

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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Small PHA Plan Update  
Annual Plan for Fiscal Year: 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## PHA Plan Agency Identification

**PHA Name:** Housing Authority of the City of Lawrenceville

**PHA Number:** GA 093

**PHA Fiscal Year Beginning: (mm/yyyy)** 07/2001

### PHA Plan Contact Information:

Name: James L. Thompson

Phone: (770) 963-4900

TDD:

Email (if available):

### Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)

- Main administrative office of the PHA
- PHA development management offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

### PHA Programs Administered:

- Public Housing and Section 8       Section 8 Only       Public Housing Only

**Annual PHA Plan**  
**Fiscal Year 20**  
 [24 CFR Part 903.7]

**i. Table of Contents**

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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| <input checked="" type="checkbox"/> Other (List below, providing each attachment name)  |                      |
| • Attachment G: Progress on 5-year Plan   | 29                   |
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**ii. Executive Summary**

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

N/A

**1. Summary of Policy or Program Changes for the Upcoming Year**

In this section, briefly describe changes in policies or programs discussed in last year’s PHA Plan that are not covered in other sections of this Update.

The Housing Authority of the City of Lawrenceville (LHA) adopted a Community Service Policy in the past year. This document details the policies, procedures, and exemptions from the Community Service requirement, in accordance with HUD regulation.

**2. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A.  Yes  No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA’s estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 376,294

C.  Yes  No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

**(1) Capital Fund Program 5-Year Action Plan**

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

**(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment B

**3. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

| <b>Demolition/Disposition Activity Description<br/>(Not including Activities Associated with HOPE VI or Conversion Activities)</b> |  |
|--|--|
| 1a. Development name:  |  |
| 1b. Development (project) number:  |  |
| 2. Activity type: Demolition <input type="checkbox"/>  | Disposition <input type="checkbox"/>   |
| 3. Application status (select one)   | Approved <input type="checkbox"/><br>Submitted, pending approval <input type="checkbox"/><br>Planned application <input type="checkbox"/>  |
| 4. Date application approved, submitted, or planned for submission:  | <u>(DD/MM/YY)</u>  |
| 5. Number of units affected:   |  |
| 6. Coverage of action (select one)   | <input type="checkbox"/> Part of the development<br><input type="checkbox"/> Total development   |
| 7. Relocation resources (select all that apply)  | <input type="checkbox"/> Section 8 for     units<br><input type="checkbox"/> Public housing for     units<br><input type="checkbox"/> Preference for admission to other public housing or section 8<br><input type="checkbox"/> Other housing for     units (describe below) |
| 8. Timeline for activity:  | a. Actual or projected start date of activity:<br>b. Actual or projected start date of relocation activities:<br>c. Projected end date of activity:  |

**4. Voucher Homeownership Program**

[24 CFR Part 903.7 9 (k)]

- A.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

**B. Capacity of the PHA to Administer a Section 8 Homeownership Program**

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

**5. Safety and Crime Prevention: PHDEP Plan**

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A.  Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year?  
\$ 52,087
- C.  Yes  No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D.  Yes  No: The PHDEP Plan is attached at Attachment D

**6. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board (RAB) Recommendations and PHA Response**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment (File name) **Comments are included in this section.**

3. In what manner did the PHA address those comments? (select all that apply)
- The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included
    - Yes  No: below or
    - Yes  No: at the end of the RAB Comments in Attachment \_\_\_\_.
  - Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA’s consideration is included at the at the end of the RAB Comments in Attachment \_\_\_\_.
  - Other: (list below)

The Lawrenceville Housing Authority’s Resident Advisory Board made several recommendations to the Board of Commissioners. The Resident Advisory Board’s recommendations and Commissioner responses are as follows:

| Resident Advisory Board Recommendations   | Board of Commissioner Response   |
|---|--|
| The Pet Policy needs to be strictly enforced, specifically the leash provision and holding pet owners responsible for their pet’s mess. | The Board revised the pet policy and committed to being more diligent in efforts to enforce the pet policy |
| Request speed breaks at Rich Martin   | Speed breaks were added to the budget  |
| Old Memorial and Rich Martin need new mail boxes  | Mail boxes were added to the budget  |
| Increase the senior program to 2 times per month  | The senior program was increased to 2 times per month  |
| Improve resident screening with fingerprinting  | Fingerprinting will not be used for applicant screening  |
| Sally Craig needs a “no parking” sign at the entrance   | A sign will be installed   |
| In the 5-year budget, at Glenn Edge, put the kitchen cabinets in year 1   | The comment was considered   |
| Put security lights up at Glenn Edge  | Security lights will be included in the plan   |
| Put up a better security fence at Glenn Edge  | The existing fence will be repaired as needed.   |

**B. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) Gwinnett County
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)

The LHA plans to apply for CDBG funds for additional playground equipment and to construct a new parking lot to provide better and safer access to public housing units along a busy city road. These projects will meet the county's Public Facilities and Public Services Long Term Priority Objectives.

Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

Yes  No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

- #1. New Construction (parking lot development)
- #2. New Recreational equipment (playground equipment)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

Gwinnett County's Community Development Block Grant (CDBG) Program provides funding to benefit low- and moderate-income persons. Parking lot and playground construction are eligible CDBG projects. These projects will meet the county's Public Facilities and Public Services Long Term Priority Objectives.

**C. Criteria for Substantial Deviation and Significant Amendments**

**1. Amendment and Deviation Definitions**

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

The LHA defines "Substantial deviations" or "Significant amendments or modifications" as discretionary changes in the plans or policies of the Housing Authority of the City of Lawrenceville that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners.

**A. Substantial Deviation from the 5-year Plan:**

Based on the definition above, this section is not applicable

**B. Significant Amendment or Modification to the Annual Plan:**

Based on the definition above, this section is not applicable

## Attachment A Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| <b>List of Supporting Documents Available for Review</b> |   |  |
|--|---|--|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>  | <b>Related Plan Component</b>                                |
| <b>X</b>   | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations  | 5 Year and Annual Plans                                      |
|  | State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)   | 5 Year and Annual Plans                                      |
|  |   |  |
| <b>X</b>   | Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement. | 5 Year and Annual Plans                                      |
| <b>X</b>   | Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction  | Annual Plan: Housing Needs                                   |
| <b>X</b>   | Most recent board-approved operating budget for the public housing program  | Annual Plan: Financial Resources                             |
| <b>X</b>   | Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]   | Annual Plan: Eligibility, Selection, and Admissions Policies |
|  | Any policy governing occupancy of Police Officers in Public Housing<br><input type="checkbox"/> check here if included in the public housing A&O Policy   | Annual Plan: Eligibility, Selection, and Admissions Policies |
|  | Section 8 Administrative Plan   | Annual Plan: Eligibility, Selection, and Admissions Policies |
| <b>X</b>   | Public housing rent determination policies, including the method for setting public housing flat rents<br><input checked="" type="checkbox"/> check here if included in the public housing A & O Policy   | Annual Plan: Rent Determination                              |
| <b>X</b>   | Schedule of flat rents offered at each public housing development<br><input type="checkbox"/> check here if included in the public housing A & O Policy   | Annual Plan: Rent Determination                              |
|  | Section 8 rent determination (payment standard) policies<br><input type="checkbox"/> check here if included in Section 8 Administrative Plan  | Annual Plan: Rent Determination                              |

| <b>List of Supporting Documents Available for Review</b> |  |  |
|--|--|--|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>   | <b>Related Plan Component</b>  |
| <b>X</b>   | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)   | Annual Plan: Operations and Maintenance  |
| <b>X</b>   | Results of latest binding Public Housing Assessment System (PHAS) Assessment   | Annual Plan: Management and Operations   |
| <b>X</b>   | Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)  | Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency |
|  | Results of latest Section 8 Management Assessment System (SEMAP)   | Annual Plan: Management and Operations   |
|  | Any required policies governing any Section 8 special housing types<br><input type="checkbox"/> check here if included in Section 8 Administrative Plan  | Annual Plan: Operations and Maintenance  |
| <b>X</b>   | Public housing grievance procedures<br><input checked="" type="checkbox"/> check here if included in the public housing A & O Policy   | Annual Plan: Grievance Procedures  |
|  | Section 8 informal review and hearing procedures<br><input type="checkbox"/> check here if included in Section 8 Administrative Plan   | Annual Plan: Grievance Procedures  |
| <b>X</b>   | The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year   | Annual Plan: Capital Needs   |
|  | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants   | Annual Plan: Capital Needs   |
|  | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing   | Annual Plan: Capital Needs   |
|  | Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).  | Annual Plan: Capital Needs   |
|  | Approved or submitted applications for demolition and/or disposition of public housing   | Annual Plan: Demolition and Disposition  |
|  | Approved or submitted applications for designation of public housing (Designated Housing Plans)  | Annual Plan: Designation of Public Housing                                       |
|  | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937 | Annual Plan: Conversion of Public Housing  |
|  | Approved or submitted public housing homeownership programs/plans  | Annual Plan: Homeownership   |

