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U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: 2001

TOWN OF KORTRIGHT: NY448

NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES

OMB Approval No: 2577-0226
Expires: 03/31/2002

PHA PLAN COMMENTS

TOWN OF KORTRIGHT

Shortly after the PHA Plan was provided for public comment and review by the Resident Advisory Board, comments were received from a participant in an alternate PHA Section 8 Housing Choice Vouchers Program regarding the home ownership provisions in that PHA's Administrative Plan. The Town of Kortright has a similar administrative plan. The comments received correctly identified a problem in that exceptions to the length of time rental assistance may be used toward home ownership and employment requirements for disabled and elderly persons. The comments from the alternate PHA were therefore shared with the Town of Kortright Resident Advisory Board members. The following provides the comment and the response.

Richard Lewis: Village of Hancock. Mr Lewis called to request that the Administrative Plan be revised to eliminate the requirement that households applying for homeownership have history of one year or more employment. Mr. Lewis initially expressed his concern that the use of rental assistance for home ownership discriminated against the handicapped.

Response: Mr. Lewis correctly identified a problem with the administrative plan regarding home ownership and persons with disabilities. HUD regulations and guidelines are evolving regarding this issue; however, interim regulations indicate that persons with disabilities can receive rental assistance toward homeownership for an extended period of time. Accordingly, the existing administrative plan provisions regarding homeownership are incomplete and must be amended. Delaware Opportunities has not yet initiated the home ownership provisions of the PHA plan, but expects to do so within the year. The administrative plan is to be amended as a result of Mr. Lewis=s comments for the following communities:

- Town of Stamford
- Town of Kortright
- Town of Middletown
- Town of Davenport
- Village of Walton
- Village of Hancock
- Village of Deposit
- Village of Delhi
- Village of Margaretville
- Village of Sidney.

TOWN OF KORTRIGHT: NY448

REPORT ON FIVE YEAR PLAN

PHA FISCAL YEAR BEGINNING OCTOBER 1, 2000

The Town of Kortright has adopted a five year PHA Plan for the operation of housing programs. The initial plan was adopted in December of 2000. This document identifies the originally established goals and progress toward those goals.

Apply for additional rental vouchers: Request 10 additional vouchers.

Additional vouchers have yet to be requested. Although the demographics for the community suggest a need much larger than the 10 additional vouchers identified in the plan, the community's waiting list for rental assistance is relatively short. Delaware Opportunities, as the administering agency, needs to increase the visibility of the program so that eligible families are identified and provide the basis for the need for additional assistance.

Improve voucher management: Increase PHA score by 5.

The SEMAP score for the Town of Kortright for 2000-2001 has not been released by HUD, and the next SEMAP score will be based on information to be submitted in November of 2001. When the SEMAP information is available, the scores need to be analyzed to determine progress toward this goal as well as to establish any corrective action plans.

Increase Customer Satisfaction: Institute annual satisfaction questionnaire.

A customer satisfaction questionnaire was completed in 2000, indicating satisfaction with the program. The questionnaire is now being developed for 2001.

Increase assisted housing choices by:

- **Provide voucher mobility counseling**

  Voucher mobility counseling occurs as a regular part of the tenant briefing process. Information regarding voucher mobility is included in the tenant packet. Voucher mobility counseling also occurs during the recertification process.

- **Conduct outreach efforts to potential voucher landlords**.

  Landlord outreach activities are ongoing. Most landlords in the community are familiar with the program and are willing to accept rental assistance payments.

- **Increase voucher payment standards**

  The Town of Kortright has established the payment standard at 100% of the fair market rent established by HUD. The Town increases the payment standard when HUD publishes changes to the FMR. The payment standard was increased in 2001.

- **Implement voucher homeownership program**.

  The Town of Kortright has amended its administrative plan to permit the operation of the homeownership program. The staff of Delaware Opportunities have the capacity to undertake the

program and the provisions in the administrative plan provide the basis for program implementation; however, details regarding the effective operation of the program are still being developed. The HUD Buffalo Office has scheduled a training regarding homeownership. The existing administrative plan regarding homeownership is incomplete as it does not address specific provisions for disabled persons. Furthermore, HUD is in the process of initiating a program to permit one year of rental assistance to be applied as a down payment toward home ownership. The Town believes that the use of rental assistance for down payments would be beneficial to some residents and intends to eventually include this option in its homeownership program.

