

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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Small PHA Plan Update  
Annual Plan for Fiscal Year: 02

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## PHA Plan Agency Identification

**PHA Name:** Bond County Housing Authority

**PHA Number:** IL078

**PHA Fiscal Year Beginning:** (mm/yyyy) 07/2002

### PHA Plan Contact Information:

Name: Cathy A. Eller

Phone: 618-664-2321

TDD:

Email (if available): bondcoha@gvc.net

### Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

### PHA Programs Administered:

- Public Housing and Section 8       Section 8 Only       Public Housing Only

## Annual PHA Plan Fiscal Year 2002

[24 CFR Part 903.7]

### i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
Attachment H <u>il078h02</u> : Progress Report FY 2001	
Attachment I <u>il078i02</u> : Progress Report FY 2000	
Attachment J <u>il078j02</u> : Voluntary Conversion	

**ii. Executive Summary**

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

This section is optional and left blank.

**1. Summary of Policy or Program Changes for the Upcoming Year**

In this section, briefly describe changes in policies or programs discussed in last year’s PHA Plan that are not covered in other sections of this Update.

**The Bond County Housing Authority will actively seek partnerships with other agencies and organizations to implement programs that promote family self-sufficiency, home ownership, and maximize public service efforts.**

**2. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A.  Yes  No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA’s estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 243,000

C.  Yes  No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

**(1) Capital Fund Program 5-Year Action Plan**

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

**(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment B

**3. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan

Fiscal Year? (If “No”, skip to next component ; if “yes”, complete one activity description for each development.)

2. Activity Description

<b>Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)</b>
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for     units <input type="checkbox"/> Public housing for     units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for     units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

**4. Voucher Homeownership Program**

[24 CFR Part 903.7 9 (k)]

A.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

*We are reviewing the feasibility of a Sect. 8 Homeownership program in Bond County.*

**B. Capacity of the PHA to Administer a Section 8 Homeownership Program**

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

**5. Safety and Crime Prevention: PHDEP Plan**

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

A.  Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan? *Existing PHDEP funding FY 2000 & FY 2001.*

B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year? \$ 0 *No new funding for PHDEP.* FY 2000 \$35,300 FY 2001 \$37,836

C.  Yes  No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D.  Yes  No: The PHDEP Plan is attached at Attachment D.

**6. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board (RAB) Recommendations and PHA Response**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are Attached at Attachment G il078g02

3. In what manner did the PHA address those comments? (select all that apply)

- The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included

Yes  No: below or  
 Yes  No: at the end of the RAB Comments  
in Attachment G il078g02.

Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment \_\_\_\_.

Other: (list below)

### **B. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Illinois

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
- Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

Yes  No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The Bond County Housing Authority provides affordable housing to eligible applicants and will pursue programs that promote home ownership.

### **C. Criteria for Substantial Deviation and Significant Amendments**

## **1. Amendment and Deviation Definitions**

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

### **A. Substantial Deviation from the 5-year Plan:**

**A substantial deviation from the 5-year plan is defined by the decision to change the mission, goals, or objectives by the Board of Commissioners.**

### **B. Significant Amendment or Modification to the Annual Plan:**

**Significant amendments or modifications to the Annual Plan include discretionary changes to policies determined by HUD or the Board of Commissioners that would impact the residents or prospective residents.**

## Attachment A

### Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers in Public Housing <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
X	PHDEP-related documentation: <ul style="list-style-type: none"> <li>·? Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>·? Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>·? Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>·? Coordination with other law enforcement efforts;</li> <li>·? Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>·? All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
X	Deconcentration Policy <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Deconcentration Policy

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
X	Voluntary Conversion Assessment	Annual Plan: Voluntary Conversion

