

Housing Authority of the City of Natchitoches, LA Agency Plan

Annual Plan for Fiscal Year Beginning April 1, 2002

Agency Identification

PHA Name: Housing Authority of the City of Natchitoches, Louisiana

PHA Number: LA-115

PHA Fiscal Year Beginning: April 2002

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:

Housing Authority of the City of Natchitoches, Louisiana
416 Shady Lane
Natchitoches, Louisiana 71457

Display Locations For PHA Plans and Supporting Documents

The H.A.C.N. Plans (including attachments) are available for public inspection at:

Housing Authority of the City of Natchitoches, Louisiana
416 Shady Lane
Natchitoches, Louisiana 71457

U.S. Department of Housing & Urban Development
501 Magazine Street, 9th Floor
New Orleans, Louisiana 70130

PHA Plan Supporting Documents are available for inspection at:

Housing Authority of the City of Natchitoches, Louisiana
416 Shady Lane
Natchitoches, Louisiana 71457

PHA FISCAL YEARS 2002-2006

[24 CFR Part 903.5]

A. Mission

The mission of the H.A.C.N. is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

B. Goals

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

H.A.C.N. Goal: Improve the quality of assisted housing

Objectives:

- *Improve public housing management: (PHAS score >80%)
- *Improve voucher management: (SEMAP score >80%)
- *Increase customer satisfaction:
- *Renovate or modernize public housing units:
- *Reduce the number of public housing vacancies.

HUD Strategic Goal: Improve community quality of life and economic vitality

H.A.C.N. Goal: Provide an improved living environment

Objectives:

- *Implement public housing security improvements:

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

H.A.C.N. Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- *Increase the number and percentage of employed persons in assisted families.
- *Provide or attract supportive services to improve assistance recipients' employability.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

H.A.C.N. Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- *Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability.
- *Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- *Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.

PHA Fiscal Year 2002

[24 CFR Part 903.7]

i. Annual Plan Type:

Streamlined Plan:

Standard Performing PHA

ii. Annual Plan Table of Contents

{24 CFR Part 903.7 9 (r)}

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Annual Plan

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iii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

The Housing Authority of the City of Natchitoches, Louisiana's (HACN) mission is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. The HACN will address the housing needs of the population it serves by employing effective maintenance and management policies, thereby maximizing the number of affordable units available within our resources. The HACN has also adopted rent policies and has employed admissions preferences aimed at families who are working. Additionally, local preference is given to the elderly and disabled.

The HACN will utilize all financial resources to ensure that the management and maintenance needs are properly met for the continued successful operation of the agency. Our past, high-performing PHMAP scores reflect our proven abilities in financial management, and we will continue to strive for financial stability and an above average operation.

The HACN very carefully screens all applications for eligibility and tries to do so in the quickest time possible. Persons are placed on our waiting lists on a first-come, first-serve basis, unless they qualify for our local preferences. Since the Quality Housing & Work Responsibility Act of 1998 went into effect, the HACN has updated its dwelling lease, Section 8 Administrative Plan, Admissions & Continued Occupancy Policy and has adopted a deconcentration policy and a pet policy. The HACN has adopted a ceiling/flat rent based on fair market rents; our minimum rent is \$50, less the utility allowance. However, if a resident cannot pay the minimum rent, we do offer a min. rent hardship exemption.

We do not anticipate demolishing or disposing of any of our units in our upcoming fiscal year; nor do we anticipate applying for approval to designate a project for occupancy by the elderly or disabled. Additionally, the HACN does not administer any homeownership programs under an approved section 5(h) homeownership program.

The HACN has and will continue to work closely with the Natchitoches Police Department on safety and crime prevention measures. Funding for many of these activities has been provided by the PHDEP program.

We look forward to another successful year of operations in serving the housing needs of the citizens of Natchitoches, and will continue to work with HUD to implement all statutory changes in the rules and regulations.

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a

SEPARATE file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Attachments:

- A. Deconcentration Policy
- B. Resident Membership of the PHA Governing Board
- C. Statement of Progress in Meeting the 5-Year Plan Mission & Goals
- D. Follow Up Plan, as Per RASS
- E. Comments of Resident Advisory Board
- F. FY 2002 Capital Fund Program Annual Statement

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents (included in the public housing A & O Policy)	Annual Plan: Rent Determination
X	Flat rents offered at each public housing development (included in the public housing A & O Policy)	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies (included in Section 8 Administrative Plan)	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures (included in Section 8 Administrative Plan)	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- - ability	Supply	Quality	Access- - ibility	Size	Loca- - tion
Income <= 30% of AMI	723	N/A	N/A	N/A	N/A	N/A	N/A
Inome >30% but <=50% of AMI	653	N/A	N/A	N/A	N/A	N/A	N/A
Income >50% but <80% of AMI	435	N/A	N/A	N/A	N/A	N/A	N/A
Elderly	218	N/A	N/A	N/A	N/A	N/A	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Information from the 1990 CHAS Data Book –jurisdiction- City of Natchitoches, Louisiana.

