

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2002-2006
Annual Plan for Fiscal Year 2002

**NOTE: THIS PHA PLAN TEMPLATE (HUD50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

HUD50075
OMB Approval No: 2577-0226
Expires: 03/31/2002

**PHA Plan
Agency Identification**

PHAName: RobesonCountyHousingAuthority

PHANumber: NC084

PHAFiscalYearBeginning: 07/02

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- X Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- X Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- X Main business office of the PHA
- PHA development management offices
- Other (list below)

5-Year Plan
PHA Fiscal Years 2002-2006
[24CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

X The PHA's mission is: (state mission here)

H.E.R.O.'S

Helping Empower Residents to Obtain Self-Sufficiency through clean, safe and affordable equal opportunity housing to the citizens of our Great Robeson County.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS** (Quantifiable measures would include targetssuch as: numbers of families served or PHA scores achieved.) PHA should identify these measures in the space to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

X PHA Goal: Expand the supply of assisted housing

Objectives:

Apply for additional rental vouchers:

X Reduce public housing vacancies:

Leverage private or other public funds to create additional housing opportunities:

Acquire or build units or developments

Other (list below)

- X PHAGoal:Improvethethequalityofassistedhousing
 - Objectives:
 - X Improvepublichousingmanagement:(PHASscore)
 - Improvevouchermanagement:(SEMAPscore)
 - X Increasecustomersatisfaction:
 - X Concentrateoneffortstoimprovespecificmanagementfunctions:
 - (list;e.g.,publichousingfinance;voucherunitinspections)
 - X Renovateormodernizepublichousingunits:
 - Demolishordisposeofobsoletepublichousing:
 - Providereplacementpublichousing:
 - Providereplacementvouchers:
 - Other:(listbelow)

- X PHAGoal:Increaseassistedhousingchoices
 - Objectives:
 - Providevoucher mobilitycounseling:
 - Conductoutreacheffortstopotentialvoucherlandlords
 - Increasevoucherpaymentstandards
 - Implementvoucherhomeownershipprogram:
 - X Implementpublichousingorotherhomeownershipprograms:
 - Implementpublichousing site-basedwaitinglists:
 - Convertpublichousingtovouchers:
 - Other:(listbelow)

HUDStrategicGoal:Improvecommunityqualityoflifeandeconomicvitality

- X PHAGoal:Provideanimprovedlivingenvironment
 - Objectives:
 - X Implementmeasurestodeconcentratepovertybybringinghigherincome
 - publichousinghouseholdsin tolowerincomedevelopments:
 - X Implementmeasurestopromoteincomemixinginpublichousingby
 - assuringaccessforlowerincomefamiliesinto higherincome
 - developments:
 - X Implementpublichousingsecurityimprovements:
 - Designateddevelopmentsorbuildingsforparticularresidentgroups

(elderly, persons with disabilities)
Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

X PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- X Increase the number and percentage of employed persons in assisted families:
- X Provide or attract support services to improve assistance recipients' employability:
- X Provide or attract support services to increase independence for the elderly or families with disabilities.

Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

X PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- X Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability:
- X Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability:
- X Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

Other: (list below)

Other PHA Goals and Objectives: (list below)

AnnualPHAPlan
PHAFiscalYear2002
[24CFRPart903.7]

i. AnnualPlanType:

SelectwhichtypeofAnnualPlanthePHAwillsubmit.

X **StandardPlan**

StreamlinedPlan:

HighPerformingPHA
SmallAgency(<250PublicHousingUnits)
AdministeringSection8Only

TroubledAgencyPlan

ii. ExecutiveSummaryoftheAnnualPHAPlan

[24CFRPart903.79(r)]

ProvideabriefoverviewoftheinformationintheAnnualPlan,includinghighlightsofmajorinitiativesand discretionary policiesthePHAhasincludedintheAnnualPlan.

iii. AnnualPlanTableofContents

[24CFRPart903.79(r)]

ProvideatableofcontentsfortheAnnualPlan ,includingattachments,andalistofsupportingdocuments availableforpublicinspection .

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

Required Attachments:

- X Admissions Policy for Deconcentration
- X FY2001 Capital Fund Program Annual Statement
Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- X Resident Membership of the PHA Governing Board
- X Progress report narrative on 5-Year Plan Mission and Goals
- X Membership of the Resident Advisory Board

Optional Attachments:

- PHA Management Organizational Chart
- X FY2001 Capital Fund Program 5 Year Action Plan
- X Public Housing Drug Elimination Program (PHDEP) Plan
Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the „Applicable & On Display“ column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
•	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
•	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
•	Fair Housing Documentation: Records reflecting that the PHA has examined its programs	5 Year and Annual Plans
		HUD 50075 OMB Approval No: 2577-0226 Expires: 03/31/2002

	or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	
•	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
•	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
•	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
•	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certification of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
•	Public housing rent determination policies, including the methodology for setting public housing flat rents X check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
•	Schedule of flat rents offered at each public housing development X check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
•	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
•	Public housing grievance procedures X check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures	Annual Plan: Grievance

	check here if included in Section 8 Administrative Plan	Procedures
•	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
•	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing home ownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
•	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
•	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
•	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
•	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
•	Substantial Modification or Deviation Policy	Annual Plan
•	Pet Policy	Annual Plan
•	Community Service Policy	Annual Plan
•	Deconcentration Calculations	Annual Plan
•	Voluntary Conversion Statement	Annual Plan

•	Mission&GoalsStatement	
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1.StatementofHousingNeeds

[24CFRPart903.79(a)]

A.HousingNeedsofFamiliesintheJurisdiction/sServedbythePHA

BasedupontheinformationcontainedintheConsolidatedPlan/sapplicabletothejurisdiction,and/orother dataavailabletothePHA,provideastatementofthehousingneedsinthejurisdictionbycompletingthe followingtable.Inthe,,Overall“Needscolumn,providetheestimatednumberofrenterfamiliesathave housingneeds.Fortheremainingcharacteristics,ratetheimpactofthatfactoronthehousingneedsfor eachfamilytype,from1to5,with1being,,noimpact“and5being,,severeimpact.“UseN/Atoindicate thatnoinformationisavailableuponwhichthePHAcannmakethisassessment.