<b>Attachment B:</b>					
<b>Annual Statement/Performance and Evaluation Report</b>					
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
<b>PHA Name:</b>  Bond County Housing Authority		<b>Grant Type and Number</b> Capital Fund Program: IL06 P078 501 02 Capital Fund Program Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b> 2002
<input checked="" type="checkbox"/> <b>Original Annual Statement</b> <input type="checkbox"/> <b>Performance and Evaluation Report for Period Ending:</b> <input type="checkbox"/> <b>Reserve for Disasters/ Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no: )</b> <input type="checkbox"/> <b>Final Performance and Evaluation Report</b>					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	17,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	20,000			
10	1460 Dwelling Structures	206,000			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	243,000			

<b>Attachment B: Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
<b>PHA Name:</b>  Bond County Housing Authority		<b>Grant Type and Number</b> Capital Fund Program: IL06 P078 501 02 Capital Fund Program Replacement Housing Factor Grant No:		<b>Federal FY of Grant:</b>  2002	
<input checked="" type="checkbox"/> <b>Original Annual Statement</b> <input type="checkbox"/> <b>Reserve for Disasters/ Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no:    )</b>					
<input type="checkbox"/> <b>Performance and Evaluation Report for Period Ending:</b> <input type="checkbox"/> <b>Final Performance and Evaluation Report</b>					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security		16,000		
24	Amount of line 20 Related to Energy Conservation Measures		190,000		





### Attachment C: Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
IL078	IL078/001-005	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Architecture & Engineering Fees	68,000	2003-2006
Interior Repair/Renovations: Kitchen Cabinets, Countertops.	233,000	2003
Replace Doors, Shelving, Mailboxes, House Numbers, Etc.	98,000	2004
Add & Replace Security Lighting.	15,000	2006
Add Insulation.	92,000	2005
Replace Maintenance Trucks	36,000	2004, 2006
Site Improvements: Repair Stoops, Walks, Porches	92,000	2004
Driveway Repair Or Replacement	20,000	2005
Landscaping; Drainage	20,000	2005
Playground Equipment	50,000	2004, 2005
Storage Sheds (Apprentice Program)		
Appliances/Heat/Cooling	76,000	2005
Replace Gutters & Roofing	200,000	2006
<b>Total estimated cost over next 5 years</b>	<b>1,000,000</b>	

<b>Attachment C</b> <b>Capital Fund Program Five-Year Action Plan</b> <b>Part I: Summary</b>					
PHA Name: <b>Bond County Housing Authority</b>				<b>X Original 5-Year Plan</b> <b>Revision No:</b>	
Development Number/Name/HA-Wide	Year 1	Work Statement Year 2 FFY Grant: 2003 PHA FY: 2003	Work Statement Year 3 FFY Grant: 2004 PHA FY: 2004	Work Statement Year 4 FFY Grant: 2004 PHA FY: 2004	Work Statement Year 5 FFY Grant: 2005 PHA FY: 2005
	Annual Statement				
IL078/001-005		\$250,000	\$250,000	\$250,000	\$250,000
CFP Funds Listed for 5-year Planning		\$250,000	\$250,000	\$250,000	\$250,000
Replacement Housing Factor Funds					

<b>Attachment C</b>						
<b>Capital Fund Program Five-Year Action Plan</b>						
<b>Part II: Supporting Pages—Work Activities</b>						
<b>Activities for Year 1</b>	<b>Activities for Year 2 FFY Grant 2003 PHA FY 2003</b>			<b>Activities for Year 3 FFY Grant 2004 PHA FY 2004</b>		
	<b>Development Name/Number</b>	<b>Major Work</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>Major Work</b>	<b>Estimated Cost</b>
<b>Annual Statement</b>	IL078/001-005	Architecture & Engineering	17,000	IL078/001-005	Architecture & Engineering	17,000
	IL078/001-002-003	Kitchen & Interior Renovations	210,000	IL078/001-005	Site Improvement Repair or Replace Walks, Porches, Driveways, etc.	92,000
	IL078/004-005	Replace Kitchen Countertops	23,000		Maintenance Truck I	18,000
				IL078/001-002-003	Storage—Apprentice	25,000
				IL07//001-005	Replace Interior Doors, Shelving, Woodwork	123,000
	<b>Activities for Year 4 FFY Grant 2005 PHA FY 2005</b>			<b>Activities for Year 5 FFY Grant 2006 PHA FY 2006</b>		
	<b>Development Name/Number</b>	<b>Major Work</b>	<b>Estimated Cost</b>	<b>Development Name/Number</b>	<b>Major Work</b>	<b>Estimated Cost</b>
	IL078/001-005	Architecture & Engineering	17,000	IL078/001-005	Architecture & Engineering	17,000
		Attic insulation	92,000		Roofing & Gutters	200,000
		Replace Appliances/Heat/Cool	76,000		Replace Maintenance Truck II	18,000
	IL078/001-002-003	Playground, Benches	20,000		Security Lighting	15,000
		Landscaping, drainage	20,000			
	IL078/004-005	Storage—Apprentice	25,000			

