

# PHA Plans for the Housing Authority of the City of Pueblo, CO

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2000

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH  
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** Housing Authority of the City of Pueblo

**PHA Number:** CO002

**PHA Fiscal Year Beginning: (mm/yyyy)** 04/2000

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)



**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

The mission of the Housing Authority of the City of Pueblo is to provide low-income families, the elderly, and handicapped individuals with decent, safe and affordable housing. In addition, a strong effort will be made to:

- Ensure equal opportunity in housing;
- Promote family self-sufficiency;
- Continue on-going collaborative efforts with other local agencies and the City of Pueblo to improve the quality of life within the community; and
- Strive to provide job training, employment and homeownership opportunities for public housing and Section 8 residents.

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or the PHAs' own, **PHAs ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing  
Objectives:

- Apply for additional rental vouchers: **When NOFA's are published**
  - Reduce public housing vacancies:
  - Leverage private or other public funds to create additional housing opportunities: **Raise \$5 million by 3/31/01 to begin construction of affordable housing.**
  - Acquire or build units or developments: Through partnership efforts, 10 units by 3/31/02.
  - Other (list below)
- PHA Goal: Improve the quality of assisted housing
- Objectives:
- Improve public housing management: (94.2) – **Increase PHAS score by .5% after 1<sup>st</sup> year and continue to increase score each year by .5%.**
  - Improve voucher management: (SEMAP score) **Maintain passing SEMAP score.**
  - Increase customer satisfaction: **on-going**
  - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections) **upgrade computer system by 3/31/01.**
  - Renovate or modernize public housing units: **to some degree at 50 units annually.**
  - Demolish or dispose of obsolete public housing:
  - Provide replacement public housing:
  - Provide replacement vouchers: **When NOFA's are published.**
  - Other: (list below)
- PHA Goal: Increase assisted housing choices
- Objectives:
- Provide voucher mobility counseling: **At 50-60 orientation sessions per year.**
  - Conduct outreach efforts to potential voucher landlords: **20 landlords by 3/31/01.**
  - Increase voucher payment standards: **by 3/31/01, if applicable.**
  - Implement voucher homeownership program:
  - Implement public housing or other homeownership programs: **to refer 5 residents per year to other agencies that offer this service.**
  - Implement public housing site-based waiting lists:
  - Convert public housing to vouchers:
  - Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment
- Objectives:
  - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments: **on-going**
  - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments: **on-going**
  - Implement public housing security improvements: **On-going activity. PHA has installed lighting, security of sites after hours, PHDEP, reconfigured streets to cul de sacs.**
  - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
  - Other: (list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
  - Increase the number and percentage of employed persons in assisted families:
  - Provide or attract supportive services to improve assistance recipients' employability: **recruit 2 to 3 companies per year to hire residents.**
  - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
  - Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
- Objectives:
  - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability: **On-going**
  - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability: **On-going**

- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required: **On-going**
- Other: (list below)

**Other PHA Goals and Objectives: (list below)**

- PHA Goal: Knowledge of New Laws and Changes in Housing Issues  
Objective:
  - Make management team knowledgeable regarding the new housing requirements of the Quality Housing and Work Responsibility Act of 1998 (H.R. 4194) and any other changes in regulations as they occur regarding Housing Authority of the City of Pueblo management policies and procedures. **This is an on-going activity.**

Objectives: Provide Staff Training and Training Opportunities

  - Educate management team on changes in Housing Authority's polices and procedures on an ongoing basis. **This is an on-going activity.**
  - Measurement of Objectives: The completion of this objective shall be measurable by the completion of training activities.
  
- PHA Goal: Pueblo Police Service Call Report for Housing Authority Properties  
Objective:
  - Work with the Pueblo Police Department to develop an accurate Pueblo Police Service Call Report for all Housing Authority properties. **This information is exchanged on a monthly basis.**
  - Work with the Pueblo Police Department to up-date and correct computer Input data so we can receive an accurate Pueblo Police Service Call Report. **This information is exchanged on a monthly basis or daily if needed.**
  - Measurement of Objectives: The completion of this objective shall be measurable by an accurate Pueblo Police Service Call Report for the Housing Authority by project.
  - Utilize report information to aid in tracking and identifying trouble areas and to identify residents who are in non-compliance with their dwelling lease. **Trouble areas and/or residents will be identified and appropriate corrective action will be documented.**
  
- PHA Goal: Resident Education Programs to Promote Resident Self-Sufficiency  
Objective:
  - Promote education programs and activities which will provide our younger residents with a reward system to encourage educational achievement and exceptional school attendance. **Will recruit 10 youths per year.**

- ☒ Promote educational programs and encourage resident participation in anti drug and anti violence activities. **Attract 2 adults per year to increase knowledge.**
- ☒ Assist and counsel residents in educational/employment programs to promote self-sufficiency. **Recruit 25 people per year to participate with 5 persons to actually complete program annually.**
- ☒ Measurement of Objectives: The completion of this objective shall be measurable by documentation of resident notices, flyers and resident activity reports and success rate of the above programs by concentrating on number of certificates awarded.

# Annual PHA Plan PHA Fiscal Year 2000

[24 CFR Part 903.7]

## **i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

### **Streamlined Plan:**

- High Performing PHA**  
 **Small Agency (<250 Public Housing Units)**  
 **Administering Section 8 Only**

**Troubled Agency Plan**

## **ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

**Not Required**

## **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection

### **Table of Contents**

Page #

#### **Annual Plan**

- i. Executive Summary
- ii. Table of Contents
  - 1. Housing Needs
  - 2. Financial Resources
  - 3. Policies on Eligibility, Selection and Admissions
  - 4. Rent Determination Policies
  - 5. Operations and Management Policies
  - 6. Grievance Procedures
  - 7. Capital Improvement Needs
  - 8. Demolition and Disposition
  - 9. Designation of Housing
  - 10. Conversions of Public Housing

11. Homeownership
12. Community Service Programs
13. Crime and Safety
14. Pets (Inactive for January 1 PHAs)
15. Civil Rights Certifications (included with PHA Plan Certifications)
16. Audit
17. Asset Management
18. Other Information

**Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

**Required Attachments:**

- Admissions Policy for Deconcentration (**CO002a01**)
- FY 2000 Capital Fund Program Annual Statement (**CO002b01**)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