HousingNeedsofFamiliesintheJurisdiction byFamilyType							
FamilyType	Overall	Afford-	Supply	Quality	Access-	Size	Loca-ti
Income<=30% ofAMI	854	3	4	3	3	3	3
Income>30%but <=50%ofAMI	308	3	4	3	3	3	3
Income>50%but <80%ofAMI	113	3	4	3	3	3	3
Elderly	81	3	4	3	3	3	3

Families with Disabilities	137	3	4	3	3	3	3
Race/Ethnicity B	931	3	4	3	3	3	3
Race/Ethnicity W	302	3	4	3	3	3	3
Race/Ethnicity O	42	3	4	3	3	3	3
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- X Consolidated Plan of the Jurisdiction/s
 Indicate year: **1998 State of North Carolina Consolidated Plan**
 U.S. Census data: the Comprehensive Housing Affordability Strategy („CHAS“) dataset
 American Housing Survey data
 Indicate year:
 Other housing market study
 Indicate year:
- X Other sources: (list and indicate year of information)

PHA survey of local jurisdiction/State of North Carolina Consolidated Plan 1998

B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s **.Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List
Waiting list type: (select one) Section 8 tenant-based assistance <input checked="" type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:

	#offamilies	%oftotalfamilies	AnnualTurnover
Waitinglisttotal	169		32
Extremelylow income<=30% AMI	134	79%	
Verylowincome (>30%but<=50% AMI)	30	18%	
Lowincome (>50%but<80% AMI)	5	3%	
Familieswith children	117	74%	
Elderlyfamilies	15	21%	
Familieswith Disabilities	2	06%	
Race/ethnicityB	61	36%	
Race/ethnicityW	15	9%	
Race/ethnicityO	83	49%	
Race/ethnicity			
Characteristicsby BedroomSize (PublicHousing Only)			
1BR	56	33%	
2BR	92	55%	
3BR	16	9%	
4BR	5	3%	
5BR	0	0	
5+BR	0	0	
Isthewaitinglistclosed(selectone)?XNoYes Ifyes: Howlonghasitbeenclosed(#ofmonths)? DoesthePHAexpectreopenthelistinthePHAPlanyear?NoYes DoesthePHApermitspecificcategoriesoffamiliesontothewaitinglist,evenif generallyclosed?NoYes			

C.StrategyforAddressingNeeds

ProvideabriefdescriptionofthePHA'sstrategyforaddressingthehousingneedsoffamiliesinthe jurisdictionandonthewaitinglist **INTHEUPCOMINGYEAR** ,andtheAgency'sreasonsforchoosing thisstrategy.

The PHA will utilize the current housing stock and work with other local housing agencies to meet the need of the prospective resident.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- X Employ effective maintenance and management policies to minimize the number of public housing units off-line
- X Reduce turnover time for vacated public housing units
- X Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed financed development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- X Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- X Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed-finance housing
- X Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30% of AMI

Select all that apply

- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- X Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- X Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose voucher targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- X Seek designation of public housing for families with disabilities
- X Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose voucher targeted to families with disabilities, should they become available
- X Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- X Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- X Funding constraints
- X Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- X Evidence of housing needs as demonstrated in the Consolidated Plan and other

- information available to the PHA
- X Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24CFR Part 903.79(b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant-based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportives services, Section 8 tenant-based assistance, Section 8 supportives services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2001 grants)		
a) Public Housing Operating Fund	\$539,635.00	
b) Public Housing Capital Fund	511,488.00	
c) HOPEVI Revitalization		
d) HOPEVI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		

h) CommunityDevelopmentBlock Grant		
i) HOME		
OtherFederalGrants(listbelow)		
2.PriorYearFederalGrants (unobligatedfundsonly)(list below)	311,112.00	2002CapitalFunds
3.PublicHousingDwellingRental Income		
	458,859.00	Operations
4.Otherincome (listbelow)		
5.Non-federalsources (listbelow)		
Totalresources	\$1,821,094.00	

3.PHAPoliciesGoverningEligibility,Selection,andAdmissions

[24CFRPart903.79(c)]

A.PublicHousing

Exemptions:PHAsthatdonotadministerpublichousingarenotrequiredto completesubcomponent3A.

(1)Eligibility

a. WhendoesthePHAverifyeligibilityforadmissiontopublichousing?(selectallthat apply)

Whenfamiliesarewithinacertainnumberofbeingofferedaunit:(statenumber)

Whenfamiliesarewithinacertaintimeofbeingofferedaunit:

X Other:(describe)

Attimeofapplication

b. Whichnon-income(screening)factorsdoesthePHAusetoestablisheligibilityfor

admission to public housing (select all that apply)?

- X Criminal or Drug-related activity
- X Rental history
- X Housekeeping
- Other (describe)

c. X Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes X No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. X Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- X Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- X PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plan to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site-based waiting list plan)? If yes, how many lists?

3. Yes/No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on
the site-based waiting lists (select all that apply)?

PHA main administrative office

All PHA development management offices

Management offices at developments with site-based waiting lists

At the development to which they would like to apply

Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the
bottom of or are removed from the waiting list? (select one)

One

X Two

Three or More

b. X Yes/No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing
waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

X Yes/No: Does the PHA plan to exceed the federal targeting requirements by targeting
more than 40% of all new admissions to public housing to families at
or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfer take precedence over new admissions? (list below)

X Emergencies

- X Overhoused
 - X Underhoused
 - X Medical justification
 - X Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. X Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If, no "is selected, skip to subsection (5) **Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- X Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- X Victims of domestic violence
- X Substandard housing
- X Homelessness
- X High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a „1“ in the space that represents your first priority, a „2“ in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use „1“ more than once, „2“ more than once, etc.

2 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
- 4 Substandard housing
- 3 Homelessness
- 5 High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensure that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- X The PHA-resident lease
- X The PHA's Admissions and (Continued) Occupancy policy
- X PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- X Anytime family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. X Yes No: Did the PHA's analysis of its family (general occupancy) developmentsto determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes X No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site-based waiting lists

If selected, list targeted developments below:

Employing waiting list, skipping "to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

Employing new admission preferences at targeted developments

If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes X No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Action to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- X Not applicable: results of analysis did not indicate a need for such efforts
List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- X Not applicable: results of analysis did not indicate a need for such efforts
List (any applicable) developments below:

B. Section 8

Exemptions: PHA that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

Criminal or drug-related activity only to the extent required by law or regulation

Criminal and drug-related activity, more extensively than required by law or regulation

More general screening than criminal and drug-related activity (list factors below)

Other (list below)

b. Yes/No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes/No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes/No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity
- Other (describe below)

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

(3) Search Time

a. Yes/No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

(4) Admissions Preferences

a. Income targeting

Yes/No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes/No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admission preferences, please prioritize by placing a, 1 " in the space that represents your first priority, a, 2 " in the box representing your second

priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use, 1 " more than once, 2 " more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence

Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

Working families and those unable to work because of age or disability
Veterans and veterans' families
Residents who live and/or work in your jurisdiction
Those enrolled currently in educational, training, or upward mobility programs
Households that contribute to meeting income goals (broad range of incomes)
Households that contribute to meeting income requirements (targeting)
Those previously enrolled in educational, training, or upward mobility

programs

Victims of reprisals or hate crimes
Other preference(s) (list below)

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

Date and time of application
Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for „residents who live and/or work in the jurisdiction“ (select one)

This preference has previously been reviewed and approved by HUD
The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

The PHA applies preferences within income tiers
Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admission to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

The Section 8 Administrative Plan

Briefing sessions and written materials

Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

Through published notices

Other (list below)

4.PHARentDeterminationPolicies

[24CFRPart903.79(d)]

A.PublicHousing

Exemptions:PHAsthatdonotadministerpublichousingarenotrequiredto completesub-component4A.

