

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

---

# PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** River Rouge Housing Commission

**PHA Number:** MI008

**PHA Fiscal Year Beginning: (mm/yyyy)** 07/2001

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- RRHC Community Center

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices  
Hyacinth Court II, 460 ½ Lenoir Ct., River Rouge, MI 48218
- PHA local offices
- Main administrative office of the local government  
City Hall – 10600 W. Jefferson, River Rouge, MI 48218
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)  
City Hall – 10600 W. Jefferson, River Rouge, MI 48218



**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- x The PHA's mission is: (state mission here)

“The River Rouge Housing Commission is dedicated to assisting its residents in achieving a positive and productive quality of life by providing access to community resources and safe, sanitary affordable housing.”

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- x PHA Goal: Expand the supply of assisted housing  
Objectives:
- x Apply for additional rental vouchers:
  - Reduce public housing vacancies:
  - x Leverage private or other public funds to create additional housing opportunities:
  - x Acquire or build units or developments
  - Other (list below)
- x PHA Goal: Improve the quality of assisted housing  
Objectives:
- Improve public housing management: (PHAS score)

- Improve voucher management: (SEMAP score)
- x Increase customer satisfaction:
- x Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections) internalize Section 8 inspections with certified individuals.
- x Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)
  
- x PHA Goal: Increase assisted housing choices  
Objectives:
  - x Provide voucher mobility counseling:
  - x Conduct outreach efforts to potential voucher landlords
  - Increase voucher payment standards
  - x Implement voucher homeownership program:
  - x Implement public housing or other homeownership programs:
  - Implement public housing site-based waiting lists:
  - Convert public housing to vouchers:
  - x Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- x PHA Goal: Provide an improved living environment  
Objectives:
  - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
  - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
  - x Implement public housing security improvements:
  - x Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
  - Other: (list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- x PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- x Increase the number and percentage of employed persons in assisted families:
- x Provide or attract supportive services to improve assistance recipients' employability:
- x Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- x PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives:
  - x Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
  - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
  - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - Other: (list below)

**Other PHA Goals and Objectives: (list below)**

**Annual PHA Plan**  
**PHA Fiscal Year 2001**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

**iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

**Table of Contents**

	<u>Page #</u>
<b>Annual Plan</b>	
i. Executive Summary	
ii. Table of Contents	
1. Housing Needs	4
2. Financial Resources	10
3. Policies on Eligibility, Selection and Admissions	11
4. Rent Determination Policies	20
5. Operations and Management Policies	25
6. Grievance Procedures	27
7. Capital Improvement Needs	28
8. Demolition and Disposition	30
9. Designation of Housing	30
10. Conversions of Public Housing	31
11. Homeownership	33
12. Community Service Programs	

- 13. Crime and Safety
- 14. Pets (Inactive for January 1 PHAs)
- 15. Civil Rights Certifications (included with PHA Plan Certifications)
- 16. Audit
- 17. Asset Management
- 18. Other Information

**Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

**Required Attachments:**

- Admissions Policy for Deconcentration
- FY 2000 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

**Optional Attachments:**

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
Xx	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
Xx	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
Xx	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
Xx	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair	Annual Plan: Housing Needs

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	
Xx	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
Xx	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
Xx	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
N/a	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
N/a	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
N/a	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
Xx	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
Xx	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
Xx	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
Xx	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
Xx	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/a	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
Xx	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an	Annual Plan: Capital Needs

**Table Library**

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	attachment (provided at PHA option)	
N/a	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/a	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/a	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/a	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/a	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/a	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/a	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/a	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
Xx	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
Xx	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
Xx	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/a	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	5	5	5	5	1	4	3
Income >30% but <=50% of AMI	4	4	4	5	2	3	3
Income >50% but <80% of AMI	3	3	3	2	1	2	2
Elderly	3	3	2	2	3	1	N/a
Families with Disabilities	4	4	3	3	2	1	N/a
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)  
River Rouge Housing Commission waiting list (public hsg. & section 8)  
Year 2001

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
x Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	170		33
Extremely low income <=30% AMI	153	90%	
Very low income (>30% but <=50% AMI)	17	10%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	135	79.4%	
Elderly families	1	0.6%	
Families with Disabilities	4	2.4%	
Race/ethnicity	42	24.7%	
Race/ethnicity	128	75.3%	
Race/ethnicity			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	44	15%	12
2 BR	118	39%	10
3 BR	92	31%	8
4 BR	40	13%	2
5 BR	6	2%	1
5+ BR	0	0%	N/a

### Housing Needs of Families on the Waiting List

Is the waiting list closed (select one)?  No  Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year?  No  Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed?  No  Yes

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- x Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- x Other (list below)  
The RRHC will preserve public housing through maintenance & modernization

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Modification to the RRHC policy regarding re-examinations
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- x Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- x Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- x Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- x Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

See attached list of other RRHC goals and strategies

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- x Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- x Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- x Community priorities regarding housing assistance

- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- x Other: (list below)  
Analysis of Section 8 and Public Housing waiting lists

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
a) Public Housing Operating Fund	583,133	
b) Public Housing Capital Fund	932,325	
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e) Annual Contributions for Section 8 Tenant-Based Assistance	541,725	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	73,707	
g) Resident Opportunity and Self-Sufficiency Grants	0	
h) Community Development Block Grant	0	
i) HOME	0	
Other Federal Grants (list below)	0	
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
PHDEP 2001 (includes technical Assistant)	68,767	Public Housing Safety And Security
Comp grant – 2001	911,423	Public Housing Capital Improvements

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>3. Public Housing Dwelling Rental Income</b>	444,000	Public Housing Operations
<b>4. Other income (list below)</b>		
Investments	14,100	Public Housing Operations
<b>Other</b>	7,000	Public Housing Operations
<b>4. Non-federal sources (list below)</b>	0	
<b>Total resources</b>	3,576,180	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping

- x Other (describe)
- c. x Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. x Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. x Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- x Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- x PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment Not Applicable**

