Download the most recent Forecast at: http://www.hud.gov/offices/osdbu/4cast.cfm and review current HUD contracting opportunities at http://www.hud.gov/offices/cpo/contract.cfm

U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT

FISCAL YEAR 2008
FORECAST OF CONTRACTING OPPORTUNITIES
PRODUCTS AND SERVICES

For the
4th Quarter

August 18, 2008

(Version 18)

(Actions from the Office of the Chief Information Officer (OCIO), Policy Development and Research (PD&R) and Housing Pending)

by

THE OFFICE OF SMALL AND DISADVANTAGED BUSINESS UTILIZATION (OSDBU)
http://www.hud.gov/smallbusiness

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SECTION I: INTRODUCTION, MESSAGE TO SMALL BUSINESSES & MISSION STATEMENT

INTRODUCTION

HUD is the principal federal agency responsible for the improvement and development of America's housing and communities. HUD's programs include: mortgage insurance to help individuals and families become homeowners; rental subsidies to enable low-income families to find affordable housing; development, rehabilitation and modernization of the nation's Public and Indian Housing stock; development of HUD-insured multifamily housing; enforcement of Federal Fair Housing laws; and the development, improvement and revitalization of American's urban centers and neighborhoods.

Independent contractors of different business sizes assist the Department in carrying out its various programs and internal operations in the Washington, DC headquarters office and field offices. The list of potential contracting opportunities in the following pages is for Fiscal Year 2008 (October 1, 2007 through September 30, 2008).

MESSAGE TO SMALL BUSINESSES

HUD is committed to providing maximum practicable opportunities in its acquisitions to small business, small disadvantaged business, 8(a), veteran-owned small business, service disabled veteran-owned small business, HUBZone and woman-owned small business concerns. HUD encourages small and small disadvantaged businesses to partner, team or joint venture to maximize their opportunity to receive prime contracts. The Forecast will assist small and small disadvantaged businesses with the opportunity to obtain prime and subcontracting opportunities. HUD's program offices provide the information contained in this document. **If you discover errors or encounter problems establishing communication with the points of contact send an e-mail with FORECAST PROBLEM in the subject line to Derek.L.Pruitt@hud.gov BRIEFLY stating your problem.**

OSDBU MISSION STATEMENT

The OSDBU mission is to ensure that small businesses, small disadvantaged businesses, 8(a) firms, women-owned small businesses, HUBZone businesses and veteran-owned small businesses are treated fairly and are provided an opportunity to compete and be selected for a fair amount of HUD's direct and indirect contract dollars.

SECTION I: OSDBU STAFF & FIELD OFFICE SMALL BUSINESS SPECIALISTS

OSDBU Staff

Valerie Hayes, Acting Director

Firms that are interested in doing business with HUD or need assistance in understanding procurement policies and procedures may contact the following individuals:

Business Utilization Development Specialists (HUD Headquarters)
(202) 708-1428

Arnette McGill-Moore
Arnette.S.McGill@hud.gov
Focus: 8(a) and Native American Owned Small Businesses
Specialty: Subcontracting Plan Review

Ozema (Ozzie) Moore
Ozema.Moore@hud.gov
Focus: Veteran-Owned Small Businesses, IT and Security

Meishoma Hayes
Meishoma.A.Hayes@hud.gov
Focus: HUBZone and Women-Owned Small Businesses

Field Office Small Business Specialists

Pat McQuoid
Pat.McQuoid@hud.gov
Philadelphia Field Contracting Operations
(215) 656-0674

Kristin Tucker
Kristin.L.Tucker@hud.gov
Atlanta Field Contracting Operations
(678) 732-2641

Nancy Royce
Nancy.J.Royce@hud.gov
Denver Field Contracting Operations
(303) 672-5281

Individual mailing addresses are located at: **http://www.hud.gov/smallbusiness.** Hearing or speech impaired individuals may access the telephone numbers in this document via TTY by calling the toll-free Federal Information Relay Service at (800) 877-8339.

SECTION II: HOW TO MARKET TO HUD

- **Know your market niche.** Focus on products and services that reflect your niche. Concentrate on what you do best.

- **Provide high quality products and/or services.** HUD is looking for established companies with a proven track record of success in providing the types of products and services we need. Be able to demonstrate that you can do the job in a timely, professional and cost-effective manner.

