

APPENDIX C: PURCHASING

SCENARIO 2.1: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1	<ul style="list-style-type: none"> ➤ Create a requisition using current fiscal year funds (i.e., FY 2005) and the following details: ➤ Demonstrate that the requisition is automatically assigned a sequential number by the system and also illustrate the flexibility to manually assign a requisition number if required. ➤ Use the following details: ➤ Line Item No: 1 ➤ Description: Olympus E20-N SLR 5.0 Megapixel Digital Camera ➤ Unit: Each ➤ Quantity: 5 ➤ Delivery Data: ➤ Ship 3 of this item to: Housing and Urban Development Division A 451 7th Street SW. Room 3201 Washington, D.C. 20410 ATTN: John Smith ➤ Ship 2 of this item to: Housing and Urban Development Division A 451 7th Street S.W. Washington, DC 20410 ATTN: Sue Miller ➤ Estimated Unit Price: \$550 <ul style="list-style-type: none"> • Accounting Data: Fund; BOC/SOC = 2500. Three (3) items were purchased under the reimbursable agreement established in Scenario 4.2.1. • Line Item No: 2 • Description: Memorex Compact Flash/ Smart Media USB Card • Unit: Each • Quantity: 5 • Delivery Data: Same as line item 1 • Estimated Unit Price: \$99.00 • Accounting Data: Same as for line item 1, except BOC/SOC should be 1100 • Line Item No: 3 • Description: Hewlett-Packard PhotoSmart 7350 Photo Printer • Unit: Each • Quantity: 5 • Delivery Data: Same as line item 1 • Estimated Unit Price: \$349.00 • Accounting data: Same as for line item 1, including BOC/SOC. ➤ The Requestor suggests Office Depot as the preferred vendor on the requisition. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ A three line Requisition is created (not processed yet) ▪ Requisition can be numbered automatically ▪ Requisition can be numbered manually ▪ Office Depot is selected as the vendor <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.1.1.A: A three line Requisition is created (not processed yet) ▪ 2.1.1.B: Requisition can be numbered automatically ▪ 2.1.1.C: Requisition can be numbered manually ▪ 2.1.1.D: Office Depot is selected as the vendor <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.1: GENERAL ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print																								
2.1.1	2.1.1.A: A three line Requisition is created (not processed yet)	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Name: REQ2.1.1</p> <p>*Requester: VP1 Kenneth Schumacher Priority: Medium</p> <p>Requisition Summary View All First 1-3 of 3 Last</p> <table border="1"> <thead> <tr> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> </tr> </thead> <tbody> <tr> <td>1 Olympus E20-N SLR 5.0 Megapixe</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> </tr> <tr> <td>2 Memorex CompactFlash/SmartMedi</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> </tr> <tr> <td>3 Hewlett-Packard PhotoSmart 735</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> </tr> </tbody> </table> <p><input type="checkbox"/> Select All / Deselect All Total Amount: 4,990.00 USD</p> <p><input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/></p> <p>Justification/Comments</p> <p><input type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input type="checkbox"/> Show at Voucher</p> <p><input type="button" value="Check Budget"/> Budget Checking Status: Not Checked</p>	Description	*Qty	Unit	Price	Total	Pcard	1 Olympus E20-N SLR 5.0 Megapixe	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>	2 Memorex CompactFlash/SmartMedi	5.0000	Each	99.000	495.00	<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 735	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>
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		<div data-bbox="688 228 2024 1099"> <h3 style="text-align: center;">Requisition ShipTo Address</h3> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a69bd; color: white;"> <th>Line</th> <th>Description</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Memorex CompactFlash/SmartMedia USB Card</td> <td>5.0000 Each</td> <td>99.00000 USD</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a69bd; color: white;"> <th>Schedule</th> <th>Ship To</th> <th>Quantity</th> <th>Due Date</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>HUD Divisi</td> <td>3.0000 EA</td> <td>11/30/2003</td> <td>297.00 USD</td> </tr> </tbody> </table> <p>▶ Ship To Address</p> <p>▼ One Time Address</p> <p>Country: <input type="text" value="USA"/> United States Prefix: <input type="text"/></p> <p>Address 1: <input type="text" value="Housing and Urban Development, Divisio"/> Phone: <input type="text"/></p> <p>Address 2: <input type="text" value="415 7th Street SW"/> Ext: <input type="text"/></p> <p>Address 3: <input type="text"/></p> <p>City: <input type="text" value="Washington"/> Fax: <input type="text"/></p> <p>District: <input type="text"/> Postal: <input type="text" value="20410"/></p> <p>State: <input type="text" value="DC"/> District of Columbia</p> <p style="text-align: center;"> <input type="button" value="Return"/> <input type="button" value="Cancel"/> </p> </div>	Line	Description	Quantity	Price	2	Memorex CompactFlash/SmartMedia USB Card	5.0000 Each	99.00000 USD	Schedule	Ship To	Quantity	Due Date	Total	1	HUD Divisi	3.0000 EA	11/30/2003	297.00 USD
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		<p>Requisition Ship To Address</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Description</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>Hewlett-Packard PhotoSmart 7350 Photo Printer</td> <td>5.0000 Each</td> <td>349.00000 USD</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Schedule</th> <th>Ship To</th> <th>Quantity</th> <th>Due Date</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>HUD Divisi</td> <td>3.0000 EA</td> <td>11/30/2003</td> <td>1,047.00 USD</td> </tr> </tbody> </table> <p>▶ Ship To Address</p> <p>▼ One Time Address</p> <p>Country: <input type="text" value="USA"/> United States Prefix: <input type="text"/></p> <p>Address 1: <input type="text" value="Housing and Urban Development, Divisio"/> Phone: <input type="text"/></p> <p>Address 2: <input type="text" value="415 7th Street SW"/> Ext: <input type="text"/></p> <p>Address 3: <input type="text" value="Room 3201"/> Fax: <input type="text"/></p> <p>City: <input type="text" value="Washington"/></p> <p>District: <input type="text"/> Postal: <input type="text" value="20410"/></p> <p>State: <input type="text" value="DC"/> District of Columbia</p> <p><input type="button" value="Return"/> <input type="button" value="Cancel"/></p>	Line	Description	Quantity	Price	3	Hewlett-Packard PhotoSmart 7350 Photo Printer	5.0000 Each	349.00000 USD	Schedule	Ship To	Quantity	Due Date	Total	1	HUD Divisi	3.0000 EA	11/30/2003	1,047.00 USD
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1	HUD Divisi	3.0000 EA	11/30/2003	1,047.00 USD																

Reference #	Actual Results	Screen Print																																
		<p>Maintain Requisitions</p> <p>Distribution</p> <p>Requisition ID: 000000007 Item: Hewlett-packard PhotoSmart 735</p> <p>Line: 3 Status: Approved</p> <p>Schedule: 1</p> <p>Ship To: HUDDIVA HUD Divisi Quantity: 3.0000 EA</p> <p>'Distribute by: <input type="text" value="Quantity"/> Open Quantity: 0.0000</p> <p>Amount: 1,047.00 USD</p> <p>SpeedChart: <input type="text"/> Multi-SpeedCharts</p> <p>Distributions Customize Find View All First 1 of 1</p> <p>Chartfields Details Asset Information</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Entry Event</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptnr</th> <th>Project</th> <th>Affiliate</th> </tr> </thead> <tbody> <tr> <td>1,047.00</td> <td>PO_AP</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>X</td> <td></td> <td>RANFD</td> <td></td> </tr> </tbody> </table> <p>OK Cancel Refresh</p>	Amount	Entry Event	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptnr	Project	Affiliate	1,047.00	PO_AP	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD			
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		<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Line Number 3</p> <p>Description: Hewlett-Packard PhotoSmart 7350 Photo Printer Quantity: 5.0000 Price: 349.00000 USD</p> <p>Schedule Number 2</p> <p>Ship To: HUD Divisi 'Distribute by: Qty Quantity: 2.0000</p> <p>Due Date: 12/30/2003 Speedchart <input type="text"/> Open Quantity: 2.0000</p> <p>Total: 698.00 USD</p> <p>Distribution Details Customize Find View</p> <p>Chartfields More Details 2 Asset Information</p> <table border="1"> <thead> <tr> <th>'Location</th> <th>Quantity</th> <th>Amount</th> <th>GL Unit</th> <th>Entry Event</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptnr</th> </tr> </thead> <tbody> <tr> <td>HUDDI</td> <td>2.0000</td> <td>698.00</td> <td>HUD01</td> <td>PO_AP</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>25</td> <td>2500</td> <td>GZ</td> <td>OIG</td> <td>2500</td> <td>F</td> <td>070797</td> </tr> </tbody> </table>	'Location	Quantity	Amount	GL Unit	Entry Event	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptnr	HUDDI	2.0000	698.00	HUD01	PO_AP	6100	0189	SE	B2004	25	2500	GZ	OIG	2500	F	070797
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Reference #	Actual Results	Screen Print																		
		<div data-bbox="682 228 2016 1117"> <h3 style="color: blue;">Requisition Ship To Address</h3> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a69bd; color: white;"> <th>Line</th> <th>Description</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>Hewlett-Packard PhotoSmart 7350 Photo Printer</td> <td>5.0000 Each</td> <td>349.00000 USD</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a69bd; color: white;"> <th>Schedule</th> <th>Ship To</th> <th>Quantity</th> <th>Due Date</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>HUD Divisi</td> <td>2.0000 EA</td> <td>11/30/2003</td> <td>698.00 USD</td> </tr> </tbody> </table> <div style="background-color: #c0c090; padding: 2px; margin-top: 5px;"> <p>▼ Ship To Address</p> </div> <p>Location Code: HUDDIVA Country: USA United States</p> <p>Address 1: <input type="text" value="Housing and Urban Development, Divisio"/> Address 2: <input type="text" value="415 7th Street SW"/> Address 3: <input type="text"/></p> <p>City: <input type="text" value="Washington"/> <input type="checkbox"/> In City Limit District: <input type="text"/> Postal: <input type="text" value="20410"/> State: <input type="text" value="DC"/> District of Columbia</p> <div style="background-color: #c0c090; padding: 2px; margin-top: 5px;"> <p>► One Time Address</p> </div> <p style="text-align: center;"> <input type="button" value="Return"/> <input type="button" value="Cancel"/> </p> </div>	Line	Description	Quantity	Price	3	Hewlett-Packard PhotoSmart 7350 Photo Printer	5.0000 Each	349.00000 USD	Schedule	Ship To	Quantity	Due Date	Total	2	HUD Divisi	2.0000 EA	11/30/2003	698.00 USD
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Reference #	Actual Results	Screen Print
	2.1.1.B: Requisition can be numbered automatically	<p>Requisitions</p> <p>Find an Existing Value Add a New Value</p> <p>Business Unit: <input type="text" value="HUD01"/> </p> <p>Requisition ID: <input type="text" value="NEXT"/></p> <p><input type="button" value="Add"/></p> <p>Find an Existing Value Add a New Value</p>
	2.1.1.C: Requisition can be numbered manually	<p>Requisitions</p> <p>Find an Existing Value Add a New Value</p> <p>Business Unit: <input type="text" value="HUD01"/> </p> <p>Requisition ID: <input type="text" value="manual12"/></p> <p><input type="button" value="Add"/></p> <p>Find an Existing Value Add a New Value</p>

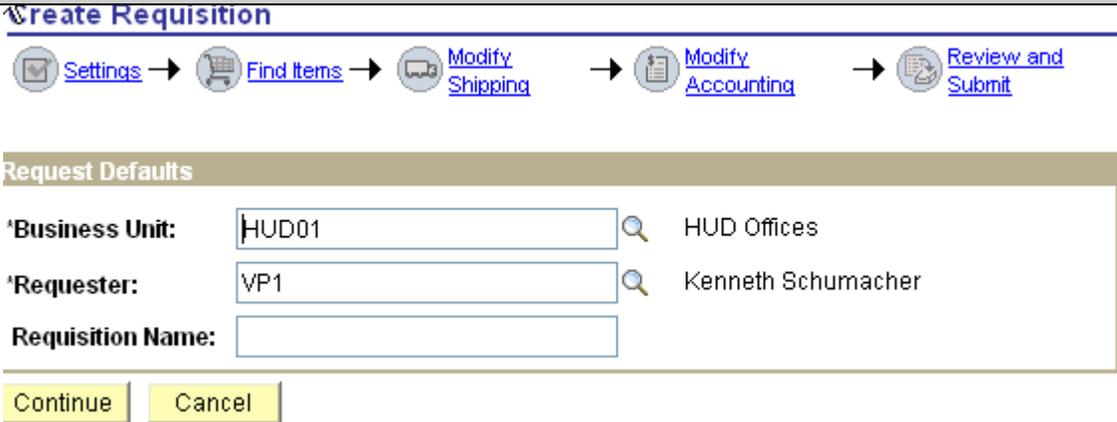
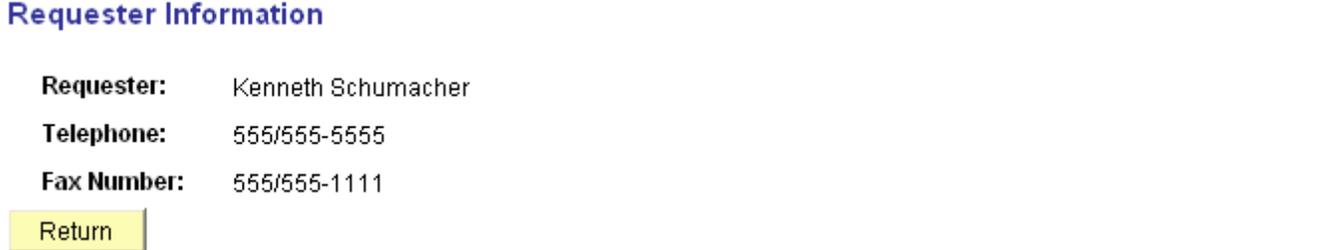
Reference #	Actual Results	Screen Print
	2.1.1.D: Office Depot is selected as the vendor	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Search: <input type="text"/> <input type="button" value="Search"/></p> <p>Catalog Favorites Templates Services Forms Web Special Request</p> <p>Special Request - Goods</p> <p>*Description: Olympus E20-N SLR 5.0 Megapixel Digital Camera</p> <p>*Category: MISC <input type="button" value="Search"/></p> <p>*Price: 550.00000</p> <p>*Qty: 5.0000</p> <p>*Vendor ID: V-20 <input type="button" value="Search"/> Office Depot</p> <p>*Due Date: 11/01/2003 <input type="button" value="Calendar"/></p> <p>*Currency: USD</p> <p>*Unit of Measure: EA <input type="button" value="Search"/></p> <p>Additional Information: <input type="text"/></p> <p><input type="checkbox"/> Send to Vendor</p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/></p>

