

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004
Annual Plan for Fiscal Year 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Housing Authority of East Baton Rouge Parish

PHA Number: LA003

PHA Fiscal Year Beginning: 10/2001

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: To provide and promote habitable housing in an environment offering an enhanced quality of life, while taking a holistic approach in stabilizing and preparing families for opportunities that will meet their socio-economic needs, in attaining self-sufficiency, with full prosperity and ultimately homeownership.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies: 5 – 10 %
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
Apply for HOPE VI grant and provide mixed-income rental and homeownership opportunities.
- PHA Goal: Improve the quality of assisted housing

Objectives:

- Improve public housing management: (PHAS score) 85+
- Improve voucher management: (SEMAP score) 90+
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions:
 - Rents Collected 96%+
 - Section 8 Leaseup 100%
 - Public Occupancy 90%+
- Renovate or modernize public housing units: Minimum of one development every two years.
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)
 - Landlord workshops – two per year
 - Quarterly publication on program/policy changes

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)
 - Stringent tenant screening

Strict enforcement of Admissions and Occupancy Policy
Strict "Lease" Enforcement
Enforce "One-Strike" Policy

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families: 50 per year
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)
Memorandum of Agreement with community-based organizations to provide services.

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2001
 [24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment’s name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration (la003a01)
- FY 2001 Capital Fund Program Annual Statement (la003b01)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- Resident Advisory Board List (la003c01)
- Progress in Meeting 5-Year Plan Missions and Goals (la003d01)
- Pet Policy (la003e01)
- Implementation of Public Housing Residents Community Service

Requirements

- (la003f01)
- PHA Plan Resident Recommendations (la003g01)
- Resident Membership of the PHA Governing Board (la003h01)

Optional Attachments:

- PHA Management Organizational Chart (la003i01)
- FY 2001 Capital Fund Program 5 Year Action Plan (la003j01)
- Public Housing Drug Elimination Program (PHDEP) Plan (la003k01)
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures	Annual Plan: Grievance

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	<input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
X	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	15,735	5	5	5		5	
Income >30% but <=50% of AMI	8,195	5	4	5		5	
Income >50% but <80% of AMI	9,988	3	2	3		4	
Elderly	4,735	5	5	5		5	
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2000
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	630		
Extremely low income <=30% AMI	535	85%	
Very low income (>30% but <=50% AMI)	95	15%	
Low income (>50% but <80% AMI)			
Families with children	501	87%	
Elderly families	4	.01%	
Families with Disabilities	68	12%	
Race/ethnicity (other)	608	97%	
Race/ethnicity	0		
Race/ethnicity	22	3%	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	119	19%	50%
2 BR	331	53%	24%
3 BR	122	19%	18%

Housing Needs of Families on the Waiting List			
4 BR	58	.09%	1%
5 BR	N/A		
5+ BR	N/A		
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? 20			
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Elderly, disabled)			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	1,331		
Extremely low income <=30% AMI	1,279	96%	
Very low income (>30% but <=50% AMI)	52	4%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	998	75%	
Elderly families	489	37%	
Families with Disabilities	278	21%	
Race/ethnicity (black)	1,123	84%	
Race/ethnicity (white)	176	13%	
Race/ethnicity (hispanic)	30	2%	

Housing Needs of Families on the Waiting List			
Race/ethnicity (oriental)	2	0%	
Characteristics by Bedroom Size (Public Housing Only)	EBRPHA does not maintain waiting lists by BR size		
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes: How long has it been closed (# of months)? 22 Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources

- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)
 - Schedule landlord briefings on an as-need basis (min – semi annual)
 - Produce quarterly newsletter for landlords.

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)
 - Apply earned income disregard rule

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)
 - Mentoring Program
 - Family Self-Sufficiency Program

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)
 - Memorandum of Agreement with Volunteers of American, Friends of Families, and Resources for Independent Living

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)
Provide brochures/information in landlord packets on fair housing, quarterly publications, seminars
Provide information on local fair housing agency.

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2001 grants)		
a) Public Housing Operating Fund	1,836,956	
b) Public Housing Capital Fund	2,202,274	Operations, Capitol Improvements, Public Housing Security
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	8,397,606	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	325,787	Public Housing Safety/Security, Public Housing Supportive Services
g) Resident Opportunity and Self-Sufficiency Grants	25,370	Elderly/Disabled Supportive Services
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	1,557,900	Public Housing Operations
4. Other income (list below)		
Late Fees	24,000	Public Housing Operations
Investments	8,600	Public Housing Operations
4. Non-federal sources (list below)		
Lease Payments (facilities)	20,400	Public Housing Operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Laundry Operations	36,000	Public Housing Operations/Public Housing Supportive Services
Department of Education	48,075	Public Housing Supportive
Total resources	14,482,968	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (90 days)
- Other: (describe)
Elderly/Disabled at the time of application when units available at designated sites.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)
Prior landlord references

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused 20%
- Underhoused 20%
- Medical justification (Documented by physician certification)
- Administrative reasons determined by the PHA (e.g., to permit modernization work) Modernization, special programs
- Resident choice: (state circumstances below)
- Accessibility to place of employment
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
Elderly/Disabled
Near Elderly