(1)IncomeBasedRentPolicies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- X The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
X \$1-\$25
\$26-\$50

2. Yes X No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below :

c. Rents set at less than 30% than adjusted income

1. YesXNo:Does the PHA planto charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA planto employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly

families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

X No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rentre-determinations :

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Anytime the family experiences an income increase
- Anytime a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
- Other (list below)

g. Yes/No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

The section 8 rent reasonableness study of comparable housing

X Survey of rents listed in local newspaper

X Survey of similar unassisted units in the neighborhood

Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies .

a. What is the PHA's payment standard? (select the category that best describes your standard)

At or above 90% but below 100% of FMR

100% of FMR

Above 100% but at or below 110% of FMR

Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area

The PHA has chosen to serve additional families by lowering the payment standard

Reflects market or submarket
Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level?
(select all that apply)

FMRs are not adequate to ensure success among assisted families in the PHA's
segment of the FMR area
Reflects market or submarket
To increase housing options for families
Other (list below)

d. How often are repayment standards reevaluated for adequacy? (select one)

Annually
Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment
standard? (select all that apply)

Success rates of assisted families
Rent burdens of assisted families
Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

\$0
\$1-\$25
\$26-\$50

b. Yes/No: Has the PHA adopted any discretionary minimum rent hardship exemption
policies? (if yes, list below)

5. Operations and Management

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C (2)

A. PHA Management Structure

Describe the PHA's management structure and organization.
(select one)

An organization chart showing the PHA's management structure and organization

- is attached.
- X A brief description of the management structure and organization of the PHA follows:

Executive Director
Assistant Executive Director
Crime Prevention Coordinator Housing Managers Maintenance Supervisor
Maintenance Staff Receptionist

B. HUD Programs Under PHA Management

- _ List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use „NA“ to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	287	32
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)	287	
Other Federal Programs (list individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Admissions & Continued Occupancy

Lease Parts I & II

Procurement

Capitalization

Disposition

Grievance

One Strike

Travel

Maintenance Plan

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24CFR Part 903.79(f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes X No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA offices should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- X PHA main administrative office
PHA development management offices
Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
Other (list below)

7. Capital Improvement Needs

[24CFR Part 903.79(g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan as Attachment (state name)

-or-

X The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert there)

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPR)**

PHAName: Robeson County Housing Authority	Grant Type and Number Capital Fund Program: NC19P084-707-99 Capital Fund Program Replacement Housing Factor Grant No:
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Original Annual Statement Reserve for Disasters/Emergencies X Revised Annual Statement Reserve for Disasters/Emergencies
 X Performance and Evaluation Report for Period Ending: 12/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	
		Original	Revised
1	Total non-CFP Funds		
2	1406 Operations		
3	1408 Management Improvements		
4	1410 Administration	13,750.	13,750.
5	1411 Audit		

6	1415liquidatedDamages			
7	1430FeesandCosts	30,500.	30,500.	
8	1440SiteAcquisition			
9	1450SiteImprovement		54,930.	
10	1460DwellingStructures	282,675.	228,745.	
11	1465.1DwellingEquipment—Nonexpendable			
12	1470NondwellingStructures			
13	1475NondwellingEquipment			
14	1485Demolition			
15	1490ReplacementReserve			
16	1492MovingtoWorkDemonstration			
17	1495.1RelocationCosts			
18	1498ModUsedforDevelopment			
19	1502Contingency			
20	AmountofAnnualGrant:(sumoflines2-19)	327,925.	327,925.	
21	Amountofline20RelatedtoLBPActivities			
22	Amountofline20RelatedtoSection504Compliance			
23	Amountofline20RelatedtoSecurity			
24	Amountofline20RelatedtoEnergyConservation Measures	150,000.	150,000.	

AnnualStatement/PerformanceandEvaluationReport
CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPR)
PartII:SupportingPages

PHAName: RobesonCountyHousingAuthority		GrantTypeandNumber CapitalFundProgram#: NC19P084-707-99 CapitalFundProgramReplacementHousingFactor#:			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajorWork Categories	Dev.AcctNo.	Quantity	TotalEstimatedCost	
				Original	Revised
NC084-1 WestgateTerrace	Installapproximately20interiordoors and15exteriordoorsduetodamage. Sub-TotalNC084-1	1460	79	3,848.21	
				3,848.21	
NC084-2 BentonCourt	Replaceallsewerlateralsandcleanouts withassociatedwork. CompleteHVACsystemreplacements. Sub-TotalNC084-2	1460	20	0.00	
				224,896.79	
				279,826.79	
PHAWide	PHAWideAdministrationcostsas relatedtotheCGP. Sub-TotalADMINISTRATION	1410		13,750.	
				13,750.	
	Architectural&EngineeringFees SundryPlanningCosts	1430.1 1430.19		25,000. 500.	

HUD50075
OMBApprovalNo:2577-0226
Expires:03/31/2002

	CGPConsultingServices	1430.2		5,000.	
	Sub-TotalFEES&COSTS			30,500.	
	GRANDTOTAL			327,925.	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPR)**

PHAName: Robeson County Housing Authority	Grant Type and Number Capital Fund Program: NC19P084-501-02 Replacement Housing Factor Grant No:
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X Original Annual Statement Reserve for Disasters/Emergencies **Revised Annual**
Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	
		Original	Revised
1	Total Non-CFP Funds		
2	1406 Operations	51,140.	
3	1408 Management Improvements		
4	1410 Administration	13,750.	
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs	38,248.	
8	1440 Site Acquisition		
9	1450 Site Improvement	50,000.	
10	1460 Dwelling Structures	358,350.	
11	1465.1 Dwelling Equipment—Nonexpendable		
12	1470 Nondwelling Structures		
13	1475 Nondwelling Equipment		
14	1485 Demolition		
15	1490 Replacement Reserve		
16	1492 Moving to Work Demonstration		
17	1495.1 Relocation Costs		
18	1498 Mod Used for Development		
19	1502 Contingency		
20	Amount of Annual Grant: (sum of lines 2-19)	511,488.	
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Compliance		
23	Amount of line 20 Related to Security		
24	Amount of line 20 Related to Energy Conservation Measures		