SCENARIO 2.1.1.1: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.1.1.1	<ul style="list-style-type: none"> ▪ Demonstrate that the following fields can be captured on a requisition and carried forward to an obligation (or entered on the obligation if not captured on the initial requisition). <ul style="list-style-type: none"> • Requestor’s name • Telephone number of requestor • Contract number/GSA schedule number • Deliver to location • Comment field • Contact name • COTR name • COTR telephone number • Prompt Pay indicator • Approval date • Discount payment terms ▪ Demonstrate that the above fields can be selected from pre-defined tables rather than input by the user as the requisition is entered into the system. <p>(D-83)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ All of the fields listed can be selected from pre-defined tables. ▪ All of the fields listed are carried forward from a requisition to an obligation 	<p>Script Execution</p> <p>All of the fields listed can be selected from pre-defined tables:</p> <ul style="list-style-type: none"> • 2.1.1.1.A: Requestor’s name • 2.1.1.1.B: Requestor’s phone • 2.1.1.1.C: Contract number/GSA schedule number • 2.1.1.1.D: Deliver to location • 2.1.1.1.E: Comment field • 2.1.1.1.F: Contact name • 2.1.1.1.G: COTR name • 2.1.1.1.H: COTR telephone number • 2.1.1.1.I: Prompt Pay indicator • 2.1.1.1.J: Approval date • 2.1.1.1.K: Discount payment terms – on vendor setup <p>All of the fields listed are carried forward from a requisition to an obligation:</p> <ul style="list-style-type: none"> • 2.1.1.1.L: Requestor’s name • 2.1.1.1.M: Requestor’s phone • 2.1.1.1.N: Contract number/GSA schedule number • 2.1.1.1.O: Deliver to location • 2.1.1.1.P: Comment field • 2.1.1.1.Q: Contact name • 2.1.1.1.R: COTR name • 2.1.1.1.S: COTR telephone number • 2.1.1.1.T: Prompt Pay indicator • 2.1.1.1.U: Approval date • 2.1.1.1.V: Discount payment terms 	Fit	N/A

		<p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>All of the fields can be selected from pre-defined tables</p> <ul style="list-style-type: none"> • 2.1.1.1.W: Requestor's name • 2.1.1.1.X: Requestor's phone • 2.1.1.1.Y: Contract number/GSA schedule number • 2.1.1.1.Z: Deliver to location <ul style="list-style-type: none"> ▪ 2.1.1.1.AA: Comment field • 2.1.1.1.BB: Contact name • 2.1.1.1.CC: COTR name • 2.1.1.1.DD: COTR telephone number • 2.1.1.1.EE: Prompt Pay indicator • 2.1.1.1.FF: Approval date • 2.1.1.1.GG: Discount payment terms <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 		
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SCENARIO 2.1.1.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.1	<p>All of the fields listed can be selected from pre-defined tables:</p> <p>2.1.1.1.A: Requestor's name</p>	
	2.1.1.1.B: Telephone number of requestor	

Reference #	Actual Results	Screen Print
	2.1.1.1.C: Contract number/GSA schedule number	<p data-bbox="699 237 1434 264">Line: 1 Olympus E20-N SLR 5.0 Megapixel Digital Camera</p> <p data-bbox="699 285 861 310">▼ Item Details</p> <p data-bbox="699 334 1245 362">Amount: 2,750.00 USD</p> <p data-bbox="699 383 1545 410">Category: 00014 Misc View Hierarchy</p> <p data-bbox="699 431 1572 459">Buyer: <input type="text"/> Buyer Information</p> <p data-bbox="699 480 1528 508">Vendor: <input type="text"/> Office Depot</p> <p data-bbox="699 529 1528 557">Vendor Location: <input type="text"/> Office Depot</p> <p data-bbox="699 578 1339 605">Vendor's Catalog: <input type="text"/></p> <p data-bbox="699 626 1339 654">Vendor Item ID: <input type="text"/></p> <p data-bbox="699 675 1373 703">Manufacturer ID: <input type="text"/></p> <p data-bbox="699 724 1472 751">Manufacturer's Item ID: <input type="text"/> UPN ID: <input type="text"/></p> <p data-bbox="699 773 1140 800">Physical Nature <input type="text" value="Goods"/></p> <p data-bbox="699 821 1566 881"> <input type="checkbox"/> RFQ Required <input type="checkbox"/> Zero Price Indicator <input type="checkbox"/> Inspection Required <input type="checkbox"/> Device Tracking <input type="checkbox"/> Stockless Item </p> <p data-bbox="699 919 890 946">Configuration Info</p> <p data-bbox="699 967 825 995">▼ Contract</p> <p data-bbox="699 1016 1524 1044">Contract ID: <input type="text"/> Line: <input type="text"/></p> <p data-bbox="699 1081 930 1109">▶ Sourcing Controls</p> <p data-bbox="709 1138 995 1174"> <input type="button" value="OK"/> <input type="button" value="Cancel"/> </p>

Reference #	Actual Results	Screen Print
	2.1.1.1.D: Deliver to location	<p>Requisition Defaults Search Settings</p> <p>Default Options</p> <p><input type="radio"/> Default If you select this option, the default values entered on this page are treated as part of the defaulting logic and are only applied if no other default values are found for each field. If default values already exist in the hierarchy, they are used, and the values on this page are not used.</p> <p><input checked="" type="radio"/> Override If you select this option, all default values entered on this page override the default values found in the default hierarchy.</p> <p><input checked="" type="checkbox"/> Consolidate with other Reqs <input checked="" type="checkbox"/> Override Suggested Vendor Check Budget</p> <p>Line Defaults</p> <p>Vendor: <input type="text"/> Vendor Location: <input type="text"/> </p> <p>Vendor Lookup One Time Address</p> <p>Buyer: <input type="text"/> </p> <p>Ship To: <input type="text" value="HUDDIVA"/> HUD Division A</p> <p>Due Date: <input type="text" value="12/30/2003"/> Attention: <input type="text" value="John Smith"/></p> <p>Category: <input type="text"/> Unit of Measure: <input type="text"/> *Currency: <input type="text" value="USD"/></p>

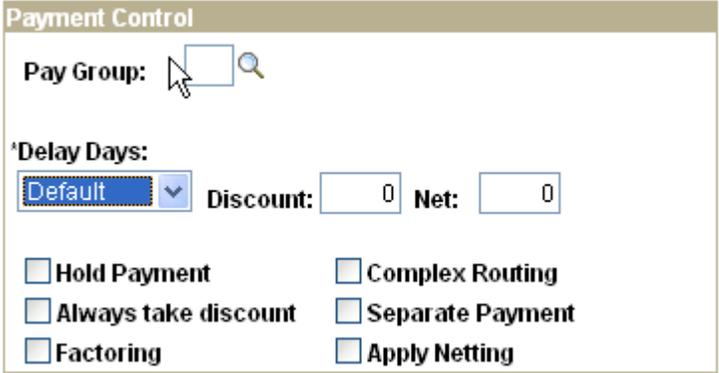
Reference #	Actual Results	Screen Print																																																							
	2.1.1.1.E: Comment field	<p>Create Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Name: Req 2.1.1</p> <p>Requester: VP1 Kenneth Schumacher Priority: Medium</p> <table border="1"> <thead> <tr> <th colspan="7">Requisition Summary</th> <th>View All</th> <th>First</th> <th>1-3 of 3</th> <th>Last</th> </tr> <tr> <th></th> <th>Description</th> <th>Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 Olympus E20-N SLR 5.0 Megapixel Digital Camera</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>2 Memorex CompactFlash/ SmartMedia USB Card</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>3 Hewlett-Packard PhotoSmart 7350 Photo Printer</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><input type="checkbox"/> Select All / Deselect All Total Amount: 4,990.00 USD</p> <p><input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/></p> <p>Justification/Comments</p> <p>Comments can be entered here.</p> <p><input type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input type="checkbox"/> Show at Voucher</p> <p><input type="button" value="Check Budget"/> <input type="checkbox"/> Save as Template</p> <p><input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel requisition"/> <input type="button" value="Find more items"/></p>	Requisition Summary							View All	First	1-3 of 3	Last		Description	Qty	Unit	Price	Total	Pcard					<input type="checkbox"/>	1 Olympus E20-N SLR 5.0 Megapixel Digital Camera	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>					<input type="checkbox"/>	2 Memorex CompactFlash/ SmartMedia USB Card	5.0000	Each	99.000	495.00	<input type="checkbox"/>					<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 7350 Photo Printer	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>				
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Reference #	Actual Results	Screen Print																		
	2.1.1.1.F: Contact name	<p>Create Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Line Number 1</p> <p>Description: Olympus E20-N SLR 5.0 Megapixel Digital Camera <input type="checkbox"/> Consolidate with other Reqs Quantity: 5.0000 Unit: Each <input checked="" type="checkbox"/> Override Suggested Vendor Price: 550.00000 USD Lead Time:</p> <p>Shipping Information</p> <table border="1"> <thead> <tr> <th>*Ship To Location</th> <th>Attention</th> <th>Quantity</th> <th>Due Date</th> <th>Status</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>HUDDIVA</td> <td>John Smith</td> <td>3.0000</td> <td>12/30/2003</td> <td>Active</td> <td>1,650.00</td> </tr> <tr> <td>HUDDIVA</td> <td>Sue Miller</td> <td>2.0000</td> <td>12/30/2003</td> <td>Active</td> <td>1,100.00</td> </tr> </tbody> </table>	*Ship To Location	Attention	Quantity	Due Date	Status	Total	HUDDIVA	John Smith	3.0000	12/30/2003	Active	1,650.00	HUDDIVA	Sue Miller	2.0000	12/30/2003	Active	1,100.00
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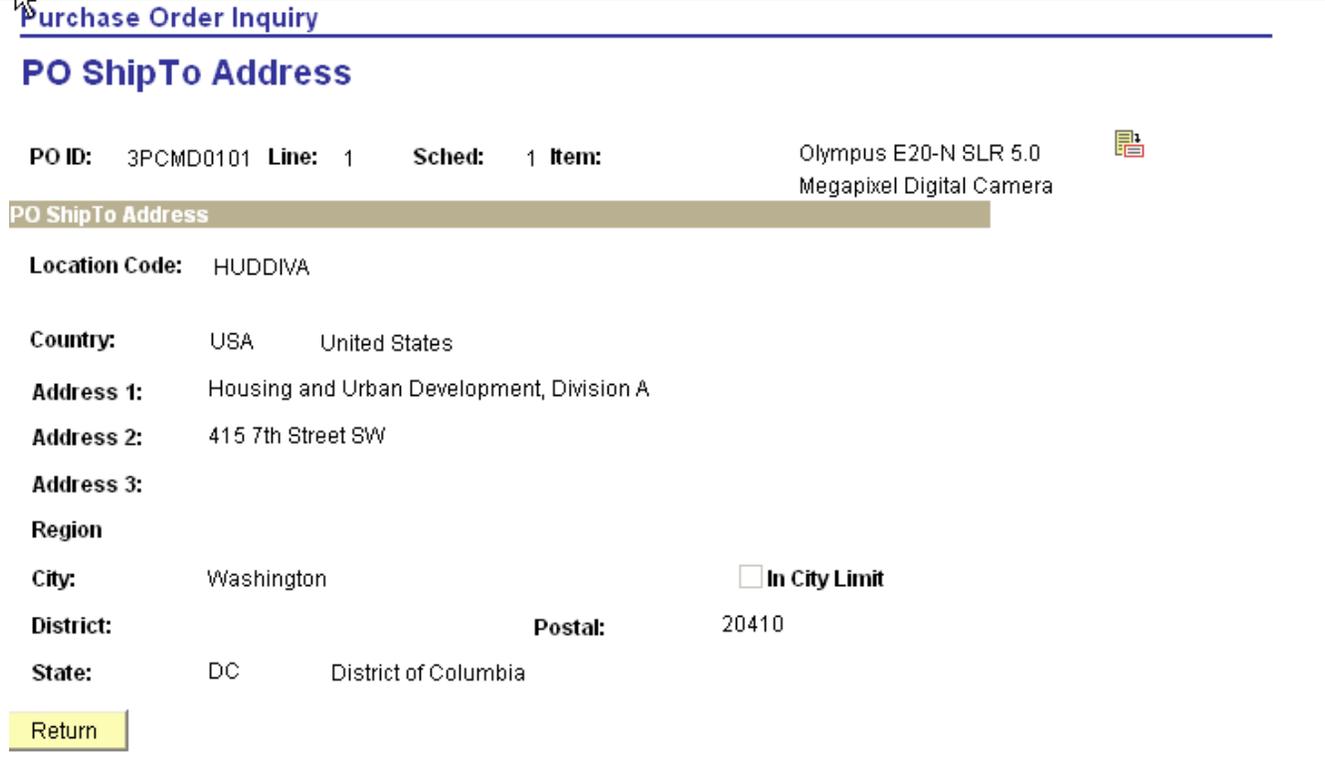
Reference #	Actual Results	Screen Print
	2.1.1.1.G: COTR name	<p>Line: 1 Olympus E20-N SLR 5.0 Megapixel Digital Camera</p> <p>▼ Item Details</p> <p>Amount: 2,750.00 USD</p> <p>Category: 00014 Misc View Hierarchy</p> <p>Buyer: <input type="text" value="Buyer"/> Buyer Information</p> <p>Vendor: <input type="text" value="V-20"/> Office Depot</p> <p>Vendor Location: <input type="text" value="V-20"/> Office Depot</p> <p>Vendor's Catalog: <input type="text"/></p> <p>Vendor Item ID: <input type="text"/></p> <p>Manufacturer ID: <input type="text"/> UPN ID:</p> <p>Manufacturer's Item ID: <input type="text"/></p> <p>Physical Nature <input type="text" value="Goods"/> ▼</p> <p><input type="checkbox"/> RFQ Required <input type="checkbox"/> Zero Price Indicator <input type="checkbox"/> Inspection Required</p> <p><input type="checkbox"/> Device Tracking <input type="checkbox"/> Stockless Item</p> <p>Configuration Info</p> <p>▶ Contract</p> <p>▼ Sourcing Controls</p> <p><input type="checkbox"/> Calculate Price <input type="checkbox"/> Inventory Source Flag</p>
	2.1.1.1.H: COTR telephone number	<p>Buyer Telephone Information</p> <p>Buyer: Alejandra Gonzalez</p> <p>Telephone: 202/709-1136</p> <p>Fax Number: 202/555-1212</p> <p><input type="button" value="Return"/></p>
	2.1.1.1.I: Prompt Pay indicator	<p><i>Prompt Pay is set up at both the installation level and the Business Unit definition level. (This configuration is carried forward through the Requisition to the PO).</i></p>