Increase the number and percentage of employed persons in assisted families: Increase by 5% .

In 2000, when the plan was first established it was anticipated that the MTCS information would be used as the indicator and base line to measure progress toward this goal; however, the MTCS report available to Delaware Opportunities indicates 42 households with earned income, a number substantially in excess of the units available for assistance. Internally generated data in August of 2001 shows 7 households with employment earnings, of the 15 then participating in the program, or 47%. Consistency of internal data with MTCS data remains a problem which must be addressed.

Provide or attract supportive services to improve assistance recipients' employability: Encourage participation in BEST, Job Coaching, Etc.

Delaware Opportunities has entered into a number of collaborative agreements with the Delaware County Department of Social Services and others to assure the availability of supportive services. During the first year of the 5 year plan, Delaware Opportunities obtained funding for a wage subsidy program to provide additional incentives for employers to hire housing assistance recipients. These programs are available to all participants in the Town of Kortright Housing Choice Vouchers program.

Ensure Equal Opportunity in Housing for all Americans by:

- **Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability**.

  Day to day operations stress affirmative measures to ensure fair access and equal opportunity in housing. Brochures and advertising include the HUD Fair Housing Logo and fair housing statements. Applicants and program participants are encouraged to identify housing of their choice. There are no concentrations of minorities in the community. Current participants live throughout the service area. The Town is a large area, with no incorporated places.

PHA Plan
Agency Identification

PHA Name: Town of Kortright

PHA Number: NY448

PHA Fiscal Year Beginning: (mm/yyyy) 10/2001

PHA Plan Contact Information:

Name: John M. Eberhard
Phone: (607) 746-2165
TDD:
Email (if available): delopp@catskill.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

☒Main administrative office of the PHA: 47 Main Street, Delhi, New York 13753
☒PHA development management offices: 91 Townsend Street, Walton, NY 13856

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

☒Main administrative office of the PHA: 47 Main Street, Delhi, New York 13753
☒PHA development management offices: 91 Townsend St. Walton, NY 13856
☒Main administrative office of the local, county or State government: Town of Kortright, Route 10, PO Box D-6 Bloomville, NY 13739
Public library
PHA website
Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

☒Main business office of the PHA 47 Main St. Delhi, NY 13753
☒PHA development management offices: 91 Townsend St. Walton, NY 13753
Other (list below)

PHA Programs Administered:

Public Housing and Section 8 Section 8 Only ☒ Public Housing Only

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Annual PHA Plan
Fiscal Year 20
[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment?s name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title. **Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment?s name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a SEPARATE file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.**

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Attachment __: Capital Fund Program 5 Year Action Plan
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Attachment C_: Membership of Resident Advisory Board or Boards
Attachment E_: Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)
Other (List below, providing each attachment name) D: Report on 5 Year Plan (file name ny448d01)

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

The five year plan and initial PHA plan were submitted in December of 2000. There are no significant changes presented in this Annual Plan. Briefly, the goals presented in the initial plan were to increase utilization of housing choice vouchers, to apply for additional assistance, to implement a homeownership program utilizing Section 8 assistance toward the cost of a mortgage, to improve the score on the Section Eight Management Assessment Program, and to involve the community directly or in partnership with others to improve housing and assist community development. These goals continue to be appropriate. Given the short period of time between the initial plan submission and the development of this plan, the PHA has no substantial progress toward these goals.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

There are no proposed changes in policies or programs for the upcoming year.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

This plan is for a Section 8 only program, and therefore this component is not completed.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA?s estimated or actual (if known) Capital Fund Program grant for the upcoming year? $ _____

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

The Capital

(1) Capital Fund Program 5-Year Action Plan

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Fund Program 5-Year Action Plan is provided as Attachment

(2) Capital Fund Program Annual Statement is not required.
The Capital Fund Program Annual Statement is provided as Attachment

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

This plan is for a Section 8 only program, and therefore this section is not completed.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If ?No?, skip to next component ; if ?yes?, complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition Disposition
3. Application status (select one) Approved Submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected: 6. Coverage of action (select one) Part of the development Total development
7. Relocation resources (select all that apply) Section 8 for units Public housing for units Preference for admission to other public housing or section 8 Other housing for units (describe below)

