

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004

Annual Plan for Fiscal Year 2000

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

HUD 50075
OMB Approval No: 2577-0226
Expires: 03/31/2002

**PHA Plan
Agency Identification**

PHA Name: STARKVILLE HOUSING AUTHORITY

PHA Number: MS047

PHA Fiscal Year Beginning: 07/1/2000

Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004

[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The PHA's mission is: (state mission here)

We believe that our first responsibility is to provide affordable, decent, safe and sanitary housing to the qualified citizens in the community in which we operate; while at the same time to protect the interest and investment of the United States of America. Our housing programs should be considered, by design, as temporary housing and by no means should ever be considered as permanent, long term housing situations.

Since public housing should not be considered as permanent or long term, the Authority must provide programs to help residents become self sufficient and "up and out". Child care, literacy, job preparation, home ownership and similar programs all serve to facilitate self sufficiency for our residents. The Housing Authority must continue to make these and other programs available to residents.

The Authority is dedicated to deconcentration of poverty within developments by income mixing of applicants assigned and bringing high income residents into lower income developments and low income residents into higher income developments.

We must constantly strive to provide prompt and accurate service. We must do this in a manner which will enhance the community we serve and in a way which will support and compliment those governmental entities and other agencies in which we interact.

We are responsible to our employees, the men and women who make our mission a reality. We expect competence from and respect for employees. We must provide them with the proper tools and environment to complement their mission. Employee input is vital. Employees must always feel free to make suggestions as well as offer constructive criticism. Employment with the Starkville Housing Authority provides a unique work experience. We are in the service business, providing that service to many of our citizens - those with low and very low incomes, some with no income except welfare. In many ways our job can be described as a "ministry" and each days endeavor should be approached with that view.

Each employee's contract with the citizens of Starkville and the Housing Authority residents is often the only basis on which to judge the efficiency of the Housing Authority. We are continually on parade so it is important that each employee make the best impression possible. The best way to do this is to provide honest, prompt efficient and courteous service. There is no substitute for these four qualities. The Executive Director, Board of Commissioners, and citizens of Starkville will accept nothing less. That is a condition of employment with the Starkville Housing Authority.

OPERATING PHILOSOPHY UNDERLYING THE MISSION STATEMENT

- All qualified people should have access to programs offered by the Authority.

- Services and planning should be coordinated with other community providers to avoid duplication and encourage innovation.
- The citizens that we serve are our customers and their satisfaction with our services will determine our future existence, therefore:

We want to be recognized by the public as innovative, cost-effective, suppliers of high quality housing units, programs and services. This requires a thorough understating of their present and future needs.

- We believe that the employees of the Starkville Housing Authority are a valued and long-term resource. We will support and encourage their contributions and their personal growth. As with all people we believe employees are entitled to dignity, respect, recognition, proper training, and supervision, and fair compensation.

B. Goals

The goals and objectives listed below are derived from HUD’s strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
 - Apply for additional rental vouchers:
 - Reduce public housing vacancies: By decreasing the number of down days, maintenance days & lease up days the Starkville Housing Authority will reduce its vacancy rate to 0 by 6/30/2000.
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)

- PHA Goal: Improve the quality of assisted housing
Objectives:
 - Improve public housing management: (PHAS score) By using CIAP funds to make physical improvements and good management practices the Starkville Housing Authority will achieve 100% on its PHAS score by 6/30/2001.
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
The Authority provides programs to help residents become self sufficient and “up and out”. Child care, literacy, job preparation, home

ownership, and similar programs all serve to facilitate self sufficiency for our residents. The PHA will continue to make these and other programs available to residents.

The Authority constantly strives to provide prompt and accurate service.

- Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units: With the use of Capital Fund Program and CIAP funds, the PHA will continue ongoing efforts to improve the livability, security, energy efficiency, and preserve the physical integrity of the structures. By implementing these improvements, the PHA has established the goal of having the units totally compatible with the private market rentals in the area by the end of year 2004.
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs: The PHA will continually screen the resident population and waiting list for qualified homeownership prospects. Maintain liaison with the Mississippi Home Corporation, Farmers Home Administration, Veterans Administration, Habitat for Humanity and banking and lending institutions to take advantage of opportunities in becoming homeowners.
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:

30% of new admissions into these developments will be at or above the lower income limit (80% of the area median). Increase of 2-5 higher income families into lower income developments by fiscal year end 6/30/2000.

- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments: 40% of new admissions into these developments will be very low and extremely low income families. Increase of 2-5 lower income families into lower income families by fiscal year end 6/30/2000.

- Implement public housing security improvements:
Strict adherence to the PHA's "One Strike and Out" policy. Background checks and reports for applicants will be made with the police department to check for past criminal activity or drug violations. A partnership has been formed with the Starkville Police Department to ensure frequent patrolling, a close relationship with police and residents. A police sub-station has been established on PHA property to aid in carrying out this policy. Security lighting has been installed in all projects to aid in crime reduction. Neighborhood Watch Programs have been formed to aid in crime reduction.

- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)

- Other: (list below)

The PHA will offer certain incentives to higher income families willing to move into lower income developments. The PHA will not take any adverse action against any higher income family declining an offer by the PHA to move into a lower income development. In addition to maintaining its public stock in a manner that is safe, clean, well landscaped and attractive, the PHA will offer the following incentives for higher income families moving into lower income development:

- The PHA will pay moving and utility transfer costs.
- If after a period of two years a transferred family may transfer to another site of the families preference with moving and utility transfer costs paid by the PHA.
- Reduced child care costs in any of the three Authority day care centers (Brickfire Centers).
- PHA in conjunction with the Starkville School District will offer free GED courses to include testing on site at the Housing Authority.
- Skipping over certain families on waiting list based on income.
- PHA will offer the following youth programs:
 1. Boy Scouts
 2. Girl Scouts
 3. Youth Sports
 4. After school tutoring
 5. Summer day camp
 6. Summer youth (18 & under) feeding program.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- ☒ PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
 - ☒ Increase the number and percentage of employed persons in assisted families: By using job training opportunities offered to our residents provided through the PHA's Economic Development Supportive Services grant, child care provided by the three day care centers located on site, job referrals in partnership with local university, hospital, and local businessmen.
 - ☒ Provide or attract supportive services to improve assistance recipients' employability: Job training and placement through the PHA's Economic Supportive Services grant. Provide counseling and referrals to residents and those on the waiting list concerning small business opportunities.
 - ☒ Provide or attract supportive services to increase independence for the elderly or families with disabilities. Assistance through Economic Development Supportive Services grant, PHDEP and local nonprofit corporations.
 - ☒ Other: (list below)
 - **Child Care:** To provide child care including infant and toddler care on site in three developments of the Authority in order to give parents an opportunity to work, attend job training and education pursuits with a feeling of well being that their children are being properly cared for.
 - **Education:** To provide education programs on site in the Authority Literacy Center in partnership with the Starkville Public School District. Programs include but are not limited to GED training and testing, tutoring for both youth and adult students and from time to time job training.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- ☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing
 - Objectives:
 - ☒ Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- The Starkville Housing Authority will comply with all applicable State and Federal laws and regulations including:
- Title VI of the Civil Rights Act of 1964;
 - Section 3 of the Civil Rights Act of 1973;
 - The Americans with Disabilities Act;
 - Executive Order 11063, Equal Opportunity in Housing of 1992;
 - Age Discrimination Act of 1975;
 - Or any other laws or requirements concerning equal housing opportunity.

This Housing Authority will not discriminate on the basis of race, color, sex, religion, familial status, disability, handicap, or ethnicity or national origin.

- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:

As conditions may require, the Housing Authority will advertise the availability of housing assistance to low income and very low income families. Advertising methods may include but not limited to the examples below:

- Local newspapers;
- Minority publications;
- Posters/flyers in neighborhoods or areas where developments are located or other low income areas of the community or county;
- Brochures or informational materials regarding programs and housing assistance;
- Providing local media with pertinent information;
- Outreach efforts to city and county governments, social service or other agencies that work with low income, elderly, disabled, minority, or homeless clients;
- Presentations by the Executive Director or members of the Board of Commissioners to civic clubs and other service organizations to make known to community leaders the housing opportunities and programs of the Authority;
- Liaison with neighboring housing authorities concerning vacancies in all categories of potential applicants.

- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
5% of units are 504 accessible for wheel chairs, hearing & sight impaired.
Transportation provided by van owned by the PHA for doctor's appointments and shopping and voting on election days.

- Other: (list below)

Other PHA Goals and Objectives: (list below)

CITY OF STARKVILLE HOUSING AUTHORITY
Annual PHA Plan
PHA Fiscal Year 2000
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Annual Plan which is attached was developed by the Starkville Housing Authority, hereinafter referred to as the PHA in this document and accompanying plan, in accordance with the rules and regulations promulgated by HUD.

The goals and objectives of the PHA are contained in the Five-Year Plan and the Admissions and Continued Occupancy Policy. These were written to comply with HUD guidelines, rules, regulations, and Federal law. The basic goals and objectives are:

- 1. Improve the quality of assisted housing.**
- 2. Provide an improved living environment.**
- 3. Promote self-sufficiency and asset development of assisted households.**
- 4. Ensure equal opportunity and affirmatively further fair housing.**

The PHA does not plan to have any deviations from the Five-Year Plan.

This plan was written after consultation with necessary parties and entities as provided in the guidelines issued by HUD. All necessary accompanying documents are attached to the document or are available upon request.

iii. Annual Plan Table of Contents

[24 CFR Part 903.79 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration (Attachment "A")
- FY 2000 Capital Fund Program Annual Statement (Attachment "B")
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan (Attachment "C")
- Public Housing Drug Elimination Program (PHDEP) Plan (Attachment "D")
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) Minutes from the Resident Committee meeting.
- Other (List below, providing each attachment name)

Table Library

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| List of Supporting Documents Available for Review | | |
|--|---|--|
| Applicable & On Display | Supporting Document | Applicable Plan Component |
| X | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations | 5 Year and Annual Plans |
| X | State/Local Government Certification of Consistency with the Consolidated Plan | 5 Year and Annual Plans |
| | Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement. | 5 Year and Annual Plans |
| X | Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction | Annual Plan: Housing Needs |
| X | Most recent board-approved operating budget for the public housing program | Annual Plan: Financial Resources; |
| X | Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP] | Annual Plan: Eligibility, Selection, and Admissions Policies |
| | Section 8 Administrative Plan | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy | Annual Plan: Rent Determination |
| X | Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy | Annual Plan: Rent Determination |

| List of Supporting Documents Available for Review | | |
|--|---|---|
| Applicable & On Display | Supporting Document | Applicable Plan Component |
| | Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan | Annual Plan: Rent Determination |
| X | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation) | Annual Plan: Operations and Maintenance |
| X | Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy | Annual Plan: Grievance Procedures |
| | Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan | Annual Plan: Grievance Procedures |
| | The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year | Annual Plan: Capital Needs |
| X | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant | Annual Plan: Capital Needs |
| | Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option) | Annual Plan: Capital Needs |
| | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing | Annual Plan: Capital Needs |
| | Approved or submitted applications for demolition and/or disposition of public housing | Annual Plan: Demolition and Disposition |
| | Approved or submitted applications for designation of public housing (Designated Housing Plans) | Annual Plan: Designation of Public Housing |
| | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act | Annual Plan: Conversion of Public Housing |
| | Approved or submitted public housing homeownership programs/plans | Annual Plan: Homeownership |
| | Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan | Annual Plan: Homeownership |
| | Any cooperative agreement between the PHA and the TANF agency | Annual Plan: Community Service & Self-Sufficiency |
| | FSS Action Plan/s for public housing and/or Section 8 | Annual Plan: Community Service & Self-Sufficiency |
| X | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports | Annual Plan: Community Service & Self-Sufficiency |
| X | The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan) | Annual Plan: Safety and Crime Prevention |
| X | The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's | Annual Plan: Annual Audit |

Table Library

| List of Supporting Documents Available for Review | | |
|--|---|----------------------------------|
| Applicable & On Display | Supporting Document | Applicable Plan Component |
| | response to any findings | |
| | Troubled PHAs: MOA/Recovery Plan | Troubled PHAs |
| X | Other supporting documents (optional) (list individually; use as many lines as necessary) Pet Policy | (specify as needed) |
| | | |

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

| Housing Needs of Families in the Jurisdiction by Family Type | | | | | | | |
|---|----------------|-----------------------|---------------|----------------|-----------------------|-------------|------------------|
| Family Type | Overall | Afford-ability | Supply | Quality | Access-ability | Size | Locati on |
| Income <= 30% of AMI | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Income >30% but <=50% of AMI | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Income >50% but <80% of AMI | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Elderly | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Families with Disabilities | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:

- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)
PHA received a letter from Golden Triangle Planning & Development District, Inc. stating the information requested is unavailable from any census data or any other data available from their office.