Reference #	Actual Results	Screen Print
		<p>The screenshot shows the 'Installation Options' tab for 'Payables'. It includes sections for 'Posting Method', 'Federal Government Options', and 'Payment Options'. The 'Posting Method' is 'Detail Offset Method'. The 'Federal Government Options' section has 'Enable Federal Payment' checked, with three rows of start/end/ID numbers: Transportation (7700-7799, ID 7700), Other (8800-8899, ID 8855), and Manual (10000-19999, ID 10002). 'Enable Date Calc Basis' is checked. The 'Payment Options' section has 'Enable Late Charge' and 'Evaluate Discount Rate' checked.</p>

Reference #	Actual Results	Screen Print
	2.1.1.1.J: Approval date	

Reference #	Actual Results	Screen Print																						
	2.1.1.1.K: Discount payment terms	<p><i>Can be referenced from the Vendor Payment terms. (The Vendor is carried forward from the Requisition to the PO)</i></p>  <p>The screenshot shows a 'Payment Control' dialog box with the following fields and options:</p> <ul style="list-style-type: none"> Pay Group: A text field with a search icon. Delay Days: A dropdown menu set to 'Default'. Discount: A text input field with '0'. Net: A text input field with '0'. Hold Payment: <input type="checkbox"/> Complex Routing: <input type="checkbox"/> Always take discount: <input type="checkbox"/> Separate Payment: <input type="checkbox"/> Factoring: <input type="checkbox"/> Apply Netting: <input type="checkbox"/> 																						
	All of the fields listed are carried forward from a requisition to an obligation:																							
	2.1.1.1.L: Requestor's name	<p>Purchase Order Inquiry</p> <p>Distributions for Schedule 1</p> <p>PO ID: 3PCMD0101 Line: 1 Sched: 1 Item: </p> <p>Status: Closed Sched Qty: 3.0000</p> <p>Distribute by: Quantity Merchandise Amt: 1650.00 USD</p> <p>Doc. Base Amount: 1650.00 USD</p> <p>Distributions Customize Find View All  First 1 of 1</p> <p>Chartfields More Details Details/Tax Asset Information Req Detail </p> <table border="1"> <thead> <tr> <th>Dist</th> <th>Status</th> <th>Percent</th> <th>Req BU</th> <th>Req ID</th> <th>Req Line</th> <th>Req Sched</th> <th>Req Dist</th> <th>Requester</th> <th>Phone</th> <th>Fax</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Complete</td> <td>100.0000</td> <td>HUD01</td> <td>0000000007</td> <td>1</td> <td>1</td> <td>1</td> <td>VP1</td> <td>555/555-5555</td> <td>555/555</td> </tr> </tbody> </table> <p>Return</p>	Dist	Status	Percent	Req BU	Req ID	Req Line	Req Sched	Req Dist	Requester	Phone	Fax	1	Complete	100.0000	HUD01	0000000007	1	1	1	VP1	555/555-5555	555/555
Dist	Status	Percent	Req BU	Req ID	Req Line	Req Sched	Req Dist	Requester	Phone	Fax														
1	Complete	100.0000	HUD01	0000000007	1	1	1	VP1	555/555-5555	555/555														
	2.1.1.1.M: Telephone number of requestor	<i>See Above (2.1.1.1.L)</i>																						

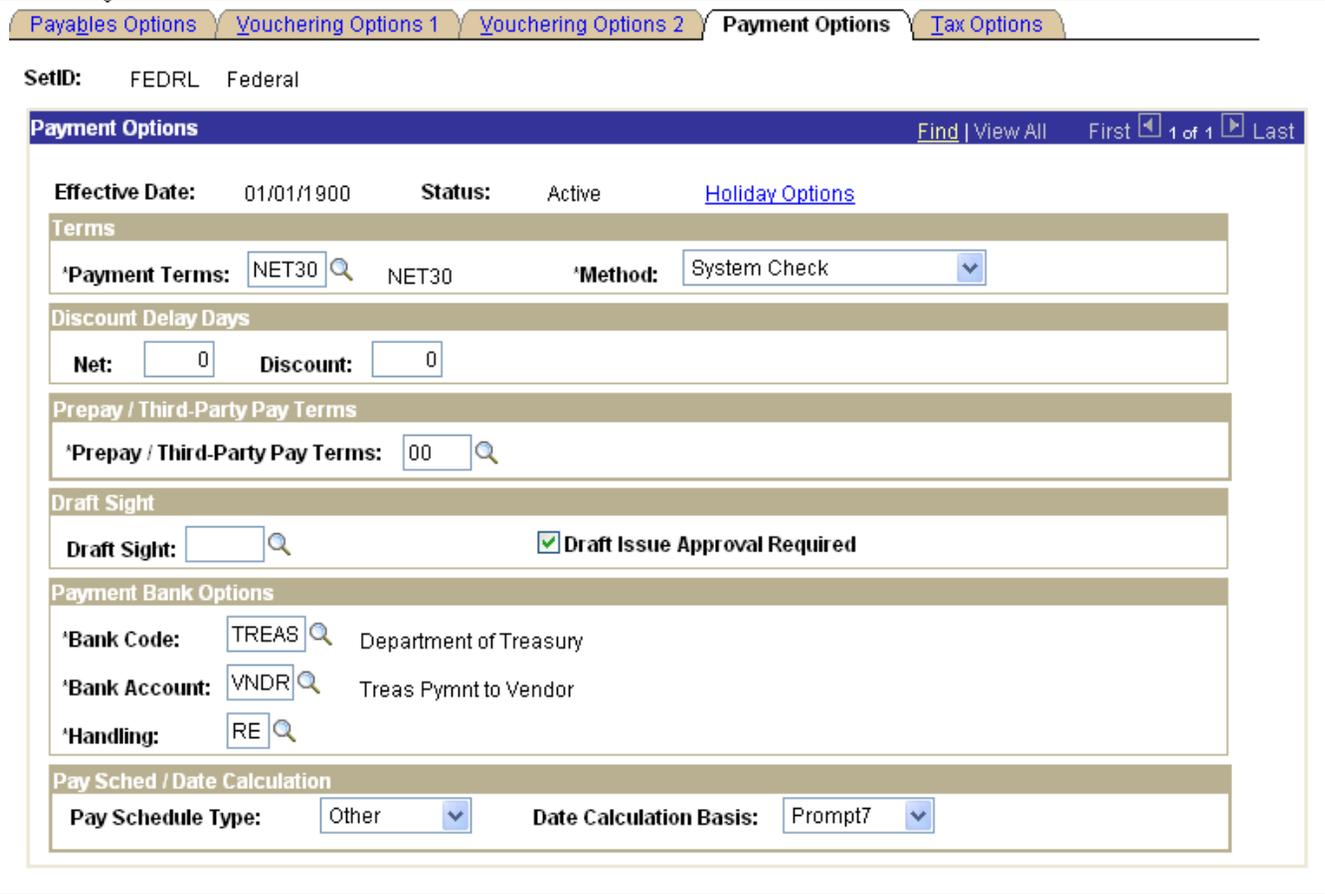
Reference #	Actual Results	Screen Print
	2.1.1.1.N: Contract number/GSA schedule number	<p>Details for Line V-20-001</p> <p>PO ID: 3PCMD0101 Line: 1 Olympus E20-N SLR 5.0 Megapixe</p> <p>Status: Closed <input type="checkbox"/> Amount Only Backorder Status: None</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Line Details</p> <p>Physical Nature: Goods</p> <p>Amount: 2,750.00 USD</p> <p>Category: MISC Miscellaneous 00014</p> <p>Contract: FEDRL Release:</p> <p style="text-align: center;">Contract Details</p> <p>RFQ ID: UPN ID:</p> <p>Vnd Itm ID: GPO ID:</p> <p>Vndr Catlg: GPO Contract:</p> <p>Mfg ID:</p> <p>Mfg Itm ID:</p> <p>Price Qty: Schedule Price Date: PO</p> <p><input type="checkbox"/> Withholding Replenish Code: Standard</p> <p><input checked="" type="checkbox"/> Receiving Required <input type="checkbox"/> Inspect <input type="checkbox"/> Device Tracking</p> <p>Config Code:</p> </div> <p style="text-align: center;">Return</p>

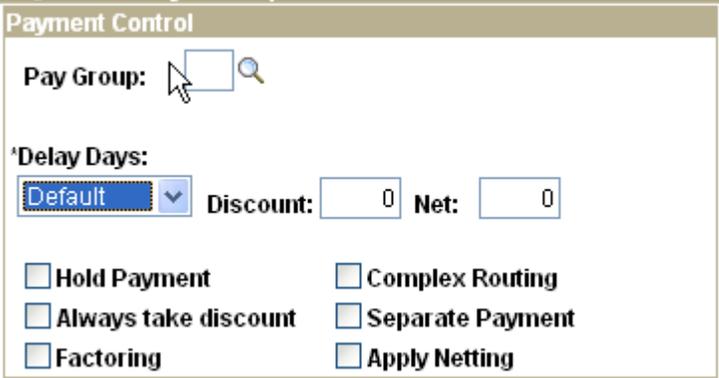
Reference #	Actual Results	Screen Print
	2.1.1.1.O: Deliver to location	 <p>Purchase Order Inquiry</p> <hr/> <p>PO ShipTo Address</p> <p>PO ID: 3PCMD0101 Line: 1 Sched: 1 Item: Olympus E20-N SLR 5.0 Megapixel Digital Camera </p> <p>PO ShipTo Address</p> <p>Location Code: HUDDIVA</p> <p>Country: USA United States</p> <p>Address 1: Housing and Urban Development, Division A</p> <p>Address 2: 415 7th Street SW</p> <p>Address 3:</p> <p>Region</p> <p>City: Washington <input type="checkbox"/> In City Limit</p> <p>District: Postal: 20410</p> <p>State: DC District of Columbia</p> <p>Return</p>

Reference #	Actual Results	Screen Print
	2.1.1.1.P: Comment field	<p>PO Line Comments</p> <p>Unit: HUD01 PO ID: 3PCMD0101 Vendor: V-20-001 Change Order: 1</p> <p><input checked="" type="checkbox"/> Retrieve Active Comments Only Retrieve</p> <p>*Sort Method: Comment Time Stamp *Sort Sequence: Ascending Sort</p> <p>Comments Find View All First 1 of 1 Last</p> <p style="text-align: center;">Copy Item Specs Comment Status:</p> <div style="border: 1px solid gray; height: 100px; width: 100%;"></div> <p>Send to Vendor: N Shown at Receipt: N Shown at Voucher: N</p> <div style="border: 1px solid gray; padding: 2px;"> <p>Associated Document</p> <p>Attached File</p> </div> <p>Source Key</p> <p style="text-align: center;">OK Cancel</p>
	2.1.1.1.Q: Contact name	<i>Only on the Requisition in e-Procurement</i>

