

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing



## Housing Authority of the City of Tampa

1514 Union Street  
Tampa, Florida 33607  
[www.tampahousingauthority.com](http://www.tampahousingauthority.com)

# PHA Plan

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2000

### **EXECUTIVE DIRECTOR**

Jerome D. Ryans

### **BOARD OF COMMISSIONERS**

Daniel Mahurin, Chairperson

Edward A. Johnson, Co-Chairperson

Sybil Kay Andrews-Wells

Fran Davin

Karen Peoples

Robert Shimberg

April 19, 2000

**PHA Plan  
Agency Identification**

**PHA Name: Housing Authority of the City of Tampa**

**PHA Number: FL29P003**

**PHA Fiscal Year Beginning: (04/2000)**

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (excluding attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)



**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**

[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)  
*The Housing Authority of the City of Tampa promotes the development and professional management of a variety of affordable housing opportunities, facilities and supportive services to nurture neighborhoods, provide economic development and self-sufficiency activities for residents while also assuring equal access to safe, quality housing for low- and moderate income families throughout the community.*

**B. Goals**

**HOUSING AUTHORITY OF THE CITY OF TAMPA**  
**STRATEGIC GOALS – FY2000 THRU FY2004**

**Goal 1:**        **Enhance quality of properties in THA inventory that will be retained as public housing.**

**Objectives:**

1.        Adopt an asset management approach for existing properties to initially assess viability and marketability and then make appropriate resource allocation decisions.
2.        Adopt private market management and physical standards that include HUD required standards.
3.        Manage and enforce standards, and achieve high performer PHAS designation by FY 2002.
4.        Prioritize grant funding to predetermined needs including the application for Hope VI funds.
5.        Assure resident support and service objectives are tied closely to property improvement objectives.
6.        Increase communication and coordination between capital improvements and maintenance operations in order to better utilize resources and avoid premature replacement of systems.

7. Enhance lease enforcement and streamline eviction procedures.

**Goal 2: Maintain and expand the affordable housing stock by adding 150 units by fiscal year 2004.**

**Objectives:**

1. Pursue available financing resources including fees, loans, grants, and alternative leveraged resources that can be used to manage, acquire, and develop housing.
2. Acquire 100 additional affordable non-HUD supported housing units by FY 2004.
3. Development of 50 additional affordable non-HUD supported units by FY 2004.

**Goal 3: Increase homeownership opportunities for lower/moderate income families by providing 250 additional home ownership units by fiscal year 2004.**

**Objectives:**

1. Provide 50 home ownership units through THA sponsored first time homebuyer program by fiscal year 2002.
2. Provide 100 home ownership units through the Section 8 Voucher program during by fiscal year 2004.
3. Provide 100 home ownership units through partnering programs with public and private community agencies and lenders by fiscal year 2004.

**Goal 4: Maintain an exceptionally efficient and effective Section 8 existing program that maximizes available resources to provide quality and affordable housing assistance.**

**Objectives:**

1. Achieve high performer designation under the SEMAP during fiscal year 2002.
2. Broaden the pool of participating landlords by 5% during THA's fiscal year 2001.
3. Provide 125 additional housing opportunities outside areas of traditional assisted housing concentration by fiscal year 2004.
4. Maximize financial resources by reducing administrative costs in each year through fiscal year 2001.

**Goal 5: Accomplish all elements of the approved HOPE VI grant for Ponce De Leon and College Hill Homes in accordance with the approved HOPE VI Implementation schedule.**

**Objectives:**

1. Complete the revitalization of the College Hill / Ponce de Leon HOPE VI

community by fiscal year 2004.

**Goal 6:        **Recruit and retain high quality professional staff and provide continued opportunities for enhancement and advancement.****

**Objectives:**

1.        Establish useable job performance standards, measures, and skill requirements.
2.        Staff vacant positions with most professionally competent individuals.
3.        Develop and provide a comprehensive staff training and development program that includes an upward mobility component.
4.        Provide a competitive compensation and benefit package that rewards true excellence.
5.        Provide a safe, secure, and modern work environment.
6.        Help to maintain a professional corporate image through the development and implementation of a high quality comprehensive personnel policy.
7.        Enhance corporate communications at all levels within the organization.

**Goal 7:        **Enhance and Secure Financial Stability and Develop New Financial Opportunities****

**Objectives:**

1.        Maximize THA operations, materials, and staffing. Operations focus on rent collections, work order responses, and vacancy turnaround.
2.        Maximize THA Investments through timely and appropriately aggressive Investments & Re-Investments.
3.        Maximize Property Utilization. Evaluate and analyze current property and decide whether to sell or retain/rehab/develop. Examine new properties for investment potential to develop, manage, or sell. Include subsidized and market rent housing.
4.        Assertive grants acquisition through federal, state, and local funding and private funding.
5.        Develop, market, and sell THA expertise in property management and maintenance.
6.        Timely and appropriately aggressive investments of THA funds by:  
**Action items:**
  - Improve yield on cash on-hand by \_\_%
  - Invest more cash on-hand in high yield investments
  - Draw-down grants and other HUD dollars on a timely basis
7.        Maximize THA's operations, materials, and staffing to improve cash reserve by:  
**Action items:**
  - Reorganize staffing to better benefit THA and resident needs and provide a more efficient system

- Strive for 100% Rent Collection
  - Strive for 100% successful evictions
    - Strive for required work order turn-around time and vacancy turn-around time
    - Ensure aggressive inventories and periodic audits on materials and supplies
    - Review and re-bid (where necessary) benefits and insurance's for best use of THA dollars
    - Review all workmen's comp cases and scrutinize new ones to ensure appropriateness
    - Review and audit all bills and contractors to ensure appropriate and timely payments
8. Maximize Property Utilization by:
- Action items:**
- Evaluate and analyze current properties and decide whether to sell or retain/rehab/develop.
  - Examine new properties for investment potential to develop, manage, or sell.
  - Build upon current sources such as ability to issue bonds and expanding affordable housing access through associate Non-profits
9. Assertive grants acquisition through federal, state, local and private funding by:
- Action item:**
- Hire a Grants Writer/Real Estate Development Specialist to research all possible sources of funding and real estate development possibilities
10. Develop, market, and sell THA expertise in property management and maintenance.