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- 2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 2 Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- 2 Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)

- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 2 Other preference(s) (list below)
Elderly/Disabled

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)
Resident Handbook

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

- a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists
If selected, list targeted developments below:

Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:

Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below: LA48P003007

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
Cross reference Public Housing Program
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)
Previous landlord/tenant information located in file
Cross reference Public Housing Program

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
Office of Community Development

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
 Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below: A tracking form is used to document all search efforts. Unable to find unit (proven) medical reasons.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
 Veterans and veterans' families
 Residents who live and/or work in your jurisdiction
 Those enrolled currently in educational, training, or upward mobility programs
 Households that contribute to meeting income goals (broad range of incomes)

- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
Elderly/Disabled

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- 2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 2 Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 2 Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
Elderly/Disabled

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
 The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
 Briefing sessions and written materials
 Other (list below)
Referral packets provided to participating agencies, brochures

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
 Other (list below)
Partnering agencies have requested the authority to market their programs.
Public Housing Authority refers to appropriate agency based on needs.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA’s income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Exceptional rents – Temporary relief (90-day) included in ACOP

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

Tenant option: Flat Rent Ceiling Rent

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
 For increases in earned income (income disregard)
 Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

- For household heads
- For other family members (18 years of age, not full-time student)
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase (per applicable regulations [QHWRA])
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)
Anytime family experiences an increase if previously reported decrease in same year

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
- The section 8 rent reasonableness study of comparable housing
 - Survey of rents listed in local newspaper
 - Survey of similar unassisted units in the neighborhood
 - Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

- a. What is the PHA’s payment standard? (select the category that best describes your standard)
- At or above 90% but below 100% of FMR
 - 100% of FMR
 - Above 100% but at or below 110% of FMR
 - Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	1,324	451
Section 8 Vouchers	1,866	
Section 8 Certificates		
Section 8 Mod Rehab	24	
Special Purpose Section 8 Certificates/Vouchers (list individually)	Tiffany Square 75	
Public Housing Drug Elimination Program (PHDEP)	1.324	
Other Federal Programs(list individually)		
ROSS	377	

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant -based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:
LA48P003004 Oklahoma Street/East Boulevard

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:
Contingent on HOPE VI Funding

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:
Contingent on HOPE VI Funding

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)
 Contingent on HOPE VI Approval

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: Oklahoma Street/East Boulevard 1b. Development (project) number: LA48P003004
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(06/22/01)</u>
5. Number of units affected: 171
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly <input type="checkbox"/>	
Occupancy by families with disabilities <input type="checkbox"/>	
Occupancy by only elderly families and families with disabilities <input type="checkbox"/>	
3. Application status (select one)	
Approved; included in the PHA’s Designation Plan <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
6. Number of units affected:	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No:	Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)

Units addressed in a pending or approved HOPE VI Revitalization Plan
(date submitted or approved: _____)

Requirements no longer applicable: vacancy rates are less than 10 percent

Requirements no longer applicable: site now has less than 300 units

Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants

more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 04/27/99

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
CTEC (Communication Technology Education Center) Clarksdale Housing Development, computer-based training program	Serve at least 75 families	Every six months, random selection	Development office	Both
Family Literacy – Gus the Bus (Serve all family sites promoting education, GED preparation, early childhood development)	Serve 65 families each year	As needed		Both
HIPPY (Home Instruction for Parents, Preschools, and Youngsters) Parent	Serve 50 families	Open recruitment		Both

training program to train the parent to teach the child basic skills needed for kindergarten and fostering stronger bond between the parent and child				
Welfare to Work – Delmont Service Center; City Parish Office providing six-week paid training for JTPA qualified families to earn skills to enter workforce		Referrals		Both

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: 05/18/01)
Public Housing	50	43
Section 8	75	71

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA’s public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services

- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)
All are affected.

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)
Policing

2. Which developments are most affected? (list below)
All are affected.

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment.
(Attachment Filename: LA003c1)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]
Included in ACOP.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)
Comprehensive Operational Assessment

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: City of Baton Rouge Parish of East Baton Rouge
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Narrative attached on missions and goals.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

Table Library

Admissions Policy for Deconcentration

Resolution Number 2766

A Resolution Amending The Housing Authority of the Parish of Baton Rouge, Louisiana Admission and Continued Occupancy Policies To Provide For Deconcentration of Poverty and Income Mixing In Its Public Housing Development

BE IT KNOWN, that on the 14th day of June 2001, the Board of Commissioners of the Housing Authority of East Baton Rouge Parish, with Administrative Office located at 4731 North Boulevard, City of Baton Rouge, Parish of East Baton Rouge adopted the following Resolution:

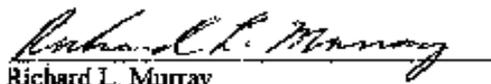
WHEREAS, the Quality Housing and Work Responsibility Act of 1998 requires public housing agencies to submit with their annual public housing agency plan an admission policy designed to provide for deconcentration of poverty and income mixing, by bringing higher income residents into lower income public housing communities and bring lower income residents into higher income public housing communities.