Reference #	Actual Results	Screen Print																																								
	2.1.1.1.R: COTR name	<div data-bbox="682 228 2001 893"> <p>Purchase Order Inquiry Purchase Order</p> <p>Unit: HUD01 PO Status: Compl PO ID: 3PCMD0101 Budget Status: Valid Change Order: 1</p> <p>Header</p> <p>PO Date: 12/15/2003 Doc Tol Status: Valid Vendor: V-20-001 Backorder Status: None Vendor ID: V-20 Vendor Details Receipt: Received <input type="checkbox"/> Hold From Further Processing</p> <p>Buyer: Kenneth Schumacher</p> <p>PO Reference: Scenario 2.1.1.12</p> <p>Header Details All RTV Matching Header Comments... Document Status Change Order</p> <p>Amount Summary</p> <p>Merchandise: 5732.00 Freight/Tax/Misc.: 0.00 Total: 5732.00 USD</p> <p>Select Lines to Display</p> </div> <div data-bbox="682 898 2001 1136"> <p>Lines Customize Find View All First 1-4 of 4</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Item Description</th> <th>Category</th> <th>PO Qty</th> <th>UOM</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td>Olympus E20-N SLR 5.0 Megapixe</td> <td>MISC</td> <td>5.0000</td> <td>EA</td> <td>2750.00 USD</td> <td>Closed</td> </tr> <tr> <td>2</td> <td></td> <td>Memorex CompactFlash/ SmartMed</td> <td>MISC</td> <td>5.0000</td> <td>EA</td> <td>495.00 USD</td> <td>Closed</td> </tr> <tr> <td>3</td> <td></td> <td>Hewlett-packard PhotoSmart 735</td> <td>MISC</td> <td>5.0000</td> <td>EA</td> <td>1745.00 USD</td> <td>Closed</td> </tr> <tr> <td>4</td> <td></td> <td>Scenario 2.1.1.4 - NEW ITEM</td> <td>MISC</td> <td>1.0000</td> <td>EA</td> <td>742.00 USD</td> <td>Closed</td> </tr> </tbody> </table> </div> <div data-bbox="682 1230 2001 1273"> <p> Return to Search Previous in List Next in List Notify Relat </p> </div>	Line	Item	Item Description	Category	PO Qty	UOM	Amount	Status	1		Olympus E20-N SLR 5.0 Megapixe	MISC	5.0000	EA	2750.00 USD	Closed	2		Memorex CompactFlash/ SmartMed	MISC	5.0000	EA	495.00 USD	Closed	3		Hewlett-packard PhotoSmart 735	MISC	5.0000	EA	1745.00 USD	Closed	4		Scenario 2.1.1.4 - NEW ITEM	MISC	1.0000	EA	742.00 USD	Closed
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Reference #	Actual Results	Screen Print																		
	2.1.1.1.S: COTR telephone number	<p>Buyer Telephone Information</p> <p>Buyer: Alejandra Gonzalez</p> <p>Telephone: 202/709-1136</p> <p>Fax Number: 202/555-1212</p> <p>Return</p>																		
	2.1.1.1.T: Prompt Pay indicator	<p><i>Prompt Pay is set up at both the installation level and the Business Unit definition level. (This configuration is carried forward through the Requisition to the PO).</i></p> <p>Installation Options Payables</p> <p>Posting Method</p> <p>'Posting Method: Detail Offset Method</p> <p>Federal Government Options</p> <p><input checked="" type="checkbox"/> Enable Federal Payment</p> <table border="0"> <tr> <td>Transportation Start Number</td> <td>7700</td> <td>End Number</td> <td>7799</td> <td>Last ID Number:</td> <td>7700</td> </tr> <tr> <td>Other Start Number</td> <td>8800</td> <td>End Number</td> <td>8899</td> <td>Last ID Number:</td> <td>8855</td> </tr> <tr> <td>Manual Start Number</td> <td>10000</td> <td>End Number</td> <td>19999</td> <td>Last ID Number:</td> <td>10002</td> </tr> </table> <p><input checked="" type="checkbox"/> Enable Date Calc Basis</p> <p>Payment Options</p> <p><input checked="" type="checkbox"/> Enable Late Charge</p> <p><input checked="" type="checkbox"/> Evaluate Discount Rate</p>	Transportation Start Number	7700	End Number	7799	Last ID Number:	7700	Other Start Number	8800	End Number	8899	Last ID Number:	8855	Manual Start Number	10000	End Number	19999	Last ID Number:	10002
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		 <p>Payables Options Vouchering Options 1 Vouchering Options 2 Payment Options Tax Options</p> <p>SetID: FEDRL Federal</p> <p>Payment Options Find View All First 1 of 1 Last</p> <p>Effective Date: 01/01/1900 Status: Active Holiday Options</p> <p>Terms</p> <p>'Payment Terms: NET30 NET30 'Method: System Check</p> <p>Discount Delay Days</p> <p>Net: 0 Discount: 0</p> <p>Prepay / Third-Party Pay Terms</p> <p>'Prepay / Third-Party Pay Terms: 00</p> <p>Draft Sight</p> <p>Draft Sight: <input checked="" type="checkbox"/> Draft Issue Approval Required</p> <p>Payment Bank Options</p> <p>'Bank Code: TREAS Department of Treasury</p> <p>'Bank Account: VNDR Treas Pymnt to Vendor</p> <p>'Handling: RE</p> <p>Pay Sched / Date Calculation</p> <p>Pay Schedule Type: Other Date Calculation Basis: Prompt7</p>
	2.1.1.1.U: Approval date	 <p>Approval History</p> <p>Origin: Online Entry</p> <p>Approved By: VP1</p> <p>Date of Approval: 07/27/2005</p> <p>OK Cancel</p>

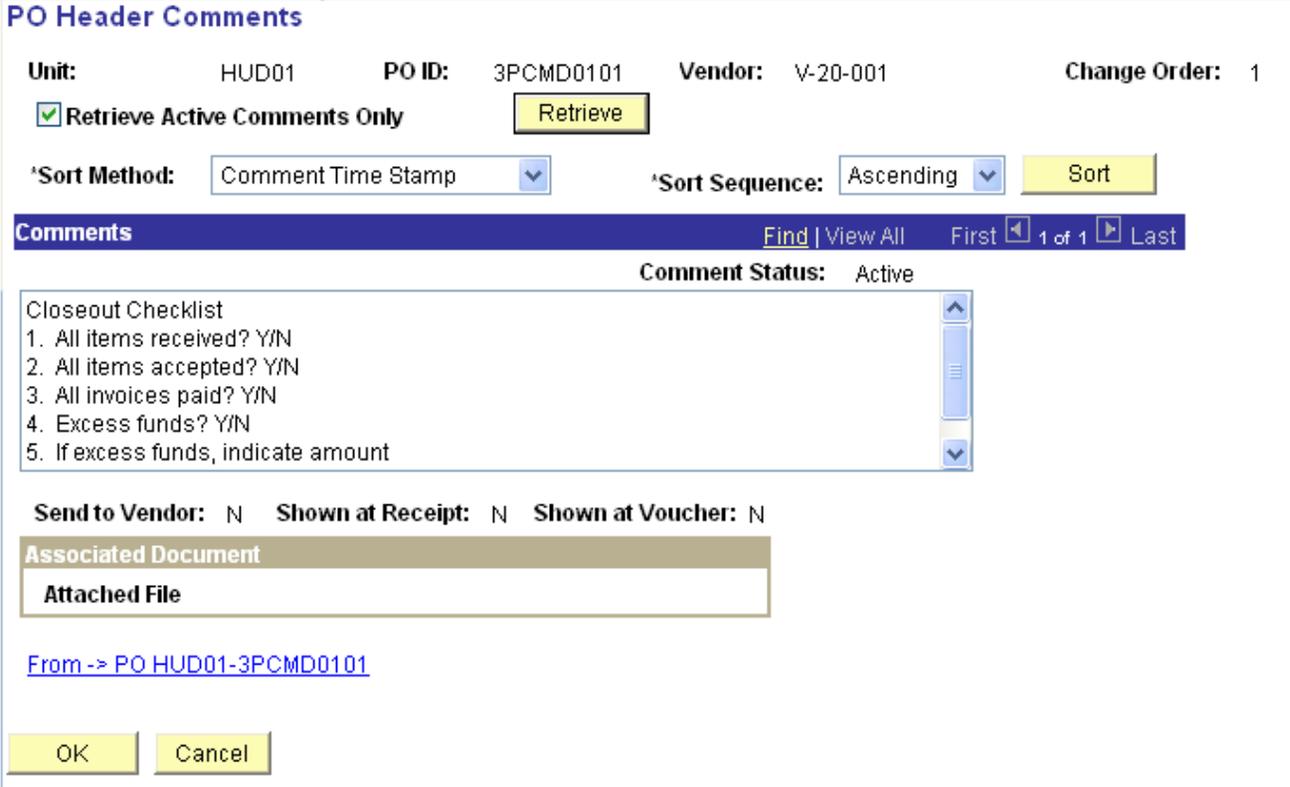
Reference #	Actual Results	Screen Print
	2.1.1.1V: Discount payment terms	<p><i>Can be referenced from the Vendor Payment terms. (The Vendor is carried forward from the Requisition to the PO)</i></p> 
	All of the fields can be selected from pre-defined tables	