1. How many site-based waiting lists will the PHA operate in the coming year?
2.  Yes  No: Are any or all of the PHA’s site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?
3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
  - PHA main administrative office
  - All PHA development management offices
  - Management offices at developments with site-based waiting lists

- At the development to which they would like to apply  
 Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- x One  
 Two  
 Three or More

b. x Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

### **(4) Admissions Preferences**

a. Income targeting:

- Yes x No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- x Emergencies  
x Overhoused  
x Underhoused  
x Medical justification  
 Administrative reasons determined by the PHA (e.g., to permit modernization work)  
 Resident choice: (state circumstances below)  
 Other: (list below)

c. Preferences

- 1 x Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)  
Persons who living in River Rouge at time of application

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction

- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- x Other preference(s) (list below)  
Persons living in River Rouge at time of application

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- x Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- x The PHA-resident lease
- x The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition?  
(select all that apply)

- At an annual reexamination and lease renewal
- x Any time family composition changes
- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing**

- a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists  
If selected, list targeted developments below:

Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:

Employing new admission preferences at targeted developments  
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)
- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
- Other (describe below)
- At the request of the landlord and with a written release by the applicant, information regarding the applicant will be supplied including, but not necessarily limited to, prior addresses, identity of prior landlords, and results of criminal background checks.

### **(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)

**(3) Search Time**

- a. x Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

Extensions are given for death in the immediate family or medical incapacity of the Voucher-holder.

**(4) Admissions Preferences**

- a. Income targeting

- Yes x No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. x Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- x Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- x Victims of domestic violence
- x Substandard housing
- x Homelessness
- x High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- x Veterans and veterans' families
- x Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs

- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- 1 High rent burden

Other preferences (select all that apply)

- x Working families and those unable to work because of age or disability
- x Veterans and veterans’ families
- x Residents who live and/or work in your jurisdiction
- x Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- x Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- x The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- x Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

**4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

**A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

**(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- x The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
x  \$26-\$50

2.  Yes x  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member  
x  For increases in earned income

Fixed amount (other than general rent-setting policy)  
If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:

- For household heads  
 For other family members  
x  For transportation expenses  
 For the non-reimbursed medical expenses of non-disabled or non-elderly families  
 Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income)  
(select one)

- Yes for all developments
- Yes but only for some developments
- x  No

2. For which kinds of developments are ceiling rents in place? (select all that apply)  
Not Applicable

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)      Not applicable

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_

- x Other (list below)  
Residents must report anytime there is a change in family composition or an increase in income, however, rent is not increased until the effective date of the next regular re-examination. Decreases in rent are effective on the first day of the month after the change is reported.
- g.  Yes x No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
- x The section 8 rent reasonableness study of comparable housing  
 Survey of rents listed in local newspaper  
 Survey of similar unassisted units in the neighborhood  
 Other (list/describe below)

## **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Payment Standards**

Describe the voucher payment standards and policies.

- a. What is the PHA's payment standard? (select the category that best describes your standard)
- At or above 90% but below 100% of FMR  
x 100% of FMR  
 Above 100% but at or below 110% of FMR  
 Above 110% of FMR (if HUD approved; describe circumstances below)
- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) Not applicable
- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area  
 The PHA has chosen to serve additional families by lowering the payment standard

- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level?  
(select all that apply)      Not applicable

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- x Other (list below)  
Whenever published fair market rents change

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- x Other (list below)  
Market conditions such as changes in rental rates, availability of housing.

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- x \$26-\$50      actual minimum rent is \$35

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

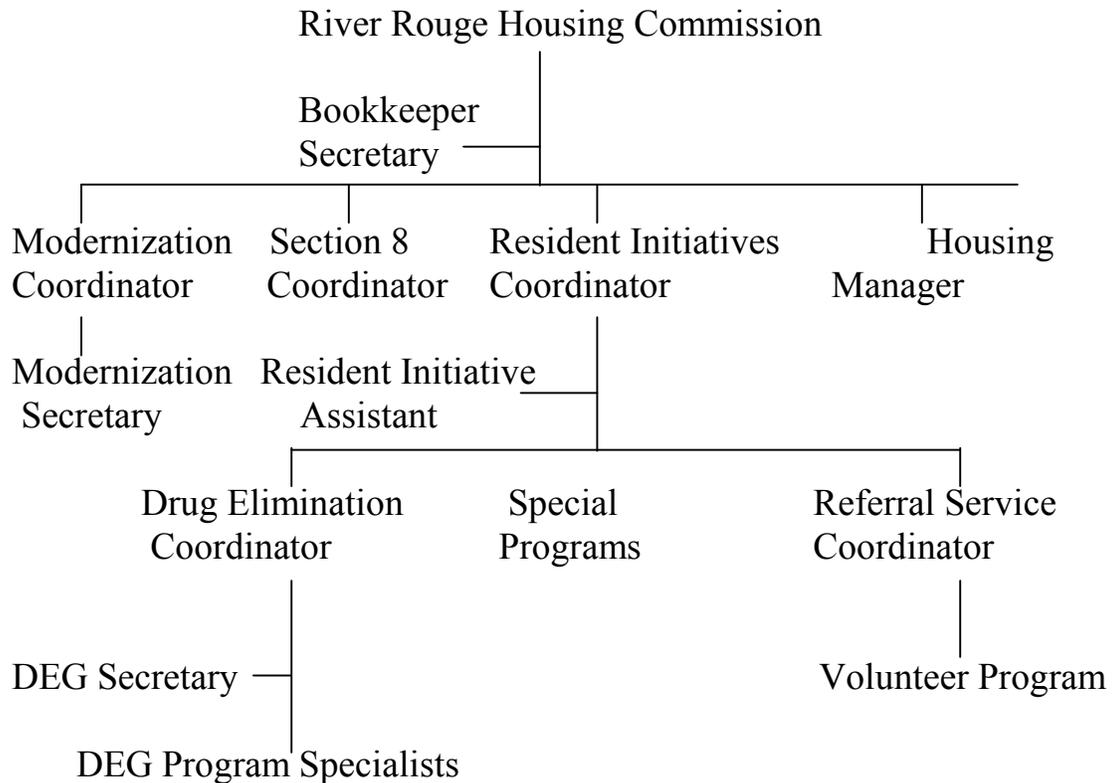
Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- x A brief description of the management structure and organization of the PHA follows:



**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	300	33
Section 8 Vouchers	114	15
Section 8 Certificates	0	0
Section 8 Mod Rehab	0	0
Special Purpose Section 8 Certificates/Vouchers (list individually)	0	0
Public Housing Drug Elimination Program (PHDEP)	300	N/a

Other Federal Programs(list individually)		
Resident opportunity And Supportive Service (Ross)	300	25

### C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Dwelling lease  
 Grievance procedure  
 Schedule of rent changes  
 Rent collection policy  
 Transfer policy

(2) Section 8 Management: (list below)

Administrative plan  
 Briefing packet for tenants  
 Briefing documents for owners  
 Lease addendum

## 6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### A. Public Housing

1.  Yes x No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

**B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

**7. Capital Improvement Needs**

[24 CFR Part 903.79 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

x The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

## **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. x Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

x The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes x No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)      Not applicable

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

Revitalization Plan under development

- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

x Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
 If yes, list development name/s below:  
 MI 8-1 Seneca Terrace  
 MI 8-3 Seneca/Iroquois Terrace  
 MI 8-4 Scattered Sites

Yes x No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
 If yes, list developments or activities below:

Yes x No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
 If yes, list developments or activities below:

**8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes x No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes x No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

This chart not applicable

<b>Demolition/Disposition Activity Description</b>
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/>
Disposition <input type="checkbox"/>

<p>3. Application status (select one)</p> <p>Approved <input type="checkbox"/></p> <p>Submitted, pending approval <input type="checkbox"/></p> <p>Planned application <input type="checkbox"/></p>
<p>4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u></p>
<p>5. Number of units affected:</p> <p>6. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>
<p>7. Timeline for activity:</p> <p>a. Actual or projected start date of activity:</p> <p>b. Projected end date of activity:</p>

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. x Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes x No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: Scattered Sites
1b. Development (project) number: MI 8-4

2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(31/12/01)</u>
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 18 7. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description Not Applicable  
 Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

This table is not applicable

<b>Conversion of Public Housing Activity Description</b>
1a. Development name:
1b. Development (project) number:
2. What is the status of the required assessment?

<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes x No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes x No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description</b> (Complete one for each development affected) <b>Not Applicable</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **B. Section 8 Tenant Based Assistance**

1. x Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as

implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

x Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- x  25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes x No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

**12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

**A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

Yes x No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

x Client referrals

- x Information sharing regarding mutual clients (for rent determinations and otherwise)
- x Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- x Other (describe)  
Coordination between the RRHC and the TANF agency for “project zero”, a self sufficiency program.

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- x Public housing rent determination policies
- x Public housing admissions policies preference for working families
- x Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- x Preference/eligibility for public housing homeownership option participation
- x Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- x Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or

**Table Library**

		selection/specific criteria/other)		both)
Life Skills Training	50	TANF – preference	Hyacinth Court	Public Housing
Computer Training	50	TANF – preference	Hyacinth Court	Public Housing
Leadership Training	10	At large adults	Hyacinth Court	Public Housing
Youth Activities - Summer Youth Camp - READI Sports	500	At large youth	Hyacinth Court Community Ctr. Parks	Public Housing
Health Awareness	25	At large	Hyacinth Court	Public Housing
Commodities	100	At large	Hyacinth Court	Public Housing
Dial-a-ride	44	Elderly, disabled, handicapped	All developments; Service provided by Council on Aging	Public Housing Section 8
Meals on Wheels	44	Elderly, disaled, handicapped	All developments; Service provided by Council on Aging	Public Housing Section 8
Family Fun Nights	235	At large	Hyacinth Court	Public Housing
Entrepreneurial Training	10	At large	Hyacinth Court	Public Housing
Referral Services	300			

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	0	0
Section 8	0	0

- b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

**C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- x Adopting appropriate changes to the PHA’s public housing rent determination policies and train staff to carry out those policies
- x Informing residents of new policy on admission and reexamination
- x Actively notifying residents of new policy at times in addition to admission and reexamination.
- x Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- x Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

**13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

**A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- x High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- x Residents fearful for their safety and/or the safety of their children
- x Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- x Safety and security survey of residents
- x Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- x Resident reports

- x PHA employee reports
- x Police reports
- x Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- x Other (describe below)  
Wayne County Consolidated Plan; Michigan Welfare Reform Act

3. Which developments are most affected? (list below)  
Project MI 8-4

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- x Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities  
RRHC contracts with
  - Wayne Metro Services for youth activities
  - Community Crossroads Coalition to recruit program volunteers
  - United Christian Men’s Alliance for the Awareness program
- x Crime Prevention Through Environmental Design  
Installation of Security doors at MI 8-4 and Security Windows at MI 8-2
- x Activities targeted to at-risk youth, adults, or seniors
- x Volunteer Resident Patrol/Block Watchers Program
- x Other (describe below)  
Beautification project

2. Which developments are most affected? (list below)  
**MI 8-2 (Iroquois) and MI 8-4 (Scattered Sites)**

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- x Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- x Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- x Police regularly testify in and otherwise support eviction cases
- x Police regularly meet with the PHA management and residents

- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- x Other activities (list below)  
Gun Buy-Back program
- 2. Which developments are most affected? (list below)  
MI 8-4 (Scattered Sites)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- x Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes x No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- x Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

- 1. x Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
- 2. x Yes  No: Was the most recent fiscal audit submitted to HUD?
- 3.  Yes x No: Were there any findings as the result of that audit?
- 4.  Yes  No: If there were any findings, do any remain unresolved? N/A  
If yes, how many unresolved findings remain? \_\_\_\_
- 5.  Yes  No: Have responses to any unresolved findings been submitted to HUD? Not Applicable  
If not, when are they due (state below)?