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPR)
Part II: Supporting Pages

PHAName: Robeson County Housing Authority		Grant Type and Number Capital Fund Program#: NC19P084-501-02 Capital Fund Program Replacement Housing Factor#:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	
				Original	Revised
NC084-3 Britt Park & Page Plaza	Replace kitchen cabinets, countertops, backsplash, sinks, faucets, range hoods, washing machine connection box, and floor tile. Modify electrical and plumbing as required.	1460	100	358,350.	
	General landscaping and site work.	1450	100	50,000.	
	Sub-Total NC084-3			408,350.	
	Operating Funds	1406	LS	51,140.	
	Sub-Total Account 1406			51,140.	
PHAWide	HA-Wide Administration costs as related to the CGP	1410	LS	13,750.	
	Sub-Total ADMINISTRATION			13,750.	
HA-Wide Fees & Costs	Architectural & Engineering Fees (including assisting HA with local procurement on the HVAC work).	1430.1		32,748.	
	Sundry Planning Costs	1430.19		500.	
	CGP Consulting Services	1430.2		5,000.	
	Sub-Total FEES & COSTS			38,248.	
	GRAND TOTAL			511,488.	

4	1410Administration	13,750.	13,750.	
5	1411Audit			
6	1415liquidatedDamages			
7	1430FeesandCosts	42,000.	42,600.	
8	1440SiteAcquisition			
9	1450SiteImprovement			
10	1460DwellingStructures	466,124.	457,524.	
11	1465.1DwellingEquipment—Nonexpendable			
12	1470NondwellingStructures	0	8,000.	
13	1475NondwellingEquipment			
14	1485Demolition			
15	1490ReplacementReserve			
16	1492MovingtoWorkDemonstration			
17	1495.1RelocationCosts			
18	1498ModUsedforDevelopment			
19	1502Contingency			
20	AmountofAnnualGrant:(sumoflines2-19)	521,874.	521,874.	
21	Amountoffline20RelatedtoLBPActivities			
22	Amountoffline20RelatedtoSection504Compliance			
23	Amountoffline20RelatedtoSecurity			
24	Amountoffline20RelatedtoEnergyConservation Measures	292,178.	292,178.	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPR)
 Part II: Supporting Pages**

PHAName: Robeson County Housing Authority		Grant Type and Number Capital Fund Program#: NC19P084-501-01 Capital Fund Program Replacement Housing Factor#:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	
				Original	Revised
NC084-3 Britt Park & Page Plaza	Begin replacement of roofing, felt and repair decking and installation of new windows, security screens and prefinished siding. Substantial repairs to existing siding will be required (including Office).	1460	150	466,124.	
	Funds to be reprogrammed.	1460	N/A	0.00	
	Sub-Total NC084-3			466,124.	
	Install thru-wall HVAC system into the rear office to supplement the central system currently used.	1470		0.00	
	Sub-Total Account 1470			0.00	
PHAWide	HA-Wide Administration costs as related to the CGP	1410	LS	13,750.	
	Sub-Total ADMINISTRATION			13,750.	
HA-Wide Fees & Costs	Architectural & Engineering Fees (including assisting HA with local procurement on the HVAC work).	1430.1		36,500.	
	Sundry Planning Costs	1430.19		500.	
	CGP Consulting Services	1430.2		5,000.	
	Sub-Total FEES & COSTS			42,000.	
	GRAND TOTAL			521,874.	

3	1408ManagementImprovements			
4	1410Administration	13,750.	13,750.	
5	1411Audit			
6	1415liquidatedDamages			
7	1430FeesandCosts	42,000.	42,000.	
8	1440SiteAcquisition			
9	1450SiteImprovement			
10	1460DwellingStructures	404,588.	404,588.	
11	1465.1DwellingEquipment—Nonexpendable			
12	1470NondwellingStructures			
13	1475NondwellingEquipment			
14	1485Demolition			
15	1490ReplacementReserve			
16	1492MovingtoWorkDemonstration			
17	1495.1RelocationCosts			
18	1498ModUsedforDevelopment			
19	1502Contingency			
20	AmountofAnnualGrant:(sumoflines2-19)	511,488.	511,488.	
21	Amountofline20RelatedtoLBPActivities			
22	Amountofline20RelatedtoSection504Compliance			
23	Amountofline20RelatedtoSecurity			
24	Amountofline20RelatedtoEnergyConservation Measures	85,000.	85,000.	

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**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPR)
 Part II: Supporting Pages**

PHAName: Robeson County Housing Authority		Grant Type and Number Capital Fund Program#: NC19P084-501-00 Capital Fund Program Replacement Housing Factor#:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost	
				Original	Revised
NC084-3 Britt Park & Page Plaza	Begin replacement of roofing, felt and repair decking and installation of new windows, security screens and prefinished siding. Substantial repairs to existing siding will be required. Sub-Total NC084-3	1460	150	404,588.	
				404,588.	
PHAWide	Place funds in Operating Fund Sub-Total OPERATIONS	1406		51,150.	
				51,150.	
	PHAWide Administration as related to CGP. Sub-Total ADMINISTRATION	1410		13,750.	
				13,750.	
	Architectural & Engineering Fees Sundry Planning Costs CGP Consulting Services Sub-Total FEES & COSTS	1430.1 1430.19 1430.2		36,500. 500. 5,000.	
				42,000.	
	GRAND TOTAL			511,488.	

copy the CFP optional 5 Year Action Plan from the Table Library and insert there)

**Capital Fund Program Five-Year Action Plan
Part I: Summary**

PHAName: ROBESON COUNTY HOUSING AUTHORITY	Locality: (City/County & State) Lumberton/Robeson County, North Carolina	X Original • Revision No: _____
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A. Development Number/Name	Work Statement for Year 1 FY 2002	Work Statement for Year 2 FY 2003	Work Statement for Year 3 FY 2004	Work Statement for Year 4 FY 2005	Work Statement for Year 5 FY 2006
NC84-1 Westgate Terrace	See	0	0	59,848	

NC84-2BentonCourt	Annual Statement	0	0	36,400
NC84-3BrittPark&Page Plaza		408,350	408,350	312,100
AllSoftCosts		103,138	103,138	103,140
TotalCFPFunds(Est.)		\$511,488	\$511,488	\$511,488
TotalReplacementHousing FactorFunds				

