

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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**PHA Plans**  
**5 Year Plan for Fiscal Years 2000 - 2004**  
**Annual Plan for Fiscal Year 2001**

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** **Peoria Housing Authority**

**PHA Number:** **IL003**

**PHA Fiscal Year Beginning:** **(01/2001)**

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website **January 2001**
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

**The Peoria Housing Authority is committed to providing affordable housing opportunities for all of the citizens living in an area generally known as "Central Illinois." In addition, through the development of strong partnerships with current residents and appropriate community agencies, the Peoria Housing Authority seeks to develop new programs (Housing, Social, Educational) to enhance the quality of life for residents, thereby offering numerous opportunities for self-sufficiency.**

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing  
Objectives:
- |                                     |  |                  |
|-------------------------------------|--|------------------|
| <input checked="" type="checkbox"/> | Apply for additional rental vouchers:  | <b>1000</b>      |
| <input checked="" type="checkbox"/> | Reduce public housing vacancies:   | <b>285</b>       |
| <input checked="" type="checkbox"/> | Leverage private or other public funds to create additional housing opportunities: | <b>2,000,000</b> |

- Acquire or build units or developments **100**
- Other (list below)

**(Achieve and sustain occupancy rate of 90%)**

- PHA Goal: Improve the quality of assisted housing  
Objectives:
  - Improve public housing management: (PHAS score) **90%**
  - Improve voucher management: (SEMAP score) **90%**
  - Increase customer satisfaction: **50% over baseline**
  - Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)
  - Renovate or modernize public housing units: **300**
  - Demolish or dispose of obsolete public housing: **200**
  - Provide replacement public housing:
  - Provide replacement vouchers: **200**
  - Other: (list below)

- PHA Goal: Increase assisted housing choices  
Objectives:
  - Provide voucher mobility counseling:
  - Conduct outreach efforts to potential voucher landlords
  - Increase voucher payment standards
  - Implement voucher homeownership program: **January 2000**
  - Implement public housing or other homeownership programs:
  - Implement public housing site-based waiting lists:
  - Convert public housing to vouchers:
  - Other: (list below)

- 1. Sell remaining Turnkey III homeownership Program Houses;**
- 2. Incorporate the Peoria Homeownership Program (PHOP) into Section 8 Family Self-Sufficiency Program; and**
- 3. 10% increase per year in the number of qualified persons with individual growth plans.**

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment  
Objectives:
  - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income

- developments: **1/2000**
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments: **1/2/2000**
- Implement public housing security improvements: **1/2/2000**
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities) **6/2000**
- Other: (list below)

- 1. Enhance the image of Public Housing in our community.**
- 2. PHA leadership will speak to at least 12 civic, religious, or other groups per year to explain how important we are to the community.**

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

**Work with media to ensure that there are at least 12 positive stories per year in the local media about PHA on one of it's residents.**

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:

- June 2000**
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - Other: (list below)

**Train any new intake staff as hired– 12/2000**

**Reduce financial dependence on HUD**

- **Set up non-profit corporation by the year 2000**
- **Explore outside property and management opportunities by 2000.**
- **Search out additional revenues for the PHA by applying for various grants.**

**Other PHA Goals and Objectives: (list below)**

**Develop an Asset Management Plan.**

**Manage the Peoria Housing Authority's tenant based program in an efficient and effective manner.**

- **Attract 50 new landlords to participate in the Section 8 program;**
- **Sustain an occupancy/utilization rate of 97%;**
- **Improve the current Rent Reasonableness system used to perform comparisons on assisted properties to achieve maximum points by 2000; and**
- **Expand landlord participation to non-conventional.**

**Annual PHA Plan**  
**PHA Fiscal Year 2001**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

The Peoria Housing Authority is committed to providing affordable housing opportunities for all of the citizens living in an area generally known as “Central Illinois.” In addition, through the development of strong partnerships with current residents and appropriate community agencies, the Peoria Housing Authority seeks to develop new programs (Housing, Social, Educational) to enhance the quality of life for residents, thereby offering numerous opportunities for self-sufficiency

**iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection



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**Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration

**PHA 10.4 Deconcentration Policy**

- FY 2001 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan

**Latest available- Organization 2000 5-Year Action Plan**

- Public Housing Drug Elimination Program (PHDEP) Plan  
**2001 PHDEP**
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

**Follow up plan for 1999 RASS**

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	PHA Plan Certifications of Compliance with the	5 Year and Annual

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<b>X</b>	PHA Plans and Related Regulations	Plans
<b>X</b>	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
<b>X</b>	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
<b>X</b>	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
<b>X</b>	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
<b>X</b>	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>X</b>	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>X</b>	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and	Annual Plan: Eligibility, Selection, and Admissions Policies

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	2. Documentation of the required deconcentration and income mixing analysis	
<b>X</b>	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A & O Policy <b>1/31/01</b>	Annual Plan: Rent Determination
<b>X</b>	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy <b>1/31/01</b>	Annual Plan: Rent Determination
<b>X</b>	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
<b>X</b>	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)  <b>Pest infestation - Draft only</b>	Annual Plan: Operations and Maintenance
<b>X</b>	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
<b>X</b>	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
<b>X</b>	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program,	Annual Plan: Capital Needs

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<b>X</b>	if not included as an attachment (provided at PHA option)	
<b>X</b>	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
<b>X</b>	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
<b>X</b>	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
<b>X</b>	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
<b>X</b>	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
<b>X</b>	<u>FSS Action Plan/s for public housing and/or Section 8</u>	Annual Plan: Community Service & Self-Sufficiency
<b>X</b>	Most recent self-sufficiency (ED/SS, <u>TOP</u> or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
<b>X</b>	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<b>X</b>	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

**1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

**A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Over all	Affor d- abilit y	Supp ly	Quali ty	Acce ss- ibilit y	Size	Loca -tion
Income <= 30% of AMI	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Income >30% but <=50% of AMI	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Income >50% but <80% of AMI	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Elderly	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: 2000-2004

- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

**B. Housing Needs of Families on the Public Housing and Section 8 Tenant Based Assistance Waiting Lists**

State the housing needs of the families on the PHA’s waiting list/s **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> <b>Public Housing As of August 2000</b>			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	<b>262</b>		
Extremely low income <=30% AMI	<b>N/A</b>	<b>N/A</b>	
Very low income (>30% but <=50% AMI)	<b>N/A</b>	<b>N/A</b>	
Low income (>50% but <80% AMI)	<b>N/A</b>	<b>N/A</b>	
Families with children	<b>146</b>	<b>55.72</b>	
Elderly families	<b>8</b>	<b>3.06%</b>	
Families with Disabilities	<b>34</b>		
Race/ethnicity	<b>Black – 218</b>	<b>83.21%</b>	
Race/ethnicity	<b>White – 39</b>	<b>14/89%</b>	
Race/ethnicity	<b>Other – 5</b>	<b>1.90%</b>	

Housing Needs of Families on the Waiting List			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	<b>152</b>	<b>58.02%</b>	
2 BR	<b>60</b>	<b>22.90%</b>	
3 BR	<b>36</b>	<b>13.74%</b>	
4 BR	<b>10</b>	<b>3.82%</b>	
5 BR	<b>2</b>	<b>.76%</b>	
5+ BR	<b>2</b>	<b>.76%</b>	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

**B. Housing Needs of Families on the Public Housing and Section 8 Tenant Based Assistance Waiting Lists**

State the housing needs of the families on the PHA's waiting list/s **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance <b>As of August 2000</b>			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	<b>925</b>	-----	-----
Extremely low			

<b>Housing Needs of Families on the Waiting List</b>			
income <=30% AMI	<b>564</b>	<b>61%</b>	-----
Very low income (>30% but <=50% AMI)	<b>316</b>	<b>34%</b>	-----
Low income (>50% but <80% AMI)	<b>45</b>	<b>5%</b>	-----
Families with children	<b>787</b>	<b>85%</b>	-----
Elderly families	<b>N/A</b>	-----	-----
Families with Disabilities	<b>41</b>	<b>4%</b>	-----
Race/ethnicity	<b>722 Black</b>	<b>78%</b>	
Race/ethnicity	<b>200 White</b>	<b>22</b>	
Race/ethnicity	<b>3 Other</b>	<b>.003</b>	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

**C. Strategy for Addressing Needs**

Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency’s reasons for choosing this strategy.

**(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenantbased assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities (**Agreement with Center for Independent Living**)
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or

tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2001 grants)</b>		
a) Public Housing Operating Fund	<b>3,900,123</b>	
b) Public Housing Capital Fund	<b>3,223,962</b>	<b>Site Renovations &amp; Programs for Residents</b>
c) HOPE VI Revitalization	<b>9,278,389</b>	
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	<b>8,687,821</b>	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	<b>332,603</b>	
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Replacement Housing	<b>823,968</b>	<b>Replacement Housing</b>
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
<b>CGP 708-99</b>	<b>4,310,248</b>	<b>Site Renovations &amp; Programs for Residents</b>
<b>CFP 501-2000</b>	<b>3,223,962</b>	<b>Site Renovations &amp; Programs for Residents</b>
<b>3. Public Housing Dwelling Rental Income</b>	<b>1,621,053</b>	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
<b>4. Other income</b> (list below)		
Interest Income	144,000	
Other Income	122,000	
<b>5. Non-federal sources</b> (list below)		
Illinois Violence Prevention Grant	35,000	
Illinois Secretary of State FSS Literacy Program	30,400	
Misc. Grants	7500	
<b>Total resources</b>		

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

#### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: **(3 Months)**
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe) – **Credit history and citizenship status**

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

- e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC authorized source)

**(2)Waiting List Organization**

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list  
 Sub-jurisdictional lists  
 Site-based waiting lists

**RiverWest**

- Other (describe)

**Regulatory and operating agreement for Hope VI Development**

- b. Where may interested persons apply for admission to public housing?