| <b>List of Supporting Documents Available for Review</b> |  |   |
|--|--|---|
| <b>Applicable &amp; On Display</b>                       | <b>Supporting Document</b>   | <b>Related Plan Component</b>                     |
|  | Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)  | Annual Plan: Homeownership                        |
| <b>X</b>   | Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies   | Annual Plan: Community Service & Self-Sufficiency |
|  | FSS Action Plan/s for public housing and/or Section 8  | Annual Plan: Community Service & Self-Sufficiency |
| <b>X</b>   | Section 3 documentation required by 24 CFR Part 135, Subpart E   | Annual Plan: Community Service & Self-Sufficiency |
| <b>X</b>   | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports   | Annual Plan: Community Service & Self-Sufficiency |
| <b>X</b>   | The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report   | Annual Plan: Safety and Crime Prevention          |
| <b>X</b>   | PHDEP-related documentation: <ul style="list-style-type: none"> <li>· Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>· Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>· Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>· Coordination with other law enforcement efforts;</li> <li>· Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>· All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul> | Annual Plan: Safety and Crime Prevention          |
| <b>X</b>   | Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G)<br><input checked="" type="checkbox"/> check here if included in the public housing A & O Policy   | Pet Policy  |
| <b>X</b>   | The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings  | Annual Plan: Annual Audit                         |
|  | Troubled PHAs: MOA/Recovery Plan   | Troubled PHAs                                     |
|  | Other supporting documents (optional)<br>(list individually; use as many lines as necessary)   | (specify as needed)                               |

**Attachment B**

| <b>Annual Statement/Performance and Evaluation Report</b>  |   |   |         |                   |                              |
|--|---|---|---------|-------------------|------------------------------|
| <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>   |   |   |         |                   |                              |
| PHA Name: Lawrenceville Housing Authority  |   | Grant Type and Number<br>Capital Fund Program Grant No:<br>Replacement Housing Factor Grant No: |         |                   | Federal FY of Grant:<br>2001 |
| <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending:<br><input type="checkbox"/> Final Performance and Evaluation Report |   |   |         |                   |                              |
| Line No.   | Summary by Development Account                | Total Estimated Cost  |         | Total Actual Cost |                              |
|  |   | Original  | Revised | Obligated         | Expended                     |
| 1  | Total non-CFP Funds                           |   |         |                   |                              |
| 2  | 1406 Operations                               | \$179,759   |         |                   |                              |
| 3  | 1408 Management Improvements                  |   |         |                   |                              |
| 4  | 1410 Administration                           |   |         |                   |                              |
| 5  | 1411 Audit                                    |   |         |                   |                              |
| 6  | 1415 Liquidated Damages                       |   |         |                   |                              |
| 7  | 1430 Fees and Costs                           |   |         |                   |                              |
| 8  | 1440 Site Acquisition                         |   |         |                   |                              |
| 9  | 1450 Site Improvement                         | \$48,101  |         |                   |                              |
| 10   | 1460 Dwelling Structures                      | \$148,434   |         |                   |                              |
| 11   | 1465.1 Dwelling Equipment—Nonexpendable       |   |         |                   |                              |
| 12   | 1470 Nondwelling Structures                   |   |         |                   |                              |
| 13   | 1475 Nondwelling Equipment                    |   |         |                   |                              |
| 14   | 1485 Demolition                               |   |         |                   |                              |
| 15   | 1490 Replacement Reserve                      |   |         |                   |                              |
| 16   | 1492 Moving to Work Demonstration             |   |         |                   |                              |
| 17   | 1495.1 Relocation Costs                       |   |         |                   |                              |
| 18   | 1499 Development Activities                   |   |         |                   |                              |
| 19   | 1501 Collateralization or Debt Service        |   |         |                   |                              |
| 20   | 1502 Contingency                              |   |         |                   |                              |
| 21   | Amount of Annual Grant: (sum of lines 2 – 20) | \$376,294   |         |                   |                              |
| 22   | Amount of line 21 Related to LBP Activities   |   |         |                   |                              |

| <b>Annual Statement/Performance and Evaluation Report</b>  |   |   |         |                                     |          |
|--|---|---|---------|-------------------------------------|----------|
| <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>   |   |   |         |                                     |          |
| PHA Name: Lawrenceville Housing Authority  |   | Grant Type and Number<br>Capital Fund Program Grant No:<br>Replacement Housing Factor Grant No: |         | Federal FY of Grant:<br><b>2001</b> |          |
| <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    ) |   |   |         |                                     |          |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report   |   |   |         |                                     |          |
| Line No.   | Summary by Development Account                            | Total Estimated Cost  |         | Total Actual Cost                   |          |
|  |   | Original  | Revised | Obligated                           | Expended |
| 23   | Amount of line 21 Related to Section 504 compliance       |   |         |                                     |          |
| 24   | Amount of line 21 Related to Security – Soft Costs        | \$44,000  |         |                                     |          |
| 25   | Amount of Line 21 Related to Security – Hard Costs        |   |         |                                     |          |
| 26   | Amount of line 21 Related to Energy Conservation Measures |   |         |                                     |          |