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages – Work Activities

Activities for Year 1	Activities for Year: <u> </u> _ FY Grant: 2003 PHAFY:	Quantity	Estimated Cost	Activities for Year: <u> </u> _ FY Grant: 2004 PHAFY:
<i>See Annual Statement</i>	NC84-3, Britt and Page Begin installation of a central heating and air conditioning system (HVAC) with makeup air and enclosures.	75	408,350	NC84-3, Britt and Page Complete installation of a central heating and air conditioning system (HVAC) with makeup air and enclosures.
	Operating Funds	LS	51,140	Operating Funds
	HA-Wide Administration costs related to the Comprehensive Grant Program	LS	13,750	HA-Wide Administration costs related to the Comprehensive Grant Program
	Architectural & Engineering Fees	LS	32,748	Architectural & Engineering Fees
	Sundry Planning Costs	LS	500	Sundry Planning Costs
	CGP Consulting Services	LS	5,000	CGP Consulting Services
	TOTAL			\$511,488

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CapitalFundProgramFive-YearActionPlan
PartII:SupportingPages –WorkActivities

Activities for Year1	ActivitiesforYear: <u>4</u> _ FYGrant:2005 PHAFY:	Quantity	EstimatedCost	ActivitiesforYear: <u>5</u> _ FYGrant:2006 PHAFY:
<i>See</i> <i>Annual</i> Statement	NC84-3,BrittandPage Totallyupgradebathrooms	150	175,000	NC84-3,BrittandPage Completetotalupgradeofkitchensonasmayunits aspossible.
	NC84-2BentonCourt Replaceclosetdoorsandhardware	40	36,400	PHA-Widelandscapingandsitework
	NC84-3,BrittandPage Replaceclosetdoorsandhardware	150	77,300	OperatingFunds
	Beginntotalupgradeofkitchensonasmayunits aspossible.	23	59,800	HA-WideAdministrationcostsrelatedtothe ComprehensiveGrantProgram
	NC84-1,WestgateTerrace Replaceclosetdoorsandhardware	100	59,848	Architectural&EngineeringFees SundryPlanningCosts CGPConsultingServices
	OperatingFunds	LS	51,140	TOTAL
	HA-WideAdministrationcostsrelatedtothe	LS	13,750	
	ComprehensiveGrantProgram	LS	32,750	
	Architectural&EngineeringFees	LS	500	
	SundryPlanningCosts	LS	5,000	
TOTAL			\$511,488	

--	--	--	--	--

B.HOPEVIandPublicHousingDevelopmentandReplacement Activities(Non-CapitalFund)

Applicabilityofsub-component7B:AllPHAsadministeringpublichousing.IdentifyanyapprovedHOPE
VIand/orpublichousingdevelopmentorreplacementactivitiesnotdescribedintheCapitalFundProgram
AnnualStatement.

YesXNo:a)HasthePHAreceivedaHOPEVIrevitalizationgrant?(ifno,skipto
questionc;ifyes,provideresponsestoquestionbforeachgrant,
copyingandcompletingasmanytimesasnecessary)
b)StatusofHOPEVIrevitalizationgrant(completeonesetof
questionsforeachgrant)

- 1.Developmentname:
- 2.Development(project)number:
- 3.Statusofgrant:(selectthestatementthatbestdescribesthecurrent
status)
 - RevitalizationPlanunderdevelopment
 - RevitalizationPlansubmitted,pendingapproval
 - RevitalizationPlanapproved
 - ActivitiespursuanttoanapprovedRevitalizationPlan
underway

YesXNo:c)DoesthePHAplantoapplyforaHOPEVIRevitalizationgrantinthe
Planyear?
Ifyes,listdevelopmentname/sbelow:

YesXNo:d) Will the PHA be engaging in any mixed-financed development activities for public housing in the Plan year? If yes, list developments or activities below:

YesXNo:e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

8. Demolition and Disposition

[24CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. YesXNo: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If „No“, skip to component 9; if „yes“, complete one activity description for each development.)

2. Activity Description

YesNo: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If „yes“, skip to component 9. If „No“, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name:
1b. Development (project) number:

2. Activity type: Demolition Disposition
3. Application status (select one) Approved Submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: <u> (mm/yy)</u>
5. Number of units affected:
6. Coverage of action (select one) Part of the development Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24CFR Part 903.79(i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes X No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families

with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If, „No“, skip to component 10. If, „yes“, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes/No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If, „yes“, skip to component 10. If, „No“, complete the Activity Description table below .

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	<input type="checkbox"/> Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities
3. Application status (select one)	<input type="checkbox"/> Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date this designation approved, submitted, or planned for submission:	<u> (DD/MM/YY) </u>
5. If approved, will this designation constitute a (select one)	<input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	
7. Coverage of action (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD

FY1996HUDAppropriationsAct

1. YesXNo: HaveanyofthePHA’sdevelopmentsorportionsofdevelopments beenidentifiedbyHUDorthethePHAascoveredundersection202 oftheHUDFY1996HUDAppropriationsAct?(If,,No“,skipto component11;if,,yes“,completeoneactivitydescriptionforeach identifieddevelopment,unlesseligibletocompleteastreamlined submission.PHAScompletingstreamlinedsubmissionsmayskip tocomponent11.)

2. ActivityDescription

YesNo: HasthePHAprovidedallrequiredactivitydescriptioninformation forthiscomponentinthe **optional**PublicHousingAsset ManagementTable?If,,yes“,skipto component11.If,,No“, completetheActivityDescriptiontablebelow.

ConversionofPublicHousingActivityDescription	
1a. Developmentname:	
1b. Development(project)number:	
2. Whatisthestatusoftherequiredassessment?	Assessmentunderway AssessmentresultssubmittedtoHUD AssessmentresultsapprovedbyHUD(ifmarked,proceedtonextquestion) Other(explainbelow)
3. YesNo:IsaConversionPlanrequired?(Ifyes,gotoblock4;ifno,gotoblock 5.)	
4. StatusofConversionPlan(selectthestatementthatbestdescribesthecurrent status)	ConversionPlanindevelopment ConversionPlansubmittedtoHUDon:(DD/MM/YYYY) ConversionPlanapprovedbyHUDon:(DD/MM/YYYY) ActivitiespursuanttoHUD-approvedConversionPlanunderway
5. Descriptionofhowrequirements ofSection202arebeingsatisfiedbymeansother thanconversion(selectone)	Unitsaddressedinapendingorapproveddemolitionapplication(date submittedorapproved:) UnitsaddressedinapendingorapprovedHOPEVIDemolitionapplication (datesubmittedorapproved:) UnitsaddressedinapendingorapprovedHOPEVIR revitalizationPlan(date submittedorapproved:)

Requirements no longer applicable: vacancy rates are less than 10 percent
Requirements no longer applicable: site now has less than 300 units
Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11.HomeownershipProgramsAdministeredbythePHA

[24CFRPart903.79(k)]

A.PublicHousing

ExemptionsfromComponent11A:Section8onlyPHAsarenotrequiredtocomplete11A.