**Optional Attachments:**

- PHA Management Organizational Chart
- FY 2000 Capital Fund Program 5 Year Action Plan (**CO002c01**)
- Public Housing Drug Elimination Program (PHDEP) Plan (**CO002d01**)
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) (**CO002f01**)
- Other (List below, providing each attachment name)  
 Substantial Deviation and Significant Amendment or Modification (**CO002e01**)  
 PHDEP template (**CO002g01**)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/199 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## 1. Statement of Housing Needs

**A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	<b>1894</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Income >30% but <=50% of AMI	<b>700</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Income >50% but <80% of AMI	<b>135</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Elderly	<b>460</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Families with Disabilities	<b>958</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Caucasian	<b>1023</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
African-American	<b>2</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Asian	<b>5</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
Hispanic	<b>965</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: **1995**
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information) **Data supplied by PHA from their computer data bank. No year given**

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	<b>928</b>		<b>236</b>
Extremely low income <=30% AMI	<b>749</b>	<b>81%</b>	
Very low income (>30% but <=50% AMI)	<b>159</b>	<b>17%</b>	
Low income (>50% but <80% AMI)	<b>20</b>	<b>2%</b>	
Families with children	<b>542</b>	<b>58%</b>	
Elderly families	<b>65</b>	<b>7%</b>	
Families with Disabilities	<b>246</b>	<b>27%</b>	
Caucasian	<b>303</b>	<b>33%</b>	
African-American	<b>21</b>	<b>2%</b>	
American Indian	<b>1</b>	<b>.0011%</b>	
Hispanic	<b>446</b>	<b>48%</b>	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	<b>395</b>	<b>43%</b>	<b>25</b>
2 BR	<b>416</b>	<b>45%</b>	<b>20</b>
3 BR	<b>96</b>	<b>10%</b>	<b>186</b>

<b>Housing Needs of Families on the Waiting List</b>			
4 BR	<b>9</b>	<b>.0097%</b>	<b>3</b>
5 BR	<b>1</b>	<b>.0011%</b>	<b>2</b>
5+ BR	<b>11</b>	<b>1%</b>	<b>0</b>
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	<b>1471</b>		<b>127</b>
Extremely low income <=30% AMI	<b>1204</b>	<b>82%</b>	
Very low income (>30% but <=50% AMI)	<b>267</b>	<b>18%</b>	
Low income (>50% but <80% AMI)	<b>0</b>	<b>0%</b>	
Families with children	<b>338</b>	<b>23%</b>	
Elderly families	<b>59</b>	<b>4%</b>	
Families with Disabilities	<b>338</b>	<b>23%</b>	
Caucasian	<b>367</b>	<b>25%</b>	
African-American	<b>29</b>	<b>2%</b>	
American Indian	<b>1</b>	<b>.007%</b>	
Hispanic	<b>662</b>	<b>45%</b>	

<b>Housing Needs of Families on the Waiting List</b>			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	<b>402</b>	<b>27%</b>	<b>13</b>
2 BR	<b>449</b>	<b>31%</b>	<b>65</b>
3 BR	<b>358</b>	<b>24%</b>	<b>39</b>
4 BR	<b>158</b>	<b>11%</b>	<b>9</b>
5 BR	<b>65</b>	<b>4%</b>	<b>1</b>
5+ BR	<b>39</b>	<b>3%</b>	<b>0</b>
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### **C. Strategy for Addressing Needs**

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR** and the Agency's reasons for choosing this strategy.

#### **(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction

- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations

Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA’s selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
a) Public Housing Operating Fund	833,945.00	
b) Public Housing Capital Fund	1,440,300.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	6,492,955.00	

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	198,166.00	
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Section 8 New Construction (Mineral Palace Tower)	908,804.00	Other
Farmers' Home (Farm Worker Housing) Dept. of Ag.	94,250.00	Other
Section 8 Moderate Rehabilitation	24,767.00	Other
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
<b>Sub-total</b>	<b>9,993,187.00</b>	
<b>3. Public Housing Dwelling Rental Income</b>	1,834,148.00	Public housing operations
<b>4. Other income (list below)</b>	116,997.00	Public housing operations
Non-dwelling rental 1,200.00		Public housing operations
Interest on General Funds 52,763.00		Public housing operations
Other income: Legal fees, maintenance <u>63,034.00</u>		Public housing operations
Charges to tenants, late fees, 116,997.00		
NSF check, charges, etc.		
<b>4. Non-federal sources (list below)</b>		
Proceeds from sales HOPE I Program	522,626.00	Other (homeownership and
Proceeds from sales HOPE III Program	310,230.00	housing development programs)
<b>Sub-total</b>	<b>2,784,001.00</b>	
<b>Total resources</b>	<b>12,777,188.00</b>	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)  
 When families are within a certain time of being offered a unit: (state time)  
 Other: (describe) **At the time application submitted.**

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity  
 Rental history  
 Housekeeping  
 Other (describe) **landlord reference, citizenship/legal status check**

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

##### **(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list  
 Sub-jurisdictional lists  
 Site-based waiting lists  
 Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office  
 PHA development site management office  
 Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**  
**PHA does not wish to operate a site-based waiting list.**

1. How many site-based waiting lists will the PHA operate in the coming year?

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? **N/A**  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously **N/A**  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? **N/A**

- PHA main administrative office  
 All PHA development management offices  
 Management offices at developments with site-based waiting lists  
 At the development to which they would like to apply  
 Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One  
 Two  
 Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

**(4) Admissions Preferences**

a. Income targeting:

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
  
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)

- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below) **Working families**

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

## 2 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- Homelessness
- 1 High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below) **Working families**

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

## (5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy

- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list) **Within 10 days of change**

**(6) Deconcentration and Income Mixing** *Per PIH notice 99-51 Not required*

a.  Yes  No: Did the PHA’s analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply) – **N/A**

- Adoption of site-based waiting lists  
If selected, list targeted developments below:
- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply) – **N/A**

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply) - **N/A**

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply) – **N/A**

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below) **Sex offenders**

b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity  
 Other (describe below) **Name & address of current/prior landlord, Resident current name & address, Other information as required by HUD and/ or law**

**(2) Waiting List Organization**

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None  
 Federal public housing  
 Federal moderate rehabilitation  
 Federal project-based certificate program **(to be changed to voucher due to merger)**  
 Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office  
 Other (list below)

