

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2000

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** Hampton Redevelopment and Housing Authority

**PHA Number:** VA017

**PHA Fiscal Year Beginning:** (mm/yyyy) January 2000

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Other (list below)

**Assisted Housing Office, 19 East Mellen Street, Hampton, VA**

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

**Assisted Housing Office, 19 East Mellen Street, Hampton, VA**

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**Assisted Housing Office, 19 East Mellen Street, Hampton, VA**

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The PHA's mission is: **To revitalize communities by: (1) developing/redeveloping the physical environment; (2) providing affordable housing opportunities; and (3) providing opportunities to individuals/families to maintain/achieve self-sufficiency and/or independent living, with an emphasis on serving the low/moderate income households in the City of Hampton.**

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, PHAs ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS. (Quantifiable measures

**PHA Goal #1: PHA Goal Implement and complement the strategic initiatives of the City of Hampton**

**PHA Goal #2: Properly implement the policies set forth by the Board of Commissioners**

**PHA Goal #3: To be the low income housing provider of choice in the City of Hampton**  
**Objectives:**

- (1) Manage, maintain and upgrade existing housing stock owned by the Authority making it comparable to local market rate housing.
- (2) Provide rental assistance to participants through the Section 8 Program.

- (3) Expand efforts to create safe neighborhoods.
- (4) Create a more customer oriented environment for clients.

**PHA Goal #4: Revitalize and stabilize residential neighborhoods**

**Objectives:**

1. Acquire and rehabilitate existing rental housing.
2. Rehabilitate single family dwellings.
3. Eliminate blighted and deteriorated properties.
4. Assist individuals/families to become homeowners.
5. Create rehabilitation/conservation districts.
6. Assist Community Housing Development Organizations (CHDOs) in the acquisition and rehabilitation of affordable housing.
7. Assist developing CHDOs.

**PHA Goal #5: Redevelop older commercial use properties**

**Objectives:**

1. Acquire and rehabilitate old commercial properties.
2. Sell or lease rehabilitated commercial properties.
3. Acquire and demolish dilapidated commercial properties.
4. Continue to work with the City of Hampton on the redevelopment of the Pine Chapel Village/Coliseum area.

**PHA Goal #6: Provide opportunities to low-to-moderate income residents and program participants to maintain/achieve self-sufficiency and independence**

**Objectives:**

1. Provide educational training, employment and business opportunities.
2. Coordinate the delivery of services to enable elderly/disabled residents to remain in their homes for as long as possible.
3. Provide homeownership opportunities.

**PHA Goal #7: Remove impediments to Fair Housing Choice**

**Objectives:**

1. Increase public awareness.
2. Provide educational opportunities.

**PHA Goal #8: Create general public awareness of the programs available to low-to-moderate income residents**

**Objectives:**

1. Expand marketing and outreach efforts through community organizations.

**PHA Goal #9: Operate the Authority in an Administratively and Fiscally responsible manner**

**Objectives:**

1. Pursue alternative funding sources.
2. Maintain a balanced budget.
3. Maintain high performance standards with HUD and PHAS monitoring.
4. Update existing policies and procedures.
5. Revise personnel policy to parallel the City of Hampton.

**PHA Goal #10: Appropriately recognize positive employee performance**

**Objectives:**

1. Develop and implement a revised performance evaluation and pay system.

**Annual PHA Plan  
PHA Fiscal Year 2000**

[24 CFR Part 903.7]

**Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

**High Performing PHA**

**Small Agency (<250 Public Housing Units)**

**Administering Section 8 Only**

**Troubled Agency Plan**

**Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

**The Hampton Redevelopment and Housing Authority has prepared this agency plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements. In addition, we have completed all of the required components for housing authorities designated by the Department of Housing and Urban Development (HUD) as “high performers”.**

**The Hampton Redevelopment and Housing Authority continues to maintain its designation as a High Performer. This designation is reflected by a score of 97.5 under the 1998 Public Housing Management Assessment Program (PHMAP) for the period ending 12/31/98.**

**As a designated High Performer, the Hampton Redevelopment and Housing Authority is not required to complete or submit information to HUD on the following components in the Annual Plan section of HUD Form 50075: *Operations and Management; Grievance Procedures; Homeownership Programs; Community Service/Self-Sufficiency Programs; Safety/Crime Prevention Measures; and Asset Management.* For these components, we have indicated the location where information is available.**

**The following statements guide the activities of the Hampton Redevelopment and Housing Authority.**

**VALUE STATEMENT: The Hampton Redevelopment and Housing Authority will promote opportunities that revitalize communities and enhance the quality of life.**

**MISSION STATEMENT:** The Hampton Redevelopment and Housing Authority will revitalize communities by: (1) developing/redeveloping the physical environment; (2) providing affordable housing opportunities; and (3) providing opportunities to individuals/families to maintain/achieve self-sufficiency and/or independent living, with an emphasis on serving the low/moderate income households in the City of Hampton. Also see Goals and Objectives outlined in the Five-Year Plan.

