

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans

5 Year Plan for Fiscal Years 2001 - 2005  
Annual Plan for Fiscal Year 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

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HUD 50075  
OMB Approval No.2577-0226  
Expires: 03/31/2002

## **PHA Plan Agency Identification**

**PHA Name:** Housing Authority of New Orleans

**PHA Number:** LA001

**PHA Fiscal Year Beginning: (mm/yyyy)** 10/2000

### **Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

### **Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

## 5-YEAR PLAN

### PHA FISCAL YEARS 2001 - 2005

[24 CFR Part 903.5]

#### **A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The PHA's mission is: (state mission here)

To promote safe, decent, sanitary and affordable housing, economic opportunity and a suitable living environment free from discrimination, through collaboration with the surrounding community, legal and social service agencies.

#### **B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

#### **HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

PHA Goal: Expand the supply of assisted housing

Objectives:

Apply for additional rental vouchers:

Reduce public housing vacancies:

Leverage private or other public funds to create additional housing opportunities:

Acquire or build units or developments:

Other (list below)

Examine the use of CDCs to increase the supply of housing.

- PHA Goal: Improve the quality of assisted housing  
Objectives:
  - Improve public housing management: (PHAS score)
  - Improve voucher management: (SEMAP score)
  - Increase customer satisfaction:
  - Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)
  - Renovate or modernize public housing units:
  - Demolish or dispose of obsolete public housing:
  - Provide replacement public housing:
  - Provide replacement vouchers:
  - Other: (list below) Develop a replacement-housing plan, which encompasses homeownership, section 8 vouchers and development of public housing units.

- PHA Goal: Increase assisted housing choices  
Objectives:
  - Provide voucher mobility counseling:
  - Conduct outreach efforts to potential voucher landlords:
  - Increase voucher payment standards
  - Implement voucher homeownership program:
  - Implement public housing or other homeownership programs:
  - Implement public housing site-based waiting lists
  - Convert public housing to vouchers:
  - Other: (list below)  
Investigate opportunities and develop a pilot program for voucher homeownership.

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment  
Objectives:
  - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
  - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
  - Implement public housing security improvements:

- Designate developments or buildings for particular resident groups (elderly, persons with disabilities).
- Other: (list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households  
Objectives:
  - Increase the number and percentage of employed persons in assisted families:
  - Provide or attract supportive services to improve assistance recipients' employability:
  - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
  - Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing  
Objectives:
  - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability
  - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
  - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - Other: (list below)

**Other PHA Goals and Objectives: (list below)**

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**Annual PHA Plan**  
**PHA Fiscal Year 2001**

[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

**Executive Summary**

The FY 2001 Annual Plan, to be updated each year thereafter, provides a detailed description of HANO's operational and capital plans and programs. It also reflects HANO's strategies for addressing housing needs in partnership with residents and the community at-large. The plan was developed in collaboration with the HANO Board, HANO Resident Advisory Board and HANO Staff. Our policies/plans regarding eligibility, selection, admissions, rent determination, property management, self-sufficiency, crime and safety are described in the Annual Plan. Although these plan components are varied in nature, they are essentially linked to four areas of focus -- Asset Management; Capital Revitalization; Resident Initiatives; and Process Improvement.

**Asset Management**

HANO has embarked upon a two-pronged approach that provides for (1) efficient, decentralized, site-based management of each public housing property and (2) an asset-management driven central office that supports the evolving needs of the various sites. The organizational transition from direct property management to a combination of both "property management" and "asset management" assures that the unique needs and character of each development are addressed. Although half of the conventional developments will remain under

HANO's direct management, several HANO communities will be managed under the auspices of alternative management entities (AME's). These management entities include private property management firms and Resident Management Corporations (RMC's) -- two of which are currently in place.

HANO has established a number of initiatives to effect this operational transformation. A new Asset Management Department was created and the overall Management Division has been re-engineered to increase productivity and maximize service efficiency. Site-based budgeting, site-based financial reporting, and site-based standard operating procedures were established. The Admissions and Occupancy Policy was updated, a new lease developed, and rent collection procedures revamped. A comprehensive staff development program was instituted, including systems training to enhance the quality and reliability of data entry from the sites.

### **Capital Revitalization:**

HANO's revitalization effort marks an unprecedented level of capital improvement and housing redevelopment. A wide spectrum of revitalization activities are underway throughout the HANO portfolio—demolition, de-densification, relocation, comprehensive modernization and redevelopment. HANO is aggressively pursuing creative revitalization methods of corporate practice such as leveraging of funds and mixed financing. Moreover, our revitalization initiative fosters collaboration with residents, HUD, the City of New Orleans, other government agencies, private developers, lending institutions, and non-profit organizations.

Mixed income projects are in progress at three of HANO's ten conventional developments – Desire, St. Thomas and C.J. Peete. A new 100 unit elderly complex is currently in schematic design at the Fischer Development and plans are in place for a 139 unit new construction/comprehensive modernization project at the Florida Development. Revitalization is also slated for the Imperial Drive and Mazant Royal scattered site communities. Comprehensive grant funded capital improvement programs are underway at the Iberville, Lafitte, St. Bernard, Guste High-Rise, B.W. Cooper sites. A Financial Consortium with participation by ten lending institutions was established by HANO to support its homeownership and revitalization initiatives. Community facilities were completed at Lafitte, Christopher Homes and B.W. Cooper with similar projects initiated at Iberville and Pecan Grove -- providing much needed resources for resident self-sufficiency initiatives, day care services, and other community-based activities.

### **Resident Initiatives**

At the heart of HANO's mission is the expansion of opportunities to foster self-sufficiency among public housing residents. This fundamental philosophy is intricately woven into the fabric of our operations, programs, and services. HANO has positioned itself to empower residents as they strive to improve their overall living conditions. Through a unique relationship with the

National Center for the Urban Community (formerly referred to as the Institute of Resident Initiatives), a comprehensive matrix of resident services and programs are provided including:

- Employment and Skills Training
- Business Development
- Drug Elimination Education
- Recreation and Summer Camps
- Health and Safety Education
- Youth Education and Leadership
- Resident Council Development
- Grant Proposal Development

HANO has established a close collaboration with residents and resident leaders to design and implement these programs. A diversity of community partners is involved in delivering programs resulting in an overall increase in the caliber and range of services available to residents. In addition, measurable goals are in place to monitor progress and determine the effectiveness of each program.

**Performance Improvement:**

Major efforts continue as HANO confronts new challenges and works to fine tune every facet of its programs, services, and management structure. Ongoing initiatives are implemented to ensure that HANO's central support services such as management information systems, procurement, materials management, and human resources are appropriately aligned with and responsive to the needs of individual housing developments. The agency also works very diligently to ensure efficient and effective operation of its Section 8 program. HANO is transitioning to the new Public Housing Assessment System (PHAS) and Section Eight Management Assessment System (SEMAP) by comprehensively addressing the corresponding indicators and performance areas of the respective systems.

The Housing Authority of New Orleans is motivated by an organizational philosophy of "performance improvement" as we continuously strive to solve issues and provide quality service. The *HANO Agency Plan* represents an important organizational blueprint as we move forward in providing safe, decent, and affordable housing for the families in our community.

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

#### **Table of Contents**

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#### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration –Attachment A
- FY 2001 Capital Fund Program Annual Statement –Attachment B

- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY) Attachment C

Optional Attachments:

- PHA Management Organizational Chart – Attachment D  
 FY 2001 Capital Fund Program 5 Year Action Plan – Attachment E  
 Public Housing Drug Elimination Program (PHDEP) Plan – Attachment F  
 Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) – Attachment G  
 Other:  
Disposition of Vacant Lots – Attachment H  
Community Service Program Plan – Attachment I  
Tenant Selection & Assignment Plan – Attachment J

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
HANO STRATEGIC PLANNING OFC. 4100 TOURO STREET	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
“	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
“	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
“	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
“	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
“	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
“	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
“	Public Housing Deconcentration and Income Mixing Documentation: <ul style="list-style-type: none"> <li>• PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and</li> <li>• Documentation of the required deconcentration and income mixing analysis</li> </ul>	
“	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
“	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
“	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
“	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
“	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
“	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
“	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
“	Most recent, approved 5 Year Action Plan for the Capital	Annual Plan: Capital Needs

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	
“	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
“	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
“	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
“	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
“	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
“	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
“	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
“	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
“	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA’s response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

# 1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

## A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	36,095	5	5	N/A	N/A	N/A	N/A
Income >30% but <=50% of AMI	15,959	5	5	N/A	N/A	N/A	N/A
Income >50% but <80% of AMI	17,865	4	4	N/A	N/A	N/A	N/A
Elderly	17,824	5	5	N/A	N/A	N/A	N/A
Families with Disabilities	UNK	UNK	UNK	UNK	UNK	UNK	UNK
Blacks	64,291	5	5	N/A	N/A	N/A	N/A
Hispanics	3,543	N/A	N/A	N/A	N/A	N/A	N/A
Whites	33,701	N/A	N/A	N/A	N/A	N/A	N/A

\*Unk=Data unknown

\*NA=Factor not considered

*\*The Needs Assessment will be updated with new census data when it becomes available.*

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: 2000-2002
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data  
Indicate year:

- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	4,806		
Extremely low income <=30% AMI	4,129	85.9%	
Very low income (>30% but <=50% AMI)	602	12.5%	
Low income (>50% but <80% AMI)	75	1.6%	
Families with children	3,462	72.0%	
Elderly families	136	2.8%	
Families with Disabilities	1,217	25.3%	
Race/Black	4,763	99.1%	
Race/White	22	0.5%	
Race/Am Indian	3		
Race/Asian	2		
Race/Other	16	0.3%	

<b>Housing Needs of Families on the Waiting List</b>			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	1,098	22.8%	
2 BR	2,104	43.8%	
3 BR	1,329	27.7%	
4 BR	240	5.0%	
5 BR	32	0.7%	
5+ BR	3		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

**NO WAITING LIST FOR SECTION 8 AT THIS TIME BUT HANO DOES INTEND TO REOPEN THE LIST DURING THIS FISCAL YEAR.**

### **C. Strategy for Addressing Needs**

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### **(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units

- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)  
Implementation of exception rents for voucher program.

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)  
Utilize HANO's CDC and work in partnership with other CDCs and faith-based organizations.

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance

- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: Market the section 8 program to owners throughout HANO's jurisdiction.

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

## **2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2001 grants)</b>		
a) Public Housing Operating Fund	25,000,000	
b) Public Housing Capital Fund	33,500,000	
c) HOPE VI Revitalization	-----	
d) HOPE VI Demolition	-----	
e) Annual Contributions for Section 8 Tenant-Based Assistance	36,000,000	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	2,900,000	
g) Resident Opportunity and Self-Sufficiency Grants	240,000	
h) Community Development Block Grant	----	
i) HOME	----	
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
a) CGP 1999	29,000,000	Capital Programs
<b>3. Public Housing Dwelling Rental Income</b>	8,800,000	Public Housing Operations
<b>4. Other income</b> (list below)	-----	
<b>4. Non-federal sources</b> (list below)	-----	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Total resources	135,440,000	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (When Family approaches the top 15 on the waiting list)
- When families are within a certain time of being offered a unit: (90 Days)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (credit checks)

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)  
*HANO is currently developing a process to gain access to FBI criminal records.*

##### **(2) Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list

- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year? 12

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

If yes, how many lists? All (*HANO has been utilizing site-based waiting lists for all sites since September, 1998 when a new Tenant Selection and Assignment Plan Policy was adopted by the Board as part of a revised Public Housing Admissions and Occupancy Policy. HANO requested HUD's approval of such plan, and the local HUD office is aware of HANO's policy, but no formal response has ever been received. See Attachment J.*)

3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists? 2

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

**(4) Admissions Preferences**

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification (life threatening situations)
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)  
504 Compliance

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families

- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes (*HANO participates in a Witness Protection Program administered through the U. S. Department of Justice*).
- Other preference(s) (list below)  
 Employment or Job Training- To qualify the family head or co-head has been employed in a permanent position for at least 20 hours per week for the last 90 days or is a participant in a job-training program.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)  
Victims of domestic violence
- 1 Substandard housing  
Homelessness
- 1 High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Employment or Job Training- To qualify the family head or co-head has been employed in a permanent position for at least 20 hours per week for the last 90 days or is a participant in a job-training program.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list) Town Hall Meetings

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing (PHA Pending Final Rule)**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists  
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:

Employing new admission preferences at targeted developments  
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

**Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation

- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)  
*HANO is currently developing a process to gain access to FBI criminal records.*
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
  - Criminal or drug-related activity
  - Other (Eviction or other lease violations e.g., damage to rental units)

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
  - None
  - Federal public housing
  - Federal moderate rehabilitation
  - Federal project-based certificate program
  - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
  - PHA main administrative office (*When the waiting list is open*)
  - Other (contract with outside agency)

**(3) Search Time**

- a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

Reasonable accommodations, public housing relocation , and for “tolling”.

**(4) Admissions Preferences**

- a. Income targeting

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by target more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes

Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

Victims of domestic violence

Substandard housing

Homelessness

High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements.

#### **(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other : ROC Program, Resident Council Meetings (Town Hall), Landlord Advisory, VCCP (Vacancy Consolidation Counseling Program) and Transfer Briefings)

### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or

minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:  
Ceiling Rents, and Flat Rents.

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member  
 For increases in earned income  
 Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service

- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase (*Timely reporting results in no increase in rent.*)
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)  
When the family reports a decrease in income.