- **Read the Federal Acquisition Regulations (FAR).** The FAR is the primary regulation that all federal government agencies follow when they purchase products and services. Read the Housing and Urban Development Acquisition Regulation (HUDAR), which is HUD's supplement to the FAR that contains HUD policies and procedures.

- **Register your company in the Central Contractor Registration (CCR)** database located at www.ccr.gov. All current and potential government vendors are required to register in this database in order to be eligible for contract awards and payments. HUD contracting officers and program office staff conduct market research and verify a company's SBA certifications through this database.

- **Apply to get on a General Services Administration (GSA) Schedule** through GSA's Schedules Program, which is used by federal agencies to procure products and services. These schedules are a popular procurement method in federal contracting. For more information, go to www.gsa.gov.

- **Research eligibility for Small Business Administration (SBA) certifications.** The SBA offers the following certifications: SBA Certified Small Disadvantaged Business (SDB), SBA Certified 8(a) Program Participant and SBA Certified HUBZone Firm. Apply for certifications if you are eligible. Once certified, your company becomes eligible for restricted competition contracts, non-competitive contracts and/or price preferences. For more information go to www.sba.gov.

- **Prepare a one-page capability statement** that identifies your company's certifications, overview and experience as it relates to a specific or general opportunity being sought. Use the one-page statement as a way to introduce your company to HUD. E-mail it to the Forecast point of contact when inquiring about a contracting opportunity in the Forecast and request an appointment. A sample is located at www.hud.gov/offices/osdbu/marketing.cfm.

- **Prepare a comprehensive capability statement** that provides a complete overview of your company. Present this statement at marketing visits with HUD program office and OSDBU staff. A sample is located at www.hud.gov/offices/osdbu/marketing.cfm.

- **Conduct research.** Visit www.hud.gov to research HUD and visit www.hud.gov/funds/index.cfm to research the program offices in which you have an interest to understand the Department's and program office's mission, objectives and procurement needs. Also visit **the Office of Small and Disadvantaged Business Utilization (OSDBU) website at** www.hud.gov/smallbusiness and review marketing publications. You will also find information on how to contact the OSDBU staff, outreach events and small business policies.

SECTION II: HOW TO MARKET TO HUD

- **Find prime contracting opportunities** at www.FedBizOpps.gov, which is the on-line site where federal government agencies post procurement opportunities over $25,000. Also, visit HUD's Contracting homepage, www.hud.gov/offices/cpo/index.cfm, which lists all competitive procurements (excluding GSA Schedule buys) expected to exceed $25,000, for which HUD is currently soliciting bids or proposals. Review the Forecast of Contracting Opportunities (Forecast) located at www.hud.gov/offices/osdbu/4cast.cfm to learn about proposed contracting opportunities; use the information to market your firm to HUD. **Find subcontracting opportunities** on HUD's Contracting homepage, which lists HUD's prime contractors that may have subcontracting opportunities. Also, visit the SBA's SUB-Net at http://web.sba.gov/subnet for government-wide listings of subcontracting opportunities.

- **Arrange appointments** with the OSDBU to introduce your company and its capabilities. Also, set up marketing visits with the program office staff to discuss contracting opportunities for which you are qualified. Use your limited time with them to present your multi-page capability statement, certifications and GSA schedules. Elaborate on previous related experience, especially federal government experience.

- **Participate in HUD small business events.** HUD sponsors several small business fairs during the year where you can market your firm to program office staff and HUD's prime contractors. These events also provide the opportunity to network with other businesses for potential teaming and subcontracting arrangements. HUD also participates in procurement conferences, expos and networking events across the country. For more information, go to www.hud.gov/smallbusiness and click on the Outreach Events link.

SECTION III: FORECAST OVERVIEW

The Forecast includes proposed contracting opportunities from both HUD Headquarters and field offices. The Forecast is updated on a weekly basis, with a new Forecast released every Monday, with the exception of holidays. All HUD competitive procurements (excluding GSA Schedule buys) expected to exceed $25,000, for which HUD is currently soliciting bids or proposals, are listed on the Office of the Chief Procurement Officer's home page at: **http://www.hud.gov/offices/cpo/index.cfm**. Also, HUD and other federal agencies list contracting opportunities on the Federal Business Opportunities (FedBizOpps) website at **http://www.fedbizopps.gov/**. Vendors may subscribe to this website, free of charge, to receive notifications of daily contracting postings from federal agencies.