Our Annual Plan is based on the premise that if we accomplish the goals and objectives that relate to our assisted housing programs, we will be working towards the achievement of our mission. The plans, statements, budget summary, and policies as they relate to our assisted housing programs, are set forth in the Annual Plan and all lead toward the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives and are consistent with the Consolidated Plan. Listed below are some of the strategies we will implement:

- We have adopted one local preference for working families applying for assistance under our Public Housing and Section 8 programs (elderly/disabled families automatically received this preference).
- We have adopted an aggressive screening policy for Public Housing to ensure to the best of our ability that new admissions will be good neighbors. In our Section 8 program, we are screening applicants to the fullest extent allowable while not taking away the ultimate responsibility from the landlord. Our screening practices will meet all fair housing requirements.
- We have developed a deconcentration policy as required by the Quality Housing and Responsibility Work Act of 1998. This policy will be incorporated as part of our Admissions and Continued Occupancy Policy (ACOP).
- Applicants will be selected from the waiting list by preference and in order of the date and time they applied.
- We have established a minimum rent of \$50 for residents of Public Housing.
- We have established flat rents for our Public Housing developments.
- In an attempt to encourage work and advancement in the workplace, we are not requiring interim recertifications if Section 8 participants have an increase in income. The increase will be reported at the next regular recertification.
- We are encouraging Public Housing residents and Section 8 participants to participate in our Family Self-Sufficiency (FSS) program.

## Annual Plan Table of Contents

[24 CFR Part 903.79 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a SEPARATE file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

**Required Attachments:**  
A \_\_\_\_\_ Admissions Policy for Deconcentration (**File name: VA017a01**)  
B \_\_\_\_\_ FY 2000 Capital Fund Program Annual Statement (**File name: VA017b01**)  
N/A \_\_\_\_\_ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- \_\_\_ PHA Management Organizational Chart
- \_\_\_ FY 2000 Capital Fund Program 5 Year Action Plan
- \_\_\_ Public Housing Drug Elimination Program (PHDEP) Plan
- \_\_\_ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- \_\_\_ Other (List below, providing each attachment name)

## Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 18. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development	Annual Plan: Rent Determination

Applicable & On Display	Supporting Document	Applicable Plan Component
	check here if included in the public housing A & O Policy	
X	Section 8 rent determination (payment standard) policies <b>X</b> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
N/A	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <b>X</b> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <b>X</b> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency

Applicable & On Display	Supporting Document	Applicable Plan Component
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

# **1. Statement of Housing Needs**

[24 CFR Part 903.79 (a)]

## **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction.

**Housing Needs of Families in the Jurisdiction  
by Family Type**

**See the attached Housing Needs Assessment - Excerpt from the city of Hampton's 1996 Consolidated Plan. (File name: VA017d01)**

## A . H o u s i n g N e e d s o f F a m i l i e s o n t h e P u b l i c H o u s i n g a n d S e c t i o n 8 T e n a n t - B a s e d A s s i s t a n c e W a i t i n g L i s t s

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>H o u s i n g N e e d s o f F a m i l i e s o n t h e W a i t i n g L i s t</b>			
<b>Waiting list type: (select one)</b> ___ <b>S e c t i o n 8 t e n a n t - b a s e d a s s i s t a n c e</b> <b>X</b> ___ <b>P u b l i c H o u s i n g</b> ___ <b>C o m b i n e d S e c t i o n 8 a n d P u b l i c H o u s i n g</b> ___ <b>P u b l i c H o u s i n g S i t e - B a s e d o r s u b - j u r i s d i c t i o n a l w a i t i n g l i s t ( o p t i o n a l )</b> <b>If used, identify which d e v e l o p m e n t / s u b j u r i s d i c t i o n :</b>			
	<b># o f f a m i l i e s</b>	<b>% o f t o t a l f a m i l i e s</b>	<b>A n n u a l T u r n o v e r</b>
<b>W a i t i n g l i s t t o t a l</b>	<b>126</b>		<b>144 units</b>
<b>E x t r e m e l y l o w i n c o m e &lt;=30 % A M I</b>	<b>106</b>	<b>84.1%</b>	
<b>V e r y l o w i n c o m e (&gt;30 % b u t &lt;=50 % A M I)</b>	<b>20</b>	<b>15.9%</b>	
<b>L o w i n c o m e (&gt;50 % b u t &lt;80 % A M I)</b>	<b>0</b>	<b>0%</b>	
<b>F a m i l i e s w i t h c h i l d r e n</b>	<b>118</b>	<b>93.7%</b>	
<b>E l d e r l y</b>	<b>8</b>	<b>6.3%</b>	

<b>families</b>			
<b>Families with Disabilities</b>	<b>15</b>	<b>13.2%</b>	
<b>White</b>	<b>17</b>	<b>13.5%</b>	
<b>African American</b>	<b>109</b>	<b>86.5%</b>	
<b>Hispanic</b>	<b>0</b>	<b>0%</b>	
<b>Asian/Pacific Island</b>	<b>0</b>	<b>0%</b>	
<b>Characteristics by Bedroom Size (Public Housing Only)</b>			
<b>0 B R</b>	<b>1</b>		
<b>1 B R</b>	<b>33</b>		
<b>2 B R</b>	<b>78</b>		
<b>3 B R</b>	<b>11</b>		
<b>4 B R</b>	<b>2</b>		
<b>5 B R</b>	<b>1</b>		
<b>5+B R</b>	<b>0</b>		
<p><b>Is the waiting list closed (select one)? No Yes</b></p> <p><b>If yes:</b></p> <p><b>B . How long has it been closed (# of months)?</b></p> <p><b>Does the P H A expect to reopen the list in the P H A P lan year? No Yes</b></p> <p><b>Does the P H A permit specific categories of families onto the waiting list, even if generally closed? No Yes</b></p>			