| <b>Annual Statement/Performance and Evaluation Report</b><br><b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b><br><b>Part III: Implementation Schedule</b> |   |  |        |   |         |                           |                                  |
|---|---|--|--------|---|---------|---------------------------|----------------------------------|
| PHA Name: Lawrenceville Housing Authority   |   | <b>Grant Type and Number</b><br>Capital Fund Program No:<br>Replacement Housing Factor No: |        |   |         | Federal FY of Grant: 2001 |                                  |
| Development Number<br>Name/HA-Wide<br>Activities  | All Fund Obligated<br>(Quarter Ending Date) |  |        | All Funds Expended<br>(Quarter Ending Date) |         |                           | Reasons for Revised Target Dates |
|   | Original                                    | Revised  | Actual | Original                                    | Revised | Actual                    |                                  |
| HA-Wide   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-1,2,5   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-1,4   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-1   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA094-1,2   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-2,3,5   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-2   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-2,6   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |
| GA093-6   | 03/31/02                                    |  |        | 9/30/02                                     |         |                           |                                  |

**Attachment C**

**Capital Fund Program Five-Year Action Plan**

**Part I: Summary**

| PHA Name Lawrenceville<br>Housing Authority |                     | <input checked="" type="checkbox"/> <b>Original 5-Year Plan</b><br><input type="checkbox"/> <b>Revision No:</b> |  |  |  |
|---|---------------------|---|--|--|--|
| Development<br>Number/Name/HA-<br>Wide      | Year 1              | Work Statement for Year 2<br>FFY Grant: 2002<br>PHA FY: 2002  | Work Statement for Year 3<br>FFY Grant: 2003<br>PHA FY: 2003 | Work Statement for Year 4<br>FFY Grant: 2004<br>PHA FY: 2004 | Work Statement for Year 5<br>FFY Grant: 2005<br>PHA FY: 2005 |
|   | Annual<br>Statement |   |  |  |  |
| HA-Wide                                     |                     | \$113,800   | \$237,100  | \$88,000   | \$68,000   |
| GA093-1                                     |                     | \$50,000  | \$31,000   | \$18,000   |  |
| <b>GA093-2</b>                              |                     | \$52,000  |  | \$20,000   |  |
| GA093-3                                     |                     | \$137,000   |  | \$30,000   | \$156,000  |
| GA093-4                                     |                     |   | \$115,950  | \$50,000   |  |
| GA093-5                                     |                     | \$2,500   |  | \$132,400  | \$32,000   |
| GA093-6                                     |                     | \$26,500  |  | \$46,500   | \$119,000  |
|   |                     |   |  |  |  |
|   |                     |   |  |  |  |
| CFP Funds Listed for<br>5-year planning     |                     | \$381,800   | \$384,050  | \$384,900  | \$375,000  |
|   |                     |   |  |  |  |
| Replacement Housing<br>Factor Funds         |                     |   |  |  |  |

