

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year:

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Huntington, Texas

PHA Number: Tx 348

PHA Fiscal Year Beginning: (10/2001)

PHA Plan Contact Information:

Name: Pamela Hooton
Phone: (936) 876-5412
TDD: (936) 876-5412
Email (if available): hha@lcc.net

Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)**

- Main administrative office of the PHA
PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
PHA development management offices
Main administrative office of the local, county or State government
Public library
PHA website
Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
PHA development management offices
Other (list below)

PHA Programs Administered:

Public Housing and Section 8 Section 8 Only Public Housing Only XX

**Annual PHA Plan
Fiscal Year 20**
[24 CFR Part 903.7]

i. Table of Contents

Contents

Provide a table of contents for the Plan, including attachments, and a list of supplementary information to be made available for public inspection. For Attachments, indicate which attachments are provided by the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If an attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the name of the attachment in the space to the right of the title.

Annual Plan	1
Executive Summary (optional)	1
Annual Plan Information	1
Table of Contents	1
Description of Policy and Program Changes for the Upcoming Fiscal Year	2
Capital Improvement Needs	2
Demolition and Disposition	2
Homeownership: Voucher Homeownership Program	3
Crime and Safety: PHDEP Plan	4
Other Information:	4
Resident Advisory Board Consultation Process	
Statement of Consistency with Consolidated Plan	
Criteria for Substantial Deviations and Significant Amendments	
Attachments	
Attachment A : Supporting Documents Available for Review	
Attachment B: Capital Fund Program Annual Statement	
Attachment C: Capital Fund Program 5 Year Action Plan	
Attachment __: Capital Fund Program Replacement Housing Factor Annual Statement	
Attachment __: Public Housing Drug Elimination Program (PHDEP) Plan	
Attachment D: Resident Membership on PHA Board or Governing Body	
Attachment E: Membership of Resident Advisory Board or Boards	
Attachment __: Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)	
Other (List below, providing each attachment name)	

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's sections of this Update.

NONE

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 112,731.00

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions
The Capital Fund Program 5-Year Action Plan is provided as Attachment

(1) Capital Fund Program 5-Year Action Plan

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name:

1b. Development (project) number:
2. Activity type: Demolition Disposition
3. Application status (select one) Approved Submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected:
6. Coverage of action (select one) Part of the development Total development
7. Relocation resources (select all that apply) Section 8 for units Public housing for units Preference for admission to other public housing or section 8 Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

A. Yes No: X Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If ?No?, skip to next component; if ?yes?, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):
 Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family?s resources
 Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted sector underwriting standards
 Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ _____

C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s? PLAN WAS POSTED BUT NO COMMENTS RECEIVED.

2. If yes, the comments are Attached at Attachment (File name)

3. In what manner did the PHA address those comments? (select all that apply)
The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
Yes No: below or
Yes No: at the end of the RAB Comments in Attachment _____.
Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment _____.

Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy question)

1. Consolidated Plan jurisdiction:

State of Texas

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- X The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
 Other: (list below)

PHA Requests for support from the Consolidated Plan Agency

Yes No: X Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: Huntington has a shortage of affordable housing; HHA Board has begun planning to increase rental stock. **The State of Texas Consolidated Plan supports the PHA Plan by promoting adequate affordable housing.**

C. Criteria for Substantial Deviation and Significant Amendments

Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation and Significant Amendment to the Annual Plan. The definition of significant amendment is when the PHA will subject a change to the policies or activities described in the Consolidated Plan to HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

Any change to mission statement such as:

- 50 percent deletion from or addition to the goals and objectives as a whole
- 50 percent or more decrease in the quantifiable measurement of any individual goal or objective.

B. Significant Amendment or Modification to the Annual Plan:

- Changes to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency work items (items not included in the current

Annual Statement or Five-Year Action Plan) or change in the use of replacement reserve funds under the Capital Fund.

- **Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.**

List of Supporting Documents Available for Review

Printed on: 1/4/022:28 PM

Available

**Supporting Documents
for Review**

Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
PHAs that are not required for this update must be on display if applicable to the program activities conducted by the PHA.	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers in Public Housing	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents	Annual Plan: Rent Determination

