

Contact information for  
Consolidated Safety Services Inc.

HUD's Quality Assurance Review Contractor

HUD's Office of Healthy Homes and Lead hazard Control has contracted with Consolidated Safety Services, INC. (CSS) to conduct reviews of risk assessment reports submitted in response to an invitation under the Big Buy Reimbursement Program.

Risk assessment reports will be reviewed by CSS, in the order in which they are received, to determine if the report is technically correct and if the risk assessment was properly undertaken. The owner will be provided with two opportunities to obtain correction by the risk assessor of any deficiencies identified in the conduct of the risk assessment or the completion of the risk assessment report. Owners will be provided no more than three weeks to obtain the risk assessor's correction of any identified deficiency. A risk assessment report will be rejected by CSS if the owner is unable to provide required corrections within the two opportunities provided, or within the specified time period provided for the submission of a correction. Owners may request HUD review and final determination of any risk assessment report that is rejected by CSS.

The owner must deliver the complete risk assessment report as an Adobe Acrobat PDF or Word file to HUD's quality assurance contractor, Consolidated Safety Services ("CSS"), no later than September 30, 2009. Owners are encouraged to undertake and submit risk assessment reports at an earlier date. Reimbursement payments will be authorized, until funds are exhausted, in the order in which risk assessment reports are approved.

Owners and risk assessors participating in the Big Buy Reimbursement Program may contact CSS by telephone at 703-877-3398 or by email at [inquiries@consolidatedsafety.com](mailto:inquiries@consolidatedsafety.com) to obtain information regarding acceptable risk assessment report file formats and submission procedures; to verify receipt of the report by CSS; and to inquire as to status of the risk assessment report review. CSS will only accept e-mail messages which are less than 10 MB in size, including e-mail message design, text and file attachment. Risk assessment reports may also be submitted by mail on a compact disk or DVD to the following address:

Lead Assessment Report Submission  
c/o Consolidated Safety Services, Inc.  
10301 Democracy Lane, Suite 300  
Fairfax, VA 22030