**17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below) Physical Needs Assessment of all properties (MI 8-1 – 8-4)
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
- Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments  
List changes below:
- Other: (list below)  
No comments

### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes x No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations  
 Candidates could be nominated by any adult recipient of PHA assistance  
 Self-nomination: Candidates registered with the PHA and requested a place on ballot  
 Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance  
 Any head of household receiving PHA assistance  
 Any adult recipient of PHA assistance  
 Any adult member of a resident or assisted family organization  
 Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)  
 Representatives of all PHA resident and assisted family organizations  
 Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)  
Wayne County, Michigan
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- x The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.  
 The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.  
 The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- x Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
1. Improving the existing public housing stock
  2. Creating affordable ownership opportunities for lower income families

3. Facilitating the provision of non-housing services to help families achieve Self-sufficiency

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The year 2000 – 2004 Consolidated Plan is in the process of being developed. The most recent consolidated plan for Wayne County, Michigan (1995-2000) does not make any specific commitments to the RRHA PHA Plan, however, the most recent Wayne County Consolidated Plan Annual Action Plan does complement the planned Homeownership and supportive service efforts of the RRHA by committing to the following:

1. Support of rehabilitation of single family homes by CHODO's;
2. Providing forgivable loans to first time homebuyers for down payments, closing Costs, and rehabilitation;
3. Providing deferred loans to first-time homebuyers; and
4. Providing funding to non-profit organizations which provide services to low income Persons.

#### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

##### **1. Deviations From and Modifications To The Agency Plan**

The Agency Plan is a living document which shall serve to guide RRHC Operations and resource management. In the event that circumstances or priorities necessitate actions which would represent a substantial departure from the goals, objectives, timetables or policies as set forth in the plan, the RRHC will invite resident review and input prior to taking actions that would implement such substantial changes.

Development of subsequent Annual Plans shall be vehicle through which updates and minor or routine modifications to the Agency Plan. It will also evaluate whether the remaining goals and objectives, and the existing policies and procedures, adequately address the needs of its constituents, stakeholders and the agency. To the extent that those needs are not met by the elements of the existing Agency Plan, the subsequent Annual Plan

shall be written to reflect changes to goals, objectives, policies and procedures to address those needs.

In the event that the elements of the subsequent annual plan represent a Significant departure from those of the existing Agency Plan, a Significant Amendment or Modification to the Agency Plan will be undertaken. Under these circumstances, a full and participatory planning process will be used to obtain resident and stakeholder input. A draft of the substantially modified Agency Plan will be subject to the public review, comment, and hearing process.

The RRHC will honor the current HUD definitions of Substantial Deviation and Significant Amendment.

# RIVER ROUGE HOUSING COMMISSION

## BRIEF DESCRIPTION

### PET POLICY

A resident of a dwelling unit may own one common household pet (with exception to cats where they may have a maximum of two) and have same in the dwelling unit subject to **all** of the terms and conditions contained in the River Rouge Housing Pet Policy.

A brief description of said policy is as follows:

- No dogs over 50 pounds allowed. No exotic animals. No breeding pets. Several animals and breeds are prohibited (detailed in pet policy).
- The resident shall pay a non-refundable annual fee of \$25.00 ...which shall apply to the first incident where PHA personnel are required to clean up a unit or yard due to said pet. Thereafter, \$25.00 will be assessed per clean-up incident.
- All pets must be registered with the City of River Rouge and have a valid license and proof of required shots current at all times. Pets must then be registered with the River Rouge Housing Commission.
- No pets shall be housed or sheltered out of doors nor shall they be allowed to run at large.
- There are three designated “pet free” areas (Superior Court, Lenoir Court, and Kleinow Street)
- A tenant who violates the River Rouge pet policy, an ordinance of the City of River Rouge, a statute of the State of Michigan or whose pet’s behavior constitutes a public nuisance or breach of the peace shall not be allowed to possess a pet on the premises of public housing after a third documented violation.

## CAPITAL FUND PROGRAM TABLES START HERE

<b>Annual Statement/Performance and Evaluation Report</b>					
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
PHA Name: RIVER ROUGE HOUSING COMMISSION		Grant Type and Number Capital Fund Program Grant No: MI128P008708 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input checked="" type="checkbox"/> original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    )					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/00 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	\$0			
2	1406 Operations	\$0			
3	1408 Management Improvements Soft Costs	\$77,400	\$71,400	1/22	
	Management Improvements Hard Costs				
4	1410 Administration	\$70,592	\$70,592		
5	1411 Audit	\$0			
6	1415 Liquidated Damages	\$0			
7	1430 Fees and Costs	\$54,788	\$5,736	\$5,736	
8	1440 Site Acquisition	\$0			
9	1450 Site Improvement	\$16,177			
10	1460 Dwelling Structures	\$566,733			
11	1465.1 Dwelling Equipment—Nonexpendable	\$0			
12	1470 Nondwelling Structures	\$0			
13	1475 Nondwelling Equipment	\$0			
14	1485 Demolition	\$0			
15	1490 Replacement Reserve	\$0			
16	1492 Moving to Work Demonstration	\$0			
17	1495.1 Relocation Costs	\$0			
18	1499 Development Activities	\$100,000			

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

<b>PHA Name:</b> RIVER ROUGE HOUSING COMMISSION	<b>Grant Type and Number</b> Capital Fund Program Grant No: MI128P008708 Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> 2000
---	---	-------------------------------------

X original Annual Statement  Reserve for Disasters/ Emergencies  Revised Annual Statement (revision no: )  
X Performance and Evaluation Report for Period Ending: 12/31/00  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
19	1502 Contingency	\$25,733			
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$911,423	\$147,728	\$6,858	
	Amount of line 20 Related to LBP Activities	\$0			
	Amount of line 20 Related to Section 504 compliance	\$0			
	Amount of line 20 Related to Security –Soft Costs	\$293,905			
	Amount of Line 20 related to Security-- Hard Costs				
	Amount of line 20 Related to Energy Conservation Measures	\$0			
	Collateralization Expenses or Debt Service	\$0			

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
Part II: Supporting Pages**