**(3) Search Time**

a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

1. **Demonstration of extenuating circumstances**
2. **Had not refused a suitable unit.**
3. **Extension will result in approvable lease.**

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences – **N/A**

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below) **Working families**

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences **n/a**

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

Victims of domestic violence

Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below)  
**Working families**

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one) N/A

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

### **(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices  
 Other (list below)

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below: **N/A**

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?
2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: **N/A**
- d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply) **N/A**
- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)  
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)
- e. Ceiling rents
1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)
- Yes for all developments
- Yes but only for some developments
- No
2. For which kinds of developments are ceiling rents in place? (select all that apply) – **N/A**
- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply) – N/A

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

**Tenants must report all changes in income and family composition as soon as they occur. After review, the PHA will determine if there will be an adjustment to the rent.**

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood

- Other (list/describe below)

## B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Payment Standards

Describe the voucher payment standards and policies

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR  
 100% of FMR  
 Above 100% but at or below 110% of FMR  
 Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) – N/A

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area  
 The PHA has chosen to serve additional families by lowering the payment standard  
 Reflects market or submarket  
 Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply) – N/A

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area  
 Reflects market or submarket  
 To increase housing options for families  
 Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually  
 Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

**(2) Minimum Rent**

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

**5. Operations and Management – PHA is High Performer – N/A**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA’s management structure and organization.

(select one) – N/A

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.) - N/A

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		

Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

**C. Management and Maintenance Policies – N/A**

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

**6. PHA Grievance Procedures - PHA is High Performer - N/A**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

**A. Public Housing – N/A**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply) **N/A**

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

**B. Section 8 Tenant-Based Assistance – N/A**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply) - **N/A**

- PHA main administrative office  
 Other (list below)

**7. Capital Improvement Needs**

[24 CFR Part 903.7.9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template, or, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **CO002b01**

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

**(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name **CO002c01**)

-or-

- The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

**B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development  
 Revitalization Plan submitted, pending approval  
 Revitalization Plan approved

Activities pursuant to an approved Revitalization Plan underway

Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description – N/A

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition	<input type="checkbox"/>
Disposition	<input type="checkbox"/>

<p>3. Application status (select one)</p> <p>Approved <input type="checkbox"/></p> <p>Submitted, pending approval <input type="checkbox"/></p> <p>Planned application <input type="checkbox"/></p>
<p>4. Date application approved, submitted, or planned for submission: (DD/MM/YY)</p>
<p>5. Number of units affected:</p>
<p>6. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>
<p>7. Timeline for activity:</p> <p>a. Actual or projected start date of activity:</p> <p>b. Projected end date of activity:</p>

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description – N/A

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

**Designation of Public Housing Activity Description**

1a. Development name:
1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description – N/A

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

## **11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description **N/A**

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)

5. Number of units affected:
6. Coverage of action: (select one)
- Part of the development
- Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description: N/A

a. Size of Program

- Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

- Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs – PHA is high performer – N/A**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C. – N/A

**A. PHA Coordination with the Welfare (TANF) Agency – N/A**

1. Cooperative agreements:

- Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)? **N/A**

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)  
**N/A**

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General – N/A**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas?  
(select all that apply) **N/A**

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs



**C. Welfare Benefit Reductions – N/A**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply) **N/A**

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

**13. PHA Safety and Crime Prevention Measures – PHA is High Performer – N/A**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

**A. Need for measures to ensure the safety of public housing residents – N/A**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply) **N/A**

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime

Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply). **N/A**

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below) **N/A**

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year – N/A**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply) **N/A**

- Contracting with outside and/or resident organizations for the provision of crime-and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police – N/A**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply) **N/A**

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below) **N/A**

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: **CO002d01**)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
**N/A**  
If not, when are they due (state below)?

## **17. PHA Asset Management – PHA is High Performer – N/A**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan? **N/A**
2. What types of asset management activities will the PHA undertake? (select all that apply)  
**N/A**
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: (list below)
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table? **N/A**

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)-

Attached at Attachment (File name) **CO002f01**

Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments  
List changes below:

Other: (list below) **The storage issue was being investigated and a response in writing would be given when a decision was made.**

## **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process – **N/A**

a. Nomination of candidates for place on the ballot: (select all that apply) **N/A**

Candidates were nominated by resident and assisted family organizations

Candidates could be nominated by any adult recipient of PHA assistance

Self-nomination: Candidates registered with the PHA and requested a place on ballot

Other: (describe)

b. Eligible candidates: (select one) – **N/A**

Any recipient of PHA assistance

Any head of household receiving PHA assistance

Any adult recipient of PHA assistance

- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply) – **N/A**

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

### **C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **City of Pueblo**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - Affordable housing initiatives.
  - Continued efforts at maintaining public housing to quality standards.
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- Provide funding to provide more affordable housing for low-income residents.

## **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

### **Attachments**

**Deconcentration and Income Targeting Policy  
Attachment – CO002a01**

**FY 2000 Capital Fund Program Annual Statement  
Attachment – CO002b01**

**FY 2000 Capital Fund Program 5 Year Action Plan**

**Attachment – CO002c01**

**Public Housing Drug Elimination Program (PHDEP) Plan  
Attachment – CO002d01**

**Substantial Deviation and Significant Amendment or Modification  
Attachment – CO002e01**

**Comments of Resident Advisory Board or Boards  
Attachment – CO002f01**

Use this section to provide any additional attachments referenced in the Plans.

# PHA Plan Table Library

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

### Annual Statement

### Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number      FFY of Grant Approval: (04/2000)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	141,880.00
4	1410 Administration	256,300.00
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	50,000.00
8	1440 Site Acquisition	
9	1450 Site Improvement	69,125.00
10	1460 Dwelling Structures	798,420.00
11	1465.1 Dwelling Equipment-Nonexpendable	26,075.00
12	1470 Nondwelling Structures	26,000.00
13	1475 Nondwelling Equipment	72,500.00
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	<b>1,440,300.00</b>
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement**

**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement**  
**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

### Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Total estimated cost over next 5 years</b>				



**DECONCENTRATION AND INCOME TARGETING POLICY  
FOR THE  
HOUSING AUTHORITY OF THE  
CITY OF PUEBLO, COLORADO**

**DECONCENTRATION AND INCOME TARGETING POLICY**  
*(of the Public Housing Admissions and Occupancy Policy)*

Sub-Title A, Section 513 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA), establishes two interrelated requirements for implementation by Public Housing Authorities: (1) Economic Deconcentration of public housing developments and Income Targeting to assure that families in the “extremely low” income category are proportionately represented in public housing and that pockets of poverty are reduced or eliminated. Under the deconcentration requirement, PHAs are to implement a program which provides that families with lowest incomes will be offered units in housing developments where family incomes are the highest and high-income families will be offered units in developments where family incomes are the lowest. In order to implement these new requirements the PHA must promote these provisions as policies and revise their Admission and Occupancy policies and procedures to comply.