## A . H o u s i n g N e e d s o f F a m i l i e s o n t h e P u b l i c H o u s i n g a n d S e c t i o n 8 T e n a n t - B a s e d A s s i s t a n c e W a i t i n g L i s t s

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>H o u s i n g N e e d s o f F a m i l i e s o n t h e W a i t i n g L i s t</b>			
<b>Waiting list type: (select one)</b> <input checked="" type="checkbox"/> <b>Section 8 tenant-based assistance</b> <input type="checkbox"/> <b>Public Housing</b> <input type="checkbox"/> <b>Combined Section 8 and Public Housing</b> <input type="checkbox"/> <b>Public Housing Site-Based or sub-jurisdictional waiting list (optional)</b> <b>If used, identify which development/subjurisdiction:</b>			
	# of families	% of total families	Annual Turnover
<b>Waiting list total</b>	<b>1619</b>		<b>240 certs/vouchers</b>
<b>Extremely low income &lt;=30% AMI</b>	<b>1322</b>	<b>81.6%</b>	
<b>Very low income (&gt;30% but &lt;=50% AMI)</b>	<b>282</b>	<b>17.4%</b>	
<b>Low income (&gt;50% but &lt;80% AMI)</b>	<b>15</b>	<b>.93%</b>	
<b>Families with</b>	<b>1569</b>	<b>96.9%</b>	

<b>children</b>			
<b>Elderly families</b>	<b>50</b>	<b>3.1%</b>	
<b>Families with Disabilities</b>	<b>213</b>	<b>13.2%</b>	
<b>White</b>	<b>163</b>	<b>10.1%</b>	
<b>African American</b>	<b>1435</b>	<b>88.6%</b>	
<b>Hispanic</b>	<b>0</b>	<b>0%</b>	
<b>Race/ethnicity</b>	<b>5</b>	<b>.31%</b>	
<b>Characteristics by Bedroom Size (Public Housing Only)</b>			
<b>0 B R</b>	<b>N/A for Section 8</b>		
<b>1 B R</b>			
<b>2 B R</b>			
<b>3 B R</b>			
<b>4 B R</b>			
<b>5 B R</b>			
<b>5+B R</b>			
<p><b>Is the waiting list closed (select one)? No Yes</b></p> <p><b>If yes:</b></p> <p><b>B . How long has it been closed (# of months)? Since 7/9/99</b></p> <p><b>Does the PHA expect to reopen the list in the PHA Plan year? No Yes</b></p> <p><b>Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes</b></p>			

## C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

**(1) Strategies**  
**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

**Employ effective maintenance and management policies to minimize the number of public housing units off-line**

**Reduce turnover time for vacated public housing units**

**Reduce time to renovate public housing units**

**Seek replacement of public housing units lost to the inventory through mixed finance development**

**Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources**

**Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction**

**Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required**

**Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration**

**Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program**

**Participate in the Consolidated**

**Plan development process to ensure  
coordination with broader  
community strategies**

— **Other (list below)**

**S t r a t e g y 2: I n c r e a s e t h e n u m b e r o f  
a f f o r d a b l e h o u s i n g u n i t s b y :**

Select all that apply

- A p p l y f o r a d d i t i o n a l s e c t i o n 8  
u n i t s s h o u l d t h e y b e c o m e a v a i l a b l e**
- L e v e r a g e a f f o r d a b l e h o u s i n g  
r e s o u r c e s i n t h e c o m m u n i t y t h r o u g h t h e  
c r e a t i o n o f m i x e d - f i n a n c e h o u s i n g**
- P u r s u e h o u s i n g r e s o u r c e s o t h e r  
t h a n p u b l i c h o u s i n g o r S e c t i o n 8 t e n a n t -  
b a s e d a s s i s t a n c e .**
- O t h e r : ( l i s t b e l o w )**

**N e e d : S p e c i f i c F a m i l y T y p e s :  
F a m i l i e s a t o r b e l o w 30 % o f m e d i a n**

**S t r a t e g y 1: T a r g e t a v a i l a b l e a s s i s t a n c e  
t o f a m i l i e s a t o r b e l o w 30 % o f A M I  
( N / A )**

Select all that apply

- E x c e e d H U D f e d e r a l t a r g e t i n g  
r e q u i r e m e n t s f o r f a m i l i e s a t o r b e l o w  
30 % o f A M I i n p u b l i c h o u s i n g**
- E x c e e d H U D f e d e r a l t a r g e t i n g  
r e q u i r e m e n t s f o r f a m i l i e s a t o r b e l o w  
30 % o f A M I i n t e n a n t - b a s e d s e c t i o n 8  
a s s i s t a n c e**
- E m p l o y a d m i s s i o n s p r e f e r e n c e s  
a i m e d a t f a m i l i e s w i t h e c o n o m i c  
h a r d s h i p s**
- A d o p t r e n t p o l i c i e s t o s u p p o r t a n d  
e n c o u r a g e w o r k**
- O t h e r : ( l i s t b e l o w )**

**N e e d : S p e c i f i c F a m i l y T y p e s :  
F a m i l i e s a t o r b e l o w 50 % o f m e d i a n**

**S t r a t e g y 1: T a r g e t a v a i l a b l e a s s i s t a n c e  
t o f a m i l i e s a t o r b e l o w 50 % o f A M I**

