

Email (if available): tha@csonline.net

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- X Main administrative office of the PHA  
PHA development management offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- X Main administrative office of the PHA  
PHA development management offices
- X Main administrative office of the local, county or State government  
Public library  
PHA website  
Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- X Main business office of the PHA  
PHA development management offices  
Other (list below)

**PHA Programs Administered:**

Public Housing and Section 8 X      Section 8 Only      Public Housing Only

**Annual PHA Plan**

**Fiscal Year 20 02**

[24 CFR Part 903.7]

**i. Table of Contents**

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for

public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

	<u>Page #</u>
<b>Annual Plan Contents</b>	
Executive Summary (optional)	2
Annual Plan Information	
Table of Contents	
Description of Policy and Program Changes for the Upcoming Fiscal Year	2
Capital Improvement Needs	2
Demolition and Disposition	3
Homeownership: Voucher Homeownership Program	4
Crime and Safety: PHDEP Plan	4
Other Information:	
Resident Advisory Board Consultation Process	5
Statement of Consistency with Consolidated Plan	5
Criteria for Substantial Deviations and Significant Amendments	5
<b>Attachments</b>	
Attachment A: Supporting Documents Available for Review	
Attachment B: Capital Fund Program Performance & Evaluation Report, Period Ended 3/31/02 FFY of Grant, 2001	
Attachment C: Capital Fund Program Original Annual Statement, FFY of Grant, 2002	
Attachment D: Capital Fund Program 5 Year Action Plan	
Attachment E: Resident Membership on PHA Board or Governing Body	
Attachment F: Membership of Resident Advisory Board or Boards	
Attachment G: of Resident Advisory Board or Boards & Explanation of PHA Response	
Attachment H: Voluntary conversion Initial Assessments	
Attachment I: Statement of Progress in Meeting Five Year Plan Mission and Goal	
Attachment J: Income Analysis of Public Housing Covered Developments - Deconcentration of Poverty and Income Mixing, Project PA0581	
Attachment K: Income Analysis of Public Housing Covered Developments - Deconcentration of Poverty and Income Mixing, Project PA0582	

## **ii. Executive Summary**

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

Titusville Housing Authority has prepared this Annual Plan in accordance with the requirements of Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the regulations of the U.S. Department of Housing and Urban Development.

### **1. Summary of Policy or Program Changes for the Upcoming Year**

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

Titusville Housing Authority has amended our Capital Fund expenditures for fiscal year 2002. Project 58-1, our family site, will receive insulation in the ceiling of all units, with floor tile and underlayment being replaced upon vacancy. Project 58-2, Central Towers, will receive new refrigerators in each apartment, as well as conversion of a dwelling unit to enlarge the kitchen of the Community Room.

### **2. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A.  Yes  No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 262,500

C.  Yes  No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

#### **D. Capital Fund Program Grant Submissions**

##### **(1) Capital Fund Program 5-Year Action Plan**

The Capital Fund Program 5-Year Action Plan is provided as Attachment D

##### **(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment C

##### **(3) Capital Fund Program Performance & Evaluation Report**

The Capital Fund Program Performance & Evaluation Report is provided as Attachment B

### **3. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. \_\_\_ Yes X No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

#### 2. Activity Description

<b>Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)</b>
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition Disposition
3. Application status (select one) Approved Submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) Part of the development Total development
7. Relocation resources (select all that apply) Section 8 for     units Public housing for     units Preference for admission to other public housing or section 8 Other housing for     units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

### **4. Voucher Homeownership Program**

[24 CFR Part 903.7 9 (k)]

A. \_\_\_ Yes X No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)

**B. Capacity of the PHA to Administer a Section 8 Homeownership Program**

The PHA has demonstrated its capacity to administer the program by (select all that apply):

Establishing a minimum homeowner downpayment requirement of at least 3 percent and

requiring that at least 1 percent of the downpayment comes from the family's resources

Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

**5. Safety and Crime Prevention: PHDEP Plan**

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ \_\_\_\_\_

C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes No: The PHDEP Plan is attached at Attachment \_\_\_\_\_

## **6. Other Information**

[24 CFR Part 903.7 9 (r)]

### **Resident Advisory Board (RAB) Recommendations and PHA Response**

1.  Yes \_\_\_ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment G
3. In what manner did the PHA address those comments? (select all that apply)
  - X The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included  
Yes \_\_\_ No: below or  
 Yes \_\_\_ No: at the end of the RAB Comments in Attachment \_G\_.  
Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment \_G\_.
  - Other: (list below)

### **B. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) City of Titusville
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - X The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.  
The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - X The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.  
Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)  
Other: (list below)

PHA Requests for support from the Consolidated Plan Agency

Yes  No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below) Titusville's present plan is from 1980 and the City Planning Commission is just beginning work to update in 2002.