Therefore, the Pueblo, Colorado Housing Authority (PHA) hereby affirms its commitment to implementation of the two requirements by adopting the following policies:

A. Economic Deconcentration:

Admission and Occupancy policies are revised to include the PHA’s policy of promoting economic deconcentration of its housing developments by offering lowest income families, selected in accordance with applicable preferences and priorities, units in developments where family incomes are highest. Conversely, families with higher incomes will be offered units in developments with the lowest average family incomes.

Implementation of this program will require our agency to: (1) determine and compare the relative tenant incomes of each development and the incomes of census tracts in which the developments are located, and (2) consider what policies, measures or incentives are necessary to bring high-income families into low-income developments (or into developments in low-income census tracts) and low-income families into high-income developments (or into developments in high-income census tracts).

In addition, an assessment of the average family income for each development is necessary. Families will be provided with an explanation of the policy during the application/screening process and/or the occupancy orientation sessions with opportunities to discuss the options available to the families. Families will be informed that should they choose not to accept the first unit offered under this system their refusal will not be cause to drop their name to the bottom of the waiting list.

Implementation may include the following efforts:

- Skipping families on the waiting list based on income;
- Establishing preferences for working families;
- Additional amenities for all units;
- Ceiling rents; (mandatory)
- Flat rents for selected developments;
- Different tenant rent percentages per development; and
- Revised transfer policies.

B. Income Targeting

As public housing dwelling units become available for occupancy, responsible PHA employees will offer units to applicants on the waiting list. In accordance with the Quality Housing and Work Responsibility Act of 1998, the PHA encourages occupancy of its developments by a broad range of families with incomes up to eighty percent (80%) of the median income for the jurisdiction in which the PHA operates. At a minimum, 40% of all new admissions to public housing **on an annual basis** will be families with incomes at or below thirty percent (30%) (extremely low-income) of the area median income. The offer of assistance will be made without discrimination because of race, color, religion, sex, national origin, age, handicap or familial status.

The PHA may employ a system of income ranges in order to maintain a public housing resident body composed of families with a range of incomes and rent paying abilities representative of the range of incomes among low-income families in the PHA's area of operation, and will take into account the average rent that should be received to maintain financial solvency. The selection procedures are designed so that selection of new public housing residents will bring the actual distribution of rents closer to the projected distribution of rents.

In order to implement the income targeting program, the following policy is adopted:

- ▶ The PHA may select, based on date and time of application and preferences, two (2) families in the extremely low-income category and two (2) families from the low-income category alternately until the forty percent (40%) admission requirement of extremely low-income families is achieved (2 plus 2 policy).
- ▶ After the minimum level is reached, all selections may be made based solely on date, time and preferences. Any applicants passed over as a result of implementing this 2 plus 2 policy will retain their place on the waiting list and will be offered a unit

in order of their placement on the waiting list.

- ▶ To the maximum extent possible, the offers will also be made to effect the PHA's policy of economic deconcentration.
- ▶ For the initial year of implementation, a pro-rated percentage of the new admissions will be calculated from April 1, 1999 through the end of the fiscal year. Following the initial implementation period, the forty percent (40%) requirement will be calculated based on new admissions for the fiscal year.
- ▶ The PHA reserves the option, at any time, to reduce the targeting requirement for public housing by no more than ten percent (10%), if it increases the target figure for its Section 8 program from the required level of seventy-five percent (75%) of annual new admissions to no more than eighty-five percent (85%) of its annual new admissions. (Optional for PHAs with both Section 8 and Public Housing programs.)

**PUBLIC AND INDIAN HOUSING  
DRUG ELIMINATION PROGRAM  
APPLICATION FOR FUNDING**

**SUBMITTED BY  
HOUSING AUTHORITY OF THE  
CITY OF PUEBLO, COLORADO**

**PROGRAM NAME:**

**POSITIVE IMAGES  
SAYING "NO" TO DRUGS**

**DATE:  
NOVEMBER 1, 1999**

**II THE PROBLEM**

An analysis of our drug-related crime in and around our Sangre de Cristo Apartments indicates juvenile delinquency activity. And in conversation with members of the Housing Authority Security Force loitering and curfew violations are the most annoying incidents of Part II crime in the Housing Project and often go unreported due to their frequency. Their relationship to gang activity, drug/marijuana use, graffiti and abandoned vehicles is apparent. Consequently, the crime activity we desire to prevent will revolve around juvenile delinquency issues including: graffiti, youth vandalism, loitering, curfew infractions, marijuana, alcohol and cigarette violations.

Our security force is off-duty police officers who report daily the events and activities in which they are involved at our public housing facility. With the occurrence of criminal activity, their on-duty police colleagues from the Pueblo Police Department will be involved. Some of the incidences involving drugs, gangs, graffiti and gang-related activity from the "HACP 1998-99 2.1 Security Reports" follows.