HUD contracting opportunities are procured by the following four principal contracting offices: (1) Office of the Chief Procurement Officer (OCPO) at HUD Headquarters in Washington, DC; and the three field contracting operations (FCO) offices located in (2) Philadelphia, PA; (3) Atlanta, GA; and (4) Denver, CO. The OCPO in Washington, DC contracts for services (e.g., technical assistance, research and other professional/technical services) and supplies to support HUD program offices and the mission and operations of the Department in general (e.g., information technology, building maintenance, business process re-engineering). The FCO offices contract primarily for services to support the field program operations of the Department's Office of Housing and its four Homeownership Centers (Philadelphia, Atlanta, Denver, and Santa Ana). Each FCO office has branches, some of which are located in other cities within their jurisdictions. Contracting opportunities for the Department vary by location and by year based on program needs. The absence of a specific contracting need for a particular area in this forecast does not mean that the need will not arise later in the year or in future years.

The Forecast includes various services and acquisition strategies such as simplified acquisitions (contracts valued between $25,000 and $100, 000), full and open competitions (contracts valued over $100,000) and limited competitions against the General Services Administration Federal Supply Schedules in various forms of acquisitions strategies ranging from "open to all business sizes" to "all sources other than large." The Department also encourages 8(a) firms that have dual status (i.e. an 8(a) firm certified as a HUBZone and/or is a woman-owned or veteran-owned firm) to compete for HUD contracting opportunities.

SECTION IV: DESCRIPTION OF FORECAST CATEGORIES

The following provides a description of the categories listed in the Forecast:

Plan Number & Product/Service: This category provides the tracking number and the title of the planned contract. Vendors should reference the plan number when requesting information on a planned contract.

Contract Description: A brief narrative of the purpose and need for the service or product; and in some instances, the responsibilities expected of the selected contractor.

GSA Schedule or NAICS: HUD procures many of its services and products through the U.S. General Services Administration (GSA) Federal Supply Schedules. The Forecast, in some instances, will provide the Schedule Name, Schedule Number and Special Item Number (SIN). For a full listing and definition of the various schedules, visit the GSA website at**: http://www.gsa.gov**. For requirements that are not GSA Schedule buys, North American Industry Classification System (NAICS) codes are provided to assist businesses in determining their size standard (small or large) for their industry. The Small Business Administration (SBA) has pre-determined the size standards for various industries. A full listing of the NAICS codes may be found at the SBA's website: **http://www.sba.gov/size/indextableofsize.html.** NAICS code definitions are located at **http://www.census.gov** at the NAICS link. **Where a GSA Schedule Number is listed with a NAICS Code, the GSA Schedule Number takes precedence.**

Fiscal Year Quarter: This is the quarter of the federal fiscal year (October 1 through September 30) in which the procurement process is scheduled to begin for each planned contract. For example, a planned contract showing the "3rd " quarter, the procurement process will begin during the April 1 through June 30, 2008 timeframe.

Estimated Contract Value & Contract Length: Each planned contract lists an estimated budget and an estimated period of performance that has been determined sufficient to perform the service. The performance period always includes the proposed base year(s), and in some instances the option period; an option period is one year unless otherwise stated. A determination of option periods, however, may not have been completed prior to the release of the Forecast. A Request for Quotes (RFQ) or a Request for Proposal (RFP) that is issued in relation to any planned contract will include the final determined performance period.

Program Office & Point of Contact: The program office (e.g. Administration, Chief Financial Officer) is the area within HUD procuring the product or service. **Businesses that are interested in a planned contract should contact the listed point of contact via e-mail or telephone and request a meeting to market their firm's capabilities for a particular requirement.**

Acquisition Strategy: The acquisition strategy (e.g. small business set-aside, 8(a) sole source, full and open, small business sources) is provided for each planned contract to allow for easier marketing for both business and program management. For example, "Full and Open" means that all businesses, regardless of size, are offered the opportunity to submit a proposal or bid.

SECTION V: GLOSSARY OF TERMS & ACRONYMS

Acquisition Terminology

- **Full and Open:** All firms, regardless of business size, are permitted to submit a bid or proposal. The solicitation does not contain any small business set-asides.

- **Small Business Set-Aside:** Only firms that are small businesses are permitted to submit a proposal or bid. A small business set-aside is the reserving of an acquisition exclusively for participation by small business concerns. A small business set-aside is open to all small businesses. Set-asides also exist for 8(a) firms, HUBZones and Service-Disabled Veteran-Owned Small Businesses.