1. Yes X No: DoesthePHAadministeranyhomeownershipprograms administeredbythePHAunderanapprovedsection5(h) homeownershipprogram(42U.S.C.1437c(h)),oranapproved HOPEIprogram(42U.S.C.1437aaa)orhasthePHAappliedor plantoapplytoadministeranyhomeownershipprogramsunder section5(h),theHOPEIprogram,orsection32oftheU.S. HousingActof1937(42U.S.C.1437z-4).(If,,No“,skipto component11B;if,,yes“,completeoneactivitydescriptionfor eachapplicableprogram/plan,unlesseligible tocompletea streamlinedsubmissiondueto **smallPHA** or **highperforming PHA**status.PHAscompletingstreamlinedsubmissionsmayskip tocomponent11B.)

2.ActivityDescription

Yes No: HasthePHAprovidedallrequiredactivitydescriptioninformation forthiscomponentinthe **optional**PublicHousingAsset ManagementTable?(If,,yes“,skipto component12.If,,No“, completetheActivityDescriptiontablebelow.)

PublicHousingHomeownershipActivityDescription (Completeoneforeachdevelopmentaffected)
1a.Developmentname:
1b.Development(project)number:
2.FederalProgramauthority: HOPEI 5(h)

TurnkeyIII Section32oftheUSHAof1937(effective10/1/99)
3. Application status: (select one) Approved; included in the PHA's Homeownership Plan/Program Submitted, pending approval Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) Part of the development Total development

B. Section 8 Tenant Based Assistance

1. Yes X No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If, No, skip to component 12; if, yes, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. High performing PHAs may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26-50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes/No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24CFR Part 903.79(l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes/No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed?

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

Client referrals

Information sharing regarding mutual clients (for rent determinations and otherwise)

Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
Jointly administer programs
Partner to administer a HUD Welfare-to-Work voucher program
Joint administration of other demonstration program
Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing home ownership option participation
- Preference/eligibility for section 8 home ownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes/No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If, yes, complete the following table; if, no, skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies

Informing residents of new policy on admission and reexamination

Actively notifying residents of new policy at times in addition to admission and reexamination.

Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services

Establishing a protocol for exchange of information with all appropriate TANF agencies

Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13.PHASafetyandCrimePreventionMeasures

[24CFRPart903.79(m)]

ExemptionsfromComponent13:HighperformingandsmallPHAsnotparticipatinginPHDEPand Section8OnlyPHAsmaykiptocomponent15.HighPerformingandsmallPHAsthatareparticipatingin PHDEPandaesubmittingaPHDEPPlanwiththisPHAPlanmaykiptosub-componentD.

A.Needformeasurestoensurethesafetyofpublichousingresidents

1.Describetheneedformeasurestoensurethesafetyofpublichousingresidents(select allthatapply)

- Highincidenceofviolentand/or drug-relatedcrimeinsomeorallofthePHA's developments
- X Highincidenceofviolentand/or drug-relatedcrimeintheareassurroundingor adjacenttothePHA'sdevelopments
Residentsfearfulfortheirsafetyand/orthesafetyoftheirchildren
- X Observedlower-levelcrime,vandalismand/orgraffiti
Peopleonwaitinglistunwillingtomoveintooneormoredevelopmentsdueto perceivedand/oractuallevelsofviolentand/or drug-relatedcrime
Other(describelow)

2.WhatinformationordatadidthePHAusedtodeterminetheneedforPHAactionsto improvesafetyofresidents(selectallthatapply).

- X Safetyandsecuritysurveyofresidents
- X Analysisofcrimestatisticsovertimeforcrimescommitted,,inandaround“ publichousingauthority
- X Analysisofcosttrendsovertimeforrepairofvandalismandremovalofgraffiti
- X Residentreports
- X PHAemployeereports
- X Policereports
- X Demonstrable,quantifiablesuccesswithpreviousorongoinganticrime/antidrug programs
Other(describelow)

3.Whichdevelopmentsaremostaffected?(listbelow)

PHA Wide

B. Crime and Drug Prevention activities the PHA has undertaken or plan to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plan to undertake: (select all that apply)

Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities

X Crime Prevention Through Environmental Design

X Activities targeted to at-risk youth, adults, or seniors

Volunteer Resident Patrol/Block Watchers Program

Other (describe below)

2. Which developments are most affected? (list below)

PHA Wide

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

X Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan

X Police provide crime data to housing authority staff for analysis and action

X Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)

X Police regularly testify in and otherwise support eviction cases

X Police regularly meet with the PHA management and residents

Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services

Other activities (list below)

2. Which developments are most affected? (list below)

PHA Wide

D. Additional information as required by PHDEP/PHDEP Plan

PHA eligible for FY2001 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

X Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by

this PHA Plan?

X Yes No: Has the PHA included the PHDEP Plan for FY2001 in this PHA Plan?

X Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: *Located at the end of the Template*)

Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

A. Amount of PHDEP Grant \$ __

B. Eligibility type (Indicate with an, x) N1 _____ N2 _____ R _____

C. FFY in which funding is requested _

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

E. Target Areas

Complete the following table by indicating each PHDEPT Target Area (development or site where activities will be conducted), the total number of units in each PHDEPT Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEPT Target Areas (Name of development(s) or site)	Total # of Units within the PHDEPT Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an „x“ to indicate the length of program by # of months. For „Other“, identify the # of months).

6 Months _____ **12 Months** _____ **18 Months** _____ **24 Months** _____ **Other**

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

Reduce Drugs and Drug Related Crime through additional Police Patrols contracting with the Police Department. Statistics have shown that crime has been reduced within the communities and the surrounding areas with additional Patrols. Residents work with the Police on a regular basis and assist the Police with tips. The program is monitored using the UCR and the HUDDEP semiannual reports.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2001 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110-Reimbursement of Law Enforcement	
9120-Security Personnel	
9130-Employment of Investigators	
9140-Voluntary Tenant Patrol	
9150-Physical Improvements	
9160-Drug Prevention	
9170-Drug Intervention	
9180-Drug Treatment	

9190-OtherProgramCosts	
TOTALPHDEPFUNDING	

C.
D. PHDEPPlanGoalsandActivities

Inthetablesbelow,provideinformationonthePHDEPstrategysummarizedabovebybudgetlineitem. Eachgoalandobjectiveshouldbenumberedsequentiallyforeachbudgetlineitem(whereapplicable).Use asmanyrowsasnecessarytolistproposedactivities(additionalrowsmaybeinsertedinthetables).PHAs arenotrequiredtoprovideinformationinshadedboxes.Informationprovidedmustbeconcise—notto exceedtwosentencesinanycolumn.TablesforlineitemsinwhichthePHAhasnoplannedgoalsor activitiesmaybedeleted.