- PHA main administrative office  
 PHA development site management office  
 Other (list below)

**RiverWest Management Office**

- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection**(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

**1 List**

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?

**1 - Hope VI**

3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists?

**2**

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

**Public Housing only**

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

**(4) Admissions Preferences**

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)– **to achieve income targeting objective.**
- Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection)
  
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence

Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability **1**
- Veterans and veterans' families **1**
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs **1**
- Households that contribute to meeting income goals (broad range of incomes) **1**
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers

### **Section 8**

- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

### **Conventional Housing**

### **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

### **Orientation videotape**

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes

- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists  
If selected, list targeted developments below:

Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:

**Harrison, Taft, and Scattered Sites. Deconcentration Analysis in progress.**

Employing new admission preferences at targeted developments  
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments

- Adoption of rent incentives to encourage deconcentration of poverty and income mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

### **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub component 3B.

**Unless otherwise specified, all questions in this section apply only to the tenant based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

#### **(1) Eligibility**

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity

- Other (describe below)

**Eviction History & damage to rental unit**

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None  
 Federal public housing  
 Federal moderate rehabilitation  
 Federal project-based certificate program  
 Other federal or local program (list below)

- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office  
 Other (list below)

**(3) Search Time**

- a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

**Medical emergencies that delay or prevent search physical accommodations or proof that the participant has actively been searching.**

**(4) Admissions Preferences**

- a. Income targeting

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent)

**(5) Special purpose section 8 assistance programs**

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families

- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

**(Newspapers, Newsletters & Meetings with various agencies)**

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

(Newspapers, Newsletters & Meetings with various agencies)

**4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

**A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

**(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

2. If yes to question 2, list these policies below:

**12.03 MINIMUM RENT**

**The PHA has set the minimum rent at \$25.00. However, if the family requests a hardship exemption, the PHA will immediately suspend the minimum rent for the family until the Housing Authority can determine whether the hardship exists and whether the hardship is of a temporary or long-term nature.**

**A. A hardship exists in the following circumstances:**

- 1. When the family has lost eligibility for or is awaiting an eligibility determination for a Federal, State, or local assistance program;**
- 2. When the family would be evicted as a result of the imposition of minimum rent requirement;**
- 3. When the income of the family has decreased because of changed circumstances, including loss of employment;**
- 4. When the family has increase in expenses because of changed circumstance, for medical costs, childcare, transportation, education, or similar items;**
- 5. When a death has occurred in the family.**

**B. No hardship. If the Housing Authority determines that there is no qualifying hardship, the minimum rent will be reinstated, including requiring back payment of minimum rent for the time of suspension.**

**C. Temporary hardship. If the Housing Authority reasonably determines that there is a qualifying hardship but that it is of a temporary nature, the minimum rent will not be imposed for a period of 90 days from the date of the family's request. At the end of the 90-day period, the minimum rent will be imposed retroactively to the time of suspension. The Housing Authority will offer a repayment agreement in accordance with the Section 19 of this policy for any rent not paid during the period of suspension. During the suspension period the Housing Authority will not evict the family for nonpayment of the amount of tenant rent owed for the suspension period.**

**D. Long-term hardship. If the Housing Authority determines there is a long-term hardship, the family will be exempt from the minimum rent requirement until the hardship no longer exists.**

**E. Appeals. The family may use the grievance procedure to appeal the Housing Authority's determination regarding the hardship. No escrow deposit will be required in order to access the grievance procedure.**

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)  
Average Month Operating Expense Total  
Average Month Amount (TAMA)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

**Anytime change in family composition upon occurrence.**

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood

Other (list/describe below)

## RENT COMPARABILITY STUDY

### SCOPE OF WORK SERVICES

**PURPOSE:** To estimate market rental rates for each type of unit in the property by comparison with unassisted units in the same market area that are similar to the property as to the property as to neighborhood (including risk of crime), type of location, access, street appeal, age, property size, apartment mix, physical configuration, property and unit amenities, utilities, and other relevant characteristics; by adjusting for differences between the subject and the comparable.

**INSTRUCTION:** The appraiser will use Form HUD-92273, (3/95), Estimates of Market Rent by Comparison, to develop the market rents following the instructions found below. Each Form HUD-92273 must be signed and dated by the appraiser preparing the form and must also include his/her state license number. The 92273 should include attachments supporting the conclusion. (i.e. pictures, names, and phone numbers of contracts of comparable along with detailed addresses.)

A separate form must be completed for each Public Housing unit type (i.e. 1 BR, 2 BR, etc.) and should contain a minimum of five unassisted comparable properties, unless there is a shortage of good comparables in which case a minimum of three is recommended.

Form HUD-92273 will provide the appraiser with a convenient and systematic means of analyzing Comparable Rental Units, measuring any difference, and arriving at estimates of market rents by comparison for the subject unit. Each of the items listed in the first column under "Characteristics" tends to affect the rents typical tenants in the subject's competitive area would pay. However, not all of the listed characteristics will always have an appreciable effect all of the time. Local market conditions will dictate if, when, and how much of an effect any given item might exert. The appraiser shall reflect this effect, if any, in the analysis.

#### **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

#### **(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

At or above 90% but below 100% of FMR

100% of FMR

Above 100% but at or below 110% of FMR

Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard?  
(select all that apply) N/A

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level?  
(select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

#### **I. THE EXECUTIVE DIVISION**

The Executive Division directs, administers, and coordinates the overall policy and guidelines established by the Board of Commissioners. It enhances the Peoria Housing Authority's image and plans various programs and services. It also coordinates the operation of the Peoria Housing Authority directs fiscal management program, and monitors expenditures.

The Executive Division is also responsible for budget recommendations expenditure approvals and signs contracts for the Agency. It maintains an effective working relationships with the Board of Commissioners, Mayor, HUD, and other outside agencies while insuring the activities of the Peoria Housing Authority are in compliance with HUD standards.

#### **II. FACILITIES MANAGEMENT DIVISION**

The Facilities Management Division plans, organizes, implements and directs programs for PHA maintenance and modernization departments. It monitors housing inventory and departmental needs, and performs short-term and long-term planning to accomplish the provision of decent, safe and sanitary housing for Housing Authority residents. Ensures that all work performed is in compliance with federal, state, and local regulations.

#### **III. HOUSING MANAGEMENT DIVISION**

The Housing Management Department is responsible for directing the management of Public Housing, Application and Occupancy functions, and Resident and Community Services of the Housing Authority. It is accountable for department-related PHAS scores and develops and implements departmental policies and procedures.

The department continually monitors resident and departmental needs, and performs short-term and long-term planning to accomplish the provision of decent, safe and sanitary housing for Housing Authority residents.

#### **IV. FINANCE DIVISION**

The Finance Division plans, organizes, and directs all financial and accounting functions. It oversees the compilation of data for annual operating budget and annual capital budget while assisting department heads in budget preparation. The Finance Division also coordinates all insurance coverage's including proposing insurance policies and carriers and processing insurance claims. In addition the Finance Division consults with auditors, CPA's, and HUD officials. The division procedures, provide data and documents, and resolve questions and recommendations.

In addition, the division provides information, reports, and advice to Board of Commissioners and department heads, including recommendations on all matters relating to finance and accounting.

#### **V. THE SECTION 8 DIVISION**

The Section 8 Department provides housing for low-income families; ensures compliance with HUD, Peoria Housing Authority procedures and local guidelines. Exercises administrative oversight of the Section 8 Certificate, Voucher, Mod Rehab and Homeless programs.

It is responsible for the issuance of Certificates/Vouchers/Mod Rehab of family participation in order to maximize occupancy while maintaining each program within the approved budgetary amounts. The Department develops and implements Section 8 procedures that are consistent with HUD regulations and PHA policies and initiates strategies for addressing any barriers to increasing leasing activities. Some other specific responsibilities include:

- Responsible for providing and/or coordinating on the job training for new and existing staff within the department;
- Responsible for developing and monitoring Section 8 program budgets and revisions; and
- Responsible for maintaining open lines of communications with neighborhood associations and other community organizations.

