

**U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing**

Small PHA Plan Update

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ND049

Walsh County Housing Authority (WCHA)

Annual Plan for Fiscal Year 2001

**Shelley Popiel, Executive Director  
Walsh County Housing Authority  
600 E. 9<sup>th</sup> St.  
Grafton, ND 58237**

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE  
WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**



**WCHA 2001 Annual Plan  
Agency Identification**

**PHA Name:** Walsh County Housing Authority

**PHA Number:** ND049

**PHA Fiscal Year Beginning: (mm/yyyy)** 01-01-01

**PHA Plan Contact Information:**

**Name:** Shelley Popiel, Executive Director

**Phone:** 701-352-3260

**TDD:**

**Email (if available):** wcha@polarcomm.com

**Public Access to Information**

Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)

- Main administrative office of the PHA  
PHA development management offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA  
PHA development management offices  
 Main administrative office of the local, county or State government  
Public library  
PHA website  
Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA  
PHA development management offices  
Other (list below)

**PHA Programs Administered:**

Public Housing and Section 8     Section 8 Only    Public Housing Only

**WCHA Annual Plan  
Fiscal Year 2001  
[24 CFR Part 903.7]**

**i. Table of Contents**

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting a Contents Page # Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a SEPARATE file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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## **ii. Executive Summary**

[24 CFR Part 903.79 (r)]

**At PHA option, provide a brief overview of the information in the Annual Plan**

With the assistance of the Board of Commissioners, our participants and the administrative staff of the Housing Authority, we have assembled the Housing Authority of Walsh County's Annual Plan. The Plan addresses all of the statutory components as required by the Department of Housing and Urban Development (HUD). In keeping with its mission, the Housing Authority will work towards full utilizing all funds available to the Authority so as to maximize the results in an environment of limited funding. This Plan was assembled using the most current information available from MTCS, the U.S. Census Bureau, CHAS, and North Dakota's Consolidated Plan for Walsh County and does not reflect any changes of availability of funding by HUD.

This Plan required that we take a detailed look at the Housing Authority and determine where we are, where we want to be and how we are going to get there. The results of this Authority-wide analysis were not surprising, as we have addressed many of the components in the past.

Two conclusions can be drawn from the results of the analysis. First, there is an immediate need for safe, affordable elderly and handicap accessible housing units in Walsh county. Secondly, Walsh County Housing Authority will develop and maintain a networking system throughout the County to assist tenants in identifying services available to meet their needs and provide crime-free and safe housing.

Walsh County Housing will continue to strive to meet the housing needs of county residents by use of the local preferences. A definition of local preferences is as follows:

- Elderly, disabled applicants are first priority
- Families are second priority
- Singles are third priority

Walsh County Housing Authority's Annual and Five Year Plan are consistent with the North Dakota Consolidated Plan.

Lastly, the Housing Authority of Walsh County will continue to do what we do best; providing safe, affordable housing to low-income residents through the provision of financial assistance programs, supportive services, and effective management.

### **1. Summary of Policy or Program Changes for the Upcoming Year**

**In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.**

**No changes.**

**2. Capital Improvement Needs Not Applicable**

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ \_\_\_\_\_

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

**D. Capital Fund Program Grant Submissions**

The Capital Fund Program Year 5 Action Plan is provided as Attachment

**(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment

**3. Demolition and Disposition Not Applicable**

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

**2. Activity Description**

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition Disposition
3. Application status (select one) Approved Submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected: 6. Coverage of action (select one) Part of the development Total development
7. Relocation resources (select all that apply) Section 8 for units

<p><b>Public housing for    units</b> <b>Preference for admission to other public housing or section 8</b> <b>Other housing for    units (describe below)</b></p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p><b>8. Timeline for activity:</b></p>
-----------------------------------------

- |                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>a. Actual or projected start date of activity:</b></p> <p><b>b. Actual or projected start date of relocation activities:</b></p> <p><b>c. Projected end date of activity:</b></p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**4. Voucher Homeownership Program**

[24 CFR Part 903.7 9 (k)]

A. Yes  **X** No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program  
The PHA has demonstrated its capacity to administer the program by (select all that apply):

Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family's resources

Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

**5. Safety and Crime Prevention: PHDEP Plan Not Applicable**

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds

**Yes**  **No**: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ \_\_\_\_\_

C. Yes  No  Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes  No: The PHDEP Plan is attached at Attachment \_\_\_\_\_

**6. Other Information**

[24 CFR Part 903.7 9 (r)]

**Resident Advisory Board (RAB) Recommendations and PHA Response**

1. Yes  **X** No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are Attached at Attachment (File name)

3. In what manner did the PHA address those comments? (select all that apply)  
The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included  
Yes No: below or  
Yes No: at the end of the RAB Comments in Attachment \_\_\_\_.  
Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment \_\_\_\_.