**Goal 8: To create and enhance social and economic opportunities, academic skills, and self-sufficiency activities to improve the quality of life for all residents by promoting essential community and supportive services .**

**Objectives:**

7. Review, revise, and enforce THA policies related to occupancy and admission, and HUD regulations governing tenant opportunities.
8. Build capacity among resident organization and assist residents to develop leadership skills and gain an understanding of HUD Tenant Participation Rules.
9. To assist welfare reform affected and other unemployed or underemployed residents achieve self-sufficiency through the identification of job training and placement, agency referrals, homeownership opportunities, social programming, and the other necessary community and supportive services.

10. To educate residents on housing and community issues related their tenancy at THA and participation as citizens in the community-at-large.
11. To increase the efficiency, effectiveness, and productivity of programs and expenditures that serve residents social service needs.

**Goal 9: To create, maintain, and promote a safe and secure environment for residents and employees.**

**Objectives**

1. To provide continuing education, training, and awareness for Tampa Housing Authority residents and employees on safety and security issues.
2. Develop an authority-wide Security Plan and formulate security and safety strategies.
3. Develop alternative security resources to augment existing efforts.
4. Coordinate the tracking of crime, criminal activity and the reporting of these criminal activities to local police and development managers to improve law enforcement and prevention.
5. Adopt policies, implement procedures and document the eviction of residents who are involved in criminal activity pursuant to the “One Strike and you are out” policy.

**Goal 10: To create a positive image for the Tampa Housing Authority and increase community involvement and awareness of THA activities at all levels.**

**Objectives**

1. Explore the benefits and legalities of an agency name change, position to better reflect the changing role of the affordable housing industry and the Authority.
2. Explore an organizational restructuring to more resemble the organization of corporations by implementing corporate based procedures and practices, revising titles and descriptions, exploring alternatives to current administrative facilities, retraining staff in customer service problem solving strategies, and promoting a mission driven workforce that is results-oriented.
3. Recognize press opportunities for positive news items about THA by developing publications for mass distribution that includes THA, residents, employees, and community news, announcements, and information.
4. To make the community-at-large aware of THA’s mission, programs, and role in the community by establishing public/private/non-profit partnerships and market THA activities and programs outside of the agency.
5. To increase resident and THA staff involvement in development and community affairs and THA image improvement efforts by increasing volunteerism, community events, and recognizing resident/staff civic participation and good deeds.

6. To elevate the perception of THA housing developments by improving curb appeal, addressing safety and security issues, and encouraging residents to take pride in their communities.

# Annual PHA Plan PHA Fiscal Year 2000

[24 CFR Part 903.7]

## **i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

### **Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

## **ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Housing Authority of the City of Tampa will be undertaking continued reorganization and capacity building to position the agency for excellence under the Public Housing Management Assessment Program (PHMAP) and in transitioning into the first year of the Public Housing Assessment Program (PHAS). These efforts will include the following major initiatives:

- Maintenance department reorganization.
- Highest and best use analysis of each public housing property.
- Section 202 comparison of public housing subsidy and section 8 vouchering.
- Implementation of the redevelopment of College Hill and Ponce de Leon.
- Develop redevelopment options for each of the agency's near non-viable traditional public housing properties.
- Continued modernization of additional scattered site properties to ensure long term viability as affordable housing.
- Continued enhancement of Authority professional and business image and status in the community by promoting professional development among staff, improvement of customer service and development of more professional business facilities and offices.
- Pursue alternative forms of financing the redevelopment of non-viable public housing and acquisition and/or development of additional affordable housing.
- Pursue other non-federal sources of funding to assist the Authority in expediting the required improvement to its properties.

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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#### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### Required Attachments:

- Admissions Policy for Deconcentration
- FY 2000 Capital Fund Program Annual Statement
  - Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

#### Optional Attachments:

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan

- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance</i> ; <i>Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<b>X</b>	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
<b>X</b>	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
<b>X</b>	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
<b>X</b>	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
<b>X</b>	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
<b>X</b>	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
<b>X</b>	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
<b>X</b>	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
<b>X</b>	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
<b>X</b>	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
<b>X</b>	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
<b>X</b>	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
	Any cooperative agreement between the PHA and the TANF	Annual Plan: Community

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	agency	Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
<b>Family Type</b>	<b>Overall</b>	<b>Afford-ability</b>	<b>Supply</b>	<b>Quality</b>	<b>Access-ibility</b>	<b>Size</b>	<b>Loca-tion</b>
Income <= 30% of AMI	See below	5	4	4	3	3	3
Income >30% but <=50% of AMI	See below	4	4	4	3	3	3
Income >50% but <80% of AMI	See below	3	3	4	3	3	3
Elderly	3,389	5	4	4	4	3	3
Families with Disabilities	6,393	5	4	4	4	3	3
Race/Ethnicity	34,973	4	4	4	3	3	3