#### **B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning 2001</b>	<b>Expected Turnover</b>
Public Housing	<b>1019</b>	<b>450</b>
Section 8 Vouchers	<b>1590</b>	<b>180</b>
Section 8 Certificates	<b>0</b>	<b>0</b>
Section 8 Mod Rehab	<b>20</b>	<b>17</b>
Special Purpose Section 8 Certificates/Vouchers (list individually)	<b>Mainstream disability 80</b>	<b>10</b>
Public Housing Drug Elimination Program (PHDEP)	<b>1428</b>	<b>Provides for additional security</b>
Other Federal Programs(list individually)	<b>15</b>	<b>2</b>
Turnkey		
PHOP	<b>9</b>	<b>4</b>

### **C. Management and Maintenance Policies**

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

**Admissions & Occupancy Policy**  
**Ceiling Rents Policy**  
**Truancy Policy**  
**Trespass Policy**  
**Parking Policy**  
**Grievance Policy**  
**Rent Collection Policy**  
**Section 8 Administrative Policy**  
**Capitalization Policy**  
**Disposition Policy**  
**Investment Policy**  
**Maintenance Policy (including pest control)**  
**Personnel Policy**  
**Procurement Policy**  
**Travel Policy**

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

**6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

**A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

**B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure longterm physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

#### **Capital Fund 502 2001**

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

#### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name)

**FY 2000-2004 Five Year Action Plan**

-or-

- The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

**B. HOPE VI and Public Housing Development and Replacement Activities (Non Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

**Colonel John Warner Homes**

2. Development (project) number:

**IL 3-1R**

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

- Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

**Harrison Homes - 3-2, 3-2A, & 3-3**

Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

**Colonel John Warner Homes**

Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

**Subject to approval of 2001 Application of Hope VI potential Leveraging of replacement housing funds.**

**8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition Activity Description</b>	
1a. Development name:	<b>Pennsylvania Terrace</b>
1b. Development (project) number:	<b>IL06-P003-005</b>
2. Activity type:	Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<b><u>(10/30/00)</u></b>
5. Number of units affected:	<b>101</b>
6. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development

Total development

7. Timeline for activity:

a. Actual or projected start date of activity:

b. Projected end date of activity:

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: <b>Harrison Homes</b>	
1b. Development (project) number: <b>IL06-P003-002, 002A, 003 (3-2, 3-2A, 3-3)</b>	
2. Activity Type: Demolition <input checked="" type="checkbox"/>	
Disposition <input checked="" type="checkbox"/>	
1. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approve, submitted, or planned for submission: <b>2001</b>	
5. Number of units affected: <b>783</b>	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (Initially)	
<input checked="" type="checkbox"/> Total development	

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below

**10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

**A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date

submitted or approved:

- Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: )
- Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: )
- Requirements no longer applicable: vacancy rates are less than 10 percent
- Requirements no longer applicable: site now has less than 300 units
- Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: <b>Peoria Homeownership Program</b> 1b. Development (project) number: <b>N/A</b>
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input checked="" type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: <b>(10/06/97)</b>
5. Number of units affected: <b>8</b> 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: <b>Peoria Homeownership Program</b> 1b. Development (project) number: <b>N/A</b>
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input checked="" type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input checked="" type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: <b>(TURNKEY UNITS BUILT 1976)</b>
5. Number of units affected: <b>15</b> 7. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

**B. Section 8 Tenant Based Assistance**

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes he number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

The following is a proposed draft of our homeownership assistance program.

**12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

**A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

**In progress**

If yes, what was the date that agreement was signed?DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies

**Quality Housing and Work Responsibility Act Amendment to the Section 8 Administrative Plan**

**Amendment 14 – FAMILY SELF-SUFFICIENCY PROGRAM – (no reference in the current Section 8 Administrative Plan). We recommend the following language.**

**There is no longer an FSS requirement with the receipt of new housing assistance. Instead, the program becomes a voluntary program for new assistance participants. Nevertheless, existing obligations to FSS participants must be honored subject only to the families a PHA is required to have in the FSS program shall be decreased by one for every family that fulfills its contractual obligations after the passage of this Act. This provision will allow a PHA to eventually phase out a federally mandated program and replace it with one it thinks is best for its community. It is established through its agency plan. For now, contrary to previous drafts of the bill, PHA's will be continuing their federally mandated FSS programs supplemented by locally designed programs. Thus PHA's will have the opportunity to run multiple**

self-sufficiency programs until enough people have “graduated” from the FSS Program to allow the PHA to drop it.

The Peoria Housing Authority will continue to operate and expand its FSS Program. The Peoria Housing Authority will revise its current FSS Action Plan, which will outline the policies goals and operation of the FSS Programs. A Program coordinating committee (PCC) will serve in a advisory capacity with the FSS Program and will play a key role to tapping into community resources.

**Adopted by the PHA Board of Commissioners July 1999**

- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Karate	30-35	Random/Wait List	PHA Wide	Public Housing
Alcohol/Drug Awareness	Varies		PHA Wide	Public Housing
Excellence In Education/School Liaison	Varies	Random/Wait List	PHA Wide	Public Housing
Resident Program Aides			PHA Wide	Public Housing

Senior Services		Random/Wait List	PHA Wide	Public Housing
Summer Food Service Program		Random/Wait List	City of Peoria Wide	Both
Taft Homes Child Development Center	Varies	Random/Wait List	PHA Wide	Both
Housekeeping/Budgeting Classes	Varies	Random	PHA Wide	Public Housing
Case Management	Varies	Random	PHA Wide	Public Housing
Resident Council Formation	Varies	Random	PHA Wide	Public Housing
PHA Day	Varies	Random	City of Peoria Wide	Both
Kwanzaa	Varies	Random	City of Peoria Wide	Both
Youth Sports Activities	Varies	Random	PHA Wide	Public Housing
Grounds Workers	Varies	Random	PHA Wide	Public Housing
<b>In-kind Services and Programs</b>				
City of Peoria	Varies	Random	City Wide	Both
Cooperative Extension	Varies	Random	PHA Wide	Public Housing
Illinois Central College	Varies	Random	PHA Wide	Public Housing
Peoria Board of Education District 150	Varies	Random	City Wide	Both
Peoria Park District	Varies	Random	PHA Wide	Both
Peoria YMCA	Varies	Random	City Wide	Both
Boys & Girls Club	Varies	Random	City Wide	Both
Resident Services Center	Varies	Random	PHA Wide	Public Housing
Tri-County Urban League	Varies	Random	PHA Wide	Public Housing
Carver Community Center	Varies	Random	PHA Wide	Public Housing
Friendship House	Varies	Random	PHA Wide	Public Housing
Neighborhood House	Varies	Random	PHA Wide	Public Housing
Human Service Center	Varies	Random	PHA Wide	Public Housing
Senior Network	Varies	Random	PHA Wide	Public Housing
American Red Cross	Varies	Random	PHA Wide	Public Housing

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2001 Estimate)	Actual Number of Participants (As of: DD/MM/YY)

Public Housing		
Section 8	<b>68</b>	<b>62 (8/31/00)</b>

- b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

### C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
  - Informing residents of new policy on admission and reexamination
  - Actively notifying residents of new policy at times in addition to admission and reexamination.
  - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
  - Establishing a protocol for exchange of information with all appropriate TANF agencies
  - Other: (list below)

### D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

### 13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

### **Harrison**

#### **B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

#### **Taft Homes/Harrison Homes**

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

**No, the PHA's security force works in a cooperative effort between Peoria Police department.**

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2001 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2001 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

**17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: (list below)
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

**18. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHAMUST select one)  
 Attached at Attachment (File name)

**Resident comments during planning process only**

Provided below:

3. In what manner did the PHA address those comments? (select all that apply)  
 Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments  
List changes below:

Other: (list below)

**B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

**3. Description of Resident Election Process**

a. Nomination of candidates for place on the ballot: (select all that apply)

Candidates were nominated by resident and assisted family organizations  
 Candidates could be nominated by any adult recipient of PHA assistance  
 Self-nomination: Candidates registered with the PHA and requested a place on ballot

Other: (describe)

**Mayor's office with assistance from the PHA**

b. Eligible candidates: (select one)

Any recipient of PHA assistance  
 Any head of household receiving PHA assistance

- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

**Any recipient of PHA Assistance who is at least 18 years of age or older.**

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

### **C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) **City of Peoria**
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
  - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - Other: (list below)
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

### **PEORIA HOUSING AUTHORITY – IL003 Resident Survey Follow-up Plan Survey Year 1999**

According to the 1999 HUD Customer Service and Satisfaction Survey the two lowest scoring areas for the Peoria Housing Authority were Safety and Neighborhood Appearance. The following activities have been implemented or planned to address these areas.

At the time of the survey, the Peoria Housing Authority was contracting with the Peoria Police Department to provide extra walking beat officers and residents had already been told that due to a lack of funding the Housing Authority would soon be starting their own security force. Approximately 5-months after the survey dates, the Housing Authority security force was launched and residents quickly began to recognize the fleet of cars and off-duty Peoria Police officers as frequent and reliable visitors to their neighborhoods. A separate security force provides protection for the tow housing authoritysenior high-rises. This single factor may do more to provide reassurance and improve safety than any other. This security force works in cooperation with the Peoria Police Department as they patrol our neighborhoods.

In addition, the Housing Authority applied for and received an Illinois Violence Prevention Authority grant in the amount of \$35,000 that has allowed us to add extra patrol hours as well as provide youth violence prevention services.