- 10/4/98 Two intoxicated adults taken into custody.
- 10/11/98 Damage to apartment hallways.
- 10/12/98 Police looking for resident with 2nd degree assault warrant.
- 10/21/98 Police take youth to headquarters to get DSS involved. Youth verbally abusive to mother.  
Second incident.
- 10/13/98 Police looking for resident wanted on a warrant.
- 10/19/98 Resident reported three Hispanic male teens smoking marijuana in playground.
- 10/20/98 Resident reported gang activity in apartments.
- 10/20/98 Apartment under surveillance for gang activity. Three residents arrested for possession of marijuana.
- 10/23/98 Police called, residents drinking causing disturbance.
- 11/2/98 Gang member reported in area.
- 11/3/98 Women assaulted with knife by boyfriend.
- 11/5/98 Gang graffiti in apartment hallway.
- 11/10/98 Intoxicated man arrested for menacing with a knife.
- 11/12/98 Graffiti on sidewalk, window broken out of door at apartment.
- 11/15/98 Intoxicated man arrested for menacing with a knife.
- 11/16/98 Man arrested for harassing with weapon. Another man arrested on outstanding warrant.
- 11/19/98 Female arrested for domestic violence.
- 11/24/98 Runaway and man wanted for 2nd degree burglary found hiding in apartment chapel.
- 11/29/98 Vehicle vandalized.
- 12/1/98 Numerous gang members reported in area, you male assaulted.
- 12/7/98 Mother arrested for child neglect/abuse, child removed from home by DSS.
- 12/8/98 Professional gangster lurking in apartment, another man was wanted on a warrant, a third man had gang tattoo on arms; graffiti found on sidewalk.
- 12/17/98 Intoxicated male taken to Detox, apartment trashed and abandoned.
- 12/21/98 Window of apartment broken out.
- 12/22/98 Two cars had windows broken out.
- 1/5/99 Two men removed from apartment on warrants.
- 1/10/99 Security reports marijuana smell in hallway.
- 1/11/99 Clothing taken from laundry, youth found in possession of same.
- 1/18/99 Two youth caught hiding BB gun in bushes.
- 2/2/99 Drunk male found on ground.

2/11/99 Police respond to welfare of child call. Caretaker arrested on warrant.  
2/22/99 Abandoned car towed.  
3/2/99 Five cars broken into in parking lot.  
3/8/99 Window at Boys and Girls Club broken.  
3/11/99 Graffiti in stairways.  
3/21/99 Window at Boys and Girls Club broken.  
3/23/99 Police respond to assault call, three adults involved were all drunk.  
3/25/99 Graffiti in elevators and hallways.  
4/4/99 Graffiti in elevator.  
4/6/99 Burglary reported.  
4/22/99 Abandoned car towed.  
5/2/99 Drunk male in elevator, taken to Detox.  
5/6/99 Three abandoned cars towed.  
5/11/99 Police arrest youth for possession and consumption of marijuana and alcohol.  
5/13/99 Abandoned car towed.  
5/14/99 Call for police, disturbance by drunk female.  
5/22/99 Property damage to car.  
5/22/99 Graffiti on two homes.  
5/24/99 Drive by shooting reported. Two bullet holes in window.  
5/27/99 Police respond to disturbance call, find strong smell of marijuana and marijuana roach.  
6/4/99 Theft from home and theft of fire extinguishers.  
6/5/99 Two male residents arrested for theft from car and stealing fire extinguishers.  
6/10/99 Three adults arrested for drinking alcohol on the playground and being intoxicated. One was apprehended with suspected drugs.  
6/13/99 Man with knife taken into custody.  
6/19/99 Stereo stolen from car.  
7/13/99 Resident sought for arrest warrant.  
7/18/99 Police called for disturbance. Transported person to Detox.  
7/19/99 Narcotics found at two residences.  
7/22/99 Two abandoned vehicles towed.  
7/29/99 Damage to vehicle, youth suspect  
7/30/99 Domestic disturbance call.  
8/10/99 Gang activity reported.  
8/12/99 Police called for family disturbance.  
8/23/99 Police called for disturbance by female.  
8/27/99 Police called for disturbance. Tenant intoxicated.  
9/2/99 Youth reported four other youth waiting to assault him.  
9/7/99 Report of youth huffing glue in front of young children.  
9/8/99 Report of children in playground with large knife.  
9/17/99 Attempted theft of fire extinguishers.  
9/21/99 Young adults observed smoking hash, Cannabis. Gang unit and POP unit responded. Juvenile male taken into custody, confirmed gang members present.  
9/24/99 Disturbance call for parent/child conflict.

The social realities of today's world challenges our public housing residents and especially their children. And the fact that these children are from disadvantaged circumstances leaves them even more vulnerable.

Today, a child's reality may be dual-working parents, single-parenthood or a guardianship, often compounded by unemployment, poverty, abuse, neglect, substance use and/or violence. When these variables are interspersed with peer pressure, children become burdened and rebellious. In addition, the prevalence of drugs, crime and violence takes its toll on families and children. And welfare reform will take years to affect inter-generational poverty and governmental dependence. Our local statistical profile substantiates the need for prevention and intervention in the lives of our children:

#### POPULATION

- 103,400 persons comprise the City of Pueblo population. (*City of Pueblo Planning Department; 1999*)
- 40% of the City of Pueblo is Latino; 57% are White; 2% are African-American. (*City of Pueblo Planning Dept, 1999*)

#### EMPLOYMENT

- The unemployment rate in Pueblo County as of February 1999 was 4.8%, compared to 2.7% for Colorado and 4.4% for the United States. (*City of Pueblo Planning Department, 1999*)
- **Youth unemployment, ages 16-19, is 27.4% in Pueblo with Latino youth at 34.7%** (*1990 Census*)
- Within the City of Pueblo, females comprise 46.5% of the Pueblo workforce; 88.5% of female heads-of-household with children under six years of age are employed. (*1990 Census*)
- Between 1980 and 1990 the female labor force participation rate has increased 11.7%; this increase corresponds to state and national percentages. (*1990 Census*)

#### INCOME/POVERTY

- Pueblo's median family income in 1999 was \$36,100, Colorado's was \$51,800, and the United States' median family income was \$47,800. (*City of Pueblo Planning Department, 1999*)
- 21.6% of City of Pueblo residents live below poverty level. (*1990 Census*)
- **32% of Pueblo's children younger than 18 years of age live below poverty compared to 15% in Colorado and 17.9% nationally** (*City of Pueblo Planning Department, 1999*)
- Female heads-of-household living below poverty increased 77% between 1980 and 1990. (*1990 Census*)
- 12.5% of the households in the City receive some type of public assistance compared to 5.5% in Colorado and 7.5% in the United States. (*1990 Census*)
- From 1990 to 1991, homeless families with children in Pueblo increased 76%; 82% of these families are Pueblo County residents. (*1990 Census*)

