

FINANCIAL MANAGEMENT CENTER BULLETIN

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June 29, 2004

04-04

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Fiscal Year Ending June 30, 2005 Budgets

The FMC is finalizing and mailing June 30, 2005 budgets this week. All HAs should receive their approved copy on or shortly after, July 1, 2004. Payments have been scheduled and disbursements should be deposited into bank accounts on July 1, unless you are otherwise notified by your Financial Analyst. HAs can expect to receive their approved form HUD-52663, Payment Schedule and Budget Worksheet. Forms HUD-52672 and 52673 are no longer being transmitted to the HA's since the Budget Worksheet and form HUD-52663 provide the disbursement information needed.

Housing Choice Voucher (HCV) Expirations for June 30, 2004

Renewal funding has been obligated for HCV increments expiring June 30, 2004. These funds are available to support July 1 payment disbursements. CACC notifications (form HUD-52520-A) will be electronically transmitted to HAs shortly.

Housing Choice Voucher Appropriations Implementation Webcast

The Housing Choice Voucher Appropriations Implementation session was broadcast on June 14 and 21, 2004. If you missed viewing either session please click on the below link to view the webcast.

<http://www.hud.gov/webcasts/archives/ph.cfm>

Voucher Management System (VMS) Data Collection

The VMS Data Collection Periods are as follows:

VMS Open Periods

February 15-28/29
May 15-31
August 15-31
November 15-30

Data Collected for Months of

November, December, and January
February, March, and April
May, June, and July
August, September, and October

Currently data for the periods of July 2003 and prior do not reside in VMS. This historical data will be loaded into the VMS and available to HAs for viewing and editing on July 3, 2004.

Please note that entering data into the VMS does NOT complete the submission process; you must click the submission link to complete the VMS submission process. When you have completed entering data for the entire quarter, click on the submission link located on the List of Submissions screen to complete the submission process. After clicking the submission link, always verify your submission status by viewing the Status on the List of Submissions screen. When the submission process is complete, the Status will show Submitted. When the submission process is NOT complete the status will show Pending Submission. Additional instructions are posted on the website.

Helpful Hint

When contacting FMC staff please refer to your Housing Authority number. **Example CA999-Anywhere HA**

We appreciate your assistance in providing this information to the appropriate staff within your agency.