### **C. Criteria for Substantial Deviation and Significant Amendments**

#### Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

#### **A. Substantial Deviation from the 5-year Plan:**

Addition of non-emergency work items not currently listed in 5 Year Plan.

#### **B. Significant Amendment or Modification to the Annual Plan:**

Adding or removing any housing projects from PA058 inventory.

**Attachment A**  
**Supporting Documents Available for Review**

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

Small PHA Plan Update Page

X	Section 8 rent determination (payment standard) policies X check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any required policies governing any Section 8 special housing types X check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures check here if included in the public housing X A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures X check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing

	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownershi p
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annu al Plan: Home owner ship
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficienc y
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficienc y
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficienc y
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficienc y
	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention

	<p>PHDEP-related documentation:</p> <ul style="list-style-type: none"> <li>• Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>• Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>• Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>• Coordination with other law enforcement efforts;</li> <li>• Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>• All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
X	<p>Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G)</p> <p>check here if included in the public housing A &amp; O Policy</p>	Pet Policy
X	<p>The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings</p>	Annual Plan: Annual Audit
	<p>Troubled PHAs: MOA/Recovery Plan</p>	Troubled PHAs
X	<p><b>Voluntary Conversion Required Initial Assessment documentation</b></p>	Annual Plan - Conversion of Public Housing
X	<p><b>Deconcentration of Poverty and Income Mixing - Income Analysis of Public Housing Covered Developments</b></p> <p>Other supporting documents (optional) (list individually; use as many lines as necessary)</p>	<p>Annual Plan - Deconcentration of Poverty &amp; Income Mixing</p> <p>(specify as needed)</p>

**ATTACHMENT B**

**Annual Statement/Performance Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: Titusville Housing Authority	Grant Type and Number Cap. Fund/PA28P058501-01 Capital Fund Program: Capital Fund Program Replacement Housing Factor Grant No: //CapPAp011	Federal FY of Grant: 2000
Performance and Evaluation Report for Period Ending 03/31/02 X		2001

Original Annual Statement Performance and Evaluation Report for Period Ending:		Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: ) Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	1707	6707	0	0
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	234000	229000	0	0
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	35000	35000	0	0
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	270707	270707	0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security	140000	140000		
24	Amount of line 20 Related to Energy Conservation Measures	94000	89000		

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part II: Supporting Pages**

PHA Name: Titusville Housing Authority		Grant Type and Number Capital Fund Program #PA28P05850101: Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 2001		
Development Number	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
Name/HA-Wide Activities				Original	Revised	Funds Obligated	Funds Expended	
PA0581	Window awnings/front windows	1460	60 units	45,000	35,000	0	0	pending
PA0581	Ceiling fans, 2 <sup>nd</sup> floor bedrooms, all living rooms, with lights	1460	60 units	32,000	34,000	0	0	
PA0582	New elevators with fire protection	1460	2	140,000	140,000	0	0	
PA0582	Remodel Community Room kitchen	1470	1	35,000	35,000	0	0	
PA0582	Ceiling fans, 1 per apt., with light	1460	96	17,000	20,000	0	0	
HA-wide	Operations	1406		1,707	6,707	0	0	



<b>Annual Statement/Performance Evaluation Report                      Capital Fund Program and Capital Fund Program                      Replacement Housing Factor (CFP/CFPRHF) Part 1:                      Summary</b>					
<b>PHA Name: Titusville Housing                      Authority</b>		<b>Grant Type and Number Cap.                      Fund/PA28P038501-02                      Capital Fund Program:                      Capital Fund Program                      Replacement Housing Factor Grant                      No: //CapPAp011</b>		Federal FY of Grant: 2000	
				2002	
<b>Original Annual Statement X                      Performance and Evaluation Report for Period Ending:</b>		<b>Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: )                      Final Performance and Evaluation Report</b>			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	180,000			
11	1465.1 Dwelling Equipment—Nonexpendable	45,000			
12	1470 Nondwelling Structures	37,500			
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				

18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	262,500			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
<b>24</b>	<b>Amount of line 20 Related to Energy Conservation Measures</b>	<b>60,000</b>			

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program  
Replacement Housing Factor (CFP/CFPRHF)  
Part II: Supporting Pages**