#### EDUCATION

- **27.1% of Pueblo County residents lack a high school diploma** (*University of Southern Colorado's Community Research Services Center, 1997*)
- School District #60 had a 6.0% dropout rate in 1998-99 for grades 9-12. 63.2% of those students dropping out of school were Latino. (*School District #60, 1999*)
- **The graduating class in 1998 for Pueblo high schools was 75% of the freshman class four years earlier** (*School District #60, 1999*)

#### HEALTH

- **Births to youth in Pueblo County, ages 10-17, in 1998 numbered 154** (*Community Research Service at USC, 1999*)
- Pueblo has the highest proportion of births to single mothers in the state. 41% of Pueblo's babies are born to single mothers. More than eight in ten (81%) of Pueblo teens who have babies are single. (*Community*

Research Service at USC, 1999)

→ **The teen birth rate per 1,000 for 1997 in Pueblo County is 67.1 compared to the State of Colorado rate which is 47.** (Colorado Children's Campaign, 1999)

**CRIME**

→ Pueblo has the highest juvenile arrest rate in Colorado, 2,226/100,000 people. (University of Southern Colorado, Community and Special Projects, 1997)

→ **In 1997, Pueblo's juvenile crime arrest rate was 325.8 per 1,000 population, unchanged since 1991 and more than double the statewide average of 155.7. The juvenile arrest rate for violent crimes in 1997 was 143.4, 316% higher than the state average of 34.5.** (Community Research Services at USC, 1999)

→ Juvenile arrests for narcotics increased 122% from 1987 to 1998. (Pueblo Police Department, 1999)

→ **The total number of juveniles arrested in 1998 was 4,822.** (Pueblo Police Department, 1999)

→ Female juvenile arrests for narcotics increased 193% from 1987 to 1998. (Pueblo Police Department, 1999)

**SUBSTANCE ABUSE AND USE**

→ **Of the juvenile DUI arrests in 1998, 52% were Latino.** (Pueblo Police Department, 1999)

→ 55% of the juvenile liquor law violations in 1998 were committed by Latino youth. (Pueblo Police Department, 1999)

→ 83% of juveniles in the Division of Youth Services reported using marijuana (75.4% used alcohol) the month prior to commitment versus 11.5% and 26.9% respectively in a Household Survey of juveniles. (Division of Youth Services)

→ Junior and senior high students drink 35% of all wine coolers sold in the U.S. and 1.1 billion cans of beer each year. (University of Southern Colorado's Community Research Services Center)

**DRUG-RELATED DATA**

Drug use and drug-related crimes are a serious problem in Pueblo. Uniform Crime Reports from the Pueblo Police Department show that juvenile arrests for the period of 1985-1998 for serious crimes are increasing:

<u>CRIME</u>	<u>1985</u>	<u>1995</u>	<u>1997</u>	<u>1998</u>	<u>% Inc./Dec.</u>
Manslaughter	1	4	2	4	100%+
Robbery	15	21	31	28	10%-
Forcible Rape	3	17	82	59	32%-
Aggravated Assault	03	151	106	133	50%+
Possessing Stolen Property	4	8	11	12	9%+
Vandalism	208	230	284	291	3%+
Weapons Possession	18	67	66	45	32%-

Juvenile arrests for narcotics have fluctuated for the period of 1985-1998. A breakdown of male and female juvenile arrests follows:

<u>Year</u>	<u>Gender</u>	<u>10-12</u>	<u>13-15</u>	<u>16-17</u>	<u>Totals</u>	<u>Totals</u>	<u>Gender Annual</u>
1985	Male	8	28	32	68	102	
	Female	8	16	10	34		
1986	Male	3	22	32	47	62	
	Female	0	12	3	15		
1987	Male	3	25	27	55	69	
	Female	3	9	2	14		
1988	Male	0	16	13	29	36	

Female 0 6 1 7

1989 Male 8 30 25 **63 81**  
 Female 8 5 5 **18**

1990 Male 1 6 10 **17 29**  
 Female 0 6 6 **12**

Page 5

<u>Year</u>	<u>Gender</u>	<u>10-12</u>	<u>13-15</u>	<u>16-17</u>	<u>Gender Totals</u>	<u>Annual Totals</u>
1991	Male	0	9	8	<b>17</b>	<b>21</b>
	Female	0	2	2	<b>4</b>	
1992	Male	0	4	17	<b>21</b>	<b>28</b>
	Female	0	5	2	<b>7</b>	
1993	Male	1	32	27	<b>60</b>	<b>86</b>
	Female	1	17	8	<b>26</b>	
1994	Male	8	64	50	<b>122</b>	<b>166</b>
	Female	3	26	15	<b>44</b>	
1995	Male	11	71	52	<b>134</b>	<b>177</b>
	Female	10	22	11	<b>43</b>	
1996	Male	9	63	56	<b>128</b>	<b>167</b>
	Female	6	26	7	<b>39</b>	
1997	Male	3	27	29	<b>61</b>	<b>76</b>
	Female	1	8	6	<b>15</b>	
1998	Male	5	64	43	<b>112</b>	<b>153</b>
	Female	2	17	22	<b>41</b>	

Drug use and drug related crimes are not exclusive to the juvenile population. Included in the following adult arrest drug abuse violation statistics are the sale and manufacture and/or possession of drugs, such as opium/cocaine, marijuana, synthetic narcotics, and other drugs. Since 1990 adult drug-related arrests have climbed steadily in Pueblo. In fact, they have increased 129% between 1990 and 1998.

<u>Drug-related</u>	<u>Year</u>	<u>Arrests</u>
	1985	218
	1986	191
	1987	309
	1988	165
	1989	151
	1990	157
	1991	202
	1992	256
	1993	244
	1994	332
	1995	227
	1996	254
	1997	252
	1998	359

Homicide and robbery/burglary statistics show that for the period of 1985-1998, homicide in the 1990's continues to be at levels 50% - 100% higher than the previous decade, while robbery/burglary arrests are decreasing after peaking in 1995.

<u>Year</u>	<u>Robbery/Burglary</u>	<u>Homicide</u>
	140	1985 3
1986	3	158
1987	6	126
1988	3	145
1989	7	142
1990	6	143
1991	13	158
1992	9	142
1993	10	165
1994	8	167
1995	9	187
1996	13	160
1997	7	128
1998	9	92

### III PLAN TO ADDRESS PROBLEM

Prevention research has made it clear that, at a minimum, young people need the following:

- ◆ Community settings that protect and promote drug-free living;
- ◆ Educational and social settings that impart and reinforce accurate drug information and “no use” attitudes; and
- ◆ Social sanctions and rewards that discourage drug use and other serious risk behaviors.