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8. Timeline for activity:
   a. Actual or projected start date of activity:
   b. Actual or projected start date of relocation activities:
   c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

A. Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership ProgramB. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

☒ Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family's resources

☒Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

☒Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

Delaware Opportunities Inc. is the administrator of the PHA Section 8 Rental Assistance Program. Delaware Opportunities Inc. is a HUD approved Housing Counseling Agency. Staff have received initial and ongoing training in pre-0purchase, purchase, post purchase, delinquency, and foreclosure counseling. The agency has successfully operated a first time home buyers program utilizing Community Development Block Grant funding and has operated a Rural Homeownership Assistance Program under the auspices of the New York State Division of Housing and Community Renewal. The agency has working relationships with private lenders and has leveraged funds from these lenders and from government assistance programs. The agency operates a Family Self Sufficiency Program, both directly with HUD and under contract to NYSDHCR. In addition to this expertise, the agency has staff available to identify housing rehabilitation needs and to assist program participants to address these concerns to assure that housing quality standards are maintained at all times.

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

This plan covers a Section 8 only PHA which is not eligible for PHDEP funds and therefore this section is skipped.

Yes No ☒: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA?s estimated or actual (if known) PHDEP grant for the upcoming year? $ _____

C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes No: The PHDEP Plan is attached at Attachment ____

6. Other Information

[24 CFR Part 903.7 9 (r)]

Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes ☒ No ☐: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are Attached at Attachment (File name) Attachment D (file name ny448d01)

3. In what manner did the PHA address those comments? (select all that apply)

☒The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
☒ Yes ☐ No: below or
☒ Yes ☐ No: at the end of the RAB Comments in Attachment _E___.

Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment ____.

Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) New York State

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

☒The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan(s)
☒The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
☒The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
☒Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)

The Consolidated Plan identifies the need for affordable housing and further identifies resources, including both CDBG and HOME which are administered by the New York State Division of Housing and Community Renewal, as important funding sources to address creating opportunities for lower income households to become homeowners and for the rehabilitation of existing housing. Rental Assistance through HUD is also identified as an important program to be accessed to assure the affordability of decent, safe, and sanitary rental housing. This PHA plan covers activities which are consistent with and assist in implementing activities contained in the Consolidated Plan. The Town of Kortright is now implementing a CDBG Housing Rehabilitation Program under contract with the New York State Governor's Office for Small Cities.
Other: (list below)

PHA Requests for support from the Consolidated Plan Agency
Yes ☒ No ☐ Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

HOME (the PHA, in partnership with Delaware Opportunities Inc. submitted an application for a first time homebuyers program)

RESTORE (the PHA, in partnership with Delaware Opportunities Inc. submitted an application for funding for this emergency repair program for lower income elderly home owners.

Rental Assistance (the PHA, in partnership with Delaware Opportunities Inc. submitted a request for additional rental assistance under the Family Self Sufficiency Program on a county-wide basis.

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

New York State provides ongoing support to Delaware Opportunities Inc. for the administration of a rental assistance program on a county-wide basis. The availability of the county -wide assistance expands the resources of the local PHA in meeting local housing needs. Additionally, funds have been granted to Delaware Opportunities Inc. for housing rehabilitation on a county-wide basis. These funds may be utilized in meeting the local needs covered by this plan. The above referenced housing rehabilitation program has been funded at a level of $400,000, consistent with the Consolidated Plan and implementation thereof.

C. Criteria for Substantial Deviation and Significant AmendmentsC. Criteria for Substantial Deviation and Significant Amendments

Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

There has been no substantial deviation from the five year plan, nor have events occurred which suggest the need for any future deviation.

B. Significant Amendment or Modification to the Annual Plan:

No significant amendment or modifications are anticipated at this point in time.