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
X Section 8 tenant-based assistance			
X Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	377		152
Extremely low income <=30% AMI	321	86	
Very low income (>30% but <=50% AMI)	48	13	
Low income (>50% but <80% AMI)	26	7	
Families with children	140	38	
Elderly families	22	6	
Families with Disabilities	34	9	
Race-White	65	18	
Race-Black	299	80	
Characteristics by Bedroom Size (Pub. Housing Only)			
1BR	268	71	54
2 BR	68	18	55
3 BR	33	9	37
4 BR	8	2	6
5 BR	-0-	-0-	-0-
5+ BR	-0-	-0-	-0-
The H.A.C.N. waiting lists are not closed.			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

- X Employ effective maintenance and management policies to minimize the number of public housing units off-line.
- X Reduce turnover time for vacated public housing units.
- X Reduce time to renovate public housing units.
- X Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required.
- X Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program.

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Adopt rent policies to support and encourage work.

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Employ admissions preferences aimed at families who are working.
Adopt rent policies to support and encourage work.

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Give local preference to the elderly.

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

- X Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- X Give local preference to families with disabilities.

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- X Funding constraints.
- X Staffing constraints.
- X Extent to which particular housing needs are met by other organizations in the community.
- X Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA.
- X Results of consultation with residents and the Resident Advisory Board.

2. Statement of Financial Resources

Financial Resources: Planned Sources and Uses
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Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2000 grants)		
a) Public Housing Operating Fund	Estimated at approx. \$1,092,189	Administrative expenses to include salaries, legal expense, staff training, travel, accounting, auditing and sundry; total tenant services to include support to resident participation activities; utility expenses for administrative offices/maintenance buildings and vacant apartments; maintenance expenses to include labor, materials and contract costs; general expenses to include insurance, payments in lieu of taxes, terminal leave payments, employee benefits and collection losses; non-routine expenses to include extraordinary maintenance, replacement of nonexpendable equipment and property betterments and additions.
b) Public Housing Capital Fund	Estimated at approx. \$754,299	Management improvements to include resident and youth programs, computer upgrades, and welfare to work programs; administration to include sundry and salaries; advertisements for bids; A/E fees; Modernization coordination; dwelling structures to include central air/heat installation, bathtub replacement, and maintenance vehicle replacement.
c) HOPE VI Revitalization		
d)		
e) HOPE VI Demolition		
f) Annual Contributions for Section 8 Tenant-Based Assistance	Estimated at approx. \$1,031,256	The tenancy under the lease will be assisted with rent subsidy based on income and eligible deductions. Housing assistance payments will be paid to each landlord/owner on a monthly basis in accordance with the housing assistance payment contract. Utility reimbursement payments are paid to the City of Natchitoches on behalf of the resident and are applied to the resident's utility account. Earned administrative fees will be used to pay for salaries and employee benefits, travel, sundry, contract costs and insurance.
g) Public Housing Drug Elimination Program	Estimated at approx. \$100,734	Funding to be used for drug prevention/education programs through the Boys and Girls Club and local police department; additional law enforcement services through the local police department, who will provide an officer(s) to work full time for the Authority; establishment/operation of a voluntary tenant patrol program; and security fencing/lighting and playground equipment in public housing neighborhoods.
h) Resident Opportunity and Self-Sufficiency Grants		
i) Community Dev. Block Grant		
j) HOME		
	Estimated @	
TOTAL RESOURCES	\$2,978,478	

3. H.A.C.N. Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Eligibility

- a. The H.A.C.N. verifies eligibility for admission to public housing:

As soon as possible after receiving the application.
- b. The following non-income (screening) factors are used by the H.A.C.N. to establish eligibility for admission to public housing.
 1. Criminal or Drug-related activity.
 2. Rental history.
 3. Housekeeping.
- c. The H.A.C.N. requests criminal records from local law enforcement agencies for screening purposes; from State law enforcement agencies; and accesses FBI criminal records for screening purposes through an NCIC authorized source.

(2)Waiting List Organization

- a. The H.A.C.N. plans to organize its public housing waiting list on a sub-jurisdictional basis.
- b. Persons interested in applying for admission to public housing may do so at the H.A.C.N.'s main administrative office.
- c. The H.A.C.N. does not plan to operate one or more site-based waiting lists in the coming year.

(3) Assignment

Applicants are ordinarily given one choice before they fall to the bottom of the waiting list. After two offers, his/her name is removed from the waiting list. This policy is consistent across all waiting list types.

(4) Admissions Preferences

- a. Income targeting:
The H.A.C.N. does not plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income.
- b. Transfer policies:
In the following circumstances transfers may take precedence over new admissions:
 1. Emergencies.
 2. Medical justification.
 3. Administrative reasons determined by the H.A.C.N. (e.g., to permit modernization work)
- c. Preferences
The H.A.C.N. has established local preferences for admission to public housing. The H.A.C.N. plans to employ the following admission preferences in the coming year:
 1. Substandard housing. (Former Federal preference)
 2. Working families and those unable to work because of age or disability.