NOW, THEREFORE BE IT RESOLVED: Section C2.0 of the Admissions and Continued Occupancy Policies shall be amended as follows:

C2.0 Deconcentration of Poverty

4. The HA will determine the average household income in all such development combines and define higher-income families as those with incomes over this average, higher-income developments and buildings as those where that average family income is over this average, lower-income families as those with incomes under this average and lower-income developments and buildings as those where the average family income is under this average:
 - a. In order to achieve the HA's goals of deconcentration of poverty (Section C2.0) and income mixing (Section C12.0), the HA will from time to time skip certain families on the waiting list to reach families with a higher or lower income as needed to further these goals. Such skipping will be applied uniformly.
 - b. The HA will make an offer to the next eligible family with the appropriate income needed to further the deconcentration of poverty and income mixing goals in accordance with Section C9.2, Standards for Tenant Selection Criteria.

I hereby certify that the following is a true copy of a Resolution adopted by the Board of Commissioners of the Housing Authority of East Baton Rouge Parish. I further certify that a quorum of the members of the Board of Commissioners was present and that this Resolution was adopted by a vote of 5 to 0.


Richard L. Murray
Executive Director


Rev. Tommie N. Gipson, Jr.
Chair

Deconcentration Analysis

Development	Dev. Name	No. of Units	Development Type
LA003001	Monte Sano	72	
LA003002	Clarksdale	47	
LA003004	Dunite Street	29	
LA003004	East Boulevard	76	
LA003004	Oklahoma St.	95	
LA003005	Turner Plaza		Elderly/disabled
LA003006	Ardenwood	93	
LA003007	Hospital Plaza	95	
LA003009	Wood Plaza	50	
LA003010	Colonial Courts		Elderly/disabled
LA003011	Zinn Terrace	98	
LA003012	Roosevelt	50	
LA003013	Capital Square	50	
LA003014	Scotland Villa	42	Closed for rehab. 9-30-00
LA003015	Shirley Terrace		Elderly/disabled

Kelly Terrace - LA003008 is the only development that was subject to the analysis because it has 100 units. Based on the percentages derived from the bedroom adjustment factor of 107% and the average income adjustment factor of 105% it fall right between the 85 - 115% marker. The PHA does not have problem with concentrated incomes at its developments.

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of EBRP	Grant Type and Number Capital Fund Program Grant No: LA48P003708-99 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
X Performance and Evaluation Report for Period Ending: 03/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	250,000	250,000	250,000	250,000
2	1406 Operations				
3	1408 Management Improvements	137,800	137,800	137,800	137,802
4	1410 Administration	163,174	163,174	163,174	163,174
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	34,000	34,000	34,000	34,000
8	1440 Site Acquisition				
9	1450 Site Improvement	141,434	141,434	141,434	141,434
10	1460 Dwelling Structures	976,153	938,566	938,566	892,535
11	1465.1 Dwelling Equipment—Nonexpendable		81,039	81,039	81,039
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	17,000	12,559	12,559	12,559
14	1485 Demolition				
15	1490 Replacement Reserve	39,011	0	0	0
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,508,572	1,508,572	1,508,572	1,462,543
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	302,700	143,828	143,828	115,300

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of EBRP	Grant Type and Number Capital Fund Program Grant No: LA48P003708-99 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
X Performance and Evaluation Report for Period Ending: 03/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA48P003708-99 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA003005	Repair concrete balconies	1460	18	54,000	0			2001 CFP
	Sandblast/paint steel	1460		80,000	0			2001CFP
	Addition/renovation laundry facility	1470		33,000	0			Postponed
	HVAC	1460	213	225,000	473,018	473,018	473,018	Complete
	Repair/replace mailboxes	1470	72	11,500	0			Complete-Maint.
LA03006	Wrought iron security fence	1450	1000ft	25,000	0			Postponed
LA003008	Replace roofing	1460	25 bldgs	129,000	0			2000 CFP
	Sewer line replacement	1450		0	141,434	141,434	141,434	Complete
	Replace heaters	1460	100	70,000	0			Postponed
	Security Screens	1460		99,600	0			2000CFP
LA003010	Mailboxes	1470	100	16,000	0			Complete-Maint
	HVAC	1460	100	200,000	0			2001 CFP
LA003011	Exterior Painting	1460	25 bldgs	35,000	24,815	24,815	24,815	Complete
	Security Screens	1460	628	62,800	28,528	28,528		Ordered
LA003012	Exterior Painting	1460	9-2story bldg	25,000	23,157	23,157	23,157	Complete
	Ext. doors&hardware	1460	50	13,750	0			Partial-Main
	Heaters	1460	50	35,000	0			Postponed