Capital Fund Program Five-Year Action Plan

**Part II: Supporting Pages—Work Activities**

| Activities for Year 1 | Activities for Year : <u>2</u><br>FFY Grant: 2002<br>PHA FY: 2002 |  |   | Activities for Year: <u>3</u><br>FFY Grant: 2003<br>PHA FY: 2003 |   |  |
|-----------------------|---|--|---|--|---|--|
|                       | <b>Development Name/Number</b>                                    | <b>Major Work Categories</b>   | <b>Estimated Cost</b>   | <b>Development Name/Number</b>                                   | <b>Major Work Categories</b>  | <b>Estimated Cost</b>  |
| <b>See</b>            | HA-Wide   | Pro Rate Executive Dir Salary<br>Staff Training<br>Assist Res Serv Coord<br>Clerk of Works<br>Unit allocation for landscape<br>Arch fees<br>Replace ranges | \$12,000<br>\$3,000<br>\$15,000<br>\$20,000<br>\$31,800<br>\$15,000<br>\$17,000 | HA-Wide  | Pro Rate Executive Dir Salary<br>Staff Training<br>Assist Res Serv Coord<br>Clerk of Works<br>Arch fees<br>Replace ranges<br>Replace refrigerators<br>Replace Ex Dir auto   | \$15,000<br>\$3,000<br>\$15,000<br>\$20,000<br>\$15,000<br>\$51,900<br>\$100,700<br>\$16,500 |
| <b>Annual</b>         | GA093-1   | Replace floor tile<br>Replace entrance doors/frames<br>Install security screen doors   | \$20,000<br>\$18,000<br>\$12,000  | GA093-1  | Replace furnaces<br>Replace hot water heater<br>RegROUT tile in tubs  | \$20,000<br>\$8,000<br>\$3,000   |
| Statement             | GA093-2   | Replace furnaces<br>Replace hot water heaters<br>Replace floor tile<br>Install stainless steel range hood  | \$\$20,000<br>\$8,000<br>\$20,000<br>\$4,000                                    | GA093-2  | N/A   | \$0.00   |
|                       | GA093-3   | Convert 4 (3br) units for 504<br>Replace entrance doors/frames<br>Install security screen doors<br>RegROUT ceramic tub tile                                | \$70,000<br>\$36,000<br>\$24,000<br>\$7,000                                     | GA093-3  | N/A   | \$0.00   |
|                       | GA093-4   | N/A  | \$0.00  | GA093-4  | Replace entrance doors/frames<br>Install stnless steel range hood<br>RegROUT ceramic tub tile<br>Replace ranges<br>Replace refrigerators<br>Install security window screens | \$45,000<br>\$20,000<br>\$8,750<br>\$16,250<br>\$23,750<br>\$2,200                           |

|  |                          |                                     |           |         |     |           |
|--|--------------------------|-------------------------------------|-----------|---------|-----|-----------|
|  | GA093-5                  | Stucco planter bed at Grdy H        | \$2,500   | GA093-5 | N/A | \$0.00    |
|  | GA093-6                  | Replace entrance doors/frames/locks | \$26,500  | GA093-6 | N/A | \$0.00    |
|  |                          |                                     |           |         |     |           |
|  |                          |                                     |           |         |     |           |
|  | Total CFP Estimated Cost |                                     | \$381,800 |         |     | \$384,050 |

Capital Fund Program Five-Year Action Plan

**Part II: Supporting Pages—Work Activities**

| Activities for Year : <u>  4  </u><br>FFY Grant: 2004<br>PHA FY: 2004 |  |   | Activities for Year: <u>  5  </u><br>FFY Grant: 2005<br>PHA FY: 2005 |   |   |
|---|--|---|--|---|---|
| Development Name/Number   | Major Work Categories  | Estimated Cost  | Development Name/Number  | Major Work Categories   | Estimated Cost  |
| HA-Wide   | Pro Rate Executive Dir Salary<br>Staff Training<br>Assist Res Serv Coord<br>Clerk of Works<br>Arch fees<br>Computer hardware upgrade | \$15,000<br>\$3,000<br>\$15,000<br>\$20,000<br>\$15,000<br>\$20,000 | HA-Wide  | Pro Rate Executive Dir Salary<br>Staff Training<br>Assist Res Serv Coord<br>Clerk of Works<br>Arch fees | \$15,000<br>\$3,000<br>\$15,000<br>\$20,000<br>\$15,000 |
| GA093-1   | Paint exterior of buildings  | \$18,000  | GA093-1  | N/A   | \$0.00  |
| GA093-2   | Paint exterior of buildings  | \$20,000  | GA093-2  | N/A   | \$0.00  |
| GA093-3   | Paint exterior of buildings  | \$30,000  | GA093-3  | Install stinless steel range hood<br>Convert 4 (3br) units for 504<br>Replace furnaces<br>Replace roofs | \$16,000<br>\$70,000<br>\$40,000<br>\$30,000            |
| GA093-4   | Paint exterior of buildings  | \$50,000  | GA093-4  | N/A   | \$0.00  |

|                          |   |   |         |   |   |
|--------------------------|---|---|---------|---|---|
| GA093-5                  | Replace entrance doors/frames<br>Replace roofs<br>Install security screen doors<br>Install stinless steel range hood<br>RegROUT ceramic tub tile<br>Paint exterior of buildings | \$28,800<br>\$30,000<br>\$19,200<br>\$12,800<br>\$5,600<br>\$36,000 | GA093-5 | Replace furnaces  | \$32,000                                    |
| GA093-6                  | Replace roofs   | \$46,500  | GA093-6 | Replace floor tile<br>Replace interior doors/frames<br>Replace closet doors<br>Kitchen modernization<br>(cabinets, sinks, range hoods,<br>counters) | \$32,000<br>\$16,000<br>\$9,000<br>\$62,000 |
| Total CFP Estimated Cost |   | \$384,900   |         |   | \$375,000                                   |