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: Huntington	Grant Type and Number Capital Fund Program Grant No: CFP TX24P34850100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
-----------------------------	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
X Performance and Evaluation Report for Period Ending: 09-30-2001 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$ 11,049.00		\$ 11049.00	\$ 2,000.00
3	1408 Management Improvements	\$ 7,734.00			
4	1410 Administration	\$ 1,000.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 23,000.00			
10	1460 Dwelling Structures	\$ 37,704.00		\$ 14,632.65	\$ 3898.65
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$ 30,000.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$110,487.00		\$ 25,681.65	\$ 5898.65
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	\$ 3,000.00			
26	Amount of line 21 Related to Energy Conservation Measures	\$ 5,000.00			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Huntington		Grant Type and Number Capital Fund Program Grant No: CFP TX24P34850100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX348-001	Offset of operating expenses	1406		\$11,049.00		\$11,049.00	\$ 2,000.00	
	Management expenses	1408		\$ 7734.00				
	Administration	1410		\$ 1,000.00				
	Fencing, landscaping, paving	1450		\$ 23,000.00				
	Storm windows, storm doors,etc	1460		\$ 37,704.00		\$14632.65	\$ 3898.65	
	Resident use van	1475		\$ 30,000.00				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Huntington		Grant Type and Number Capital Fund Program Grant No: TX24P34850101 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$11,000.00			
3	1408 Management Improvements	\$ 7,500.00			
4	1410 Administration				
5	1411 Audit	\$ 1,000.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	\$17,000.00			
10	1460 Dwelling Structures	\$53,987.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$22,244.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency	\$112,731.00			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Huntington		Grant Type and Number Capital Fund Program Grant No: TX24P34850101 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)				
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	\$ 2,000.00			
26	Amount of line 21 Related to Energy Conservation Measures	\$20,000.00			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Huntington			Grant Type and Number Capital Fund Program Grant No: TX24P34850101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TX348-001 & TX348-003	Offset for budget expenses	1406		\$ 11,000.00				
	Training, Management Expense	1408		\$ 7,500.00				
	Audit	1411		\$ 1,000.00				
	Fencing, Paving, Erosion Control	1450		\$ 17,000.00				
	Roofing, Kitchen Rehab, storm windows	1460		\$ 53,987.00				
	Maintenance Vehicle (truck)	1475		\$ 22,244.00				
	TOTAL			\$112731.00				

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
Development Number	Development Name (or indicate PHA wide)	
TX 348	Huntington Housing Authority-PHA wide	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)

Offset for budget expenses	\$ 11000.00	2002
Training	\$ 5000.00	
Audit	\$ 1000.00	
Appliances	\$ 5000.00	
Paving, sidewalk repair	\$ 16500.00	
Security & lights	\$ 3500.00	
Park & playground improvements	\$ 15000.00	
Computer upgrade	\$ 5000.00	
Rehab of Kitchens & floors	\$ 21987.00	
Air Conditioning replacement & repair	\$ 28744.00	
TOTAL 2002	\$112,731.00	
Offset for budget expense	\$ 11000.00	2003
Training	\$ 3500.00	
Audit	\$ 1000.00	
Appliances	\$ 5000.00	
Rehab of apartments	\$ 33987.00	
Storm Windows & doors	\$ 10000.00	
Maintenance Equipment	\$ 17000.00	
Air Conditioning upgrade	\$ 16500.00	
Office & Community room equipment	\$ 5000.00	
Vinyl Siding for Office	\$ 7500.00	
TOTAL 2003	\$112,731.00	2004
Offset for budget expenses	\$ 11000.00	
Training	\$ 3500.00	
Audit	\$ 1000.00	
Appliances	\$ 5000.00	
Rehab of kitchens& floors	\$ 33987.00	
Storm windows & doors	\$ 10000.00	
Maintenance Equipment	\$ 12000.00	
Air Conditioning upgrade	\$ 23744.00	

Rehab of exterior of units	\$ 12500.00	
TOTAL 2004	\$112731.00	2005
Offset for budget expenses	\$ 11000.00	
Audit	\$ 1000.00	
Maintenance Equipment	\$ 30000.00	
Rehab of exterior of units	\$ 10000.00	
Air Conditioning replacement & upgrade	\$ 60731.00	
TOTAL 2005	\$112,731.00	
TOTAL ESTIMATED COST NEXT 5 YEARS	\$563655.00	

Required Attachment D: Resident Member on the Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

Name of resident member(s) on the governing board: Opal Merritt

How was the resident board member selected: (select one)?

- Elected
 Appointed

C. The term of appointment is (include the date term expires): 07-01-01 thru 07-01-02

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
Other (explain):

B. Date of next term expiration of a governing board member: 07-01-02

Name and title of appointing official(s) for governing board (indicate appointing official for the next position):
Mayor Lamar Tinsley, City of Huntington

Required Attachment E: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Opal Merritt, Ruth Carter, Susan Buckner