Other: (list below)

### B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary)

1. Consolidated Plan jurisdiction: Consolidated Plan for North Dakota Fiscal Years 2000-2005 Region IV
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plans.  
The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.  
The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)  
Other: (list below)

### PHA Requests for support from the Consolidated Plan Agency

Yes  No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

Walsh County Housing Authority will continue to strive to assist low income families with rental assistance in our jurisdiction.

### C. Criteria for Substantial Deviation and Significant Amendments

#### Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

**A. Substantial Deviation from the 5-year Plan:**  
None

**B. Significant Amendment or Modification to the Annual Plan:**  
None.

### Attachment A Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the	Annual Plan: Rent

Applicable & On Display	Supporting Document	Related Plan Component
	method for setting public housing flat rents check here if included in the public housing A & O Policy	Determination
	Schedule of flat rents offered at each public housing development check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <u>X</u> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
	Public housing grievance procedures check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <u>X</u> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans	Annual Plan: Conversion of Public

Applicable & On Display	Supporting Document	Related Plan Component
	prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	<p>PHDEP-related documentation:</p> <ul style="list-style-type: none"> <li>• Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>• Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>• Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>• Coordination with other law enforcement efforts;</li> <li>• Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>• All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional)	(specify as needed)

Applicable & On Display	Supporting Document	Related Plan Component
	(list individually; use as many lines as necessary)	

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Table Library (Not Applicable)

<b>Annual Statement/Performance and Evaluation Report</b>					
PHA Name:		Grant Type and Number		Federal FY of Gr	
<b>Original Annual Statement</b>		<b>Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: )</b>			
<b>Performance and Evaluation Report for Period Ending:</b>		<b>Final Performance and Evaluation Report</b>			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)				
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				





**Capital Fund Program 5-Year Action Plan Not Applicable**

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

<b>CFP 5-Year Action Plan</b>		
<b>Original statement</b>	<b>Revised statement</b>	
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	
<b>Description of Needed Physical Improvements or Management Improvements</b>	<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>Total estimated cost over next 5 years</b>		

## PHA Public Housing Drug Elimination Program Plan Not Applicable

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

### Section 1: General Information/History

- A. Amount of PHDEP Grant \$ \_\_\_\_\_
- B. Eligibility type (Indicate with an "x")      N1 \_\_\_\_\_ N2 \_\_\_\_\_ R \_\_\_\_\_
- C. FFY in which funding is requested \_\_\_\_\_
- D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

### E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIH.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units Within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

### F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months)

12 Months   
  18 Months   
  24 Months   
  Other \_\_\_\_\_

### G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place "GE" in column or "W" for waivers.

### Section 2: PHDEP Plan Goals and Budget



					Date		
1.							
2.							
3.							

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<b>9116 - Gun Buyback TA Match</b>	<b>Total PHDEP Funding: \$</b>
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<b>Goal(s)</b>							
<b>Objectives</b>							
<b>Proposed Activities</b>	<b># of Persons Served</b>	<b>Target Population</b>	<b>Start Date</b>	<b>Expected Complete Date</b>	<b>PHEDEP Funding</b>	<b>Other Funding (Amount /Source)</b>	<b>Performance Indicators</b>
1.							
2.							
3.							

<b>9120 - Security Personnel</b>	<b>Total PHDEP Funding: \$</b>
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<b>Goal(s)</b>							
<b>Objectives</b>							
<b>Proposed Activities</b>	<b># of Persons Served</b>	<b>Target Population</b>	<b>Start Date</b>	<b>Expected Complete Date</b>	<b>PHEDEP Funding</b>	<b>Other Funding (Amount /Source)</b>	<b>Performance Indicators</b>
1.							
2.							
3.							

