

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

tx034v02

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004
Annual Plan for Fiscal Year 2001

**HOUSING AUTHORITY OF THE CITY OF PORT ARTHUR
P. O. BOX 2295
PORT ARTHUR, TEXAS 77643**

**BOBBY FEEMSTER, EXECUTIVE DIRECTOR
RAYLENE TERRELL, DEPUTY DIRECTOR**

LAURA HATHAWAY, CHAIRPERSON

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan

Agency Identification

PHA Name: Housing Authority of the City of Port Arthur

PHA Number: TX-034

PHA Fiscal Year Beginning: 10/2001

Public Access to Information

George W. Lacey Administration Building

920 DeQueen Boulevard

Port Arthur, Texas 77640

(409) 982-6442

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- X Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)

- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

X PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- X** Increase voucher payment standards
- X** Implement voucher homeownership program:
- X** Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

X PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- X** Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

X PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- X** Increase the number and percentage of employed persons in assisted families:
- X** Provide or attract supportive services to improve assistance recipients' employability:

- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- X** PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
 - X** Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - X** Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - X** Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2001
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

The Port Arthur Housing Authority (PAHA) has developed a Five-Year/Annual Plan in consultation with its residents to meet low-income housing needs and to provide resident programs and services. This document presents the results of measuring goals and objectives for a better quality of life for public housing residents in Port Arthur, Texas.

The PAHA Five-Year Plan for Fiscal year 2000 – 2004 general scope of work can be described as the overall mission of the authority: to ensure the provision of affordable housing opportunities to include communities for lower income households.

The primary purpose of the Annual Plan is to evaluate and analyze quantitative goals and objectives. This plan addresses the specific initiatives planned by PAHA to achieve HUD's Strategic Goals: to increase housing availability, quality, and choice; to improve community quality of life and economic vitality, to promote self sufficiency and asset development of families and individuals; and to ensure equal opportunity in housing.

The Annual Plan for Fiscal Year 2001 will be used as the primary source for setting benchmarks for improvements throughout the PAHA to maintain its housing stock.

Given the type, quality, and affordability of the local housing stock, PAHA residents rely on the housing authority to subsidize their housing costs and provide low cost housing options. Because of the limited income, these residents look to PAHA for a decent place to live at a rent they can afford. PAHA also provides facilities and other resources to public and private agencies offering residents supportive services, health care, education, recreation, child development, employment, public assistance and counseling.

Also, over the next five years, the Port Arthur Housing Authority will implement a new Section 8 Homeownership Voucher Program, and PAHA intends to initiate a Section 8 Project Based Program for Elderly Projects of less than twenty-five (25) units. This latter proposal is planned for this year.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

	<u>Page #</u>
Annual Plan	
i. Executive Summary	1
ii Table of Contents	
1. Housing Needs	5
2. Financial Resources	10
3. Policies on Eligibility, Selection and Admissions	11
4. Rent Determination Policies	20
5. Operations and Management Policies	25
6. Grievance Procedures	26
7. Capital Improvement Needs	27
8. Demolition and Disposition	29
9. Designation of Housing	30
10. Conversions of Public Housing	31
11. Homeownership	32
12. Community Service Programs	34
13. Crime and Safety	36
14. Pets	39
15. Civil Rights Certifications (included with PHA Plan Certifications)	40
16. Audit	40
17. Asset Management	40
18. Other Information	41

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2000 Capital Fund Program Annual Statement (tx034a01)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)

Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	A & O Policy	
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	2	3	5	1	1	1	3
Income >30% but <=50% of AMI	2	1	5	1	1	1	3
Income >50% but <80% of AMI							
Elderly	2	3	5	1	1	1	1
Families with Disabilities	2	3	5	1	1	1	3
Race/Ethnicity _{black}	2	3	5	1	1	1	3
Race/Ethnicity _{white}	2	3	5	1	1	1	3
Race/Ethnicity _{other}	2	3	5	1	1	1	3
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2001
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List					
Waiting list type: (select one)					
<input type="checkbox"/> Section 8 tenant-based assistance					
<input checked="" type="checkbox"/> Public Housing					
<input type="checkbox"/> Combined Section 8 and Public Housing					
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)					
If used, identify which development/subjurisdiction:					
	# of families		% of total families		Annual Turnover
	Sect 8	P.H.			
Waiting list total	2670	74			
Extremely low income <=30% AMI	2003	74	75%	100%	
Very low income (>30% but <=50% AMI)	54		20%	-0-	
Low income (>50% but <80% AMI)	13		05%	-0-	
Families with children	1917	62	72%	84%	
Elderly families	200	7	75%	9%	
Families with Disabilities	553	5	21%	7%	
Race/ethnicity <small>black</small>	1917	61	72%	82%	
Race/ethnicity <small>white</small>	573	13	21%	18%	
Race/ethnicity <small>other</small>	185	2	7%	2%	

Housing Needs of Families on the Waiting List				
Race/ethnicity				
Characteristics by Bedroom Size (Public Housing Only)			MOVE INS	MOVE OUTS
1BR	8	11%	15	13
2 BR	20	27%	77	71
3 BR	46	62%	85	52
4 BR				
5 BR				
5+ BR				
Is the waiting list closed (select one)? X No <input type="checkbox"/> Yes				
If yes:				
How long has it been closed (# of months)?				
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes				
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes				

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- X Employ effective maintenance and management policies to minimize the number of public housing units off-line
- X Reduce turnover time for vacated public housing units
- X Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- X Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction

- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2001 grants)		
a) Public Housing Operating Fund	\$ 823,572.	
b) Public Housing Capital Fund	\$ 650,657.	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$ 6,546,630.	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	\$ 87,466.	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant	\$ 7,500.	
i) HOME		
Other Federal Grants (list below)		
Resident Services Coord. Grant	\$ 46,200.	
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	\$ 340,207.	
4. Other income (list below)		
Mgmt Fee-Beaumont Housing Auth.	\$ 70,380.	
Mgmt Fee-Orange Co. Housing Auth.	\$ 36,000.	
4. Non-federal sources (list below)		
Investment Income	\$ 77,764.	
Contract Admin Fee-Heatherbrook , Stonegate Ret. & Stonegate Elderly	\$ 90,681.	
Total resources	\$ 8,777,057.	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe) **Applications are immediately approved and processed.**

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
- PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
- One
- Two
- Three or More
- b. Yes No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