## Attachment D PHA Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

### **Section 1: General Information/History**

**A. Amount of PHDEP Grant \$ 37,836.00 (2001) \$35,300.00 (2000)**

**B. Eligibility type (Indicate with an “x”) N1 \_\_\_\_\_ N2 \_\_\_\_\_ R \_\_\_ X \_\_\_**

**C. FFY in which funding is requested 2001 & 2000**

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

**BCHA will collaborate with several agencies to provide an interactive and comprehensive approach to drug prevention. The program provides several components including; family evaluation & referrals, basic life skills, family values, employment preparation, education/job training, and assistance in job placement. All components utilize evaluation and follow-up by appropriate agencies and volunteer mentors. In addition, funding provides for summer youth programs and additional community policing.**

### **E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

<b>PHDEP Target Areas (Name of development(s) or site)</b>	<b>Total # of Units within the PHDEP Target Area(s)</b>	<b>Total Population to be Served within the PHDEP Target Area(s)</b>
IL078-001	106	233
IL078-004	24	24
IL078-005	24	36

**F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

12 Months Each Grant   X   18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_

**G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY 1995						
FY 1996	X	IL06DEP0780196	0	0	09/1996	09/1998
FY 1997						
FY1998						
FY 1999	X	II06DEP0780199	0	0	09/2000	04/2002
FY 2000	X	IL06DEP0780100	29,000	0	09/2000	09/2002
FY 2001	X	IL06DEP0780101	37836	0	07/2001	09/2003

## **Section 2: PHDEP Plan Goals and Budget**

### **A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

**The program incorporates PHDEP 2000 and continues with PHDEP 2001 to implement several phases with the theme of “Focus on Your Family Future.” Funding also provides for summer youth programs and community policing.**

- I. Family needs assessment using the Kemp Family Stress checklist. Referrals are made according to needs with follow-up. An individualized family plan with goals and implementation schedule is developed between the coordinator and family. Trained volunteer mentors of faith-based organizations provide the family a support system.**
- II. Workshops given by the University of Illinois Extension, Bond Co., build upon the plan through education of : Life Skills, home management, budgeting, building credit; Family Values, communication skills, family activities, building family esteem; Business/Employment Preparation; resume, interview, job etiquette, etc. Evaluation is done by pre and posttests with monthly follow-up. Certificate and noncertificate education/job training classes are provided by contracting with Kaskaskia Jr. College and other qualified instructors. Goals include attaining GED, enrollment in offered curriculum in the county; carpentry, computer technician, or office skills training. The resident may choose to pursue other certificate or degree programs once determined eligible under the program.**
- III. Employment or Apprentice Placement: BCHA will seek appropriate businesses and agencies that will supplement skills and learning. Goal is gainful employment.**
- IV. Other Efforts: Kaskaskia Collge Job Fair & Chamber of Commerce referrals.**

**Long term goals include drug prevention, self sufficiency, and home ownership.**

#### **Additional Programs:**

**Youth Services: Provide a means of positive summer interaction by coordinating efforts with other youth agencies. Encourage the involvement of approved college student mentors in youth activities for support.**

**Community Policing and additional patrol during assessed high-risk periods.**

**B. PHDEP Budget Summary**

Enter the total amount of PHDEP funding allocated to each line item.