Preferences by priority are as follows:

1. Substandard Housing.
2. Working families and those unable to work because of age or disability.
3. Date and Time.

d. Relationship of preferences to income targeting requirements:

Is not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements.

(5) Occupancy

a. The following reference materials can be used by applicants and residents to obtain information about the rules of occupancy of public housing:

1. The H.A.C.N.'s resident lease.
2. The H.A.C.N.'s Admissions and (Continued) Occupancy policy.
3. H.A.C.N. briefing seminars or written materials.
4. The H.A.C.N. orientation video shown to all residents prior to move-in.

b. Residents must notify the H.A.C.N. of changes in family composition:

1. At an annual reexamination and lease renewal.
2. Any time family composition changes.
3. At family request for revision.

(6) Deconcentration and Income Mixing

The H.A.C.N.'s analysis of its family (general occupancy) developments did not indicate concentrations of poverty or the need for measures to promote deconcentration of poverty or income mixing. The H.A.C.N. has, however, adopted a deconcentration policy to comply with the Quality Housing and Work Responsibility Act of 1998. The H.A.C.N. will continue to support deconcentration in its developments.

The H.A.C.N. has addressed deconcentration in its **admissions policies** to continue to promote deconcentration of poverty or to assure income mixing. The H.A.C.N. may utilize and/or impose specific income or racial quotas or offer incentives for eligible families to occupy units in developments predominately occupied by families having either lower or higher incomes at a later time should the need arise.

Based on the results of the required analysis, the H.A.C.N. does not feel the need to make special efforts to attract or retain higher-income families or to assure access for lower-income families at this time.

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. The H.A.C.N. conducts screening on criminal or drug-related activity only to the extent required by law or regulation.
- b. The H.A.C.N. requests criminal records from local law enforcement agencies for screening purposes, and from State law enforcement agencies for screening purposes when necessary.
- c. The H.A.C.N. accesses FBI criminal records from the FBI for screening purposes. (either directly or through an NCIC-authorized source)
- d. Criminal or drug related activity information is shared with prospective landlords.

(2) Waiting List Organization

- a. The Section 8 tenant-based assistance waiting list is not merged with any other program waiting lists.
- b. Interested persons may apply for admission to section 8 tenant-based assistance at the H.A.C.N. main administrative office.

(3) Search Time

The H.A.C.N. may give extensions on standard 60-day period to search for a unit for hardship situations such as resident family member being hospitalized, family emergency, such as death, etc.

(4) Admissions Preferences

- a. Income targeting

The H.A.C.N. does not plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the Section 8 program to families at or below 30% of median area income.

- b. Preferences

The H.A.C.N. has not established preferences for admission to Section 8 tenant-based assistance other than date and time of application)

The H.A.C.N. does not plan to employ preferences for “residents who live and/or work in the jurisdiction.”

Relationship of preferences to income targeting requirements – Is not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements.

(5) Special Purpose Section 8 Assistance Programs

- a. The Section 8 Administrative Plan outlines the policies governing eligibility, selection, and admissions to any special-purpose Section 8 program administered by the H.A.C.N.
- b. The H.A.C.N. announces the availability of any special-purpose section 8 programs to the public through public notices.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions).

b. Minimum Rent

The minimum rent charged by the H.A.C.N. is \$50.00. The H.A.C.N. has adopted a discretionary minimum rent hardship exemption policy.

c. Ceiling rents

The H.A.C.N. has a ceiling rent for all developments. The ceiling rent was arrived by using fair market rents (FMR.)

d. Rent re-determinations:

Between income reexaminations, residents report changes in income or family composition to the H.A.C.N. that result in an adjustment to rent any time a family experiences an income increase above the threshold amount or percentage.

d. The H.A.C.N. does not plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year.

(2) Flat Rents

In setting the market-based flat rents, the H.A.C.N. used fair market rents (the same as was used for ceiling rents) as the source of information to establish comparability. Flat rents are set at 100% of fair market rents for 0- and 1-bedroom units, 80% for 2-bedroom units, and 59% for 3- and 4-bedroom units.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. The H.A.C.N.'s payment standard is at or above 90% but below 110% of FMR.

b. The H.A.C.N. selected this payment standard because it reflects market.

c. Payment standards are reevaluated for adequacy annually.

d. The factor the H.A.C.N. considered in its assessment of the adequacy of its payment standard was the rent burdens of assisted families.

(2) Minimum Rent

a. The H.A.C.N.'s minimum rent is \$50.

b. The H.A.C.N. has adopted a discretionary minimum rent hardship exemption policy.

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

A. PHA Management Structure

The Mayor of the City of Natchitoches appoints the 5-member Board of Commissioners. Their appointments are for 5-year terms. The Board of Commissioners hires the Executive Director.

The Executive Director is the head of the agency. Under the Executive Director are the Administrative Secretary, the Administrative Specialist (who supervises two HAP Managers, two Project Managers and a Tenant Selection Worker), the Confidential Assistant/Bookkeeper, and the Maintenance Foreman (who supervises a Painter Master, A Carpenter, two Laborers, a Trades Apprentice and three Maintenance Repairmen.)