Reference #	Actual Results	Screen Print																																																												
	2.1.1.1.W: Requestor's name	<p>Requester Setup Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p>Find an Existing Value Add a New Value</p> <p>Requester: begins with <input type="text"/></p> <p>Description: begins with <input type="text"/></p> <p><input type="checkbox"/> Case Sensitive</p> <p>Search Clear Basic Search  Save Search Criteria</p> <p>Search Results View All First <input type="button" value="◀"/> 1-39 of 39 <input type="button" value="▶"/> Last</p> <table border="1"> <thead> <tr> <th>Requester</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>AMA2</td><td>Rand, Richard</td></tr> <tr><td>AMS2</td><td>Hockley, Heather</td></tr> <tr><td>APA2</td><td>Becker, Christine</td></tr> <tr><td>APS2</td><td>Wagenheimer, Ramona</td></tr> <tr><td>ARA1</td><td>Six, Sue</td></tr> <tr><td>BCRS Appr</td><td>Earnest DeJackome</td></tr> <tr><td>BUYER</td><td>eSettlements Buyer User</td></tr> <tr><td>Buyer</td><td>Alejandra Gonzalez</td></tr> <tr><td>CHRISBAKER</td><td>Chris Baker</td></tr> <tr><td>DuPage, Angelique</td><td>(blank)</td></tr> <tr><td>Horner, Chris</td><td>(blank)</td></tr> <tr><td>INA2</td><td>Palazzo, Theresa</td></tr> <tr><td>JUSTOSHUM</td><td>Justo Shum</td></tr> <tr><td>KELLYJONES</td><td>Kelly Jones</td></tr> <tr><td>LSA</td><td>Local Seller Admin</td></tr> <tr><td>MGR1</td><td>Davis, Al</td></tr> <tr><td>MGR2</td><td>Sullivan, Darla</td></tr> <tr><td>MGR4</td><td>Galloway, Craig</td></tr> <tr><td>MPHOST</td><td>eSettlements Host</td></tr> <tr><td>PATRICKSANCHEZ</td><td>Patrick Sanchez</td></tr> <tr><td>POA1</td><td>Joseph, Mike</td></tr> <tr><td>POA3</td><td>Dixon, Margaret</td></tr> <tr><td>POS1</td><td>Blake, Scott</td></tr> <tr><td>POS2</td><td>Hubber, Pat</td></tr> <tr><td>Proc_Mgr</td><td>Ramona Wagenheimer</td></tr> <tr><td>Prog_Mgr</td><td>Dominic Fletcher</td></tr> <tr><td>RAY</td><td>Ray Requester</td></tr> <tr><td>RENE</td><td>Rene Requester</td></tr> <tr><td>REQUESTER</td><td>Marvse Peck</td></tr> </tbody> </table>	Requester	Description	AMA2	Rand, Richard	AMS2	Hockley, Heather	APA2	Becker, Christine	APS2	Wagenheimer, Ramona	ARA1	Six, Sue	BCRS Appr	Earnest DeJackome	BUYER	eSettlements Buyer User	Buyer	Alejandra Gonzalez	CHRISBAKER	Chris Baker	DuPage, Angelique	(blank)	Horner, Chris	(blank)	INA2	Palazzo, Theresa	JUSTOSHUM	Justo Shum	KELLYJONES	Kelly Jones	LSA	Local Seller Admin	MGR1	Davis, Al	MGR2	Sullivan, Darla	MGR4	Galloway, Craig	MPHOST	eSettlements Host	PATRICKSANCHEZ	Patrick Sanchez	POA1	Joseph, Mike	POA3	Dixon, Margaret	POS1	Blake, Scott	POS2	Hubber, Pat	Proc_Mgr	Ramona Wagenheimer	Prog_Mgr	Dominic Fletcher	RAY	Ray Requester	RENE	Rene Requester	REQUESTER	Marvse Peck
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	2.1.1.1.X: Requestor's phone	<p>Requester Setup</p> <p>Requester: Buyer Alejandra Gonzalez 'Status: Active</p> <p>Requisition Default Values</p> <p>Ship To SetID: FEDRL Ship To: HUDDIVA <input checked="" type="checkbox"/> Use Only Assigned Catalogs 'Location SetID: FEDRL 'Location: HUDDIVA <input checked="" type="checkbox"/> Consolidate with other Reqs PO Origin SetID: SHARE Origin: ONL <input checked="" type="checkbox"/> Price Can Be Changed on Order Currency: USD Dollar <input type="checkbox"/> Defaults Inventory BU</p> <p>Phone: 202/555-2222 Fax: 202/555-9999</p> <table border="1"> <thead> <tr> <th>GL Unit</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Affiliate</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td></td> <td>Project</td> <td></td> </tr> </tbody> </table> <p>Catalog Information Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Default</th> <th>'SetID</th> <th>'Catalog ID</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>SHARE</td> <td>ALL_PURCHASE_ITEMS</td> <td>All Purchase Items</td> </tr> </tbody> </table> <p>Save Return to Search Previous in List Next in List Notify Add U</p>	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptr	Project	Affiliate	HUD01												Project		Default	'SetID	'Catalog ID	Description	<input checked="" type="checkbox"/>	SHARE	ALL_PURCHASE_ITEMS	All Purchase Items
GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptr	Project	Affiliate																									
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	2.1.1.1.Y: Contract number/GSA schedule number	<p>Contract Entry Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p>Find an Existing Value Add a New Value</p> <p>SetID: = [v] [FEDRL] [magnifying glass]</p> <p>Contract ID: begins with [v] [CON2.5.1]</p> <p>Contract Process Option: = [v] [v]</p> <p>Short Vendor Name: begins with [v] [] [magnifying glass]</p> <p><input type="checkbox"/> Correct History</p> <p>[Search] [Clear] Basic Search  Save Search Criteria</p> <p>Search Results View All First [v] 1-6 of 6 [v] Last</p> <table border="1"> <thead> <tr> <th>SetID</th> <th>Contract ID</th> <th>Contract Process Option</th> <th>Vendor ID</th> <th>Short Vendor Name</th> <th>Expire Date</th> <th>Contract Status</th> </tr> </thead> <tbody> <tr> <td>FEDRL</td> <td>CONTR2.5.4</td> <td>General</td> <td>V-20</td> <td>V-20-001</td> <td>09/30/2004</td> <td>Approved</td> </tr> <tr> <td>FEDRL</td> <td>CONTR2.5.2</td> <td>General</td> <td>V-02</td> <td>V-02-001</td> <td>09/30/2004</td> <td>Approved</td> </tr> <tr> <td>FEDRL</td> <td>CON2.5.3-1</td> <td>PO Vchr</td> <td>V-20</td> <td>V-20-001</td> <td>11/02/2005</td> <td>Approved</td> </tr> <tr> <td>FEDRL</td> <td>CON2.5.3</td> <td>PO Vchr</td> <td>V-20</td> <td>V-20-001</td> <td>11/02/2005</td> <td>Approved</td> </tr> <tr> <td>FEDRL</td> <td>CON2.5.1</td> <td>PO Vchr</td> <td>V-20</td> <td>V-20-001</td> <td>11/02/2005</td> <td>Approved</td> </tr> <tr> <td>FEDRL</td> <td>2.5.3-2</td> <td>PO Vchr</td> <td>V-20</td> <td>V-20-001</td> <td>11/05/2005</td> <td>Approved</td> </tr> </tbody> </table> <p>Find an Existing Value Add a New Value</p>	SetID	Contract ID	Contract Process Option	Vendor ID	Short Vendor Name	Expire Date	Contract Status	FEDRL	CONTR2.5.4	General	V-20	V-20-001	09/30/2004	Approved	FEDRL	CONTR2.5.2	General	V-02	V-02-001	09/30/2004	Approved	FEDRL	CON2.5.3-1	PO Vchr	V-20	V-20-001	11/02/2005	Approved	FEDRL	CON2.5.3	PO Vchr	V-20	V-20-001	11/02/2005	Approved	FEDRL	CON2.5.1	PO Vchr	V-20	V-20-001	11/02/2005	Approved	FEDRL	2.5.3-2	PO Vchr	V-20	V-20-001	11/05/2005	Approved
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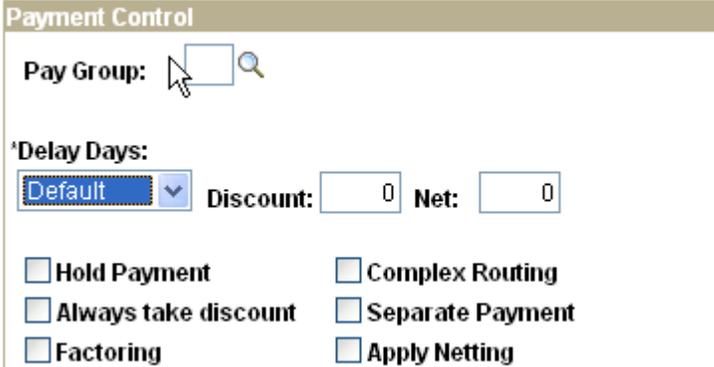
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	2.1.1.1.Z: Deliver to location	<p>Ship To Locations</p> <p>Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p> Find an Existing Value Add a New Value </p> <hr/> <p> SetID: = <input type="text" value="FEDRL"/>  </p> <p> Ship To Location: begins with <input type="text"/>  </p> <p> Description: begins with <input type="text"/> </p> <p> <input type="checkbox"/> Include History <input type="checkbox"/> Correct History <input type="checkbox"/> Case Sensitive </p> <p> <input type="button" value="Search"/> <input type="button" value="Clear"/> Basic Search  Save Search Criteria </p> <p>Search Results</p> <p>View All First <input type="button" value="◀"/> 1-9 of 9 <input type="button" value="▶"/> Last</p> <table border="1"> <thead> <tr> <th>SetID</th> <th>Ship To Location</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>FEDRL EGV01</td> <td></td> <td>EGV01 - New York, NY</td> </tr> <tr> <td>FEDRL EGV02</td> <td></td> <td>EGV02 - Boston, MA</td> </tr> <tr> <td>FEDRL EGV03</td> <td></td> <td>EGV03 - Pleasanton, CA</td> </tr> <tr> <td>FEDRL EGV04</td> <td></td> <td>EGV04 - Chicago, IL</td> </tr> <tr> <td>FEDRL EGV05</td> <td></td> <td>EGV05 - Miami, FL</td> </tr> <tr> <td>FEDRL EGV06</td> <td></td> <td>EGV06 - Portland, OR</td> </tr> <tr> <td>FEDRL FED01</td> <td></td> <td>FED01</td> </tr> <tr> <td>FEDRL HUD331PENN</td> <td></td> <td>HUD 331 Pennsylvania Ave</td> </tr> <tr> <td>FEDRL HUDDIVA</td> <td></td> <td>HUD Division A</td> </tr> </tbody> </table> <p> Find an Existing Value Add a New Value </p>	SetID	Ship To Location	Description	FEDRL EGV01		EGV01 - New York, NY	FEDRL EGV02		EGV02 - Boston, MA	FEDRL EGV03		EGV03 - Pleasanton, CA	FEDRL EGV04		EGV04 - Chicago, IL	FEDRL EGV05		EGV05 - Miami, FL	FEDRL EGV06		EGV06 - Portland, OR	FEDRL FED01		FED01	FEDRL HUD331PENN		HUD 331 Pennsylvania Ave	FEDRL HUDDIVA		HUD Division A
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FEDRL HUD331PENN		HUD 331 Pennsylvania Ave																														
FEDRL HUDDIVA		HUD Division A																														

Reference #	Actual Results	Screen Print
	2.1.1.1.AA: Comment field	 <p>PO Header Comments</p> <p>Unit: HUD01 PO ID: 3PCMD0101 Vendor: V-20-001 Change Order: 1</p> <p><input checked="" type="checkbox"/> Retrieve Active Comments Only Retrieve</p> <p>*Sort Method: Comment Time Stamp Sort Sequence: Ascending Sort</p> <p>Comments Find View All First 1 of 1 Last</p> <p>Comment Status: Active</p> <p>Closeout Checklist</p> <ol style="list-style-type: none"> 1. All items received? Y/N 2. All items accepted? Y/N 3. All invoices paid? Y/N 4. Excess funds? Y/N 5. If excess funds, indicate amount <p>Send to Vendor: N Shown at Receipt: N Shown at Voucher: N</p> <p>Associated Document</p> <p>Attached File</p> <p>From -> PO HUD01-3PCMD0101</p> <p>OK Cancel</p>
	2.1.1.1.BB: Contact name	<i>Manually entered on the Requisition</i>

Reference #	Actual Results	Screen Print																																																																		
	2.1.1.1.CC: COTR name	<p>Buyer Setup Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p>Find an Existing Value Add a New Value</p> <p>Buyer: begins with <input type="text"/></p> <p>Description: begins with <input type="text"/></p> <p><input type="checkbox"/> Case Sensitive</p> <p>Search Clear Basic Search  Save Search Criteria</p> <p>Search Results View All First <input type="button" value="◀"/> 1-32 of 32 <input type="button" value="▶"/> Last</p> <table border="1"> <thead> <tr> <th>Buyer</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>AMA2</td><td>Rand, Richard</td></tr> <tr><td>AMS2</td><td>Hockley, Heather</td></tr> <tr><td>APA2</td><td>Becker, Christine</td></tr> <tr><td>APS2</td><td>Wagenheimer, Ramona</td></tr> <tr><td>BCRS Appr</td><td>Earnest DeJackome</td></tr> <tr><td>BOBYOUNG</td><td>Bob U. Young</td></tr> <tr><td>Buyer</td><td>Alejandra Gonzalez</td></tr> <tr><td>CHRISBAKER</td><td>Chris Baker</td></tr> <tr><td>Christensen, Nathan</td><td>(blank)</td></tr> <tr><td>Covenant, Thomas</td><td>(blank)</td></tr> <tr><td>DuPage, Angelique</td><td>(blank)</td></tr> <tr><td>Fischer, Stephanie</td><td>(blank)</td></tr> <tr><td>Ford, Jane</td><td>(blank)</td></tr> <tr><td>Orbich, Jennifer</td><td>(blank)</td></tr> <tr><td>Horner, Chris</td><td>(blank)</td></tr> <tr><td>INA2</td><td>Palazzo, Theresa</td></tr> <tr><td>Kilgore, Kevin</td><td>(blank)</td></tr> <tr><td>LBA</td><td>Local Buyer Admin</td></tr> <tr><td>MGR2</td><td>Sullivan, Darla</td></tr> <tr><td>MGR3</td><td>Dallas, Eugene</td></tr> <tr><td>MGR4</td><td>Galloway, Craig</td></tr> <tr><td>PATRICKSANCHEZ</td><td>Patrick Sanchez</td></tr> <tr><td>POA1</td><td>Joseph, Mike</td></tr> <tr><td>POA2</td><td>Gladys Sherwood</td></tr> <tr><td>POS1</td><td>Blake, Scott</td></tr> <tr><td>POS2</td><td>Hubber, Pat</td></tr> <tr><td>SVP1</td><td>Mary Lewis</td></tr> <tr><td>TDALE</td><td>_Thomas Dale</td></tr> <tr><td>VP1</td><td>Kenneth Schumacher</td></tr> <tr><td>VP2</td><td>Michael Buhler</td></tr> <tr><td>VP5</td><td>Prasanna Reddy</td></tr> <tr><td>WENDYCHO</td><td>Wendy Cho</td></tr> </tbody> </table> <p>Find an Existing Value Add a New Value</p>	Buyer	Description	AMA2	Rand, Richard	AMS2	Hockley, Heather	APA2	Becker, Christine	APS2	Wagenheimer, Ramona	BCRS Appr	Earnest DeJackome	BOBYOUNG	Bob U. Young	Buyer	Alejandra Gonzalez	CHRISBAKER	Chris Baker	Christensen, Nathan	(blank)	Covenant, Thomas	(blank)	DuPage, Angelique	(blank)	Fischer, Stephanie	(blank)	Ford, Jane	(blank)	Orbich, Jennifer	(blank)	Horner, Chris	(blank)	INA2	Palazzo, Theresa	Kilgore, Kevin	(blank)	LBA	Local Buyer Admin	MGR2	Sullivan, Darla	MGR3	Dallas, Eugene	MGR4	Galloway, Craig	PATRICKSANCHEZ	Patrick Sanchez	POA1	Joseph, Mike	POA2	Gladys Sherwood	POS1	Blake, Scott	POS2	Hubber, Pat	SVP1	Mary Lewis	TDALE	_Thomas Dale	VP1	Kenneth Schumacher	VP2	Michael Buhler	VP5	Prasanna Reddy	WENDYCHO	Wendy Cho
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Reference #	Actual Results	Screen Print																		
	2.1.1.1.DD: COTR telephone number	<p>Buyer Telephone Information</p> <p>Buyer: Alejandra Gonzalez</p> <p>Telephone: 202/709-1136</p> <p>Fax Number: 202/555-1212</p> <p>Return</p>																		
	2.1.1.1.EE: Prompt Pay indicator	<p><i>Prompt Pay is set up at both the installation level and the Business Unit definition level. (This configuration is carried forward through the Requisition to the PO).</i></p> <p>Installation Options Payables</p> <p>Posting Method</p> <p>'Posting Method: Detail Offset Method</p> <p>Federal Government Options</p> <p><input checked="" type="checkbox"/> Enable Federal Payment</p> <table border="0"> <tr> <td>Transportation Start Number</td> <td>7700</td> <td>End Number</td> <td>7799</td> <td>Last ID Number:</td> <td>7700</td> </tr> <tr> <td>Other Start Number</td> <td>8800</td> <td>End Number</td> <td>8899</td> <td>Last ID Number:</td> <td>8855</td> </tr> <tr> <td>Manual Start Number</td> <td>10000</td> <td>End Number</td> <td>19999</td> <td>Last ID Number:</td> <td>10002</td> </tr> </table> <p><input checked="" type="checkbox"/> Enable Date Calc Basis</p> <p>Payment Options</p> <p><input checked="" type="checkbox"/> Enable Late Charge</p> <p><input checked="" type="checkbox"/> Evaluate Discount Rate</p>	Transportation Start Number	7700	End Number	7799	Last ID Number:	7700	Other Start Number	8800	End Number	8899	Last ID Number:	8855	Manual Start Number	10000	End Number	19999	Last ID Number:	10002
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Reference #	Actual Results	Screen Print
	2.1.1.1.FF: Approval date	N/A
	2.1.1.1.GG: Discount payment terms	<i>Defined on the Vendor</i>