- **8(a) Sole Source:** The award will be made to a single 8(a) vendor without competition. In an 8(a) Set-Aside, it is the intent of the Government to award the resulting contract to a firm that is certified to be an 8(a) small disadvantaged business. The SBA defines an 8(a) as: "A firm owned and operated by socially and economically disadvantaged individuals and eligible to receive federal contracts under the Small Business Administration's 8(a) Business Development Program." Sole source awards also exist for HUBZones and Service-Disabled Veteran-Owned Small Businesses.

- **Open to All Business Sizes:** In the Forecast, this term is associated with the General Services Administration (GSA) Federal Supply Schedules, which are multiple award schedules under the GSA Schedules Program. These are long-term government-wide contracts with commercial firms. A complete listing of the schedules may be found at: **http://www.gsa.gov**. Large and small firms, which are on the listed schedule, are encouraged to market their services for planned contracts targeted to be "open to all business sizes." The planned contract will be processed under the Office of the Chief Procurement Officer's "accelerated contracting procedures" whereby firms are selected from the specific schedule listed in the Forecast. At least three firms, which may include, one woman-owned, one small, and/or one 8(a) firm, along with other than small businesses will be selected to compete for the planned contract.

- **Sources Sought:** Sources Sought is a market research methodology that is conducted by the Office of the Chief Procurement Officer on behalf of a program office. The purpose is to announce that the Department is seeking qualified businesses, both large and small, unless otherwise stated, through Federal Business Opportunities (FedBizOpps). This is a formal contracting procedure that stipulates specific submission requirements and deadline dates that must be met.

SECTION V: GLOSSARY OF TERMS & ACRONYMS

Forecast "Status" Terminology

New: After Version 1, "new" indicates additional planned contracts listed in the current Forecast.

Action Closed-Pending Award: The planned contract is no longer available for marketing by classified firms. Although, the status of the planned contract may be identified as "action closed-pending award," there may be subcontracting opportunities available. Businesses are encouraged to notify either the program office contact person or the Contracting Officer during the marketing stages or early in the procurement process (before submission of request for quote or request for proposal) that they are interested in subcontracting opportunities for a specific requirement.

Action Awarded: The procurement process has been completed and the planned contract has been awarded.

Small Business Terminology

Small Business - A business that is independently owned and operated and which is not dominant in its field of operation and in conformity with specific industry criteria defined by the Small Business Administration (SBA). Depending on the industry, size standard eligibility is based on the average number of employees for the preceding twelve months or on sales volume averaged over a three-year period.

Small Disadvantaged Business - A small business that is at least 51% owned and controlled by a socially and economically disadvantaged individual or individuals. This can include a publicly owned business that has at least 51 % of its stock unconditionally owned by one or more socially and economically disadvantaged individuals; and one or more such individuals control the management and business operations. The SBA must certify small businesses that want to claim small disadvantaged business status.

8(a) Firm - A firm participating in the SBA's business development program created to help eligible small disadvantaged businesses become independently competitive in the federal procurement market. A firm must be 51% owned and controlled by a socially and economically disadvantaged individual or individuals to be eligible for the 8(a) program. The SBA must certify small businesses that want to claim 8(a) status.

Historically Underutilized Business Zone (HUBZone) - A small businesses with 35% of its staff living in a HUBZone. The company must also maintain a "principal office" in one of these specially designated areas. A principal office can be different from a company's headquarters. The SBA must certify small businesses that want to claim HUBZone status.

Service Disabled Veteran-Owned Small Business - A small business that is at least 51% owned by one or more service-disabled veterans. Service-disabled veteran means a veteran with a disability that is service-connected; the disability was incurred in the line of duty while serving in the U.S. active military, naval or air service.

Joint Venture - In the SBA Mentor-Protégé Program, an agreement between a certified 8(a) firm and a mentor firm to joint venture as a small business for a government contract. The agreement must be in writing; and include an assessment of the Protégé's needs, together with a description of the specific assistance that the Mentor will provide to address those needs. The agreement must also provide for the termination of the agreement with 30 days advance notice to the other party and to the SBA. Additionally, the agreement should state that it is for at least one year.