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Race/Ethnicity <b>B</b>	14,180	4	4	4	3	3	3
Race/Ethnicity <b>H</b>	6,685	4	4	4	3	3	3
Race/Ethnicity	n/a	n/a	n/a	n/a	n/a	n/a	n/a

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: **1998 - 2000**
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	505		
Extremely low income <=30% AMI	371	73%	
Very low income (>30% but <=50% AMI)	134	27%	
Low income			

<b>Housing Needs of Families on the Waiting List</b>			
(>50% but <80% AMI)	- 0 -	- 0 -	
Families with children	396	78%	
Elderly families	50	10%	
Families with Disabilities	104	21%	
Race/ethnicity → White	78	15%	
Race/ethnicity → Black	406	80%	
Race/ethnicity → Asian	1	- 0 -	
Race/ethnicity → Indian	- 0 -	- 0 -	
Race/ethnicity → Unknown	20	.04%	
<b>Characteristics by Bedroom Size (Section 8 Only)</b>			
	# of families	% of total families	
Efficiency	80	17.4	
1BR	26	5.6	
2 BR	151	32.7	
3 BR	159	34.4	
4 BR	43	9.3	
5 BR	3	.6	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? 24			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	555		
Extremely low income <=30% AMI	448	81%	
Very low income			

<b>Housing Needs of Families on the Waiting List</b>			
(>30% but <=50% AMI)	107	19%	
Low income (>50% but <80% AMI)	- 0 -	- 0 -	
Families with children			
Elderly families	29	5%	
Families with Disabilities	128	23%	
Race/ethnicity → White	81	15%	
Race/ethnicity → Black	402	72%	
Race/ethnicity → American Indians & Alaska	2	- 0 -	
Race/ethnicity → Asian & Pacific Islanders	2	- 0 -	
Race/ethnicity → Unknown	68	12%	
<b>Characteristics by Bedroom Size (P H Only)</b>			
1BR	369	66%	
2 BR	75	14%	
3 BR	86	15%	
4 BR	23	490	
5 BR	2	- 0 -	
5+ BR	- 0 -	- 0 -	
<p>Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p> <p>If yes: HOPE VI relocation transfers taking place. List is closed for all sizes except 1 and 2 bedroom units.</p> <p>How long has it been closed (# of months)? 13</p> <p>Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p> <p>Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes</p>			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

- Continue efforts to expedite the reconstruction of the HOPE VI community.
- Continue efforts to restore to occupancy long standing vacancies at NBH through modernization efforts.
- Continue efforts to acquire additional affordable housing in the community to house families in need.

**(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)  
Provide quality property management services through contractual agreement with other public and private entities who require such services.

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
  - Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
  - Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
  - Apply for special-purpose vouchers targeted to families with disabilities, should they become available
  - Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

## 2. Statement of Financial Resources

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
a) Public Housing Operating Fund	\$ 12,013,984	
b) Public Housing Capital Fund	13,280,668	
c) HOPE VI Revitalization	353,321	
d) HOPE VI Demolition	0	
e) Annual Contributions for Section 8 Tenant-Based Assistance	20,101,992	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	1,164,232	
g) Resident Opportunity and Self- Sufficiency Grants	381,416	
h) Community Development Block Grant	343,476	
i) HOME	0	
Other Federal Grants (list below)	0	
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>	<b>31,144,427</b>	<b>Ponce de Leon / College Hill HOPE VI Revitalization</b>
<b>3. Public Housing Dwelling Rental Income</b>	<b>3,365,450</b>	<b>Operational Expenses</b>
<b>4. Other income (list below)</b>		
<b>Section 8 Admin fee</b>	<b>1,773,151</b>	<b>Administrative Costs</b>
<b>4. Non-federal sources (list below)</b>	<b>0</b>	
<b>Total resources</b>	<b>\$ 83,922,117</b>	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (120 days)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2) Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?  
Minimum of one (1).

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists? Minimum of one (1).

3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists? All

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two

Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

#### **(4) Admissions Preferences**

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- 2** Involuntary Displacement (Disaster, Government Action, Action of Housing
- 2** Owner, Inaccessibility, Property Disposition)
- 2** Victims of domestic violence
- 2** Substandard housing
- 2** Homelessness
- 2** High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists  
If selected, list targeted developments below:

**North Boulevard Homes**  
**Ponce de Leon Courts**  
**College Hill Homes**

- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:

- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing  
 Actions to improve the marketability of certain developments  
 Adoption or adjustment of ceiling rents for certain developments  
 Adoption of rent incentives to encourage deconcentration of poverty and income-mixing  
 Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts  
 List (any applicable) developments below:  
All developments.

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts  
 List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.  
**Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation  
 Criminal and drug-related activity, more extensively than required by law or regulation  
 More general screening than criminal and drug-related activity (list factors below)  
 Other (list below)

b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity
- Other (describe below)
- Lease Violation
- HQS Inspections

## **(2) Waiting List Organization**

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

## **(3) Search Time**

a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

Evidence of diligence in their search for housing.

## **(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
  - Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing
- 1 Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- 1 High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements:  
(select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan

- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

**Agency notification**

## **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

#### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Loss of employment; awaiting SSI; if eviction is eminent; death in the family; loss of benefits but the resident is cooperating with welfare agencies.