Reference #	Actual Results	Screen Print
		

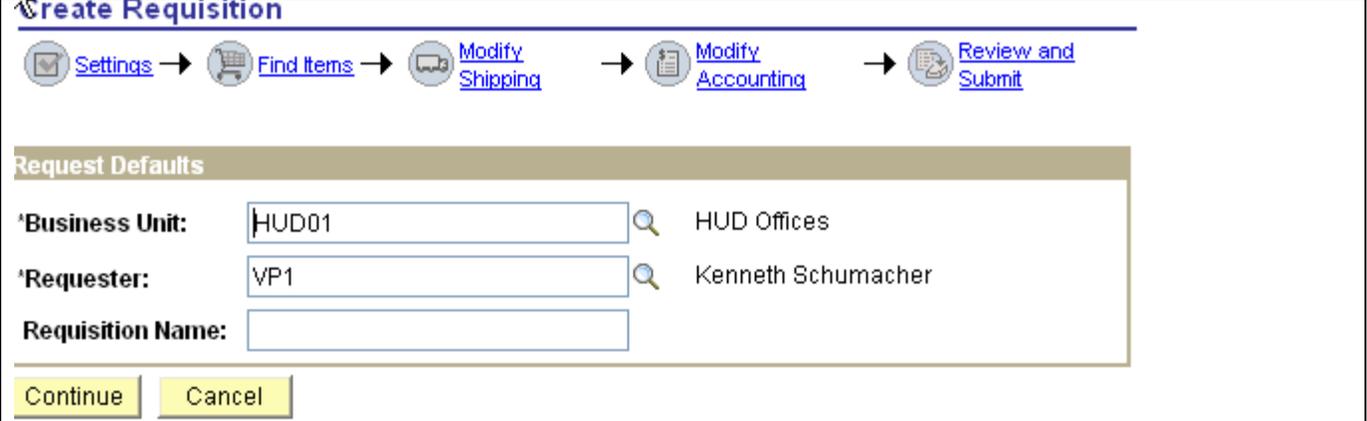
SCENARIO 2.1.1.2: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1.2	<p>➤ Demonstrate the capability of the system to reduce data entry for standard data by the following means:</p> <ul style="list-style-type: none"> ▪ Table selections fill in complete data such as delivery addresses. ▪ Default data is defined for a user such as requestor name. <p>(C-1.11, C-3.3)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • Deliver address is filled in from table • Requestor Name is defined <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.1.1.2.A: Deliver address is filled in from table • 2.1.1.2.B: Requestor Name is defined <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																		
2.1.1.2	2.1.1.2.A: Deliver address is filled in from table	<div style="border: 1px solid black; padding: 5px;"> <h3 style="margin: 0;">Requisition Ship To Address</h3> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #4a69bd; color: white;"> <th>Line</th> <th>Description</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Olympus E20-N SLR 5.0 Megapixel Digital Camera</td> <td>5.0000 Each</td> <td>550.00000 USD</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #4a69bd; color: white;"> <th>Schedule</th> <th>Ship To</th> <th>Quantity</th> <th>Due Date</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>HUD Divisi</td> <td>3.0000</td> <td>12/30/2003</td> <td>1,650.00 USD</td> </tr> </tbody> </table> <div style="background-color: #d9d9d9; padding: 2px; margin-bottom: 10px;"> Ship To Address </div> <p>Location Code: HUDDIVA Country: USA United States</p> <p>Address 1: <input type="text" value="Housing and Urban Development, Divisio"/></p> <p>Address 2: <input type="text" value="415 7th Street SW"/></p> <p>Address 3: <input type="text"/></p> <p>City: <input type="text" value="Washington"/> <input type="checkbox"/> In City Limit</p> <p>District: <input type="text"/> Postal: <input type="text" value="20410"/></p> <p>State: <input type="text" value="DC"/> District of Columbia</p> <div style="background-color: #d9d9d9; padding: 2px; margin-bottom: 10px;"> One Time Address </div> <p style="text-align: center;"> <input type="button" value="Return"/> <input type="button" value="Cancel"/> </p> </div>	Line	Description	Quantity	Price	1	Olympus E20-N SLR 5.0 Megapixel Digital Camera	5.0000 Each	550.00000 USD	Schedule	Ship To	Quantity	Due Date	Total	1	HUD Divisi	3.0000	12/30/2003	1,650.00 USD
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Reference #	Actual Results	Screen Print
	2.1.1.2.B: Requestor Name is defined	 <p>Create Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Request Defaults</p> <p>'Business Unit: HUD01 HUD Offices</p> <p>'Requester: VP1 Kenneth Schumacher</p> <p>Requisition Name:</p> <p>Continue Cancel</p>

SCENARIO 2.1.1.3: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (S, M, C, N/A)
2.1.1.3	<p>➤ Demonstrate the capability of the system to calculate the total estimated value of the requisition by computing the total value (i.e., quantity times price) and sum all suggested prices into a total requisition value.</p>	<p>Script Execution The system automatically calculates requisition totals (from 2.1.1):</p> <ul style="list-style-type: none"> • Line 1 = 5 X \$550 = \$2,750 • Line 2 = 5 X \$99 = \$495 • Line 3 = 5 X 349 = \$1,745 • TOTAL = \$4,990 <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.1.1.3.A: The system automatically calculates requisition totals (from 2.1.1) <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																																							
2.1.1.3	2.1.1.3.A: The system automatically calculates requisition totals (from 2.1.1)	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Name: Req 2.1.1</p> <p>*Requester: VP1 Kenneth Schumacher Priority: Medium</p> <table border="1"> <thead> <tr> <th colspan="7">Requisition Summary</th> <th>View All</th> <th>First</th> <th>1-3 of 3</th> <th>Last</th> </tr> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 Olympus E20-N SLR 5.0 Megapixe</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>2 Memorex CompactFlash/ SmartMed</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>3 Hewlett-Packard PhotoSmart 735</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><input type="checkbox"/> Select All / Deselect All Total Amount: 4,990.00 USD</p> <p> Add to favorites Shipping Accounting Delete</p>	Requisition Summary							View All	First	1-3 of 3	Last		Description	*Qty	Unit	Price	Total	Pcard					<input type="checkbox"/>	1 Olympus E20-N SLR 5.0 Megapixe	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>					<input type="checkbox"/>	2 Memorex CompactFlash/ SmartMed	5.0000	Each	99.000	495.00	<input type="checkbox"/>					<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 735	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>				
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SCENARIO 2.1: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial Gap	Severity Level (L, M, H, N/A)
2.1.1.4	<p>➤ Change the dollar amount of the requisition to \$540 over budget for the fund used in Scenario 2.1.1 (add 1 item at \$540 to a req that was \$10 under budget) and have the system perform an automatic funds availability check.</p> <p><i>(D-50, D-51, D-52, D-54)</i></p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ New line is added to the requisition ▪ Error occurs due to inadequate funding <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ No change to budget due to Budget Check failure <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.1.1.4.A: A new line is added to the requisition ▪ 2.1.1.4.B: Error occurs due to inadequate funding <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.1.1.4.C: No change to budget due to Budget Check failure <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.1.1.4: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																																		
2.1.1.4	2.1.1.4.A: A new line is added to the requisition	<div data-bbox="667 305 2001 1328"> <h3>Edit Requisition</h3> <p> Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit </p> <p> Requisition Name: <input type="text" value="Req2.1.1"/> </p> <p> *Requester: <input type="text" value="VP1"/> Kenneth Schumacher Priority: <input type="text" value="Medium"/> </p> <h4>Requisition Summary</h4> <p style="text-align: right;">View All First ◀ 1-4 of 4 ▶ Last</p> <table border="1"> <thead> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 Olympus E20-N SLR 5.0 MegaPixe</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>2 Memorex Compact/Flash SmartMed</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>3 Hewlett-Packard PhotoSmart 735</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>4 Scenario 2.1.1.4 - NEW ITEM</td> <td><input type="text" value="1.0000"/></td> <td>Each</td> <td>742.000</td> <td>742.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p> <input type="checkbox"/> Select All / Deselect All Total Amount: 5,732.00 USD </p> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> <h4>Justification/Comments</h4> <div style="border: 1px solid gray; height: 30px; width: 100%;"></div> <p> <input checked="" type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input checked="" type="checkbox"/> Show at Voucher </p> <p> <input type="button" value="Check Budget"/> Budget Checking Status: Not Checked </p> <p> <input type="checkbox"/> Save as Template </p> <p> <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel Changes"/> Find more items </p> </div>		Description	*Qty	Unit	Price	Total	Pcard				<input type="checkbox"/>	1 Olympus E20-N SLR 5.0 MegaPixe	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>				<input type="checkbox"/>	2 Memorex Compact/Flash SmartMed	5.0000	Each	99.000	495.00	<input type="checkbox"/>				<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 735	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>				<input type="checkbox"/>	4 Scenario 2.1.1.4 - NEW ITEM	<input type="text" value="1.0000"/>	Each	742.000	742.00	<input type="checkbox"/>			
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		<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Line Number 4</p> <p>Description: Scenario 2.1.1.4 - NEW ITEM Quantity: 1.0000 Price: 742.00000 USD</p> <p>Schedule Number 1</p> <p>Ship To: HUD Divisi 'Distribute by: Qty: 1.0000</p> <p>Due Date: 12/30/2003 Speedchart Open Quantity: 1.0000</p> <p>Total: 742.00 USD</p> <p>Distribution Details Customize Find View All</p> <p>Chartfields More Details 2 Asset Information</p> <table border="1"> <thead> <tr> <th>Dist Status</th> <th>Dist Type</th> <th>Location</th> <th>Quantity</th> <th>Amount</th> <th>Percent</th> <th>GL Unit</th> <th>Entry Event</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptrn</th> <th>Project</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Open</td> <td>HUDDI</td> <td>1.0000</td> <td>742.00</td> <td>100.0000</td> <td>HUD01</td> <td>PO_AP</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>25</td> <td>2500</td> <td>GZ</td> <td>OIG</td> <td>2500</td> <td>F</td> <td>070797</td> <td>Project</td> </tr> </tbody> </table> <p>OK Cancel</p>	Dist Status	Dist Type	Location	Quantity	Amount	Percent	GL Unit	Entry Event	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptrn	Project	1	Open	HUDDI	1.0000	742.00	100.0000	HUD01	PO_AP	6100	0189	SE	B2004	25	2500	GZ	OIG	2500	F	070797	Project
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	<p>2.1.1.4.B: Error occurs due to inadequate funding</p>	<p>Edit Requisition</p> <p> Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit </p> <p>Requisition Name: <input type="text" value="Req2.1.1"/></p> <p>*Requester: <input type="text" value="VP1"/> Kenneth Schumacher Priority: <input type="text" value="Medium"/></p> <p>Requisition Summary View All First ◀ 1-4 of 4 ▶ Last</p> <table border="1"> <thead> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>Olympus E20-N SLR 5.0 MegaPixe</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Memorex Compact/Flash SmartMed</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Hewlett-Packard PhotoSmart 735</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Scenario 2.1.1.4 - NEW ITEM</td> <td><input type="text" value="1.0000"/></td> <td>Each</td> <td>742.000</td> <td>742.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><input type="checkbox"/> Select All / Deselect All Total Amount: 5,732.00 USD</p> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> <p>Justification/Comments</p> <p><input checked="" type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input checked="" type="checkbox"/> Show at Voucher</p> <p><input type="button" value="Check Budget"/> Budget Checking Status: Error</p> <p><input type="checkbox"/> Save as Template</p> <p> <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel Changes"/> Find more items </p>		Description	*Qty	Unit	Price	Total	Pcard				<input type="checkbox"/>	Olympus E20-N SLR 5.0 MegaPixe	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>				<input type="checkbox"/>	Memorex Compact/Flash SmartMed	5.0000	Each	99.000	495.00	<input type="checkbox"/>				<input type="checkbox"/>	Hewlett-Packard PhotoSmart 735	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>				<input type="checkbox"/>	Scenario 2.1.1.4 - NEW ITEM	<input type="text" value="1.0000"/>	Each	742.000	742.00	<input type="checkbox"/>			
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SCENARIO 2.1.1.5.: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.5	2.1.1.5.A: Requisition is routed to Program Manager (not processed yet)	<p>Confirmation</p> <p> Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit </p> <p> Requested For: Kenneth Schumacher Number of Items: 4 Requisition Name: Req2.1.1 Total Amount: 5,732.00 USD Requisition ID: 0000000002 Business Unit: HUD01 Priority: Medium Budget Status: Error </p> <p>Requisition Approval Path</p> <div style="border: 1px solid black; padding: 5px;"> <p>▼ Req2.1.1: Pending</p> <p>Requisition Approval Path</p> <div style="display: flex; align-items: center; gap: 20px;"> <div style="border: 1px solid blue; padding: 5px; text-align: center;"> <p>Pending</p> <p> Dominic Fletcher Program Manager</p> </div> <div style="font-size: 24px;">→</div> <div style="border: 1px solid blue; padding: 5px; text-align: center;"> <p>Not Routed</p> <p> Ramona Wagenheimer Procurement Manager</p> </div> </div> </div> <p>Edit Requisition</p> <p> View printable version Manage Requisitions Create New Requisition </p>