Prevention research has also found for younger children and adolescents, prevention approaches that emphasize personal skills development and task-oriented skills training were shown to be the most consistently effective in reducing alcohol and drug use (*Tips for Prevention Programming*, Office of National Drug Control Policy, May 1997).

The Housing Authority of the City of Pueblo (HAP) is requesting support from Housing and Urban Development Drug Elimination Program to support the programming at the Boys and Girls Club of Pueblo County (BGCPC) so that we may have greater effectiveness in breaking the cycle of deprivation and hopelessness amongst our public housing youth. We need to outreach more to youth in scattered housing sites, support the youth participants and their families with case management services, enhance and improve their educational success with remedial education, encourage their creative expression; and in order to increase their involvement we need expanded transportation services. These initiatives will be accomplished by offering services for at-risk youth at four Boys and Girls Club Centers in the City of Pueblo.

The Boys and Girls Club of Pueblo County's program includes four components: Drug Prevention Education, Economic/Career Exploration, Leadership/Socio-cultural Opportunities and Athletics:

The Drug Prevention Education component consists of national research-based drug prevention curriculums developed by Girls Incorporated and Boys & Girls Clubs of America. The Career Education component exposes and reinforces youths' commitment to higher education and self-sufficiency through the selection of a career path. This component provides basic and advanced computer instruction with access to the Internet. Educational advancement, job preparation and career path selection will be promoted utilizing national curricula, seminars and consultants. The Athletics component offers numerous and diverse athletic, fitness and ecosports activities corporate-wide for all

public housing youth. These programs include sports leagues (flag football, basketball, baseball), hiking and skiing, athletic seminars and clinics and special athletic/fitness events. The Leadership/ Socio-cultural component includes leadership clubs, fine arts, cultural diversity and special events. A timetable with milestones asterisked and complete activity list per component are included in Section IV.

**III-A1 GOALS AND OBJECTIVES**

Our program goals and objectives follow with a description of the measurement tools. In addition, a matrix of our five-year goals is included. Our qualitative baseline data was established from the BGCA Survey given to our Housing youth members the last week of April, 1999. The data is still being processed for analysis.

**IIIA-2**

<b>GOALS AND OBJECTIVE</b>	<b>OUTCOME EVALUATION</b>
<p><b>GOAL: To provide a comprehensive Drug Prevention Education Component.</b></p> <p><b>A.</b> 55% of the participants in the prevention curriculums will increase their <u>knowledge</u> about the effects of substance use and abuse and learn to say no to drugs.</p>	<p><b>Drug Prevention Education Component</b> <b>Person Responsible: Prevention Specialist</b></p> <p><b>A.</b> Pre and Post tests from the National Curriculums will be used to measure this outcome. In addition, the BGCA Youth Survey may be used to measure this outcome.</p>
<p><b>GOAL: To provide diverse leisure activities and programs through a Leadership/ SocioCulture/Athletic Component.</b></p> <p><b>A.</b> To change the <u>condition</u> of members' leisure time choices to lower their involvement in substance use and abuse increasing daily attendance by 15%.</p> <p><b>B.</b> Increase the social competency <u>behavior</u> of 25% of the members.</p>	<p><b>Leadership/Socio-Cultural/Athletic Component</b> <b>Person Responsible: Athletic Coordinator</b></p> <p><b>A.</b> This objective will be measured utilizing attendance records.</p> <p><b>B.</b> This objective will be measured utilizing the BGCA Youth Survey.</p>
<p><b>GOAL: To target economic self-sufficiency with a Economic/Career Exploration Component.</b></p> <p><b>A.</b> 50% of the members participating in tutoring will improve their <u>achievement</u> in school.</p>	<p><b>Economic/Career Exploration</b> <b>Person Responsible: Career Coordinator</b></p> <p><b>A.</b> School report cards will be monitored utilizing</p>

	G.P.A. scale. In addition, the BGCA Youth Survey will also be used.
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**III-A-3**

**FIVE-YEAR OBJECTIVES**

<b>Positive Images</b>	<b>Housing Youth Membership: (quantitative)</b>	<b>Attain an average daily attendance to change the condition of members' leisure time choices, lowering involvement in substance use and abuse. (quantitative)</b>	<b>Drug Prevention: % of members in the prevention curriculums will increase their knowledge about and the effects of substance use/ abuse and violence. (qualitative)</b>	<b>Economic/Career Exploration: % of members participating in tutoring will improve their achievement in school. (qualitative)</b>	<b>Leadership/Socio-Cultural/Athletics: % of members with increase in social competency behavior. (qualitative)</b>
<b>1999 (Baseline)</b>	525	30	50%	50%	25%
<b>2000</b>	525	34	55%	50%	25%
<b>2001</b>	550	39	60%	55%	30%
<b>2002</b>	550	45	65%	55%	35%
<b>2003</b>	575	52	65%	60%	40%
<b>2004</b>	575	60	70%	65%	50%

## Housing Authority of the City of Pueblo

### Substantial Deviation - Significant Amendment or Modification

Pursuant to Notice PIH 99-33 Attachment B, as Amended by PIH Notice 99-51 (HA) - Definition of “Substantial Deviation” and “Significant Amendment or Modification” [903.7(r)], the criteria for “a substantial deviation from the 5-Year Plan” and a significant amendment or modification to the 5-Year Plan and Annual Plan”.

Until the PHA has met the requirements to define “significant amendment or modifications”, HUD will consider the following actions to be significant amendments or modifications:

- Changes to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency work items (items not included in the current Annual statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund;
- Additions of new activities not included in the current PHDEP Plan; and
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD.

This criteria does not supercede the requirements of OMB Circular No. A-87 (Cost Principal for State, Local, and Indian Tribal Governments) and 25 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements), as well as federal, state, or local regulations or statues.

Any future issuance of HUD guidelines or additional regulations shall take precedence over the above criteria.