B. HUD Programs Under PHA Management

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	410	
Section 8 Vouchers	449	
Special Purpose Section 8 Certificates/Vouchers	-0-	
Public Housing Drug Elimination Program	410	
Section 8 New Construction	50	

C. Management and Maintenance Policies

The Public Housing Maintenance Department is operated and managed in accordance with its Maintenance Operations Manual.

The Public Housing Administrative Department is operated and managed in accordance with its Admissions and Occupancy Policy Manual.

Personnel matters are managed in accordance with the HACN Personnel Manual and the Louisiana Department of State Civil Service rules and regulations.

Section 8 is operated and managed in accordance with its HUD-approved Section 8 Administrative Plan.

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

A. Public Housing

The PHA has not established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing.

B. Section 8 Tenant Based Assistance

The PHA has not established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982.

Applicants and assisted families should contact the PHA main administrative office to initiate the informal review and informal hearing processes.

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Capital Fund Activities

(1) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as an attachment to this plan.

(2) 5-Year Action Plan

The PHA is providing the 5-year Action Plan for the Capital Fund. It is Provided as an attachment to the Plan.

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

The Housing Authority of the City of Natchitoches, Louisiana does not plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan fiscal year.

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

The H.A.C.N. does not intend to apply for approval to designate a project for occupancy only by the elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year.

10. Conversion of Public Housing to Tenant-Based Assistance
[24 CFR Part 903.7 9 (j)]

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

None of the H.A.C.N.'s developments or portions of developments have been identified by HUD or the H.A.C.N. as covered under section 202 of the HUD FY 1996 HUD Appropriations Act.

The H.A.C.N. certifies that it has reviewed each of its development's operations as public housing and considered the implications of converting these public housing developments to tenant-based assistance. Based on the review, the conclusion is that conversion of the development is likely to be inappropriate.

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

The H.A.C.N. does not administer any homeownership programs under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) nor has the H.A.C.N. applied or plan to apply to administer any homeownership programs under section 5(h),

the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4).

B. Section 8 Tenant Based Assistance

The H.A.C.N. does not plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982.

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperation Agreements

The HACN has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services. This agreement was signed with an effective date of November 1, 2000.

2. Other coordination efforts between the PHA and TANF Agency.
 - ◆ Client referrals
 - ◆ Information sharing regarding mutual clients (for rent determination and otherwise.
 - ◆ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families.

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

The HACN employs the following to enhance the economic and social self-sufficiency of assisted families:

- ◆ Public housing rent determination policies
- ◆ Public housing admissions policies
- ◆ Section 8 admissions policies
- ◆ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA.

b. Economic and Social self-sufficiency programs

The HACN does coordinate, promote and provide programs to enhance the economic and self sufficiency of residents.

Services and Programs				
Program	Estimated Size	Allocation Method	Access	Eligibility
Family Self – Sufficiency	26 units	Random Selection	PHA Main Office	Section 8 Participants

(2) Family Self Sufficiency Program/s

Participation Description/Program	Required # of Participant	Actual # of Participants
Public Housing	-0-	-0-

The HACN is maintaining the minimum program size required by HUD.

C. Welfare Benefits Reductions

The HACN is complying with the statutory requirements of Section 12(d) of the U.S. Housing Act of 1937 by:

- ◆ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies.
- ◆ Informing residents of new policy on admission and reexamination.
- ◆ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ◆ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

The H.A.C.N., in cooperation with the Natchitoches Police Department, has been and will continue to work together to provide police protection for the residents of the Housing Authority of the City of Natchitoches.

In order to continue to provide security for the residents of the H.A.C.N., the following measures are and will continue to be undertaken:

1. Identifying needs to ensure the safety of the residents of the H.A.C.N. in conjunction with the Natchitoches Police Department and ensuring, through meetings with the Chief of Police that these measures are being acted upon.
2. Coordination of activities for crime prevention measures are always discussed and agreed to by both the Executive Director and the Chief of Police.
3. The Natchitoches Police Department has always been more than receptive to provide any information to the H.A.C.N. in response to our requests regarding the Drug Elimination Program.

The cooperation between the H.A.C.N. and the Natchitoches Police Department has been and continues to be one that works in the spirit of cooperation to provide the best police protection to the residents of the H.A.C.N.

14. Pet Policy

[24 CFR Part 903.7 9 (n)]

Adopted by the Board of Commissioners of the H.A.C.N. in September 1999. A copy is kept on file in the Housing Authority Office.

15. Civil Rights Certifications
[24 CFR Part 903.7 (o)]

Original, signed certifications will be submitted to the New Orleans area HUD Office.

16 Fiscal Audit

[24 CFR Part 903.7 9 (p)]

The H.A.C.N. is required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437C(h)). A copy of the most recent audit for fiscal year ended March 31, 2001, was previously submitted to HUD.

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

The HACN has not engaged in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition and other needs that have **NOT** been addressed elsewhere in this plan.