## Attachment D

# PHA Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

### Section 1: General Information/History

**A. Amount of PHDEP Grant \$** 52,087

**B. Eligibility type (Indicate with an "x")** N1 \_\_\_\_\_ N2 \_\_\_\_\_ R X \_\_\_\_\_

**C. FFY in which funding is requested** FY 2001 \_\_\_\_\_

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The LHA proposes to continue and expand participation in the Adventure Center, an after school program for at-risk youth. The program offers academic assistance, recreation, and cultural activities during the critical after school hours when juvenile offenses and victimization are most likely to occur. PHDEP funds are requested for staff salaries and supplies. PHDEP funds are also requested for Physical Improvements to increase security, reimbursement of law enforcement, and to conduct a resident survey of the effectiveness of the LHA's drug elimination strategy. Residents will be hired to conduct the survey.

**E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

| <b>PHDEP Target Areas<br/>(Name of development(s) or site)</b> | <b>Total # of Units within<br/>the PHDEP Target<br/>Area(s)</b> | <b>Total Population to<br/>be Served within<br/>the PHDEP Target<br/>Area(s)</b> |
|--|---|--|
| GA 93-1 Old Memorial   | 20  | 51   |
| GA 93-2 Sally Craig  | 20  | 51   |
| GA 93-3A New Memorial  | 20  | 59   |
| GA 93-3B Hooper Renwick  | 20  | 51   |
| GA 93-4A Rich Martin   | 40  | 97   |
| GA 93-4B Rob Dunham  | 10  | 25   |
| GA 93-5A Omie Harris   | 6   | 8  |
| GA 93-5B Grady Holt  | 26  | 26   |
| GA 93-6 Glenn Edge   | 50  | 75   |

**F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

12 Months   X   18 Months        24 Months

**G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

| <b>Fiscal Year of Funding</b> | <b>PHDEP Funding Received</b> | <b>Grant #</b> | <b>Fund Balance as of Date of this Submission</b> | <b>Grant Extensions or Waivers</b> | <b>Grant Start Date</b> | <b>Grant Term End Date</b> |
|-------------------------------|-------------------------------|----------------|---|------------------------------------|-------------------------|----------------------------|
| FY 1995                       | -                             | -              | -   | -                                  |                         |                            |
| FY 1996                       | \$105,500                     | GA06DEP0930196 | \$0.00  | -                                  |                         |                            |
| FY 1997                       | \$63,000                      | GA06DEP0930197 | \$0.00  | -                                  |                         |                            |
| FY1998                        | \$63,300                      | GA01DEP0930198 | \$0.00  |                                    |                         |                            |
| FY 1999                       | \$46,627                      | GA06DEP0930199 | \$0.00  | -                                  |                         |                            |
| FY 2000                       | \$48,595                      | GA06DEP0930100 | \$42,245.47                                       | -                                  | 12/01/00                | 12/01/01                   |

**Section 2: PHDEP Plan Goals and Budget**

**A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

The LHA’s drug elimination strategy includes Physical Improvements to increase security, Community Policing, and drug prevention through youth activities, which include academic assistance, recreation, and cultural activities. The LHA’s overall goal is to increase the safety of the LHA properties by decreasing the occurrence of Part I and Part II crimes by both adults and juveniles. Partners include the Lawrenceville Police Department, community volunteers, the local faith community, and the Gwinnett County Department of Parks and Recreation. The Lawrenceville Police Department will provide officers for Community Policing. (One officer is dedicated to the LHA properties); community volunteers and the local faith community will provide academic assistance and literacy tutoring at the Adventure Center; and, the Gwinnett County Department of Parks and Recreation will provide a 7-week recreation program during the summer. Physical improvements will include the installation of security lighting. The LHA’s drug elimination program will be evaluated at the end of the 12-month grant period through a resident survey, to be conducted by LHA residents.

**B. PHDEP Budget Summary**

Enter the total amount of PHDEP funding allocated to each line item.

| <b>FFY _____ PHDEP Budget Summary</b>   |                      |
|---|----------------------|
| <b>Original statement</b>               |                      |
| <b>Revised statement dated:</b>         |                      |
| <b>Budget Line Item</b>                 | <b>Total Funding</b> |
| 9110 – Reimbursement of Law Enforcement | \$5,000              |
| 9115 - Special Initiative               | \$0.00               |
| 9116 - Gun Buyback TA Match             | \$0.00               |
| 9120 - Security Personnel               | \$0.00               |
| 9130 - Employment of Investigators      | \$0.00               |
| 9140 - Voluntary Tenant Patrol          | \$0.00               |
| 9150 - Physical Improvements            | \$4,595              |
| 9160 - Drug Prevention                  | \$40,492             |
| 9170 - Drug Intervention                |                      |
| 9180 - Drug Treatment                   |                      |
| 9190 - Other Program Costs              | \$2,000              |
|   |                      |
| <b>TOTAL PHDEP FUNDING</b>              | <b>52,087</b>        |