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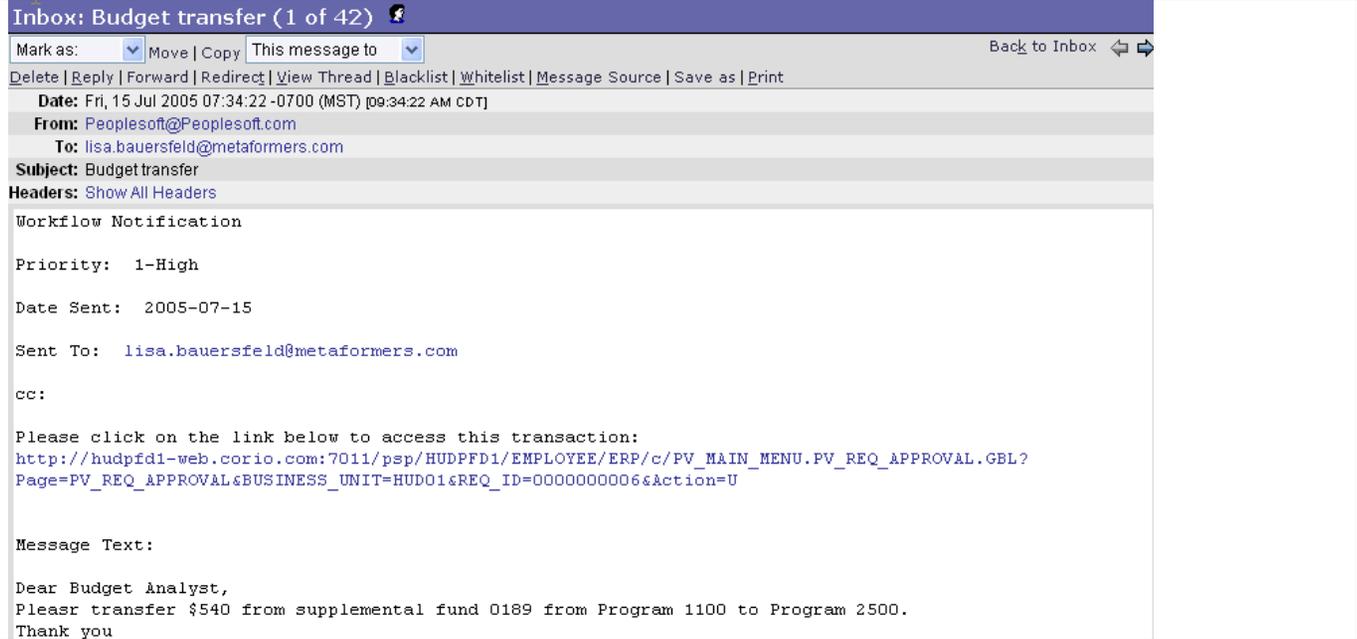
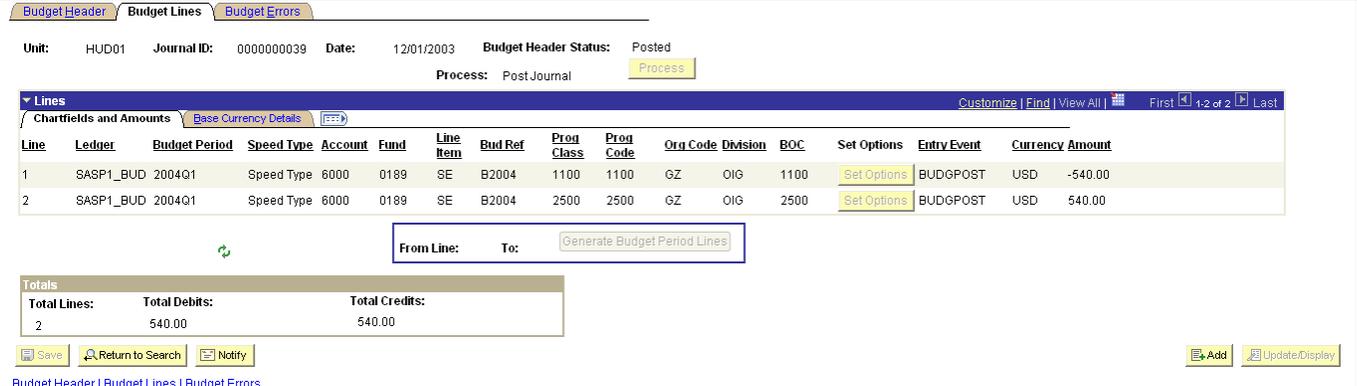
Reference #	Actual Results	Screen Print																																			
		<p>Requisition Approval</p> <p>Req Name: Req2.1.1 Total: 5,732.00 USD</p> <p>Requester: Kenneth Schumacher Entered on: 07/26/2005 Status: Pending</p> <p>Requester's Justification: <i>No justification entered by requester.</i></p> <p><input type="button" value="Edit Requisition"/></p> <p>Requisition Alert -A one time ship to address exists on this requisition</p> <p>Business Unit: HUD01 Requisition ID: 0000000002 Priority: Medium</p> <p>Line Information</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item Description</th> <th>Vendor Name</th> <th>Qty</th> <th>UOM</th> <th>Price</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 Olympus E20-N SLR 5.0 MegaPi...</td> <td>V-20-001</td> <td>5.0000</td> <td>EA</td> <td>550.00</td> <td>USD</td> </tr> <tr> <td><input type="checkbox"/></td> <td>2 Memorex Compact/Flash SmartM...</td> <td>V-20-001</td> <td>5.0000</td> <td>EA</td> <td>99.00</td> <td>USD</td> </tr> <tr> <td><input type="checkbox"/></td> <td>3 Hewlett-Packard PhotoSmart 7...</td> <td>V-20-001</td> <td>5.0000</td> <td>EA</td> <td>349.00</td> <td>USD</td> </tr> <tr> <td><input type="checkbox"/></td> <td>4 Scenario 2.1.1.4 - NEW ITEM...</td> <td>V-20-001</td> <td>1.0000</td> <td>EA</td> <td>742.00</td> <td>USD</td> </tr> </tbody> </table> <p><input type="checkbox"/> Select All / Deselect All <input type="button" value="View Line Details"/></p> <p>Review/Edit Approvers</p> <p>Enter Approver Comments</p> <p><input type="button" value="Approve"/> <input type="button" value="Deny"/></p> <p>Return to Approval Manager</p> <p><input type="button" value="Notify"/></p>	Line	Item Description	Vendor Name	Qty	UOM	Price		<input type="checkbox"/>	1 Olympus E20-N SLR 5.0 MegaPi...	V-20-001	5.0000	EA	550.00	USD	<input type="checkbox"/>	2 Memorex Compact/Flash SmartM...	V-20-001	5.0000	EA	99.00	USD	<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 7...	V-20-001	5.0000	EA	349.00	USD	<input type="checkbox"/>	4 Scenario 2.1.1.4 - NEW ITEM...	V-20-001	1.0000	EA	742.00	USD
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SCENARIO 2.1.1.6: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1.6	<p>➤ Send a request from the Program Manager to the Budget Analyst requesting a transfer of supplemental funding from Program A to Program B.</p> <p>➤ Perform a Program to Program transfer of funds (Budget Analyst) and send a notification to both the Requestor and the Program Manager.</p> <p><i>(C-5.1, D-44)</i></p>	<p>Script Execution</p> <ul style="list-style-type: none"> • Budget Analyst is notified • Budget Inquiry page displays transferred amount. • Notification sent to PM of budget transfer <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Budget balance is reduced in Program 1100 and increased in Program 2500. <p>SGL Impact</p> <ul style="list-style-type: none"> • DR 4619 Suballmts Avail – Commt/Oblig (Program A) • CR 4510 – Apportionments (Program A) • DR 4510 - Apportionments (Program B) • CR 4619 Suballmts Avail – Commt/Oblig (Program B) 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.1.1.6.A: Budget Analyst is notified • 2.1.1.6.B: Budget Inquiry page displays transferred amount. • 2.1.1.6.C: Notification sent to PM of budget transfer <p>Budgetary Impact</p> <ul style="list-style-type: none"> • 2.1.1.6.D: Budget balance is reduced in Program 1100 and increased in Program 2500. <p>SGL Impact</p> <p>2.1.1.6.E:</p> <ul style="list-style-type: none"> • DR 4619 Suballmts Avail – Commt/Oblig (Program A) • CR 4610 – Apportionments (Program A) • DR 4610 - Apportionments (Program B) • CR 4619 Suballmts Avail – Commt/Oblig (Program B) 	Fit	N/A

SCENARIO 2.1.1.6: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.6	2.1.1.6.A: Budget Analyst is notified	<p>Send Notification</p> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.</p> <p>Notification Details Lookup Recipient Delivery Options</p> <p>To: lisa.bauersfeld@metaformers.com</p> <p>CC:</p> <p>BCC:</p> <p>Priority: 1-High</p> <p>Subject: Budget transfer</p> <p>Template Text: Workflow Notification Priority: %NotificationPriority Date Sent: 2006-07-16</p> <p>Message: Dear Budget Analyst, Please transfer \$540 from supplemental fund 0189 from Program 1100 to Program 2500. Thank you</p> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification. Click Apply to send this notification and remain on this page.</p> <p>OK Cancel Apply</p>

Reference #	Actual Results	Screen Print
		
2.1.1.6.B: Budget Entry page displays transferred amount.		

Reference #	Actual Results	Screen Print
	2.1.1.6.C: Notification sent to PM.	<p>Send Notification</p> <hr/> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.</p> <p>Notification Details Lookup Recipient Delivery Options</p> <p>To: <input type="text" value="lisa.bauersfeld@metaformers.com"/></p> <p>CC: <input type="text"/></p> <p>BCC: <input type="text"/></p> <p>Priority: 1-High</p> <p>Subject: <Enter Subject here></p> <p>Template Text: Workflow Notification Priority: %NotificationPriority Date Sent: 2006-07-19</p> <p>Message: Budget Transfer is complete. Thanks, Budget Analyst</p> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification. Click Apply to send this notification and remain on this page.</p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Apply"/></p>
	2.1.1.6.D: Budget balance is reduced in Program 1100 and increased in Program 2500.	<i>Before Program 1100:</i>

Reference #	Actual Results	Screen Print																																																
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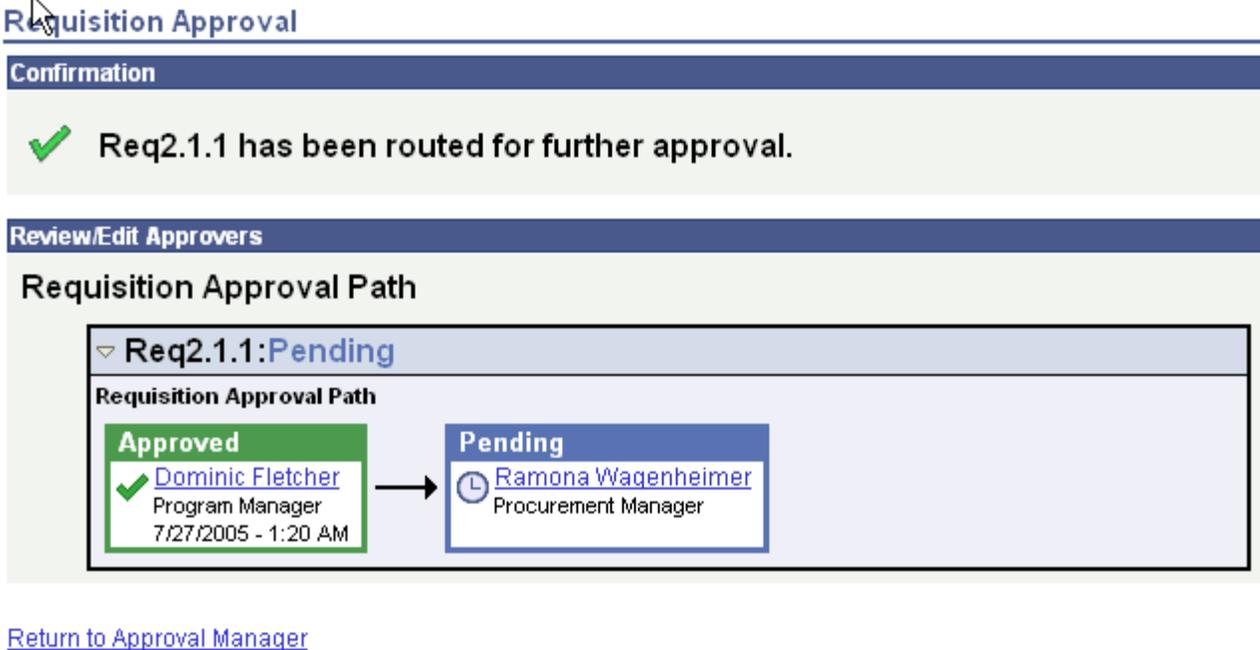
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	2.1.1.6.E: • DR 4619 Suballmts Avail – Commt/Oblig (Program A) • CR 4610 – Apportionments (Program A) • DR 4610 - Apportionments (Program B) • CR 4619 Suballmts Avail – Commt/Oblig (Program B)	<p>Header Lines Totals Errors Approval</p> <p>Unit: HUD01 Journal ID: 0000000040 Date: 12/01/2003 'Process: Edit Journal Process</p> <p>Template List Search Criteria <input type="checkbox"/> Errors Only Line: 10</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td></td> <td></td> <td>(None)</td> <td>540.00</td> <td>0000000039</td> </tr> <tr> <td>2</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>2500</td> <td>2500</td> <td>GZ</td> <td>OIG</td> <td>2500</td> <td></td> <td></td> <td>(None)</td> <td>-540.00</td> <td>0000000039</td> </tr> <tr> <td>3</td> <td>4610</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td></td> <td></td> <td>(None)</td> <td>-540.00</td> <td>0000000039</td> </tr> <tr> <td>4</td> <td>4610</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>2500</td> <td>2500</td> <td>GZ</td> <td>OIG</td> <td>2500</td> <td></td> <td></td> <td>(None)</td> <td>540.00</td> <td>0000000039</td> </tr> </tbody> </table> <p>Totals Unit Total Lines Total Debits Total Credits Journal Status Budget Status</p> <p>HUD01 4 1,080.00 1,080.00 P Y</p> <p>Save Return to Search Previous in List Next in List Notify Refresh Add Update/Display</p> <p>Header Lines Totals Errors Approval</p>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference	1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100			(None)	540.00	0000000039	2	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500			(None)	-540.00	0000000039	3	4610	0189	SE	B2004	1100	1100	GZ	OIG	1100			(None)	-540.00	0000000039	4	4610	0189	SE	B2004	2500	2500	GZ	OIG	2500			(None)	540.00	0000000039
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4	4610	0189	SE	B2004	2500	2500	GZ	OIG	2500			(None)	540.00	0000000039																																																															