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA48P003708-99 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA003014	Replace kitchen cabinets	1460	42	75,600	0			2000 CFP
LA003011/014	Vacancy Reduction(250,000CDBG)	1460	95	65,000	31,566	31,566	14,063	Complete
PHA-Wide	Resident Initiatives Coordinator	1408		22,500	22,500	22,500	22,500	
	Extra-Duty Policing	1408		115,300	115,300	115,300	115,302	
	Modernization Coordinator	1410		58,200	58,200	58,200	58,200	
	A&E Fees	1430		52,000	34,000	34,000	34,000	
	Automobiles	1475		17,000	12,559	12,559	12,559	
	Vacancy Reduction	1460			92,134	92,134	92,134	Complete
	Appliances	1465		0	81,039	81,039	81,039	Purchased
LA003006	Contract Suit Settlement, Legal	1410			104,974	104,974	104,974	
	Construction	1460			265,348	265,348	265,348	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program No: LA48P003708-99 Replacement Housing Factor No:					Federal FY of Grant: 1999	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
LA003005	12-2000						Moved to future year	
LA003006	3-2000						Deleted work	
LA003008	12-2000	9-2000	3-2000	6-2001	9-2000	9-2000		
LA003010	6-2000						Moved to future year	
LA003011	9-2000	3-2001	3-2001	12-2000	6-2001		FA-Shifted projects	
LA003012	12-2000	9-2000	6-2000	6-2001	12-2000	6-2000		
LA003014	9-2000						Moved to future year	
PHA-Wide	3-2000	3-2000	3-2000	12-2000	3-2001	3-2001		

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of EBRP	Grant Type and Number Capital Fund Program Grant No: LA48P00350100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 1)
X Performance and Evaluation Report for Period Ending: 03/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	265,000	265,000	265,000	88,333
3	1408 Management Improvements	120,000	105,000	105,000	59,794
4	1410 Administration	47,600	47,600	47,600	5,710
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	88,000	155,000	88,000	36,833
8	1440 Site Acquisition				
9	1450 Site Improvement	125,780	125,780	0	0
10	1460 Dwelling Structures	1,542,000	1,455,000	79,832	18,487
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	10,000	5,000	1,247	1,247
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	2,158,380	2,158,380	586,679	210,404
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: Housing Authority of EBRP	Grant Type and Number Capital Fund Program Grant No: LA48P00350100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement Reserve for Disasters/ Emergencies X Revised Annual Statement (revision no: 1)
X Performance and Evaluation Report for Period Ending: 03/31/01 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
25	Amount of Line 21 Related to Security – Hard Costs	267,000	168,000		
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA48P00350100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA003002	HVAC	1460	47 units	84,000	0			2001 CFP
LA003005	Repair balconies/stairwells	1460	16 bldgs	102,000	0			2001 CFP
LA003008	Roofing	1460	25 bldgs	129,000	180,000			Bids May
	Exterior Painting	1460		32,000	19,000	19,000	18,487	Complete
	Security Screens	1460		72,000	72,000	60,832		Ordered
LA003011	Security Screens	1460		49,000	15,000			FA
LA003014	Modernization (Phase I)	1450	42 units	125,780	125,780			Bid April
		1460		924,000	849,000			
	Relocation	1495		10,000	5,000	1,247	1,247	
LA003015	Roofing	1460	20 bldgs	110,000	320,000			Bids May
PHA-Wide	Operations	1406		265,000	265,000	265,000	88,333	
	Home Ownership Program	1408		15,000	0			Postponed
	Resident Initiatives Coordinator	1408		24,000	24,000	24,000	6,502	
	Policing; 75 hours wk	1408		81,000	81,000	81,000	53,292	
	Administration	1410		47,600	47,600	47,600	5,710	
	A&E Fees	1430		88,000	155,000	88,000	36,833	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA48P00350100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program No: LA48P00350100 Replacement Housing Factor No:				Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates		
	Original	Revised	Actual	Original	Revised	Actual			
LA003002	03-2001			12-2001`			Moved to future year,2001		
LA003005	06-2001			09-2002			Moved to future year, 2001		
LA003008	06-2001			12-2001					
LA003011	03-2001	06-2001		09-2001	12-2001		FA-Shifted Projects		
LA003014	06-2001			12-2001	03-2002				
LA003015	06-2001			12-2001					
LA003015	06-2001			12-2001					

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA003 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	220,000			
3	1408 Management Improvements	168,800			
4	1410 Administration	60,600			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	105,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	50,000			
10	1460 Dwelling Structures	1,431,000			
11	1465.1 Dwelling Equipment—Nonexpendable	93,874			
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	73,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of EBRP	Grant Type and Number Capital Fund Program Grant No: LA003 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
-------------------------------------	---	------------------------------

X Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	2,202,274			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	111,200			
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA003 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA003002	HVAC	1460	47 units	84,000				
LA003005	Balconies/Stairwells	1460	16 bldgs	200,000				
	Asbestos Removal	1460	40 units	20,000				
LA003010	HVAC	1460	100 units	260,000				
LA003007	Exterior Painting/trim,doors	1460	8bldg/95units	12,000				
	Interior Electrical; meters,panels	1460	100	80,000				
	Stairwells	1460	3	5,000				
LA003011	Replace underground sewer lines	1450		50,000				
LA003012	Repair bathroom plumbing/flooring	1460	50 units	75,000				
	Replace heating units	1460	50 units	75,000				
LA003014	Modernization Completion	1460	42 units	555,000				
LA003002,9,11	Foundations	1460	8 units	65,000				
PHA-Wide	Operations	1406		220,000				
	Policing	1408		111,200				
	Community Service Compliance Officer	1408		28,800				
	Resident Initiatives Coordinator	1408		28,800				
	Modernization Coordinator 100%	1410		40,800				
	Dir. Of Technical Services 33%	1410		19,800				
	A&E Fees	1430		105,000				
	Appliances; refrigerators/stoves	1465		93,874				
	Automobiles	1475		56,000				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program Grant No: LA003 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Waterblaster	1475		17,000				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Housing Authority of EBRP		Grant Type and Number Capital Fund Program No: LA003 Replacement Housing Factor No:				Federal FY of Grant: 2001	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
LA003002	09-2002			03-2003			
LA003005	06-2002			12-2002			
LA003007	09-2002			03-2003			
LA003010	09-2002			03-2003			
LA003011	12-2002			03-2003			
LA003012	09-2002			06-2003			
LA003014	12-2001			06-2002			
PHA-Wide	03-2002			12-2002			