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

| Housing Needs of Families on the Waiting List | | | |
|--|---|---------------------|-----------------|
| Waiting list type: (select one) | | | |
| <input type="checkbox"/> | Section 8 tenant-based assistance | | |
| <input checked="" type="checkbox"/> | Public Housing | | |
| <input type="checkbox"/> | Combined Section 8 and Public Housing | | |
| <input type="checkbox"/> | Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction: | | |
| | # of families | % of total families | Annual Turnover |
| Waiting list total | 29 | 100% | |
| Extremely low income <=30% AMI | 5 | 17% | |
| Very low income (>30% but <=50% AMI) | 24 | 83% | |
| Low income (>50% but <80% AMI) | | | |
| Families with children | 25 | 86% | |
| Elderly families | | | |
| Families with Disabilities | 4 | 14% | |
| Race/ethnicity Black | 28 | 97% | |
| Race/ethnicity White | 1 | 3% | |

| Housing Needs of Families on the Waiting List | | | |
|---|----|-----|--|
| Race/ethnicity | | | |
| Race/ethnicity | | | |
| Characteristics by Bedroom Size (Public Housing Only) | | | |
| 1BR | 8 | 27% | |
| 2 BR | 11 | 38% | |
| 3 BR | 6 | 21% | |
| 4 BR | 4 | 14% | |
| 5 BR | | | |
| 5+ BR | | | |
| Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes | | | |
| If yes: | | | |
| How long has it been closed (# of months)? | | | |
| Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes | | | |
| Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes | | | |

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line: Maintain an effective preventive maintenance and inspection program.
- Reduce turnover time for vacated public housing units: Maintenance personnel will reduce down days and maintenance days by beginning immediately to get the unit ready to rent. Occupancy personnel will reduce the number of lease up days by immediately by contacting another family to rent the unit as soon as notice to vacate is given.
- Reduce time to renovate public housing units: Meet with architects and contractors to make sure work is done in a timely manner.

- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration.
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
A preference is given to families who work.
- Other: (list below)
Assistance to families through the PHA's EDSS and PHDEP grants for GED classes, job training, job referrals and homeownership.

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)
Assistance through the PHA's EDSS and PHDEP grants for GED classes, job training, job referrals and homeownership.

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)
A preference is give to elderly and disabled/handicapped families.

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities: Brickfire Project, United Way, Community Counseling, Churches
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs: Minority publications, outreach efforts to city and county governments, and social

- agencies that work with low income minority clients, brochures or informational materials regarding programs and housing assistance.
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

| Financial Resources: Planned Sources and Uses | | |
|---|-------------------|--|
| Sources | Planned \$ | Planned Uses |
| 1. Federal Grants (FY 2000 grants) | 480,328 | Public Housing Modernization Anti-Crime & Security Activities |
| a) Public Housing Operating Fund | 547,871 | |
| b) Checking Acct & Investments | | |
| c) Public Housing Capital Fund | 426,663 | |
| d) HOPE VI Revitalization | | |
| e) HOPE VI Demolition | | |
| f) Annual Contributions for Section 8 Tenant-Based Assistance | | |
| g) Public Housing Drug Elimination Program (including any Technical Assistance funds) | 53,665 | |
| h) Resident Opportunity and Self- Sufficiency Grants | | |
| i) Community Development Block Grant | | |
| j) HOME | | |
| Other Federal Grants (list below) | | |
| | | |
| 2. Prior Year Federal Grants (unobligated funds only) (list below) | | |
| 1999 CIAP | 463,764 | Public Housing Modernization |
| 1997 CIAP | 288,759 | Public Housing Modernization |
| 1998 EDSS | 66,322 | Services to Assisted Families |
| 3. Public Housing Dwelling Rental Income | 349,210 | Public Housing Operations |
| | | |
| | | |
| 4. Other income (list below) | | |
| Excess Utilities | 500 | Public Housing Operations |
| Interest on the General Fund | 20,610 | Public Housing Operations |
| Charges | 12,220 | Public Housing Operations |

Table Library

| Financial Resources: Planned Sources and Uses | | |
|--|-------------------|--|
| Sources | Planned \$ | Planned Uses |
| Operating Subsidy | 248,954 | Public Housing Operations |
| 4. Non-federal sources (list below) | | |
| State of Mississippi Child Care Grant | 82,000 | Services to Assisted Families |
| Total resources | 2,560,538 | Public Housing Operations & Program Administration |
| | | |
| | | |

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe) - When families submit an application for housing.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe) Credit History

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA’s site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
 - To relocate closer to their place of employment.
 - To alleviate a hardship caused by death or health problems.
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs

- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
Elderly or Disabled

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

- 4. Victims of domestic violence
- 2. Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
Preference No. 3
- Veterans and veterans’ families
Preference No.5
- Residents who live and/or work in the jurisdiction - Preference No. 6

- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
Preference No. 1
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
Elderly or Disabled - Preference No. 3

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual re-examination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA’s analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?
The PHA reviewed the annual resident income of all of its sites and using the incomes of all families in all developments as a baseline, determined the average income of all its resident families.

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:
- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
MS047001
MS047002
MS047003
MS047004
MS047005

- Employing new admission preferences at targeted developments
 If selected, list targeted developments below:
 MS047001 Pecan Acres
 MS047002 Long Street
 MS047003 Pecan Acres
 MS047004 Long Street
 MS047005 Reed Road/Elderly
- Other (list policies and developments targeted below)
 The PHA will offer certain incentives to higher income families willing to move into lower income developments.
- d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?
- e. If the answer to d was yes, how would you describe these changes? (select all that apply)
- Additional affirmative marketing
 Actions to improve the marketability of certain developments
 Adoption or adjustment of ceiling rents for certain developments
 Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
 Other (list below)
 Adoption of ceiling rents in all developments.
- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)
- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:
 MS047001 Pecan Acres
 MS047002 Long Street
 MS047005 Reed Road/Elderly
- g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)
- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:
 MS047003 Pecan Acres
 MS047004 Long Street

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.
Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
 - Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

Victims of domestic violence

Substandard housing

Homelessness

High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

- The family has lost eligibility for or is awaiting an eligibility determination for a Federal, State, or local assistance program (except for reasons stated in Section VIII, Paragraph D);
- The family would be evicted as a result of the imposition of the minimum rent requirement;
- The income of the family has decreased because of changed circumstances, including loss of employment;
- A death in the family has occurred; or
- Other situations as may be determined by the PHA

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member
No increase in rent for the 1st 12 months of employment.