ADMINISTRATIVE SUPPORT SERVICES

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-AR-0001 Child Care Subsidy Program	The contractor shall be responsible for the administrative functions of the Child Care Tuition Assistance Program.	541611	4th	$100K to $500K 1 Year plus 4 option years	**Office of Administration** Elisa Scott (202) 402-7128 Elisa.B.Scott@hud.gov	Commercial Item

***The planned acquisition strategy is subject to change in furtherance of HUD's socioeconomic goals. If the planned strategy changes, the Forecast of Contracting Opportunities will be updated to reflect the change in strategy.**

FINANCIAL MANAGEMENT

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-TF-0002 **Annual Report**	Contractor to provide assistance to Ginnie Mae's Office of Finance in the development of the FYs 2008 - 2010 Report to Congress, Annual Report, and Highlights of the Annual Report Pamphlet.	**AWARDED**				
A-2008-TF-0008 **Policy and Financial Analysis Model (PFAM)**	Contractor to provide Policy and Financial Analysis Model and Budget Support in the areas of budget preparation, presentation, justification, and execution using the current PFAM to assist Ginnie Mae in its discussions with OMB regarding compliance with laws, regulations, and policies affecting the budget.	GSA Schedule 520	4th	$1M - $5M 3 Years	**Ginnie Mae** Maria McQueen (202) 401-2064 Maria.M.McQueen@hud.gov	Open to All Business Sizes
A-2008-TF-0011 **A-123 Internal Control Review**	Contractor to provide services to assess, document, test and report on Ginnie Mae's internal control over financial reporting in accordance with revised OMB Circular No. A-123.	GSA Schedule 520	4th	$1M - $5M 3 Years, 2 Options	**Ginnie Mae** Michael Najjum (202) 401-2064 Michael.J.Najjum@hud.gov	Open to All Business Sizes
A-2008-TF-0012 **CARS 16**	Contractor to assess whether Ginnie Mae contractors complied with the requirements of their contract.	**CANCELLED**				

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LEGAL						
Plan Number & Product/Service	**Contract Description**	**GSA Schedule or NAICS**	**Fiscal Year Quarter**	**Estimated Contract Value & Contract Length**	**Program Office & Point of Contact**	***Acquisition Strategy**
A-2008-CA-0021	GTM Training (Re-certification)	**AWARDED**				

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PROFESSIONAL, TECHNICAL AND LOGISTICAL SUPPORT SERVICES

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-PC-0024 Technical Support	**Capital Fund Financing Program (CFFP)**: The contractor will provide technical assistance reviewing CFFP proposals, conducting site visits, providing training to HUD staff, monitoring approved financial transactions and facilitate three day training conferences on financing deals.	GSA Schedule 874 **MOBIS**	4th	$1M to $3.5M 1 year plus 2, 12-month options	**Public and Indian Housing (PIH)** LaFonda Lewis 202-402-3021 LaFonda.H.Lewis@hud.gov	Open to all business sizes
R-2008-P-00132 Technical Assistance	**Public Housing Agency Asset Management Technical Assistance**: The contractor shall provide HUD with technical assistance for Public Housing Agencies on the basic principles of asset management using multiple methodologies such as computer based training, seminars, and on-site technical assistance. The technical assistance framework will provide basic training for all PHAs; specialized training and technical assistance to one or more PHAs; and one-on-one technical assistance to selected PHAs.	GSA Schedule 874	4th	$5M 18 Month Base 1, 18-month options	**Public and Indian Housing (PIH)** Rose Donnelly 202-402-2996 Rose.A.Donnelly@hud.gov	Open to all business sizes
R-2008-P-00076	**HANO Development:** The contractor shall provide technical assistance/ development advisory services to the Housing Authority of New Orleans (HANO).	GSA Schedule 874	4th	$2M to $3M 1 year plus, 1 6-month option	**Public and Indian Housing (PIH)** Rose Donnelly 202-402-2996 Rose.A.Donnelly@hud.gov	Open to all business sizes
R-2008-PB-00035	**Housing Choice Voucher (HCV) Administrative Fee Cost Study** The overall objective of this study is to ascertain how much it costs a public housing agency (PHA) to run an efficient housing choice voucher program for the purpose of developing a formula for HUD to use in allocating administrative fees to PHAs for the support of the HCV program.	GSA Schedule	4th	$1M-$3M 12 month base and one 12 month option	**Public and Indian Housing (PIH)** Anna R. Lloyd 202-402-7426 Anna.R.Lloyd@hud.gov	Open to all business sizes
A-2008-PX-0013	**PIH Information Support for Decision Making and Ad Hoc Data Request**: The contractor will provide technical assistance to the PIH-REAC IT division in monitoring existing data systems and providing information services to the PIH program offices to meet their data information needs for reports to the Congress, other federal agencies, non-governmental agencies and the public.	541611	4th	$1M to $5M 1 year plus 2, 12-month options	**Public and Indian Housing (PIH)** Florante C. Manuel (202) 402-3671 Florante.C.Manuel@hud.gov	8(a) Competitive