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (ceiling rents) (*HANO will use ceiling rents until the market survey is completed.*)

**B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

**(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

**(2) Minimum Rent**

---

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached. (See Attachment D).  
 A brief description of the management structure and organization of the PHA follows:

### **B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	7,459	1,197
Section 8 Vouchers	4,341	434
Section 8 Certificates	461	46
Section 8 Mod Rehab	296	30
Special Purpose Section 8 Certificates/Vouchers (Single Room Occupancy)		
VASH	64	6
Family Unification	29	3
Mainstream	30	3

	24	2
Public Housing Drug Elimination Program (PHDEP)	7,459	1,197
Other Federal Programs(list individually)		

### C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)  
Maintenance Plan, Admissions and Occupancy Policy, Site-Based Operating Procedures, Personnel Manual, and Procurement Procedures
- (2) Section 8 Management: (list below)  
Administrative Plan

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### **A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below: If the hearing is not conducted within 90 days, the grievance is resolved in accordance with the position stated by the complainant.

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

### **B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (B ) along with Replacement Housing Factor Annual Statements for FFY 1999 and FFY 2000.

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

#### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (E)

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name: St. Thomas
2. Development (project) number: LA1-1 LA1-9
3. Status of grant: (select the statement that best describes the current status)
  - Revitalization Plan under development
  - Revitalization Plan submitted, pending approval
  - Revitalization Plan approved
  
  - Activities pursuant to an approved Revitalization Plan underway

1. Development name: Desire
2. Development (project) number: LA1-14
3. Status of grant: (select the statement that best describes the current status)
  - Revitalization Plan under development
  - Revitalization Plan submitted, pending approval
  - Revitalization Plan approved
  
  - Activities pursuant to an approved Revitalization Plan underway

Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year? If yes, list development name/s below:  
C. J. Peete

Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

Desire, St. Thomas, C. J. Peete, Mazant Royale

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

- Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below:

<b>Demolition/Disposition Activity Description</b>
1a. Development name: St. Thomas
1b. Development (project) number: LA1-01
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(20/03/97)</u>
5. Number of units affected: 244
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development (The application covered a total of 558 units only 244 units will be demolished in FY2001). <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: FY2001 b. Projected end date of activity: FY2001

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: St. Thomas	
1b. Development (project) number: LA1-01	
2. Activity type: Demolition <input checked="" type="checkbox"/>	Disposition <input type="checkbox"/>
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(01/06/00)</u>	
5. Number of units affected: 100	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 295 units only 100 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: St. Thomas	
1b. Development (project) number: LA1-09	
2. Activity type: Demolition <input checked="" type="checkbox"/>	Disposition <input type="checkbox"/>
3. Application status (select one)	
Approved <input checked="" type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(20/03/97)</u>	
5. Number of units affected: 204	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 540 units only 204 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	

- a. Actual or projected start date of activity:FY2001  
b. Projected end date of activity:FY2001

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: C. J. Peete	
1b. Development (project) number: LA1-02	
2. Activity type: Demolition <input checked="" type="checkbox"/>	Disposition <input type="checkbox"/>
3. Application status (select one)	
Approved <input checked="" type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(05/08/97)</u>	
5. Number of units affected: 202	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 202 units only 130 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: C. J. Peete	
1b. Development (project) number: LA1-10	
2. Activity type: Demolition <input checked="" type="checkbox"/>	Disposition <input type="checkbox"/>
3. Application status (select one)	
Approved <input checked="" type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(05/08/97)</u>	
5. Number of units affected: 680	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered 680 units but 0 units will be demolished in FY 2001).	
<input type="checkbox"/> Total development	
7. Timeline for activity:	

a. Actual or projected start date of activity:FY2001  
 b. Projected end date of activity:FY2001

<b>Demolition/Disposition Activity Description</b>
1a. Development name: Florida 1b. Development (project) number:LA1-04
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (05/08/97)
5. Number of units affected: 104
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity:FY2001 b. Projected end date of activity:FY2001

<b>Demolition/Disposition Activity Description</b>
1a. Development name: Desire 1b. Development (project) number:LA1-14
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (13/03/96 17/04/98)
5. Number of units affected: 400
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

<p>7. Timeline for activity:</p> <p>a. Actual or projected start date of activity:FY2001</p> <p>b. Projected end date of activity:FY2001</p>
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<b>Demolition/Disposition Activity Description</b>
<p>1a. Development name: Fischer High Rise</p> <p>1b. Development (project) number:LA1-16</p>
<p>2. Activity type: Demolition <input checked="" type="checkbox"/></p> <p style="padding-left: 40px;">Disposition <input type="checkbox"/></p>
<p>3. Application status (select one)</p> <p style="padding-left: 40px;">Approved <input type="checkbox"/></p> <p style="padding-left: 40px;">Submitted, pending approval <input type="checkbox"/></p> <p style="padding-left: 40px;">Planned application <input checked="" type="checkbox"/></p>
<p>4. Date application approved, submitted, or planned for submission: <u>(01/08/00 )</u></p>
<p>5. Number of units affected: 168</p>
<p>6. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input checked="" type="checkbox"/> Total development</p>
<p>7. Timeline for activity:</p> <p>a. Actual or projected start date of activity:FY2001</p> <p>b. Projected end date of activity:FY2001</p>

<b>Demolition/Disposition Activity Description</b>
<p>1a. Development name: St. Thomas</p> <p>1b. Development (project) number:LA1-01, LA1-09</p>
<p>2. Activity type: Demolition <input type="checkbox"/></p> <p style="padding-left: 40px;">Disposition <input checked="" type="checkbox"/> Long Term Lease of Land</p>
<p>3. Application status (select one)</p> <p style="padding-left: 40px;">Approved <input type="checkbox"/></p> <p style="padding-left: 40px;">Submitted, pending approval <input type="checkbox"/></p> <p style="padding-left: 40px;">Planned application <input checked="" type="checkbox"/></p>
<p>4. Date application approved, submitted, or planned for submission: <u>(01/09/01)</u></p>
<p>5. Number of units affected: 0</p>
<p>6. Coverage of action (select one) Long Term Lease of Land</p> <p><input type="checkbox"/> Part of the development</p>

Total development

7. Timeline for activity:

a. Actual or projected start date of activity: FY2001

b. Projected end date of activity: FY2001

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	C. J. Peete
1b. Development (project) number:	LA1-02, LA1-10
2. Activity type:	Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/> Long Term Lease of Land
3. Application status (select one)	Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(01/09/01)</u>
5. Number of units affected:	0
6. Coverage of action (select one)	Long Term Lease of Land <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: FY2001 b. Projected end date of activity: FY2001

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	Desire
1b. Development (project) number:	LA1-14
2. Activity type:	Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/> Long Term Lease of Land
3. Application status (select one)	Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(01/09/01)</u>
5. Number of units affected:	0
6. Coverage of action (select one)	Long Term Lease of Land <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: FY2001 b. Projected end date of activity: FY2001

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<b>Demolition/Disposition Activity Description</b>
1a. Development name: Mazant Royal 1b. Development (project) number:LA1-44
2. Activity type: Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/> Long Term Lease of Land
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(01/09/01)</u>
5. Number of units affected: 0
6. Coverage of action (select one) Long Term Lease of Land <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity:FY2001 b. Projected end date of activity:FY2001

<b>Demolition/Disposition Activity Description</b>
1a. Development name: Scattered Site 1b. Development (project) number:LA1-25
2. Activity type: Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/> 1825 Baronne Street
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input checked="" type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(06/12/99)</u>
5. Number of units affected: 0
6. Coverage of action (select one) Disposition of vacant property <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity:FY2001 b. Projected end date of activity:FY2001



<b>Demolition/Disposition Activity Description</b>	
1a. Development name: Scattered Site	
1b. Development (project) number: LA1-27	
2. Activity type: Demolition <input type="checkbox"/>	Disposition <input checked="" type="checkbox"/> 1809 Phillip Street
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input checked="" type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(06/12/99)</u>	
5. Number of units affected: 0	
6. Coverage of action (select one) N/A	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: Surplus Scattered Site Properties (See Attachment H)	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(01/09/00)</u>	
5. Number of units affected: 0	
6. Coverage of action (select one) Disposition of vacant land	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:Cambronne	
1b. Development (project) number:LA1-19	
2. Activity type: Demolition <input checked="" type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(01/01/01)</u>	
5. Number of units affected: 1	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 295 units only 100 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity:FY2001	
b. Projected end date of activity:FY2001	

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: St. Claude Street	
1b. Development (project) number: LA1-23	
2. Activity type: Demolition <input checked="" type="checkbox"/>	Disposition <input type="checkbox"/>
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(01/01/01)</u>	
5. Number of units affected: 6	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 295 units only 100 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	

<b>Demolition/Disposition Activity Description</b>	
1a. Development name: Scattered Site	
1b. Development (project) number: LA1-25	
2. Activity type: Demolition <input checked="" type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(01/01/01)</u>	
5. Number of units affected: 5	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 295 units only 100 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	



<b>Demolition/Disposition Activity Description</b>	
1a. Development name: Eleanor	
1b. Development (project) number: LA1-52	
2. Activity type: Demolition <input checked="" type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(01/01/00)</u>	
5. Number of units affected: 2	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development (The application covered a total of 295 units only 100 units will be demolished in FY2001)	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: FY2001	
b. Projected end date of activity: FY2001	

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below:

<b>Designation of Public Housing Activity Description</b>	
1a. Development name:	Guste
1b. Development (project) number:	LA1-15
2. Designation type:	Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one)	Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission:	<u>(30/09/00)</u>
5. If approved, will this designation constitute a (select one)	<input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	396
7. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development

<b>Designation of Public Housing Activity Description</b>	
1a. Development name:	Fischer
1b. Development (project) number:	LA1-16H
2. Designation type:	Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one)	Approved; included in the PHA's Designation Plan <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission:	<u>(30/09/2000)</u>
5. If approved, will this designation constitute a (select one)	<input type="checkbox"/> New Designation Plan <input checked="" type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	100
7. Coverage of action (select one)	

- Part of the development  
 Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.) *HUD has tentatively identified four sites for further assessment under Section 202: Florida, Fischer, B.W. Cooper and Guste. To date no final decision has been made.*

#### 2. Activity Description

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.



<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

## **11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

### **A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.

<b>Public Housing Homeownership Activity Description</b> <b>(Complete one for each development affected)</b>	
1a. Development name: St. Thomas	
1b. Development (project) number: LA1-1, LA1-9	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input checked="" type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input checked="" type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:	<u>(01/10/2000)</u>
5. Number of units affected: 127	
6. Coverage of action: (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development



<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>	
1a. Development name:	Desire
1b. Development (project) number:	LA1-14
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input checked="" type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input checked="" type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:	<u>(01/10/2000)</u>
5. Number of units affected:	150
6. Coverage of action: (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants

- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

- Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?  
If yes, list criteria below:

**12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

**A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

- Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)

If yes, what was the date that agreement was signed? July 14, 2000.

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.

<b>Services and Programs</b>				
<b>Program Name &amp; Description (including location, if appropriate)</b>	<b>Estimated Size</b>	<b>Allocation Method (waiting list/random selection/specific criteria/other)</b>	<b>Access (development office / PHA main office / other provider name)</b>	<b>Eligibility (public housing or section 8 participants or both)</b>
<b>Employment Initiatives</b> <ul style="list-style-type: none"> <li>• Skills</li> <li>• Assessment</li> <li>• Job placement</li> <li>• Skills training</li> </ul>	300  250 75 enrolled; 35 completed	First Come, First Served	Recruitment @ all developments/ Resident Councils, NCUC	Both
<b>Educational Services</b> <ul style="list-style-type: none"> <li>• ACT/SAT Preparatory</li> <li>• After-School Tutorial</li> <li>• GED enrollment</li> <li>• Summer Learning Camps</li> </ul>	150 350 12 10 camps	High School Soph., Jrs. ,Srs. School-age  Specific Criteria	Recruitment-all developments/ Lafitte Resident Councils, Local High Schools, NCUC; Recruitment-all developments; Resident Councils, NCUC	Both  Both  Both Conventional Housing/Scattered Sites
<b>Business Development</b> <ul style="list-style-type: none"> <li>• Training</li> <li>• Business Loans</li> </ul>	30/2 classes/15 per class 7	Specific Criteria	All Developments  Recruitment/NCUC; Training HRLC HRLC	Both
<b>Homeownership</b> <ul style="list-style-type: none"> <li>• Home Buyer's Club</li> <li>• Home Buyer's Training Enrollment</li> <li>• Home Purchases IDAs</li> </ul>	1 club city- wide 50  12	Specific Criteria	All Developments HANO, NCUC NCUC-NHS	Both
<b>Youth Services</b> <ul style="list-style-type: none"> <li>• Recreational/Cultural Enhancement</li> <li>• Manhood Camp</li> <li>• Womanhood Camp</li> <li>• Citywide Youth Leadership Council</li> </ul>	600/ 100  40 40 35	Recruitment, First Come, First Served Specific Criteria Specific Criteria Specific Criteria	All Developments/ Resident Councils, NCUC	Public Housing

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
<b>Program</b>	<b>Required Number of Participants (start of FY 2000 Estimate)</b>	<b>Actual Number of Participants (As of: 12/05/00)</b>
Public Housing		
Section 8	175	167

- b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

**C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

### **13. Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### **A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

All HANO Developments

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

All HANO Developments

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?

Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: F)

## **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**Approved 1-31-2000**

### **HOUSING AUTHORITY OF NEW ORLEANS**

#### **PET POLICY**

##### **General**

*The Housing Authority of New Orleans shall permit residents to maintain pets in their dwelling units in accordance with the following policy. Residents must comply with all federal, state and local laws pertaining to the possession of animals as well as the provisions of this policy. This policy shall be enforced by the Site Manager and failure to comply with these requirements shall be deemed grounds for termination of the Residential Lease Agreement between the Resident and the Housing Authority of New Orleans and such other actions as provided for in state and local laws. This policy does not apply to animals bred and trained to assist persons with disabilities.*

##### **Possession of Pets**

*The possession of pets in a Housing Authority of New Orleans dwelling unit is limited as follows:*

- \*\* Pets shall be limited to companion animals which are defined as domestic household pets such as dogs, cats, small caged birds, guinea pigs, gerbils, hamsters, rabbits and fish. Reptiles, exotic animals and birds of prey are not considered household pets.*
- \*\* Only one pet may be kept in any one dwelling unit. If current residents possess more than one pet prior to the adoption of this policy, they may continue ownership of those pets, but under no circumstance will any resident be permitted to maintain more than two pets in any one dwelling unit. Once a second pet leaves the household, it may not be replaced with another pet. At that time, the household must comply with the limitation of only one pet per household. The head of the household is responsible for any pet in the unit regardless of the actual pet owner.*
- \*\* No wild or exotic animal may be kept as a pet at any time. This means any monkey (or other non-human primate), raccoon, skunk, wolf, squirrel, fox, leopard, panther, tiger, lion, lynx, or any other warm blooded animal, poisonous or constricting snake or tarantula which can normally be found in the wild, or any member of crocodilian, including but not limited to alligators, crocodiles, caimans or gavials.*

- \*\* No aggressive or vicious animal may be kept as a pet at any time. Vicious animal means any animal that by virtue of its size, temperament, natural environment or present circumstances is capable of threatening the safety of a living being or one that may be prone to extreme fierceness, unrestrained violence or brutality. Aggressive animal means any animal which will commit an unprovoked attack or threat. An animal shall be determined as threatening if any of the following occurs: it bites a person or another domestic animal; chases or approaches a person in a public area in a menacing fashion; or it injures any person authorized to enter the owners premises, including Housing Authority personnel.*
- \*\* The mature size of newly acquired pets shall be limited to the following: cats shall not exceed 18 pounds; dogs shall not exceed 40 pounds; a maximum of two birds; and in the case of fish, no more than one aquarium with a 20 gallon capacity. However, the size of a dog is not directly related to approval as a resident owned pet. Each animal will be taken into consideration based on its individual merit.*

### **Initial and Annual Requirements**

*Residents must complete a pet application prior to initial possession of a pet. Each year thereafter, at the time of the annual re-examination of income, residents must register with the Manager of their development, all pets governed by this policy. The Housing Authority of New Orleans will grant written approval for the pet to be maintained in the dwelling unit based upon compliance with all provisions of this policy. Additional requirements as follows must be met to receive approval for a pet to be maintained in the dwelling unit.*

- \*\* A pet registration fee of \$10.00 (this is in addition to the Security Deposit) must be paid upon submission of the pet application. This fee is non-refundable and will not be returned to the resident under any condition.*
  - A security deposit of \$75.00 will be required and must be paid as follows: \$25.00 upon submission of the pet application and \$10.00 per month thereafter until the total of \$75.00 has been paid. The deposit will be placed in a escrow account and the agency will refund the unused portion of the deposit, plus any accrued interest, to the resident if there are no damages to the housing authorities property, the resident moves, or if the resident no longer owns or has a pet present in the resident's dwelling unit.*
- \*\* Residents shall provide management a color photo of the pet(s) listed on the pet application and the name and address of the pet's veterinarian.*
- \*\* Residents must submit proof that pets have been vaccinated by a licensed veterinarian with anti-rabies vaccine with the initial pet application and each year at the time of pet registration.*
- \*\* Residents must provide copies of the annual municipal license number for pets at the time of initial application and annual registration.*

- \*\* Every pet must wear a tag evidencing the municipal license number and the owner's name, address and telephone number. This tag must be attached to a collar or harness of the pet at all times while on HANO property.*
- \*\* Female dogs and cats over six months old must be spayed and males over six months old must be neutered. If for any reason this procedure would be detrimental to the animal's health; residents must submit a letter from a licensed veterinarian stating the medical reasons why such action would be harmful to the pet. Proof of these procedures shall be submitted at the time of initial application or prior to the first year registration, if the pet is too young for the procedure at the time of initial application.*

**Pet Rules**

Once an application for possession of a pet has been approved, residents must comply with the following rules at all times in order to maintain the pet.

- \*\* While outside the dwelling unit, all dogs must be confined within an enclosure or kept on a secured leash in accordance with the City of New Orleans Ordinance 18-14 and 7-12. The animal must be accompanied by a person who is able to control it.*
- \*\* Pets are not permitted on balconies, in management offices, community buildings, maintenance areas or other areas of the development dedicated for special purposes.*
- \*\* Pets must be walked within the "pet walking areas" if such areas have been designated at the site where the pet owner resides. If such areas have not been designated by management, then the owner of every pet is responsible for picking up the waste (feces) left by the pet on HANO property and disposing of it in a proper receptacle.*
- \*\* No pet may make excessive noise which disturbs the peaceful enjoyment of the premises by other residents.*
- \*\* Residents must furnish the name, address and phone number of the person(s) responsible for the care of the pet in case of an emergency.*
- \*\* All places where animals are kept (kennels, pens, cages, and general dwelling space) must be kept clean and wholesome by removal of all odors, urine and other offensive matters and by suitable cleansing as often as may be necessary.*
- \*\* Cruelty to animals is strictly prohibited and any person committing such crime shall immediately be reported to Louisiana Society for the Prevention of Cruelty to Animals, the City of New Orleans Department of Health and/or the New Orleans Police Department. Cruelty of animals means the intentional or negligent mistreatment of any animal by any act or omission whereby pain, suffering or death is caused to such animal.*
- \*\* In accordance with the City of New Orleans Ordinance 18-17, no resident shall hold, operate, sponsor or in any way further a contest that pits animals against each other. The training of any animal to act in a vicious or ferocious manner is strictly prohibited. Residents shall not cause an animal to engage in any unnatural behavior, to wrestle or fight, to be physically or mentally*

*harassed or encourage any animal to perform through the use of any chemical, mechanical, electrical or manual devices that will cause injury or suffering to the animal.*

- \*\* Residents may temporarily care for a pet in their designated dwelling unit provided that they are in compliance with the rules set forth herein and they have notified the manager if a pet is to be in a unit for a period longer than 30 days. An application must be completed and all other provisions of this policy shall apply.*
- \*\* Pets shall not be allowed on the premises by visitors or other persons not listed on the Residential Lease Agreement. Such animals shall be considered trespassing and action will be taken to remove these animals from HANO property.*

### **Assistance and Remedies**

*This policy constitutes a provision of the Residential Lease Agreement (“Lease”) as if fully incorporated into such agreement. At the time of signing the Lease, residents shall be provided with a copy of this policy and required to sign an acknowledgement contained in the Lease that such policy was received. Assistance will be provided for any residents with special needs as stipulated in the Housing Authority of New Orleans Admissions and Occupancy Policy.*

*When a pet application is approved by Housing Authority management, the resident will be required to execute a pet owners lease agreement. This agreement will outline the obligations of HANO and the pet owner (resident). Said agreement shall be considered a “rider” to the existing Residential Lease Agreement.*

*Violations of this policy shall be handled in accordance with the provisions of the Residential Lease Agreement. Residents shall be entitled to all remedies permitted under federal, state and local law, including but not limited to utilization of the HANO Grievance Policy and Procedures.*

*Every effort will be made to assist residents with the maintenance of pets in accordance with this policy including referral to the Louisiana Society for Prevention or Cruelty to Animals who may provide assistance with the cost of required vaccinations and licensing.*

*If you wish to report any neglect of cruelty to animals or animal fighting you should contact the SPCA office. The Louisiana SPCA is located at 1319 Japonica Street, New Orleans 70117, (504) 944-7445.*

## **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? 10
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: Continued operation of Asset Management Team
    - Implementation of Site based management operations
    - Develop & Rehabilitate Scattered Site Housing under CGP
    - Revise & Implement Comprehensive Preventative Maintenance Program
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment G

Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments  
List changes below: **(See Attachment G)**
- Other: (list below)

### B. Description of Election process for Residents on the PHA Board

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.) **The Cooperative Endeavor Agreement between HUD and HANO is still in effect. HANO does not have a traditional local governance structure.**
2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process (N/A)

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (City of New Orleans)
  
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
  - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  
  - Other: (list below)
  
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

<b>City of New Orleans Consolidated Plan</b>	<b>HANO's Agency Plan</b>
Increase affordable housing for residents by increasing the capacity of community-based housing organizations.	Expand the supply of assisted housing. Use CDCs to increase the supply of housing.
Increase the stock of affordable housing in the CD area by leveraging investments in housing and related programs.	Expand the supply of assisted housing. Leverage private or other public funds to create additional housing opportunities.
Increase the availability of affordable housing by increasing finance options for low/moderate-income residents.	Increase the number of affordable housing units. Leverage affordable housing resources in the community through the creation of mixed-finance housing.
Increase opportunities for residents of federally subsidized housing to move into non-subsidized, newly renovated and existing housing units.	Increase assisted housing choices. Implement public housing or other homeownership programs.
Promote redevelopment of vacant lots and	Utilize HANO's Disposition activity.

uninhabitable houses through the expropriation process.	
Create incentives for landlords to rent to Section 8 tenants.	Conduct activities to affirmatively further fair housing. Market the Section 8 program to owners throughout HANO's jurisdiction.
Increase the independence of elderly individuals and persons with disabilities by developing appropriate housing and assisted-care alternatives.	Target available assistance to the elderly. Target available assistance to Families with Disabilities. Seek designation of public housing for the elderly. Apply for Special-purpose vouchers targeted to the elderly and families with disabilities, should they become available. Carry out the modifications needed in public housing based on the Section 504 Needs Assessment for Public Housing. Affirmatively market to local non-profit agencies that assist families with disabilities.
Increase opportunities for career-path employment through employer driven training programs.	HANO Community Service and Self-Sufficiency Programs.
Revitalize neighborhoods and increase homeownership by expanding and enhancing affordable housing programs.	Homeownership Programs administered by HANO.

## **19. DEFINITION OF ‘SUBSTANTIAL DEVIATION’ AND ‘SIGNIFICANT AMENDMENT OR MODIFICATION’**

The Housing Authority of New Orleans will use the guidance provided by HUD in Notice 99-51 to define the terms “substantial deviation” and “significant amendment or modification” to determine when the approved Agency Plan will be required to undergo the detailed modification process outlined by HUD. The criteria for such modification will include the following:

- Changes to Public Housing Admissions and Occupancy Policies or organization of the Public Housing waiting list other than those items already identified in the current revised version of the Admissions and Occupancy Policy (June 30<sup>th</sup>).
- Additions of a non-emergency work item that is \$1 million or more and which is not included in the annual or five-year plan under the Capital Fund.
- Additions of any new activities not included in the Public Housing Drug Elimination Program Plan.
- Any changes with regard to demolition or disposition, designation, homeownership program or conversion activities not currently identified in the plan or otherwise approved by HUD.

Changes under the above definitions, required as the result of HUD regulatory requirements will not be considered significant amendments.

Changes under the above definitions which are funded by any source other than federal funds will not require amendment or modification to the Agency Plan.

## **Attachments**

Use this section to provide any additional attachments referenced in the Plans.



## **ATTACHMENT A.**

### **ADMISSIONS POLICY FOR DECONCENTRATION**

Approved 9/9/99

#### Deconcentration of Poverty

It is the policy of the Housing Authority of New Orleans to prohibit the concentration of very low-income families in public housing units in certain public housing developments or certain buildings within developments. This policy is supported through two major efforts.

1. Revitalization Strategies- Certain public housing developments will be redeveloped as “mixed income” properties as defined further under Section 5. C (4) (d). These new “mixed income” properties will utilize a “floating unit” concept that will designate income eligible households based on an approved unit mix. Under this new approach, a maximum number of households at varying income levels are designated for the development. However, specific units are not identified by housing type or income level. A detailed mixed-finance proposal will be developed for each applicable HANO property. Upon approval by the Department of Housing and Urban Development of each mixed-finance proposal, the corresponding unit types and household income mix will be identified and incorporated into this Deconcentration Policy.
2. Local Preferences- To further deconcentration efforts, local preferences as described in Section 4, B, have been implemented, over 90% of households have incomes below 30% of the area median at all HANO public housing developments. The intent of the local preferences is to attract higher income households to the developments thus reducing the level of concentration of very low income households.