Select all that apply

- E m p l o y a d m i s s i o n s p r e f e r e n c e s  
a i m e d a t f a m i l i e s w h o a r e w o r k i n g**
- A d o p t r e n t p o l i c i e s t o s u p p o r t a n d**

**encourage work**  
**\_\_\_ Other: (list below)**

**B . Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

**X\_\_\_ Seek designation of public housing for the elderly (Langley Village)**

**X\_\_\_ Apply for special-purpose vouchers targeted to the elderly, should they become available**

**\_\_\_ Other: (list below)**

**Need: Specific Family Types:  
Families with Disabilities**

**Strategy 1: Target available assistance  
to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities**
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing**
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available**
- Affirmatively market to local non-profit agencies that assist families with disabilities**
- Other: (list below)**

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

**(N/A)**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs**
- Other: (list below)**

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units**
- Market the section 8 program to owners outside of areas of poverty**

/minority concentrations  
 Other: (list below)

**Other Housing Needs & Strategies:**  
 (list needs and strategies below)

**(2) Reasons for Selecting Strategies**  
 Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.79 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For

Planned Sources	Planned Uses
Indicate the use for those funds as in the following categories: public housing operations, public housing capital improvements, public housing safety/	public housing

<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
<b>a) Public Housing Operating Fund</b>	<b>1,401,600</b>	<b>PH operations</b>
<b>b) Public Housing Capital Fund</b>	<b>987,497</b>	<b>PH capital improvements</b>
<b>c) HOPE VI Revitalization</b>	<b>N/A</b>	
<b>d) HOPE VI Demolition</b>	<b>N/A</b>	
<b>e) Annual Contributions for Section 8 Tenant-Based Assistance</b>	<b>8,824,812</b>	
<b>f) Public Housing Drug Elimination Program (including any Technical Assistance funds)</b>	<b>UNKNOWN - amount has not been confirmed</b>	<b>PH safety/security, prevention/intervention</b>
<b>g) Resident Opportunity and Self-Sufficiency Grants</b>	<b>N/A</b>	
<b>h) Community Development Block Grant</b>	<b>N/A</b>	
<b>i) HOME</b>	<b>N/A</b>	

<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>Other Federal Grants (list below)</b>		
<b>EDSS, Youthbuild, Americorp, JTPA</b>	<b>380,000</b>	<b>PH supportive services</b>
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
<b>CGP 1998 - 1999</b>	<b>1,817,829</b>	<b>PH capital improvements</b>
<b>PHDEP 1997 - 1998</b>	<b>400,000</b>	<b>PH safety/security, prevention/intervention</b>
<b>3. Public Housing Dwelling Rental Income</b>	<b>900,000</b>	<b>PH operations</b>
<b>4. Other income (list below)</b>	<b>None</b>	
<b>4. Non-federal sources (list below)</b>	<b>None</b>	
<b>Total resources</b>	<b>14,311,738</b>	

**3. P H A P o l i c i e s G o v e r n i n g**  
**E l i g i b i l i t y , S e l e c t i o n , a n d**  
**A d m i s s i o n s**

[24 C F R P a r t 9 0 3 . 7 9 ( c ) ]

**A . P u b l i c H o u s i n g**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent

**(1) E l i g i b i l i t y**

**a. W h e n d o e s t h e P H A v e r i f y e l i g i b i l i t y**  
**f o r a d m i s s i o n t o p u b l i c h o u s i n g ? ( s e l e c t**  
**a l l t h a t a p p l y )**

- \_\_\_ W h e n f a m i l i e s a r e w i t h i n a  
c e r t a i n n u m b e r o f b e i n g o f f e r e d a  
u n i t : ( s t a t e n u m b e r ) 3 0 d a y s  
\_\_\_ W h e n f a m i l i e s a r e w i t h i n a c e r t a i n  
t i m e o f b e i n g o f f e r e d a u n i t : ( s t a t e t i m e )  
\_\_\_ O t h e r : ( d e s c r i b e )

**b. W h i c h n o n - i n c o m e ( s c r e e n i n g ) f a c t o r s**  
**d o e s t h e P H A u s e t o e s t a b l i s h e l i g i b i l i t y**  
**f o r a d m i s s i o n t o p u b l i c h o u s i n g ( s e l e c t**  
**a l l t h a t a p p l y ) ?**

- \_\_\_ C r i m i n a l o r D r u g - r e l a t e d a c t i v i t y  
 \_\_\_ R e n t a l h i s t o r y  
\_\_\_ H o u s e k e e p i n g  
 \_\_\_ O t h e r ( d e s c r i b e )  
c r e d i t r e p o r t s , p r e v i o u s p r o g r a m  
p a r t i c i p a n t  
r e c o r d s

**c.  Yes \_\_\_ No: D o e s t h e P H A r e q u e s t**  
**c r i m i n a l r e c o r d s f r o m l o c a l**  
**l a w e n f o r c e m e n t a g e n c i e s f o r**  
**s c r e e n i n g p u r p o s e s ?**

**d. \_\_\_ Yes  No: D o e s t h e P H A r e q u e s t**  
**c r i m i n a l r e c o r d s f r o m S t a t e**  
**l a w e n f o r c e m e n t a g e n c i e s f o r**  
**s c r e e n i n g p u r p o s e s ?**

**e. \_\_\_ Yes  No: D o e s t h e P H A a c c e s s**  
**F B I c r i m i n a l r e c o r d s f r o m**  
**t h e F B I f o r s c r e e n i n g**

purposes? (either directly or through an NCIC-authorized source)