The HACN has not included descriptions of asset management activities in the **optional** Public Housing Asset Management Table.

18. Other Information
{24 CFR Part 903.79 (e)}

A. Resident Advisory Board Recommendations

The H.A.C.N. did receive comments on the PHA Plan from the Resident Advisory Board. They are included as an attachment in this section. The H.A.C.N. did consider Board comments, but determined no changes were necessary.

B. Description of Election Process for Residents on the PHA Board

1. The H.A.C.N. does not meet the exemption criteria provided in section 2(b)(2) of the U.S. Housing Act of 1937.
2. The resident who currently serves on the H.A.C.N. Board was not elected by the Residents. The current resident Board Member is Sylvia Madison, and she was appointed by the Mayor of Natchitoches to fill a vacant seat. Ms. Madison's term expires January 27, 2007.

C. Statement of Consistency with the Consolidated Plan

1. Consolidated Plan jurisdiction: State of Louisiana
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction:

The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

D. Other Information Required by HUD

No information requested by HUD at this time.

Attachments

1. Deconcentration Policy
2. Resident Membership of the PHA Governing Board
3. Statement of Progress in Meeting the 5-Year Plan Mission & Goals
4. Follow Up Plan, as Per RASS
5. Comments of Resident Advisory Board
6. Capital Fund Program Annual Statement
7. 5-Year Action Plan for Capital Fund Program

Housing Authority of the City of Natchitoches, Louisiana
Deconcentration Policy

The HACN will make every effort to provide for continued deconcentration of poverty and income mixing, by bringing higher income tenants into lower income public housing projects and bringing lower income tenants into higher income public housing projects when the need arises.

The HACN may offer incentives for eligible families having higher income to occupy dwelling units in projects predominately occupied by eligible families having lower incomes, and provide for occupancy of eligible families having lower incomes in projects predominantly occupied by eligible families having higher incomes.

Incentives may be made in a manner that allows the eligible family to have the sole discretion in determining whether to accept the incentive and the HACN may not take any adverse action toward the family for not accepting the incentive and occupancy of a project having lower incomes, provided that the skipping of a family to reach another family to implement the policy shall not be considered an adverse action. The HACN will implement this Policy in a manner that does not interfere with the use of site based waiting list authorized under the QHWRA.

The HACN will reserve 40% of its public housing new admissions each fiscal year for families whose incomes do not exceed 30% of the area median income and at least 75% of Section 8 new admissions each fiscal year for families whose incomes do not exceed 30% of the area median income.

Resident Membership of the PHA Governing Board

Our resident who serves on the Housing Authority of the City of Natchitoches, Louisiana Board of Commissioners is Sylvia Madison. Ms. Madison was appointed to the Board by the Mayor of Natchitoches early last year to fill an unexpired term for a Commissioner who resigned. Ms. Madison's term does not expire until January 27, 2002.

The following persons are Resident Advisory Board Members:

- Lavelle Patterson (PHA Resident)
- Sylvia Madison (PHA Resident)
- Victoria Helaire (PHA Resident)
- Aufwiedersehen Pierre (PHA Resident)
- Adoree Stuckey (PHA Resident)
- Jason Madison (Section 8 Resident)
- Debra Nicholas (Section 8 Resident)

Statement of Progress in Meeting the 5-Year Plan Mission & Goals

The H.A.C.N. strongly feels that we are, indeed, meeting our mission. We ARE promoting adequate and affordable housing. Our maintenance department does an outstanding job of keeping our apartments in good repair. We will continue to strive to keep our neighborhoods and apartments in excellent condition and improve them as much as funding will permit. We do promote economic opportunity. We have 26 family self-sufficiency units through our Section 8 program. We work with participants to improve themselves in all aspects. We also promote economic opportunity through Comp and Capital funding and through Drug Prevention funding.

GOALS

Increase the availability of decent, safe, and affordable housing.

We have an overall PHAS score of 89.2. We continuously strive to improve customer satisfaction. We have built storage units for the residents of our River Road Village subdivision. We have installed wrought iron fencing around several of our neighborhoods. We are going to install security lighting in our River Road Village subdivision and our Brahma Drive subdivision. Additionally, we have installed central air conditioning in our Conville units; next year we intend on installing central air units in our River Road Village apartments. We have also hired residents on almost every site to help with grounds maintenance in an effort to promote resident involvement in improving neighborhood appearance. (Our public housing occupancy rate has been averaging 97%.)

Improve community quality of life and economic vitality.

We have implemented public housing security improvements by installing fencing, security lighting and housed the Resident Police Officers on each site.

Promote self-sufficiency and asset development of families and individuals.

We give preference to working families in public housing, thereby increasing the number and percentage of employed persons. We have entered into a Memorandum of Understanding with the Natchitoches Parish Office of Family Support to work with our mutual clients, providing them a place to obtain job experience.

Ensure equal opportunity in housing for all Americans.

We have undertaken affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability. We have also undertaken affirmative measures to provide a suitable living environment for all families living in assisted housing. Additionally, we have handicap accessible units for those persons with disabilities.