**Annual Statement / Performance and Evaluation Report  
Comprehensive Grant Program (CGP) PART I: SUMMARY  
ATTACHMENT B**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

**Year 9 - 2000**

HA Name <b>Housing Authority of New Orleans</b>	Comprehensive Grant Num LA 48P00150100	FFY of Grant Approval FFY 2000
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Original Annual Statement  
  Reserve for Disasters/Emergencies  
  Revised Annual Statement/Revision Number \_\_\_\_\_  
  Performance and Evaluation Report for Program Year Ending \_\_\_\_\_  
 Final Performance and Evaluation Statement

Line No.	Summary by Development Account	Total Estimated Cost		Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operating (May not exceed 20% of line 19)	\$6,631,102			
3	1408 Management Improvements	\$4,850,000			
4	1410 Administration	\$1,068,898			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$1,075,508			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$5,000,000			
10	1460 Dwelling Structures	\$5,980,000			
11	##### Dwelling Equipment - Nonexpendable	\$650,000			
12	1470 Nondwelling Structures	\$400,000			
13	1475 Nondwelling Equipment	\$350,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	##### Relocation Costs				
17	1498 Mod Used for Development	\$7,150,000			
18	1502 Contingency (may not exceed 8% of line 19)				
19	Amount of Annual Grant (Sum of lines 2-18)	\$33,155,508			
20	Amount of line 19 Related to LBP Activities				
21	Amount of line 19 Related to Section 504 Compliance				
22	Amount of line 19 Related to Security				
23	Amount of line 19 Related to Energy Conservation Measures				

Signature of Executive Director and Date <b>X</b>	Signature of Field Office Manager (or Regional Administrator in co-located office) and Date <b>X</b>
--	---

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 (2) To be completed for the Performance and Evaluation Report.  
 2000

**Annual Statement / Performance and Evaluation Report** U.S. Department of Housing  
**Part II: Supporting Pages** and Urban Development  
 Comprehensive Grant Program (CGP) Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Development Number /Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
<b>ADMINISTRATION</b>								
	<b>HANO Administrative Costs</b>							
	<b>Technical and Non-Technical Salaries</b>	1410.0		\$ 1,068,898				
<b>PHYSICAL IMPROVEMENT</b>								
	<b>LA 1-3 Iberville</b>							
	<b>Comprehensive Modernization</b>							
	A/E Technical Consultants	1430.0		\$ 255,508				
	Interior Modernization	1460.0		\$ 1,000,000				
	<b>LA 1-5 Lafitte</b>							
	<b>Comprehensive Modernization</b>							
	A/E Technical Consultants	1430.0		\$ 400,000				
	Interior Modernization	1460.0		\$ 600,000				
	504 Administration Building	1470.0		\$ 400,000				
	<b>LA 1-7 B.W. Cooper</b>							
	<b>Comprehensive Modernization</b>							
	A/E Technical	1430.0		\$ 100,000				
	Interior Modernization	1460.0		\$ 900,000				
	<b>LA 1-8,13 St. Bernard</b>							
	<b>Comprehensive Modernization</b>							
	Site Utilities	1450.0		\$ 5,000,000				
	Interior Modernization	1460.0		\$ 1,000,000				
Signature of Executive Director and Date					Signature of Public Housing Director/Office of Native American Programs Administrator and			

**Annual Statement / Performance and Evaluation Report**  
**Part II: Supporting Pages**  
 Comprehensive Grant Program (CGP)

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Development Number /Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
<b>PHYSICAL IMPROVEMENTS</b>								
<b>Authority wide</b>								
<b>LA 1-15 Guste Low Rise</b>								
	A/E Technical Consultants	1430.0		\$ 100,000				
	Interior Modernization	1460.0		\$ 900,000				
<b>Scattered Sites LA 1-All</b>								
	A/E Technical Consultants	1430.0		\$ 200,000				
	Modernization	1460.0		\$ 1,200,000				
<b>LA 1-16 Fischer Low Rise</b>								
	A/E Technical Consultants	1430.0		\$ 20,000				
	Repair Vacant Units	1460.0		\$ 180,000				
	LA 1-All Lead Based Activities	1460.0		\$ 200,000				
	LA 1-All Dwelling equipment Refrigerator and Rangers Hot water heaters Agency wide	1465.1		\$ 400,000				
	LA 1-7, 12 B.W. Cooper Dwelling equipment	1465.1		\$ 200,000				
	LA 1-15 Guste Dwelling equipment	1465.1		\$ 50,000				
	LA 1-All Vehicles Agency Wide	1475.0		\$ 350,000				
	MOD Used for Development LA 1-16 Fischer Development & LA 1-44 Mazant Royal	1498.0		\$ 7,150,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and

**Annual Statement / Performance and Evaluation Report** U.S. Department of Housing  
**Part II: Supporting Pages** and Urban Development  
 Comprehensive Grant Program (CGP) Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Development Number /Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
	<b>Management Improvement</b>							
	Operations	1406.0		\$ 6,631,102				
				\$ 5,000,000				
	<b>Grant Writing/Technical</b> Costs associated with preparing funding proposals for competitive grant	1408.0		\$ 150,000				
	<b>Cooperative Endeavor Executive Monitor</b> Provide funds for the cost of the Executive Monitor and his staff which were established by the Cooperative Endeavor Agreement with HANO, HUD and the City	1408.0		\$ 250,000				
	<b>HANO Resident Loan Corporation</b> Programs to assist residents in business development	1408.0		\$ 200,000				
	<b>Community/Day Care Centers</b> Costs associated with providing resident programs at community centers at various developments Includes staffing and program costs.	1408.0		\$ 400,000				
	<b>Security</b> Hire additional security guards to supplement present staff to enhance security operations at all developments	1408.0		\$ 928,000				
	<b>Resident Advisory Board Resources</b> Resources for Resident Advisory Board to inform residents of the PHA Plan to communicate in writing, by telephone and by holding meetings with assisted families	1408.0		\$ 72,000				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 Signature of Executive Director and Date

(2) To be completed for the Performance and Evaluation Report.  
 Signature of Public Housing Director/Office of Native American Programs Administrator and

**Annual Statement / Performance and Evaluation Report**  
**Part II: Supporting Pages**  
 Comprehensive Grant Program (CGP)

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Development Number /Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
	<b>Resident Services Consultant</b> Develop, implement and administer resident initiatives and self sufficiency programs for public housing residents	1408.0		\$ 1,300,000				
	<b>Resident Council Programs</b> Costs and equipment for Resident Councils to operate resident programs	1408.0		\$ 150,000				
	<b>Staff Training Agency wide</b>	1408.0		\$ 125,000				
	<b>On-Call Auditing Services</b>	1408.0		\$ 75,000				
	<b><u>MANAGEMENT IMPROVEMENT</u></b>							
	<b>HANO Management Information Systems Technical Assistance</b> On call programming technical support of existing CCS modules i.e. inventory, purchasing, tenant accounting	1408.0		\$ 150,000				
	<b>Civil Service Training Fee Personnel/Human Resources Department Louisiana Department of Civil Service Training and Civil Service related activities to include job studies recruitment, selection, disciplinary actions, appeals and personnel consulting</b>	1408.0		\$ 50,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and

**Annual Statement / Performance and Evaluation Report**  
**Part II: Supporting Pages**  
 Comprehensive Grant Program (CGP)

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Development Number /Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
	<b>RMC Technical Assistance</b> Technical Assistance for Resident Management Corporation to assist with programmatic goals at each RMC site							
	LA 1-7,12 B.W. Cooper	1408.0		\$ 100,000				
	LA 1-15 Guste	1408.0		\$ 250,000				
	<b>Agency Technical Assistance</b>	1408.0		\$ 150,000				
	Computer Software Upgrade	1408.0		\$ 500,000				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and

# Annual Statement / Performance and Evaluation Report

## Part III: Implementation Schedule

### Comprehensive Grant Program (CGP)

U.S. Department of Housing and Urban Development  
Office of Public and Indian Affairs

Development Number / Name of Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)

# Annual Statement / Performance and Evaluation Report

## Part III: Implementation Schedule

### Comprehensive Grant Program (CGP)

U.S. Department of  
and Urban Development  
OFFICE OF PUBLIC AND

Development NUMBER / NAME NATIONWIDE ACTIVITIES	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement (2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

Signature of

of Housing  
Development  
of Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Reporting Date)	Reasons for Revised Target Dates (4)
Actual (2)	

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OMB Approval No. 2577-0157 (Exp. 7/31/98)

Planning Date)	Reasons for Revised Target Dates (4)
Actual (2)	

Performance and Evaluation Report.

Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement / Performance and Evaluation Report U.S. Department of Housing  
 Comprehensive Grant Program (CGP) PART I: SUMMARY and Urban Development  
 FFY 1999 RHF**

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Office of Public and Indian Housing

HA Name **Housing Authority of New Orleans** Comprehensive Grant Num LA48R00150199 FFY of Grant Approval FFY 1999

Original Annual Statement  Reserve for Disasters/Emergencies  Revised Annual Statement/Revision Number \_\_\_\_\_  Performance and Evaluation Report for Program Year Ending \_\_\_\_\_  
 Final Performance and Evaluation Statement

Line No.	Summary by Development Account	Total Estimated Cost		Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operating (May not exceed 20% of line 19)				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$543,318			
11	##### Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	##### Relocation Costs				
17	1498 Mod Used for Development				
18	1502 Contingency (may not exceed 8% of line 19)				
19	Amount of Annual Grant (Sum of lines 2-18)	\$543,318			
20	Amount of line 19 I				
21	Amount of line 19 Related to Section 504 Compliance				
22	Amount of line 19 Related to Security				
23	Amount of line 19 Related to Energy Conservation Measures				

Signature of Executive Director and Date **X** Signature of Field Office Manager (or Regional Administrator in co-located office) and Date **X**

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

form HUD - 52837 (10/96)

(2) To be completed for the Performance and Evaluation Report.

ref Handbook 7485.3

**Annual Statement / Performance and Evaluation Report** U.S. Department of Housing  
**and Urban Development**  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

**Part II: Supporting Pages**  
 Comprehensive Grant Program (CGP)  
**FFY 1999 RHF**

Development Number / Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
	LA -All Accelerated Renovation and Reoccupancy of Vacant Units Approximately 67 units	1460.0		\$ 543,318				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator :

# Annual Statement / Performance and Evaluation Report

## Part III: Implementation Schedule

Comprehensive Grant Program (CGP)

FFY 1999 RHF

U.S. Department of Housing and Urban Development  
Office of Public and Indian Affairs

Development Number / Name of Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)

# Annual Statement / Performance and Evaluation Report

## Part III: Implementation Schedule

Comprehensive Grant Program (CGP)

FFY 1999 RHF

U.S. Department of  
and Urban Development  
OFFICE OF PUBLIC AND

Development NUMBER / NAME NATIONWIDE ACTIVITIES	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement (2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

Signature of

of Housing  
Development  
of Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

Reporting Date)	Reasons for Revised Target Dates (4)
Actual (2)	

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OMB Approval No. 2577-0157 (Exp. 7/31/98)

Planning Date)	Reasons for Revised Target Dates (4)
Actual (2)	

Performance and Evaluation Report.

Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement / Performance and Evaluation Report U.S. Department of Housing  
 Comprehensive Grant Program (CGP) PART I: SUMMARY and Urban Development  
 FFY 2000 RHF**  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

HA Name **Housing Authority of New Orleans** Comprehensive Grant Num LA48R00150100 FFY of Grant Approval FFY 2000

Original Annual Statement  Reserve for Disasters/Emergencies  Revised Annual Statement/Revision Number \_\_\_\_\_  Performance and Evaluation Report for Program Year Ending \_\_\_\_\_  
 Final Performance and Evaluation Statement

Line No.	Summary by Development Account	Total Estimated Cost		Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CGP Funds				
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4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$2,565,680			
11	##### Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	##### Relocation Costs				
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19	Amount of Annual Grant (Sum of lines 2-18)	\$2,565,680			
20	Amount of line 19 I				
21	Amount of line 19 Related to Section 504 Compliance				
22	Amount of line 19 Related to Security				
23	Amount of line 19 Related to Energy Conservation Measures				

Signature of Executive Director and Date **X** Signature of Field Office Manager (or Regional Administrator in co-located office) and Date **X**

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

form HUD - 52837 (10/96)

(2) To be completed for the Performance and Evaluation Report.

ref Handbook 7485.3

**Annual Statement / Performance and Evaluation Report** U.S. Department of Housing  
**and Urban Development**  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 7/31/98)

**Part II: Supporting Pages**  
 Comprehensive Grant Program (CGP)  
**FFY 2000 RHF**

Development Number / Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (1)	Funds Expended (2)	
	Replacement Housing, New Construction Scattered Sites LA 1-20 Hendee Homes LA 1-49 Antoine	1460.0		\$ 2,565,680				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator :

# Annual Statement / Performance and Evaluation Report

## Part III: Implementation Schedule

Comprehensive Grant Program (CGP)

FFY 2000 RHF

U.S. Department of Housing and Urban Development  
Office of Public and Indian Affairs

Development Number / Name of Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)

# Annual Statement / Performance and Evaluation Report

## Part III: Implementation Schedule

Comprehensive Grant Program (CGP)

FFY 2000 RHF

U.S. Department of  
and Urban Development  
OFFICE OF PUBLIC AND

Development NUMBER / NAME NATIONWIDE ACTIVITIES	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)	
	Original	Revised (1)	Actual (2)	Original	Revised (1)

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement (2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

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Development  
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OMB Approval No. 2577-0157 (Exp. 7/31/98)

Reporting Date)	Reasons for Revised Target Dates (4)
Actual (2)	

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OMB Approval No. 2577-0157 (Exp. 7/31/98)

Planning Date)	Reasons for Revised Target Dates (4)
Actual (2)	

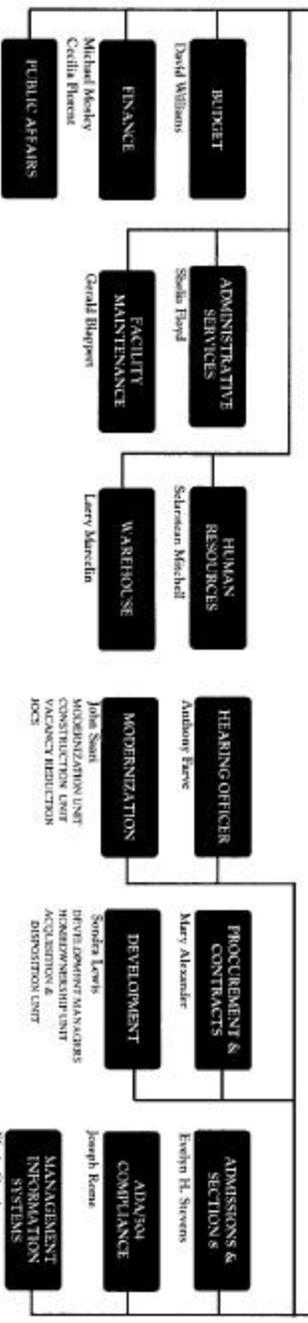
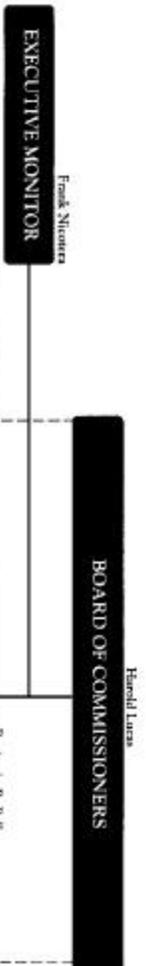
Performance and Evaluation Report.