9110-ReimbursementofLawEnforcement						TotalPHDEPFunding:	
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	PerformanceIndicators
3.							

9120-SecurityPersonnel						TotalPHDEPFunding:\$	
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndicators
1.							
2.							
3.							

9130-EmploymentofInvestigators						TotalPHDEPFunding:\$	
Goal(s)							
Objectives							
ProposedActivities	#of	Target	Start	Expected	PHEDEP	Other	PerformanceIndicators

	Persons Served	Population	Date	Complete Date	Funding	Funding (Amount /Source)
1.						
2.						
3.						

9140- Voluntary Tenant Patrol						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150- Physical Improvements						Total PHDEP Funding:	
Goal(s)							
Objectives							
Proposed Activities		Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
3.							

9160- Drug Prevention						Total PHDEP Funding	
Goal(s)							
Objectives							
Proposed Activities	# of	Target	Start	Expected	PHDEP	Other	Performance Indicators

HUD50075
 OMB Approval No: 2577-0226
 Expires: 03/31/2002

	Persons Served	Population	Date	Complete Date	Funding	Funding (Amount /Source)
1.						
3.						

9170-Drug Intervention						Total PHEDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180-Drug Treatment						Total PHEDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190-Other Program Costs						Total PHDEP Funds: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

14. RESERVED FOR PET POLICY

[24CFR Part 903.79(n)]

**PET POLICY
ROBESON COUNTY HOUSING AUTHORITY**

This Statement of Pet Policy is established for the Robeson County Housing Authority by action of the Board of Commissioners on this ____ day of _____, 20 ____.

1. An additional security deposit of \$150.00 plus a non-refundable Pet Fee of \$200.00 must be paid at the time of the pet move in, unless it is an assistive animal. (The Pet Fee must be paid in full.) The deposit may be paid in increments of not less than \$10.00 per month for each succeeding month until the sum of \$150.00 is paid, Pet Fee must be paid prior to occupancy. The security deposit or any part thereof may not be used for any damages incurred on the unit unless directly related to said pet.
2. Pet owner must demonstrate liability insurance coverage on the pet of no less than \$100,000 minimum permitted by renters insurance, and to agree to assume responsibility for all damage incurred by said pet.
3. Signed statement assigning responsibility to no less than two persons to care for the pet in the event the pet owner dies, is incapacitated or is otherwise unable to care for the pet.
4. The size of the pet is limited to a maximum of twenty-five (25) pounds (adult weight), unless it is an assistive animal.

5. Owner of the pet will be responsible for all cleanup anywhere on the grounds or in the building. If pet owner is unable, or contact with the tenant cannot be made, a \$25.00 fee for each cleanup performed by the Housing Authority will be assessed.
6. All pet owners must submit an up-to-date immunization record from a qualified veterinarian and must display a current license tag for said pet. Immunization records and pet license tags are to be rectified during the month of the pet owner's rectification of tenancy eligibility.
7. Pet owner must make a bona fide effort to control fleas and ticks at all times.
8. Limit one pet per unit. Pet must be neutered or spayed and will be restricted to designated pet areas only. Pets will not be allowed in any designated area unless accompanied by a responsible person and is restrained on a leash or similar device.
9. A visiting pet will not be allowed accommodations for a period longer than fourteen (14) days and nights and demonstrate, prior to entry, updated proof of immunization.
10. A pet owner is in violation of the city ordinance on animal control when his or her animal causes objectionable noises, destroys or damages the property of others.
11. Pet owners must comply with all Housing Authority, County, State, and Federal Regulations on animal regulatory laws.
12. When litter boxes are in use, the pet owner will not change the litter more than twice each week and will separate pet waste from litter when disposing of same.
13. Inspections other than those permitted under the lease may be made after proper notification and during reasonable hours if a complaint is received in writing and the Housing Authority has reasonable grounds to believe that a nuisance or threat to health and safety of the occupants of the dwelling or surrounding area exist.
14. In the event of a pet rule violation, the pet owner will have up to fifteen (15) days from date of service of the notice to cure the violation, to remove the pet or to make a written request for a meeting to discuss said violation(s). The pet owner is entitled to be accompanied by another person of his or her choice. Failure to cure the violation, to request a meeting, or to appear at a requested meeting may result in termination of tenancy.
15. If a pet is removed due to the death or incapacity of the pet owner and the two responsible parties are contacted and are unwilling or unable to remove the pet; or

cannot be contacted, the pet will be removed and placed in a pet facility for a period not to exceed thirty (30) days. The cost of the animal care shall be borne by the pet owner or his/her estate. If unable or unwilling to pay, the cost will be paid from the pet deposit.

16. All conditions must be met and the lease signed before admitting said pet to the dwelling unit.

I, _____, having duly read the above pet rules, understand and agree to comply with said rules as long as I retain a pet on the Authority premises.

TENANT'S SIGNATURE DATE: _____

WITNESS: _____ DATE: _____

15. Civil Rights Certifications

[24CFR Part 903.79(o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24CFRPart903.79(p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?

4. Yes/No: If there were any findings, do any remain unresolved?

If yes, how many unresolved findings remain? _____

5. Yes/No: Have responses to any unresolved findings been submitted to HUD?

If not, when are they due (state below)?

17. PHA Asset Management

[24CFR Part 903.79(q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component.
performing and small PHAs are not required to complete this component.

High

1. Yes X No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)
X Not applicable
 Privatemanagement
 Development-based accounting
 Comprehensivestockassessment
 Other: (list below)

3. Yes X No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24CFRPart903.79(r)]

A. Resident Advisory Board Recommendations

1. Yes X No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
Attached at Attachment (Filename)
Provided below:

3. In what manner did the PHA address those comments? (select all that apply)
Considered comments, but determined that no changes to the PHA Plan were necessary.
The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes X No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes X No: Was there a resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

Candidates were nominated by resident and assisted family organizations
Candidates could be nominated by any adult recipient of PHA assistance
Self-nomination: Candidates registered with the PHA and requested a place on ballot
Other: (describe)

- b. Eligible candidates: (select one)
- Any recipient of PHA assistance
 - Any head of household receiving PHA assistance
 - Any adult recipient of PHA assistance
 - Any adult member of a resident or assisted family organization
 - Other (list)

- c. Eligible voters: (select all that apply)
- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
 - Representatives of all PHA resident and assisted family organizations
 - Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)

State of North Carolina

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- X The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- X The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- X The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- X Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

To provide housing to eligible residents that is safe, sanitary and decent in an

affordable manner to meet the prospective residents needs.