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)  
If yes, state amount/s and circumstances below:
  
- Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:
  
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
  - For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)

- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

**B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

**(1) Payment Standards**

Describe the voucher payment standards and policies .

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard?  
(select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

### **Leasing of units in low poverty areas.**

#### **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

Loss of employment; awaiting SSI; if eviction is eminent; death in the family; loss of benefits but the resident is cooperating with welfare agencies

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

The Housing Authority is managed by an Executive Director (President/CEO) who as the chief executive officer of the agency is responsible for all aspects of implementation of Authority policy. The CEO directly oversees various management areas such as Operations, Planning & Development, Safety & Security and Public Relations. A Deputy Executive Director (Senior Vice President) assists the CEO by directly overseeing certain management areas such as Finance, Leased Housing, MIS, Human Resources, and Contracting & Procurement. The Senior Vice President is second in command and is authorized to act in the absence of the Executive Director and provides overall vision and policy implementation. Each department is headed by a Director (Vice-President). The Housing Authority is governed by a seven member volunteer Board of Commissioners who act as a policy making unit appointed by the Mayor of the City of Tampa and confirmed by the City Council. One of the seven Board seats is designated to be held by a current resident of public housing. The Board meets once a month and elects its own Chairperson and Co-Chairperson. The Executive Director/CEO serves as the Board Secretary.

## B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	<b>4065 units</b>	<b>400 units</b>
Section 8 Vouchers	<b>1115 units</b>	<b>150 units</b>
Section 8 Certificates	<b>1522 units</b>	<b>150 units</b>
Section 8 Mod Rehab	<b>none</b>	<b>none</b>
Special Purpose Section 8 Certificates/Vouchers (list individually)		
<b>Welfare to Work</b>	<b>450</b>	<b>5%</b>
<b>Family Unification Program</b>	<b>200</b>	<b>5%</b>
<b>Non-Elderly Disabled</b>	<b>150</b>	<b>5%</b>
Public Housing Drug Elimination Program (PHDEP)	<b>4065 units</b>	
Other Federal Programs(list individually)		
<b>HOPWA</b>	<b>15 persons</b>	<b>2 persons</b>

## C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)

Operations Management Manual  
Maintenance Improvement Plan

- (2) Section 8 Management: (list below)

Section 8 Administrative Plan

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### **A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

### **B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

**See Next Page for Capital Fund Program Annual Statement**

**Component 7**  
**Capital Fund Program Annual Statement**  
**Parts I, II, and II**

**Annual Statement**

**Capital Fund Program (CFP) Part I: Summary**

Capital Fund Grant Number **FL29P003709** FFY of Grant Approval: FFY 2001 (09/2000)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	<b>753,814</b>
3	1408 Management Improvements	<b>773,208</b>
4	1410 Administration	<b>752,240</b>
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	<b>476,549</b>
8	1440 Site Acquisition	
9	1450 Site Improvement	<b>350,000</b>
10	1460 Dwelling Structures	<b>4,432,325</b>
11	1465.1 Dwelling Equipment-Non-expendable	
12	1470 Non-dwelling Structures	
13	1475 Non-dwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	<b>\$7,538,136</b>
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement**

**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost
PHA-Wide	Resident Initiatives Program	1408	\$ 499,708
PHA-Wide	Computer Repair Training Program	1408	50,000
PHA-Wide	Youth Sports Program Activities	1408	65,000
PHA-Wide	Boys & Girls Club @ College Hill	1408	58,500
PHA-Wide	Lead Awareness and Coordination	1408	80,000
PHA-Wide	Staff Development and Training	1408	20,000
PHA-Wide	Non-Technical Salaries	1410.1	184,841
PHA-Wide	Technical Salaries	1410.2	395,399
PHA-Wide	Employee Benefits	1410.3	129,000
PHA-Wide	Sundry Costs	1410.17	43,000
PHA-Wide	Architectural/Engineering Fees	1430.1	386,549
PHA-Wide	CGP Planning Sundry Costs	1430.17	90,000
FL3-10 North Blvd. Homes	Interior Modernization	1460	1,705,451
FL3-10 North Blvd. Homes	Non-dwelling Structure Rehab.	1470	100,000
FL3-19C St. Louis/ Conrad	Interior Modernization	1460	120,000
FL3-23 Charles Scruggs	Interior Modernization	1460	1,266,874
FL3-23 Charles Scruggs	Site Improvements	1450	200,000
FL3-25B Cutlass Arms	Interior Modernization	1460	1,240,000
FL 3-25B Cutlass Arms	Site Improvements	1450	150,000
PHA-Wide	Operations	1406	\$753,814
			<b>\$7,538,136.00</b>

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)
PHA-Wide	6/30/02	9/30/03
FL3-10 North Boulevard	6/30/02	9/30/03
FL3-19C St. Louis/St.	6/30/02	9/30/03

FL3-23 Charles Scruggs	6/30/02	9/30/03
FL3-25B Cutlass Arms	6/30/02	9/30/03

**(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

**Optional Table for 5-Year Action Plan for Capital Fund (Component 7)**

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHA's need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-13	<b>Rembrandt Apts.</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Interior Modernization</b>		<b>2,476,874</b>	<b>2001</b>
<b>Site Improvements</b>		<b>\$500,000</b>	<b>2001</b>
<b>Total estimated cost over next 5 years</b>		<b>2,976,874</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-25C	<b>Parkview Apts.</b>		

Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Interior Modernization</b>	<b>\$780,000</b>	<b>2001</b>
<b>Site Improvements</b>	<b>\$75,000</b>	<b>2001</b>
<b>Total estimated cost over next 5 years</b>	<b>855,000</b>	

**Optional 5-Year Action Plan Tables**

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-13	<b>Rembrandt Apts.</b>		
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)	
<b>Interior Modernization</b>	<b>\$885,000</b>	<b>2002</b>	
<b>Total estimated cost over next 5 years</b>	<b>\$885,000</b>		

**Optional 5-Year Action Plan Tables**

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-3/6	<b>Riverview Terrace</b>		
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)	
<b>Comprehensive Modernization</b>	<b>\$2,946,874</b>	<b>2002</b>	
<b>Total estimated cost over next 5 years</b>	<b>\$2,946,874</b>		

**Optional 5-Year Action Plan Tables**

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-9	<b>Central Park</b>		
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)	
<b>Comprehensive Modernization</b>	<b>4,081,874</b>	<b>2003</b>	
<b>Total estimated cost over next 5 years</b>	<b>4,081,874</b>		

**Optional 5-Year Action Plan Tables**

Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-9	<b>Central Park</b>		
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date	

Management Improvements		(HA Fiscal Year)
<b>Comprehensive Redevelopment</b>	<b>\$5,137,088</b>	<b>2004</b>
Total estimated cost over next 5 years	<b>5,137,088</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2001</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2001</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2001</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2001</b>
<b>Lead Awareness and Coordination</b>		<b>\$ 80,000</b>	<b>2001</b>
<b>Staff Development and Training</b>		<b>\$ 20,000</b>	<b>2001</b>
Total estimated cost over next 5 years		<b>\$773,208.00</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2002</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2002</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2002</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2002</b>
<b>Lead Awareness and Coordination</b>		<b>\$ 80,000</b>	<b>2002</b>
<b>Staff Development and Training</b>		<b>\$ 20,000</b>	<b>2002</b>
Total estimated cost over next 5 years		<b>\$773,208.00</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2003</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2003</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2003</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2003</b>
<b>Lead Awareness and Coordination</b>		<b>\$ 80,000</b>	<b>2003</b>
<b>Staff Development and Training</b>		<b>\$ 20,000</b>	<b>2003</b>
<b>Total estimated cost over next 5 years</b>			

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2004</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2004</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2004</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2004</b>
<b>Lead Awareness and Coordination</b>		<b>\$ 80,000</b>	<b>2004</b>
<b>Staff Development and Training</b>		<b>\$ 20,000</b>	<b>2004</b>
<b>Total estimated cost over next 5 years</b>		<b>\$773,208.0</b>	

	<b>0</b>	
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## B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name: **Ponce de Leon Courts / College Hill Homes**
2. Development (project) number: **FL29P003002; FL29P003005; FL29P003004; and FL29P003007**
3. Status of grant: (select the statement that best describes the current status)
  - Revitalization Plan under development
  - Revitalization Plan submitted, pending approval
  - Revitalization Plan approved
  - Activities pursuant to an approved Revitalization Plan underway

- Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name/s below:

**Riverview Terrace / Tom Dyer  
Central Park Village**

- Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

**Riverview Terrace / Tom Dyer  
Central Park Village  
Moses White Estates**

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
1a. Development name: <b>NORTH BOULEVARD HOMES</b>
1b. Development (project) number: <b>FL29P003001 and FL29P003010</b>
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input checked="" type="checkbox"/> <b>Demolition of 1 building in NBH FL3-1</b> Planned application <input checked="" type="checkbox"/> <b>Disposition to FDOT of 10 buildings at NBH FL3-10</b>
4. Date application approved, submitted, or planned for submission: <b>(11/01/99)</b>
5. Number of units affected: <b>103</b>
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: <b>January 2000</b> b. Projected end date of activity: <b>March 2000</b>

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	<b>COLLEGE HILL</b>
1b. Development (project) number:	<b>FL29P003004 and FL29P003007</b>
2. Activity type:	Demolition <input checked="" type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	Approved <input checked="" type="checkbox"/> ( <b>Demolition</b> ) Submitted, pending approval <input checked="" type="checkbox"/> ( <b>Disposition</b> ) Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<b>(Demolition application approved in 1997 • Disposition application submitted 2/2000)</b>
5. Number of units affected:	<b>600 (500 in FL3-4 and 100 in FL3-7)</b>
6. Coverage of action (select one)	<input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: <b>February 2000</b> b. Projected end date of activity: <b>March 2000</b>

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	<b>PONCE DELEON COURTS</b>
1b. Development (project) number:	<b>FL29P003002 and FL29P003005</b>
2. Activity type:	Demolition <input checked="" type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	Approved <input checked="" type="checkbox"/> ( <b>Demolition</b> ) Submitted, pending approval <input checked="" type="checkbox"/> ( <b>Disposition</b> ) Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<b>(Demolition application approved in 1997 • Disposition application submitted 2/2000)</b>
5. Number of units affected:	<b>700 (320 in FL3-2 and 380 in FL3-5)</b>
6. Coverage of action (select one)	<input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: <b>February 2000</b> b. Projected end date of activity: <b>March 2000</b>

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No:

Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No:

Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: <b>J. L. Young Apartments and Annex</b>
1b. Development (project) number: <b>FL29P003012 &amp; FL29P003028</b>
2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <b>(09/01/99)</b>
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: <b>450</b>
7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

<b>Designation of Public Housing Activity Description</b>
1a. Development name: <b>Mary Bethune Hi-rise</b> 1b. Development (project) number: <b>FL29P003010A</b>
2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <b><u>(09/01/99)</u></b>
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: <b>150</b> 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