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PROFESSIONAL, TECHNICAL AND LOGISTICAL SUPPORT SERVICES

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-PX-0007	**CCMI Business Support**: The contractor will develop business requirements for a unified risk assessment process for PIH Headquarters and Field Offices. The contractor will assess selected existing compliance review processes for efficiency and effectiveness, define business requirements and model business requirements. The process will make maximum use of existing data. This will not duplicate existing HUD guidance for compliance monitoring under the Compliance Monitoring Initiative (CMI); it will pertain to specific PIH programs.	GSA Schedule 874	4th	$1M to $5M 1 year plus 12-month option	**Public and Indian Housing (PIH)** LaFonda Lewis 202-402-3021 LaFonda.H.Lewis@hud.gov	Open to all business sizes
A-2008-PB-0025	**Paperless & Electronic Documents Initiative – HOPE VI:** The contractor will review and analyze HOPE VI hard and soft copy documents, records and files, and develop a comprehensive plan for paperless electronic submission and storage of all HOPE VI documents.	518210	4th	$100k to $500k 1 year plus 1, 12-month option	**Public and Indian Housing (PIH)** LaFonda Lewis 202-402-3021 LaFonda.H.Lewis@hud.gov	8(a) Sole Source
A-2008-PB-0026	**Capital Fund Program (CFP) Deskguide & Guidebook for New CFP Rule:** The contractor will provide training and support for the implementation of HUD's new Capital Fund Program (CFP) rule. The rule is scheduled to be issued in FY 2007, and staff from Public Housing Authorities (PHAs), HUD field offices and Headquarters will need guidance, training and support on understanding and implementing the new rule. The contractor will produce a Deskguide and Guidebook for the new rule, which will be distributed to PHAs and HUD staff.	523110	4th	$100k to $500k 1 year	**Public and Indian Housing (PIH)** Anna R. Lloyd 202-402-7426 Anna.R.Lloyd@hud.gov	8(a) Sole Source
A-2008-P-0027	**Management Assessment Subsystem (MASS)—Business Support**: MASS will require business support in the area performing MASS data queries and ad hoc analysis and reports. In addition, the contractor will provide correlation analysis to PIH on the four indicators of Public Housing Assessment System (PHAS). The contractor will review and evaluate the current analytical tool for individual MASS submissions and analyze MASS weekly and monthly production reports. The contractor will provide recommendations for enhancements to the current system and evaluate proposed changes.	541618	4th	$1M to $5M 1 year plus 2, 12-month options	**Public and Indian Housing (PIH)** Selena Anderson 202-402-2920 Selena.P.Anderson@hud.gov	8(a) Sole Source