- a. Income targeting:
- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
In what circumstances will transfers take precedence over new admissions? (list below)
- Emergencies
 - Overhoused
 - Underhoused

- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists
If selected, list targeted developments below:

Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:

Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

Additional affirmative marketing

Actions to improve the marketability of certain developments

Adoption or adjustment of ceiling rents for certain developments

Adoption of rent incentives to encourage deconcentration of poverty and income-mixing

Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)

TENANT TRACKER

- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)
- Past rental history.**

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

Rental units in our area are difficult to obtain.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes

Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

Date and time of application

Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

This preference has previously been reviewed and approved by HUD

The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

The PHA applies preferences within income tiers

Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

The Section 8 Administrative Plan

Briefing sessions and written materials

Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

Through published notices

Other (list below)

1. Word of mouth.

2. Through local State, County and City Agencies.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Admissions and Occupancy Policy

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

Market comparability study

Fair market rents (FMR)

- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)
- Never
 - At family option
 - Any time the family experiences an income increase
 - Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
 - Other (list below)

- g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
- The section 8 rent reasonableness study of comparable housing
 - Survey of rents listed in local newspaper
 - Survey of similar unassisted units in the neighborhood
 - Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

Demonstration Project Protocol for Class Members in conjunction with East Texas Fair Housing Service Center.

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

Section 8 Administrative Plan

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	224	
Section 8 Vouchers	1175	
Section 8 Certificates	37	
Section 8 Mod Rehab	N/A	
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)	353	

Other Federal Programs(list individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

1. Public Housing Maintenance and Management: (list below)

Admissions & Occupancy Policy	Pet Policy
Collection Policy	Tenant Charges
Accident, Prevention & Safety Plan	Personnel Policy
Disposition Policy	Investment Policy
Capitalization Policy	Procurement Policy

- (2) Section 8 Management: (list below)
 - Section 8 Administrative Plan**

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
 - PHA main administrative office
 - PHA development management offices
 - Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office
- Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment tx 034a01

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

Yes **X** No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

Yes **X** No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes **X** No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes **X** No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly <input type="checkbox"/>	
Occupancy by families with disabilities <input type="checkbox"/>	
Occupancy by only elderly families and families with disabilities <input type="checkbox"/>	
3. Application status (select one)	
Approved; included in the PHA’s Designation Plan <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	

6. Number of units affected:
 7. Coverage of action (select one)
 Part of the development
 Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes **X** No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description
 Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development	

<input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
<p>5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)</p> <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____)
<input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)
<input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)
<input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent
<input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units
<input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name: 1b. Development (project) number:	
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application	
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	

B. Section 8 Tenant Based Assistance

1. **X** Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

X Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

Targeted first to FSS participants, then to other Section 8 recipients.

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? **04/23/2001**

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Self Improvement Workshops	10 -12	Random	Development Office	Public Housing
TOOLS (Taking over our Lives)	30	Specific Criteria	Development Office	Public Housing
Family Self-Sufficiency Prog.	50	Random	PHA Office	Section 8/P.H.

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	4	07/01/2001
Section 8	28	07/01/2001

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA’s public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - Establishing a protocol for exchange of information with all appropriate TANF agencies
 - Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

- 1. Gulf Breeze Place Apartments**
- 2. Carver Terrace Apartments**

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

1. Gulf Breeze Place Apartments

2. Carver Terrace Apartments

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
 - Police provide crime data to housing authority staff for analysis and action
 - Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
 - Police regularly testify in and otherwise support eviction cases
 - Police regularly meet with the PHA management and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
 - Other activities (list below)
2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (tx034b01)

14. PET POLICY

[24 CFR Part 903.7 9 (n)]

PET POLICY

ADOPTED BY THE BOARD OF COMMISSIONERS
ON JANUARY 31, 2000, AND AMENDED JUNE 29, 2001

1. Residents shall not be denied housing in public housing because they own pets if they meet the regulations of the housing authority concerning pet ownership.
2. Residents must pay a pet deposit of **\$200.00 per pet that may be refunded** if the apartment is left in good condition and no damages to carpet, walls, floor, etc.
3. When walked on grounds, residents must clean up after their pets.
4. A litter box must be provided for cats. Box must be cleaned daily and litter granules wrapped and disposed of in a **plastic bag** and placed in dumpster.
5. Pets should be of small stature, weighing no more than 15 pounds.
6. Certificates from veterinarian **each year**, certifying pets are in good health and have had all necessary shots and/or vaccinations, must be presented to the Housing Authority office.
7. Certificates that show pets are licensed for the city of Port Arthur must be brought to the office to be put on file.
8. Pets shall be kept on leash at all times when not in own apartment.
9. If pets disturb other residents by barking, scratching, whining or other unusual noises or threatening behavior, the tenant owning the pets will be asked to get rid of the pets or vacate the apartment.
10. Pets will be kept free from fleas, ticks or other vermin.
11. Pets will not be allowed in the front lobby area, recreations rooms or laundry rooms, and must be in owner's arms going to and from the building.
12. Only two pets per family, either dogs or cats.
13. Residents must be physically able to take care of pets.
- 14. Pets must be neutered or spayed.**
15. Visitor's pets will not be allowed.

16. Residents with pets must maintain sanitary conditions in their apartment.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? 3
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

RESIDENT ADVISORY BOARD

Tina Hulin	Carver Terrace Apts.
Alice Fields	Carver Terrace Apts.
Kim Johnson	Gulf Breeze Apts.
Lisa Wright	Gulf Breeze Apts.
Gary Sanders	Gulf Breeze Apts.
Willie Lee Carrier	Carver Terrace Apts.
Tina Shelton	Section 8
Peggy Oliphant	O. W. Collins Apts. and Resident Commissioner
Melba Watson	Director of Family Services
Mae Etta Essex	Resident Services Coordinator

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
- Provided below:

Resident Advisory Board recommended the following:

1. Chief of Security be more visible during the day when outsiders are congregating in the complexes.
2. Stricter lease enforcement by removing residents that are constantly in violation of their lease agreements.
3. Tighten screening procedures and review eligibility requirements more closely.
4. Consider more counseling for younger residents with faith base guidance on site.