Resident Advisory Board List

Mr. Gennie Warren
Ms. Barbara Daniels
Ms. Shanda Myles
Ms. Rosalind Carter
Ms. Peggy Davis
Ms. Lanica Richard

Progress in Meeting 5-Year Plan Missions and Goals

Narrative Responses for the Annual – Plan

Narrative 3. The PHA’s policies governing eligibility, selection and admissions are covered in the agency’s ACOP. Applicants are selected from the waiting list for eligibility verification when the selection department is within a ninety-day range of being ready to house them. Elderly/disabled applicants are housed at time of application if verification of eligibility/suitability is determinable.

Criminal and drug-related activity as documented by required criminal record reports and prior landlord references are key sources used to aid in determining suitability/eligibility. Applicants are given three vacant unit/development choices before their name is placed at the bottom or removed from the list.

Narrative 3(a) The PHA has adopted its own local preferences for admissions as follows: Working (earnings from wages or SSI/SS payments), Disabled/Elderly, Near-Elderly (at least 50 years old, but under 62), Veteran, Displaced (disaster, governmental action, physical violence), and Education and Training. Residents are given points for each area that applies to determine placement on the waiting list.

Narrative 4. This information is included in public housing’s ACOP. The PHA employs discretionary policies for determining income based rent. The minimum rent is set at \$25.00 and the PHA had adopted a discretionary minimum rent hardship exemption policy whereby, the resident is placed on “exceptional rent”- 90-day intervals- temporary relief on rent charges with approved verification of the hardship.

The PHA has established fixed amounts “ceiling rents” that are percentages less than 30% of the adjusted income. They are as follows: 1 bedroom - \$292 a month, 2 bedroom - \$344 a month, 3 bedroom - \$ 430 a month, and 4 bedroom - \$482 a month.

Narrative 5. The PHA has sixteen developments comprised of 1324 units that have been divided in to six areas set up to function as small housing authorities. Each area has a manager and a tenant selection worker assigned that is responsible for the recertifications, interims/specials, lease enforcement, etc. Each manager is responsible for 200+ units and the daily operation and the work order system for their respective areas. Managers float from site to site and the tenant selection worker is stationery to take all incoming calls for tenant complaints/concerns/work order request and generates the work order.

Narrative 6. When residents are issued notices of intent to terminate tenancy for serious or repeated lease violations, the PHA uses Administrative Law Judges that serve as hearing officers to make the determination whether the PHA has enough information to pursue the eviction in a court of law. The resident has the opportunity to present any information pertinent to aid the law judges in their decision.

Narrative 9. The PHA currently has three developments, (LA003005 – Turner Plaza, LA003010 – Colonial Courts, and LA003015 – Sharlo Terrace), that have been designated as elderly/disabled sites. These sites can accommodate 427 families and consist of 0, 1, and 2 bedroom units. The two bedroom units aid families that require a live-in aid or have more than one disabled person in the family that requires his/her own room as documented by physician certification. Additionally, the PHA have converted 5% of their units overall at the family sites to be handicap accessible.

May 17, 2001

Diana Baker, FSS Coordinator

Section 8 Program Size

The Section 8 FSS Program initial mandatory size requirement is 37. There are currently 71 clients active on the program. The total number of clients that have graduated from the program is 19: which brings the current mandatory program size to 18. The program will function with a fixed caseload of 75. There are currently 57 voluntary slots.

Public Housing Program Size

The Public Housing FSS Program is totally a voluntary program with a caseload of 50 clients. As of June 16, 2001 43 slots are filled. The program will function with a fixed caseload of 50.

Services offered Through the Family Self-Sufficiency Program

The majority of the services offered to the client are on a referral basis. The agencies used as referrals are: Family Road, Baton Rouge Career Center, Governor's Office of Women Services, Delmont Service Center, Caleb CDC, Friends of Families, Inner Reflections, and Consumer Credit Counseling.

Family Road of Greater Baton is located at 323 East Airport, Baton Rouge, LA. This is a non-profit agency that provides a variety of services for families. Family Road has over 80 non-profit, public, private, and government agencies that have Committed to provide services at their location. Services, Classes, Workshops, Support Groups and Counseling are provided in the following areas: Prenatal Classes and Clinic, Education and Training Classes, Lifestyle Change and Counseling, Health Screenings for Children, Wellness, Nutrition and Fitness Classes, Banking and Technology (Computer Classes, Parenting Classes, Teen Parenting Classes, Teen Parenting and Children Programs, Better Beginnings (pregnant women), Car Seat and General Safety Classes, and Father hood Classes. Free childcare is available while the clients attend the different services.