**(2) Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list  
 Sub-jurisdictional lists  
 Site-based waiting lists  
 Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office  
 PHA development site management office

Other (list below)

Assisted Housing Office, 19 East Mellen Street, Hampton, VA

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection (3) Assignment - (N/A)

1. How many site-based waiting lists will the PHA operate in the coming year?

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site based waiting list plan)?  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously?  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? (N/A)

- P H A main administrative office
- All P H A development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types? (N/A)

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the P H A:

**(4) Admissions Preferences**

a. Income targeting:

- Yes  No: Does the P H A plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

**In what circumstances will transfers take precedence over new admissions? (list below)**

**Emergencies**

**Overhoused**

**Underhoused**

**Medical justification**

**Administrative reasons**

**determined by the PHA (e.g., to permit modernization work)**

**Resident choice: (state circumstances below)**

**Other: (list below)**

**Physical - to allow a handicap unit to be used for a physically handicapped family we will transfer out a non-disabled family**

**a. Preferences**

**1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection (5) Occupancy)**

**1. Which of the following admission preferences does the P H A plan to employ in the coming year? (select all that apply from either former F ederal preferences or other preferences)**

**F ormer F ederal preferences:**

- I nvoluntary D isplacem ent (D isaster, G overnm ent A ction, A ction of H ousing**
- O wner, I naccessibility, P roperty D isposition)**
- V ictims of dom estic violence**
- S ubstandard housing**
- H om elessness**
- H igh rent burden (rent is > 50 percent of incom e)**

**Other preferences: (select below)**

- W orking families and those unable to work because of age or disability**
- V eterans and veterans' families**
- R esidents who live and/or work in the jurisdiction**
- Those enrolled currently in educational, training, or upw ard m obility program s**
- H ouseholds that contribute to meeting income goals (broad range of incom es)**
- H ouseholds that contribute to meeting income requirements (targeting)**
- Those previously enrolled in educational, training, or upw ard m obility program s**
- V ictims of reprisals or hate crimes**
- Other preference(s) (list below)**

**3. If the P H A will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you**

give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2      **D a t e a n d T i m e**

**F o r m e r F e d e r a l p r e f e r e n c e s :**

- I n v o l u n t a r y D i s p l a c e m e n t ( D i s a s t e r , G o v e r n m e n t A c t i o n , A c t i o n o f H o u s i n g**
- O w n e r , I n a c c e s s i b i l i t y , P r o p e r t y D i s p o s i t i o n )**
- V i c t i m s o f d o m e s t i c v i o l e n c e**
- S u b s t a n d a r d h o u s i n g**
- H o m e l e s s n e s s**
- H i g h r e n t b u r d e n**

**O t h e r p r e f e r e n c e s ( s e l e c t a l l t h a t a p p l y )**

- 1      **W o r k i n g**
- f a m i l i e s a n d t h o s e u n a b l e t o w o r k**
- b e c a u s e o f a g e o r d i s a b i l i t y**
- V e t e r a n s a n d v e t e r a n s ' f a m i l i e s**
- R e s i d e n t s w h o l i v e a n d / o r w o r k i n**
- t h e j u r i s d i c t i o n**
- T h o s e e n r o l l e d c u r r e n t l y i n**
- e d u c a t i o n a l , t r a i n i n g , o r u p w a r d m o b i l i t y**
- p r o g r a m s**
- H o u s e h o l d s t h a t c o n t r i b u t e t o m e e t i n g**
- i n c o m e g o a l s ( b r o a d r a n g e o f i n c o m e s )**
- H o u s e h o l d s t h a t c o n t r i b u t e t o m e e t i n g**
- i n c o m e r e q u i r e m e n t s ( t a r g e t i n g )**
- T h o s e p r e v i o u s l y e n r o l l e d i n**
- e d u c a t i o n a l , t r a i n i n g , o r u p w a r d m o b i l i t y**
- p r o g r a m s**
- V i c t i m s o f r e p r i s a l s o r h a t e c r i m e s**
- O t h e r p r e f e r e n c e ( s ) ( l i s t b e l o w )**

**4 . R e l a t i o n s h i p o f p r e f e r e n c e s t o i n c o m e**  
**t a r g e t i n g r e q u i r e m e n t s :**

- T h e P H A a p p l i e s p r e f e r e n c e s w i t h i n**
- i n c o m e t i e r s**

**Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements**

**(5) Occupancy**

**a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)**

**The PHA -resident lease**

**The PHA's Admissions and (Continued) Occupancy policy**

**PHA briefing seminars or written materials**

**Other source (list)**

**b. How often must residents notify the PHA of changes in family composition? (select all that apply)**

**At an annual reexamination and lease renewal**

**Any time family composition changes**

**At family request for revision**

**Other (list)**

**(6) Deconcentration and Income Mixing**

**a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?**

b.  Yes  No: Did the P H A adopt any changes to its admissions policies based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply) (N /A )

A doption of site-based waiting lists  
 If selected, list targeted developments below :

E mploying waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below :

E mploying new admission preferences at targeted developments  
If selected, list targeted developments below :

Other (list policies and developments targeted below )

d.  Yes  No: Did the P H A adopt any changes to other policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply) (N /A )

A dditional affirmative marketing  
 A ctions to improve the marketability

- of certain developments
- A doption or adjustment of ceiling rents for certain developments
- A doption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## B . S e c t i o n 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

