

# New Grantee Orientation Agenda

*Day One*

8:00 am – 9:00 am	Registration			
9:00 am – 10:30 am	Welcome and Opening Plenary			
10:30 am – 11:00 am	Break/Networking			
	<b>Getting Started</b> Montpelier Salon 1	<b>Laying the Foundation</b> Mt. Vernon	<b>Gaining Ground</b> Montpelier Salon 2	<b>Building Momentum</b> Madison
11:00 am – 12:30 pm	<b>Laying the Groundwork</b> <ol style="list-style-type: none"> <li>How to Get Your LOCCS Established</li> <li>Environmental Reviews and Historic /Environmental Consideration</li> <li>Ethics and Protection of Human Subjects</li> </ol>	<b>Capacity Building 101</b> <ol style="list-style-type: none"> <li>How to Build Contractor Capacity – and Keep It</li> <li>Finding Contractors and Encouraging Existing Contractors To Become Certified</li> <li>HH Certification</li> </ol>	<b>Knowing Your Clients</b> <ol style="list-style-type: none"> <li>Intake Process</li> <li>Income Verification</li> <li>Occupancy Req.</li> <li>HHD considerations</li> </ol>	<b>Tips for Success</b> <ol style="list-style-type: none"> <li>Controlling Costs and Assuring Cost-effectiveness</li> <li>Evaluating Program Progress/Reporting your success</li> <li>Monitoring partner performance and accountability</li> <li>Relocation/Occupant Protection</li> </ol>
12:30 pm – 2:00 pm	Lunch			
2:00 pm – 3:30 pm	<b>Navigating the System</b> <ol style="list-style-type: none"> <li>Complying with State/Local and Federal Regulations/Important documents and regulations</li> <li>How to Develop a Successful Work Plan (Policies/Procedures)</li> <li>QA/QC/QAPP and NLLAP</li> </ol>	<b>Putting the Pieces Together</b> <ol style="list-style-type: none"> <li>Hiring qualified people</li> <li>Developing the Right Relationships/ Partnership building</li> <li>Marketing and Outreach</li> </ol>	<b>Getting Assistance Right</b> <ol style="list-style-type: none"> <li>Grants vs. Loans; Title Searches / Liens / Mortgages/ Registry of Deeds</li> <li>Commitments/Closing Documents</li> <li>Terms/Conditions, \$ Limits, rental vs. owner occupied properties</li> </ol>	<b>Let the Work Begin</b> <ol style="list-style-type: none"> <li>Combined Paint Inspection/Risk Assessment; Eliminating/controlling ALL identified lead hazards and Inspection requirements for HH Demo/LHC work</li> <li>LHC in conjunction with rehab, code correction, weatherization, HH interventions</li> </ol>
3:30 pm – 4:00 pm	Break/Networking			
4:00 pm – 5:00 pm	<b>Hot Topics</b>			
	<b>Transitioning from Lead to Healthy Homes</b>	<b>Linking Healthy Homes to the NSP</b>	<b>EPA's RRP Rule</b>	
5:30 pm – 7:30 pm	Networking Reception (Ballroom)			

# New Grantee Orientation Agenda

Day Two

	Getting Started Montpelier Salon 1	Laying the Foundation Mt. Vernon	Open for Business Montpelier Salon 2	Moving Forward Madison
<b>9:00 am – 10:30 am</b>	<b>Laying the Groundwork</b> 1. How to Get Your LOCCS Established 2. Environmental Reviews and Historic /Environmental Consideration 3. Ethics and Protection of Human Subjects	<b>Capacity Building 101</b> 1. How to Build Contractor Capacity – and Keep It 2. Finding Contractors and Encouraging Existing Contractors To Become Certified 3. HH Certification	<b>Knowing Your Clients</b> 1. Intake Process 2. Income Verification 3. Occupancy Req. 4. HHD considerations	<b>Tips for Success</b> 1. Controlling Costs and Assuring Cost-effectiveness 2. Evaluating Program Progress/Reporting your success 3. Monitoring partner performance and accountability 4. Relocation/Occupant Protection
<b>10:30 am – 11:00 am</b>	<b>Break/Networking</b>			
<b>11:00 am – 12:30 pm</b>	<b>OPEN FORUM WITH OHHLHC</b>			
<b>12:30 pm – 2:00 pm</b>	<b>Lunch</b>			
<b>2:00 pm – 3:30 pm</b>	<b>Navigating the System</b> 1. Complying with State/Local and Federal Regulations/Important documents and regulations 2. How to Develop a Successful Work Plan (Policies/Procedures) 3. QA/QC/QAPP and NLLAP	<b>Putting the Pieces Together</b> 1. Hiring qualified people 2. Developing the Right Relationships/ Partnership building 3. Marketing and Outreach	<b>Getting Assistance Right</b> 1. Grants vs. Loans; Title Searches / Liens / Mortgages/ Registry of Deeds 2. Commitments/Closing Documents 3. Terms/Conditions, \$ Limits, rental vs. owner occupied properties	<b>Let the Work Begin</b> 1. Combined Paint Inspection/Risk Assessment; Eliminating/controlling ALL identified lead hazards and Inspection requirements for HH Demo/LHC work 2. LHC in conjunction with rehab, code correction, weatherization, HH interventions
<b>3:30 pm – 4:00 pm</b>	<b>Break/Networking</b>			
<b>4:00 pm – 4:30 pm</b>	<b>Closing Plenary</b>			