

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: 2002

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: Housing Authority of Kittitas County

PHA Number: WA009

PHA Fiscal Year Beginning: 03/2001

PHA Plan Contact Information:

Name: Jerry Findley

Phone: (509) 962-9006

TDD: (509) 962-9006

Email (if available): housingauthority@elltel.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

PHA Programs Administered:

- Public Housing and Section 8 Section 8 Only Public Housing Only

Annual PHA Plan Fiscal Year 2000

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a SEPARATE file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Contents	<u>Page #</u>
Annual Plan	
i. Table of Contents	1
ii. Executive Summary (optional)	2
1. Description of Policy and Program Changes for the Upcoming Fiscal Year	3
2. Capital Improvement Needs	3
3. Demolition and Disposition	3
4. Homeownership: Voucher Homeownership Program	4
5. Crime and Safety: PHDEP Plan	5
6. Other Information:	
A. Resident Advisory Board Consultation Process	5
B. Statement of Consistency with Consolidated Plan	6
C. Criteria for Substantial Deviations and Significant Amendments	7
Attachments	
<input type="checkbox"/> Attachment A : Supporting Documents Available for Review	
<input checked="" type="checkbox"/> Attachment B : Capital Fund Program Annual Statement	
<input checked="" type="checkbox"/> Attachment C : Capital Fund Program 5 Year Action Plan	
<input type="checkbox"/> Attachment __: Capital Fund Program Replacement Housing Factor Annual Statement	
<input type="checkbox"/> Attachment __: Public Housing Drug Elimination Program (PHDEP) Plan	
<input checked="" type="checkbox"/> Attachment D : Resident Membership on PHA Board or Governing Body	
<input checked="" type="checkbox"/> Attachment E : Membership of Resident Advisory Board or Boards	
<input type="checkbox"/> Attachment F : Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)	
<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
Attachment G – Housing Needs Assessment	
Attachment H – Pet policy summary	

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

The Housing Authority of Kittitas County has prepared this Annual Plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements.

We continue to work towards the achievement of our mission and to accomplish our goals and objectives set forth in our Agency Plan. Our achievements over the past year:

- In order to better our customer service we have hired part time and full time staff positions. Staff has attended customer service workshops to gain skills with resident and public communication and the Housing Authority has implemented a quarterly newsletter for the residents. The staff has also been involved in team building retreats to discuss problems and work on current issues affecting the Housing Authority in recent months.
- Helped improve safety and security by hiring a manager to live on-site at our Mt. Stuart/Vista complex. The manager, who volunteered to assist us with this transition, was an existing tenant. Management and Resident Manager feel his participation and status, as an existing tenant, helps the Housing Authority better communicate with the residents of the neighborhood.
- We continue to work closely with the Kittitas County Sheriff and Ellensburg City Police Departments to ensure our goal of providing a safe and secure complex for all resident living.
- The Housing Authority has been working with KCAC, Kittitas County Action Council, and the New Hope Council in the development and management of affordable housing for the citizens of the Kittitas Valley.
- Because the Housing Authority's Wait List is a primarily made up of two (2) bedroom applications, on May 11, 2000, the Housing Authority changed its occupancy standards to increase the opportunity for housing. All existing two (2) bedroom applications, with two (2) children of the same sex where moved to the three (3) bedroom wait list. The Housing Authority's turnover rate for three (3) bedroom units is much higher now, allowing better availability to all applicants and it lowers their wait time significantly.

The Housing Authority continues to maintain our real estate and maintenance service in a decent manner by providing new roofs and windows at our Mt Stuart/Vista complex and our Maintenance Staff continues to maintain a 24-hour response time to emergency work orders.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

There are no new policy changes that are not covered in other sections of this update.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 244,070.00

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 2. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

Not necessary under Notice PIH 2000-43

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Relocation resources (select all that apply)	
<input type="checkbox"/> Section 8 for units	
<input type="checkbox"/> Public housing for units	
<input type="checkbox"/> Preference for admission to other public housing or section 8	
<input type="checkbox"/> Other housing for units (describe below)	
8. Timeline for activity:	
a. Actual or projected start date of activity:	
b. Actual or projected start date of relocation activities:	
c. Projected end date of activity:	

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

A. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family's resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? -0-
- C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. Yes No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment F, **Comments of Resident Advisory Board**
3. In what manner did the PHA address those comments? (select all that apply)
 - The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
 - Yes No: below or
 - Yes No: at the end of the RAB Comments in Attachment _____.

- Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment ____.
- Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Washington
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
- Other: (list below)

An internal survey has been conducted over the past year by the Housing Authority of Kittitas County. This information has been included in Attachment G.

3. PHA Requests for support from the Consolidated Plan Agency
 - Yes No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The State Consolidated Plan, Identification of Community Needs and Objectives support goal 2, improving resident and community perception of safety and security of the Housing Authorities Units.

The State Consolidated Plan, Identification of Community Needs and Objectives and the Kittitas County Comprehensive Plan's Goals, Policies and Objectives support goal 3, increasing the Availability of Affordable Housing.

The Kittitas County Comprehensive Plan's Goals, Policies and Objectives and the State

Consolidated Plan , Identification of Community Needs and Objectives support goal 5, The Housing Authority shall operate in full compliance with all equal opportunity laws and regulations and affirmatively further Fair Housing.

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

No substantial changes from the 5-year Plan.

B. Significant Amendment or Modification to the Annual Plan:

No significant amendment or modification was made to the Annual Plan

Attachment A

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
N/A	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
N/A	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
N/A	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
N/A	Any required policies governing any Section 8 special housing <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
N/A	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposals for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing 504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
N/A	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
N/A	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input type="checkbox"/> check here if included in the public housing A & O Policy	Asset Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of Kittitas County	Grant Type and Number Capital Fund Program: WA19P009501-00 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	34,541.00	41,541.00	-0-	-0-
3	1408 Management Improvements	500.00	6,500.00	-0-	-0-
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	6,000.00	6,000.00	-0-	-0-
10	1460 Dwelling Structures	145,884.00	190,029.00	-0-	-0-
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	186,925.00	244,070.00	-0-	-0-
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Capital Fund Program 5-Year Action Plan

Attachment C

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
9-3	Trinal Manor	1	4%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
Begin Unit renovation of Trinal Manor inclusive of appliances, carpet, siding, painting (interior), painted (exterior), painting of driveways and walkways. Total Units 30 Estimated Cost \$150,000 Planned Start Date 2002 Repair walkways and sidewalks Estimated Cost \$10,000 Continuation of renovation of Trinal Manor. Total Units 30n Estimated Cost \$153,800 Planned Start Date 2003 <small>Note: The template does not allow you to enter more than one line item in the "Estimated Cost" and "Planned Start Date" field.</small>			
Total estimated cost over next 5 years			\$313,800

Optional 5-Year Action Plan Tables

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
9-4	Mt Stuart/Vista	2	7%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
<p align="center">Continuation of renovation of Mt. Stuart Vista: Roofs, windows, ventilating, HVAC, heaters, outside address lights. 30 Units Estimated Cost \$148,800 Planned Start Date: 2001</p> <p align="center">Renovation of Playground area in Mt Stuart Vista Estimated Cost \$8,000</p> <p align="center">Repair of sidewalks in project Estimated Cost \$5,000</p> <p align="center"><small>Note: Template does not allow more than one line item to be placed in the "Estimated Cost" and "Planned Start Date" area.</small></p>			
Total estimated cost over next 5 years			\$161,800

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
9-5	Cherry Lane/Helena	1	8%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
Renovation of playground area and installation of BBQ areas at Cherry Lane/Helena project			8,500
Total estimated cost over next 5 years			\$8,500

Optional 5-Year Action Plan Tables

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
9-6	Kittitas Family	1	7%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost
Site work around Patrick Place/Kittitas Family; Repair and replace damaged siding, increase lighting in remote areas, improve parking areas, etc.			66,000
Total estimated cost over next 5 years			\$66,000

Optional 5-Year Action Plan Tables

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
9-7	Cahill Manor	1	5%

Description of Needed Physical Improvements or Management Improvements	Estimated Cost
<p style="text-align: center;">Site Work around Cahill Manor; Repair and replace damaged siding, increase lighting in remote areas, improve the parking areas, etc.</p>	66,000
Total estimated cost over next 5 years	\$66,000

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
HA-Wide	HAKC	5	4%
Description of Needed Physical Improvements or Management Improvements			Estimated Cost