Other:(list below)

2. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments:(describe below)

The Consolidated Plan of the State of North Carolina request that PHA's provide housing to eligible prospective residents, that is safe, sanitary and decent. To provide economic opportunities for residents and work with other housing agencies within the jurisdiction.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Resident Advisory Board

Thomas Lovelace
Faye Oxendine
Catherine McGhee
Vanessa Harrison
Darlene Murray
Wynnettah Chavis

****Board of Commissioners**

Johnny Hunt, Chairman
Gary Powers, Vice-Chairman
Dr. E. B. Turner
Berlester Campbell
Tom Taylor
Raymond Cummings
Luther Bill Herndon
Noah Woods

****The members of the Robeson County Housing Authority Board of Commissioners are the elected members of the Board of Commissioners for the County as well.**

Robeson County Housing Authority

Income Targeting and Tenant Selection and Assignment

(Section-513)

The primary goals of this policy are to:

- 1- Prohibition of concentration of low-income families in public housing and
- 2- Income targeting.

The Robeson County Housing Authority may not concentrate very low-income families in public housing units in certain public housing projects or certain buildings within projects. The Robeson County Housing Authority will submit with its annual PHA plan an admission policy designed to provide for deconcentration of poverty and income-mixing by bringing higher income tenants into lower income projects and lower income tenants into higher income projects. The Robeson County Housing Authority may offer incentives for eligible families having higher incomes to occupy dwelling units in projects predominantly occupied by eligible families having lower incomes and provide for occupancy of eligible families having lower incomes in projects predominantly occupied by eligible families having higher incomes. The skipping of a family on the waiting list to reach another family to implement deconcentration will be utilized as permitted by HUD.

Not less than 40% of new families will have incomes at or below 30% of the area median income.

Other admissions will be at or below 80% of the area median income.

Fundability will be allowed only to the extent that relatively higher income families move into public housing units in census tracts having a poverty rate of at least 30%.

This Income Targeting and Tenant Selection and Assignment Policy is in accordance with the Summary of the Q.H.W.R.A. of 1998 as prepared by the Office of Policy, Program and Legislation Initiatives and is established for the Robeson County Housing Authority, by action of the Board of Commissioners.

Robeson County Housing Authority Policy for the Implementation of Community Service and Self Sufficiency Requirements

Authority, to meet the Community Service requirements, offers the Public Housing Resident an opportunity to contribute to the community that supports The Robeson County Housing them.

The community service opportunities, or locations, will include but are not limited to: within the jurisdiction; activities to improve the physical environment of the resident's development; volunteer work in local schools, hospitals, child care centers or approved non-profit social service agencies. No resident will perform community service with any political affiliation or activities.

The PHA can administer its own community service program, form cooperative relationship with other entities in order to make opportunities available for residents, or contract the entire community service program to a third party. The PHA retains full authority and responsibility to assure contract compliance, should the program be contracted to a third party. Should a for-profit, third party be utilized, the PHA should ensure that the administration that oversees the program does not have a financial interest in the entity, where community service participants are assigned.

The PHA will, to the extent possible, attempt to ensure that the conditions under which the work is to be performed are not otherwise hazardous, that the work is not labor that would be performed by the PHA's employees responsible for essential maintenance and

property service, or that the work is otherwise unacceptable.

Self-sufficiency program activities may, if acceptable, be substituted for the community service requirements.

**Robeson County Housing Authority
Definition of „Substantial Deviation“ and
„Significant Amendment or Modification“**

The Robeson County Housing Authority, to meet the requirement of Final Rule 903.7(r) and PIH99-51, pertaining to „Substantial Deviation“ and „Significant Amendment or Modification,“ offer the following:

- A. A substantial deviation from its Five-Year Plan; and a significant amendment or modification to its Five-Year Plan and Annual Plan.
- B. Changes to rent or admissions policies or organization of the waiting list.
- C. Addition of non-emergency work items (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund.

- D. AdditionsofnewactivitiesnotincludedinthecurrentPHDEPPlan.
- E. Anychangewithregardtodemolitionordisposition,designation,homeownership programsorconversionactivities.

AnysubstantialdeviationfromtheMissionStatementand/orGoalsandObjectives presentedintheFive-YearPlanthatcausechangesintheservicesprovidedtoresidentsor significantchangestotheAgency'sfinancialsituationwillbedocumentedinsubsequent AgencyPlans.

Anexceptiontothisdefinitionwillbemadeforanyoftheabovethatareadoptedto reflectchangesinHUDregulatoryrequirementsofferedbyHUD.

Component3,(6)DeconcentrationandIncomeMixing

- a. Yes DoesthePHAhaveanygeneraloccupancy(family) publichousingdevelopmentscoveredbythe deconcentrationrule?Ifno,thissectioniscomplete. Ifyes,continuetotheneftquestion.
- b. No Doanyofthesecovereddevelopmentshave averageincomesaboveorbelow85%to115% oftheaverageincomesofallsuchdevelopments? Ifno,thissectioniscomplete.

If yes, list these developments as follows:

Deconcentration Policy for covered Developments

Development Name	Number of Units	Explanation (if any)	Deconcentration Policy (if no explanation)

Voluntary Conversion Initial Assessment

a. How many of the PHA's developments are subject to the Required initial Assessment.

All

b. How many of the PHA's developments are not subject to the Required Initial Assessment.

None

a. How many Assessments were conducted

All Developments

b. Identify PHA developments that may be appropriate for conversion.

None

e. PHA complete all assessments.

Certification Procedures for Voluntary Conversion of Developments from Public Housing Stock

The certifier certifies that it has reviewed the development's operation as Public Housing, considered the implications of converting the public housing to tenant-based assistance; and concluded that conversion of the developments are inappropriate because removal of the developments would not meet the necessary conditions for voluntary conversion as described in 24 CFR 972.200(c).

Lelia L. Jacobs

Executive Director

MISSION&GOALSTATEMENT

TheRobesonCountyHousingAuthorityismeetingtheMissionandgoalsoftheannualplan.