<b>PHA Name: Titusville Housing Authority</b>		<b>Grant Type and Number Capital Fund Program #PA2SP05850102: Capital Fund Program Replacement Housing Factor #:</b>			<b>Federal FY of Grant: 2002</b>			
<b>Develop ment Number</b>	<b>General Description of Major Work Categories</b>	<b>Dev. Acct No.</b>	<b>Quan tity</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost</b>		<b>Statu s of Prop osed</b>
<b>Name/ HA-Wid e Activiti es</b>				<b>Orig inal</b>	<b>Revis ed</b>	<b>Fund s Oblig ated</b>	<b>Fund s Expe nded</b>	<b>Work</b>
<b>PA058 1</b>	<b>Ceiling Insulation</b>	<b>1460</b>	<b>60 units</b>	<b>60,0 00</b>				
<b>PA058 1</b>	<b>New floor tile &amp; underlayment/wo rst units upon vacancy</b>	<b>1460</b>	<b>15 units</b>	<b>110,0 00</b>				

<b>PA058 2</b>	<b>New refrigerators</b>	<b>1465.1</b>	<b>96</b>	<b>45,000</b>				
<b>PA058 2</b>	<b>Complete kitchen remodel/Community Room, expand space of room</b>	<b>1470</b>		<b>37,500</b>				
<b>PA058 2</b>	<b>Install lights over kitchen sinks</b>	<b>1460</b>	<b>96</b>	<b>10,000</b>				



## Capital Fund Program 5-Year Action Plan - ATTACHMENT D

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

<b>CFP 5-Year Action Plan</b>		
<b>Original statement    Revised statement X</b>		
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	
<b>PAQSS1</b>	<b>Family Units</b>	
<b>Description of Needed Physical Improvements or Management Improvements</b>	<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>

New tile floors and underlayment/remove old tile/12 units on vacancy	110,000	10/01/2003
Energy efficient windows with vandal-proof screens/rear of units	82,000	10/01/2003
New tile floors and underlayment/remove old tile/12 units on vacancy	110,000	10/01/2004
Energy efficient windows/ front of units	82,000	10/01/2004
New tile floors and underlayment/remove old tile/12 units on vacancy	110,000	10/01/2005
Energy efficient windows/ front of units	107,200	10/01/2005
New wall covering, all units	22,000	10/01/2006
New stoves and refrigerators, all units	40,000	10/01/2006
Paint exterior of units	120,000	10/01/2007
New roof installed, all units		
<b>Total estimated cost over next 5 years</b>	<b>822,200</b>	

### Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note:

PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
Original statement		Revised statement X
Development Number	Development Name (or indicate PHA wide)	
PA0222	Central Towers	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (PHA Fiscal Year)

<b>New acoustical ceiling in bathrooms, 96 apartments</b>	<b>53,000</b>	<b>10/01/2003</b>
<b>Enclose front porch</b>	<b>10,000</b>	<b>10/01/2003</b>
<b>New closet doors, 96 apartments</b>	<b>27,500</b>	<b>10/01/2004</b>
<b>New stoves, 96 apartments</b>	<b>42,000</b>	<b>10/01/2005</b>
<b>New windows</b>	<b>167,500</b>	<b>10/01/2006</b>
<b>New boilers</b>	<b>100,000</b>	<b>10/01/2007</b>
<b>Total estimated cost over next 5 years</b>	<b>403,000</b>	

**Fund Program 5-Year Action Plan**

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

<b>CFP 5-Year Action Plan</b>		
<b>Original statement</b>		<b>Revised statement X</b>
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	
<b>PAOSS1 and PAOSS2</b>	<b>PHA wide</b>	
<b>Description of Needed Physical Improvements or Management Improvements</b>	<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>Operations</b>	<b>4,500</b>	<b>10/01/03</b>
<b>New Computers</b>	<b>40,000</b>	<b>10/01/04</b>
<b>Operations</b>	<b>12,500</b>	<b>10/01/07</b>
<b>Total estimated cost over next 5 years</b>	<b>57,000</b>	

# PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

## **Section I: General Information/History**

**A. Amount of PHDEP Grant \$** \_\_\_\_\_

**B. Eligibility type (Indicate with an "x")** N1\_\_\_\_\_ N2\_\_\_\_\_ R\_\_\_\_\_

**C. FFY in which funding is requested** \_\_\_\_\_

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

### **E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

<b>PHDEP Target Areas (Name of development(s) or site)</b>	<b>Total # of Units within the PHDEP Target Area(s)</b>	<b>Total Populatio n to be Served within the PHDEP Target Area(s)</b>

### **F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place a "x" to indicate the length of program by # of months. For "Other", identify the # of months).

**G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place a“x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “E” in column or “W” for waivers.