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PROFESSIONAL, TECHNICAL AND LOGISTICAL SUPPORT SERVICES

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-P-0020	**Property Management**: The contractor will provide property management training as a basic tenet of Asset Management concepts. The contractor will provide this training to all staff that will be engaged in Asset Management. This would require numerous trainings in several locations across the country. A Minimum of 10 sessions are needed to accommodate approximately 20-40 people each.	541611	4th	$500k to $1M 1 year plus 1, 12-month option	**Public and Indian Housing (PIH)** Roz Murray 202-402-2541 Roz.S.Murray@hud.gov	8(a) Sole Source
A-2008-P-0022	**Training of Field Office Staff**: Develop and deliver critical training to office staff on asset management topics (other than property management) relevant to the asset management roll-out of responsibilities to Public Housing Authories (PHAs) and Field Offices. Includes training the trainer.	541611	4th	$500k to $1M 1 year plus 1 option	**Public and Indian Housing (PIH)** Rudecindo J. Roman 202-402-3035 Rudecindo.J.Roman@hud.gov	8(a) Sole Source
A-2008-P-0023	**Change Management:** Develop and deliver change management training to field office staff and managers. Provide consultation in managing Change to field office managers and staff	541611	4th	$100K to $500K 1 year plus 1, 12 month option	**Public and Indian Housing (PIH)** Rudecindo Roman 202-402-3035 Rudecindo.J.Roman@hud.gov	8(a) Sole Source
A-2008-PX-0004	**Technical Assistance Call Center**: Provide a full service center that achieves industry standards for percentage of inquiries resolved at the initial point of contact. The contractor will provide PIH stakeholders with timely and accurate answers to their questions pertaining to PIH subsystem operations as well as PIH Information Center (PIC).	541519	4th	$1M to $5M 1 year plus 2, 12-month options	**Public and Indian Housing (PIH)** Susan Adams 202-402-3916 Susan.D.Adams@hud.gov	8(a) Competitive
A-2008-P-0005	**PIH Strategic Event Planning and Logistical Support Coordination**: The contractor will provide administrative, logistical, and planning support services to ensure the successful coordination, execution, management, and completion of all program office event related needs.	561920 & 611430	4th	$$1M - $3.5M 1 year plus 3, 12-month options	**Public and Indian Housing (PIH)** Amelia E. McCormick 202-402-7127 Amelia.E.McCormick@hud.gov	8(a) Sole Source Direct Award
A-2008 F-0018	OMB A-123 Requirement to Assess Documents and Report on Internal Controls over Financial Reporting. Contractor will provide – OMB mandated department-wide internal control reviews over the financial reporting and testing of which results are conveyed in five reports to include a recommended assurance statement for the PAR.	GSA Schedule 520-13	4th	$1M-$5M 1 Base yr and 2 one yr options	**Office of the Assistant Chief Financial Officer for Financial Management** Tammy Smutny 202-402-4285 tammy.l.smutny@hud.gov	Open to All Business Sizes

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PROGRAM MANAGEMENT

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-EGP-0013 Technical Evaluation Panel	The Technical Evaluation Panel (TEP) will provided assistance to the TEP process of applications received under the FHIP FY 08 NOFA.	GSA Schedule 541	4th	$25K - $100K	**Office of Fair Housing & Equal Opportunity (FHEO)** Myron P. Newry (202) 402-7095 Myron.P.Newry@hud.gov	Small Business Sources
A-2008-EGP-0018 Translated Material for persons with limited English proficiency	Limited English Proficiency: Contractor will translate English documents onto various world languages and provide oral interpretation as needed.	GSA Schedule 541	4th	$100k - $500k	**Office of Fair Housing & Equal Opportunity (FHEO)** Pamela D. Walsh (202) 402-7017 Pamela.D.Walsh@hud.gov	Small Business 8(a) Sources
A-2008-DOT-0011 Technical Assistance	The Community Connections contract serves as an information and clearinghouse for CPD customers and other HUD/CPD constituency. Provides technical support in CPD program areas, develops specific data collection, analyses, and/or dissemination systems. Serves as a comprehensive resource and repository for HUD/CPD programs. Contractor provides experienced information, planning, and research specialists who provide assistance in all program areas of CPD. **Solicitation R-OPC-23291 is available at Federal Business Opportunities (www.fbo.gov) website.** **Proposals Due: 6/23/08**	541690	4th	Over $20M 1 Year plus 2 Options	**Community Planning and Development (CPD), Office of Technical Assistance and Management** Kenneth Rogers (202)402-4396 Kenneth.W.Rogers@hud.gov	Full & Open Competition
A-2008-CA-0019 Printing	Printing Fair Housing Booklet	561990	4th	$25K - $100K 6-months	**Fair Housing Equal Opportunity (FHEO)** Kathleen Pennington 202-708-2537 Kathleen.M.Pennington@hud.gov	Small Business Set-Aside

***The planned acquisition strategy is subject to change in furtherance of HUD's socioeconomic goals. If the planned strategy changes, the Forecast of Contracting Opportunities will be updated to reflect the change in strategy.**