Follow Up Plan, as Per RASS

Communication

The H.A.C.N. publishes a quarterly Resident Newsletter to advise residents of all changes and happenings, in all aspects of this Authority. It includes such information as – what maintenance employee is on call each week, how to get in touch with maintenance after hours, schedule of Resident Council Meetings, changes in rules/regulations, notice of any upcoming meetings, status of any ongoing contract work in the neighborhoods, and much more.

Additionally, we pass information along to the Resident Council Leaders to be distributed/reviewed at Resident Council Meetings. The Project Managers and Resident Police Officers are now attending most of the Resident Council Meetings. They bring back any pertinent information to the rest of the staff from the Meetings.

We hold monthly meetings with Project Managers, Resident Council Members, Resident Police Officers and Boys and Girls Club Director to discuss status of neighborhoods and neighborhood needs. We have also obtained pagers for resident police officers and have given the residents the officers' pager numbers so that they can get in touch with them whenever needed.

Safety

Through our drug elimination program, we have hired a full time Community Police Officer who patrols the neighborhoods daily. We opened a police substation on one of our sites, and the Community Police Officer works out of this office. We have housed a police officer on each site and have given each of them pagers so that the residents can get in touch with them quickly. The Community Police Officer coordinates the activities of the Resident Police Officers and provides weekly reports from them as to what is happening in each of their neighborhoods.

We have also installed wrought iron fencing around most of our sites to keep unwanted guests out of our neighborhoods. We are installing additional security lighting to help with the safety issue as well. The Community Police Officer is working with the Director of the Boys and Girls Club and the Residents to get our Voluntary Tenant Patrol more active.

Neighborhood Appearance

We are now utilizing a group of inmates from the Natchitoches Parish Detention Center to help beautify our neighborhoods. They are keeping trees and shrubbery trimmed and litter picked up. We have replaced old signs on each site with new colorful signs identifying the neighborhood. We have also planted some flowering plants in some of the subdivisions and hope to plant more soon. We have also painted many of the apartments and will do more as funding permits.

RESIDENT ADVISORY BOARD COMMENTS

1. As a member of the Resident Advisory Board, I have had the pleasure of meeting with various components of the Housing Authority of the City of Natchitoches (HACN). I have gained valuable insight into the HUD policies governing the HACN and how the implementation of those plans affect me as a resident of Section 8. I was able to voice my concerns and those concerns were taken into consideration. I am pleased with the overall agency plans and I look forward to serving on this committee again. –Debra Nicholas
2. I am a Resident Council Officer and a resident of public housing. I am closely involved with the Housing Authority of the City of Natchitoches. I am in agreement with the comments made by other Resident Advisor Board Members about the rules and regulations that govern Housing Authorities are made by people who have never lived in public housing. However, I am in total agreement with the agency plan, and pledge my support to the Housing Authority. ---Lavelle Patterson
3. I am a Resident Board Member. As a spokesperson for the residents, I have expressed concern to the Housing Authority that additional parking spaces are needed in several of the neighborhoods. The Housing Authority has been very responsive. They revised the operating budget to include funds for twenty additional parking spaces. It is nice to know that the Housing Authority is responsible for and makes all repairs to the apartments. However, I would like to see repairs to appliances made more swiftly.

I do not like the fact that the rules and regulations that govern Housing Authorities are made by people who have never lived in housing. On a more positive note, I have made some lasting friendships with my neighbors, and if we ban together, we can increase the safety of our neighborhoods. –Sylvia Madison

4. I am assisted through the Section 8 rental assistance program. I have expressed to the Housing Authority the importance of improving customer satisfaction. I strongly support deconcentration. I believe in a more diverse population in the apartment complexes with more families, including older people. I also feel it is important to increase security to avoid break-ins and crime. I also feel that parking problems could be eliminated by having assigned parking spots. Quite often the parking lots are full of “guests” more so than tenants.—Jason Madison
5. As a member of the Resident Advisory Board, I would like to show strong support for getting a contract for the maintenance of yards. This will greatly increase the appearance of housing authority units, which in turn will increase its marketability. There is also a need for increased parking spaces in the subdivisions that hae a large number of 3- and 4-bedroom units. ----Aufwiederesehen Pierre
6. As a member of the R.A.B., I feel like the central air conditioning units that are going to be installed will greatly increase the marketability of the units. Also, it will give the tenants the satisfaction that their requests and needs are being met. However, I do feel like there is a need for more parking spaces and a need for increased police presence in the subdivisions to make tenants feel more secure. ----Addoree Stuckey
7. As a member of the Advisory Board and resident of Public Housing, I enjoy meeting with the Housing Authority staff and other Advisory Board members. I look forward to the challenges ahead and will continue to be involved in the implementations of plans that are vital to every resident. –Victoria W. Helaire