For increases in earned income

Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
Ceiling rent for all developments is \$350.00.
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase or decrease
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)
New family member enters the home.

- g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
- The section 8 rent reasonableness study of comparable housing:
Furnished by Mississippi Regional Housing Authority No. IV for Oktibbeha County.
 - Survey of rents listed in local newspaper
 - Survey of similar unassisted units in the neighborhood
 - Other (list/describe below)
Flat Rents are the same as our ceiling rents.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies .

- a. What is the PHA's payment standard? (select the category that best describes your standard)
- At or above 90% but below 100% of FMR
 - 100% of FMR
 - Above 100% but at or below 110% of FMR
 - Above 110% of FMR (if HUD approved; describe circumstances below)
- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)
- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
 - The PHA has chosen to serve additional families by lowering the payment standard
 - Reflects market or submarket
 - Other (list below)
- c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)
- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area

- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.

ORGANIZATIONAL CHART OF THE
HOUSING AUTHORITY OF THE
CITY OF STARKVILLE, MISSISSIPPI

U. S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT

BOARD OF COMMISSIONERS

EXECUTIVE DIRECTOR

OFFICE STAFF

MAINTENANCE STAFF

RESIDENTS/APPLICANTS

1. A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

| Program Name | Units or Families Served at Year Beginning | Expected Turnover |
|---|---|--------------------------|
| Public Housing | 243 | 10% |
| Section 8 Vouchers | N/A | |
| Section 8 Certificates | N/A | |
| Section 8 Mod Rehab | N/A | |
| Special Purpose Section 8 Certificates/Vouchers (list individually) | N/A | |
| Public Housing Drug Elimination Program (PHDEP) | 243 | 10% |
| | | |
| Other Federal Programs(list individually) | N/A | |
| Economic Development Supportive Services Grant | 243 | 10% |
| | | |

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Admissions and Continued Occupancy Policy

Investment Policy

Check Signing Policy

Executive Limitations Policy

Community Building Policy

Grievance Procedure Policy

Equal Housing Opportunity Policy

Substance Abuse Policy

Capitalization Policy

Deconcentration of Poverty Policy

Travel Policy

One Strike and Out Policy

Personnel Policy

Resident Advisory Board Policy

Rent Collection Policy

Housekeeping Standards Policy

Resident Relocation Policy

Disposition Policy

Risk Management Policy

Security Policy

Resident Initiative Policy

Internal Control Policy

Pet Policy

Procurement Policy

Maintenance Policy

Preventative Maintenance Policy

Schedule of Maintenance Charges

Pest Control Policy

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- PHA main administrative office
 - PHA development management offices
 - Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office
 - Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its

public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment C.

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (Attachment C)

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

Table Library

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

| Demolition/Disposition Activity Description |
|---|
| 1a. Development name: |
| 1b. Development (project) number: |
| 2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/> |
| 3. Application status (select one) Approved <input type="checkbox"/> |

| |
|--|
| Submitted, pending approval <input type="checkbox"/> |
| Planned application <input type="checkbox"/> |
| 4. Date application approved, submitted, or planned for submission: (DD/MM/YY) |
| 5. Number of units affected: |
| 6. Coverage of action (select one) |
| <input type="checkbox"/> Part of the development |
| <input type="checkbox"/> Total development |
| 7. Timeline for activity: |
| a. Actual or projected start date of activity: |
| b. Projected end date of activity: |

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

| |
|--|
| Designation of Public Housing Activity Description |
| 1a. Development name: |
| 1b. Development (project) number: |
| 2. Designation type: |
| Occupancy by only the elderly <input type="checkbox"/> |
| Occupancy by families with disabilities <input type="checkbox"/> |
| Occupancy by only elderly families and families with disabilities <input type="checkbox"/> |

| |
|--|
| <p>3. Application status (select one)</p> <p>Approved; included in the PHA's Designation Plan <input type="checkbox"/></p> <p>Submitted, pending approval <input type="checkbox"/></p> <p>Planned application <input type="checkbox"/></p> |
| <p>4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)</p> |
| <p>5. If approved, will this designation constitute a (select one)</p> <p><input type="checkbox"/> New Designation Plan</p> <p><input type="checkbox"/> Revision of a previously-approved Designation Plan?</p> |
| <p>6. Number of units affected:</p> <p>7. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p> |

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

| Conversion of Public Housing Activity Description |
|---|
| <p>1a. Development name:</p> <p>1b. Development (project) number:</p> |
| <p>2. What is the status of the required assessment?</p> <p><input type="checkbox"/> Assessment underway</p> <p><input type="checkbox"/> Assessment results submitted to HUD</p> <p><input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question)</p> <p><input type="checkbox"/> Other (explain below)</p> |

| |
|--|
| 3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.) |
| 4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway |
| 5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below) |

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity

description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

| Public Housing Homeownership Activity Description (Complete one for each development affected) |
|--|
| 1a. Development name: 1b. Development (project) number: |
| 2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99) |
| 3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application |
| 4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY) |
| 5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development |

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria below:

12. PHA Community Service and Self-Sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies:
Establishing ceiling rent in all developments
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)
Resident Initiatives Policy
Resident Advisory Board Policy

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

| Services and Programs | | | | |
|--|-------------------|--|--|--|
| Program Name & Description (including location, if appropriate) | Estimated Size | Allocation Method (waiting list/random selection/specific criteria/other) | Access (development office / PHA main office / other provider name) | Eligibility (public housing or section 8 participants or both) |
| Gateway - GED Classes & Testing | 12 | Must be over the age of 16 and not attend school | Starkville School District’s Family Centered Programs | Public Housing |
| EDSS Grant - Job Training Programs & Economic Development | 15 | Waiting List | Mrs. Helen Taylor, Grant Coordinator PHA Main Office | Public Housing |
| 3 Child Care Centers State of Mississippi Child Care Grant | 90 | Waiting List | Mrs. Helen Taylor Brickfire Project | Public Housing |