3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes **X** No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes **X** No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: City of Port Arthur, Texas

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

COMPREHENSIVE GRANT PROGRAM TABLES—1997

Annual Statement/Performance and Evaluation Report					
Comprehensive Grant Program (CGP) Part 1: Summary					
PHA Name: Port Arthur Housing Authority			Grant Type and Number Comprehensive Grant No: TX24P03470597 Replacement Housing Factor Grant No:		Federal FY of Grant: 1997
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations60	45,890	43,816	43,816	43,815.97
3	1408 Management Improvements Soft Costs	55,068	45,792	45,792	45,791.31
	Management Improvements Hard Costs				
4	1410 Administration	36,712	37,028	37,028	37,027.28
5	1411 Audit	2,000	2,000	2,000	2,000.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	41,301	41,301	41,301	41,301.00
8	1440 Site Acquisition				
9	1450 Site Improvement		11,422	11,422	11,422.13
10	1460 Dwelling Structures	221,217	257,810	257,810	221,217.01
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	20,000	19,731	19,731	19,731.09
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency	36,712	0	0	0.00
		458,900	458,900	458,900	422,305.79
	Amount of Annual Grant: (sum of lines...)				

**Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part 1: Summary**

PHA Name: Port Arthur Housing Authority	Grant Type and Number Comprehensive Grant No: TX24P03470597 Replacement Housing Factor Grant No:	Federal FY of Grant: 1997
---	---	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs	25,467	25,467	25,467	25,467.00
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant: 1997		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE	OPERATIONS:				ORIGINAL	REVISED	OBLIG	EXPEN D	
1406	OPERATIONS		1406	N/A	45,890	43,816	43,816	43,816	COMPLETE
	TOTAL ACCOUNT 1406				45,890	43,816	43,816	43,816	
PHA-WIDE	MANAGEMENT IMPROVEMENTS:								
	NETWORK SOFTWARE		1408	N/A	10,000	0			
	PLANNING & TRAINING		1408	N/A	1,500	0			
	SALARIES & BENEFITS		1408	N/A	14,420	9,868	9868	9868.00	COMPLETE
	SECURITY COORDINATOR		1408	N/A	19,148	17,292	17,292	17,292.00	COMPLETE
	EMPLOYEE BENEFITS		1408	N/A	10,000	18,632	18,632	18,631.31	COMPLETE

Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 1997			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	TOTAL ACCOUNT 1408				55,068	45,792	45,792	45,791.31	

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 1997			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE	ADMINISTRATION:				ORIGIN AL	REVISE D	OBLIG	EXPEN D	
	SALARIES & BENEFITS		1410	N/A	17,264	14,952	14,952	14,952.00	COMPLETE
	CLERK-OF-THE-WORKS-SALARY		1410	N/A	11,000	11,184	11,184	11,184.00	COMPLETE
	EMPLOYEE BENEFITS		1410	N/A	8,448	10,892	10,892	10,891.28	COMPLETE
	ACCOUNT TOTAL 1410				36,712	37,028	37,028	37,027.28	

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant: 1997		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					ORIGIN AL	REVISE D	OBLIG	EXPEN D	
	DWELLING STRUCTURES:								
TX34-001	INSTALL A/C		1460	148U	98,662	99,548	99,548	99,547.66	COMPLETE
TX34-002	INSTALL A/C		1460	152U	101,318	101,760	101,760	101,759.83	COMPLETE
TX34-003	INSTALL A/C		1460	32U	21,237	19,909	19,909	19909.52	COMPLETE
TX34-002	REPAIR ROOFS		1460	7U	0	36593	36593		
	TOTAL ACCOUNT 1460				221,217	257,810	257,810	221,217.01	

COMPREHENSIVE GRANT PROGRAM TABLES—1998

Annual Statement/Performance and Evaluation Report Comprehensive Grant Program (CGP) Part 1: Summary					
PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470698 Replacement Housing Factor Grant No:			Federal FY of Grant: 1998
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs	59,092	59,092	59,092	54,789.63
	Management Improvements Hard Costs				
4	1410 Administration	48,548	48,548	48,548	48,465.88
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	15,000	15,000	15,000	10,876.22
8	1440 Site Acquisition				
9	1450 Site Improvement	90,000	6,339	6,339	6,338.76
10	1460 Dwelling Structures	231,000	267,007	267,007	118,703.70
11	1465.1 Dwelling Equipment—Nonexpendable		25,000	25,000	25,000.00
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	38,000	64,500	64,500	38,000.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				

**Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part 1: Summary**

PHA Name: Port Arthur Housing Authority	Grant Type and Number Capital Fund Program Grant No: TX24P03470698 Replacement Housing Factor Grant No:	Federal FY of Grant: 1998
---	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
18	1499 Development Activities				
19	1502 Contingency	3,846	0	0	0
	Amount of Annual Grant: (sum of lines...)	485,486	485,486	485,486	302,174.19
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security – Soft Costs	28,617	28,617	28,617	28,617.00
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P034706798 Replacement Housing Factor Grant No:				Federal FY of Grant: 1998			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE	FEES AND COSTS:				ORIGIN AL	REVISE D	OBLIG	EXPEND ED	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	A & E FEES		1430	6.5%	15,000	15,000	15,000	10,876.22	
	TOTAL ACCOUNT 1430				15,000	15,000	15,000	10,876.22	
	DWELLING STRUCTURES:								
TX34-002	INSTALL CENTRAL HVAC, CLOSETS, VENTILATION, DUCKKORK, AIR COMPRESSOR/ PAD, ETC.		1460	16DU	92,400	85,422	85,422	38,985.48	
TX34-001 & TX34-003	INSTALL CENTRAC HVAC, CLOSETS, VENTILATION, DUCKWORK, AIR COMPRESSOR/ PAD, ETC.		1460	24DU	138,600	113,164	113,164	58,478.22	

Annual Statement/Performance and Evaluation Report
Comprehensive Fund Program and Capital Fund Program Replacement Housing Factor (CGP)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
TX34-003	ROOF REPLACEMENT/PAINTING		1460		0	21,240	21,240	21,240	COMPLETE
TX34-002	ROOF REPAIR		1460		0	24,000	24,000	0	
TX34-003	ROOF REPAIR		1460		0	23,181	23,181	0	
	TOTAL ACCOUNT 1460				231000	267,007	267,007	118,703.70	