**C. PHDEP Plan Goals and Activities**

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

|  |  |                   |            |                        |                                    |   |  |
|--|--|-------------------|------------|------------------------|------------------------------------|---|--|
| <b>9110 - Reimbursement of Law Enforcement</b> |  |                   |            |                        | <b>Total PHDEP Funding: \$5000</b> |   |  |
| Goal(s)  | To increase the security of the LHA properties.                      |                   |            |                        |                                    |   |  |
| Objectives                                     | To decrease Part I and Part II Crimes by 10% over a 12 month period. |                   |            |                        |                                    |   |  |
| Proposed Activities                            | # of Persons Served  | Target Population | Start Date | Expected Complete Date | PHEDEP Funding                     | Other Funding (Amount/Source)                       | Performance Indicators   |
| 1.Community Policing                           |  |                   | 12/1/01    | 12/1/02                | \$5,000                            | \$25,000<br>Lawrenceville Police Dept.<br>(In Kind) | Part I and Part II Crimes will have decreased in targeted areas. |

|                                     |  |                   |            |                        |                                     |                                |  |
|-------------------------------------|--|-------------------|------------|------------------------|-------------------------------------|--------------------------------|--|
| <b>9150 - Physical Improvements</b> |  |                   |            |                        | <b>Total PHDEP Funding: \$4,595</b> |                                |  |
| Goal(s)                             | To increase site security  |                   |            |                        |                                     |                                |  |
| Objectives                          | Install security lighting in the Rich Martin Community by January 2002 |                   |            |                        |                                     |                                |  |
| Proposed Activities                 | # of Persons Served  | Target Population | Start Date | Expected Complete Date | PHEDEP Funding                      | Other Funding (Amount /Source) | Performance Indicators                                 |
| 1.Install security lighting         |  |                   | 12/2001    | 01/2002                | \$4,595                             | \$0.00                         | Part I and Part II crimes will decrease in target area |

| <b>9160 - Drug Prevention</b>  |  |                   |            |                        | <b>Total PHDEP Funding: \$40,492</b> |                                |   |
|--|--|-------------------|------------|------------------------|--------------------------------------|--------------------------------|---|
| Goal(s)  | 1. Prevent youth involvement in drug/gang activity through education/drug prevention activities.<br>2. Increase student school success.<br>3. Increase number of youth participating in the Adventure Center.  |                   |            |                        |                                      |                                |   |
| Objectives   | 1. 95% of participating youth will remain free from participation in drug/gang activity over the 12-month grant period.<br>2. Participating youths' grades will have increased by ½ over the 12-month grant period.<br>3. Participation in the Adventure Center will increase by 10% over the 12-month grant period. |                   |            |                        |                                      |                                |   |
| Proposed Activities  | # of Persons Served  | Target Population | Start Date | Expected Complete Date | PHEDEP Funding                       | Other Funding (Amount /Source) | Performance Indicators  |
| 1. Substance abuse education (staff salaries, materials and supplies)                            | 28   | LHA youth         | 12/1/01    | 12/1/02                | \$13,497                             | \$0.00                         | Youth will remain drug/gang-free  |
| 2. Academic assistance (staff salaries, materials and supplies)                                  | 28   | LHA youth         | 12/1/01    | 12/1/02                | \$13,497                             | \$0.00                         | School grades will have improved.   |
| 3. Recreational/Cultural Activities (staff salaries, sports equipment, field trip/activity fees) | 28   | LHA youth         | 12/1/01    | 12/1/02                | \$13,498                             | \$0.00                         | The number of students participating in the Adventure Center will have increased. |

| <b>9190 - Other Program Costs</b> |  |                   |            |                        | <b>Total PHDEP Funds: \$2,000</b> |                                |                        |
|-----------------------------------|--|-------------------|------------|------------------------|-----------------------------------|--------------------------------|------------------------|
| Goal(s)                           | To measure the effectiveness of the LHA's drug elimination program.  |                   |            |                        |                                   |                                |                        |
| Objectives                        | To survey a minimum of 75% of residents on the effectiveness of the LHA's drug elimination program by 12/1/02. |                   |            |                        |                                   |                                |                        |
| Proposed Activities               | # of Persons Served  | Target Population | Start Date | Expected Complete Date | PHEDEP Funding                    | Other Funding (Amount /Source) | Performance Indicators |
| 1. Resident Survey                |  |                   | 10/01/02   | 12/01/02               | \$2,000                           | \$0.00                         | Completed survey       |