Several completed and planned projects will contribute not only to safety, but to appearance as well. Peoria Housing Authority replaced two antiquated roads at Harrison Homes which were not only an eye sore, but impassable for emergency vehicles such as fire trucks and ambulances. These road replacements, at a cost of \$530,000, not only greatly improved the safety of the residents in that area, but also significantly upgraded visual appeal.

Cracked and broken perimeter sidewalks at Harrison Homes and Scattered Sites were also a safety and appearance issue. In collaboration with the City of Peoria, which paid 80 percent of the cost, the Peoria Housing Authority replaced a significant number of lineal feet of perimeter sidewalks in 2000 and plans to continue replacing more in 2001.

The Housing Authority was able to establish a collaborative relationship with the Illinois Corrections System. Inmates worked on the grounds to do clean up and in addition

remediated some landscaping features, which were of security concern. They trimmed and removed excess foliage around playgrounds improving both appearance and visibility for better safety. The Housing Authority ground crew removed broken and out of code playground equipment as well, making the playgrounds safer places to be.

In order to improve the appearance of the various sites, this past summer the Peoria Housing Authority spent several thousand dollars on flowers which were planted by the staff in common areas as well as given to residents to beautify their own yards and doorways. Bare spots in the lawns were seeded. In addition, the pavilion and playground equipment at Taft Homes was painted and mulch was applied in key areas. In the immediate future an all terrain vehicle capable of removing debris such as glass will be purchased which will help staff with major clean up efforts. An additional 6 resident ground-workers were added to the staff as well as in an effort to keep the grounds up and an educational campaign for residents has been put in place in the PHA news.

Harrison Homes provides a particular challenge in improving appearance. A recent physical assessment needs study showed that \$56 million was needed to address the situation – an amount that is beyond reasonable financial investment. Due to the large amount of work and funding required, the Peoria Housing Authority plans to apply for a HOPE VI grant in 2001, but has also set aside Capital Funds to accomplish some needed work while the grant is in process.

**PEORIA HOUSING AUTHORITY**  
**5-Year Agency Plan Progress Report**

Goal Number One- Increase the availability of decent, safe and affordable housing.

PHA did not apply for any new Section 8 vouchers in FY 2000, however, 200 replacement vouchers were awarded in October 1999 and we are still in the process of leasing these vouchers.

There has been no reduction of public housing vacancies, due to stricter screening policies and enforcement of leases.

PHA was awarded \$ 823,968 in FY2000 for replacement housing as a result of the loss of funding under the Capital Fund program due to demolition of the former Warner homes. PHA will work on a preliminary plan in FY2001 to leverage private or public funds to create additional housing opportunities. Nonew units were acquired in FY2000.

Goal Number Two- Improve the quality of assisted housing.

PHA expects to be a standard performer under the Public Housing Assessment System and the Section 8 Management Assessment program. No information will be available until FY2001. Preliminary plans are underway to pursue the demolition of public housing units at Harrison Homes. Section 8 replacement vouchers awarded in FY1999 have been issued to eligible applicants.

Goal Number Three- increase assisted housing choices

Conference for new Section 8 landlords was held in August 2000. This conference was hosted by HUD Community builder, Steve Meiss and sponsored by PHA. Several new landlords have begun to participate in the program.

Section 8 Director is working on the voucher homeownership program and expects to request Board approval in January 2001.

Out of the 15 remaining Turnkey III homeownership program homes, PHA is currently working with one resident who will purchase the home in FY2000. Meetings are being scheduled to work with other residents assisting them to become homebuyers.

Goal Number Four- Improve community quality of life and economic vitality.

PHA will finalize deconcentration policy once the final rule has been published. Security force was established in January 2000. Through a State Violence prevention grant, additional security patrols are in place as well as programs to encourage community policing at our sites. PHA did not apply for elderly designation at Harrison Homes 32,

due to the possibility of applying for HOPE VI in FY2001. PHA exceeded its goal of speaking engagements and positive news stories.

#### Goal Number Five- Ensure Equal Opportunity in Housing for all Americans

PHA will provide Fair Housing training for all employees in November2000. PHA is committed to training new intake staff as well as update training to current intake staff. We have a contract with the Center for Independent Living to assist us with the leaseup of special vouchers for the disabled population. PHA also recently held a 504 Compliance Public Forum to inform various agencies about progress made to ensure accessible housing and gain feedback.

PHA has begun the process of reducing financial dependence on HUD through the start up of 501-C3 non-profit corporation. Board has been established and first meeting will be held in October 2000. PHA did not explore any outside property or management opportunities. We applied for Resident Opportunities and SelfSufficiency (ROSS) in June 2000 and awaiting a decision from HUD. Additional grants awarded were the Illinois Violence Prevention Grant of \$ 35,000 and State Literacy Grant of \$ 35,000.

**PEORIA HOUSING AUTHORITY**  
Community Services Requirements

Pursuant to 24 CFR PART 960.605 and beginning on January 2, 2001, Peoria Housing Authority (PHA) is required to implement a community service requirement that requires all public housing family members of majority age to participate in a community self sufficiency program for a minimum of eight (8) hours per month.

The PHA has met with TANF representatives regarding a Memorandum of Understanding. We have begun the process of identifying families affected by this requirement. With this, we anticipate that the policy and procedure will be drafted by February 28, 2001. Thereafter, the PHA will place the propose policy on the March 15<sup>th</sup>, 2001 Working Policy Session agenda for discussion. After which the policy will be placed on the March 26, 2001 Board of Commissioners Regular Board Meeting Agenda for approval to begin the Admissions and Occupancy Policy/Lease 30-day comment period. Thereafter, the policy will be placed on the May 21, 2001 Board of Commissioners Regular Board meeting agenda for approval.

**PEORIA HOUSING AUTHORITY**  
Pet Policy As Required

The Peoria Housing Authority has drafted a proposed Pet Policy in accordance with 24 CFR Part 960 Sub-Part G.

The staff is currently reviewing the policy. The proposed policy was forwarded to legal counsel for review at the end of December 2000. Staff has continued making revisions to the policy. The PHA has scheduled a Board of Commissioners Working Policy Session, Thursday, March 15, 2001. Thereafter, the Pet Policy will be placed on the March 26, 2001 Board Meeting agenda for approval to begin the Admissions and Occupancy Lease 30-day comment period. The following subject matter will be included in the policy:

- Ownership conditions;
- Reasonable requirements;
- Restrictions; and
- Pet deposits.

It is anticipated that the Pet Policy will be approved at the May 21, 2001 Board Meeting.

**PEORIA HOUSING AUTHORITY**  
Resident Commissioner of PHA Governing Board

PHA had a resident Commissioner named Rubye Glover during the period of January 5, 1993 through July 21, 2000. Ms. Glover recently moved out of the PHA creating a vacancy on the board of Commissioners.

The PHA has informed all residents that a seat is open for a new resident commissioner. The process by which a resident should express an interest in becoming a resident commissioner was outlined in the PHA November 2000 newsletter. Each of the Peoria Housing Authority residents received a copy of the newsletter by mail. The Chairperson of the Board of Commissioners shall establish a Resident Commissioner Nominating Committee. After the deadline for delivery of letters of interest to the PHA, the nominating committee shall attempt to identify nominees for recommendation for appointment to the Mayor.

**PEORIA HOUSING AUTHORITY**  
Residents Who Attended the Annual Plan Meetings

**MINUTES OF SEPTEMBER 29, 2000  
MEETING**

**REGULAR COUNCIL**

A Resident Council meeting was called on September 29, 2000, at 3:00 p.m. at the Peoria Housing Authority's (PHA) headquarters, 100 S. Sheridan Road, Peoria, Illinois 61605 for the purpose of reviewing the PHA's election procedures for Resident Council and the Peoria Housing Authority's 5-Year and 1-Year Comprehensive Agency Plan.

**Council Members in Attendance:** Laura Fults, Sterling East, 2601 W. Reservoir– (309) 682-0595, Joan C. Wesley, Sterling West, 2601 W. Reservoir– (309) 685-4068, Leatha M. Shareep, Sterling West, 2601 W. Reservoir– (309) 688-8403, and Mary Ann Hall, Penn Terrace, 1505 N. Peoria– (309) 688-2533

Rickey Murray, Resident Initiatives Coordinator, who gave the review of the procedures of the Peoria Housing Authority's election process for Resident Council, called the meeting to order at 3:00 p.m.

**Rickey Murray -** We need to get the receipts from the vending machines every two weeks so we will know how much money we have.

We will continue to discuss our goals and objectives of our 5-Year Plan. The Housing Authority will look at the plans that we have successfully and efficiently accomplished in the years 2001 through 2004. First we have to look at our goals for one year and make sure we are in line with what we say we are going to do. Some times we get backlogged and can't do everything we said. We were going to do the first year so it rolls over to the following year. We are in the process of looking at what we said we would do this year and make some amendments because all of those goals may not be accomplished. We do look forward to still accomplishing those goals and objectives but it may take a little longer.

**Council Member -** Will we have to report something to HUD this month concerning this?

**Rickey Murray–** Yes, we are going to move forward toward what we have identified as some of our main objectives and goals. I think we will take a look at some of the changes that have been made. I'll let Joy Stone take it from here.