~~Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).~~

**(C) Eligibility**  
**a. What is the extent of screening conducted by the P H A ? (select all that apply)**

Criminal or drug-related activity only to the extent required by law or regulation

Criminal and drug-related activity, more extensively than required by law or regulation

More general screening than criminal and drug-related activity (list factors below)

Other (list below)

b.  Yes  No: Does the P H A request criminal records from local law enforcement agencies for screening purposes?

c.  Yes  No: Does the P H A request criminal records from State law enforcement agencies for screening purposes?

d.  Yes  No: Does the P H A access F B I criminal records from the F B I for screening purposes? (either directly or through an N C I C -authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

Criminal or drug-related activity

Other (describe below)

name and address, telephone number of former landlord

**(2) Waiting List Organization**

**a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)**

**None**

**Federal public housing**

**Federal moderate rehabilitation**

**Federal project-based certificate program**

**Other federal or local program (list below)**

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

P H A main administrative office

Other (list below)

Assisted Housing Office, 19 East Mellen Street, Hampton, VA

**(3) Search Time**

a.  Yes  No: Does the P H A give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:  
Clients exercising portability, extended illness, injury or as an accommodation for a stated disability

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the P H A plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the P H A established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent (5) Special purpose section 8 assistance programs)

2. Which of the following admission preferences does the P H A plan to employ in the coming year? (select all that apply from either former Federal preferences

or other preferences)

**Former Federal preferences**

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

**Other preferences (select all that apply)**

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes

Other

preference(s) (list below)

Former federal preferences listed above are treated as emergencies

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a

point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2      **D a t e a n d T i m e**

**F o r m e r F e d e r a l p r e f e r e n c e s**

- I n v o l u n t a r y D i s p l a c e m e n t ( D i s a s t e r , G o v e r n m e n t A c t i o n , A c t i o n o f H o u s i n g O w n e r , I n a c c e s s i b i l i t y , P r o p e r t y D i s p o s i t i o n )**
- V i c t i m s o f d o m e s t i c v i o l e n c e**
- S u b s t a n d a r d h o u s i n g**
- H o m e l e s s n e s s**
- H i g h r e n t b u r d e n**

**O t h e r p r e f e r e n c e s ( s e l e c t a l l t h a t a p p l y )**

- 1 **W o r k i n g f a m i l i e s a n d t h o s e u n a b l e t o w o r k b e c a u s e o f a g e o r d i s a b i l i t y**
- V e t e r a n s a n d v e t e r a n s ' f a m i l i e s**
- R e s i d e n t s w h o l i v e a n d / o r w o r k i n y o u r j u r i s d i c t i o n**
- T h o s e e n r o l l e d c u r r e n t l y i n e d u c a t i o n a l , t r a i n i n g , o r u p w a r d m o b i l i t y p r o g r a m s**
- H o u s e h o l d s t h a t c o n t r i b u t e t o m e e t i n g i n c o m e g o a l s ( b r o a d r a n g e o f i n c o m e s )**
- H o u s e h o l d s t h a t c o n t r i b u t e t o m e e t i n g i n c o m e r e q u i r e m e n t s ( t a r g e t i n g )**
- T h o s e p r e v i o u s l y e n r o l l e d i n e d u c a t i o n a l , t r a i n i n g , o r u p w a r d m o b i l i t y p r o g r a m s**
- V i c t i m s o f r e p r i s a l s o r h a t e c r i m e s**
- O t h e r p r e f e r e n c e ( s ) ( l i s t b e l o w )**

**4. A m o n g a p p l i c a n t s o n t h e w a i t i n g l i s t w i t h e q u a l p r e f e r e n c e s t a t u s , h o w a r e a p p l i c a n t s s e l e c t e d ? ( s e l e c t o n e )**

- X **D a t e a n d t i m e o f a p p l i c a t i o n**
- D r a w i n g ( l o t t e r y ) o r o t h e r r a n d o m c h o i c e t e c h n i q u e**

5. If the P H A plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

N/A This preference has previously been reviewed and approved by HUD

N/A The P H A requests approval for this preference through this P H A P lan

6. R elationship of preferences to income targeting requirements: (select one)

    The P H A applies preferences within income tiers

X Not applicable: the pool of applicant families ensures that the P H A will meet income targeting requirements

(5) S pecial P urpose S ection 8 Assistance P rograms

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the P H A contained? (select all that apply)

X The S ection 8 A dministrative P lan

X B riefing sessions and written materials

    Other (list below)

b. How does the P H A announce the availability of any special-purpose section 8 programs to the public?

X Through published notices

X Other (list below)

Contact with social agencies that would serve the special populations for example: S ocial S ervices,

**H o m e l e s s / D o m e s t i c V i o l e n c e S h e l t e r s  
a n d V e t e r a n s A d m i n i s t r a t i o n**

**4 . P H A R e n t D e t e r m i n a t i o n  
P o l i c i e s**

[24 C F R P a r t 9 0 3 . 7 9 ( d ) ]