The Baton Rouge Career Center is located at 4523 Plank Road, Baton Rouge, La. 70805. The services provided to the clients are: Private & Public Job Listings (Local, State, and National), Information on Education and Training Opportunities, Computerized Career Assessment, Computers (Internet Access), Job Description Review, Interview Skills Training, Mail Out Services, Resume' and Job Application Preparation, Job Search Assistance and Phone Room to Contact Employers. All services are provided free of charge. The Baton Rouge Career Center also offers the Welfare to Work Program which includes: Orientation, eligibility determination, career readiness workshops, career

counseling, case management, assessment, job search/placement, work experience, on-the-job-training, labor market information, pre- vocational skills training, support services, transportation, childcare, uniforms, etc

The Governor's Office of Women Services offers Non- Traditional Training such as highway and bridge construction job placement. It is a 4-week training and at the end of the program, the client will be able to obtain a OSHA Certification, Basic Flagging Instruction, and Public Work Safety Awareness. This agency also offers a workshop called Survival Skills for Women.

The Delmont Service Center is located at 3535 & 3525 Riley Street, Baton Rouge, Louisiana. Services provided are: Community job link program, informational workshops/seminars, quarterly commodity, LIHEAP (Energy Assistance), FEMA application site, Utility & Rental Assistance, Job Search station site, monthly health screening, food for seniors program, IRS VISTA Program site (Volunteer Tax Preparation), Emergency Food Pantry, project care, facility Rental, medical clinic, community computer lab, mentor program, and community job link program.

Caleb Community Development Corporation is located at 11021 Plank Road, Baton Rouge, Louisiana 70811. Caleb CDC is a faith-based organization that provides housing and business development opportunities in low-income communities, and to enhance the lives of residence living in those communities via housing initiatives and empowerment programs. The services offered are: Community development projects (over 100 units of rental housing and is currently developing single family houses both rehab and new construction), Youth Development Programs (The program is designed to sharpen students' basic learning skills, emphasize the importance of academic growth and career awareness.), Individual development accounts (this is an effort towards increasing homeownership and other asset accumulation among low and moderate income individuals by assisting them in their efforts to practice regular savings), and Home buyers counseling (Caleb provides a minimum of four classes per year to assist renters who are interested in owning a home.)

Friends of Families is a United Way Agency that acts as a referral center and provides clothing, food, shelter, utility, rental assistance, and provides mentors to families.

Consumer Credit Counseling offers workshops in the area of proper money management, organizing and record keeping skills, establishing a workable budget based on goals, income, and expenses. Also informs the consumers of the importance of setting financial goals, understanding credit reports, and overall how to manage consumer credit wisely.

Inner Reflections offers programs to individuals who are economically distressed and emotionally traumatized by events that have occurred in their lives beyond their control. Training, teaching, group sessions, and other enrichment activities are offered for the improvement of the quality of life. This agency also offers a drug rehabilitation program for women and their children and also a program for teenaged unwed mothers and young females who are at risk of becoming teen mothers.

SUPPORTING NARRATIVE

PHA's community service and self-sufficiency programs

(L) (see attached)

(U) BRHA has initiated a Clothes Closet that serves a two-fold mission: providing needed clothing, apparel and household goods and tangible retail experience training.

The Corner Plaza – a coffee shop run solely by residents @an elderly development for entertainment and revenue purposes. It also provides an outlet for residents to enjoy. (self-sufficiency attached)

(W) Community Service Plan was delayed due to transition and hiring of new Executive Director. Plan has been developed for Board of Commissioners approval in _____. Implementation is scheduled for October.

PHA's Safety and Crime Prevention Measures

Community Policing _____ hours

Extra Duty Police _____ hours

Three active Tenant Patrol Programs

One Strike You Are Out Policy

Pet Policy

The PHA has incorporated the new HUD regulations from CFR 960.701, subpart G, dated October 1, 2000, with an effective date of October 12, 2000, in its existing policy to be in compliance. The rules adopted by the Authority are reasonable related to the legitimate interest of the Authority including:

- The Authority's interest in providing decent, safe, and a sanitary living environment for existing and prospective residents.
- The Authority wants to also protect and preserve the physical condition and its financial interest in the property.

The policy requires that the owner satisfactorily complies with the following items prior to admission of a pet to the property:

- Certificate signed by a licensed veterinarian or designated State or local authority or agent, stating that the pet has received all inoculations required by State or local law.
- Statement signed by a licensed veterinarian that the animal is in good health, has no communicable diseases or pests, and in the case of dogs or cats, is spayed or neutered.
- Sufficient information to identify pet and demonstrate it is a common household pet.
- Name, address, and phone number of one or more responsible parties to care for the pet if the owner dies, is incapacitated or unable to care for the pet.
- Execution of a pet agreement, stating that the resident accepts complete responsibility for the care and cleaning of the pet and acknowledges the applicable rules.
- The pet deposit must be paid in full at time of execution of the pet agreement between the pet owner and the PHA.