<b>9130 - Employment of Investigators</b>	<b>Total PHDEP Funding: \$</b>
-------------------------------------------	--------------------------------

<b>Goal(s)</b>							
<b>Objectives</b>							

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

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<b>9140 – Voluntary Tenant Patrol</b>	<b>Total PHDEP Funding: \$</b>
---------------------------------------	--------------------------------

<b>Goal(s)</b>	
<b>Objectives</b>	

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>	<b>Total PHDEP Funding: \$</b>
-------------------------------------	--------------------------------

<b>Goal(s)</b>	
<b>Objectives</b>	

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 - Drug Prevention</b>	<b>Total PHDEP Funding: \$</b>
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<b>Goal(s)</b>							
<b>Objectives</b>							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

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<b>9170 - Drug Intervention</b>	<b>Total PHDEP Funding: \$</b>
---------------------------------	--------------------------------

<b>Goal(s)</b>							
<b>Objectives</b>							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9180 - Drug Treatment</b>	<b>Total PHDEP Funding: \$</b>
------------------------------	--------------------------------

<b>Goal(s)</b>							
<b>Objectives</b>							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9190 - Other Program Costs</b>	<b>Total PHDEP Funds: \$</b>
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<b>Goal(s)</b>	
<b>Objectives</b>	

<b>Proposed Activities</b>	<b># of Persons Served</b>	<b>Target Population</b>	<b>Start Date</b>	<b>Expected Complete Date</b>	<b>PHEDEP Funding</b>	<b>Other Funding (Amount /Source)</b>	<b>Performance Indicators</b>
<b>1.</b>							
<b>2.</b>							
<b>3.</b>							

**Attachment B:  
Resident Member on the PHA Governing Board**

1.  Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

Name of resident member(s) on the governing board: Elizabeth DeSautel

How was the resident board member selected: (select one)?

Elected (by approval of Walsh County Commissioners)  
 Appointed

C. The term of appointment is (include the date term expires): 2003 (3 year term)

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?  
the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.  
Other (explain):

B. Date of next term expiration of a governing board member: 2001

Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Bennie Langerud, Chairman Term Expires 2001  
LeRoy Pederson, Vice Chairman Term Expires 2002  
Dan Stenvold Term Expires 2003  
Lila Mielke Term Expires 2003

**Attachment C:  
Membership of the Resident Advisory Board or Boards**

**List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)**

**Resident Advisory Board Members**

**Elizabeth DeSautel  
Mabel Johnson  
Sophie Kasprick  
Dorothy Kees  
Sylvia Kirkeby  
Iona Thompson**

**Walsh County Housing Authority Board Members**

1. Elizabeth (Betty) DeSautel                      Term: 1990-1995;1995-2000; 2000-2003  
600 E. 9<sup>th</sup> St. #26  
Grafton, ND 58237  
701-352-0739
  
2. Bennie Langerud, Chairman              Term: 1996-2001  
2027 Myrtle Ave.  
PO Box 123  
Hoople, ND 58243  
701-894-6120
  
3. Lila Mielke                                              Term: October 1999-2003  
1021 McHugh Ave.  
Grafton, ND 58237  
701-352-0547  
701-360-3587
  
4. LeRoy Pederson, Vice Chairman              Term: 1972-1977;1977-1982;1982-1987;  
190 2<sup>nd</sup> St.                                              1987-1992;1992-1997;1997-2002  
PO Box 194  
Edinburg, ND 58227  
701-993-8571
  
5. Dan Stenvold                                              Term: 1988-1993;1993-1998;1998-2003

125 Code Ave. N.  
Park River, ND 58270  
701-284-6426

Effective June, 2000

**Attachment D:  
Comments of Resident Advisory Board or Boards  
Sent With Hard Copy to HUD**

**Attachment E:  
Public Hearing Minutes and Attendance  
Sent with Hard Copy to HUD**

**Attachment F:  
Board Resolution  
Sent with Hard Copy to HUD**

## Attachment G: Annual Plan 2001 Update

### MISSION STATEMENT:

The Housing Authority of Walsh County strives to provide safe and affordable housing to low-income persons in Walsh County in an environment without discrimination, create opportunities for residents' self-sufficiency and economic independence.