**A . P u b l i c H o u s i n g**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component

**(A1) I n c o m e B a s e d R e n t P o l i c i e s**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

**a. U s e o f d i s c r e t i o n a r y p o l i c i e s : ( s e l e c t o n e )**

**The P H A w i l l n o t e m p l o y a n y d i s c r e t i o n a r y r e n t - s e t t i n g p o l i c i e s f o r i n c o m e b a s e d r e n t i n p u b l i c h o u s i n g . I n c o m e - b a s e d r e n t s a r e s e t a t t h e h i g h e r o f 3 0 % o f a d j u s t e d m o n t h l y i n c o m e , 1 0 % o f u n a d j u s t e d m o n t h l y i n c o m e , t h e w e l f a r e r e n t , o r m i n i m u m r e n t ( l e s s H U D m a n d a t o r y d e d u c t i o n s a n d e x c l u s i o n s ) . ( I f s e l e c t e d , s k i p t o s u b - c o m p o n e n t ( 2 ) )**

---or---

**The P H A e m p l o y s d i s c r e t i o n a r y p o l i c i e s f o r d e t e r m i n i n g i n c o m e b a s e d r e n t ( I f s e l e c t e d , c o n t i n u e t o q u e s t i o n b . )**

**b. M i n i m u m R e n t**

**1. W h a t a m o u n t b e s t r e f l e c t s t h e P H A ' s m i n i m u m r e n t ? ( s e l e c t o n e )**

- \$ 0
- \$ 1 - \$ 2 5
- \$ 2 6 - \$ 5 0

**2.  Y e s  N o : H a s t h e P H A a d o p t e d**

any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Minimum Rent and Hardship Exemptions Procedure

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-

**elderly families**

**X Other (describe below)**

**All earned income not available to meet family's needs due to court ordered wage deduction for child or spousal support will be excluded from earned income**

**e. Ceiling rents**

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income)  
(select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)  
(N/A)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

(N/A)

Market comparability study

Fair market rents (FMR)

95<sup>th</sup> percentile rents

75 percent of operating costs

100 percent of operating costs for general occupancy (family) developments

Operating costs plus debt service

The "rental value" of the unit

Other (list below)

**f. Rent re-determinations:**

1. Between income reexaminations, how often must tenants report changes in income or

family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

**Any change in family composition; any change in source of income; any change in family members receiving income**

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

**Market comparability study**

## **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program).**

### **(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard?  
(select all that apply)

(N/A)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

(N/A)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

**5. Operations and Management - (N/A)**

[24 CFR Part 903.79 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure** *(Information located at Main Office, 22 Lincoln Street)*

Section 8 PHA's management structure and organization.

\_\_\_\_\_ An organization chart showing the PHA's management structure and organization is attached.

\_\_\_\_\_ A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management** *(Information located at Assisted Housing Office, 19 E. Mellen Street and Neighborhood Initiatives Offices, 1139 LaSalle Avenue)*

\_. List Federal programs administered by the PHA, number of families served at the beginning of

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

**C. Management and Maintenance Policies** (*Information located at Assisted Housing Office, 19 E. Mellen Street*)

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 (a) Section 8 Management: (list below)

**6. PHA Grievance Procedures - (N/A)** (*Information Located at Assisted Housing Office, 19 E. Mellen Street*)

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

**A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- PHA main administrative office
  - PHA development management offices
  - Other (list below)

**B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office
  - Other (list below)

**7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

-or-

\_\_\_\_\_ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

**(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5-Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No. Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

\_\_\_\_\_ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

\_\_\_\_\_ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

**B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

\_\_\_ Yes X No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)

- \_\_\_ Revitalization Plan under development
- \_\_\_ Revitalization Plan submitted, pending approval
- \_\_\_ Revitalization Plan approved
- \_\_\_ Activities pursuant to an approved Revitalization Plan underway

\_\_\_ Yes X No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name/s below:

\_\_\_ Yes X No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

\_\_\_ Yes X No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. X Yes \_\_\_ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes  No: Has the PHA provided the activities description information in the optional Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
1a. Development name: <b>Pine Chapel Village</b>
1b. Development (project) number: <b>VA36P017003</b>
2. Activity type: <input checked="" type="checkbox"/> Demolition <input type="checkbox"/> Disposition
3. Application status (select one) <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date application approved, submitted, or planned for submission: <b>(09/15/95)</b>
5. Number of units affected: <b>450</b>
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: <b>July, 1996</b> b. Projected end date of activity: <b>June 30, 2000</b>

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to

component 10.)

2. Activity Description

\_\_\_ Yes X No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: <b>Langley Village</b> 1b. Development (project) number: <b>VA36P017004</b>
2. Designation type: <input checked="" type="checkbox"/> _____ Occupancy by only the elderly <input type="checkbox"/> _____ Occupancy by families with disabilities <input type="checkbox"/> _____ Occupancy by only elderly families and families with disabilities
3. Application status (select one) <input checked="" type="checkbox"/> _____ Approved; included in the PHA’s Designation Plan <input type="checkbox"/> _____ Submitted, pending approval <input type="checkbox"/> _____ Planned application
4. Date this designation approved, submitted, or planned for submission: <b><u>(21/08/99)</u></b>
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> _____ New Designation Plan <input type="checkbox"/> _____ Revision of a previously-approved Designation Plan?
1. Number of units affected: <b>146</b> 7. Coverage of action (select one) <input type="checkbox"/> _____ Part of the development <input checked="" type="checkbox"/> _____ Total development

**10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.79 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

**A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1. \_\_\_ Yes X No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined

submission. PHAs completing streamlined submissions may skip to component 11.)