Attachment_A_Attachment_A_

Supporting Documents Available for ReviewSupporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the ?Applicable & On Display? column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
×	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
×	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
×	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions? initiatives to affirmatively further fair housing that require the PHA?s involvement.	5 Year and Annual Plans
×	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction (contained in 5 year plan)	Annual Plan: Housing Needs
×	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing	Annual Plan: Eligibility, Selection, and Admissions Policies

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
	A&O Policy	
✕	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the method for setting public housing flat rents	Annual Plan: Rent Determination

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
	Schedule of flat rents offered at each public housing development	Annual Plan: Rent Determination

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
×	Section 8 rent determination (payment standard) policies The payment standard is 100% of the HUD established Fair Market Rent, as established in the administrative plan.	Annual Plan: Rent Determination

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
✕	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types	Annual Plan: Operations and Maintenance

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
	Public housing grievance procedures	Annual Plan: Grievance Procedures

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
×	Section 8 informal review and hearing procedures (included in Administrative Plan)	Annual Plan: Grievance Procedures

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing ?504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
×	Policies governing any Section 8 Homeownership program (included in the Administrative Plan)	Annual Plan: Homeownership

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
×	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
×	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	PHDEP-related documentation:	Annual Plan: Safety and Crime Prevention

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Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**

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List of Supporting Documents Available for ReviewList of Supporting Documents Available for Review		
Applicable & On Display	**Supporting DocumentSupporting Document**	**Related Plan Component**
	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) check here if included in the public housing A & O Policy	Pet Policy
×	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA?s response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

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Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name Town of Kortright	Grant Type and Number: NY448 Capital Fund Program: Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2000

Original Annual Statement **Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)**
Performance and Evaluation Report for Period Ending: 9/30/00 **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	66,172	71,978		71,978
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment?Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name Town of Kortright	Grant Type and Number: NY448 Capital Fund Program: Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2000

Original Annual Statement **Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)**
Performance and Evaluation Report for Period Ending: 9/30/00 **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	66,172	71,978		71,978
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

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Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:	**Grant Type and Number** Capital Fund Program #: Capital Fund Program Replacement Housing Factor #:	**Federal FY of Grant:**

Development Number	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed
Name/HA-Wide Activities				Original	Revised	Funds Obligated	Funds Expended	Work

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Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:	**Grant Type and Number** Capital Fund Program #: Capital Fund Program Replacement Housing Factor #:	**Federal FY of Grant:**

Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	

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Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan Original statement Revised statement			
Development Number	**Development Name (or indicate PHA wide)**		
Description of Needed Physical Improvements or Management Improvements		**Estimated Cost**	**Planned Start Date (HA Fiscal Year)**
Total estimated cost over next 5 years			

PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

This PHA does not opera a Public Housing Drug Elimination Program

Section 1: General Information/History

A. Amount of PHDEP Grant $_____

B. Eligibility type (Indicate with an ?x?) N1_____ N2_____ R_____

C. FFY in which funding is requested _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

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PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an ?x? to indicate the length of program by # of months. For ?Other?, identify the # of months).

12 Months_____ 18 Months_____ 24 Months_____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an ?x? by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place ?GE? in column or ?W? for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY 1995						
FY 1996						
FY 1997						
FY1998						
FY 1999						

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY _____ PHDEP Budget Summary **Original statement** **Revised statement dated:**	
Budget Line Item	**Total Funding**
9110 ? Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	

PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise?not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 ? Reimbursement of Law Enforcement							Total PHDEP Funding: $
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9115 - Special Initiative							Total PHDEP Funding: $
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9116 - Gun Buyback TA Match					Total PHDEP Funding: $		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: $		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 ? Employment of Investigators							**Total PHDEP Funding: $**
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 ? Voluntary Tenant Patrol					Total PHDEP Funding: $		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: $		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention	Total PHDEP Funding: $
Goal(s)	

Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention	**Total PHDEP Funding: $**

Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: $		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: $		
Goal(s)							
Objectives							
Proposed Activities	# of Person	Target Population	Start Date	Expected Complete	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators

	s Served			Date			
1.							
2.							
3.							

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Required Attachment __B__: Resident Member on the PHA Governing Board Required Attachment ____: Resident Member on the PHA Governing Board

1. Yes☐ No☒: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

Name of resident member(s) on the governing board:

How was the resident board member selected: (select one)?
Elected
Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?
☐the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
☐the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
☒Other (explain):

The PHA is the local municipality. The governing board of a municipality is established by New York State Law. Board members are prohibited from receiving rental assistance under conflict of interest provisions. The governing board obtains input from the Resident Advisory Board which consists entirely of recipients of rental assistance (program participants).

B. Date of next term expiration of a governing board member:

Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Required Attachment ___C____: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

All members of the Resident Advisory Board are program participants. All recipients of rental assistance serve on the Advisory Board.