<b>Designation of Public Housing Activity Description</b>
1a. Development name: <b>Ponce De Leon Courts (Belmont Heights Estates)</b> 1b. Development (project) number: <b>FL29P003002 &amp; FL29P003005</b>
2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/> ( <b>74 units only</b> ) Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <b><u>(07/01/00)</u></b>
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: <b>74 units</b> 7. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development



## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	<b>J L Young Apartments and Annex</b>
1b. Development (project) number:	<b>FL29P003012 &amp; FL29P003028</b>
2. What is the status of the required assessment?	<input checked="" type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No:	Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status)	<input checked="" type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	

Units addressed in a pending or approved demolition application (date submitted or approved: )  
 Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: )  
 Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: )  
 Requirements no longer applicable: vacancy rates are less than 10 percent  
 Requirements no longer applicable: site now has less than 300 units  
 Other: (describe below)

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	<b>Mary Bethune hi-rise</b>
1b. Development (project) number:	<b>FL29P003010A</b>
2. What is the status of the required assessment?	<input checked="" type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No:	Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status)	<input checked="" type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input checked="" type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: <b>Delaney Creek Subdivision</b>
1b. Development (project) number: <b>N/A (Section 5H Approval)</b>
2. Federal Program authority: <input type="checkbox"/> HOPE I <input checked="" type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input checked="" type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval

<input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: <b>(12/10/98)</b>
5. Number of units affected: <b>66</b>
6. Coverage of action: (select one)
<input type="checkbox"/> Part of the development
<input checked="" type="checkbox"/> Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

b. PHA-established eligibility criteria

Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

#### 1. Cooperative agreements:

Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

#### 2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

### **B. Services and programs offered to residents and participants**

#### **(1) General**

##### a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation

Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Est. Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
ED/SS	280	Recruitment	Resident Services Dept.	PH Residents
Project Uplift	142	Recruitment	Resident Services Dept.	PH Residents
Family Self Sufficiency Program	182	Recruitment	Resident Services Dept.	PH Residents
WAGES	TBD	Recruitment	Goodwill Suncoast	PH Residents
Pathways to Independence	25	Recruitment	Marriott Hotels	PH Residents
Homeownership Program	-	Income	Resident Services	PH Residents
Education Enhancement	42	Recruitment	Brewster Tech	PH Residents
Computer Training	TBD	Recruitment	Resident Services Dept.	PH Residents

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	<b>100</b>	<b>182 11/0399</b>
Section 8	<b>198</b>	<b>-</b>

b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan

address the steps the PHA plans to take to achieve at least the minimum program size? N/A

If no, list steps the PHA will take below:

### C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

### **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### **A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

- **North Boulevard Homes**
- **Riverview Terrace Apartments**
- **College Hill Homes**
- **Ponce de Leon Courts**
- **Robles Park**
- **Central Park Apartments**
- **J L Young Apartments and Annex**

- **Mary Bethune Hi-rise**
- **Rembrandt Apartments**
- **Giddens Apartments**

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

- **All THA Public Housing Developments**

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

- **North Boulevard Homes**
- **Riverview Terrace Apartments**
- **College Hill Homes**
- **Ponce de Leon Courts**
- **Robles Park**
- **Central Park Apartments**

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?

Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**Public Housing Drug Elimination Program Plan**

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

- A. Amount of PHDEP Grant **\$ 1,085,626.00**
- B. Eligibility type (Indicate with an "x") N1   X   N2 \_\_\_\_\_ R \_\_\_\_\_
- C. FFY in which funding is requested **FFY2000**
- D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

**The Housing Authority of the City of Tampa is proposing to hire 30 qualified resident security guards to monitor the guardhouses in College Hill, Ponce de Leon, and North Boulevard Homes. The Resident Patrols will also provide foot patros and canvas the neighborhoods targeted for funding and help prevent crime by being visible to the community and potential wrong doers**

**E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
--	---	---

Riverview Terrace	488	900
College Hills / Ponce de Leon	1300	3250
Robles Park	436	1038
North Boulevard Homes	784	1960

**F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

6 Months \_\_\_\_\_ 12 Months   X   18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_ Other \_\_\_\_\_

**G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995					
FY 1996	1,234,000.00	FL14DEP0030196	0.00		
FY 1997	1,283,279.00	FL14DEP0030197	0.00		
FY1998	952,762.00	FL14DEP0030198	622,818.68		12/00
FY 1999	1,085,626.00	FL14DEP0030199	1,085,626.00		12/01

**Section 2: PHDEP Plan Goals and Budget**

**A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

**As a majority of drug related criminal activity within public housing communities are committed by non-residents, the utilization of guardhouses manned by resident security, is the strategy to keep outside elements from entering the communities. THA will work with the Tampa Police department to train the resident patrol, improve data collection and information exchange, target investigations and narcotic enforcement to respond to and preempt street level drug market activity from occurring on the housing authority property. THA will contract with Boys and Girls Clubs, YMCA, Urban League, Project Link, CDC of Tampa Bay, All Sports Community Service, Campus Compact, & DACCO to do drug prevention, Drug Intervention and Treatment**