PROGRAM MANAGEMENT

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-CA-0004	Courier Services	561110	4th	Under $25k 1 year	**Office of General Counsel (OGC)** Diane Thompson (202) 402-5090 Diane.X.Thompson@hud.gov	Small Business Set-Aside
A-2008-CA-0013	General Office Supplies	541990	4th	$100k - $500k 1 year	**Office of General Counsel (OGC)** Diane Thompson (202) 402-5090 Diane.X.Thompson@hud.gov Isabel Brown 202-402-5096 Isabel.F.Brown@hud.gov	Small Business Set-Aside
A-2008-CA-0014	Visual Arts – For Conference Projects	541990	4th	Under $25k 1 year	**Office of General Counsel (OGC)** Diane Thompson (202) 402-5090 Diane.X.Thompson@hud.gov Isabel Brown 202-402-5096 Isabel.F.Brown@hud.gov	Small Business Set-Aside
No Project # Pool Processing Agent	Contractor to provide Pool Processing, Pool Certification, Central Paying and Transfer Agent, Platinum Trustee, and Multiclass Information Agency services related to Ginnie Mae's single class and multiclass mortgage-backed securities (MBS) programs and other financial instruments developed by Ginnie Mae. **Solicitation R-OPC-23287 (Reference Number: gnmapool) is available at Federal Business Opportunities (www.fbo.gov) website.** **Proposals Due: September 29, 2008**	541990	4th	Over $20M 3 Years, 2 Options	**Ginnie Mae** Michael Najjum (202) 401-2064 **Michael.J.Najjum@hud.gov**	Full & Open
A-2008-TS-0010 Single Family Master Subservicer	Contractor to service defaulted single family portfolios as single family master subservicer.	523999	4th	Over $20M 5 years	**Ginnie Mae** Paul St. Laurent III (202) 475-4932 Paul.St.Laurent@hud.gov	Full & Open

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PROGRAM MANAGEMENT						
Plan Number & Product/Service	**Contract Description**	**GSA Schedule or NAICS**	**Fiscal Year Quarter**	**Estimated Contract Value & Contract Length**	**Program Office & Point of Contact**	***Acquisition Strategy**
A-2008-F-0014	TEAM Training Development and Implementation. Contractor will train on HUD's time reporting and FTE estimation and allocation processes.	541519	4th	$100K-$500K 1 Year	**Office of the Assistant Chief Financial Officer for Budget** Garland Reid (202)402-6822 garland.j.reid@hud.gov	8(a) Sole Source
A-2008-TN-0008 Logistical Conference Support	Contractor to provide logistical conference support services and develop and coordinate all electronic presentations or conferences and/or outreach activities, including internet-based displays.	GSA Schedule 541	3rd	$500K - $1M 1 Year, 2 Options	**Ginnie Mae** **Terri Carr** **(202) 708-0926** **Terry.M.Carr@hud.gov**	Open to All Business Sizes

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PROPERTY MANAGEMENT, MARKETING & SALES

Plan Number & Product/Service	Contract Description	GSA Schedule or NAICS	Fiscal Year Quarter	Estimated Contract Value & Contract Length	Program Office & Point of Contact	*Acquisition Strategy
A-2008-8AH-0028 R-2008-8AH-00029	Closing Agent Services for Utah	541191	4th	$1M to $5M 1 year plus 4 options	**Office of Housing Denver HOC** Jason Pfister (303) 672-5280 Ext. 1657 Jason.f.pfister@hud.gov	Small business set aside
R-2008-8AH-00030	Closing Agent Services for New Mexico	541191	4th	$1M to $5M 1 year plus 4 options	**Office of Housing Denver HOC** Jason Pfister (303) 672-5280 Ext. 1657 Jason.f.pfister@hud.gov	Small business set aside
R-2008-8AH-00023	Closing Agent Services for the State of Louisiana	541191	4th	$5M to $10M 1 year plus 4 options	**Office of Housing Denver HOC** Jason Pfister (303) 672-5280 Ext. 1657 Jason.f.pfister@hud.gov	Small business set aside
R-2008-AY-00080	Provide IT support for Single Family Insurance/A43, Single Family Claims/A43C and Title I/F72	GSA Schedule 70	4th	Over $25M 1 year plus 4 options	**Office of the Chief Information Officer** Francine Bland (202) 402-6078 Francine. .Bland@hud.gov	Open to All Business Sizes

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OTHER						
Plan Number & Product/Service	**Contract Description**	**GSA Schedule or NAICS**	**Fiscal Year Quarter**	**Estimated Contract Value & Contract Length**	**Program Office & Point of Contact**	***Acquisition Strategy**
A-2008-DOT-0004 CDBG Data Clean-up and Analysis	To improve the quality of existing Community Development Block Grant (CDBG) program accomplishment data within the Integrated Disbursement and Information System (IDIS) by working with CDBG grantees to clean up inaccurate data within the system.	561990	4th	$100K - $300K 1 Year	**Community Planning and Development (CPD)** **Office of Technical Assistance and Management** Deirdre Neighbors (202)402-4386 Deirdre.Neighbors@hud.gov	Small Business Set-Aside

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