PHA Name: RIVER ROUGE HOUSING COMMISSION		Grant Type and Number Capital Fund Program Grant No: MI28P008708 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised (1)	Obligated	Expended	
<b>PHA Wide Management</b>	<u>Management Improvements</u> Resident Services Coordinator	1408	LS	\$32,000		\$32,000		
	Fringe Benefits		LS	\$3,400		\$3,400		
	Drug Counseling Coordinator		LS	\$18,000		\$18,000		
	Resident Satisfaction Survey		LS	\$6,000				
	Resident Services/Drug Elimination Secretary (including fringe)		LS	\$18,000		\$18,000	\$1,122	
	<b>Subtotal</b>			<b>\$77,400</b>		\$71,400	\$1,122	
<b>PHA Wide Administration</b>	<u>Administration</u> Mod. Coordinator (100%)	1410	LS	\$37,000		\$37,000		
	CIAP Secretary (100%)		LS	\$25,000		\$25,000		
	Fringe Benefits (for CIAP Secretary		LS	\$3,482		\$3,482		
	Executive Director (contract officer )		LS	\$5,110		\$5,110		
	<b>Subtotal</b>			<b>\$70,592</b>		\$70,592		
<b>Fees &amp; Cost</b>	<u>Fees &amp; Cost</u>	1430						
	A & E Fees		9%	\$48,788		\$236	\$236	
	CGP Update Fee		1%	\$6,000		\$5,500	\$5,500	
	<b>Subtotal</b>			<b>\$54,788</b>		\$5,736	\$5,736	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: RIVER ROUGE HOUSING COMMISSION		Grant Type and Number Capital Fund Program Grant No: MI28P008708 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	Status of Work
					Original	Revised (1)		
<b>MI 8-01</b> <b>Seneca Terrace</b>	<u>Site Improvements</u> Trim and top all trees overhanging units		1450	LS	\$4000			
	Replace outside water spicket and Supply line			30 units	\$6,000			
	Install 4 building mounted sodium Vapor security with photocells			9 units	\$2,000			
	<b><i>Subtotal</i></b>				<b><i>\$12,000</i></b>			
	<u>Dwelling Structure</u> Install stainless steel security screen (phase 2)		1460	326 units	\$15,912			
	Replace existing window with new Aluminum, single hung window with Insulating glass (phase 2)			326 units	\$21,832			
	Remove and replace 1/8" thick resilient Tile on concrete			LS	\$49,680			
	Paint interior walls will roller (2 coats)			LS	\$34,170			
	Paint interior ceiling, two coats of Paint, with brush/roller			LS	\$24,276			
	Install plexiglass panels over screens On security doors			48 units	\$1,136			

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: RIVER ROUGE HOUSING COMMISSION		Grant Type and Number Capital Fund Program Grant No: MI28P008708 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised (1)			
<b>MI 8-01</b> <b>Seneca Terrace</b>	Add 3x5' furnace room using existing Wall as back/door, frame and hardware		1460	48 units	\$28,800				
	Move gas meter from existing wall as Back/door, frame and hardware			48 units	\$9,178				
	Drywall, repair and replacement (including replacement of any deteriorating joist)			48 DU	\$14,000				
	Install electric dryer hookup including Outlet and vent			48 units	\$10,320				
	Rework existing washer hook-ups Including water supply and drains			48 units	\$5,760				
	Install combustion air in newly Construction furnace room			48 units	\$8,160				
	<b>Subtotal</b>				<b>\$223,224</b>				

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part II: Supporting Pages**

PHA Name: RIVER ROUGE HOUSING COMMISSION		Grant Type and Number Capital Fund Program Grant No: MI28P008708 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost Original	Revised (1)	Total Actual Cost	Status of Work
<b>MI 8-02</b> <b>Iroquois Terrace</b>	<u>Site Improvement</u> Trim and top all trees overhanging Units		1450		\$4,177			
	<i>Subtotal</i>				<i>\$4,177</i>			
	<u>Dwelling Structure</u> Install stainless steel security screen		1460	354 units	\$98,727			
	<u>Dwelling Structure (Furnace/Laundry Rm)</u> Add 3'x5' furnace room using existing Wall as back/door, frame and hardware			52 units	\$31,200			
	Move gas meter from existing utility Room to outside of unit			52 units	\$10,400			
	Drywall, repair and replacement (including replacement of any deteriorating joist)			52 units	\$15,600			
	Install electric dryer hookup including Outlet and vent			52 units	\$11,180			
	Rework existing washer hook-ups including water supply and drains			52 units	\$6,240			
	Install combustion air in newly constructed furnace room			52 units	\$8,840			
	<i>Subtotal</i>				<i>\$182,187</i>			

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part II: Supporting Pages**

PHA Name: RIVER ROUGE HOUSING COMMISSION	<b>Grant Type and Number</b> Capital Fund Program Grant No: MI28P008708 Replacement Housing Factor Grant No:	<b>Federal FY of Grant: 2000</b>
---	--	----------------------------------

Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	Status of Work
					Original	Revised (1)		
<b><u>MI 8-03</u></b> <b>Seneca/Iroquois Terrace</b>	<u>Dwelling Structure (Furnace/Laundry Room</u>		1460					
	_Add 3’x5’ furnace room using existing Wall as back/door, frame and hardware			100 units	\$60,000			
	Move gas meter from existing utility room to outside of unit			100 units	\$20,000			
	Drywall, repair and replacement (including replacement of any deteriorating joist)			100 units	\$30,000			
	Install electric dryer hookup including outlet and vent			100 units	\$21,500			
	Rework existing washer hook-ups including water supply and drains			100 units	\$12,000			
	Install combustion air in newly constructed furnace room			100 units	\$17,000			
	<b><i>Subtotal</i></b>				<b><i>\$160,500</i></b>			
<b><u>PHA Wide</u></b> <b>Mod Used for Development</b>	<u>Mod Used for Development</u>		1498					
	Mod used for development			LS	\$100,000			
	<b><i>Subtotal</i></b>				<b><i>\$100,000</i></b>			
<b><u>PHA Wide</u></b> <b>Contingency</b>	<u>Contingency</u>		1502					
	_Contingency			LS	\$25,733			
	<b><i>Subtotal</i></b>				<b><i>\$25,733</i></b>			