**programs. The University of South Florida will be contracted to evaluate the programs successes.**

## B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

<b>FY 2000 PHDEP Budget Summary</b>	
<b>Budget Line Item</b>	<b>Total Funding</b>
9110 - Reimbursement of Law Enforcement	<b>200,000.00</b>
9120 - Security Personnel	<b>560,057.00</b>
9130 - Employment of Investigators	<b>0.00</b>
9140 - Voluntary Tenant Patrol	<b>0.00</b>
9150 - Physical Improvements	<b>0.00</b>
9160 - Drug Prevention	<b>260,569.00</b>
9170 - Drug Intervention	<b>44,000.00</b>
9180 - Drug Treatment	<b>21,000.00</b>
9190 - Other Program Costs	<b>0.00</b>
<b>TOTAL PHDEP FUNDING</b>	<b>1,085,626.00</b>

## C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: <b>\$200,000.00</b>		
Goal(s)	<b>Reimbursement of law enforcement personnel as extra duty officers over and above baseline services.</b>						
Objectives	<b>Reduce the criminal activity in the targeted developments</b>						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Hire extra duty officers			01/00	12/00	100,000		
2. Narcotics investigations			01/00	12/00	80,000		
3. Improve communications through computers			01/00	12/00	20,000		

9120 – Security Personnel					Total PHDEP Funding: <b>\$560,057.00</b>		
Goal(s)	<b>Hire 30 Resident Security Patrols</b>						
Objectives	<b>Reduce illegal activity in the targeted communities through visible security on site</b>						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1. Residents man guardhouses			01/00	12/00	500,000		
2. Training			01/00	12/00	60,057		

3.							
9160 - Drug Prevention						Total PHDEP Funding: \$ 260,599.00	
Goal(s)		Contract with various governmental and private agencies to provide drug prevention programs					
Objectives		Educate youth and adults about drugs and the negative effects of its use on the population.					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Smart Moves Boys & Girls Clubs	4500	Youth in 6 public housing	01/00	12/00	50,000		
2. Urban League Programs	500	Youth in 6 public housing	01/00	12/00	50,000		
3. Drug education and violence prevention programs	6000	Youth and adults in public housing	01/00	12/00	160,569		

9170 - Drug Intervention						Total PHDEP Funding: \$ 44,000.00	
Goal(s)		To provide residents in public housing with educational opportunities not otherwise afforded them					
Objectives		Provide computer training and job readiness training to residents					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Computer education center	500	Youth and adults in public housing	01/00	12/00	44,000		
2.							
3.							

9180 - Drug Treatment						Total PHDEP Funding: \$ 21,000.00	
Goal(s)		To provide treatment for residents who seek to discontinue the use of illegal narcotics					
Objectives		Contract with a drug treatment center and provide treatment for residents of public housing					
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Contract with DACCO	500	Youths and adults in public housing	01/00	12/00	21,000		
2.							
3.							



### **Section 3: Expenditure/Obligation Milestones**

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

<b>Budget Line Item #</b>	<b>25% Expenditure of Total Grant Funds By Activity #</b>	<b>Total PHDEP Funding Expended (sum of the activities)</b>	<b>50% Obligation of Total Grant Funds by Activity #</b>	<b>Total PHDEP Funding Obligated (sum of the activities)</b>
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	<b>1,2,3 100%</b>	<b>\$200,000.00</b>	<b>1,2,3 100%</b>	<b>\$200,000.00</b>
9120	<b>1,2 100%</b>	<b>\$560,067.00</b>	<b>1,2 100%</b>	<b>\$560,057.00</b>
9130				
9140				
9150				
9160	<b>1,2,3 100%</b>	<b>\$260,569.00</b>	<b>1,2,3 100%</b>	<b>\$260,569.00</b>
9170	<b>1 100%</b>	<b>\$44,000.00</b>	<b>1 100%</b>	<b>\$44,000.00</b>
9180	<b>1 100%</b>	<b>\$21,000.00</b>	<b>1 100%</b>	<b>\$21,000.00</b>
9190				
<b>TOTAL</b>		<b>\$1,085,626.00</b>		<b>\$1,085,626.00</b>

### **Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

**END OF PHDEP PLAN**

## **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

## **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? 1
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?  
**December 1999**

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)  
 Not applicable  
 Private management  
 Development-based accounting  
 Comprehensive stock assessment  
 Other: (list below)

3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment (File name)

Provided below:

- a. **The proposed name change for the agency should come after results and actions have occurred.**
- b. **Supportive of the plans for physical improvements to Mary Bethune hi-rise.**
- c. **Supportive of the plans for a computer training program for residents to build greater skills.**
- d. **Feels too many dollars are being spent on law enforcement and not enough on value instillment/reinforcement.**
- e. **Propose the THA consider having a position on staff as chaplain.**
- f. **Residents should be required to maintain lease compliance or be evicted.**
- g. **Management should be required to be more stricter in lease enforcement.**
- h. **The deposit required for the pet policy should be lowered for smaller pets such as fish and bird.**

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments  
List changes below:

- 1. **Added responsibilities for residents to maintain lease compliance.**
- 2. **Added Stricter enforcement of lease on part of the management.**

Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)

**City of Tampa**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - Continued upkeep of existing Public Housing stock**
  - Demolition of obsolete Public Housing stock**
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)
- Support letter and attendance at planning meetings.**

