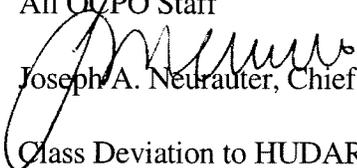




U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-3000

OFFICE OF THE CHIEF PROCUREMENT OFFICER

JUL 03 2008

MEMORANDUM FOR: All OCPO Staff  
FROM:   
Joseph A. Neurauter, Chief Procurement Officer, N  
SUBJECT: Class Deviation to HUDAR Section 2402.101 to Redefine Head of Contracting Activity

HUDAR 2402.101 currently defines the Head of Contracting Activity (HCA) within HUD as the Chief Procurement Officer for Headquarters (delegable to the Deputy CPO) and the Field Contracting Operations Directors (FCODs) for the field. This definition predates and no longer accurately reflects the current organizational structure of OCPO. The Field Contracting Operations are now subordinate entities under the Assistant Chief Procurement Officer (ACPO) for Field Operations. Furthermore, given that OCPO encompasses the former Field Contracting Operations, and itself is a single organizational entity, there is no need to retain separate HCA authority for the FCO Directors. Accordingly, this deviation formally rescinds the Field Contracting Operations Directors' authority as HCAs.

This deviation also authorizes the CPO to delegate the HCA authority, as permitted by the FAR and the HUDAR, down to, but not below the level of the ACPOs, as the CPO deems appropriate and necessary.

Therefore, in accordance with HUDAR 2401.404, I hereby authorize the attached deviation, on a class basis, to 48 CFR Chapter 24, Subpart 2402, section 2402.101, "Definitions," to change the definition of the HCA. All other definitions in section 2402.101 remain unchanged. This deviation shall be effective from the date of issuance until it is rescinded or superseded.

Attachment

cc:

Robert J. Brown, Procurement and Administrative Law Division, OGC, CHT

**Class Deviation to HUD Acquisition Regulation (HUDAR)  
2402.101, Definitions, “Head of Contracting Activity”**

In section 2402.101, the definitional paragraph “Head of Contracting Activity (HCA)” is replaced in its entirety with the following:

**2402.101 Definitions**

“Head of Contracting Activity (HCA)” is defined in accordance with FAR 2.101. The Chief Procurement Officer is designated as the Head of the Contracting Activity. The Chief Procurement Officer may delegate HCA authority for specific actions and responsibilities, as permitted by the Federal Acquisition Regulation and HUD Acquisition Regulation, to lower level officials within the Office of the Chief Procurement Officer but not lower than the Assistant Chief Procurement Officer level.