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

PHA Name: RIVER ROUGE HOUSING COMMISSION		Grant Type and Number Capital Fund Program No: MI28P008708 Replacement Housing Factor No:				Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
<b>1408</b>	03/31/2002			09/30/2003			
<b>1410</b>	03/31/2002			09/30/2003			
<b>1430</b>	03/31/2002			09/30/2003			
<b>MI 8-01</b> <b>Seneca Terrace</b>	03/31/2002			09/30/2003			
<b>MI 8-02</b> <b>Iroquois Terrace</b>	03/31/2002			09/30/2003			
<b>MI 8-03</b> <b>Seneca/Iroquois Terrace</b>	03/31/2002			09/30/2003			
<b>1498</b>	03/31/2002			09/30/2003			
<b>1502</b>	03/31/2002			09/30/2003			

**Capital Fund Program Five-Year Action Plan/  
Part I: Summary**

PHA Name River Rouge Housing Commission		Locality: (City./County & State) River Rouge, Wayne County, Michigan		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1 2000	Work Statement for Year 2 FFY Grant: PHA FY: 2001	Work Statement for Year 3 FFY Grant: PHA FY: 2002	Work Statement for Year 4 FFY Grant: PHA FY: 2003	Work Statement for Year 5 FFY Grant: PHA FY: 2004
Project MI 8-01, Seneca Terrace	Annual Statement	\$41,722	\$93,137	\$0	\$105,600
Project MI 8-02 Iroquois Terrace		\$146,934	\$293,296	\$0	\$72,800
Project MI 8-03 Seneca/Iroquois Terrace		\$260,665	\$52,015	\$0	\$101,200
Project MI 8-04, Scattered Sites		\$172,200	\$199,250	\$637,698	\$306,098
Central Office		\$0	\$0	\$0	\$0
<b>B. Physical Improvements subtotal</b>			\$621,521	\$637,698	\$637,698
<b>C. Management Improvements</b>		\$77,400	\$77,400	\$77,400	\$77,400
<b>D. HA – Wide Non-Dwelling structures And equipment</b>		\$16,177	\$0	\$0	\$0
<b>E. Administration</b>		\$70,592	\$70,592	\$70,592	\$70,592
<b>F. Other (including Audit Fee)</b>		\$0	\$0	\$0	\$0
<b>G. Contingency</b>		\$25,733	\$25,733	\$25,733	\$25,733
<b>H. Demolition</b>		\$0	\$0	\$0	\$0
<b>I. Replacement Reserve</b>		\$0	\$0	\$0	\$0
<b>J. Mod used for Development</b>		\$100,000	\$100,000	\$100,000	\$100,000
<b>Total CFP Funds (Est.)</b>		\$911,423	\$911,423	\$911,423	



Mi 8-02	Install clothesline for each unit	52 units	\$18,200		Move gas meter from existing utility room to Outside of unit	52 units	\$10,400
	Plant shrubs & bushes around buildings	35 units	\$13,956		Plant shrubs and bushes around building (phs. 2)	17 units	\$6,844
	Replace interior door, hollow core, birch	278 units	\$41,978		Site needs ground work for erosion control	LS	\$58,080
	Enclose open closet & install hollow-core door	208 units	\$69,680		Clean out all downspout Drains	52 DU	\$20,800
	Plexiglass panels in security screen doors (phs. 1)	52 units	\$3,120		Pave new parking area for residents	LS	\$11,700
MI 8-03	Refinish wood floors on 2 <sup>nd</sup> level	S/F	\$67,500				

### Capital Fund Program Five-Year Action Plan

#### Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2001</u> FFY Grant: PHA FY:			Activities for Year: <u>2002</u> FFY Grant: PHA FY:			
Development Number	Description of Major Work Categories	Quality	Total Estimated Cost	Development Number	Description of Major Work Categories	Quantity	Total Estimated Cost
MI 8-03	Remove & replace 1/8" thick resilient tile On concrete	S/F	\$100,395	MI 8-02	Trim and top all trees Overhanging units	LS	\$823
	Paint interior walls with roller (2 coats)	S/F	\$68,770		Clean exterior brick (acid wash)	S/F	\$16,296
	Plexiglass panels in Security screen doors (Phs. 2)	200 units	\$12,000		Remove existing roof and install new fiber-Glass shingles	52 units	\$78,000
	Rework existing washer hook-ups including water supply & drains	52 units	\$12,000		Clean exterior siding (pressure wash)	S/F	\$4,880
MI 8-04	Install security storm doors	200 units	\$49,800		Remove and replace 1/8" thick resilient tile	S/F	\$53,820

	Install new metal insulated entrance doors, basement doors, and common entrance doors	288 units	\$122,400	MI 8-03	on concrete Paint interior walls with roller (2 coats) (phase 2)	S/F	\$4,330
					Paint interior ceiling, 2 coats of paint, with brush/roller	S/F	\$47,685
Development Number	Description of Major Work Categories	Quantity	Total Estimated Cost				
MI 8-04	Replace existing window with new aluminum, single hung Window with insulating glass	75 DU	\$199,250				

**Capital Fund Program Five-Year Action Plan  
Part II: Supporting Pages—Work Activities**

Activities for Year 1	Activities for Year : <u>2003</u> FFY Grant: PHA FY:			Activities for Year: <u>2004</u> FFY Grant: PHA FY:			
Development Number	Description of Major Work Categories	Quantity	Total Estimated Cost	Development Number	Description of Major Work Categories	Quantity	Estimated Cost
MI 8-04	Replace existing window with new aluminum, single hung	25 units	\$66,750	MI 8-01	Replace outside water spicket and Supply line (phs 2)	24 units	\$24,000
	Install stainless security Screens	43 units	\$91,613		Install 9 yard security lights with Photocells	9 units	\$3,600
	Kitchen modernization	100 units	\$300,000		Tuckpoint brickwork base for Front and rear porch	30 units	\$12,000
	Replace hot water heaters	100 units	\$31,335	MI 8-02	Replace damaged porch slabs	6 units	\$48,000
					Replace outside water spicket and Supply line	30 units	\$30,000
					Install 4 building mounted sodium Vapor security with photocells	4 units	\$2,000
					Install 10 yard security lights With photocells	10 units	\$4,000
					Install new parking pads	10 units	\$20,000
					Tuckpoint brickwork base for front And rear porch	30 units	\$12,000
					Replace damaged porch slabs	6 units	\$4,800