Public Housing Director/Office of Native American Programs Administrator and Date

**HOUSING AUTHORITY OF NEW ORLEANS**  
ANNUAL OPERATING BUDGET FOR FISCAL YEAR ENDING 9/30/00

**ATTACHMENT C**  
Agency-Wide Consolidated  
DEPARTMENT

A	B	C	D	E	F
ACCOUNT TITLE	1999 OPERATING BUDGET	1999 ACTUAL PROJECTED	VARIANCE C - B	2000 OPERATING BUDGET	REVISIONS
<b>INCOME</b>					
Dwelling Rental	9,212,749	8,915,169	-297,580	8,828,352	
Fungibility	3,899,998	3,899,998	0	5,378,040	
Admin. Fees (B.W.Cooper)	950,000	950,000	0	850,000	
Interest / Other Income	360,775	296,438	-64,337	239,586	
HUD Subsidy	26,487,834	26,487,834	0	26,509,674	
Comp Grant Allocation	783,001	793,385	10,384	956,778	
Section 8 Rental Income			0	140,000	
Section 8 Allocation	440,438	446,279	5,841	546,114	
<b>TOTAL INCOME</b>	<b>42,134,795</b>	<b>41,789,103</b>	<b>-345,692</b>	<b>43,448,544</b>	
<b>ADMINISTRATIVE EXPENSE</b>					
Administrative Salaries	4,899,264	5,147,041	247,777	4,598,227	
Overtime	0	31,529	31,529	31,406	
Travel & Parking	90,000	86,066	-3,934	93,541	
Office Supplies	41,575	34,794	-6,781	129,677	
Telephone	134,182	456,073	321,891	508,551	
Equipment Maintenance	184,849	183,964	-885	220,000	
Legal Expense	217,440	325,664	108,224	348,136	
Postage	132,138	186,835	54,697	200,200	
Admin Fees & Charges	8,000	121,290	113,290	55,016	
Audit Fees	16,050	137,994	121,944	150,000	
Dues & Publications	42,534	107,583	65,049	107,047	
Supplies & Equipment	185,856	121,471	-64,385	141,172	
Advertising	19,213	51,788	32,575	6,104	
Training	50,000	72,429	22,429	121,231	
Reproduction	73,474	24,359	-49,115	108,000	
Armored Car	44,591	36,721	-7,870	33,934	
Other	411,386	266,621	-144,765	352,019	
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>6,550,552</b>	<b>7,392,222</b>	<b>841,670</b>	<b>7,204,261</b>	
<b>RESIDENT SERVICES EXPENSE</b>					
Salaries	304,380	367,351	62,971	353,467	
Overtime	0	3,106	3,106	1,752	
Recreation, Publications & Other Services	10,000	0	-10,000	0	
Contract Costs	538,642	376,785	-161,857	2,014,439	
<b>TOTAL RESIDENT SERVICES EXPENSE</b>	<b>853,022</b>	<b>747,242</b>	<b>-105,780</b>	<b>2,369,658</b>	
<b>UTILITIES EXPENSE</b>					
Water & Sewer	5,966,541	5,959,035	-7,506	5,886,851	
Electricity	4,953,319	5,181,060	227,741	5,788,661	
Natural Gas	2,534,464	2,300,063	-234,401	2,033,429	
Other	0	0	0	0	
<b>TOTAL UTILITIES EXPENSE</b>	<b>13,454,324</b>	<b>13,440,158</b>	<b>-14,166</b>	<b>13,708,941</b>	
<b>MAINTENANCE EXPENSE</b>					
Wages	8,496,236	8,528,592	32,356	6,656,329	
Overtime	0	571,411	571,411	544,965	
Materials	1,244,387	665,534	-578,853	1,141,852	
Plumbing Repairs	54,431	377,825	323,394	303,133	
Electrical Repairs	48,086	272,688	224,602	240,597	
Work Projects	1,568,761	1,624,795	56,034	1,502,998	
Grass Cutting	365,528	260,127	-105,401	269,180	
Garbage Pickup & Truck Repair	640,588	517,985	-122,603	574,627	
Uniforms	9,300	125,739	116,439	18,514	
Auto Repairs & Rental	129,600	157,841	28,241	165,815	
Elevator Repairs	13,820	164,207	150,387	37,892	
Equipment Repair & Rental	52,543	88,280	35,737	109,126	
Other Contract Repairs	192,581	134,225	-58,356	142,690	
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>12,815,861</b>	<b>13,489,249</b>	<b>673,388</b>	<b>11,707,717</b>	
<b>OTHER EXPENSES</b>					
Insurance	4,120,320	3,924,172	-196,148	4,300,422	
Terminal Leave Payments	189,742	125,912	-63,830	164,472	
Employee Benefit Contributions	3,493,405	3,433,836	-59,569	2,758,501	
Collection Losses	600,000	135,598	-464,402	264,850	
Other	0	0	0	869,723	
Protective Seives	0	3,000	3,000	0	
<b>TOTAL OTHER EXPENSES</b>	<b>8,403,467</b>	<b>7,622,518</b>	<b>-780,949</b>	<b>8,357,967</b>	
<b>TOTAL ROUTINE EXPENSES</b>	<b>42,077,226</b>	<b>42,691,388</b>	<b>614,162</b>	<b>43,348,544</b>	
<b>NON-ROUTINE EXPENSES</b>					
Extraordinary Maintenance	0	24,492	24,492	100,000	
Replacement Equipment	0	54,728	54,728	0	
Betterments And Additions	37,532	20,355	-17,177	0	
<b>TOTAL NON-ROUTINE EXPENSES</b>	<b>37,532</b>	<b>99,575</b>	<b>62,043</b>	<b>100,000</b>	
<b>TOTAL OPERATING EXPENSE</b>	<b>42,114,758</b>	<b>42,790,963</b>	<b>676,205</b>	<b>43,448,544</b>	
<b>NET PROFIT / (LOSS)</b>	<b>20,037</b>	<b>-1,001,860</b>	<b>-1,021,897</b>	<b>0</b>	



Updated June 27, 2000

Part I: Summary  
Comprehensive Grant Program (CGP)

HA Name:		Locality (City/County & State)			Original <input checked="" type="checkbox"/>	Revision No. _____
Housing Authority of New Orleans		New Orleans, Louisiana				
A. Development Number/Name	Work Statement for Year 1 FFY: 00	Work Statement for Year 2 FFY: 01	Work Statement for Year 3 FFY: 02	Work Statement for Year 4 FFY: 03	Work Statement for Year 5 FFY: 04	
	See Annual Statement					
Operations		\$6,400,000	\$5,900,000	\$5,200,000	\$4,800,000	
Mod Use for Development		\$7,000,000	\$8,300,000	\$5,800,000	\$1,400,000	
B. Physical Improvements Subtotal		\$10,980,000	\$10,800,000	\$15,660,000	\$20,790,000	
C. Management Improvements		\$4,800,000	\$4,400,000	\$2,600,000	\$1,900,000	
D. PHA-wide Structures and Nondwelling		\$0	\$0	\$0	\$0	
E. Administration		\$3,200,000	\$3,000,000	\$2,600,000	\$2,400,000	
F. Other		\$1,220,000	\$1,200,000	\$1,740,000	\$2,310,000	
G. Replacement Reserve		\$0	\$0	\$0	\$0	
H. Total CGP Funds		\$33,600,000	\$33,600,000	\$33,600,000	\$33,600,000	
I. Total Non-CGP Funds						
J. Grand Total		\$33,600,000	\$33,600,000	\$33,600,000	\$33,600,000	
Signature of Executive Director:		Date:	Signature of Public Housing Director/Office of Native American Programs Administrator		Date:	

Five-Year Action Plan  
**Part I: Summary (Continuation)**  
 Comprehensive Grant Program (CGP)

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

A. Development Number/Name	Work Statement for Year 1 FFY: _____	Work Statement for Year 2 FFY: __01____	Work Statement for Year 3 FFY: __02____	Work Statement for Year 4 FFY: __03____	Work Statement for Year 5 FFY: __04____
<b>Operating Subsidy</b>		\$6,400,000	\$5,900,000	\$5,200,000	\$4,800,000
<b>Administration</b>		\$3,200,000	\$3,000,000	\$2,600,000	\$2,400,000
<b>Non-Dwelling Equipment</b>		\$0	\$0	\$0	\$0
<b>Fees and Costs</b>		\$1,220,000	\$1,200,000	\$1,740,000	\$2,310,000
<b>Physical Improvements by Project</b>					
LA 1-003 Iberville	Annual	\$4,500,000	\$3,420,000	\$4,590,000	\$4,500,000
LA 1-05 Lafitte		\$4,500,000	\$3,420,000	\$4,500,000	\$4,500,000
LA 1-07 B.W. Cooper		\$1,260,000	\$3,240,000	\$4,230,000	\$6,660,000
LA 1-ALL "Scattered Sites"		\$720,000	\$720,000	\$0	\$0
LA 1-08 St. Bernard		\$0	\$0	\$2,340,000	\$5,130,000
<b>Management Improvement</b>			\$4,800,000	\$4,400,000	\$2,600,000
<b>Mod Used for Development</b>		\$7,000,000	\$8,300,000	\$5,800,000	\$1,400,000

Five-Year Action Plan  
**Part II: Supporting Pages**  
**Physical Needs Work Statement(s)**  
**Comprehensive Grant Program (CGP)**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Work Statement for Year 1 FFY: 00	Work Statement for Year 2 FFY: 01			Work Statement for Year 3 FFY: 02		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs
See Annual Statement	<u><b>OPERATING SUBSIDY</b></u> <b>Operating Subsidy</b> Transfer of CGP funds to the Operating Budget to cover operating deficit Operating Deficit		\$6,400,000	<u><b>OPERATING SUBSIDY</b></u> <b>Operating Subsidy</b> Transfer of CGP funds to the Operating Budget to cover operating deficit Operating Deficit		\$5,900,000
	<u><b>ADMINISTRATION</b></u> <b>HANO Administrative Costs</b> Costs associated with administering the Modernization and Revitalization programs and monitoring the performance of the Program Manager in the CGP Comprehensive Plan <b>Technical Salaries</b> <b>Non-Technical Salaries</b>		\$3,200,000 \$0	<u><b>ADMINISTRATION</b></u> <b>HANO Administrative Costs</b> Costs associated with administering the Modernization and Revitalization programs and monitoring the performance of the Program Manager in the CGP Comprehensive Plan <b>Technical Salaries</b> <b>Non-Technical Salaries</b>		\$3,000,000 \$0
	<u><b>MANAGEMENT IMPROVEMENT</b></u>		\$4,800,000	<u><b>MANAGEMENT IMPROVEMENT</b></u>		\$4,400,000
	<u><b>FEES AND COSTS</b></u>		\$1,220,000	<u><b>FEES AND COSTS</b></u>		\$1,200,000
	<u><b>PHYSICAL IMPROVEMENT</b></u> LA1-03, Iberville Interior Modernization 504 Administration Bldg.		\$4,500,000	LA1-03, Iberville Interior Modernization		\$3,420,000

Five-Year Action Plan  
**Part II: Supporting Pages**  
**Physical Needs Work Statement(s)**  
**Comprehensive Grant Program (CGP)**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Work Statement for Year 1 FFY: 00	Work Statement for Year 4 FFY: 03			Work Statement for Year 5 FFY: 04		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs
See Annual Statement	<b><u>OPERATING SUBSIDY</u></b> <b>Operating Subsidy</b> Transfer of CGP funds to the Operating Budget to cover operating deficit Operating Deficit		\$5,200,000	<b><u>OPERATING SUBSIDY</u></b> <b>Operating Subsidy</b> Transfer of CGP funds to the Operating Budget to cover operating deficit Operating Deficit		\$4,800,000
	<b><u>ADMINISTRATION</u></b> <b>HANO Administrative Costs</b> Costs associated with administering the Modernization and Revitalization programs and monitoring the performance of the Program Manager in the CGP Comprehensive Plan <b>Technical Salaries</b> <b>Non-Technical Salaries</b>		\$2,600,000 \$0	<b><u>ADMINISTRATION</u></b> <b>HANO Administrative Costs</b> Costs associated with administering the Modernization and Revitalization programs and monitoring the performance of the Program Manager in the CGP Comprehensive Plan <b>Technical Salaries</b> <b>Non-Technical Salaries</b>		\$2,400,000 \$0
	<b><u>MANAGEMENT IMPROVEMENT</u></b>		\$2,600,000	<b><u>MANAGEMENT IMPROVEMENT</u></b>		\$1,900,000
	<b><u>FEES AND COSTS</u></b>		\$1,740,000	<b><u>FEES AND COSTS</u></b>		\$2,310,000
	LA1-03, Iberville Interior Modernization		\$4,590,000	LA1-03, Iberville Interior Modernization		\$4,500,000

Five-Year Action Plan  
**Part II: Supporting Pages**  
**Physical Needs Work Statement(s)**  
 Comprehensive Grant Program (CGP)