<b>FFY 2000 &amp; 2001 PHDEP Budget Summary</b>		
<b>Original statement</b>		
<b>Revised statement dated: 01/2002</b>		
<b>Budget Line Item</b>	<b>Total Funding 2000</b>	<b>Total Funding 2001</b>
9110 – Reimbursement of Law Enforcement	12,500	11,000
9115 - Special Initiative		
9116 - Gun Buyback TA Match		
9120 - Security Personnel		
9130 - Employment of Investigators		
9140 - Voluntary Tenant Patrol		
9150 - Physical Improvements		
9160 - Drug Prevention	19,680	21,920
9170 - Drug Intervention		
9180 - Drug Treatment		
9190 - Other Program Costs	3,120	4,916
<b>TOTAL PHDEP FUNDING</b>	<b>35,300</b>	<b>37,836</b>

**C. PHDEP Plan Goals and Activities**

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 – Reimbursement of Law Enforcement</b>					<b>Total PHDEP Funding: \$12,500—2000 \$11,000--2001</b>		
Goal(s) Prevent and deter drug related activities and increase resident/officer relations							
Objectives Increase the safety and security of public housing neighborhoods.							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	Other Funding (Amount/ Source)	Performance Indicators
1. 2000—Community Policing			04/02	09/2002			Base Crime Report
2. 2001—Community Policing			09/02	09/2003			Base Crime Report
3.							

<b>9115 - Special Initiative</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

<b>9116 - Gun Buyback TA Match</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9120 - Security Personnel</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9130 – Employment of Investigators</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9140 – Voluntary Tenant Patrol</b>					<b>Total PHEDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>					<b>Total PHEDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 - Drug Prevention</b>					<b>Total PHDEP Funding: \$19,680—2000 \$21,920--2001</b>		
Goal(s) Address barriers to residents and family members, assist in healthy progress to become self-sufficient in areas of employment, family, and home ownership. Provide various youth activities as an alternative to drug use; maximizing efforts by collaborating with other county agencies.							
Objectives Support a drug-free and self-sufficient lifestyle.							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. 2000—Focus on Your Future 2001—Focus on Your Future		High school drop outs; adults	01/2002 10/2002	09/2002 09/2003			Kemp Stress Test, Pre & Post Tests Monthly and Six Month Follow-up Completed Referrals, Enrollment & Attendance, Employment Placement
2. 2000—Summer Youth Programs 2001—Summer Youth Programs		Preschool-18 years	06/2002 06/2003	09/2002 09/2003			Attendance & Post Evaluation Attendance & Post Evaluation
3.							

<b>9170 - Drug Intervention</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9180 - Drug Treatment</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9190 - Other Program Costs</b>					<b>Total PHDEP Funds: \$3,120—2000 \$4,916--2001</b>		
Goal(s) Provide materials in order to complete programs.							
Objectives Provide materials for approved programs.							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. 2000—Purchase Materials for Course Work, Workshops, etc 2001—Purchase Materials for Course Work, Workshops, etc.			04/2002 09/2003	09/2002 09/2003			Residents have necessary supplies to supplement and complete courses, etc. Residents have necessary supplies to supplement and complete courses, etc.
2.							
3.							