	MI 8-03	Replace outside water spicket and Supply line	30 units	\$30,000
		Install 4 building mounted sodium Vapor security with photocells	8 units	\$ 4,000
		Install 21 yard security lights with Photocells	21 units	\$8,400
		Install new parking pads	21 units	\$42,000
		Tuckpoint brickwork base for Front and rear porch	30 units	\$12,000
	MI 8-04	Replace damaged porch slabs	6 units	\$4,800
		Replace outside water spicket and Supply line	50 units	\$50,000
		Install 4 building mounted sodium Vapor security with photocells	8 units	\$ 4,000
		Install 21 yard security lights on Photocells	24 units	\$ 9,600
		Install new parking pads	24 units	\$4,800
		Install stainless steel security Screens	57 units	\$119,687
		Tuckpoint brickwork base for Front and rear porch	30 units	\$12,000
		Replace damaged porch slabs	6 units	\$4,800
		Replace porch slabs	104 units	\$62,400
		Upgrade electrical service	39 units	\$38,811

## PROGRESS IN MEETING THE 5-YEAR PLAN MISSION AND GOALS

The River Rouge Housing Commission has met the entire mission and goals for the first year of the 5-year plan as previously outlined.

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

**Part III: Implementation Schedule**

PHA Name: <b>RIVER ROUGE HOUSING COMMISSION</b>			<b>Grant Type and Number</b> Capital Fund Program Grant No.: <b>MI28 P008 709</b> Replacement Housing Factor Grant No.:				<b>Federal FY of Grant:</b> <b>2001</b>	
Development Number/Name HA - Wide Activities	All Funds Obligated (QE Date)			All Funds Expended (QE Date)			Reasons for Revised Target Dates (2)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)		
PHA WIDE	03/31/2003			09/30/2004				

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part II: Supporting Pages**

PHA Name: <b>RIVER ROUGE HOUSING COMMISSION</b>		Grant Type and Number Capital Fund Program Grant No.: <b>MI28 P008 709</b> Replacement Housing Factor Grant No.:				Federal FY of Grant: <b>2001</b>		
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	<u>MANAGEMENT IMPROVEMENTS</u> A. Resident Services Co-Ordinator B. Drug Counseling Co-Ordinator C. Res.Serv./Drug Counseling Secretary D. Fringe Benefits for above postitions  SUB TOTAL	1408		32,000 18,000 18,000 <u>4,000</u>  72,000				
PHA Wide	<u>ADMINISTRATION</u> A. CFP Co-ordinator B. CFP Secretary C. Portion of Executive Director's salary D. Fringe Benefits for above postitions  SUB TOTAL	1410		39,000 25,000 5,000 <u>4,000</u>  73,000				
PHA Wide	<u>FEES AND COSTS</u> A. A & E Fees and related costs B. CFP Plan Preparation  SUB TOTAL	1430		50,000 <u>3,000</u>  53,000				

**Part II: Supporting Pages**

PHA Name: <b>RIVER ROUGE HOUSING COMMISSION</b>		Grant Type and Number Capital Fund Program Grant No.: <b>MI28 P008 709</b> Replacement Housing Factor Grant No.:				Federal FY of Grant: <b>2001</b>		
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
MI 8-1,2,3	<b>SITE IMPROVEMENTS</b>	1450						
MI 8-1	A. Install Clotheslines for each unit		48 units	16,800				
	B. Landscaping		9 bldgs	8,000				
MI 8-2	A. Install Clotheslines for each unit		52 units	18,200				
	B. Landscaping		10 bldgs	9,000				
MI 8-3	A. Install Clotheslines for each unit		100 units	35,000				
	B. Landscaping		19 bldgs	<u>15,000</u>				
	SUB TOTAL			102,000				
	<b>DWELLING STRUCTURES</b>	1460						
MI 8-1	A. Plexiglass panels in security screen doors (phs 2)		29	1,744				
	B. Replace interior doors, hollow core, birch		48 units	38,749				
	C. Enclose open closet & install hollow-core door		48 units	64,000				
MI 8-2	A. Plexiglass panels in security screen doors (phs 1)		52	3,120				
	B. Replace interior doors, hollow core, birch		52 units	41,978				
	C. Enclose open closet & install hollow-core door		52 units	66,000				
MI 8-3	A. Plexiglass panels in security screen doors (phs 2)		200	12,000				
	B. Replace interior doors, hollow core, birch		100 units	80,727				
	C. Enclose open closet & install hollow-core door		100 units	119,308				
MI 8-4	A. Install Security Storm Doors		100 units	49,800				
	B. Install new metal insulated entrance, basement doors, common entrance doors		100 units	<u>122,400</u>				
	SUB TOTAL			599,826				

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
Part II: Supporting Pages**

PHA Name:	Grant Type and Number	Federal FY of Grant:
-----------	-----------------------	----------------------

**RIVER ROUGE HOUSING COMMISSION**

Capital Fund Program Grant No.:  
Replacement Housing Factor Grant No.:

**MI28 P008 709**

**2001**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	<u>NON-DWELLING EQUIPMENT</u> A. Office Equipment/Furniture for C/B B. Security Cameras & Monitors for C/B C. Upgrade Computer System at C/B	1475		15,000				
				7,500				
				<u>10,000</u>				
				32,500				
	<b>GRAND TOTAL</b>			<b>932,326</b>				