### GOALS:

1. Fully utilize all Section 8 Contributions available to the Public Housing Authority.

#### OBJECTIVE:

1. Monitor Housing Assistance Payments (HAP) monthly to ensure that all anticipated Annual Contributions Contract (ACC) are utilized.

#### 2000 UPDATE

2. Walsh County Housing will receive \$286,455 from HUD for 2000 (ACC). Tentatively, Walsh County Housing has spent \$208,271.49 for January- October, 2000 (HAP plus administrative fees plus any additional expenses). The Executive Director will continue to monitor the HAP amounts each month to utilize the ACC monthly amount from HUD to its full extent.

2. Attend educational sessions on the Section 8 Rental Assistance Program.

#### OBJECTIVES:

1. The Executive Director will attend 90% of the NAHRO (National Association of Housing and Redevelopment Officials) Roundtables held quarterly.
2. The Executive Director will attend at least 1 workshop on management of the Section 8 Rental Assistance Program

#### 2000 UPDATE:

- 1) The Executive Director attended the following NAHRO Roundtables in 2000: January 19; June 21; September 20 for 100% attendance.
- 2) The Executive Director attended the following workshops:
  - 1) Nan McKay Section 8 Rental Calculation and Occupancy Workshop on May 15- 18, 2000 at East Grand Forks, MN.
  - 2) NAHRO Section 8 Occupancy Workshop on August 17- 18, 2000 in Rapid City, SD.
  - 3) Methamphetamine Workshop on September 13, 2000 in Park River, ND.
  - 4) Lead-Based Paint Workshop on September 27, 2000 in Mandan, ND.

3. Network with county-wide agencies to keep abreast of services available to low-income persons.

#### OBJECTIVES:

- 2) The Executive Director will attend 90% of the Networking Committee meetings that are held the 3rd Wednesday of each month except June and July.
- 3) The Executive Director will establish a filing system which would contain information on services and people to contact

county- wide regarding child care assistance, paying for  
deposits, homeownership, parenting classes, etc.

## Attachment G: Annual Plan 2001 Update Continued

**2000 UPDATE:**

- 1) The Executive Director attended the following Network Meetings:  
Jan. 19 - Attended NAHRO Roundtable.  
Feb. 16 - Attended.  
March 15 - Attended.  
April 17 - Attended.  
May 17 - Attended Nan McKay Workshop in EGF, MN.  
June 21 - No Meeting.  
July 19 - No Meeting.  
Aug. 16 - Travel to Rapid City, SD for NAHRO Annual Convention.  
Sept. 20 - NAHRO Roundtable.  
Oct. 18 - Attended.  
Nov. 15 - Attended.  
Dec. 20 - Attended.

4. Develop and support safe and crime-free housing.

**OBJECTIVES:**

- 1) Work with landlords and residents for their support and input.
- 2) Develop a partnership with local law enforcement agencies to promote safe, crime-free housing.
- 3) Amend Administrative Plan to allow for screening of applicants for drug and criminal activity.

**2000 UPDATE:**

- 1) The Executive Director developed a quarterly newsletter which will be sent to landlords to update them on current policies and changes from HUD. A Resident Advisory Board has been created to inform participants of changes which would affect them.
- 2) An agreement has been reached for Walsh County Housing to receive criminal background checks on all applicants and participants. A form was developed which is used to request the criminal background information.
- 3) The Administrative Plan was updated in October 1999 to reflect the July 1999 HUD regulations regarding One Strike Screening on criminal backgrounds.

The Housing Authority of Walsh County will carry out activities and items listed in this Plan in compliance with all applicable civil rights requirements and that the Housing Authority will affirmatively further fair housing.

**Attachment H:  
Organizational Chart  
Sent with Hard Copy to HUD**

**Attachment I:  
Housing Needs  
Sent with Hard Copy to HUD**

**Attachment J:  
Civil Rights Certification  
Sent with Hard Copy to HUD**

**Attachment K:  
Certification for a Drug-Free Workplace  
Sent with Hard Copy to HUD**

**Attachment L:  
Certification of Payment to Influence Federal Transactions  
Sent with Hard Copy to HUD**

**Attachment M:  
Disclosure of Lobbying Activities  
Sent with Hard Copy to HUD**