## STATUS ON 5-YEAR COMPREHENSIVE AGENCY & 1-YEAR PLAN

**Joy Stone, Housing Management Specialist**– Mr. Taylor wanted to be here to present this part of the meeting because he likes meeting with the Residents Councils and the residents. However, he couldn't be here because he is in a meeting with the PHA Directors to go over the changes that we made. This has to go out for public comment by tomorrow. They are diligently looking at the corrections we made yesterday. The Comprehensive Agency Plan has not changed. We may make amendments to it but that will be the plan for the next five years. Today we are going over the one year plan for 2001. The PHA has posted the plan today and tomorrow we will take it to the library and to different sites for the public's review. It doesn't have to be submitted to HUD until November 15, 2000.

**Joy Stone**– Inside your packets you will see the amendment of Pennsylvania Terrace with the Y.W.C.A. and what we plan to do with that building in Harrison Homes with Hope VI. You will find that under Demolition and Disposition #8 on page 35, it is telling you that we are trying to do something with Pennsylvania Terrace. An application will be submitted to HUD by October 30 2000 for a partial development. We are not sure what is happening as far as the total development. We did discuss this the last time we met. We would like to sell the entire building of Pennsylvania Terrace. However, we don't know what is going to happen yet. I believe a meeting has been set for Mr. John Taylor and Mr. Roger John with the Y.W.C.A. to discuss what they are going to do. Then they will get back with the residents to inform them and to come up with a plan for their review. **Council Member** – We were just discussing this when you were out of the room and this is making the residents nervous. We feel this is going to take a long time because it is time for the Presidential elections, we have a cabinet to appoint up there in Washington with a new HUD secretary and nothing is going to happen soon. **Joy Stone**– We have to do this plan. It has to be in the plan that we are trying to do something with our developments. We plan to submit for a Hope VI application for Harrison Homes like we did for the Warner Homes. **Council Member** - Is that for the whole development? **Joy Stone**– Yes. **Council Member** -That's good. Harrison needs to be completely torn down and rebuilt. **Joy Stone** – We were thinking about tearing down 3-3 in Harrison and they are still trying to decide how they are going to handle the whole Harrison and Hope VI. They are thinking about demolishing part of it initially and starting all over. It depends on what PHA puts in the application. Those were two changes we did.

**Joy Stone** - We had a change on the Web Site date. We said last year that we would have a PHA Web Site in July 2000 well, we changed that to 2002. **Council Member** – Why are we so behind with our Web Site? **Joy Stone** – Because on yesterday, Trisha Noack, Public Relations Coordinator, informed me that with the computer company we have, we don't have enough server capacity to put the Web Site on. However, the PHA is yet working on this.

**Joy Stone** - The financial page will change because we got different grants and money amounts.

**Joy Stone** - The organizational chart of employees and whom they worked for has changed also.

**Council Member** – So what you gave us a couple of weeks ago has been revised? **Joy** – Yes.

**Joy Stone** - The Pet Policy will be in effect. We are working on it now but it is not completed.

**Joy Stone** - We will be doing the newly service volunteer component which will be effective October 1, 2000. The residents have to volunteer eight hours a month if they are eighteen or older and not working. This excludes the disabled.

**Joy Stone** - We have added some programs as well as took some programs out of our Resident Services portion. On page 43 you will see we discontinued Streetwise Martial Arts, and Dress for Success. This year we plan to work with more agencies, so we will be working real close with the City of Peoria Co-operative extension, Illinois Central College, The Peoria Board of Education, Peoria Fire District, the “Y”, the Boys and Girls Club, etc. **Council Member** – What type of things will you be doing with them? **Joy Stone** – With the Urban League we will work with their computer programming, educational training for the adults. Joy explained the partnership of some other agencies as well. The Council was pleased.

**Joy Stone** - Also, there will be a policy on how the Resident Commissioner will be elected to the Board. The Board came up with a plan. They are supposed to put a policy together. The attorney is working on it now. We will get that to you. **Council Member** – That’s the way most Boards do it anyway.

**Joy Stone**– We plan by January 2001 to have an orientation video, presentation for new applicants explaining the Peoria Housing Authority, the Resident Council and other components. We will also hand them a packet. **Council Member** – Yes, we need to make sure these things are explained to new residents. **Joy Stone** – Yes, we will make sure that we cover that in the future and show them what will take place in the different developments. We will show them what we expect of them and what they can expect from us.

**Joy Stone** - Did you get a chance to explain the twenty-five dollars that you will get for the Resident Councils that we have to include in our budget? You got three dollars per unit. **Council Member** – I was not aware of that. Another council member explained it. **Rickey Murray**– Those funds are allocated for the councils to use and are based on occupied units. It is based on ninety-six units. **Council Member** – That’s good. Now,

how do we get it and whom do we have to beg when we need it? **Joy Stone** – Since Rickey has been the one assigned to work with you and you all seem to get along pretty well, we don't want to change the partnership you already have. **Joy Stone** – In order to receive these funds you have to be a bonafide Resident Council by having your memorandum of understanding and your by-laws.

**Council Member** –I have already got the by-laws, I am just waiting for the election. The By-laws are done.

**Rickey Murray**– Are there any other comments on the changes that are being addressed in the plan?

**Comments:**

- **Joan Wesley** – Sterling Towers – Joy Stone went over the one-year plan with us and we agree for you to go ahead and submit it.
- **Mary Ann Hall** – We are in agreement with you.

**Rickey Murray** – Thanked everyone for coming out and left notice that they should feel free to contact him at any time.

Meeting adjourned.

**HA Plan  
Table Library**

**Component 7  
Capital Fund Program Annual Statement  
Parts I, II, and II**

**Annual Statement  
Capital Fund Program (CFP) Part I: Summary**

Capital Fund Grant Number      FFY of Grant Approval: **FY/2001**  
**IL06R00350100**

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	-0-
2	1406 Operations	-0-
3	1408 Management Improvements	353,396.00
4	1410 Administration	322,396.00
5	1411 Audit	-0-
6	1415 Liquidated Damages	-0-
7	1430 Fees and Costs	200,000.00
8	1440 Site Acquisition	-0-
9	1450 Site Improvement	138,000.00
10	1460 Dwelling Structures	1,825,170.00
11	1465.1 Dwelling Equipment-Nonexpendable	-0-
12	1470 Nondwelling Structures	160,000.00
13	1475 Nondwelling Equipment	130,000.00
14	1485 Demolition	-0-
15	1490 Replacement Reserve	-0-
16	1492 Moving to Work Demonstration	-0-
17	1495.1 Relocation Costs	45,000.00
18	1498 Mod Used for Development	-0-
19	1502 Contingency	50,000.00
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	<b>3,223,962.00</b>
21	Amount of line 20 Related to LBP Activities	-0-
22	Amount of line 20 Related to Section 504 Compliance	-0-
23	Amount of line 20 Related to Security	-0-
24	Amount of line 20 Related to Energy Conservation	-0-

Measures	
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**Annual Statement  
Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement**  
**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

**Optional Table for 5-Year Action Plan for Capital Fund (Component 7)**

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5Year cycle, because this information is included in the Capital Fund Program Annual Statement.

<b>Optional 5-Year Action Plan Tables</b>				
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>	
<b>Description of Needed Physical Improvements or Management Improvements</b>			<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>Total estimated cost over next 5 years</b>				



# PEORIA HOUSING AUTHORITY

124 SW Adams Street

Peoria, IL 61602

Executive Director: Roger A. John

Telephone: (309) 676-8736

## Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

### Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

### Section 1: General Information/History

A. Amount of PHDEP Grant \$ 332,603

B. Eligibility type (Indicate with an "x") N1 \_\_\_\_\_ N2 \_\_\_\_\_ R X \_\_\_\_\_

C. FFY in which funding is requested FY 2001

### D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The Peoria Housing Authority's Drug Elimination Program describes planned measures to ensure the safety of Public Housing Residents, and to eliminate crime and drug problems in and around its developments.

### E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Harrison Homes 3-2, 3-2 A- 3-3	761	
Robert Taft Homes	219	
Scattered Sites	118	
Sterling Towers East & West	196	
Pennsylvania Terrace	101	

### F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

6 Months \_\_\_\_\_ 12 Months \_\_\_\_\_ 18 Months \_\_\_\_\_ 24 Months X \_\_\_\_\_ Other \_\_\_\_\_

## G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995	\$479,970	II06DEP0030195	CLOSED OUT	8/14/95	8/14/97
FY 1996	\$480,500	IL06DEP0030196	CLOSED OUT	11/5/96	11/5/98
FY 1997	\$463,580	IL06DEP0030197	CLOSED OUT	12/4/97	12/3/99
FY1998	\$464,880	IL06DEP0030198	.00	12/4/98	12/4/2000
FY 1999	\$319,134	IL06DEP0030199	\$254,238.00		1/12/2001
FY 2000	\$332,603	IL06DEP0030100	\$332,603.00		1/2002

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

**Program Plan** – The Public Housing Drug Elimination Grant (PHDEP), under the Resident Services Department of Peoria Housing Authority (PHA), is a primary prevention and intervention strategy to implement new and inventive programs as well as the development of practical alternatives to drugs and violence for families living in public housing. The PHA has long recognized the concentration of poverty in the family developments and the surrounding area that increases the potential for violence and drug activity. Through a comprehensive planning and implementation process, we have established a multifaceted response and solution to address the crime and drug use within our communities by focusing on combating the problems, which contribute to crime and drug use, and by providing appropriate remedies.