Annual Statement/Performance and Evaluation Report
Comprehensive Fund Program and Capital Fund Program Replacement Housing Factor (CGP)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	SITE IMPROVEMENTS								
TX34-001	RECONFIGURE DUMPSTER AREAS		1450		22,500	0	0	0	
TX34-002	RECONFIGURE DUMPSTER AREAS		1450		45,000	6,339	6,339	6,338.76	
TX34-003	RECONFIGURE DUMPSTER AREAS		1450		22,500	0	0	0	

COMPREHENSIVE GRANT PROGRAM TABLES—1999 Regular

Annual Statement/Performance and Evaluation Report Comprehensive Grant Program (CGP) Part 1: Summary					
PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470899 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs	50,426	58,298	58,298	50,426.00
	Management Improvements Hard Costs				
4	1410 Administration	56,344	56,344	56,344	55,972.78
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	87,862	92,238	92,238	62,458.15
8	1440 Site Acquisition				
9	1450 Site Improvement	84,265	84,265	84,265	0
10	1460 Dwelling Structures	72,000	78,817	78,817	0
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	38,263	42,500	42,500	16,979.40
13	1475 Nondwelling Equipment	60,000	67,000	67,000	40,883.15
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	114,280	83,978	83,978	83,819.34

**Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part 1: Summary**

PHA Name: Port Arthur Housing Authority	Grant Type and Number Capital Fund Program Grant No: TX24P03470899 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
---	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
18	1499 Development Activities				
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines...)	563,440	563,440	563,440	310,538.82
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance	35,000	35,000	35,000	16,979.40
	Amount of line XX Related to Security – Soft Costs	84,265	84,265	84,265	0
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470899 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
PHA-WIDE	MANAGEMENT IMPROVEMENTS								
	SALARY FOR SECURITY COORDINATOR		1408	N/A	17,451	31,998	31,998	31,626.00	
	STAFF/RESIDENT TRAINING IN HUD REGULATIONS		1408	N/A	8,475	16,300	16,300	8,800.00	
	MAINTENANCE TRAINING		1408	N/A	5,000	0	0	0	
	COMPUTER SOFTWARE UPGRADES/LICENSING FEES		1408	N/A	7,500	0	0	0	
	CONDUCT SALARY STUDY		1408	N/A	12,000	10,000	10,000	10,000.00	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470899 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	TOTAL ACCOUNT 1408				50,426	58,298	58,298	50,426.00	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					ORIGIN AL	REVISE D	OBLIG	EXPEND ED	

Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE	ADMINISTRATION:								
	ADMINISTRATIVE SALARIES		1410	N/A	56,344	56,344	56,344	55,972.78	
	TOTAL ACCOUNT 1410				56,344	56,344	56,344	55,972.78	
PHA-WIDE	FEES AND COSTS:								
	A & E FEES		1430	8%	13,362	17,738	17,738	17,737.51	
	ASSISTANCE WITH AGENCY PLAN		1430	LS	9,500	9,500	9,500	9,050.00	
	HOPE VI APPLICATION		1430	LS	60,000	60,000	60,000	30,670.64	
	CAPITAL IMPROVEMENT GRANT UPDATE		1430	LS	5,000	5,000	5,000	5,000	COMPLETE
	TOTAL ACCOUNT 1430				87,862	92,238	92,238	62,458.15	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
TX34-002	GULF BREEZE PLACE				ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
	APARTMENTS								
	SITE IMPROVEMENT:								
	REMOVE ENTRY GATES AND RELATED EQUIPMENT		1450	1LS	2,500	2,500	2,500	0	
	INSTALL BRICK/WROUGHT IRON PERIMETER FENCING		1450	2300LF	81,765	81,765	81,765	0	
	TOTAL ACCOUNT 1450				84,265	84,265	84,265	0	
TX34-001	CARVER TERRACE APARTMENTS:								
	DWELLING STRUCTURE:								
	PAINT FASCIA, EAVES, SOFFIT, TRIM, AND EXTERIOR/INTERIOR STAIRWELLS, REPLACE		1460	18BLDS	32,400	35,468	35,468	0	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	GUTTERS								

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
TX34-002	GULF BREEZE PLACE				ORIGIN	REVISE	OBLIG	EXPEND	
	APARTMENTS				AL	D		ED	
	DWELLING STRUCTURE:								
	PAIN T FASCIA, EAVES, SOFFIT,								
	TRIM, AND EXTERIOR/INTERIOR								

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	STAIRWELLS, REPLACE GUTTERS		1460	18BLDS	32,400	35,468	35,468	0	
TX34-003	CARVER TERRACE APARTMENTS								
	DWELLING STRUCTURE: PAINT FASCIA, EAVES, SOFFIT TRIM, AND EXTERIOR/INTERIOR								
	STAIRWELLS, REPLACE GUTTERS		1460	4BLDS	7,200	7,881	7,881	0	
PHA-WIDE	NON-DWELLING STRUCTURE: UPGRADE COMMUNITY SPACES FOR ADA COMPLIANCE		1470	1LS	35,000	35,000	35,000	16,979.40	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
TX34-002	GULF BREEZE APARTMENTS				ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
	NON-DWELLING STRUCTURE:								
	REPLACE ROOF ON COMMUNITY BUILDING		1470	22.5SQ	3,263	7,500	7,500	0	
	TOTAL ACCOUNT 1470				38,263	42,500	42,500	16,979.40	
PHA-WIDE	NON-DWELLING EQUIPMENT								
	UPGRADE COMPUTER HARDWARE/OFFICE EQUIPMENT		1475	1LS	20,000	26,116	26,116	0	
	PURCHASE MODERNIZATION/ MAINTENANCE VEHICLES		1475	2EA	40,000	40,884	40,884	40,883.15	
	TOTAL ACCOUNT 1475				60,000	67,000	67,000	40,883.15	

COMPREHENSIVE GRANT PROGRAM TABLES—1999 Special

Annual Statement/Performance and Evaluation Report Comprehensive Grant Program (CGP) Part 1: Summary					
PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470799 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs	150,000		150,000	51,000.00
	Management Improvements Hard Costs				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	118,193		118,193	118,193.00
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	1,856,342		1,856,342	1,732,117.62
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				