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

HA Name: <b>RIVER ROUGE HOUSING COMMISSION</b>		Grant Type and Number Capital Fund Program Grant No.: <b>MI28 P008 709</b> Replacement Housing Factor Grant No.:		Federal FY of Grant <b>2001</b>	
<input checked="" type="checkbox"/> <b>Original Annual Statement</b>		_____ Reserve for Disasters/Emergencies		_____ Revised Annual Statement/Revision Number _____	
_____ Final Performance and Evaluation Report		_____ Performance & Evaluation Report for Program Year Ending _____			
Line #	Summary by Development Accounts	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	\$0			
3	1408 Management Improvements	72,000			
4	1410 Administration	73,000			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees & Cost	53,000			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	102,000			
10	1460 Dwelling Structure	599,826			
11	1465.1 Dwelling Equipment-Nonexpendable	0			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	32,500			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	0			
18	1499 Development Activities	0			
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	<b>932,326</b>			
22	Amount of Line 21 related to LBP Activities				
23	Amount of Line 21 related to Section 504 Compliance				
24	Amount of Line 21 related to Security - Soft Costs				
25	Amount of Line 21 related to Security - Hard Costs				
26	Amount of Line 21 Related to Energy Conservation Measures				

# Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

**Annual PHDEP Plan Table of Contents:**

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

**Section 1: General Information/History**

**A. Amount of PHDEP Grant \$ 68,767**

**B. Eligibility type (Indicate with an "x")**      N1 \_\_\_\_\_ N2 \_\_\_\_\_ R \_\_\_\_\_

**C. FFY in which funding is requested 2001**

**D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

**E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
MI 8 – 1, 2, 3, 4	300	11,000

**F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

**6 Months** \_\_\_\_\_      **12 Months**   x        **18 Months** \_\_\_\_\_      **24 Months** \_\_\_\_\_      **Other** \_\_\_\_\_

## G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1996	\$0	N/A	\$0		N/A
FY 1997	\$150,000	MI-28-DEP-008-01-97	\$0		CLOSED
FY 1998	\$90,000	MI-28-DEP-008-01-98	\$0		CLOSING
FY1999	\$65,982	MI-28-DEP-008-01-99	\$8,509.05		09/30/01
FY 2000	\$68,767	MI-28-DEP-008-01-00	\$68,767		09/30/03

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

The River Rouge Housing Commission will continue its comprehensive drug prevention, intervention and referral approach to **reduce/eliminate drug use, abuse and related crimes** “in and around” the remises of its public housing developments. A combination of police efforts to target known drug selling areas, substance abuse prevention activities including education and dissemination of information, and supportive services with job training are the primary programs supported in RRHC drug elimination plan. Major programs of the RRHC drug-elimination effort and the related partnerships that make such programs possible include:

**R.E.A.D.I. (River Rouge Enforcement Against Drug Involvement) Program** – to provide enriching alternatives for youth through education, recreation, and cultural/community awareness. Partners include the Wayne Metro Community Services agency (after school programs and summer camps), City of River Rouge (in-kind-services and facilities for activities), River Rouge School District (education referral and use of facilities).

**Life skills training** – to provide families with the basic skills needed to survive and enhance the quality of Family life. Partners include Family Neighborhood Services (human service programs, case management, parenting classes, teen-parent conferences, support groups), Faith Based Organizations (outreach, mentoring), and Downriver Community Conference (employment and training).

**Referral** – to ensure families have access to drug intervention services and other supportive services to create stronger families. Partners include Community Crossroads and Downriver Community Conference (clearing house for supportive services), and Downriver Community Conference (drug diagnosis and referral), Downriver Guidance Clinic (family support services and speakers), Children’s Outreach, Inc., Community Alliance Service Partners, Family Independence Agency, and Community Care Services (child care, health services, transportation Assistance, supportive services).

**Computer Training** – consisting of onsite and hands-on training, providing youth and adults with basic Computer skills to enable them to function more effectively in the job market and in school. This also provides Adults with Internet access for purpose of obtaining assistance in preparing resumes as well as locating suitable employment.

**Entrepreneurial Training** – onsite training and technical assistance to prepare interested residents for business development and operation.

**B. PHDEP Budget Summary**

Enter the total amount of PHDEP funding allocated to each line item.

<b>FY 2001 PHDEP Budget Summary</b>	
<b>Budget Line Item</b>	<b>Total Funding</b>
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	\$65,000
9170 - Drug Intervention	\$ 3,767
9180 - Drug Treatment	
9190 - Other Program Costs	
<b>TOTAL PHDEP FUNDING</b>	<b>\$68,767</b>

### C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 - Reimbursement of Law Enforcement</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9120 - Security Personnel</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9130 - Employment of Investigators</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9140 - Voluntary Tenant Patrol</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s)							
Objectives							

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 - Drug Prevention FY2001</b>					<b>Total PHDEP Funding: \$65,000</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Life Skills	50	PH heads of HH; Teens	4/1/01	3/31/02	\$10,567	\$0	#Participants; crime stats
2. Entrepreneurial Training	10	PH heads of HH	4/1/01	3/31/02	\$10,567	\$0	#new businesses; # new jobs created
3. Computer training	50	PH residents	4/1/01	3/31/02	\$21,340	\$0	# participants; crime stats # participants; crime stats
4. R.E.A.D.I.	500	PH and Area Youth	4/1/01	3/31/02	\$25,508	\$0	

<b>9170 - Drug Intervention FY2001</b>					<b>Total PHDEP Funding: \$ 3,767</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Referral Services	300	PH residents	4/1/01	3/31/02	\$3,767	\$0	# families served
2.							
3.							

<b>9180 - Drug Treatment</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9190 - Other Program Costs</b>					<b>Total PHDEP Funds: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

### **Section 3: Expenditure/Obligation Milestones**

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150				
9160	Activities 1,2,3,4	\$65,000	Activities 1,2,3,4	\$65,000
9170	Activity 1	\$3,767	Activity 1	\$3,767
9180				
9190				

<b>TOTAL</b>		\$ 68,767		\$ 68,767
--------------	--	-----------	--	-----------

**Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”