**Required Attachment \_E\_\_\_: Resident Member on the PHA Governing Board**

1.  Yes  No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Cora Smith

B. How was the resident board member selected: (select one)?

Elected

Appointed

C. The term of appointment is (include the date term expires):

October 16, 2000 – October 16, 2001

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain):

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

**Required Attachment \_\_\_F\_\_\_: Membership of the Resident Advisory Board or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Sue Sims  
1402 Glenn Edge Drive  
Lawrenceville, GA 30045

Josephine Maxey  
216 Neal Blvd.  
Lawrenceville, GA 30045

Linda Calvert  
171 Martin Circle  
Lawrenceville, GA 30045

Patricia Davis  
170 Martin Circle  
Lawrenceville, GA 30045

Mary Cooper  
169 Martin Circle  
Lawrenceville, GA 30045

Victoria Chatman  
116 Memorial St.  
Lawrenceville, GA 30045

## Attachment G

### Progress on the 5-Year Plan

The LHA's 5-Year plan was submitted with the FY2000 Agency Plan. This attachment provides a summary of the LHA's progress on meeting its 5-Year Plan goals and objectives during the past year.

| Goal  | Objective  | Progress   |
|---|--|--|
| <b>Improve the quality of assisted housing.</b> | <i>Improve the PHAS score</i>                      | The LHA earned a PHAS score of 90.6 and is designated a High Performer under the PHAS system   |
|   | <i>Improve management functions</i>                | The LHA adopted a new management software system from Tenmast  |
|   | <i>Continue modernization and landscaping</i>      | The LHA modernized 16 apartments in the past year.<br><br>The LHA installed new signs and planted new gardens around the signs and throughout the public housing developments.<br><br>Additionally, new playground equipment was installed in 4 developments |
| <b>Provide an improved living environment</b>   | <i>Implement measures to deconcentrate poverty</i> | The LHA adopted a policy to deconcentrate poverty and promote income mixing.   |
|   | <i>Promote income mixing</i>                       | In an effort to implement the income mixing policy, the LHA gives priority to working families and utilizes waiting list skipping.   |

| Goal  | Objective  | Progress  |
|---|--|---|
| <p><b>Provide an improved living environment</b><br/>(Continued)</p>                | <p><i>Implement security improvements</i></p>  | <p>Security lighting was installed in Glenn Edge (GA 93-6).</p> <p>Security fencing was installed in Sally Craig (GA 93-2), Hooper Renwick (GA 93-3B), and New Memorial (GA 93-3A).</p>   |
| <p><b>Promote self-sufficiency and asset development of assisted households</b></p> | <p><i>Provide supportive services to improve the employability of assisted residents</i></p> | <p>The LHA now offers free transportation to and from work. This service was implemented in September 2000.</p> <p>GED classes are offered on-site and a new after school program will be opened through ROSS RSDM-Family funding.</p>  |
|   | <p><i>Provide supportive services to elderly and disabled families</i></p>                   | <p>The handicapped accessible van is also available to take senior and disabled residents to doctor appointments and to the stores to meet their daily living needs.</p> <p>The LHA plans to apply for ROSS RSDM Elderly/Disabled funds to provide additional supportive services to this target population</p> |
| <p><b>Ensure equal opportunity and affirmatively further fair housing</b></p>       | <p><i>Undertake affirmative measures to ensure access to assisted housing</i></p>            | <p>The LHA publicizes the opening and closing of the waiting list</p>   |
|   | <p><i>Undertake affirmative measures to provide a suitable living environment</i></p>        | <p>The LHA modernized 16 apartments in the past year</p>  |
|   | <p><i>Undertake affirmative measures to ensure accessible housing</i></p>                    | <p>The LHA installed 3 wheelchair ramps to make apartments “visitable” by wheelchair users</p>  |

**Attachment H: Component 3, (6) Deconcentration and Income Mixing**

a.  Yes  No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to next question.

b.  Yes  No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments?  
If no, this section is complete.

If yes, list these developments as follows:

| Deconcentration Policy for Covered Developments |                 |   |   |
|---|-----------------|---|---|
| Development Name                                | Number of Units | Explanation (if any) [see step 4 at 903.2(c)(1)(iv)]  | Deconcentration policy (if no explanation) [see step 5 at 903.2(c)(1)(v)] |
| Sally Craig                                     | 20              | This small, covered development is part of the LHA's public housing units covered by its policies to deconcentrate poverty. Two (2) families in this development pay ceiling rent. The average annual income of this development is \$680 above the 115% threshold. |   |
|   |                 |   |   |