

## **Sample Clearance Report**

The following report is a sample clearance report from a small rehabilitation job (less than \$5,000) that involved window replacements in the small bedroom and kitchen of a single-family home that is available for rent. The clearance report covers clearance of the worksite.

**Home Environmental Inspection Services, Inc.**  
 345 Hammond Road  
 East Chicago, IN 12345  
 123-123-1235  
 345-789-5678 (fax)

Firm certification number: IN 78787

## CLEARANCE REPORT

### General Information

Date of inspection:	8/5/99
Clearance Inspector:	Joe Smith
Certification number:	IN 77777
Property address:	78 East Main St., Apt. A Hammond, IN 89898
Client name:	Sally Jones
Client address:	80 East Main St. Hammond, IN 89898
Laboratory:	Analysis Services, Inc.
Address:	990 45 <sup>th</sup> St., Suite 500 Gary, IN 44444
Telephone number:	222-222-2222
NLLAP number:	IN 999999

### Summary Clearance Results

Dust above Federal standards was found in the following areas:

Location	Surface	$\Phi$ g lead/ft <sup>2</sup>
Small bedroom	Side facing window (C-1)— windowsill	600
Small bedroom	Floor	200
Kitchen	Window above sink (A-1)-- windowsill	525

**Signature:** Joe Smith  
**Date:** 8/12/99

## Summary of Hazard Reduction Activities

Name of firm	ABC Renovations
Address of Firm	123 Main Street East Chicago, IN 12345
Supervisor	John Brown #1634
Supervisor certification number	1634
Start and completion date of hazard reduction or completion activity.	8/1/99 to 8/6/99

## Description of Hazard Reduction Activities and Areas Addressed:

Location	Activity
Kitchen	Replaced A-1 widow
2 <sup>nd</sup> Floor Small Bedroom	Replaced C-1 and C-2 windows

## Monitoring Requirements:

None.

## VISUAL EVALUATION RESULTS FORM

<b>Date of clearance:</b>	8/5/99
<b>Clearance Technician:</b>	Joe Smith
<b>Client:</b>	Sally Jones
<b>Property address:</b>	78 East Main St., Apt. A Hammond, IN 89898

### Location of Defects in the Work Area

<b>Work Area</b>	<b>Deteriorated Paint</b>	<b>Debris</b>	<b>Visible Dust</b>	<b>Notes</b>	<b>Pass/ Fail</b>
Small bedroom					Pass
Kitchen					Pass
First floor hallway					Pass
Staircase					Pass
Second floor hallway					Pass

### DUST SAMPLING RESULTS FORM

<b>Date of clearance:</b>	8/5/99
<b>Clearance Technician:</b>	Joe Smith
<b>Client:</b>	Sally Jones
<b>Property address:</b>	78 East Main St., Apt. A Hammond, IN 89898

Sample #	Location	Surface	Dimensions of sample area	µg Lead/ft <sup>2</sup>	Pass/Fail
1-2	Upstairs small bedroom	Front facing window (C-2) - windowsill	4" x 18"	17	Pass
1-3	Upstairs small bedroom	Floor under C-1 window	12" x 12"	200	Fail
1-4	Upstairs small bedroom	Side facing window (C-1) - windowsill	4" x 18"	600	Fail
2-1	Second floor	Floor	12" x 12"	35	Pass
3-1	Staircase	Floor	12" x 12"	30	Pass
4-1	Kitchen	Floor under A-1 window	12" x 12"	12	Pass
4-2	Kitchen	Window above sink (A-1) - windowsill	4" x 18"	525	Fail
5-1	First floor	Floor	12" x 12"	30	Pass

## Understanding Your Report

1. The Summary Results section lists all of the areas that failed the clearance examination. The entire area represented by the sample needs to be re-cleaned and then re-tested to see if the cleaning removed the contaminated dust. Deteriorated painted surfaces should be repaired using interim controls or abatement techniques.  
For written information on how to address lead hazards, call the National Lead Information Center Clearinghouse at 1-800-424-Lead (1-800-424-5323). You may consider hiring a risk assessor to evaluate lead hazards in your home and recommend a lead hazard control plan. Risk assessors can be located through the Leadlisting at 1-888-Leadlist (1-888-532-3547).
2. The laboratory result forms attached to the report list all of the areas sampled inside and outside the dwelling and the laboratory analysis results for each sample.
3. The results dust wipe samples will be presented in micrograms per square foot ( $\mu\text{g}/\text{ft}^2$ ); soil samples will be presented in micrograms per gram ( $\mu\text{g}/\text{g}$ ).
4. Areas that failed the clearance examination showed lead levels in dust at or above Federal or state standards. The standards that were used for during this clearance examination are:

### HUD Standards for Lead in Dust

Floors:  $40 \mu\text{g}/\text{ft}^2$   
Interior window sill (stool):  $250 \mu\text{g}/\text{ft}^2$   
Window trough:  $400 \mu\text{g}/\text{ft}^2$