**Annual Statement/Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part 1: Summary**

PHA Name: Port Arthur Housing Authority	Grant Type and Number Capital Fund Program Grant No: TX24P03470799 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
---	---	------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines...)	2,124,535		2,124,535	1,901,310.62
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security – Soft Costs				
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470799 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	DWELLING STRUCTURE				ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
TX34-001	INSTALL CENTRAL HVAC, CLOSETS, VENTILATION, DUCTWORK, AIR COMPRESSOR/PAD		1460	148DU	827,526		827,526	772,148.8 6	
TX34-002	INSTALL CENTRAL HVAC, CLOSETS, VENTILATION, DUCTWORK, AIR COMPRESSOR/PAD		1460	152DU	849,891		849,891	793,017.2 2	

**Annual Statement/Performance and Evaluation Report
 Comprehensive Grant Program and Capital Fund Program Replacement Housing Factor (CGP)
 Part II: Supporting Pages**

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470799 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
TX34-003	INSTALL CENTRAL HVAC, CLOSETS, VENTILATION, DUCTWORK, AIR COMPRESSOR/PAD		1460	32DU	178,925		178,925	166,951.5 4	
	TOTAL ACCOUNT 1460				1,856,342		1,856,342	1,732,117. 62	

CAPITAL FUND PROGRAM TABLES—2000

Annual Statement/Performance and Evaluation Report Capital Fund Program (CFP/CFPRHF) Part 1: Summary					
PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: TX24P03470900 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) x Performance and Evaluation Report for Period Ending: 3/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	63,762		63,762	0
3	1408 Management Improvements Soft Costs	47,426		47,426	6,711.90
	Management Improvements Hard Costs				
4	1410 Administration	56,344		56,344	6,145.68
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	72,226		72,226	0
8	1440 Site Acquisition				
9	1450 Site Improvement	211,225		211,225	45,089.36
10	1460 Dwelling Structures	55,627		55,627	28,120.15
11	1465.1 Dwelling Equipment—Nonexpendable	25,000		25,000	9,408.49
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	55,000		55,000	20,565.88
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program (CFP/CFPRHF) Part 1: Summary**

PHA Name: Port Arthur Housing Authority	Grant Type and Number Capital Fund Program Grant No: TX24P03470900 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
---	--	-------------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency	51,010		51,010	0
	Amount of Annual Grant: (sum of lines...)	637,620		637,620	116,041.46
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security – Soft Costs	17,451		17,451	6,711.90
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages									
PHA Name: Port Arthur Housing Authority			Grant Type and Number Capital Fund Program Grant No: TX24P03470900 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	FEES								
	TOTAL FOR ACCOUNT 1408				47,426		47,426	6,711.90	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages									
PHA Name: Port Arthur Housing Authority			Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE	ADMINISTRATION				ORIGIN AL	REVISE D	OBLIG	EXPEND ED	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant:		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	ADMINISTRATIVE SALARIES		1410	L/S	56,344		56,344	6,145.68	
	TOTAL FOR ACCOUNT 1410				56,344		56,344	6,145.68	
PHA-WIDE	FEES AND COSTS								
	A & E FEES		1430	10%	28,726	28,726	28,726	0	
	ASSISTANCE WITH AGENCY PLAN		1430	7%	30,000	30,000	30,000	0	
	CAPITAL IMPROVEMENT GRANT UPDATE		1430	2%	5,000	5,500	5,500	0	
	UTILITY ALLOWANCE STUDY/ ENERGY AUDIT		1430	3%	8,500	8,000	8,000	0	
	TOTAL FOR ACCOUNT 1430				72,226	72,226	72,226	0	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE	SITE IMPROVEMENTS				ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
	INSTALL FIRE PLUG		1450	L/S	10,000		10,000	0	
	GENERAL LANDSCAPING (PHASE 1)		1450	76 DU	57,000		57,000	0	
	INSTALL RUBBER MATTING AT PLAYGROUND AREA (PHASE 1)		1450	525 S/F	6,300		6,300	0	
	REMOVE BULK GARBAGE COLLECTION AREA/SOD (PHS. 1)		1450	L/S	2,500		2,500	0	
	INCREASE PARKING AREAS (PHASE 1)		1450	L/S	103,425		103,425	45,089.36	
	SEAL FOUNDATION/REGRADE LANDSCAPING AT		1450	L/S	32,000		32,000	0	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
	MANAGEMENT								
	OFFICE FOR RUN-OFF (PHASE 1)								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Port Arthur Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					ORIGIN AL	REVISE D	OBLIG	EXPEND ED	
	TOTAL FOR ACCOUNT				211,225		211,225	45,089.36	

CAPITAL FUND PROGRAM—2001

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Port Arthur		Grant Type and Number Capital Fund Program Grant No: TX24P03450101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$65,065			
3	1408 Management Improvements	\$44,391			
4	1410 Administration	\$60,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$20,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$101,764			
10	1460 Dwelling Structures	\$125,636			
11	1465.1 Dwelling Equipment— Nonexpendable	\$25,000			
12	1470 Nondwelling Structures	\$80,000			
13	1475 Nondwelling Equipment	\$83,726			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency	\$45,075			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Port Arthur	Grant Type and Number Capital Fund Program Grant No: TX24P03450101 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
--	---	------------------------------

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$650,657			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Port Arthur		Grant Type and Number Capital Fund Program Grant No: TX24P03450101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406	LS	\$65,065				
	Subtotal 1406			\$65,065				
PHA-Wide	Salary for Security Coordinator	1408	LS	\$23,416				
	Staff/Resident Training in HUD Regulations	1408	LS	\$8,475				
	Maintenance Training	1408	LS	\$5,000				
	Computer Software Upgrades	1408	LS	\$7,500				
	Subtotal 1408			\$44,391				
PHA-Wide	Administrative Salaries	1410	LS	\$60,000				
	Subtotal 1410			\$60,000				
PHA-Wide	A & E Fees	1430	LS	\$15,000				
	Capital Improvement Grant Update	1430	LS	\$5,000				
	Subtotal 1430			\$20,000				
PHA-Wide	Upgrade Elevators at Admn. Bldg.	1470	LS	\$40,000				
	Comprehensive Modernization of the Admn. Bldg.	1470	LS	\$40,000				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Port Arthur		Grant Type and Number Capital Fund Program Grant No: TX24P03450101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Replace Ranges and Refrigerators	1465	36 Sets	\$25,000				
	Subtotal 1465			\$25,000				
	Total: TX 34-01			\$93,086				
TX 34-02	General Landscaping	1450	76 DU	\$57,000				
	Install Rubber Matting at Playground Area	1450	1,050 SF	\$6,300				
	Increase Parking Areas	1450	LS	\$23,864				
	Seal Foundation/Grade Landscaping at Management Office for Run-Off	1450	LS	\$2,000				
	Subtotal 1450			\$89,164				
	Replace Roofing	1460	420 SQ	\$48,300				
	Subtotal 1460			\$48,300				
	Replace Office Furniture	1465	LS	\$13,726				
	Subtotal 1465			\$13,726				
	Total: TX 34-02			\$151,190				
TX 34-03	Replace Roofing	1460	190 SQ	\$21,850				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: : Housing Authority of the City of Port Arthur	Grant Type and Number Capital Fund Program No: TX24P03450101 Replacement Housing Factor No:	Federal FY of Grant: <p style="text-align: center;">2001</p>
---	--	--