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

Work Statement for Year 1 FFY: _00	Work Statement for Year 2 FFY: 01			Work Statement for Year 3 FFY: 02		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs
See  Annual Statement	<b><u>PHYSICAL IMPROVEMENTS</u></b>			<b><u>PHYSICAL IMPROVEMENTS</u></b>		
	LA1-05, Lafitte Interior Modernization 504 Administration Bldg.		\$4,500,000	LA1-05, Lafitte Interior Modernization		\$3,420,000
	LA1-07, B.W. Cooper Site Improvement		\$1,260,000	LA1-07, B.W. Cooper Site Improvement		\$3,240,000
	Scattered Sites, LA1-ALL Interior Modernization		\$720,000	Scattered Sites, LA1-ALL Interior Modernization		\$720,000
	<b><u>MOD USED FOR DEVELOPMENT</u></b> PHA WIDE		\$7,000,000	<b><u>MOD USED FOR DEVELOPMENT</u></b>		\$8,300,000

Five-Year Action Plan  
**Part II: Supporting Pages**  
**Physical Needs Work Statement(s)**  
**Comprehensive Grant Program (CGP)**

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

Work Statement for Year 1 FFY: _00	Work Statement for Year 4 FFY: 03			Work Statement for Year 5 FFY: 04		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Costs
See Annual Statement	<b><u>PHYSICAL IMPROVEMENTS</u></b>			<b><u>PHYSICAL IMPROVEMENTS</u></b>		
	LA1-05, Lafitte Interior Modernization		\$4,500,000	LA1-05, Lafitte Interior Modernization		\$4,500,000
	LA1-07, B.W. Cooper Site Improvement		\$1,330,000	LA1-07, B.W. Cooper Interior Modernization		\$4,260,000
	Building Envelope		\$2,900,000	Building Envelope		\$2,400,000
	LA1-08, St. Bernard Site Improvement		\$2,340,000	LA1-08, St. Bernard Site Improvement		\$2,100,000
				Building Envelope		\$3,030,000
	<b><u>MOD USED FOR DEVELOPMENT</u></b>		\$5,800,000	<b><u>MOD USED FOR DEVELOPMENT</u></b>		\$1,400,000

# ATTACHMENT F.

## Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

### Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

### Section 1: General Information/History

- A. Amount of PHDEP Grant \$ 3,095,887
- B. Eligibility type (Indicate with an "x") N1 X N2 \_\_\_\_\_ R \_\_\_\_\_
- C. FFY in which funding is requested 2000-2001
- D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

**The Housing Authority of New Orleans (HANO) proposes a comprehensive Drug Demand Reduction Strategy for prevention, intervention, and treatment referral services. The comprehensive strategy is a balanced plan of supplementary law enforcement, prevention and drug intervention and treatment referral. Our approach seeks to promote positive alternatives to reduce and eliminate illegal drug use and drug-related crime and violence. Our plan includes Supplementary Law Enforcement, Neighborhood Liaison Officers and a Narcotics Enforcement Team, Operation Safe Home, Weed and Seed Initiatives, Drug Prevention, Drug Intervention, Drug Treatment Referral, and an Evaluation Plan. The program has several components:**

1. Education for Youth and Adults
2. A Youth Leadership Program
3. Site-based Summer Learning Camp Program
4. Year-Round Recreation Program
5. Tenant Initiatives Program
6. Weed and Seed Initiatives
7. Community Learning Centers
8. Employment Services
9. Skills Training

The proposed outcomes of the PHDEP plan include:

1. Decrease drug use;
2. Reduce the rate of drug-related crime, violence, and social problems;
3. Increase the number of persons seeking and receiving drug treatment;
4. Decrease the likelihood that youth will become involved in drugs, and

5. Increase school attendance and achievement, especially on standardized tests such as the Louisiana Educational Assessment Program (LEAP) and the American College Test (ACT);
6. Leverage and improve coordination of community resources targeted for assisting public housing residents to become self-sufficient.

### E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
All Conventional and Scattered Sites in New Orleans	11,235 as of 10-99	23,226 as of 10-99

### F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

6 Months \_\_\_\_\_ 12 Months  X  18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_ Other \_\_\_\_\_

### G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995	3,432,000	LA48DEP0010195	0		
FY 1996	N/A	N/A	N/A		
FY 1997	3,371,940	LA48DEP0010197	0		
FY 1998	2,565,160	LA48DEP0010198	0		04/01/00
FY 1999	2,970,516	LA48DEP0010199	2,970,516		02/15/01

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

**The primary goal of the proposed project is to enhance HANO’s capacity to impact the severe problems associated with drug abuse and addiction, including drug-related crime and street drug sales in our**

developments. The primary objective of HANO's PHDEP strategy is to improve coordination by law enforcement, community groups, and social service prevention and treatment agencies – government and private – that are working together to revitalize distressed neighborhoods. The role of the plan partners incorporates various community agencies in conjunction with the Housing Authority of New Orleans. This partnership addresses factors related to drug-related crime and violence. The proposed activities are implemented with the assistance of community agencies to provide for strategies for substance abuse treatment facilities for public housing residents. The evaluation plan for the 2000 PHDEP proposal includes qualitative and quantitative elements and will involve a contract with an independent consultant to review the evaluation plan and data collection. Additionally, our system includes quarterly data collection and analysis, six-month baseline assessment and outcome measures. Thus, status reports concerning ongoing activities will be available at any time for HANO, HUD, and the general public.

### B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

<b>FY 2000 PHDEP Proposed Budget Summary</b>	
<b>Budget Line Item</b>	<b>Total Funding</b>
9110 - Reimbursement of Law Enforcement	784,000
9120 - Security Personnel	247,014
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	842,900
9170 - Drug Intervention	107,000
9180 - Drug Treatment	
9190 - Other Program Costs	1,114,973
<b>TOTAL PHDEP FUNDING</b>	<b>3,095,887</b>

### C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 - Reimbursement of Law Enforcement</b>	<b>Total PHDEP Funding: \$784,000</b>
Goal(s)	<ol style="list-style-type: none"> <li>1. A multi-agency task force consisting of Federal, State, New Orleans Police, Military and prosecution support that provides a multiple pronged approach to dealing with violent crime and narcotics trafficking in the Housing Authority of New Orleans (HANO) properties.</li> <li>2. Develop the data and networks vital to the intelligence and investigative work needed to effectively eliminate narcotics trafficking and reduce drug and gun problems on public housing properties.</li> <li>3. Deliver an instant response to street level investigators and police officers regarding the residential status of individuals, occupancy lists for units, prior arrests in the developments,</li> </ol>

	<p>prior police contacts in the developments, and known criminal associates of suspects.</p> <p>4. The New Orleans Police Department’s Narcotics Enforcement Team (NET) will implement proactive law enforcement initiatives in targeted public housing developments with a one (1) year focus to decrease narcotic dealings and related narcotic offenses by 10%.</p>						
Objectives	<p>1a. To use undercover drug purchases video surveillance and pro-active enforcement to evict those responsible for illegal drug use.</p> <p>1b. To use funds to purchase evidence while in undercover capacity, visual and mobile surveillance, pen registers and pro-active police sweeps.</p> <p>1c. To conduct firearm traces; to identify criminal gangs or groups and conduct undercover firearm investigations.</p> <p>2. To work closely with the Resident Councils, train police officers on search and seizure laws and maintain working relationships with other members of Operation Safe Home.</p> <p>3. To provide law enforcement partners with intelligence analysis, electronic surveillance, database input and database formulation.</p> <p>4a. To provide enhanced narcotic enforcement activity to suppress narcotic and other drug related activities in all public housing developments and scattered sites.</p> <p>4b. NET will focus on the sale and distribution of narcotics, the names and identities of individuals wanted or involved for those offenses.</p> <p>4c. NET will prepare specific plans, which target the disruption of street level, mid level and high level narcotic trafficking within public housing developments.</p>						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1. Operation Safe Home			02/16/01	02/15/02	\$261,300		<ul style="list-style-type: none"> <li>- Unified Crime Report Part 1 crime statistics by district from NOPD</li> <li>- Unified Crime Report crime statistics for simple assault, vandalism, weapons, felony and misdemeanor drug arrests</li> <li>- Vandalism figures per development and authority-wide</li> </ul>
2. Orleans Parish District Attorney’s Office			02/16/01	02/15/02	\$ 35,000		<ul style="list-style-type: none"> <li>- Monthly data acceptance rate of arrested subjects and convictions</li> </ul>
3. Louisiana National Guard Military			02/16/01	02/15/02	\$ 55,000		<ul style="list-style-type: none"> <li>- Unified Crime Report</li> </ul>
4. Supplementary Law Enforcement (NOPD Narcotics Enforcement Team and Neighborhood Liaison Officers)			02/16/01	02/15/02	\$432,700		<ul style="list-style-type: none"> <li>- Unified Crime Report</li> <li>- Monthly Arrests Report on Narcotic Distribution Possession and Narcotic Related Homicide</li> <li>- Number of Narcotic Seizures and the</li> </ul>

							Amount of Narcotics Seized
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<b>9120 - Security Personnel</b>						<b>Total PHDEP Funding: \$ 247,014</b>	
Goal(s)	1. To provide safe and secure environment for public housing residents						
Objectives	1. Maintain on-site security force.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Site Security Force			02/16/01	02/15/02	247,014		Crime activity reports
2.							
3.							

<b>9130 - Employment of Investigators</b>						<b>Total PHDEP Funding: \$ -0-</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9140 - Voluntary Tenant Patrol</b>						<b>Total PHDEP Funding: \$ -0-</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>						<b>Total PHDEP Funding: \$ -0-</b>	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							

2.							
3.							

<b>9160 - Drug Prevention</b>		<b>Total PHDEP Funding: \$842,900</b>
Goal(s)	<ol style="list-style-type: none"> <li>1. Director of Drug Prevention will work in conjunction with the Executive Director of Resident Initiatives and Resident Councils to oversee the design, implementation and operation of all drug prevention programs outlined in the 2000 Public Housing Drug Elimination Program plan.</li> <li>2. The PHDEP Site Coordinators will divide their time between the following areas of prevention and intervention: Youth Services, Education Services, Employment Services, Intervention Services and Treatment Referral.               <ol style="list-style-type: none"> <li>2a. To provide youth with positive alternatives to involvement with drugs and violence.</li> <li>2b. To provide comprehensive educational enrichment opportunities and activities to youth and adults.</li> <li>2c. To provide comprehensive employment services inclusive of job development, job placement and assessment for youth and adults..</li> </ol> </li> <li>3. Offer opportunities to children and youth to be exposed to different kinds of values and information that may change their life or help a child develop a personal or career goal.</li> <li>4. Provide area resident councils with PHDEP funding to conduct site based summer camps.</li> <li>5. Allocate funding for resident councils to develop and expand substance abuse prevention programs, intervention and treatment referral programs at their site.</li> <li>6. Provide residents access to employment through job development, job placement assessment and case management / follow-up.</li> <li>7. The purpose is to “weed out” violent crime, drug use and gang activity from selected neighborhoods and then help prevent crime from reoccurring by “seeding” those sites with a wide range of public and private efforts to empower and develop them.</li> </ol>	
Objectives	<ol style="list-style-type: none"> <li>8. To maintain documentation and records, complete semi-annual evaluations, supervise PHDEP Site Coordinators and services, establish relationships with HANO security and neighborhood officers.</li> <li>9. To work with resident councils to recruit and refer residents to all programs areas incorporated in NCUC’s social services program components.               <ol style="list-style-type: none"> <li>2a. To develop/expand partnership with one other citywide youth program (e.g.. Boy Scouts); To develop an effective youth diversion initiative at one site in collaboration with juvenile courts and family assistance programs to impact recidivism.</li> <li>2b. To effect a 15% improvement in participants’ school attendance records; Identify residents of each development, ages 18 and over who do not have a high school diploma; Develop plans to insure that after school programs for elementary and high school students are consistent with school curricula; Maintain an after-school tutorial and homework assistance program at each conventional site (excluding Weed/Seed) and at two Scattered Sites; Establish two family Learning Centers on-site with human and computer resources to promote basic adult education and personal educational goals.</li> </ol> </li> <li>2c. To assess 300 residents and employ 250 residents.               <ol style="list-style-type: none"> <li>10. To organize four educational field trips.</li> <li>11. To partially fund site-based summer camps throughout New Orleans public housing.</li> <li>12. To ensure 15% resident participation in site based programs.</li> <li>13. To ensure that 50 residents annually complete a skills training course (e.g., computer repair, welding etc.)</li> </ol> </li> <li>7a. To establish and maintain an after school and Saturday tutorial programs for children ages 5-18.</li> <li>7b. To establish graffiti removal, substance abuse and conflict resolution training as well as social, cultural, and civic enrichment and developmental enhancement activities and a summer</li> </ol>	