**D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

# PHA Plan Table Library

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

### Annual Statement

### Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number **FL29P003709** FFY of Grant Approval: FFY 2001 (09/2000)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	<b>753,814</b>
3	1408 Management Improvements	<b>773,208</b>
4	1410 Administration	<b>752,240</b>
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	<b>476,549</b>
8	1440 Site Acquisition	
9	1450 Site Improvement	<b>350,000</b>
10	1460 Dwelling Structures	<b>4,432,325</b>
11	1465.1 Dwelling Equipment-Non-expendable	
12	1470 Non-dwelling Structures	
13	1475 Non-dwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	<b>\$7,538,136</b>
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement**  
**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost
PHA-Wide	Resident Initiatives Program	1408	\$ 499,708
PHA-Wide	Computer Repair Training Program	1408	50,000
PHA-Wide	Youth Sports Program Activities	1408	65,000
PHA-Wide	Boys & Girls Club @ College Hill	1408	58,500
PHA-Wide	Lead Awareness and Coordination	1408	80,000
PHA-Wide	Staff Development and Training	1408	20,000
PHA-Wide	Non-Technical Salaries	1410.1	184,841
PHA-Wide	Technical Salaries	1410.2	395,399
PHA-Wide	Employee Benefits	1410.3	129,000
PHA-Wide	Sundry Costs	1410.17	43,000
PHA-Wide	Architectural/Engineering Fees	1430.1	386,549
PHA-Wide	CGP Planning Sundry Costs	1430.17	90,000
FL3-10 North Blvd. Homes	Interior Modernization	1460	1,705,451
FL3-10 North Blvd. Homes	Non-dwelling Structure Rehab.	1470	100,000
FL3-19C St. Louis/ Conrad	Interior Modernization	1460	120,000
FL3-23 Charles Scruggs	Interior Modernization	1460	1,266,874
FL3-23 Charles Scruggs	Site Improvements	1450	200,000
FL3-25B Cutlass Arms	Interior Modernization	1460	1,240,000
FL 3-25B Cutlass Arms	Site Improvements	1450	150,000
PHA-Wide	Operations	1406	\$753,814
			<b>\$7,538,136.0</b> <b>0</b>

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**Annual Statement**  
**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)
PHA-Wide	6/30/02	9/30/03
FL3-10 North Boulevard	6/30/02	9/30/03
FL3-19C St. Louis/St.	6/30/02	9/30/03
FL3-23 Charles Scruggs	6/30/02	9/30/03
FL3-25B Cutlass Arms	6/30/02	9/30/03

## Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHA's need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-13	<b>Rembrandt Apts.</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Interior Modernization</b>		<b>2,476,874</b>	<b>2001</b>
<b>Site Improvements</b>		<b>\$500,000</b>	<b>2001</b>
Total estimated cost over next 5 years		<b>2,976,874</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-25C	<b>Parkview Apts.</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Interior Modernization</b>		<b>\$780,000</b>	<b>2001</b>
<b>Site Improvements</b>		<b>\$75,000</b>	<b>2001</b>
Total estimated cost over next 5 years		<b>855,000</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-13	<b>Rembrandt Apts.</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Interior Modernization</b>		<b>\$885,000</b>	<b>2002</b>
Total estimated cost over next 5 years		<b>\$885,000</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-3/6	<b>Riverview Terrace</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Comprehensive Modernization</b>		<b>\$2,946,874</b>	<b>2002</b>
Total estimated cost over next 5 years		<b>\$2,946,874</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-9	<b>Central Park</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Comprehensive Modernization</b>		<b>4,081,874</b>	<b>2003</b>
Total estimated cost over next 5 years		<b>4,081,874</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
FL 3-9	<b>Central Park</b>		
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Comprehensive Redevelopment</b>		<b>\$5,137,088</b>	<b>2004</b>
Total estimated cost over next 5 years		<b>5,137,088</b>	

Optional 5-Year Action Plan Tables			
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
Description of Needed Physical Improvements or Management Improvements		Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2001</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2001</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2001</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2001</b>

<b>Lead Awareness and Coordination</b>	<b>\$ 80,000</b>	<b>2001</b>
<b>Staff Development and Training</b>	<b>\$ 20,000</b>	<b>2001</b>
<b>Total estimated cost over next 5 years</b>	<b>\$773,208.00</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2002</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2002</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2002</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2002</b>
<b>Lead Awareness and Coordination</b>		<b>\$ 80,000</b>	<b>2002</b>
<b>Staff Development and Training</b>		<b>\$ 20,000</b>	<b>2002</b>
<b>Total estimated cost over next 5 years</b>		<b>\$773,208.00</b>	

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	
<b>Description of Needed Physical Improvements or Management Improvements</b>		<b>Estimated Cost</b>	<b>Planned Start Date (HA Fiscal Year)</b>
<b>Resident Initiatives Program</b>		<b>\$499,708</b>	<b>2003</b>
<b>Computer Repair Training Program</b>		<b>\$ 50,000</b>	<b>2003</b>
<b>Boys &amp; Girls Club at College Hill</b>		<b>\$ 58,500</b>	<b>2003</b>
<b>Youth Sports Program Activities</b>		<b>\$ 65,000</b>	<b>2003</b>
<b>Lead Awareness and Coordination</b>		<b>\$ 80,000</b>	<b>2003</b>
<b>Staff Development and Training</b>		<b>\$ 20,000</b>	<b>2003</b>
<b>Total estimated cost over next 5 years</b>			

<b>Optional 5-Year Action Plan Tables</b>			
<b>Development Number</b>	<b>Development Name (or indicate PHA wide)</b>	<b>Number Vacant Units</b>	<b>% Vacancies in Development</b>
<b>Authority-Wide</b>	<b>Authority-Wide</b>	<b>N/A</b>	

Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Resident Initiatives Program</b>	<b>\$499,708</b>	<b>2004</b>
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