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1406	9/30/2003			9/30/2005			
1408	9/30/2003			9/30/2005			
1410	9/30/2003			9/30/2005			
1430	9/30/2003			9/30/2005			
1470	9/30/2003			9/30/2005			
1475	9/30/2003			9/30/2005			
1502	9/30/2003			9/30/2005			
TX 34-01	9/30/2003			9/30/2005			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: : Housing Authority of the City of Port Arthur		Grant Type and Number Capital Fund Program No: TX24P03450101 Replacement Housing Factor No:					Federal FY of Grant: 2001
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
TX 34-02	9/30/2003			9/30/2005			
TX 34-03	9/30/2003			9/30/2005			

**Capital Fund Program Five-Year Action Plan
Part I: Summary**

PHA Name: Housing Authority of the City of Port Arthur					<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/H A-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2002 PHA FY: 2003	Work Statement for Year 3 FFY Grant: 2003 PHA FY: 2004	Work Statement for Year 4 FFY Grant: 2004 PHA FY: 2005	Work Statement for Year 5 FFY Grant: 2005 PHA FY: 2006	
	Annual Statement					
TX 34-01		\$24,114	\$27,220	\$25,000	\$362,924	
TX 34-02		\$311,436	\$335,426	\$332,400		
TX 34-03			\$8,480		\$28,202	
PHA-Wide		\$315,107	\$279,531	\$293,257	\$259,531	
CFP Funds Listed for 5-year planning		\$650,657	\$650,657	\$650,657	\$650,657	
Replacement Housing Factor Funds						

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2002 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2003 PHA FY: 2004		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	1406	Operating Subsidy	\$65,065	1406	Operating Subsidy	\$65,065
Annual	1408	Salary for Security Coordinator	\$23,416	1408	Salary for Security Coordinator	\$23,416
Statement	1408	Staff/Resident Training in HUD Regulations	\$8,475	1408	Staff/Resident Training in HUD Regulations	\$8,475
	1408	Maintenance Training	\$5,000	1408	Maintenance Training	\$5,000
	1408	Computer Software Upgrades	\$7,500	1408	Computer Software Upgrades	\$7,500
	1410	Administrative Salaries	\$60,000	1410	Administrative Salaries	\$60,000
	1430	A & E Fees	\$28,726	1430	A & E Fees	\$15,000
	1430	Capital Improvement Grant Update	\$5,000	1430	Capital Improvement Grant Update	\$5,000
	1475	Computer Hardware/Office Equipment Upgrades	\$20,000	1475	Computer Hardware/Office Equipment Upgrades	\$20,000
	1475	Purchase Modernization/Maintenance Vehicles/Mod. Coordinator	\$25,000	1475	Purchase Modernization/Maintenance Vehicles/Mod. Coordinator	\$25,000
	TX 34-01	Replace Roofing	\$16,914	TX 34-01	Install Fire Extinguisher in Unit	\$2,220
	TX 34-01	Repair/Replace Interior Common Stairwells	\$7,200	TX 34-01	Replace Ranges and Refrigerators	\$25,000
	TX 34-02	Install 1.6 GPF Pressure Assisted Commodes	\$25,650	TX 34-02	Paint Fascia, Eaves, Soffit, Trim, and Exterior/Interior Stairwells, Replace Gutters	\$29,582
	TX 34-02	Install Individual Water Meters per Building	\$3,173	TX 34-02	Install 1.6 GPF Pressure Assisted Commodes	\$25,650
	TX 34-02	Install Showers and Shower Surrounds	\$20,672	TX 34-02	Install Individual Water Meters per Building	\$3,173

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year : 2 FFY Grant: 2002 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2003 PHA FY: 2004		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
TX 34-02	Enclose DHWH's Located in Kitchens/Reconfigure Area	\$36,300	TX 34-02	Install Fluorescent Lighting in Kitchens and Baths	\$9,405
TX 34-02	Install Fluorescent Lighting in Kitchens and Baths	\$9,405	TX 34-02	Enclose DHWH's Located in Kitchens/Reconfigure Area	\$36,300
TX 34-02	Enclose DHWH's Located in Bathrooms	\$16,800	TX 34-02	Enclose DHWH's Located in Bathrooms	\$16,800
TX 34-02	Enclosed Bedroom Closets with Frame, Jamb, Hardware, and Hinged Door	\$36,765	TX 34-02	Enclosed Bedroom Closets with Frame, Jamb, Hardware, and Hinged Door	\$36,765
TX 34-02	Refinish Kitchen Cabinets	\$25,650	TX 34-02	Refinish Kitchen Cabinets	\$25,650
TX 34-02	Replace 50% of the Countertops	\$11,400	TX 34-02	Replace 50% of the Countertops	\$11,400
TX 34-02	Repair/Replace Interior Common Stairwells	\$32,172	TX 34-02	Repair/Replace Interior Common Stairwells	\$24,300
TX 34-02	Install Bathroom Exhaust	\$15,675	TX 34-02	Install Bathroom Exhaust	\$15,675
TX 34-02	Replace Range Hoods to Include Exterior Venting	\$17,100	TX 34-02	Replace Range Hoods to Include Exterior Venting	\$17,100
TX 34-02	Point-up Exterior Brick	\$30,375	TX 34-02	Point-up Exterior Brick	\$30,375