### B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY __2001__ PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9120 – Security Personnel	\$166,158
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 – Physical Improvements	
9160 - Drug Prevention	\$166,445
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
<b>TOTAL PHDEP FUNDING</b>	<b>\$332,603</b>

### C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9120 - Security Personnel</b>					<b>Total PHDEP Funding: \$ 166,158</b>		
Goal(s)	To operate the PHA Developments in a Sanitary and decent manner free from drugs and criminal activity.						
Objectives –	To reduce criminal and drug activities in PHA Developments						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators * See below
1. Employment of Security Personnel and Equipment			1/2001	1/2003	\$166,158	\$489,517	

**Performance Indicator** – The PHA Security Police Force will evaluate the decrease in crime by comparing crime statistics For the last five years. Officers will contact a minimum of 75 residents in each development to discuss Crime prevention activities.

<b>9140 - Voluntary Tenant Patrol</b>					<b>Total PHDEP Funding:</b>		
Goal (s)	To operate the PHA Developments in a sanitary and decent manner free from drugs and criminal activity						
Objectives –	To reduce criminal and drug related activities in PHA Developments and surrounding areas.						
	# of Persons Proposed Activities Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 – Drug Prevention</b>					<b>Total PHDEP Funding: \$166,445.00</b>		
Goal(s)	Organize and implement a Crime and Drug Prevention Program to establish and maintain safe and secure environment within the PHA Developments						
Objectives –	Establish an approach to empower residents to play a major role in making the PHA’s Development safe and free of crime.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Resident Aides			1/2001	1/2003	\$80,639.85		
2. School Liaison			1/2001	1/2003	\$34,755.15		
3. Grounds Keepers			1/2001	1/2003	\$30,594.24		
4. Youth Sports Program			1/2001	1/2003	\$14,705.76		
5. Travel/Supplies/Other			1/2001	1/2003	\$ 5,750.00		

**\*Proposed Activities-**

1. Hire PHA residents to assist staff with programs.
2. Conduct outreach efforts to residents to seek their participation to establish crime watch efforts.
3. Encourage residents to cooperate with the PHA’s security force.
4. Schedule meetings with residents to discuss crime prevention efforts.
5. Establish contact(s) with a variety of community services to solicit their participation and support.
6. Participate with other community agencies to recruit PHA youth into their programs.
7. Establish a goal to provide at least one positive activity for youth residing in PHA Developments.
8. Track youth school attendance and offer referral services to residents who have truancy problems, both to the truant child as well as make referrals to the City of Peoria’s Project Target for the family.
9. Implement an Excellence in Educational Program for youth.

**\*\*Performance Indicator**

- The PHA’s Drug Prevention Programs will encourage residents to become involved in alternative programs that facilitate employment opportunities, education, sports activities, recreational services, along with various other antidrug/violence activities and programs for youth and adults in developments. A program outcome evaluation will be completed at the end of the program. This will be done by a survey from our targeted population and by attendance documentation of the number of residents being served in our positive alternative programs.
- Develop programs and train residents as potential employees in the resident services areas and require them to participate in a Job Readiness Training Program and pursue educational advancement as a condition of employment.

**Section 3: Expenditure/Obligation Milestones**

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

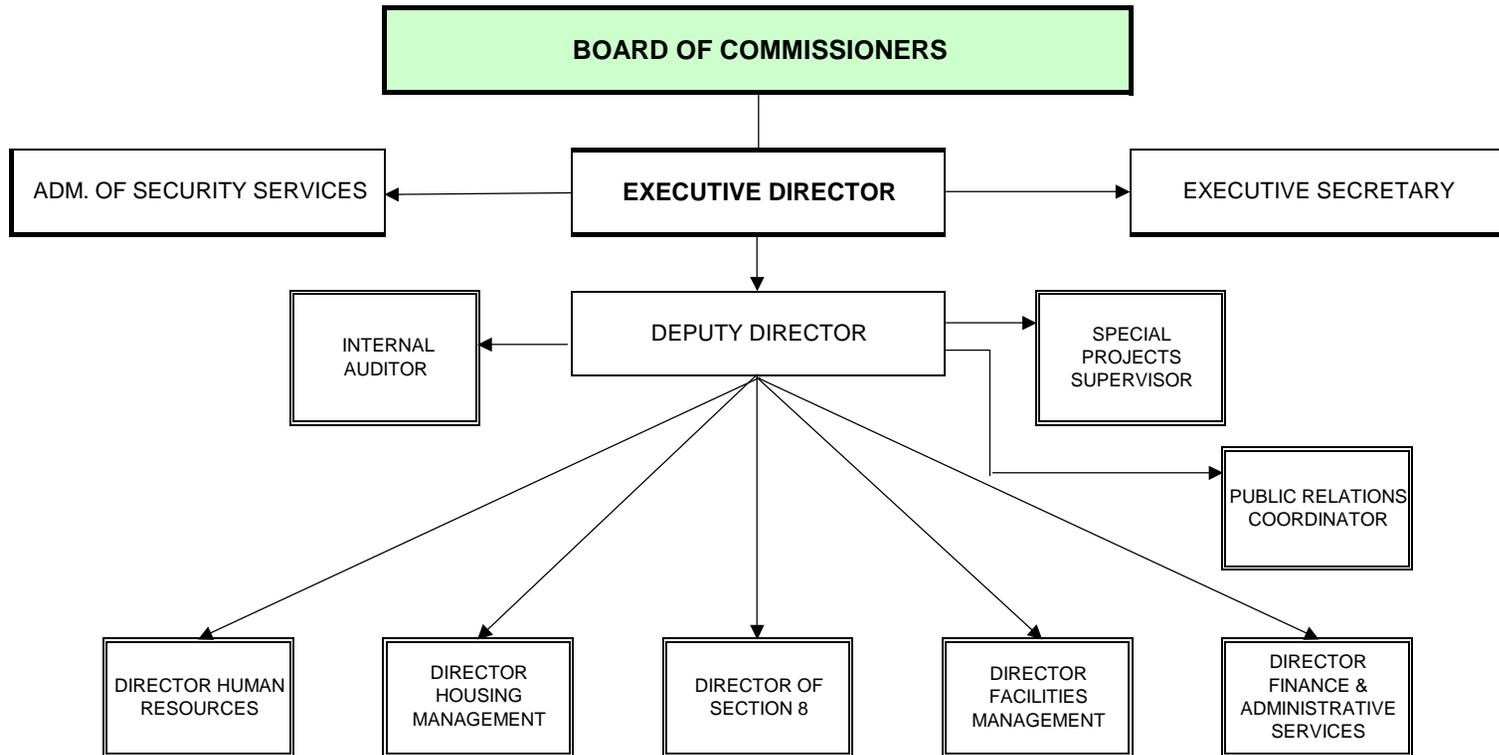
<b>Budget Line Item #</b>	<b>25% Expenditure of Total Grant Funds By Activity #</b>	<b>Total PHDEP Funding Expended (sum of the activities)</b>	<b>50% Obligation of Total Grant Funds by Activity #</b>	<b>Total PHDEP Funding Obligated (sum of the activities)</b>
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120	1	\$41,539.50	1	\$83,079.00
9130				
9140				
9150				
9160	1, 2, 3, 4, 5,	\$41,611.25	1, 2, 3, 4, 5	\$83,222.50
9170				
9180				
9190				
<b>TOTAL</b>		\$83,150.75		\$166,301.50

**Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

# PEORIA HOUSING AUTHORITY

## EXECUTIVE DIVISION





**PEORIA HOUSING AUTHORITY**

**HUMAN RESOURCE DIVISION**

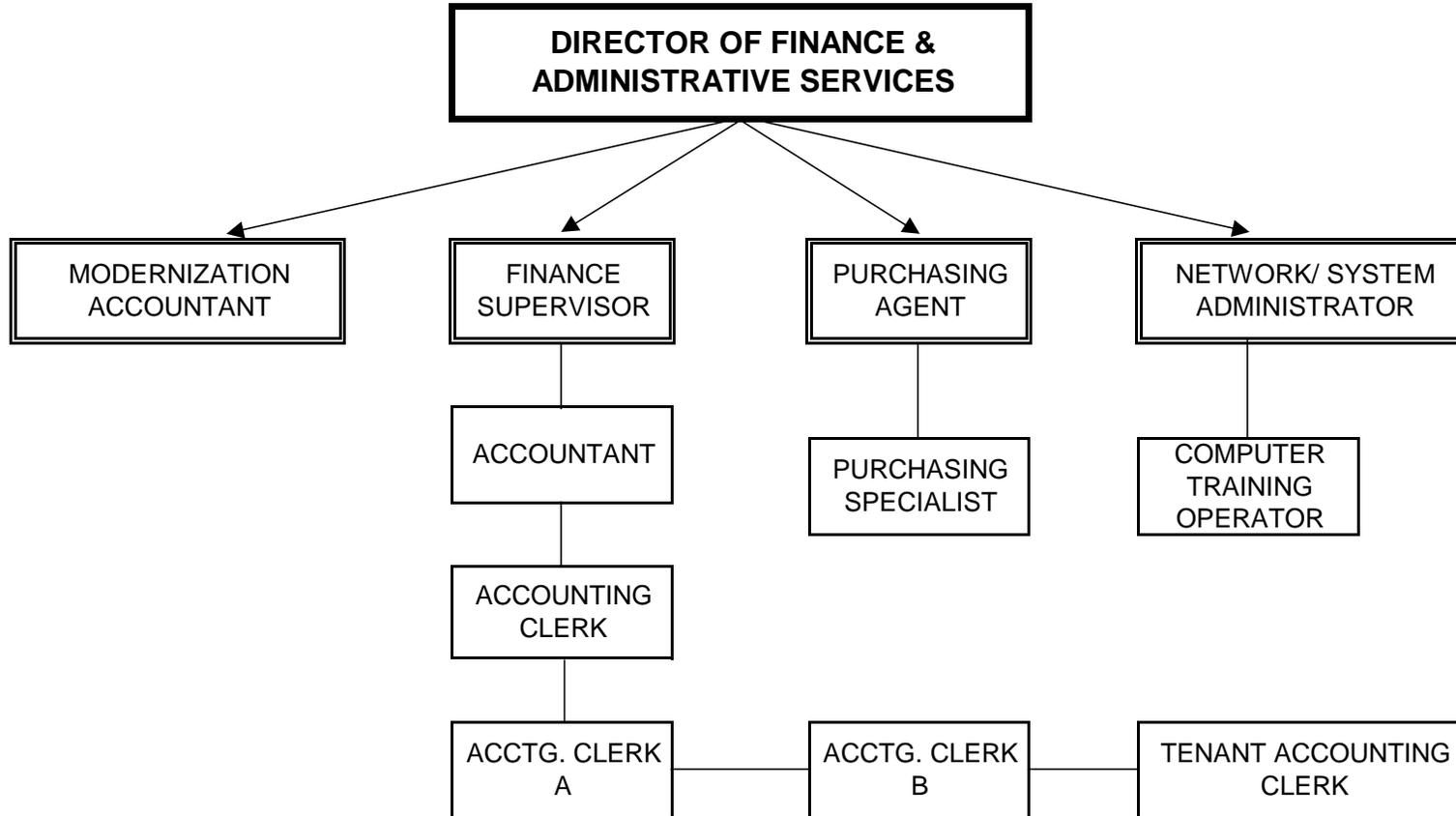
**DIRECTOR OF  
HUMAN RESOURCES**

HUMAN RESOURCE  
ASSISTANT

RECEPTIONIST/INTAKE

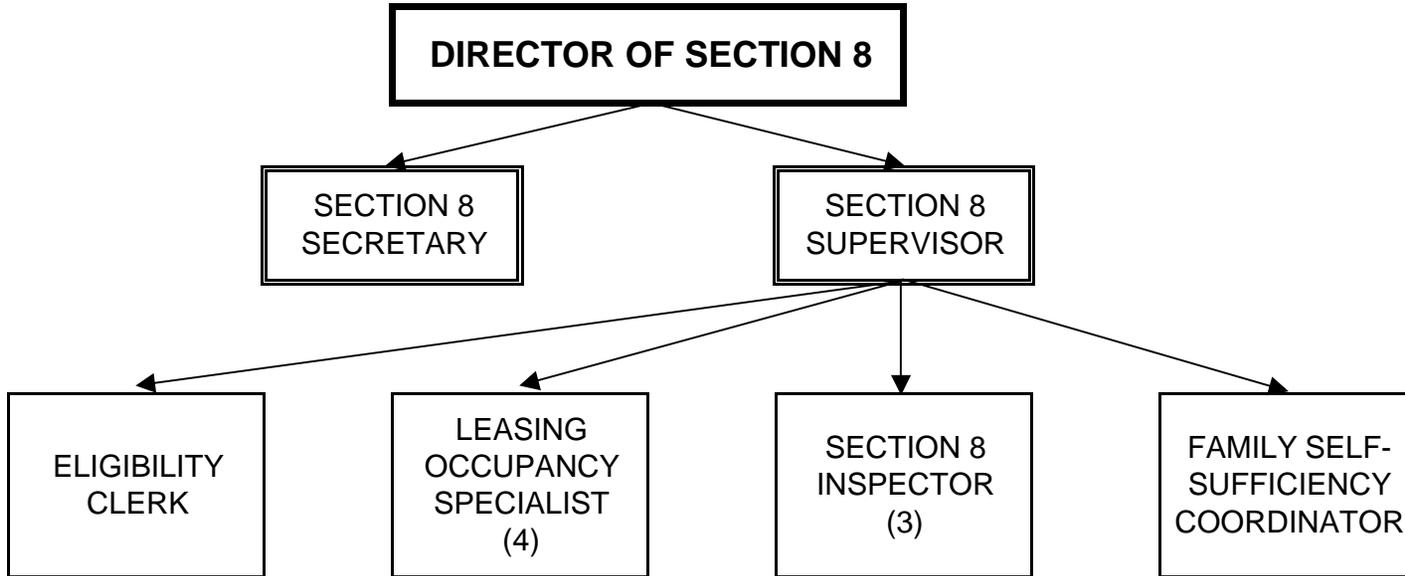
**PEORIA HOUSING AUTHORITY**

**FINANCE AND ADMINISTRATIVE SERVICES DIVISION**



**PEORIA HOUSING AUTHORITY**

**SECTION 8 DIVISION**



**PEORIA HOUSING AUTHORITY**

**HOUSING MANAGEMENT DIVISION**

**DIRECTOR OF HOUSING MANAGEMENT**

HOUSING MANAGEMENT SPECIALIST

HOUSING MANAGEMENT SECRETARY

PROPERTY SPECIALISTS  
(4)

ELIGIBILITY CLERK

MANAGER RESIDENT SERVICES/  
COMMUNITY RELATIONS

ASSISTANT PROPERTY SPECIALISTS  
(6)

LOW RENT INTERVIEWER  
(3)

FAMILY SPECIALIST

RESIDENT INITIATIVE COORDINATOR

SCHOOL LIAISON

RESIDENT SERVICE AIDE

SENIOR CITIZEN SPECIALIST

YOUTH SPORTS COORDINATOR

VAN DRIVER/RESIDENT SERVICES AIDE

PEORIA HOUSING AUTHORITY

FACILITIES MANAGEMENT

DIRECTOR FACILITIES MANAGEMENT

Facilities Management Secretary

Operations Manager

Modernization Manager

Modernization Manager

Public Housing Inspector

Crew Leaders (5)

Modernization Secretary

Plasterer

Laboreres

Plumbers

Grounds Workers

Carpenters

Contract Administrator

Program Specialist

Inspector (2)

Warehouse Clerks (2)

Work Order Dispatchers (2)

Delivery/Stock Clerk

**Annual Statement /  
Performance and Evaluation Report**  
Part I: Summary  
Capital Fund Program (CFP)

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 3/31/2002)

<b>HA Name Peoria Housing Authority</b>		<b>Capital Fund Number IL06P00350201</b>		<b>FFY of Grant Approval 2001</b>	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement/Revision Number _____ <input type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____					
<input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CGP Funds	\$0.00			
2	1406 Operations	\$0.00			
3	1408 Management Improvements	\$353,396.00			
4	1410 Administration	\$322,396.00			
5	1411 Audit	\$0.00			
6	1415 Liquidated Damages	\$0.00			
7	1430 Fees and Costs	\$200,000.00			
8	1440 Site Acquisition	\$0.00			
9	1450 Site Improvement	\$138,000.00			
10	1460 Dwelling Structures	\$1,825,170.00			
11	1465.1 Dwelling Equipment - Nonexpendable	\$0.00			
12	1470 Nondwelling Structures	\$160,000.00			
13	1475 Nondwelling Equipment	\$130,000.00			
14	1485 Demolition	\$0.00			
15	1490 Replacement Reserve	\$0.00			
16	1492 Moving to Work Demonstration	\$0.00			
17	1495.1 Relocation Costs	\$45,000.00			
18	1498 Mod Used for Development	\$0.00			
19	1502 Contingency (may not exceed 8% of line 20)	\$50,000.00			
20	Amount of Annual Grant (Sum of lines 2 - 18)	\$3,223,962.00			
21	Amount of line 19 Related to LBP Activities	\$0.00			
22	Amount of line 19 Related to Section 504 Compliance	\$0.00			
23	Amount of line 19 Related to Security	\$0.00			
24	Amount of line 19 Related to Energy Conservation Measures	\$0.00			
(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.		(2) To be completed for the Performance and Evaluation Report.			
Signature of Executive Director and Date		Signature of Public Housing Director/Office of Native American Programs Administrator and Date			

**Annual Statement /  
Performance and Evaluation Report**  
Part II: Supporting Pages  
Capital Fund Program (CFP)

**U.S. Department of Housing  
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Office of Public and Indian Housing

OMB Approval 2577-0157 (Exp.3/31/2002)