Registration will be coordinated with the annual reexamination date to ensure continued compliance on behalf of the pet owner.

Community Service Requirements East Baton Rouge Parish Housing Authority

The East Baton Rouge Parish Housing Authority is currently in the design phase of implementing the Community Service and Self-Sufficiency Policy. A draft copy of the policy has been developed and published for resident comments. Once resident comments are received, the policy will then be presented to the Board of Commissioners for adoption. Once the Board adopts the policy, the program will be implemented for all affected residents.

In the meantime, the programmatic aspects of the requirements are being developed so that policy is implemented. The programmatic aspects that are currently being developed, include but are not limited to:

- Identification and notification of residents who are required participate in the community service requirements.
- Identification and notification of residents who are not required to participate in the community service requirements.
- Establishment of a list of agencies that is willing to participate in the community service program for the agency.
- Staff who will monitor the community service requirements for the agency.

The East Baton Rouge Parish Housing Authority's Community Service and Self-Sufficiency Program will be implemented, effective October 1, 2001.

PHA Plan Resident Recommendations

1. Be more specific, i.e., “To what extent the Housing Authority is helping residents get jobs.”

RESPONSE: As stipulated in the PHA strategic goals and attachment “e01”, the Housing Authority promotes self-sufficiency by conducting job fairs, soft skills training, and offering stipends to residents for various jobs performed.

2. Residents be involved in beginning state of updating the plan.

RESPONSE: A Residents Advisory Board was established and given opportunity to work with the PHA on the plan.

3. Residents be given priority to employment with the PHA.

RESPONSE: The PHA currently has approximately 13 residents employed and an additional 19 residents receiving stipends for various jobs. We do not give priority to residents, however, we post and fill vacancies according to rules and regulations set forth by our state governing agency’s hiring practices. Our state’s governing agency is the Department of Civil Service. The Housing Authority is an equal opportunity employer.

4. All other submittals were requests for funding/site improvements, and maintenance issues.

RESPONSE: These statements/issues were referred to the appropriate department for response/action.

Resident Membership of the PHA Governing Board

Currently, the PHA has two residents on the Governing Board.

Ms. Mary McCoy, a Section 8 resident, was reappointed by the Council Administrator's Office on June 28, 2001, to serve on the board. Ms. McCoy's term will expire on July 23, 2006. She has served on the board since August 14, 1996.

Ms. Joyce Butler-Jones, a former Public Housing resident and currently a Section 8 resident, was also reappointed by the Council Administrator's Office on August 8, 2000, with her term expiring on August 8, 2005. Ms. Jones has served on the board since April 12, 1995.

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Housing Authority of EBRP		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/H A-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2002 PHA FY: 2003	Work Statement for Year 3 FFY Grant: PHA FY:	Work Statement for Year 4 FFY Grant: PHA FY:	Work Statement for Year 5 FFY Grant: PHA FY:
LA003001; Monte Sano			216,000		
LA003002; Clarksdale		40,000			
LA003004; East Blvd./Oklahoma			500,000		
LA003005; Turner Plaza			35,000	1,489,774	1,489,774
LA003007; Hospital Plaza		120,000			
LA003008; Kelly Terrace		180,000			
LA003009; Wood Plaza		130,000			
LA003010; Colonial Courts			28,874		
LA003012; Roosevelt Terrace		42,000			
PHA-Wide		669,500	698,400	712,500	712,500

CFP Funds Listed for 5-year planning		2,202,274	2,202,274	2,202,274	2,202,274
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> FFY Grant: 2002 PHA FY: 2003			Activities for Year: <u>3</u> FFY Grant: 2003 PHA FY: 2004		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	LA003013;Capitol Square	Complete PHASE I Modernization	1,021,274	LA003013	Modernization; PHASE II	724,000
Annual	PHA-Wide	Operations	220,000	PHA-Wide	Operations	220,000
Statement		Policing	115,000		Policing	115,000
		RIC Coordinator	30,000		RIC Coordinator	31,200
		Community Svc Coordinator	30,000		Community Svc Coordinator	31,200
		Mod. Coordinator	41,000		Home Ownership Program	25,000
		Dir. Technical Svc 33%	20,000		Modernization Coordinator	41,000
		A&E Fees	105,500		Dir. Technical Svc	20,000
		Dwelling Equip	90,000		A&E Fees	105,000
		Non-Dwelling Equip	18,000		Equipment	110,000
	LA003002; Clarksdale	Exterior Painting	40,000	LA003001, Monte Sano	Exterior Painting	35,000
	LA003007; Hospital Plaza	Replace Sewer Lines	120,000		Fencing	45,000
	LA003008, Kelly Terrace	HVAC	180,000		HVAC	136,000

	LA003009; Wood Plaza	Exterior Painting	40,000	LA003005; Turner Plaza	Renovate Laundry	35,000
		HVAC	90,000	LA003010; Colonial	Renovate Laundry	28,874
	LA003012, Roosevelt	Upgrade Int Electric	42,000	LA003004	HOPE VI Development	500,000
Total CFP Estimated Cost			\$2,202,274			\$2,202,274