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year : 2 FFY Grant: 2002 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2003 PHA FY: 2004		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
TX 34-02	Install Security Screen Door at Common Hall Entrances	\$9,922	TX 34-02	Install Security Screen Door at Common Hall Entrances	\$9,922
TX 34-02	Install Security Storm Doors at Unit Exterior Entrances	\$7,552	TX 34-02	Install Security Storm Doors at Unit Exterior Entrances	\$7,552
TX 34-02	Remove/Reinstall Pull-Out Type of Clotheslines and Poles	\$10,545	TX 34-02	Remove/Reinstall Pull-Out Type of Clotheslines and Poles	\$10,545
TX 34-02	Install Range Backsplashes	\$2,280	TX 34-02	Install Range Backsplashes	\$2,280
			TX 34-02	Install Fire Extinguisher in Unit	\$2,280
1502	Contingency	\$45,075	TX 34-02	Replace Ranges and Refrigerators	\$20,672
			TX 34-03	General Landscaping	\$8,000
	Grand Total	\$650,657	TX 34-03	Install Fire Extinguisher in Unit	\$480
			1502	Contingency	\$45,075
				Grand Total	\$650,657

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities**

Activities for Year : 4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
1406	Operating Subsidy	\$65,065	1406	Operating Subsidy	\$65,065
1408	Salary for Security Coordinator	\$23,416	1408	Salary for Security Coordinator	\$23,416
1408	Staff/Resident Training in HUD Regulations	\$8,475	1408	Staff/Resident Training in HUD Regulations	\$8,475
1408	Maintenance Training	\$5,000	1408	Maintenance Training	\$5,000
1408	Computer Software Upgrades	\$7,500	1408	Computer Software Upgrades	\$7,500
1410	Administrative Salaries	\$60,000	1410	Administrative Salaries	\$60,000
1430	A & E Fees	\$28,726	1430	A & E Fees	\$15,000
1430	Capital Improvement Grant Update	\$5,000	1430	Capital Improvement Grant Update	\$5,000
1475	Computer Hardware/Office Equipment Upgrades	\$20,000	1430	Utility Allowance Study/Energy Audit	\$5,000
1475	Purchase Modernization/Maintenance Vehicles/Mod. Coordinator	\$25,000	1475	Computer Hardware/Office Equipment Upgrades	\$20,000
TX 34-01	Replace Ranges and Refrigerators	\$25,000	TX 34-01	Install Individual Water Meters Per Building	\$5,245
TX 34-02	Install Brick/Wrought Iron Perimeter Fencing	\$115,949	TX 34-01	Install Showers and Shower Surrounds	\$19,995

TX 34-02	Install 1.6 GPF Pressure Assisted Commodes	\$17,100	TX 34-01	Install Fluorescent Lighting in Kitchens and Baths	\$15,140
----------	--	----------	----------	--	----------

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities**

Activities for Year : 4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
TX 34-02	Install Individual Water Meters per Building	\$2,114	TX 34-01	Install 1.6 GPF Pressure Assisted Commodes	\$41,292
TX 34-02	Install Showers and Shower Surrounds	\$34,453	TX 34-01	Enclose DHWH's Located in Kitchens/Reconfigure Area	\$5,456
TX 34-02	Enclose DHWH's Located in Kitchens/Reconfigure Area	\$24,200	TX 34-01	Enclose DHWH's Located in Bathrooms	\$13,888
TX 34-02	Install Fluorescent Lighting in Kitchens and Baths	\$6,270	TX 34-01	Enclosed Bedroom Closets with Frame, Jamb, Hardware, and Hinged Door	\$55,837
TX 34-02	Enclose DHWH's Located in Bathrooms	\$11,200	TX 34-01	Refinish Kitchen Cabinets	\$41,292
TX 34-02	Enclosed Bedroom Closets with Frame, Jamb, Hardware, and Hinged Door	\$24,510	TX 34-01	Replace 50% of the Countertops	\$18,352
TX 34-02	Refinish Kitchen Cabinets	\$17,100	TX 34-01	Install Bathroom Exhaust	\$25,234
TX 34-02	Replace 50% of the Countertops	\$7,600	TX 34-01	Replace Range Hoods to Include Exterior Venting	\$26,391
TX 34-02	Repair/Replace Interior Common Stairwells	\$8,328	TX 34-01	Point-up Exterior Brick	\$49,659

TX 34-02

Install Bathroom
Exhaust

\$10,450

TX 34-01

Install Security Screen Door at
Common Hall Entrances

\$1,823

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year : 4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
TX 34-02	Replace Range Hoods to Include Exterior Venting	\$11,400	TX 34-01	Install Security Storm Doors at Unit Exterior Entrances	\$22,673
TX 34-02	Point-up Exterior Brick	\$20,250	TX 34-01	Remove/Reinstall Pull-Out Type of Clotheslines and Poles	\$16,976
TX 34-02	Install Security Screen Door at Common Hall Entrances	\$6,616	TX 34-01	Install Range Backsplashes	\$3,671
TX 34-02	Install Security Storm Doors at Unit Exterior Entrances	\$5,036	TX 34-03	Install 1.6 GPF Pressure Assisted Commodes	\$2,592
TX 34-02	Remove/Reinstall Pull-Out Type of Clotheslines and Poles	\$7,030	TX 34-03	Install Showers and Shower Surrounds	\$1,080
TX 34-02	Install Range Backsplashes	\$1,520	TX 34-03	Install Fluorescent Lighting in Kitchens and Baths	\$950
TX 34-02	Replace Office Furniture	\$1,274	TX 34-03	Install Individual Water Meters per Building	\$338
			TX 34-03	Enclose DHWH's Located in Kitchens/Reconfigure Area	\$3,168
1502	Contingency	\$45,075	TX 34-03	Enclose DHWH's Located in Bathrooms	\$2,016

			TX 34-03	Enclosed Bedroom Closets with Frame, Jamb, Hardware, and Hinged Door	\$4,104
	Grand Total	\$650,657	TX 34-03	Refinish Kitchen Cabinets	\$2,592

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities**

Activities for Year : 4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
			TX 34-03	Replace 50% of the Countertops	\$1,152
			TX 34-03	Repair/Replace Interior Common Stairwells	\$864
			TX 34-03	Install Bathroom Exhaust	\$1,584
			TX 34-03	Replace Range Hoods to Include Exterior Venting	\$1,728
			TX 34-03	Point-up Exterior Brick	\$3,240
			TX 34-03	Install Security Screen Door at Common Hall Entrances	\$353
			TX 34-03	Install Security Storm Doors at Unit Exterior Entrances	\$1,145
			TX 34-03	Install Range Backsplashes	\$230
			TX 34-03	Remove/Reinstall Pull-Out Type of Clotheslines and Poles	\$1,066
			1502	Contingency	\$45,075
				Grand Total	\$650,657

Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

A. Amount of PHDEP Grant \$87,466

B. Eligibility type (Indicate with an "x") N1 _____ N2 XX R _____

C. FFY in which funding is requested 2001 _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
CARVER TERRACE APARTMENTS	203	ALL
GULF BREEZE PLACE APARTMENTS	150	ALL

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

6 Months _____ **12 Months** XX **18 Months** _____ **24 Months** _____ **Other** _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 2000	\$81,603	TX21DEP0340100	56,375	NO	12/2001
FY 1999	\$78,299	TX21DEP0340199	0	NO	12/2000

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

“TOOLS” Taking Over Our Lives is an ongoing program that will provide off duty law enforcement, educational and work preparation opportunities. We expect that with this assistance residents will be given the tools to make wiser decisions that will enhance the quality of their lives.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2001 PHDEP Budget Summary	
9110 - Reimbursement of Law Enforcement	\$29,588
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	\$ 4,800
9160 - Drug Prevention	\$53,078
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
Total	\$87,466

A. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: \$ 29,588		
Goal(s): To provide decent, safe housing for all residents							
Objectives: To provide security above baseline of current service							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Payment of off duty officers for foot & bicycle patrols					\$29,588		*Monitor police calls *Assess resident involvement
2.							*Compare & evaluate number of calls made in each category
3.							

9120 - Security Personnel					Total PHDEP Funding: \$ - 0 -		
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

9130 - Employment of Investigators					Total PHDEP Funding: \$ - 0 -		
Goal(s) N/A							
Objectives							
							Performance Indicators

9140 - Voluntary Tenant Patrol					Total PHDEP Funding: \$ - 0 -		
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$4,800		
Goal(s) :To maintain visual contact with activities within the complexes							
Objectives: To service and repair surveillance equipment when needed							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Payment for servicing & maintaining equipment					\$4,800		Evaluate the effects of having surveillance equipment on site
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$53,078		
Goal(s): To educate & provide support for adults and young people at risk of not successfully setting and completing educational and career goals							
Objectives: To utilize staff in planning and scheduling on and off site activities.							

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Schedule diverse adult and youth activities	All	Family Sites					Monitor on and off site programming with regard to community involvement
2.Schedule workshops and self sufficiency initiatives through "TOOLS" program	All	Family Sites					Utilize local resources for self- sufficiency workshops. Monitor job placement.
3.Work with school district and other educational entities to provide tools for learning improvement	All	Family Sites					Monitor & evaluate truancy cases Provide educational advancements for adult residents.

9170 - Drug Intervention					Total PHDEP Funding: \$ - 0 -		
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$ - 0 -		
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$ - 0 -		
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	1	\$29,588		
9120				
9130				
9140				
9150	1	\$ 4,800		
9160	1,2,3	\$53,078		
9170				
9180				
9190				
TOTAL		\$87,466		\$

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

STATUS OF PORT ARTHUR HOUSING AUTHORITY GOALS FOR FISCAL YEAR 2000

HUD STRATEGIC GOAL: Increase the availability of decent, safe, and affordable housing.

PAHA'S GOAL: Expand the supply of assisted housing.

We have expanded our supply of assisted housing units by participating with the East Texas Fair Housing Service Center in a newly created Demonstration Project Protocol that provides desegregative housing opportunities in non-impacted areas.

Port Arthur Housing Authority has also partnered with South East Texas Community Development Corporation in providing 19 newly constructed low-income resident rental units in the core area of Port Arthur.

It is anticipated that these two efforts will continue for the next several plan years.

Objective: Reduce public housing vacancies:

We are happy to report that our occupancy rate in our Gulf Breeze Place Apartments has improved from 66% in 2000 to 86% in 2001. Our Carver Terrace Apartments complex improved from 75% in 2000 to 92% in 2001.

PAHA'S GOAL: Improve the quality of assisted housing

**Objectives: Improve public housing management: (PHAS score):
Concentrate on efforts to improve specific management functions:**

We anticipate our PHAS score to be higher this year due to better record keeping and more diligent efforts by employees. Upgrading of our computer system and office equipment has been completed and will improve the overall effectiveness of our management operations.

Demolish or dispose of obsolete public housing:

We have demolished one Scattered Site unit in order to make way for a future new housing unit. We have reconsidered our goal to demolish or dispose of any other public housing units and have determined not to pursue this goal at this time.

PAHA'S GOAL: Increase assisted housing choices

Objectives: Increase voucher payment standards

It can be reported that the Housing Authority is participating in an increased voucher payment standard as initiated by HUD. This new payment standard provides rents up to 142% of the areas Fair Market Rents (FMR's) for non-impacted areas.

Implement voucher homeownership program:

The Housing Authority is continuing to work on establishing a homeownership program utilizing Section 8 Vouchers for mortgage payment assistance. We are hopeful to have this completed this year.

Implement public housing or other homeownership programs:

Our current public housing homeownership programs are ongoing and remain quite successful.

HUD STRATEGIC GOAL: Improve community quality of life and economic vitality.

PAHA'S GOAL: Provide an improved living environment

Objective: Implement public housing security improvements:

Goals to improve community quality of life by providing security for residents are being met. We continue to pursue further improvement through training of staff and residents, and by sponsoring quarterly meetings with residents, staff, police and Sheriff department personnel in the site based community rooms to discuss any concerns.

HUD STRATEGIC GOAL: Promote self-sufficiency and asset development of families and individuals.

PAHA'S GOAL: Promote self-sufficiency and asset development of assisted households

Objective: Increase the number and percentage of employed persons in assisted families:

It continues to be a goal of the Housing Authority to promote self-sufficiency among its residents and programs are being considered to facilitate this effort. We advise and encourage applicants to apply for the self-sufficiency program as soon as they become residents.

HUD STRATEGIC GOAL: Ensure Equal Opportunity in Housing for all Americans

PAHA'S GOAL: ensure equal opportunity and promotion of fair housing initiatives

**Objectives: Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:**

Port Arthur Housing Authority continues to promote equal opportunity and the promotion of fair housing regardless of race, color, religion nation origin, sex, familial status, and disability by providing training to staff, and by adhering to all rules and regulations pertaining to these efforts.