**Required Attachment E: Resident Member on the PHA Governing Board**

1.  Yes  No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Marilyn Robbins

B. How was the resident board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires):  
Five Year Term; Expires 12/2004

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

B. Date of next term expiration of a governing board member: 12/09/2002

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Bond County Board of Supervisors Chairman Danny Beard

## **Required Attachment F: Membership of the Resident Advisory Board or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

### Officers:

Marilyn Robbins—President  
Jack Thomilson—Vice President  
Sharon Smith—Secretary  
Maureen Timmons—Treasurer

### Representatives:

Susan Brown—Keyesport  
Donald Carroll—Pocahontas  
Floyd Thacker—Sorento  
Robert Moore—Greenville

### Supporting Members:

Bill Merry  
Nancy Hubbard  
Jeanne Walker  
John McKenzie  
Betty McKenzie  
Gary Winters  
Carolyn Myers  
Chieko Stumbo  
Jean Schmidt

**ATTACHMENT I:  
Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
Part 1: Summary**

<b>PHA Name:</b> <b>Bond County Housing Authority</b>	<b>Grant Type and Number</b> Capital Fund Program: IL06 P078 501 00 Capital Fund Program Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> <b>2000</b>
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Original Annual Statement
  Reserve for Disasters/ Emergencies  
 Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending: 12/31/2001
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	17,000		17,000	6,979.18
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	204,584		204,584	33,000
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				









**ATTACHMENT H:  
Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

<b>PHA Name:</b> Bond County Housing Authority	<b>Grant Type and Number</b> Capital Fund Program: IL06 P078 501 01 Capital Fund Program Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> 2001
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Original Annual Statement (revision no: )
  Reserve for Disasters/ Emergencies
  Revised Annual Statement
  Performance and Evaluation Report for Period Ending: 12/31/2001
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	18,000		18,000	5,780
8	1440 Site Acquisition				
9	1450 Site Improvement	20,000		20,000	2,425
10	1460 Dwelling Structures	204,584		204,584	0
11	1465.1 Dwelling Equipment— Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				

**ATTACHMENT H:  
Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

<b>PHA Name:</b> <b>Bond County Housing Authority</b>	<b>Grant Type and Number</b> Capital Fund Program: IL06 P078 501 01 Capital Fund Program Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> <b>2001</b>
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Original Annual Statement (revision no: )  Reserve for Disasters/ Emergencies  Revised Annual Statement  
 Performance and Evaluation Report for Period Ending: 12/31/2001  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	242,584		242,584	8,205
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures	204,584		204,584	0







**ATTACHMENT G il078g02:  
COMMENTS OF THE RESIDENT ADVISORY BOARD**

In addition to RAB meetings; site meetings were held as well as a survey asking residents to rank the order of requests made, or to add needs not mentioned.

Results showed residents were most concerned with the following:

Safety & Security	Fire escapes for upstairs senior apartments.
Site Improvement	Drainage problems Repair of sidewalks Parking areas; repair or add Landscaping  Playground equipment for children
Interior Renovation	Replace kitchen cabinets Replace shelving Install carpeting Inadequate storage

Priority is given to physical needs and preventive maintenance, however residents' comments were considered reasonable and necessary work categories.

**ATTACHMENT J il078j02:  
VOLUNTARY CONVERSION INITIAL ASSESSMENT**

- A) How many of the PHA's developments are subject to the Required Initial Assessments? **48 Units over 4 Sites**
- B) How many of the PHA's developments are not subject to the Required Initial Assessment? **106 Units over 5 Sites**
- C) How many assessments were conducted for the PHA's covered developments? **4 (IL078001 IL078002 IL078003 IL078005)**
- D) Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:  
The Bond County Housing Authority has determined that none of the developments would be appropriate for conversion for the following reasons:
- a) **Conversion would not be more efficient than continuing to operate the development as public housing.**
  - b) **Conversion would adversely affect the availability of affordable housing in Bond County.**
  - c) **Residents and community have benefited by the availability public housing has provided.**

**The Bond County Housing Authority hereby certifies that it has reviewed the subjected developments, considered the implications of converting the public housing to tenant-based assistance, and concluded that conversion of the development may be inappropriate because the removal of the development would not meet the necessary conditions for voluntary conversion. (September 30, 2001)**

\_\_\_\_\_  
Cathy A. Eller, Executive Director

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Date