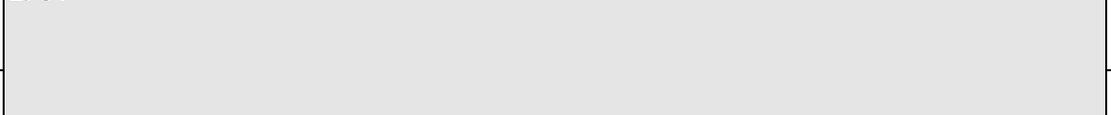
2. Activity Description (N/A)

\_\_\_ Yes \_\_\_ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

(N/A)

<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? ___ Assessment underway ___ Assessment results submitted to HUD ___ Assessment results approved by HUD (if marked, proceed to next question) ___ Other (explain below)
3. ___ Yes ___ No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) ___ Conversion Plan in development ___ Conversion Plan submitted to HUD on: (DD/MM/YYYY) ___ Conversion Plan approved by HUD on: (DD/MM/YYYY) ___ Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) ___ Units addressed in a pending or approved demolition application (date submitted or approved: ___ Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) ___ Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) ___ Requirements no longer applicable: vacancy rates are less than 10 percent ___ Requirements no longer applicable: site now has less than 300 units ___ Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**



**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937 Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing** (*Information located at Assisted Housing Office, 19 E. Mellen Street*)

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description - (N/A)

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

(N/A)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected:
6. Coverage of action: (select one)

Part of the development  
 Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description: (N/A)

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs - (N/A)**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component if they are high performing and small PHAs. **PHA Coordination with the Welfare (TANF) Agency** component C.

(N/A)

1. Cooperative agreements:

Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)
- Client referrals
  - Information sharing regarding mutual clients (for rent determinations and otherwise)
  - Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
  - Jointly administer programs
  - Partner to administer a HUD Welfare-to-Work voucher program
  - Joint administration of other demonstration program
  - Other (describe)

**B. Services and programs offered to residents and participants** *(Information located at Assisted Housing Office, 19 E. Mellen Street and Family Self-Sufficiency Office, 218 Freeman Drive)*  
(N/A)

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas?  
(select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents?  
(If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )



- \_\_\_\_\_ policies and train staff to carry out those policies
- \_\_\_\_\_ Informing residents of new policy on admission and reexamination
- \_\_\_\_\_ Actively notifying residents of new policy at times in addition to admission and reexamination.
- \_\_\_\_\_ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- \_\_\_\_\_ Establishing a protocol for exchange of information with all appropriate TANF agencies
- \_\_\_\_\_ Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

**13. PHA Safety and Crime Prevention Measures** *(Information located at Neighborhood Initiatives Office, 1139 LaSalle Avenue)*

[24 CFR Part 903.79 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8. PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D. (N/A)

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- \_\_\_\_\_ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- \_\_\_\_\_ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- \_\_\_\_\_ Residents fearful for their safety and/or the safety of their children
- \_\_\_\_\_ Observed lower-level crime, vandalism and/or graffiti
- \_\_\_\_\_ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- \_\_\_\_\_ Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- \_\_\_\_\_ Safety and security survey of residents
- \_\_\_\_\_ Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- \_\_\_\_\_ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- \_\_\_\_\_ Resident reports
- \_\_\_\_\_ PHA employee reports
- \_\_\_\_\_ Police reports
- \_\_\_\_\_ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug

\_\_\_\_\_ programs  
\_\_\_\_\_ Other (describe below)

3. Which developments are most affected? (list below)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

(N/A)

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- \_\_\_\_\_ Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- \_\_\_\_\_ Crime Prevention Through Environmental Design
- \_\_\_\_\_ Activities targeted to at-risk youth, adults, or seniors
- \_\_\_\_\_ Volunteer Resident Patrol/Block Watchers Program
- \_\_\_\_\_ Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police**

(N/A)

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- \_\_\_\_\_ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- \_\_\_\_\_ Police provide crime data to housing authority staff for analysis and action
- \_\_\_\_\_ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- \_\_\_\_\_ Police regularly testify in and otherwise support eviction cases
- \_\_\_\_\_ Police regularly meet with the PHA management and residents
- \_\_\_\_\_ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- \_\_\_\_\_ Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.  
 Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered

by this PHA Plan?

Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?

Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: )

**14. RESERVED FOR PET POLICY**

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? 1
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

**17. PHA Asset Management - (N/A)** (Information located at Main Office, 22 Lincoln Street)

[24 CFR Part 903.79 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.  
1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

**18. Other Information**

[24 CFR Part 903.79 (r)]

**A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (**File name: VA017c01**)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
- List changes below:
- Other: (list below)

**B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.) **To meet this requirement, the City must revise its Charter which must go to the General Assembly for approval. The Housing Authority is seeking advise from legal counsel.**

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary):

- 1. Consolidated Plan jurisdiction: **(City of Hampton, Virginia)**
- 2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- X  The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- X  The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- X  The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- X  Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

**See PHA Goals and Objectives - 5 Year Plan pages 1 and 2.**

Other: (list below)

- 3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

**The City of Hampton and the Hampton Redevelopment and Housing Authority will continue our efforts to affirmatively further fair housing, address housing needs; seek appropriate resources to maintain and preserve Hampton’s existing housing stock; revitalize our neighborhoods; promote and support family self-sufficiency and homeownership efforts.**

**D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

- VA017a01 Admissions Policy for Deconcentration**
- VA017b01 FY 2000 Capital Fund Program Annual Statement**
- VA017c01 Resident Advisory Board Recommendations**
- VA017d01 Housing Needs Assessment - City of Hampton Consolidated Plan**