	<p>study skills camp.</p> <p>7c. To work with the U. S. Attorney’s office to sponsor programs that include “Teens, Crime and the Community, Street Corner Drug Enforcement and Gun Abatement Education for Youth”.</p> <p>7d. To establish karate and dance clubs for resident youth.</p>						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Director of Drug Prevention Services	793	All residents of public housing	02/16/01	02/15/02	\$69,310		- Monthly reports by Executive Director of NCUC submitted to PHDEP Director - Semi-annual evaluations by Resident Councils submitted to PHDEP Director
2. PHDEP Site Coordinators	350 (Total for 2a,2b,2c)	All residents of public housing	02/16/01	02/15/02			- Monthly reports by Executive Director of NCUC submitted to PHDEP Director
2a. Youth Services (25%)					\$ 94,500		- Monthly reports by Executive Director of NCUC submitted to PHDEP Director
2b. Educational Services (25%)					\$ 94,500		- Monthly reports by Executive Director of NCUC submitted to PHDEP Director
2c. Employment Services (25%)					\$ 94,500		- Monthly reports by Executive Director of NCUC submitted to PHDEP Director
3. PHDEP related educational field trips	150	Youth between ages of 8-16	02/16/01	02/15/02	\$ 10,090		- 150 Children attend field trips
4. Developmental Summer Learning Camps	300	Youth between ages of 8-14	06/01/01	08/15/01	\$ 10,000		- Conduct at least 6 on-site summer camps
5. Tenant Initiatives Program Grants	600	All residents of public housing	02/16/01	02/15/02	\$300,000		- Monthly reports indicating resident participation in site-based program areas
6. Job Training	550	All employable residents of	02/16/01	02/15/02	\$ 10,000		- <b>Employment</b> Residents assessed

		public housing					300 Residents employed 250 <b>- Training</b> Skills training enrollment - 75 Skills training completion - 50
7. Weed and Seed Supportive Services (Seeding Initiatives) Weed and Seed: 4 Sites: Iberville, Lafitte, Fischer & Christopher Homes  Iberville Dance Club & Iberville Karate Club	110	Public Housing Residents between ages 6-18 at Iberville, Lafitte, Fischer & Christopher Homes Developments	02/16/01	02/15/02	\$160,000		-Number of after-school tutorial programs maintained at each targeted site -Survey program participants at beginning and end of program on knowledge -Number of field trips/special events -Number of participants/hours Weed and Seed programs at each site -Monthly reports of practice sessions and performances

<b>9170 - Drug Intervention</b>					<b>Total PHDEP Funding: \$ 107,000.00</b>		
Goal(s)	1. Refer addicts to treatment, provide case management / follow-up and psychosocial and drug support groups. 2. Provide additional substance abuse intervention and prevention activities for residents of public housing.						
Objectives	1. To address the problems of drug abuse in public housing through referring residents to treatment facilities and providing residents with case management / follow-up. 2. To offer residents of public housing expanded substance abuse intervention and prevention services ( Counseling Referral Services, Grief Counseling, Mothers Speakers Bureau, Granny Houses )						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. PHDEP Site Coordinators (11)	1500	All residents in need of drug intervention	02/16/01	02/15/02	94,500		- Addicts in Treatment / Recovery - 15
2. Mothers Against Violence	100	All residents who experienced crime-related violence	02/16/01	02/15/02	12,500		- Number of Counseling referrals - Conduct at least one anti-violence speaking engagement



<b>9180 - Drug Treatment</b>					<b>Total PHDEP Funding: \$ -0-</b>		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9190 - Other Program Costs</b>		<b>Total PHDEP Funds: \$1,114,973</b>
PHDEP Administration		
Goal(s)	<ol style="list-style-type: none"> <li>1. Work in conjunction with the Executive Director of Resident Initiatives and Resident Councils to oversee the design, implementation and operation of all programs outlined in the 2000 Public Housing Drug Elimination Plan.</li> <li>2. Assist the PHDEP Director to oversee all programs outlined in the 2000-2001 Public Housing Drug Elimination Plan.</li> <li>3. Provide supportive administrative service to the PHDEP Director and Assistant PHDEP Director.</li> <li>4. To ensure proper compliance to PHDEP regulations and guidelines.</li> <li>5. To obtain knowledge, additional skills and information for effective program implementation.</li> <li>6. To provide residents with opportunities to fulfill their regulatory community service requirements.</li> <li>7. To operate a successful drug education / prevention and social service program in B.W. Cooper. Operate a Therapeutic Support Services Program to identify and assist residents with receiving counseling / therapy, (including; mental health, depression, drug addiction). To maintain and operate a family life program and teenage pregnancy program on-site.</li> <li>8. To operate a successful drug elimination program with the provision of educational, recreational, cultural, social, economic and health enrichment activities in the Guste Development.</li> </ol>	
Objectives	<ol style="list-style-type: none"> <li>1. To ensure proper implementation of all goals and objectives of 2000-2001 PHDEP grant.</li> <li>2. To assist the PHDEP Director with the implementation of all PHDEP goals and objectives.</li> <li>3. To provide supportive services to PHDEP staff.</li> <li>4. Contract with an independent consultant to review the evaluation plan and data collection design.</li> <li>5. Fact Finding / related program business, attend trainings, seminars &amp; conferences</li> <li>6. Provide orientation, skills assessment, and placements for voluntary services and economic self-sufficiency.</li> <li>7. Provide residents of B.W. Cooper with an on-site prevention, intervention and treatment referral services in addition to offering Drug Education / Prevention, Teenage Pregnancy Prevention, Tutorial and Academic Assessment, Educational Upgrade, Career Development and Cultural Awareness. To maintain a 30% participation rate of residents seeking social services for mental health, Depression and drug addiction. Operate a family life program that educates and provide services for youth and families in areas including pregnancy prevention, abstinence &amp; family planning and cultural awareness. Delay sexual activity for 50% of teen participants in B.W. Cooper.</li> <li>8. To provide residents of the Guste Development with after-school tutorials, a comprehensive computer learning center, competitive team sports, fine arts activities, GED Classes, Computerized Jobs/Skills Bank, Computerized Referral Network, Pre-Employment Training and Substance Abuse Case Management.</li> </ol>	

	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Division Director (50%) PHDEP Director			02/16/01	02/15/02	42,000 71,000		- Effective program mgmt & implementation
2. PHDEP Coordinator			02/16/01	02/15/02	44,000		- Effective program mgmt & implementation
3. Administrative Assts. (1)			02/16/01	02/15/02	35,000		- Quarterly Evaluation
4. PHDEP Project Evaluation			12/01/01	02/15/01	10,000		- Program implementation
5. Travel			02/16/01	02/15/02	4,000		N/A
6. Subcontract Community Services			02/16/01	02/15/02	245,700		- Placement of eligible residents. - Attendance and completed hours of service
7. Subcontract B.W.Cooper Resident Management Corporation			02/16/01	02/15/02	426,016		- Number of residents referred to counseling / treatment - Number of hour's actual participation in services/counseling - Maintain at least 30% participation in program implementation - Lower number of teenage pregnancies
8. Subcontract Guste Resident Management Corporation			02/16/01	02/15/02	237,257		- Number of residents referred to counseling treatment - Number of hours actual participation in services/counseling - Maintain at least 30% participation in program implementation - Lower number of teenage pregnancies

### **Section 3: Expenditure/Obligation Milestones**

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

<b>Budget Line Item #</b>	<b>25% Expenditure of Total Grant Funds By Activity #</b>	<b>Total PHDEP Funding Expended (sum of the activities)</b>	<b>50% Obligation of Total Grant Funds by Activity #</b>	<b>Total PHDEP Funding Obligated (sum of the activities)</b>
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	75%	784,000	100%	784,000
9120	75%	247,014	100%	247,014
9130				
9140				
9150				
9160	75%	842,900	100%	842,900
9170	75%	107,000	100%	107,000
9180				
9190	75%	1,114,973	100%	1,114,973
<b>TOTAL</b>		<b>\$3,095,887</b>		<b>\$3,095,887</b>

### **Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

**ATTACHMENT G.**

**RECOMMENDATIONS MADE BY THE QHWRA RESIDENT ADVISORY BOARD**

<b>Date of Recommendation</b>	<b>Recommendation</b>	<b>Response</b>
April 27, 2000	Mission statement: Should define adequate housing. Mission statement should read: To promote decent, safe, sanitary and affordable housing, economic opportunity that allows for self-sufficiency and economic/social upward mobility opportunities that promote homeownership for the poor and a living environment free from discrimination, through collaboration with surrounding community, legal and social service agencies.	As reflected in the 5-Year Plan, a portion of HANO's mission statement was amended in response to this recommendation.
May 4, 2000	Grievance Panel should include a Section 8 representative. HANO should use an experienced grievance officer.	The Section 8 Program is governed by different requirements. The Grievance Policy only applies to Public Housing. Section 8 Applicants are entitled to reviews and Participants are entitled to hearings. However, these reviews and hearings are not subject to a Grievance Panel.
May 4, 2000	Footnote the Needs Assessment to indicate that it will be updated with new census data as it becomes available.	This is reflected in the Annual Plan.
May 4, 2000	The plan should include installation of more lighting and beautification.	Improvements such as site work, security lighting, fencing, parking, and landscaping are included in HANO's revitalization plans for all public housing developments slated for comprehensive modernization.
May 4, 2000	Renaming all of the developments.	This will be taken under consideration.
May 4, 2000	Develop more Section 8 housing.	HANO is currently analyzing the ability to develop and own private housing to be made available under the Section 8 voucher program.

Date of Recommendation	Recommendation	Response
May 11, 2000	Under the Operations Section of the Plan- <u>Families Served at Beginning of the Year</u> , numbers are listed for Section 8 certificates. There should be an explanation by the certificate number that there will be a conversion to vouchers.	This has been adjusted accordingly and is reflected in the Plan.
May 11, 2000	HANO should purchase housing and convert it to Section 8 housing.	Previously addressed. (See response located two rows above.)
May 11, 2000	Develop its vacant lots with low-income housing rather than selling the lots.	This will be taken into consideration. The HANO Disposition Plan provides that the properties will be operated as low-income housing or for the benefit of low-income families.
May 11, 2000	Set up a policy that would not allow landlords under the voucher program to have so much flexibility in demanding that rents be due on a certain day.	Rent is due in accordance with the lease agreement, which is a document between the landlord and the tenant. HANO is not a party to the lease. The tenant may negotiate a different due date with the landlord but HANO cannot require a landlord to do so.
May 11, 2000	HANO should become more creative in conducting its needs assessment because relying on old data from the City's Consolidated Plan and the census will make our needs assessment inaccurate.	2000 Census data should be available in the fall of this year pursuant to the Census Bureau. This new data will be used to update needs assessments, conduct market studies, and prepare future annual plans.
May 11, 2000	If HANO is going to attempt to address the needs of the residents through community service, they should make wise investments. Encourage the universities to properly train people and place them in business or in programs that allow them to move up.	This is a primary objective of the economic and self-sufficiency initiatives underway.
May 11, 2000	Site staff needs to be trained on the QHWRA rules.	Staff has been trained on the actual regulations. Additional training will be conducted as the regulations are implemented and procedures developed.

<b>Date of Recommendation</b>	<b>Recommendation</b>	<b>Response</b>
May 15, 2000	The memorandum of understanding between HANO and the TANF agency should include a signature line for the City-Wide Resident Council to sign off on.	A preliminary HANO/TANF memorandum of agreement has been drafted to facilitate the exchange of information for verifying resident benefits and targeting public housing residents for the Welfare-to-Work Program. A member(s) from the HANO City-wide Resident Council will serve on the interagency working group that facilitates implementation of the agreement.
May 15, 2000	Public Housing Residents should be given preference to participate in homeownership programs developed by HANO.	Under the proposed HOPE VI homeownership plans, public housing residents from the individual HOPE VI sites will be given first preference followed by all other public housing residents. As future homeownership programs are implemented, HANO will strive to provide similar preferences to public housing residents based on the respective funding source (s) and applicable regulations.
May 15, 2000	In developing homeownership opportunities, HANO should seek to buy properties surrounding the developments, renovate them and sell them to residents.	This option will be considered in developing homeownership plans for the individual sites.
May 15, 2000	HANO should consider having certain areas on each site designated for elderly and disabled residents.	Federal regulations are very specific regarding the designation of "special use" units. In many cases, it would not be possible to do this. Where possible, HANO has proceeded with such designation or will consider doing so in the future.
May 15, 2000	Designate Mazant Royal as an elderly only site.	To be considered in the future based on final revitalization plans.
May 15, 2000	Fully Staff Customer Satisfaction Department.	HANO contracts for the majority of the services in the Customer Satisfaction Department. It is staffed according to current funding and responsibility.

Date of Recommendation	Recommendation	Response
May 15, 2000	Maintain resident representation for sites that have been torn down but will be redeveloped, such as Imperial Drive.	HANO continues to maintain resident representation at all sites currently undergoing redevelopment. Although final HUD regulations concerning public housing resident representation at mixed-income sites have not yet been issued, preliminary indications are that once redevelopment is completed, there will be an <i>overall neighborhood association</i> comprised of all residents not just public housing residents.
May 15, 2000	Refine the site-based waiting list process. Applicants need to know that just because their folder has been forwarded to a site does not mean that they have a unit available to them.	New processes including reprogramming of waiting list, new procedures, staff training and reeducation of applicants are under development in the Admissions Department.
May 15, 2000	With regard to transfer request, medical emergencies should supercede relocation.	Emergency transfers do supercede relocation if it is determined to be a "life-threatening" situation as documented by a medical or other appropriate official.
May 15, 2000	Inform re-exam clerks regarding income reporting requirements per QHWRA.	Policy has been revised and upon implementation, procedures will be revised and staff will be trained according to the revised procedures.
May 15, 2000	HANO should create partnerships with CDC's to develop its vacant properties and create homeownership opportunities.	This is Reflected in the 5-Year Plan.
May 15, 2000	The Resident Council Leadership should have the same opportunity to participate in homeownership and other programs for family self-sufficiency.	Resident Council leaders are not prohibited from participating in any of these programs.
May 18, 2000	Eliminate payment for the LA Military National Guard in the PHDEP.	This will be taken under consideration in the development of the FY 2000 application for PHDEP.
May 18, 2000	Develop a voluntary tenant patrol program under PHDEP.	This will be taken under consideration in the development of the FY 2000 application for PHDEP.