Table Library

| | | | | |
|------------------------|----|-----------|-----------------|----------------|
| Job Referrals | 15 | As Needed | PHA Main Office | Public Housing |
| Homeownership Programs | 10 | As Needed | PHA Main Office | Public Housing |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(2) Family Self Sufficiency program/s

a. Participation Description

| Family Self Sufficiency (FSS) Participation | | |
|--|--|--|
| Program | Required Number of Participants (start of FY 2000 Estimate) | Actual Number of Participants (As of: DD/MM/YY) |
| Public Housing | | |
| Section 8 | | |

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

| |
|--|
| D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937 |
|--|

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.79 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

MS047001
MS047002
MS047003
MS047004
MS047005

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities: Brickfire Project
 - Crime Prevention Through Environmental Design
 - Activities targeted to at-risk youth, adults, or seniors
 - Ongoing PHDEP programs such as after school tutoring
 - Youth Sports
 - Summer Camp
 - Field Trips
 - Child Care
 - Volunteer Resident Patrol/Block Watchers Program
 - Other (describe below)
 - Contracted with the City of Starkville to have two policemen patrol the PHA developments.
 - Established an on site police sub-station that is maned by the policemen mentioned above.
 - Security Lighting in each development.
2. Which developments are most affected? (list below)
- All Developments

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
 - Police provide crime data to housing authority staff for analysis and action
 - Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
 - Police regularly testify in and otherwise support eviction cases
 - Police regularly meet with the PHA management and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
 - Other activities (list below)
 - Extra Patrols at Night
2. Which developments are most affected? (list below)
- All Developments

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment D)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

THE STARKVILLE HOUSING AUTHORITY POLICY GOVERNING PET OWNERSHIP

POLICY: The Starkville Housing Authority will not prohibit not prevent residents from owning or having one or more common household pets (dogs, cats, birds, or fish) present in the resident's dwelling unit, nor will this Authority restrict or discriminate against any person regarding admission to or continued occupancy of such housing because of the person's ownership of pets or the presence of pets in the dwelling unit.

PURPOSE: To provide and maintain a decent, safe, and sanitary living environment for our residents, and to protect and preserve the physical condition of Housing Authority property.

COMMENT: The following limitations and restrictions will be used to control pets, and must be complied with by all pet owners.

1. **Pet Size:** Unless an exception is granted by the Housing Authority, a dog cannot exceed a body weight of 15 pounds. An exception will be considered for a disabled or handicapped resident if there are justifiable health reasons for needing a larger pet. This limitation on pet size will not apply to families that have pets, and that are residents at the time this pet policy is presented to the family. However, this maximum pet size will apply to any pets later obtained by such families.
2. **Pet Training:** The pet must have a minimum level of training, primarily that dogs are house broken and cats are litter box trained. Unsanitary conditions will not be allowed.
3. **Pet Obedience:** The temperament of the pet must be suitable to live in an apartment complex or other thickly populated areas. Disturbances and/or annoyances of neighbors will not be allowed.
4. **Restricted Areas:** Pets will not be permitted in common areas, dining rooms, crafts room, rental offices, tv room, laundry room, or community centers. Exceptions will be considered for disabled or handicapped residents who have need for a dog because of justifiable health reasons.
5. **Pet Fee:** Owners of dogs and cats will be required to pay a non-refundable pet fee of \$50.00 for each dog or cat owned by the resident. This fee is intended to compensate the Housing Authority for reasonable operating costs associated with the presence of animals on the property. The requirement for a pet fee will not apply to service animals that assist persons who are disabled or handicapped. Neither will this requirement apply to families that are residents at the time this policy is presented to the family; however, it will apply to all pets later acquired by such families.
6. **Inspection of the Unit:** To insure that pet owners comply with policy and that pets are not damaging the unit, additional inspections may be scheduled for dwelling units containing pets.
7. **Pet Owner Obligations:**

- Insure that the pet is not neglected or treated cruelly
 - Pets will not be allowed to damage the dwelling unit or any other Housing Authority property;
 - Pets will not be permitted to threaten other residents, nor hinder Authority employees, representatives, or contractors when performing their jobs;
 - Possession of vicious animals is prohibited, including but not limited to, possession of Doberman Pinchers, Rottweillers, Pit Bulls and similar breeds. This prohibition shall also apply to any other animal that becomes vicious;
 - The owner must assume full and complete responsibility for any injury caused directly or indirectly by the pet;
 - The owner must immediately file with the Housing Authority a written report of any injury directly or indirectly caused by the pet;
 - The pet must have a current rabies vaccination and any other vaccination required by law. The pet must, at all times be tagged with a vaccination tag indicating that the rabies vaccination is current;
 - Pets must be restrained in the owner's yard, and be provided with adequate shelter;
 - The owner will be responsible for damage to the Authority property caused by the pet, and will be responsible for fumigating and cleaning costs if determined by the Authority to be necessary;
 - The owner is responsible for cleaning up after the pet, especially in areas where children play. All pet waste will be disposed of in a sanitary manner; and
 - Each owner will designate a person who will care for the pet in case the owner becomes ill and is unable to care for his/her pet.
8. Pet Removal: Removal of the pet may be required if it is determined that:
- The presence of the pet constitutes a nuisance;
 - The pet creates a threat to the health or safety of any residents or Authority employees, representatives, or contractors;
 - Activities of the pet affecting the right of any resident to quiet and peaceful enjoyment of their leased premises;
 - The owner is financially or physically unable to care for the pet (**Note: abandoned pets will be removed from the premises by Authority personnel**);
 - The pet causes any other problem which the Authority determines to be "just cause" for removal of the pet; or
 - The owner fail to comply with policy.
9. Failure to remove a pet: If it is determined by the Housing Authority that a pet can no longer be kept on Authority property, the owner will be required to remove the pet within five (5) days from the date of the notice to do so. Failure to comply with the notice may result in eviction of the pet owner.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 Not applicable
 Private management
 Development-based accounting
 Comprehensive stock assessment
 Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment (File name)

Provided below:

- Recommended storage buildings for elderly project be included in Capital Fund Program.
- Recommended the PHA use a professional pest control company for pest control.
- Recommended pets be allowed.
- Residents are pleased with the efforts of the “One Strike and Out” policy.