## Housing Authority of the City of Pueblo

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## **Housing Authority of the City of Pueblo**

### **Comments of Resident Advisory Board or Boards**

- Mr. Ludwig: Need more funding from HUD to complete the projects and maintain HACP units to our standards.
- Ms. Korson: Agreed with everything that Mr. Ludwig said.
- Ms. Harbour: Stated that HACP serves many single parent families who are in need of housing. She said this is an important endeavor.
- Mr. Cardenas: Stated that HACP is doing a good job.
- Mr. Rodin: Stated it takes lots of money to do the job that HACP is doing; can't do anything without it.
- Ms. Lomax: Stated that HACP is doing an excellent job, much better than Baltimore where she lived previously.
- Ms. Lamphead: Boys/Girls Club is able to work with children because of the funding received through the Drug Elimination Grant. They could not continue without it.
- Ms. Dagnello: Stated the importance of serving people in our area.
- Ms. Hickman: Stated there is a huge need in the local community for housing. She also said that the South Side Child Care Center and the Boys/Girls Club are in dire need of an outside storage facility. Mr. Pacheco stated that the storage issue was being investigated and he would respond in writing to Ms. Hickman when a decision has been made.
- Ms. Pena: Stated that people need to get more education and training to become self sufficient and that the HACP helps in this area.
- Mr. Barcia: Stated that HACP needs more funding to continue doing its job.
- Mr. G. Trujillo: Stated that the funding was necessary to literally keep the roofs on the buildings as well as other improvements to HACP property. The funds from HUD are needed to continue the improvements currently underway as well as those in the future.
- Mr. L. Trujillo: Stated that HACEP has been true to its mission and has accomplished its goals and objectives with professionalism in the past and would do so in the future.



# Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

**Annual PHDEP Plan Table of Contents:**

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

**Section 1: General Information/History**

**A. Amount of PHDEP Grant \$198,166.00**

**B. Eligibility type (Indicate with an "x")** N1 \_\_\_\_\_ N2 \_\_\_\_\_ R X \_\_\_\_\_

**C. FFY in which funding is requested** 2000 \_\_\_\_\_

**D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

“Positive Images”, a diverse and quality program with strategies specific to drug elimination, will include four components: Drug Prevention Education will include age appropriate, national research based drug and violence prevention curriculums developed by Girl’s Inc. and BGCA; Economic/Career Exploration will include age appropriate curriculums to expose and reinforce children’s commitment to higher education; Leadership/Socio-cultural Opportunities will offer numerous and diverse activities and events for public housing children and their families; Athletics will incorporate Family Involvement strategies into all of our HUD Drug Elimination initiatives.

**E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Youth living in Federally assisted housing city wide	901	3,000

**F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the duration of program by # of months. For "Other", identify the # of months).

**6 Months** \_\_\_\_\_ **12 Months** \_\_\_\_\_ **18 Months** \_\_\_\_\_ **24 Months** X **Other** \_\_\_\_\_

## G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995	No grant				
FY 1996	\$270,000	Co06DEP0020196	-0-	N/A	12/31/1998
FY 1997	\$270,000	Co01DEP0020197	\$148,976	N/A	12/27/2000
FY 1998	\$270,000	Co01DEP0020198	\$154,504	N/A	12/27/2000
FY 1999	\$198,166	Co06DEP0020199	\$198,166	N/A	12/12/2001

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

*The project components will incorporate the following goals:*

**Careers and Life Planning:** To enable boys and girls to pursue careers that provide them with economic autonomy and to enable them to enter a rewarding career into their lives as family members.

**Health and Sexuality:** To enable girls and boys to take charge of developing and maintaining fit, healthy bodies and to function comfortably as responsible sexual beings.

**Leadership and Community Action:** To enable boys and girls to exercise personal and collective power effectively and responsibly, and to enable them to analyze and contribute to positive changes in the community, nation and world.

**Sports and Adventure:** To enable girls and boys to compete and cooperate with confidence, to take physical risks, and to master a range of physical skills.

**Self-Reliance and Life Skills:** To enable boys and girls to conquer life’s basic challenges in areas both traditional and nontraditional, to prepare them to function independently and interdependently today and in the future.

**Culture and Heritage:** To enable boys and girls to appreciate their own and other’s heritage, to enjoy diverse forms of creative expression, and to recognize the contributions of men and women to history and culture.

### B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2000 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	

9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	\$198,166
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
<b>TOTAL PHDEP FUNDING</b>	\$198,166

### C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be listed sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be added in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

<b>9110 - Reimbursement of Law Enforcement</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9120 - Security Personnel</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9130 - Employment of Investigators</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

<b>9140 - Voluntary Tenant Patrol</b>						<b>Total PHDEP Funding: \$</b>	
---------------------------------------	--	--	--	--	--	--------------------------------	--

Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9150 - Physical Improvements</b>					<b>Total PHDEP Funding: \$</b>		
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9160 - Drug Prevention</b>					<b>Total PHDEP Funding: \$198,166</b>		
Goal(s)	<p><b><u>Drug Prevention Education</u></b> will include age appropriate, national research based drug and violence prevention curriculums developed by Girl's Inc. and BGCA;</p> <p><b><u>Economic/Career Exploration</u></b> will include age appropriate curriculums to expose and reinforce children's commitment to higher education;</p> <p><b><u>Leadership/Socio-Cultural Opportunities</u></b> will offer numerous and diverse activities and events for public housing children and their families;</p> <p>Athletics will incorporate Family Involvement strategies into all of our HUD Drug Elimination initiatives.</p>						
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Economic/Career Exploration	72	Federally assisted youth	12/1/00	11/30/02	\$198,166	N/A	
2.Drug Prevention Education	28	Federally assisted youth	12/1/00	11/30/02	Included above	N/A	
3. Leadership/Socio-Cultural	200	Federally assisted youth	12/1/00	11/30/02	Included above	N/A	

<b>9170 - Drug Intervention</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9180 - Drug Treatment</b>						<b>Total PHDEP Funding: \$</b>	
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

<b>9190 - Other Program Costs</b>						<b>Total PHDEP Funds: \$</b>	
Goal(s) N/A							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

**Section 3: Expenditure/Obligation Milestones**

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	

<i>Item # 9120</i>				
9110				
9120				
9130				
9140				
9150				
9160	Activity 1, 2, 3	\$66,000	Activity 1, 2, 3	\$198,166
9170				
9180				
9190				
<b>TOTAL</b>		\$66,000		\$198,166

**Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”