Date of	Recommendation	Response
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Recommendation		
May 18, 2000	Eliminate Weed & Seed from the home-ownership program.	PHDEP funds, which support the Weed & Seed Program, can be utilized to serve public housing developments and the surrounding community. The Weed and Seed Program targets public housing residents between the ages of 6-18 at the Iberville, Lafitte, Fischer and Christopher Homes sites.
May 18, 2000	Increase resident involvement in developing & implementing resident service programs.	This will be taken into consideration in the Fall 2000 development of the new solicitation for our Resident Services provider. The Customer Satisfaction Department will meet with representatives from the QHWRA Resident Advisory Board to seek input.
July 10, 2000	HANO should identify which specific sites the Housing Replacement Funds for 1999 will be used for accelerated turnaround of vacant units.	The FFY 1999 allocation of \$543,318 will be used for accelerated renovation and reoccupancy of vacant units. These funds are available agency-wide. The determination of where the actual funds will be used will be based on the vacancies at the sites at the time the funds are actually available. The FFY 2000 allocation of \$2,565,680 will be used as new construction for our scattered sites and can only be used for Replacement Housing.
July 10, 2000	A proportionate amount of funds appropriated for the implementation of the Community Service requirements should be allocated to the RMCs.	The additional funds that were allocated to NCUC (IRI) were for specific deliverables such as system policies, resident eligibility lists, verification procedures, and agency agreements to be developed prior to the October 1 <sup>st</sup> implementation deadline for the Community Service Program. These deliverables are available to the RMCs as well as HANO.
July 10, 2000	Attachment 19 to the Agency Plan, definition of significant amendments should include changes to Section 8 policies as well as Public Housing.	Regulations do not currently require Section 8 policies and/or amendments to be approved by HUD.
July 10, 2000	HANO should seek a waiver from HUD for individuals who have made every effort to comply with the community service requirement but no one will allow them to do volunteer work.	HANO will continue to review this issue as the Community Service Program is finalized.

<b>Date of Recommendation</b>	<b>Recommendation</b>	<b>Response</b>
July 10, 2000	HANO should provide Resident Councils with resources related to the Agency Plan, specifically \$25,000 per council.	Resources of \$6,000 per Resident Council have been allocated for the upcoming fiscal year 2001.
July 10, 2000	The annual statement for the Capital Fund should include technical assistance funding for resident councils.	The FFY 2000 capital Fund annual statement includes technical assistance funds for the Resident Management Corporations.
July 10, 2000	Voucher holders should be allotted on year to find housing, 120 days is not adequate.	Public Housing Relocation tenants are allowed an initial 120 days and are issued a new voucher for an additional 120 days if needed.
July 10, 2000	HANO should develop a Section 8 Homeownership Program as soon as possible.	HANO will develop a Section 8 Homeownership Program as soon as HUD issues implementation regulations.
July 10, 2000	The disposition plan must include working with Resident Council CDCs HANO's CDC and other community CDCs.	The disposition plan requires that HANO provide (1) first right of refusal to the corresponding resident council, (2) to the City of New Orleans, (3) to City of New Orleans' Certified Community Development Corporations; Community Housing Development Organizations; and not-for-profit developers; (4) to for-profits developers, real estate firms and banks; and (5) to owners residing adjacent to HANO property. HANO does intend to work with CDCs on the disposition and redevelopment of its vacant land. Pursuant to our disposition policy, properties must be developed to provide rental and homeownership opportunities for lower income residents.
July 10, 2000	HANO should provide additional training to all site staff on the income disregards.	Training has been provided on several occasions and HANO will continue this training effort on an ongoing basis.

<b>Date of Recommendation</b>	<b>Recommendation</b>	<b>Response</b>
July 10, 2000	HANO should replace lost public housing units on a one for one replacement basis.	Regulations do not require one for one replacement nor is funding provided at this level. HANO will continue to make every effort to maximize the development of affordable housing in all revitalization programs.
July 10, 2000	Training and education should be part of the program developed in response to the Community Service requirements.	Training and education along with any other economic and self sufficiency efforts will be considered eligible for the community service requirements
July 10, 2000	HANO must provide comparable housing units for relocation.	HANO does provide comparable housing units for relocation purposes based on bedroom size and family composition.

## ATTACHMENT H.

### DISPOSITION OF VACANT LOTS

#### Vacant Lots

Address	Lot Name	Square Number	District	Size
Terpiscore, S. Rampart, Melpomene, S. Saratoga	2, 3, 4, 7, 8, 9, 10, 11, 12	286	1	.71 acres or 30,720 sq. ft.
1117 Monroe St.	13	139	7	28 x 150 ft.
1120 Thalia St.	3,4	154	5	75 x 127 ft.
1719-27 Monroe St.	M-1, M-2	230	7	44.1 x 150.1 ft. (X2)
1800 Hendee	1, 2, 3, 4, 5, 6, 7, 8	264	5	192 x 270
1812 Baronne St.	28 and part of 29	240	4	52 x 120 ft.
2400 St. Thomas St.	6 or C	47	4	30 x 88 ft.
2405-07 Charbonnet St.	2	1280	3	31 x 122 ft.
2411-13 St. Thomas	4	62	4	28 x 115 ft.
2819 Dauphine St.	R	253	3	59.7 x 209.2 ft.
3250 St. Thomas St.	7, 10, 11	17	4	24 x 88 ft. (x3)

3749 Apache St.	10A	12	3	60 x 112 x 87.7 x 49.4 ft.
400 Dufossat	7, 8, 9, 10, Y	74	6	61 x 100 ft. & 120 x 104 ft.
428 Seventh St.	1, 2	21	4	25 x 96 ft. (x2)
4324 General Ogden	A, B, C, D, 11-A	663	7	129 x 180
4821 America	7, 8	21	3	25 x 124 ft.
5335 St. Claude	B	427	3	47 x 118 ft.
710 Clouet St.	22	170	3	212.7 x 63.11 ft.
730 Antonine St.	A, 5-B, 8-A	107	6	irregular shaped acre
9031-33 Cohn St.	16	265	7	30 x 150 ft.
Cohn St.	24	240	7	25 x 100
Corner Andry and N. Villere	16	551	3	30 x 120 ft.
Corner Claiborne and Gordon	17, 16	686	3	30 x 120 ft. (x2)
Corner Eagle and Hickory	5	237	7	90 x 90 ft.

Corner Holly Grove and Birch	4, 5, 6	203	7	30 x 120 ft.
Corner Joliet St. and Zimple St.	9, 10	115	7	30 x 120 ft. (x2)
Corner of N. Claiborne Lot X Ave. and Egania St.		679	3	120 x 112 ft.
Leonidas St.	13, 14, 15	260	7	20 x 150 ft. (x3)
Philip St.	1, 2	264	4	147 x 87
S. Liberty, Melpomene, Thalia	9, 10, A, B, M, A, 4, 5, 7	322	1	irregular shaped

## **ATTACHMENT I.**

### **HANO's COMMUNITY SERVICE PROGRAM PLAN**

The following is the proposed process for implementation of HANO's Community Service Program (CSP). The Housing Authority of New Orleans has contracted with an outside entity, Tulane University National Center for the Urban Community (NCUC), to administer the program for the agency.

#### **SCREENING/ELIGIBILITY DETERMINATION**

Within 30 days of HANO's notification to residents of the QHWRA requirement and NCUC's authorization to contact each household, NCUC will begin the CSP process. Priority of contact shall be based upon the Lease Re-certification dates of each resident. A list of residents and their re-certification dates will be made available by HANO. Those who are determined to be non-exempt will receive a "required to participate" notice from NCUC. Residents who are required to participate shall execute a Participation Agreement (PA) with HANO.

#### **ORIENTATION/SKILLS ASSESSMENT**

Upon execution of the PA, participants will undergo an orientation that will set forth the general requirements and options available in satisfying the requisite hours per month. At this point, Basic Skills Assessments will be conducted with each participant in an effort to determine which program path best suits each individual.

#### **PLACEMENT**

Participants will be offered placement services that are directly related, as determined by the skill assessments, to the enhancement of their personal and/or professional skills.

Participants who elect to choose the Community Service Component will undergo a special orientation on "Volunteering". Participants will also complete a Community Service Interest form. This will assist in pairing participants with agencies that provide goods or services that fall within each individual's scope of interest. Participants are then ready for Community Service Placement. NCUC will negotiate, on behalf of HANO, MOU(s) with agencies that have agreed to serve as placement sites. NCUC will also monitor the participant's progress and address any issues or problems that may arise. The placement agency will verify attendance and completed hours of service.

#### **COMPLIANCE**

At least 30 days before the expiration of the lease term, HANO shall verify compliance of the Community Service requirement. Self-certification by residents is not acceptable. Third party certification must be provided by the entity with whom the resident is working.

#### **CHANGE IN STATUS**

Instances will occur in which a resident whose initial screening revealed (s)he was exempt will become non-exempt (e.g., temporary disability expired, unemployed). Similarly, one who was required to participate may become exempt prior to the 12-month period (e.g. employment, disabled). In each case, the burden of disclosing such change in status after the initial screening rests solely with the resident. The resident must notify the housing authority of the change in status at the time (s)he becomes aware of such change. Failure to notify the housing authority of a change in status shall result in the authority relying solely upon the "current" information regarding the specific resident. Current information shall be construed as that information contained within the active file of said resident.



ATTACHMENT J.

**7. TENANT SELECTION AND ASSIGNMENT PLAN**

The Housing Authority of New Orleans will utilize a site based tenant selection and assignment plan. Under this plan, each applicant may select two individual site locations and/or may indicate acceptance for any available location.

**A. Applicant Selection**

1. Applicants will be selected from the waiting list as follows:
  - a) Applicants with both federal and local preferences, based on date and time of application.
  - b) Applicants with only local preferences, based on date and time of application.
  - c) Applicants with only federal preferences, based on date and time of application.
2. Accessible units will first be offered to applicants with disabilities for which the accessible unit was designed as discussed previously in this policy.

**B. Offers of Housing**

1. Applicants who have indicated acceptance of any available location will be offered a unit at the location with the greatest number of vacancies or the first available unit appropriate to the family characteristics.
2. Applicants who have selected individual site locations will be offered units only at the sites selected. Offers will be made to either of the selected sites based on unit availability.
3. When an applicant's name reaches the top of any of their chosen lists, they will be made an offer of housing. Offers are communicated by phone, mail, or the method of communication designated by the applicant when reasonable accommodation is needed for a disability.
4. Offers made over the phone will be confirmed by letter to the applicant. If the Authority is unable to contact an applicant by phone, a notification letter will be sent to the applicant. Applicants who do not respond to this notice within 10 working days of the date of the notice will be considered "non-responsive" and withdrawn from all waiting lists

5. If more than one unit of the appropriate size and type is available at the location of the applicant choice, the first unit ready for occupancy will be offered to the applicant.
6. If an applicant declines the first offer of housing (without “good cause”) their name will be removed from the site based list where the first offer was made. Their application will remain on the list in the same order for their second location. Applicants may not choose another list(s) as a replacement for the location of the refusal.
7. If an applicant is willing to accept the unit offered but is unable to move at the time of the offer or if acceptance of the offer of a suitable vacancy will result in undue hardship, applicant will keep their place on all waiting lists. The applicant must be able to document that the hardship claimed is “good cause” for refusing an offer of housing, and “good cause” must be verified to HANO’s satisfaction.
8. Examples of good cause reasons for the refusal of an offer of housing, include, but are not limited to:
  - a) Inaccessibility to source of employment, education, or job training that would require an adult household member to quit a job, drop out of an educational institution, or job training program. Or inaccessibility to children’s day care or educational program that would take a child out of day care or an educational program;
  - b) Presence of lead paint in the unit offered when the applicant has children under the age specified by current law;
  - c) The family demonstrates to HANO’s satisfaction that accepting the offer will place a family member’s life, health, or safety in jeopardy. The family must offer specific and compelling documentation such as restraining orders, other court orders, or risk assessments related to witness protection from a law enforcement agency or a threat assessment that verifies danger from criminal activity. Reasons offered must be specific to the family. Refusals due to location alone are not good cause;
  - d) The unit is inappropriate for the applicant’s disabilities, or the family does not need the accessible features in the unit offered and does not want to be subject to a 30-day notice to move;
  - e) An elderly or disabled family makes the decision not to occupy or accept occupancy in designated housing [ 24 CFR § 945.303 (d)]; or
9. Examples of good cause related to an applicant’s willingness to accept an offer but inability to move at the time of the offer include:

- a) A health professional verifies temporary hospitalization or recovery from illness of the principal household member, other household members (each as listed on final application) or live-in aide necessary to the care of the principal household member;
  - b) The family head, spouse or sole member is serving on an impaneled jury.
10. If an applicant declines the second offer of housing (without “good cause”) their name will be removed from all waiting lists.
  11. HANO will maintain a record of units offered, including location, date, and circumstances of each offer, and each acceptance or rejection, including the reason for the rejection.
  12. Applicants who are not accepted for admission to Public Housing shall be entitled to request a review provided that such review is requested in writing within 14 days from the date of notification by HANO of the decision to deny admission.

### **C. Unit Assignment**

Units available for occupancy will be assigned in the following order:

1. Emergency Transfers – transfers of existing residents requiring emergency transfers as defined further in this policy, will be offered available units prior to all other transfers or applicants.
2. Mandatory Transfers – transfers of existing residents requiring mandatory transfers as defined further in this policy, will be offered available units prior to applicants or other existing residents.
3. Federal and Local Preferences – applicants from the waiting list with federal and local preferences will be offered available units in the manner described above.
4. Local Preferences – applicants from the waiting list with only local preferences or existing residents who have been approved for a resident requested transfer (which is considered a local preference), will be offered available units in the manner described above.
5. Federal Preferences – applicants from the waiting list with only federal preferences will be offered units in the manner described above.
6. No Preferences – applicants from the waiting list with no preferences will be offered available units.
7. Singles – Single applicants who are not elderly, disabled, displaced or near elderly, will be offered available units only when no other existing resident or applicant

exists to fill a vacant available unit. Single applicants with preferences will be offered units prior to those with no preferences.