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments
List changes below:

- Policy was changed to allow pets with restrictions.
- Policy was changed to allow a professional pest control company for pest control
- Storage Buildings for elderly project are included in 5 year Capital Fund Plan.

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

Candidates were nominated by resident and assisted family organizations

Candidates could be nominated by any adult recipient of PHA assistance

Self-nomination: Candidates registered with the PHA and requested a place on ballot

Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Mississippi
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan. The City of Starkville and the State of Mississippi
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below):

- Improvements listed in the FY 2000 Capital Fund Program Annual Statement.
- Activities listed in the FY 2000 Public Housing Drug Elimination Program Plan.
- Goals and self-sufficiency programs listed in the 5 Year Plan.

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

ATTACHMENT A

POLICY GOVERNING DECONCENTRATION OF POVERTY AND INCOME MIXING OF THE CITY OF STARKVILLE HOUSING AUTHORITY

1. PURPOSE AND SCOPE

The PHA's policy is designed to provide for deconcentration of poverty by income mixing and bringing higher income residents into lower income developments and lower income residents into higher income developments.

Gross annual income is used for income limits at admission and for income-mixing purposes.

Skipping of a family on the waiting list specifically to reach another family with a lower or higher income is not to be considered an adverse action to the family. Such skipping will be uniformly applied until target threshold is met.

The PHA will gather data and analyze, at least annually, the resident characteristics of its public housing stock, including information regarding resident incomes, to assist in the PHA's deconcentration efforts. The PHA will use the gathered resident incomes information in its public housing developments to determine the appropriate designation to be assigned to the development for the purpose of assisting the PHA in its deconcentration goals.

If the PHA's annual review of resident incomes indicates that there has been a significant change in the resident income characteristics of a particular development, the PHA will evaluate the changes to determine whether, based on the PHA methodology of choice, the development needs to be redesignated as a higher or lower income development or whether the PHA has met the deconcentration goals and the development needs no particular designation. This policy applies to both resident and applicants.

2. DECONCENTRATION AND INCOME-MIXING GOALS

Admission policies related to the deconcentration efforts of the PHA do not impose specific quotas, but will strive to achieve deconcentration and income-mixing in its developments. The PHA's income-mixing goal is a long range goal and may not be achieved in the first

year of implementation. The PHA will use its annual analysis of its public housing stock and resident incomes to provide benchmarks for the PHA.

The PHA's income-mixing goal, in conjunction with the requirement to target at least 40% of new admissions to public housing in each fiscal year to "extremely low-income families", will be to achieve the following occupancy percentages:

- For higher income projects, an occupancy rate of 40% very low and extremely low-income families.
- For lower income projects, an occupancy rate of 30% families at or above the low-income limit (80% of area median).

In each fiscal year the PHA will strive to achieve the following goals for deconcentration of poverty and income-mixing:

- Increase of 2-5 lower income families into higher income developments.
- Increase of 2-5 higher income families into lower income development.

In the upcoming fiscal year, the PHA will target the following developments for deconcentration and income-mixing to achieve the stated above:

- MS047001 Pecan Acres
- MS047002 Long Street
- MS047005 Reed Road/Elderly

Higher income developments where the PHA's goal is to increase lower income families:

- MS047003 Pecan Acres
- MS047004 Long Street

The PHA will add additional sites to its deconcentration goals each year until it has met its desired goal for all its developments.

3. Development Designation Methodology - Aggregate Average Method

The PHA will review the annual resident income of all of its sites and using the incomes of all families in all developments as a baseline, determine the average income of all of its resident families.

The PHA will designate higher income developments those with average income above the aggregate average.

The PHA will designate lower income developments those with average income below the aggregate average.

4. PHA Incentives for Higher Income Families

The PHA will offer certain incentives to higher income families willing to move into lower income developments. The PHA will not take any adverse action against any higher income family declining an offer by the PHA to move into a lower income development. In addition to maintaining its public stock in a manner that is safe, clean, well landscaped and attractive, the PHA will offer the following incentives for higher income families moving into lower income development:

- The PHA will pay moving and utility transfer costs.
- If after a period of two years a transferred family may transfer to another site of the families preference with moving and utility transfer costs paid by the PHA.
- Reduced child care costs in any of the three Authority day care centers (Brickfire Centers).
- PHA in conjunction with the Starkville School District will offer free GED courses to include testing on site at the Housing Authority.
- Skipping over certain families on waiting list based on income.
- PHA will offer the following youth programs:
 1. Boy Scouts
 2. Girl Scouts
 3. Youth Sports
 4. After school tutoring
 5. Summer day camp
 6. Summer youth (18 & under) feeding program.

PHA Plan Table Library

ATTACHMENT B

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number _____ FY of Grant Approval: FY 2000

Original Annual Statement

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|---|----------------------|
| 1 | Total Non-CGP Funds | 12,103 |
| 2 | 1406 Operations | |
| 3 | 1408 Management Improvements | |
| 4 | 1410 Administration | 25,000 |
| 5 | 1411 Audit | |
| 6 | 1415 Liquidated Damages | |
| 7 | 1430 Fees and Costs | 42,666 |
| 8 | 1440 Site Acquisition | |
| 9 | 1450 Site Improvement | |
| 10 | 1460 Dwelling Structures | 358,997 |
| 11 | 1465.1 Dwelling Equipment-Nonexpendable | |
| 12 | 1470 Nondwelling Structures | |
| 13 | 1475 Nondwelling Equipment | |
| 14 | 1485 Demolition | |
| 15 | 1490 Replacement Reserve | |
| 16 | 1492 Moving to Work Demonstration | |
| 17 | 1495.1 Relocation Costs | |
| 18 | 1498 Mod Used for Development | |
| 19 | 1502 Contingency | |
| 20 | Amount of Annual Grant (Sum of lines 2-19) | 426,663 |
| 21 | Amount of line 20 Related to LBP Activities | |
| 22 | Amount of line 20 Related to Section 504 Compliance | |

| | | |
|----|---|--|
| 23 | Amount of line 20 Related to Security | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | |

**Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table**

| Development Number/Name HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Total Estimated Cost |
|---|--|----------------------------|----------------------|
| MS047001 | Clerk of the Works | 1410 | 25,000 |
| | Architect's Fees | 1430 | 42,666 |
| | Carbon Monoxide Detectors | 1460 | 3,600 |
| | Fire Suppressors for Ranges | 1460 | 14,000 |
| MS047002 | Sidewalk Improvements | 1460 | 10,000 |
| MS047003 | Sidewalk Improvements | 1460 | 9,000 |
| | Carbon Monoxide Detectors | 1460 | 3,000 |
| | Fire Suppressors for Ranges | 1460 | 11,900 |
| MS047004 | Sidewalk Improvements | 1460 | 5,000 |
| MS047005(Reed Rd) | Sidewalk Improvements | 1460 | 10,000 |
| | Replace Ceramic Tile Floors in Bathrooms | 1460 | 75,600 |
| | Replace Ceramic Tile around & above Tubs | 1460 | 210,000 |
| MS047005 (Elderly) | Sidewalk Improvements | 1460 | 4,000 |
| | Carbon Monoxide Detectors | 1460 | 3,000 |
| | Install Suppressors & Hoods on Ranges | Non-CIAP | 12,000 |

Annual Statement
Capital Fund Program (CFP) Part III: Implementation Schedule

| Development Number/Name HA-Wide Activities | All Funds Obligated (Quarter Ending Date) | All Funds Expended (Quarter Ending Date) |
|--|---|---|
| MS047001 MS047002 MS047003 MS047004 MS047005 MS047005 E | All funds will be obligated within 18 months | All funds will expended within 36 months |

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

ATTACHMENT C

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| Optional 5-Year Action Plan Tables | | | |
|---|--|----------------------------|--|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development |
| MS047001 | Pecan Acres Project | 0 | 0% |
| Description of Needed Physical Improvements or Management Improvements | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Repair and repaint interiors | | 64,400 | 2001 |
| Replace Washer Outlets with Bibbs | | 3,500 | 2001 |
| Replace cabinets and counter tops | | 87,000 | 2001 |
| Replace vinyl tile floors | | 79,494 | 2001 |
| Reroof all Units | | 15,000 | 2001 |
| Landscape upgrade | | 5,000 | 2002 |
| Security windows and screens | | 34,960 | 2002 |
| Install mini blinds | | 3,040 | 2002 |
| Management Improvements | | 12,000 | 2003 |
| Reroof all units | | 52,000 | 2003 |
| Purchase refrigerators | | 16,000 | 2004 |
| Purchase ranges | | 10,000 | 2004 |
| | | | |
| | | | |
| | | | |
| | | | |
| Total estimated cost over next 5 years | | 382,394 | |

| Optional 5-Year Action Plan Tables | | | | |
|---|--|----------------------------|-----------------------------------|--|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development | |
| MS047002 | Long Street Project (Zuber Street) | 0 | 0% | |
| Description of Needed Physical Improvements or Management Improvements | | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Replace vinyl tile floors | | | 79,794 | 2001 |
| Replace New Washer Outlets & Bibs | | | 3,500 | 2001 |
| Landscape improvements | | | 5,000 | 2002 |
| Security windows and screens | | | 34,960 | 2002 |
| Install mini blinds | | | 3,040 | 2002 |
| Reroof all units | | | 50,000 | 2003 |
| Purchase refrigerators | | | 16,000 | 2003 |
| Purchase ranges | | | 10,000 | 2003 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total estimated cost over next 5 years | | | 202,294 | |

| Optional 5-Year Action Plan Tables | | | | |
|---|--|----------------------------|-----------------------------------|--|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development | |
| MS047003 | Pecan Acres Project | 0 | 0% | |
| Description of Needed Physical Improvements or Management Improvements | | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Roof all units | | | 47,500 | 2003 |
| Expand Size Community Building | | | 90,000 | 2001 |
| Repair Drive Ways | | | 6,000 | 2001 |
| Landscapping | | | 5,000 | 2001 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total estimated cost over next 5 years | | | 148,500 | |

| Optional 5-Year Action Plan Tables | | | | |
|---|--|----------------------------|-----------------------------------|--|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development | |
| MS047004 | Long Street Project (Alfred Perkins) | 0 | 0% | |
| Description of Needed Physical Improvements or Management Improvements | | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Landscape hill behind units | | | 10,000 | 2001 |
| Roof units | | | 25,000 | 2001 |
| Refurbish Community Building/Day Care Center | | | 15,000 | 2001 |
| Replace water heaters | | | 4,000 | 2001 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total estimated cost over next 5 years | | | 54,000 | |

| Optional 5-Year Action Plan Tables | | | | |
|---|--|----------------------------|-----------------------------------|--|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development | |
| MS047005 | Reed Road Project | 0 | 0% | |
| Description of Needed Physical Improvements or Management Improvements | | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Purchase vehicle for the executive director | | | 25,000 | 2001 |
| Purchase maintenance truck | | | 18,000 | 2001 |
| Purchase lawn tractor | | | 6,000 | 2001 |
| Refurbish Community Building/Day Care Center | | | 40,000 | 2001 |
| Install New Washer Outlet Boxes with Bibbs | | | 3,500 | 2001 |
| Replace Range Hoods & Install Fire Suppressors | | | 36,900 | 2001 |
| Replace Refrigerators & Ranges | | | 44,600 | 2001 |
| Purchase maintenance truck | | | 19,000 | 2002 |
| Replace Air Conditioner - Community Building | | | 6,000 | 2003 |
| Install security screens and windows | | | 62,480 | 2003 |
| Install mini blinds | | | 5,559 | 2203 |
| Replace dryer vents | | | 4,032 | 2003 |
| Install address-o-lites | | | 6,720 | 2003 |
| Roof all units | | | 117,500 | 2004 |
| Total estimated cost over next 5 years | | | 395,291 | |

| Optional 5-Year Action Plan Tables | | | | |
|---|--|----------------------------|-----------------------------------|--|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development | |
| MS047005 | Pecan Acres (McDowell) | 0 | 0% | |
| Description of Needed Physical Improvements or Management Improvements | | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Install central air conditioning - each unit | | | 45,000 | 2001 |
| Install security windows and screens | | | 19,250 | 2001 |
| Replace Refrigerators & Ranges | | | 19,500 | 2001 |
| Install address-o-lites | | | 2,400 | 2001 |
| Construct storage buildings | | | 75,000 | 2002 |
| Side walk and curb improvements | | | 5,000 | 2002 |
| Install mini blinds | | | 1,613 | 2002 |
| Roof all units | | | 25,000 | 2003 |
| Landscape complex | | | 5,000 | 2003 |
| Add Space to Maintenance Building | | | 35,000 | 2001 |
| Total estimated cost over next 5 years | | | 232,763 | |

Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

- A. Amount of PHDEP Grant \$ 53,665.00**
B. Eligibility type (Indicate with an “x”) N1 N2 R x
C. FFY in which funding is requested - FY2000
D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.
 Goal of PHDEP Plan is to provide safe and crime free housing : Objectives: To reduce crime by 20% the first year, 25% the second year and 30% the forth and fifth year, To involve youth in educational and cultural enriching drug prevention activities, to involve adult residents in drug prevention activities, to involve resident youth in sports activities. To involve adult and youth in drug education activities.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

| PHDEP Target Areas (Name of development(s) or site) | Total # of Units within the PHDEP Target Area(s) | Total Population to be Served within the PHDEP Target Area(s) |
|--|--|--|
| Pecan Acres | 40 | 83 |
| Pecan Acres Addition | 34 | 91 |
| Long Street | 40 | 131 |
| Long Street Addition | 16 | 45 |
| Reed Road | 84 | 95 |
| Pecan Acres Elderly | 30 | 30 |

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

6 Months 12 Months x 18 Months_____ 24 Months_____ Other

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column or "W" for waivers.

| Fiscal Year of Funding | PHDEP Funding Received | Grant # | Fund Balance as of Date of this Submission | Grant Extensions or Waivers | Anticipated Completion Date |
|------------------------|------------------------|-----------------|--|-----------------------------|-----------------------------|
| FY 1995 x | \$122,000 | MS026DEP0470195 | 00.00 | GE | Completed |
| FY 1996 | | | | | |
| FY 1997 x | \$ 72,600 | MS26DEP0470197 | 00.00 | None | Completed |
| FY1998 x | \$ 72,600 | MS26DEP0470198 | 00.00 | None | Completed |
| FY 1999 x | \$ 53,665 | MS26DEP0470199 | \$53,665.00 | None | January 2001 |

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

| FY 1999 PHDEP Budget Summary | |
|---|--------------------|
| Budget Line Item | Total Funding |
| 9110 - Reimbursement of Law Enforcement | |
| 9120 - Security Personnel | |
| 9130 - Employment of Investigators | |
| 9140 - Voluntary Tenant Patrol | |
| 9150 - Physical Improvements | |
| 9160 - Drug Prevention | \$53,665.00 |
| 9170 - Drug Intervention | |
| 9180 - Drug Treatment | |
| 9190 - Other Program Costs | |
| TOTAL PHDEP FUNDING | \$53,665.00 |

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

| 9110 - Reimbursement of Law Enforcement | | | | | | Total PHDEP Funding: \$ | |
|--|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9120 - Security Personnel | | | | | | Total PHDEP Funding: \$ | |
|----------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9130 - Employment of Investigators | | | | | | Total PHDEP Funding: \$ | |
|---|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount/Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9140 - Voluntary Tenant Patrol | | | | | | Total PHDEP Funding: \$ | |
|---------------------------------------|--|--|--|--|--|--------------------------------|--|
|---------------------------------------|--|--|--|--|--|--------------------------------|--|

| Goal(s) | | | | | | | |
|---------------------|---------------------|-------------------|------------|------------------------|----------------|--------------------------------|------------------------|
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9150 - Physical Improvements | | | | | Total PHDEP Funding: \$ | | |
|-------------------------------------|---------------------|-------------------|------------|------------------------|--------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9160 - Drug Prevention | | | | | Total PHDEP Funding: \$ 53,665.00 | | |
|-------------------------------|---------------------|-------------------|------------|------------------------|--|--------------------------------|--------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. Youth Drug Prevention | 615 | Youth | 3/1/00 | 2/1/01 | \$22,800 | 00.00 | 100% Youth Participation |
| 2. Resident Crime Prevention | 189 | Adults | 3/1/00 | 2/1/01 | \$15,432 | 00.00 | Reduction of crime rate |
| 3. Adult Drug Prevention | 200 | Adults | 3/1/00 | 2/1/01 | \$15,431 | 00.00 | Reduction of drug use |

| 9170 - Drug Intervention | | | | | Total PHDEP Funding: \$ | | |
|---------------------------------|---------------------|-------------------|------------|------------------------|--------------------------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |

| | | | | | | | |
|----|--|--|--|--|--|--|--|
| 3. | | | | | | | |
|----|--|--|--|--|--|--|--|

| 9180 - Drug Treatment | | | | | | Total PHDEP Funding: \$ | |
|------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9190 - Other Program Costs | | | | | | Total PHDEP Funds: \$ | |
|-----------------------------------|---------------------|-------------------|------------|------------------------|---------------|--------------------------------|------------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| Proposed Activities | # of Persons Served | Target Population | Start Date | Expected Complete Date | PHDEP Funding | Other Funding (Amount /Source) | Performance Indicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

| Budget Line Item # | 25% Expenditure of Total Grant Funds By Activity # | Total PHDEP Funding Expended (sum of the activities) | 50% Obligation of Total Grant Funds by Activity # | Total PHDEP Funding Obligated (sum of the activities) |
|------------------------------------|--|--|---|---|
| <i>e.g Budget Line Item # 9120</i> | <i>Activities 1, 3</i> | | <i>Activity 2</i> | |
| 9110 | | | | |
| 9120 | | | | |
| 9130 | | | | |
| 9140 | | | | |
| 9150 | | | | |
| 9160 | \$40,248.50 | 00.00 | \$13,416.00 | \$53,665.00 |

| | | | | |
|--------------|-------------|----------|-------------|-------------|
| 9170 | | | | |
| 9180 | | | | |
| 9190 | | | | |
| | | | | |
| TOTAL | \$40,248.50 | \$ 00.00 | \$13,416.00 | \$53,665.00 |

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”