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities**

Activities for Year : <u>4</u> FFY Grant: 2004 PHA FY: 2005			Activities for Year: <u>5</u> FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PHA-Wide	Operations	220,000	PHA-Wide	Operations	220,000
	Policing	125,000		Policing	125,000
	RIC Coordinator	32,500		RIC Coordinator	32,500
	Community Svc Coordinator	32,500		Community Svc Coordinator	32,500
	Home Ownership Program	25,000		Home Ownership Program	25,000
	Modernization Coordinator	42,500		Modernization Coordinator	42,500
	Dir. Technical Svc	20,000		Dir. Technical Svc	20,000
	A&E Fees	105,000		A&E Fees	105,000
	Equipment	110,000		Equipment	110,000

Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

A. Amount of PHDEP Grant \$325,787

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R X

C. FFY in which funding is requested 2001

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

EBRPHA focuses on law enforcement, prevention, youth alternatives, and job training, through three major PHDEP initiatives: 1) CTEC, a flagship computer and technical education center embraces residents with computer and job development training, 2) CTEC TOO, enhances youth through education and youth entrepreneurship, 3) Resident Initiative Services, a culmination of services working closely with community policing. Added component will be Resident Summer Sports Program.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Ardenwood Village	93	Family
Capitol Square	50	Family
Clarksdale	47	Family
Colonial Courts	100	Elderly/Disabled
Duane Street	29	Family
East Boulevard	76	Family
Hospital Plaza	95	Family
Kelly Terrace	100	Family
Monte Sano Village	72	Family
Oklahoma Street	95	Family
Roosevelt Terrace	50	Family
Scotland Villa	42	Family
Sharlo Terrace	78	Elderly/Disabled
Turner Plaza	249	Elderly/Disabled
Wood Plaza	50	Family
Zion Terrace	100	Family

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

6 Months_____ **12 Months**__X__ **18 Months**_____ **24 Months**_____ **Other** _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995	368,714	LA48DEP0030195	0		C
FY 1996	375,000	LA48DEP0030196	0		C
FY 1997	375,000	LA48DEP0030196	0		C
FY 1998	318,860	LA48DEP0030198			6/2000
FY 1999	291,641	LA48DEP0030199			9/2001
FY 2000	303,950	LA48DEP0030100			9/2001

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY _____ PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	80,000
9120 - Security Personnel	42,000
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	8,880
9160 - Drug Prevention	
9170 - Drug Intervention	130,207
9180 - Drug Treatment	
9190 - Other Program Costs	64,700
TOTAL PHDEP FUNDING	325,787

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: \$80,000		
Goal(s)	Reduce calls for service by 10%, take proactive approach to crime						
Objectives	Provide Community Policing						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Community Policing		All developments	10/2001	9/2002	80,000	40,000 Baton Rouge Police Dept	stats on reports from police
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$42,000		
Goal(s)	Reduce criminal activity for elderly/disabled residents						
Objectives	Eliminate prostitution, theft						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Contract extra duty police officers	349	Elderly/Disabled	10/2001	9/2002	42,000		Monthly activity reports
2.							
3.							

9130 - Employment of Investigators					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

9140 - Voluntary Tenant Patrol					Total PHDEP Funding: \$8,880		
Goal(s)	Maintain voluntary patrols at five developments						
Objectives	Help community get involved in reducing crime, two teams of three at each development						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Patrol Coordinator		Adults	10/2001	9/2002	6,000		Monthly/weekly reports
2.Communication					2,800		
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$130,207		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Boys and Girls Club	75	Youth	10/2001	9/2002	31,900	139,111	Rolls/Attendance
2.FSS Incentives	50	Adults	10/2001	9/2002	1,000	29,500	Performance Plan

3.CTEC	50	Adults/youth	1 10/2001	9/2002	46,807	50,000	
4.Summer Youth Program	120	Youth	10/2001	9/2002	2,500		Reports/Activities
5.Boy Scouts	340	Youth	10/2001	9/2002	8,000	108,00	Rolls/Attendance
6.Glory House	100	Youth	10/2001	9/2002	1,500		
7.Girl Scouts	200	Youth	10/2001	9/2002	3,000	10,699	Attendance/roll
8.ADAC	250	Youth	10/2001	9/2002	13,500		Attendance/rolls/reports

9180 - Drug Treatment					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$86,700		
Goal(s)							
To effectively monitor contract services and provide for and expand partnerships to offer a holistic approach to service							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Resident Service Coordinator	1,326		10/2001	9/2002	24,500		Monthly reports
2.PHDEP Coordinator	1,326		10/2001	9/2002	33,600		Monthly reports
3.Summer Sports Coordinator	120	Youth	10/2001	9/2002	6,600		Monthly reports
4.Van Purchase	120	Youth	10/2001	9/2002	22,000		

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Fund: By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Fund by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	1	40,000	1	40,000
9120	1	31,985	1	10,625
9130				
9140	1,2	6,660	1,2	2,220
9150				
9160				
9170	1,2,3,5,6	66,905	4,1,2,3,5,6	45,854
9180				
9190	1,2,4	65,575	3	35,650
TOTAL		\$211,015		\$134,349

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”