<b>Fiscal Year of Funding</b>	<b>PHDEP Funding Received</b>	<b>Grant #</b>	<b>Fund Balance as of Date of this Submission</b>	<b>Grant Extensions or Waivers</b>	<b>Grant Start Date</b>	<b>Grant Term End Date</b>
<b>FY 1995</b>						
<b>FY 1996</b>						
<b>FY 1997</b>						
<b>FY1998</b>						
<b>FY 1999</b>						

**Section 2: PHDEP Plan Goals and Budget**

**A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.



Original statement

Revised statement dated:

Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	

**HUD 50075**  
**OMB Approval No: 2577-0226**  
**Expires: 03/31/2002**

9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
<b>TOTAL PHDEP FUNDING</b>	

**PHDEP Plan Goals and Activities**

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 - Reimbursement of Law Enforcement</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9115 - Special Initiative</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							

2.							
3.							

<b>9116 - Gun Buyback TA Match</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9120 - Security Personnel</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9130 - Employment of Investigators</b>	<b>Total PHDEP Funding: \$</b>
---	--------------------------------

Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9140 - Voluntary Tenant Patrol</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							

3.							
----	--	--	--	--	--	--	--

9190 - Other Program Costs					Total PHDEP Funds: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

**Required Attachment \_\_E\_\_ : Resident Member on the PHA Governing Board**

1.  Yes  No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

Name of resident member(s) on the governing board: Mrs. Mae Collins

How was the resident board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires): 10/09/02

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis  
the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain):

B. Date of next term expiration of a governing board member:

Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Titusville City Council

## **Required Attachment \_\_\_F\_\_\_: Membership of the Resident Advisory Board or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Charlotte Hoban, President, Central Towers Resident Council  
 Shirley Bowles, Vice President, Central Towers Resident Council  
 Frances Hummer, Secretary, Central Towers Resident Council  
 Barbara Blausner, Treasurer, Central Towers Resident Council  
 Jackie Hart, President, Family Unit Council  
 Ida Fuchs, Vice President, Family Unit Council

## **REQUIRED ATTACHMENT \_\_\_G\_\_\_: COMMENTS OF RESIDENT ADVISORY BOARD AND EXPLANATION OF PHA RESPONSE**

**The Titusville Housing Authority Advisory Board meets regularly during the year with the Executive Director. In addition, the Executive Director meets with each Resident Council and discusses the upcoming modernization ideas prior to the Annual Plan preparation. All units are then sent a survey for voting on the ideas presented from these meetings.**

**Titusville Housing Authority's focus is health and safety issues first, then energy conservation, and improving living conditions and appearance. The residents' comments agree with these ideas. We also explain to the tenants that some items may not be cost feasible or may have to wait for another year due to the budget constraints.**

**For the family sites, the tenants have expressed a desire to have their flooring replaced as it is worn. The easiest and most cost effective way to do this is to replace the tile and underlayment upon vacancy, therefore, we have budgeted this replacement to occur over the next four years, doing 15 units a year. Also, to go**

**along with the ceiling fans and awnings, they would like more insulation in their ceilings to help keep the apartments cooler in summer and warmer in the winter.**

**At Central Towers, the very active Resident Council has requested that we find a way to enlarge the usable space in the Community Room. We have submitted a request to the Department of Housing and Urban Development to convert an efficiency apartment located next to the Community Room to community space. The residents have also requested a light be installed over their kitchen sinks. Their other suggestion was to replace the refrigerators in each apartment as they are old, and some have needed repaired recently.**

**REQUIRED ATTACHMENT H:  
VOLUNTARY CONVERSION INITIAL  
ASSESSMENTS**

**a. How many of the PHA's developments**

**are  
subject  
to the  
Require  
d Initial  
Assessm  
ents? 1:  
PA0581  
Family  
Units**

**b. How many of the PHA's developments**

**are not  
subject  
to the  
Require  
d Initial  
Assessm  
ents  
based on  
exempti  
ons (e.g.  
elderly  
and/disa  
bled  
develop  
ments  
not  
general  
occupan  
cy  
projects)  
? 1:  
PA0582  
Central  
Towers**

**c. How many Assessments were conducted**

**for the  
PHA's  
covered**

developments?  
1:  
PA0581  
Family  
Units

**Required Initial Assessment of Project**

PA0581  
:  
Titusville  
e  
Housing  
Authority  
y  
Family  
Units:

**Since these 59 units are the only Public**

Housing  
available  
e in the  
City of  
Titusville  
e for  
extreme  
ly low  
income  
families  
we do  
not feel  
it should  
be  
converted.  
d. We  
have  
more  
Voucher  
s  
available  
e than  
Public  
Housing  
units  
and do  
have a 6  
to 10