CAPITAL FUND PROGRAM TABLES

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Natchitoches, LA		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	\$13,500.00			
4	1410 Administration	\$12,850.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$66,130.00			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$639,000.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	\$22,819.00			
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$754,299.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Natchitoches, LA		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Management Improvement (Resident & Youth Program)	1408		\$13,500				
	Prorated Salaries	1410		\$12,350				
	Advertisements	1410		\$500				
	A/E Fees	1430		\$43,500				
	Modernization Coordination	1430		\$22,630				
LA115-1	Central Air/Heat/Duct Work	1460	108	\$248,400				
LA115-2	Central Air/Heat/Duct Work	1460	142	\$326,600				
LA115-3	Replace Bathtubs	1460	40	\$32,000				
LA115-4	Replace Bathtubs	1460	40	\$32,000				
	Maintenance Vehicles	1475		\$22,819				
				\$754,299				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Natchitoches		Grant Type and Number Capital Fund Program No: Replacement Housing Factor No:				Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	12/31/02			12/31/04			
LA115-1	12/31/02			12/31/04			
LA115-2	12/31/02			12/31/04			
LA115-3	12/31/02			12/31/04			
LA115-4	12/31/02			12/31/04			

Capital Fund Program Five-Year Action Plan
Part I: Summary

PHA Name		<input type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: PHA FY:	Work Statement for Year 3 FFY Grant: PHA FY:	Work Statement for Year 4 FFY Grant: PHA FY:	Work Statement for Year 5 FFY Grant: PHA FY:
	Annual Statement				
PHA-Wide		\$154,470	\$165,500	\$131,000	\$167,000
LA115-1		\$8,100	\$574,000	-0-	-0-
LA115-2		\$305,500		-0-	\$572,500
LA115-3		\$202,930		-0-	-0-
LA115-4		\$68,500		\$108,000	-0-
LA115-7		-0-		\$500,500	-0-
CFP Funds Listed for 5-year planning		\$739,500	\$739,500	\$739,500	\$739,500
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : --2-- FFY Grant: PHA FY:			Activities for Year: --3-- FFY Grant: PHA FY:		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA Wide	Resident/Youth Program	\$14,500	PHA-Wide	Resident/Youth Program	\$14,500
Annual	“	Adm. Salaries	\$16,500	“	Adm. Salaries	\$16,500
Statement	“	Comp Grant Consultant	\$30,000	“	Comp Grant Consultant	\$30,000
	“	Computer Upgrade	\$4,500	“	Computer Upgrade	\$4,500
	“	A/E Fees	\$47,500	“	A/E Fees	\$47,500
	“	Vehicle Replacement	\$26,470	“	Backhoe	\$13,000
	“	Security	\$15,000	“	Vehicle Replacement	\$21,000
	LA115-1	Vent Hoods	\$8,100	“	Mower/Trailer	\$18,500
	LA115-2	Front Doors	\$115,500	LA115-1	Address Lights	\$10,800
	“	Insulation	\$142,000	“	Shingles	\$200,000
	“	Interior Doors	\$48,000	“	Vinyl Siding Trim	\$84,000
	LA115-3	Vent Hoods	\$5,500	“	LBP Abatement Exterior	\$34,400
	“	Security Lights	\$12,000	“	Insulate Attic/Walls	\$20,800
	“	Interior Paint	\$50,000	“	Ranges	\$54,000
	“	Peep Holes	\$2,400	“	Exterior Doors	\$130,000
	“	Extra Parking	\$40,000	“	Install Canopy Behind	\$40,000
	“	Landscaping	\$13,530	“	Warehouse	
	“	Security Screens	\$77,000			
	“	Drip Edge (Westside)	\$2,500			
	LA115-4	Storage Room Shelves	\$4,500			
	“	Resident Community Ctr	\$32,000			
	“	Replace Bathtubs	\$32,000			
		Total CFP Estimated Cost	\$739,500			\$739,500

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year : --4-- FFY Grant: PHA FY:			Activities for Year: --5-- FFY Grant: PHA FY:		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PHA-Wide	Resident/Youth Program	\$14,500	PHA-Wide	Resident/Youth Program	\$14,500
“	Adm. Salaries	\$16,500	“	Adm. Salaries	\$16,500
“	Comp Grant Consultant	\$30,000	“	Comp Grant Consultant	\$30,000
“	Computer Upgrade	\$4,500	“	Computer Upgrade	\$4,500
“	A/E Fees	\$47,500	“	A/E Fees	\$47,500
“	Truck Replacement	\$18,000	“	Truck Replacement	\$18,000
LA115-4	Security Fence-A/C	\$28,000	“	Three Mowers	\$36,000
“	Repair Sidewalk	\$10,000	LA115-2	Sidewalk Repair	\$20,000
“	Install Addt. Sidewalk	\$25,000	“	Vent Hoods	\$11,000
“	Landscape	\$45,000	“	Paint Ceilings	\$71,000
LA115-7	Replace Vinyl Siding	\$96,000	“	Hall Light Fixtures	\$7,500
“	Repair Vinyl	\$82,600	“	Dryer/Vents/Plugs	\$16,400
“	Tree Trim	\$25,000	“	Ranges	\$42,700
“	Address Lights	\$10,000	“	Address Lights	\$36,500
“	Replace Ranges/Refrig.	\$55,000	“	Faucets	\$30,850
“	Replace Copper-Clad		“	LBP-Shutters	\$50,500
	Aluminum	\$120,000	“	Trim Trees	\$20,000
“	Door Threshold	\$4,000	“	Replace Floor Tiles	\$50,000
“	Addit. Parking	\$10,000	“	Replace Panel/Trim	\$95,050
“	Maint. Bldg. Repair	\$15,270	“	Electrical Upgrade	\$71,000
“	Playground Equip.	\$6,500	“	Relocation Expense	\$50,000
“	Sidewalk Repair/Drng.	\$76,130			
Total CFP Estimated Cost		\$739,500			\$739,500