Development Number / Name HA - Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<b>PHA Wide</b>	<b><u>Operations</u></b>	<b>1406</b>						
	Modernization Funds for Operations		LS	<u>\$0.00</u>				
	<b>Total for Account 1406</b>			<b>\$0.00</b>				
<b>PHA-Wide</b>	<b><u>Management Improvements</u></b>	<b>1408</b>						
	Computer Software Upgrades		N/A	\$19,000.00				
	Preventive Maintenance		N/A	\$20,396.00				
	Resident Business Development		N/A	\$10,000.00				
	Resident Job Training		N/A	\$15,000.00				
	Resident Initiatives		N/A	\$19,000.00				
	Staff and Commissioner Training		N/A	\$50,000.00				
	Safety and Crime Prevention		N/A	\$20,000.00				
	Security Guard Service		N/A	<u>\$200,000.00</u>				
		<b>Total for Account 1408</b>			<b>\$353,396.00</b>			
<b>PHA-Wide</b>	<b><u>Administration</u></b>	<b>1410</b>						
	Administrative Salaries		LS	\$312,396.00				
	Sundry		LS	<u>\$10,000.00</u>				
				<b>\$322,396.00</b>				
<b>PHA-Wide</b>	<b><u>Fees and Costs</u></b>	<b>1430</b>						
	A&E Fees for Design and Construction		N/A	\$170,000.00				
	Consulting, Survey, and Appraisal Fees		N/A	<u>\$30,000.00</u>				
	<b>Total for Account 1430</b>			<b>\$200,000.00</b>				

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**Annual Statement /  
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Part II: Supporting Pages  
Capital Fund Program (CFP)

**U.S. Department of Housing  
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	<b><u>Site Improvements</u></b>	1450						
<b><u>PHA-Wide</u></b>	Modernization Requirements for 504 Accessibility		LS	<u>\$20,000.00</u>				
	<b>Subtotal for Account 1450</b>			<b>\$20,000.00</b>				
	<b><u>Dwelling Structures</u></b>	1460						
<b><u>PHA-Wide</u></b>	Modernization Requirements for 504 Accessibility		LS	\$50,000.00				
	Cycle Painting		LS	<u>\$40,000.00</u>				
	<b>Subtotal for Account 1460</b>			<b>\$90,000.00</b>				
	<b><u>Nondwelling Structures</u></b>	1470						
<b><u>PHA-Wide</u></b>	Modernization Requirements for 504 Accessibility		LS	\$10,000.00				
	Cycle Painting		LS	<u>\$10,000.00</u>				
	<b>Subtotal for Account 1470</b>			<b>\$20,000.00</b>				
	<b><u>Non-Dwelling Equipment</u></b>	1475						
<b><u>PHA-Wide</u></b>	Computer Hardware		LS	\$30,000.00				
	Maintenance Tools and Equipment		LS	\$30,000.00				
	Maintenance Vehicles		LS	<u>\$60,000.00</u>				
	<b>Total for Account 1475</b>			<b>\$120,000.00</b>				
	<b><u>Relocation</u></b>	1495						
<b><u>PHA-Wide</u></b>	Resident Relocation During Comp Mod		LS	<u>\$45,000.00</u>				
	<b>Total for Account 1495</b>			<b>\$45,000.00</b>				
	<b><u>Contingency</u></b>	1502						
<b><u>PHA-Wide</u></b>	Contingency for Modernization Activities		LS	<u>\$50,000.00</u>				
	<b>Total for Account 1502</b>			<b>\$50,000.00</b>				

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**Annual Statement /  
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Capital Fund Program (CFP)

**U.S. Department of Housing  
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Office of Public and Indian Housing

OMB Approval 2577-0157 (Exp.3/31/2002)

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**Annual Statement /  
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**U.S. Department of Housing  
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)		
<b>IL 3-02</b>	<b>Harrison Homes</b>	1450	LS						
	<b>Site Improvements</b>								
	Install/Repair Railings, Stoops and Sidewalks								\$5,000.00
	<b>Subtotal 1450</b>								<b>\$5,000.00</b>
<b>Total for IL 3-02, Harrison Homes</b>				<b>\$5,000.00</b>					
<b>IL 3-02A</b>	<b>Harrison Homes</b>	1450	LS						
	<b>Site Improvements</b>								
	Install/Repair Railings, Stoops and Sidewalks								\$5,000.00
	Playground and Recreational Equipment	\$50,000.00							
	<b>Subtotal 1450</b>	<b>\$55,000.00</b>							
	<b>Nondwelling Structures</b>	1470	LS						
Phase II of Community Building renovation	\$150,000.00								
<b>Subtotal 1470</b>	<b>\$150,000.00</b>								
<b>Total for IL 3-02A, Harrison Homes</b>				<b>\$205,000.00</b>					

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<b>IL 3-04</b>	<b>Taft Homes</b>							
	<u>Site Improvements</u>	1450						
	Playground and Recreational Equipment		LS	\$50,000.00				
	<b>Subtotal 1450</b>			<b>\$50,000.00</b>				
	<u>Dwelling Structures</u>	1460						
	Replace exterior doors and hardware		438	\$155,490.00				
	<b>Subtotal 1460</b>			<b>\$155,490.00</b>				
<u>Non-Dwelling Equipment</u>	1475							
Security/surveillance equipment for entrance		LS	\$10,000.00					
	<b>Subtotal 1475</b>			<b>\$10,000.00</b>				
	<b>Total IL 3-04, Taft Homes</b>			<b>\$215,490.00</b>				

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<b>IL 3-05S</b>	<b>Sterling Towers East</b> <b>Dwelling Structures</b> <i>Comprehensive Modernization to Include:</i> Install key access auto open front entrance door Install programmable card key access front entrance and in 101 units Replace Roof Exhaust Fans Bathroom Mod including new lavatory, commode, faucets, medicine cabinets, ceramic wainscot, floor tile. Kitchen mod including 6 1/2' base cabinets, 5' wall cabinets, new sinks, countertops, faucets, floor tile, exhaust fans. Paint all units, 2 coats walls and ceilings Replace carpet in units Replace closet doors Replace 12 Triad and related piping Replace all domestic heating supply and return lines and fin tube convectors in each unit Replace 5 domestic hot/cold water supply risers Replace 5 domestic vertical waste risers Install retro-fit sprinklers in 101 units and corridors floors 2 through 11, including new fire pumps in 2 stairwells Replace jockey pumps for potable water Replace light fixtures in all units Extend front entrance canopy to parking lot  <p style="text-align: right;"><b>Subtotal 1460</b></p> <p style="text-align: right;"><b>Total IL 3-05S, Sterling Towers East</b></p>	<b>1460</b>	LS	\$1,467,680.00				
				<b>\$1,467,680.00</b>				
				<b>\$1,467,680.00</b>				

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**Annual Statement /  
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<b>IL 3-09</b>	<b>Scattered Sites</b>							
	<b>Site Improvements</b>	1450	LS	\$2,000.00				
	Driveway, Sidewalk, Stoop and Misc. Concrete Repair			\$2,000.00				
	<b>Subtotal 1450</b>			\$2,000.00				
<b>IL 3-09</b>	<b>Dwelling Structures</b>	1460	LS	\$28,000.00				
	Replace Roofs and Siding			\$28,000.00				
	<b>Subtotal 1460</b>			\$28,000.00				
	<b>Total IL 3-09 - Scattered Sites</b>			\$30,000.00				
<b>IL 3-10</b>	<b>Scattered Sites</b>							
	<b>Site Improvements</b>	1450	LS	\$2,000.00				
	Driveway, Sidewalk, Stoop and Misc. Concrete Repair			\$2,000.00				
	<b>Subtotal 1450</b>			\$2,000.00				
<b>IL 3-10</b>	<b>Dwelling Structures</b>	1460	LS	\$28,000.00				
	Replace Roofs and Siding			\$28,000.00				
	<b>Subtotal 1460</b>			\$28,000.00				
	<b>Total IL 3-10 - Scattered Sites</b>			\$30,000.00				
<b>IL 3-11</b>	<b>Scattered Sites</b>							
	<b>Site Improvements</b>	1450	LS	\$2,000.00				
	Driveway, Sidewalk, Stoop and Misc. Concrete Repair			\$2,000.00				
	<b>Subtotal 1450</b>			\$2,000.00				
<b>IL 3-11</b>	<b>Dwelling Structures</b>	1460	LS	\$28,000.00				
	Replace Roofs and Siding			\$28,000.00				
	<b>Subtotal 1460</b>			\$28,000.00				
	<b>Total IL 3-11 - Scattered Sites</b>			\$30,000.00				

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**Annual Statement /  
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<b>IL 3-12</b>	<b>Scattered Sites</b>							
	<b>Site Improvements</b>	1450						
	Driveway, Sidewalk, Stoop and Misc. Concrete Repair		LS	\$2,000.00				
	<b>Subtotal 1450</b>			<b>\$2,000.00</b>				
	<b>Dwelling Structures</b>	1460						
	Replace Roofs and Siding		LS	\$28,000.00				
	<b>Subtotal 1460</b>			<b>\$28,000.00</b>				
	<b>Total IL 3-12 - Scattered Sites</b>			<b>\$30,000.00</b>				

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