<p>Operations: Estimated Cost \$30,000 Planned Start Date: 2001 Part-time helps, grounds, maintenance, snow removal, office assistance.</p> <p>Management Improvements: Estimated Cost \$3,000 Planned Start Date: 2001 Training of HA staff in PHM, HQS. CFP, CMM, Financial Management and First Aid/Safety Training</p> <p>Operations: Estimated Cost \$15,000 Planned Start Date: 2002 Part-time help, grounds, maintenance, snow removal, office assistance, etc.</p> <p>Purchase of a pickup Estimated Cost \$15,000 Planned Start Date: 2002</p> <p>Management Improvements: Estimated Cost \$3,000 Planned Start Date: 2002 Training of HA staff continued</p> <p>Operations: Estimated Cost \$33,000 Planned Start Date: 2003 Part-time help, grounds, maintenance, snow removal, office assistance, etc.</p> <p>Operations: Estimated Cost \$35,500 Planned Start Date: 2004 Part-time help, grounds, maintenance, snow removal, office assistance, et.</p> <p>Computer Lab development for Mt Stuart Vista Est. Cost\$8,000 Date 2004</p> <p>Management improvements: Estimated Cost \$3,000 Estimated Start Date: 2004 Continue training for Housing Authority staff</p> <p><small>Make Note: Template does not allow you to enter more than one line item in the Estimated cost and Planned start date area.</small></p>	
<p align="center">Total estimated cost over next 5 years</p>	<p align="center">\$145,500</p>

Required Attachment D : Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

- Elected
 Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
 the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
 Other (explain):

B. Date of next term expiration of a governing board member: 4/04/00

Name and title of appointing official(s) for governing board (indicate appointing official for the next position): Kittitas County Commissioners, Perry Huston-Chair

Required Attachment E : Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Bob Fisher
P.O. Box 1676
Ellensburg, Washington
98926

Ronald H Campbell
704 W. Rainier Ave.
Ellensburg, Washington
98926-9425

Appendix G
Housing Needs Assessment

The Housing Authority of Kittitas County has gathered surveys from all housing applications received. The purpose of the survey was to get a better needs assessment of families on the Public Housing Wait List.

The Housing Authority Wait List totals – 88 applications. This has increased by 2% since 2000.

The Race/Ethnicity breakdowns of those applications are: 83% - White

4% - Black
6% - Hispanic
3% - Asian/Pac Is
4% - American Ind

The Housing Authorities annual unit turnover for the FYE 2000 was 45 units with our current (2001) downtime reduced by an average of 16 days. We continue to conscientiously try new measures in order to reduce the downtime for unit turnover.

The Housing Survey noted that the physical condition of the applicants present home conditions are in Fair to Good, however over 50% of the applicants are concerned about spending over 50% of their income to rent and utilities.

The number of families with Extremely Low Income, (<=30% AMI), is 33. Ten (10) families are Very Low Income, (>30% but <=50%) and Six (6) families are Low Income (>50% but <80% AMI).

The characteristics by bedrooms size are as follows:

- 28 – One (1) Bedroom App
- 40 – Two (2)-Bedroom App
- 18 – Three (3)-Bedroom Ap
- 4 - Four (4) Bedroom App

The Housing Authority continues to implement strategies for addressing these needs. We continue to improve on reducing turnover time for units and working with local, non-profit and for-profit agencies to improve and/or develop additional housing opportunities in the Kittitas Valley.

HUD Federal targeting requirements for available assistance to families at or below 30% of the AMI are at 63.33% of our new admissions. Because of software updates, this was only traceable for 1-1-2000 thru 12-18-2000. We do not have figures for FYE 3-31-2000.

Appendix H

Pet Policy Summary

The Housing Authority of Kittitas County allows individual residents to benefit from the pleasure of common household pet ownership, while at the same time, insuring that the pet ownership does not interfere with the rights of other residents.

The Housing Authority allows household pets as follows:

One dog – Elderly complexes only - \$50 refundable deposit

*Exception of family complex with a verifiable request for special needs.

One cat - All complexes - \$50 refundable deposit

Fish Aquarium, no larger than 29 gallons – No deposit required

Two (2) caged birds – No deposit required

Two (2) caged gerbils – No deposit required

Two (2) caged hamsters – No deposit required

All animal owners must comply with City Ordinances relating to pet ownership, which includes but is not limited to;

Proof of current city license.

Proof of animal being spade or neutered.

Proof of rabies, distemper and parus virus shots.