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Natchitoches, LA		Grant Type and Number Capital Fund Program Grant No: LA48P11550100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/01 <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations					
3	1408 Management Improvements	\$30,517.00	\$20,671.42	\$9,049.26	\$9,049.26	
4	1410 Administration	\$45,580.00	\$15,894.80	\$6,274.00	\$6,274.00	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	\$45,500.00	\$53,597.79	\$53,178.00	\$32,981.79	
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures	\$575,676.00	\$609,318.04	\$250,611.32	\$14,611.32	
11	1465.1 Dwelling Equipment—Nonexpendable			\$240,000.00	\$0	
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment	\$42,000.00	\$39,790.95	\$29,966.65	\$29,966.65	
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$739,273.00	\$739,273.00			
22	Amount of line 21 Related to LBP Activities					
23	Amount of line 21 Related to Section 504 compliance					
24	Amount of line 21 Related to Security – Soft Costs					
25	Amount of Line 21 Related to Security – Hard Costs					
26	Amount of line 21 Related to Energy Conservation Measures					

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Natchitoches, LA		Grant Type and Number Capital Fund Program Grant No: LA48P11550100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Resident & Youth Programs	1408		\$13,517.00	\$13,584.94			
“	Computer Upgrade	1408		\$5,000.00	\$7,086.48			
“	Welfare to Work	1408		\$12,000.00	-0-			
“	Administrative Assistant	1410		\$41,080.00	\$12,325.80			
“	Part Time	1410		\$3,500.00	-0-			
“	Sundry	1410		\$1,000.00	\$3,275.00			
“	Advertisements	1410		-0-	\$294.00			
“	CGP Consultant	1430		\$18,000.00	\$22,178.00			
“	A & E	1430		\$27,500.00	\$31,419.79			
LA115-2	A/C & Duct Upgrade	1460		\$210,676.00	-0-			
	Roofs	1460		\$150,000.00	\$185,141.25			
LA115-3	HVAC/Duct	1460		\$92,000.00	\$61,713.75			
LA115-1	Commode Valve/Faucet	1460		\$21,600.00	\$32,063.04			
LA115-7	Clean Outs/Lines	1450		\$34,400.00	\$34,400.00			
“	Electrical Upgrade	1460		\$60,000.00	\$60,000.00			
LA115-1	Range Hoods	1460		\$7,000.00	-0-			
LA115-7	Storage Rooms	1470		-0-	\$236,000.00			
PHA-Wide	Truck & Van	1475		\$42,000.00	\$29,966.65			
	Lawn Mower/Equipment	1475		-0-	\$9,824.30			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Natchitoches		Grant Type and Number Capital Fund Program No: LA48P11550100 Replacement Housing Factor No:				Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	09/30/02			09/30/03			
LA115-1	09/30/02			09/30/03			
LA115-2	09/30/02			09/30/03			
LA115-3	09/30/02			09/30/03			
LA115-7	09/30/02			09/30/03			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Natchitoches, LA	Grant Type and Number Capital Fund Program Grant No: LA48P11550101 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 9/30/01
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	\$13,500.00			
4	1410 Administration	\$12,391.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$67,413.00			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$594,620.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$33,026.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	\$33,349.00			
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$754,299.00		\$0	\$0
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Natchitoches, LA		Grant Type and Number Capital Fund Program Grant No: LA48P11550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Resident & Youth Programs	1408		\$13,500.00				
“	Prorated Salaries	1410		\$11,391.00				
“	Advertisement	1410		\$1,000.00				
“	A & E Fees	1430		\$45,235.00				
“	Modernization Coordinator	1430		\$22,178.00				
LA115-7	Ceiling Replacement	1460		\$200,120.00				
“	Upgrade ductwork in baths	1460		\$75,000.00				
“	Install A/C	1460		\$151,500.00				
“	Replace windows in living room	1460		\$75,000.00				
“	Replace kitchen counter tops	1460		\$40,000.00				
“	Replace sliding doors at closets	1460		\$10,000.00				
“	Paint unit interiors	1460		\$37,000.00				
“	Replace living room light fixtures	1460		\$6,000.00				
“	Replace maintenance truck	1475		\$33,026.00				
“	Relocation costs	1495		\$33,349.00				
						\$0	\$0	