**month  
waiting  
list with  
no  
vacancie  
s.  
Operatin  
g costs  
are  
within  
budget  
and the  
units  
have  
been  
upgrade  
d and  
more  
moderni  
zation is  
planned  
in future  
years.  
Therefo  
re,  
Titusvill  
e  
Housing  
authorit  
y  
believes  
voluntar  
y  
conversi  
on of our  
Family  
Units is  
inappro  
priate.**

**d. Identify PHA developments that may be**

**appropri  
ate for  
conversi  
on based  
on the  
Require**

**d Initial  
Assessm  
ents:  
None**

**e. If the PHA has not completed the**

**Require  
d Initial  
Assessm  
ents,  
describe  
the  
status of  
these  
assessm  
ents.**

**REQUIRED ATTACHMENT I:  
STATEMENT OF PROGRESS IN  
MEETING THE FIVE-YEAR PLAN  
MISSION AND GOAL**

**Titusville Housing Authority is making good progress in meeting our 5 year plan mission and goals. Titusville Housing Authority strives at all times to keep our units in decent and safe condition and make them attractive to applicants. We have small waiting lists which enable us to house extremely low income people who meet our tenant selection criteria. We also strive to offer low and very low people housing when the numbers are appropriate. We work closely with our area councils in keeping our units a good place in which to live. We are meeting our goal of continuing to have no vacancies in our public housing program, while also modernizing these units where necessary. Titusville Housing Authority also strives to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability.**

**REQUIRED ATTACHMENT J: INCOME ANALYSIS OF PUBLIC HOUSING COVERED DEVELOPMENTS - DECONCENTRATION OF POVERTY AND INCOME MIXING: Project PA0581**

**Titusville Housing Authority's most recent income analysis of our Family Unit project, PA0581, was conducted in July, 2002 and the results are as follows:**

<b>Number of Families</b>	<b>Income Group</b>	<b>Percentage</b>
<b>40</b>	<b>Extremely Low Income</b>	<b>68%</b>
<b>15</b>	<b>Very Low Income</b>	<b>26%</b>
<b>4</b>	<b>Low Income</b>	<b>7%</b>

**Percentage**

**These percentages were fairly consistent throughout our 3 scattered sites. For example, the 4 Low Income families: 1 is a 2 bedroom unit at E. Spruce St.; 1 is a 3 bedroom unit at Jones St.; 1 is a 4 bedroom unit at Schwartz Lane; and 1 is a 5 bedroom unit at Schwartz Lane.**

**Income analysis of Fiscal Year 2001 admissions to Project PA0581:**

<b>Number of Families</b>	<b>Income Group</b>	<b>Percentage</b>
<b>17</b>	<b>Extremely Low Income</b>	<b>78%</b>
<b>4</b>	<b>Very Low Income</b>	<b>19%</b>
<b>1</b>	<b>Low Income</b>	<b>5%</b>

**Percentage**

**Detailed documentation, including breakdown by household size and actual income figures, is available for public review at Titusville Housing Authority's office.**

**According to the City of Titusville Census data, there is no section in the city that has**

**a high concentration of poverty or minority population. There is a real mix in all our neighborhoods, except for two areas of high income occupancy.**

**It is Titusville Housing Authority's goal to assist all eligible families and the elderly and to provide decent, safe and sanitary housing that they can afford; to provide this in a friendly atmosphere, being fair to all who meet the eligibility guidelines, and to keep a mix of all incomes at each site.**

**REQUIRED ATTACHMENT K: INCOME ANALYSIS OF PUBLIC HOUSING COVERED DEVELOPMENTS - DECONCENTRATION OF POVERTY AND INCOME MIXING: Project PA0582**

**Titusville Housing Authority's most recent income analysis of Central Towers, PA0582, was conducted in July, 2002 and the results are as follows:**

**Number of Families Income Group**

**Percent  
age**

**46 Extremely Low Income 49%**  
**35 Very Low Income 37%**  
**14 Low Income 15%**

**Income analysis of Fiscal Year 2001 admissions to Project PA0582:**

**Number of Families Income Group**

**Percent  
age**

**5 Extremely Low Income 30%**  
**9 Very Low Income 53%**  
**3 Low Income 18%**

**A very low waiting list makes it difficult to meet our goal of admitting 40% Extremely Low Income applicants to Central Towers. Often, there is no Extremely Low Income family on the waiting list.**

**Detailed documentation, including  
breakdown by household size and actual  
income figures, is available for public  
review at Titusville Housing Authority's  
office.**