SCENARIO 2.1.1.7: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1.7	<p>➤ Demonstrate how the Program Manager is notified of a document pending approval.</p> <p>Approve and release the requisition (Program Manager) and demonstrate notifications.</p> <p><i>(C-5.1, C-5.3, D-294, D-295, D-296)</i></p>	<p>Script Execution</p> <ul style="list-style-type: none"> • Program Manager is notified via e-mail • Requisition is approved and released <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.1.1.7.A: Program Manager is notified via e-mail • 2.1.1.7.B: Requisition is approved and released by the Program Manager <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.7	2.1.1.7.A: Program Manager is notified via e-mail	<p><Enter Subject here></p> <p>Peoplesoft@Peoplesoft.com</p> <p>To: lisa.bauersfeld@metaformers.com</p> <hr/> <p>Workflow Notification</p> <p>Priority: 1-High</p> <p>Date Sent: 2005-07-18</p> <p>Sent To: lisa.bauersfeld@metaformers.com</p> <p>cc:</p> <p>Please click on the link below to access this transaction: http://hudpfd1-web.corio.com:7011/psp/HUDPFD1/EMPLOYEE/ERP/c/MANAGE_COMMITMENT_CONTROL.KK_INQ_BD_DETAIL.GBL?Page=KK_INQ_BDT_STATUS&ACCOUNT=6000&ACTIVITY_ID=&AFFILIATE=&AFFILIATE_INTRA1=&AFFILIATE_INTRA2=&BUDGET_PERIOD=2004Q1&BUDGET_REF=B2004&BUSINESS_UNIT=HUD01&BUSINESS_UNIT_PC=&CHARTFIELD1=&CHARTFIELD2=&CHARTFIELD3=SE&CLASS_FLD=2500&DEPTID=GZ&FUND_CODE=0189&LEDGER_GROUP=SUBASSIGN1&OPERATING_UNIT=OIG&PRODUCT=2500&PROGRAM_CODE=2500&PROJECT_ID=&RESOURCE_TYPE=&STATISTICS_CODE=&Action=U</p> <p>Message Text:</p> <p>Budget Transfer is compete.</p> <p>Thanks, Budget Analyst</p>

Reference #	Actual Results	Screen Print
	2.1.1.7.B: Requisition is approved and released by the Program Manager	 <p>Requisition Approval</p> <p>Confirmation</p> <p>✓ Req2.1.1 has been routed for further approval.</p> <p>Review/Edit Approvers</p> <p>Requisition Approval Path</p> <p>Req2.1.1: Pending</p> <p>Requisition Approval Path</p> <p>Approved ✓ Dominic Fletcher Program Manager 7/27/2005 - 1:20 AM</p> <p>→</p> <p>Pending ⌚ Ramona Wagenheimer Procurement Manager</p> <p>Return to Approval Manager</p>

SCENARIO 2.1.1.8: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1.8	<p>➤ Demonstrate how a reimbursable agreement number could be automatically pulled into the commitment transaction or document, in cases where a federal vendor is performing work under such an agreement.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ RA number is captured in the project field and automatically carried forward to the PO <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.1.1.8.A: RA number is captured in the project field and automatically carried forward to the PO <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	Fit	N/A

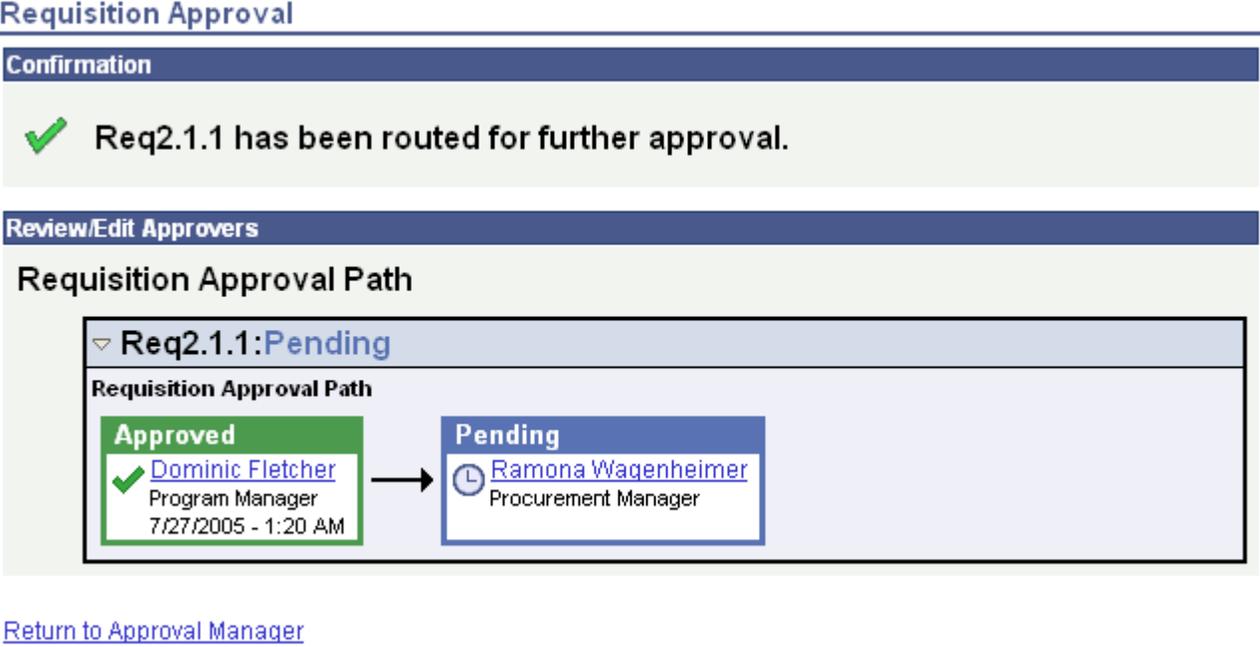
SCENARIO 2.1.1.8: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.8	2.1.1.8.A: RA number is captured in the project field and automatically carried forward to the PO	<p>The screenshot displays the 'Edit Requisition' screen for Requisition Line Number 1. The description is 'Olympus E20-N SLR 5.0 Megapixel Digital Camera' with a quantity of 5,000 and a price of 550,000.00 USD. The schedule number is 1, with a ship to 'HUD Divisi' and a due date of 12/30/2003. The distribution details table shows a single line with a quantity of 3,000 and an amount of 1,650.00. Below this, the 'Maintain Purchase Order' screen shows 'Distributions for Schedule 1' with unit HUD01, vendor V-20-001, and item 'Olympus E20-N SLR 5.0 Megapixel Digital Camera'. The project information section shows SetID: FEDRL, Project: RANFD, Description: REIMB Agreement No Advance, Integration: HUD01, Start Date: 10/01/2003, and End Date: 07/12/2005.</p>

SCENARIO 2.1.1.9: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (H, M, L, N/A)
2.1.1.9	<p>➤ Demonstrate routing of the requisition to the next level (Procurement Manager) for processing.</p> <ul style="list-style-type: none"> ▪ Assign (Procurement Manager) the requisition to the Buyer and demonstrate notifications. <p>(C-5.1, C-5.3)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Requisition is routed to Procurement Manager ▪ Requisition is assigned to buyer and buyer is notified <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Budget is reduced by : \$5,732.00 at the SUBASSIGN1 level and \$2994 at the REIM_EXP level • Commitments increased by: \$5,732.00 at the SUBASSIGN1 level and \$2994 at the REIM_EXP level <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4700 Commitments - Programs Subject to Apportionment 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.1.1.9.A: Requisition is routed to Procurement Manager ▪ 2.1.1.9.B: Requisition is successfully budget checked ▪ 2.1.1.9.C: Requisition is assigned to buyer and buyer is notified <p>Budgetary Impact</p> <p>2.1.1.9.D:</p> <ul style="list-style-type: none"> ▪ Budget is reduced by : \$5,732.00 at the SUBASSIGN1 level and \$2994 at the REIM_EXP level ▪ Commitments increased by: \$5,732.00 at the SUBASSIGN1 level and \$2994 at the REIM_EXP level <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ 2.1.1.9.E: DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4700 Commitments - Programs Subject to Apportionment 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.9	2.1.1.9.A: Requisition is routed to Procurement Manager	 <p>Requisition Approval</p> <p>Confirmation</p> <p>✓ Req2.1.1 has been routed for further approval.</p> <p>Review/Edit Approvers</p> <p>Requisition Approval Path</p> <p>▼ Req2.1.1: Pending</p> <p>Requisition Approval Path</p> <p>Approved ✓ Dominic Fletcher Program Manager 7/27/2005 - 1:20 AM</p> <p>→</p> <p>Pending ⌚ Ramona Wagenheimer Procurement Manager</p> <p>Return to Approval Manager</p>

Reference #	Actual Results	Screen Print																		
		<p>Manage Approvals</p> <p>Search Criteria</p> <p> Requisition Name: <input type="text"/>  Requisition ID: <input type="text"/>  Business Unit: <input type="text"/>  'Status': Pending  Date Until: <input type="text"/>  Entered by: <input type="text"/>  Date From: 07/20/2005  Requester: <input type="text"/>  </p> <p style="text-align: right;"><input type="button" value="Search"/></p> <hr/> <p>Search Results Customize Find View All  First  1 of 1  Last</p> <table border="1"> <thead> <tr> <th>Requisition Id</th> <th>Requisition Name</th> <th>Requester</th> <th>Entered By</th> <th>Bus. Unit</th> <th>Status</th> <th>Date</th> <th>Total</th> <th>Curr</th> </tr> </thead> <tbody> <tr> <td>1 0000000002</td> <td>Req2.1.1</td> <td>Kenneth Schumacher</td> <td>Kenneth Schumacher</td> <td>HUD01</td> <td>Pending</td> <td>07/26/2005</td> <td>5,732.00</td> <td>USD</td> </tr> </tbody> </table> <p> Create New Requisition Manage Requisitions </p>	Requisition Id	Requisition Name	Requester	Entered By	Bus. Unit	Status	Date	Total	Curr	1 0000000002	Req2.1.1	Kenneth Schumacher	Kenneth Schumacher	HUD01	Pending	07/26/2005	5,732.00	USD
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Reference #	Actual Results	Screen Print																														
	2.1.1.9.B: Requisition is successfully budget checked	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Name: Req2.1.1</p> <p>*Requester: VP1 Kenneth Schumacher Priority: Medium</p> <p>Requisition Summary View All First 1-4 of 4 Last</p> <table border="1"> <thead> <tr> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> </tr> </thead> <tbody> <tr> <td>1 Olympus E20-N SLR 5.0 MegaPixe</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> </tr> <tr> <td>2 Memorex Compact/Flash SmartMed</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> </tr> <tr> <td>3 Hewlett-Packard PhotoSmart 735</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> </tr> <tr> <td>4 Scenario 2.1.1.4 - NEW ITEM</td> <td>1.0000</td> <td>Each</td> <td>742.000</td> <td>742.00</td> <td><input type="checkbox"/></td> </tr> </tbody> </table> <p><input type="checkbox"/> Select All / Deselect All Total Amount: 5,732.00 USD</p> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> <p>Justification/Comments</p> <p> <input checked="" type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input checked="" type="checkbox"/> Show at Voucher </p> <p> <input type="button" value="Check Budget"/> Budget Checking Status: Valid </p> <p> <input type="button" value="Save as Template"/> <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel Changes"/> <input type="button" value="Find more items"/> </p>	Description	*Qty	Unit	Price	Total	Pcard	1 Olympus E20-N SLR 5.0 MegaPixe	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>	2 Memorex Compact/Flash SmartMed	5.0000	Each	99.000	495.00	<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 735	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>	4 Scenario 2.1.1.4 - NEW ITEM	1.0000	Each	742.000	742.00	<input type="checkbox"/>
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	2.1.1.9.C: Requisition is assigned to buyer and buyer is notified	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Defaults Search Settings</p> <p>Default Options</p> <p><input type="radio"/> Default If you select this option, the default values entered on this page are treated as part of the defaulting logic and are only applied if no other default values are found for each field. If default values already exist in the hierarchy, they are used, and the values on this page are not used.</p> <p><input checked="" type="radio"/> Override If you select this option, all default values entered on this page override the default values found in the default hierarchy.</p> <p><input checked="" type="checkbox"/> Consolidate with other Reqs <input checked="" type="checkbox"/> Override Suggested Vendor Check Budget</p> <p>Line Defaults</p> <p>Vendor: [] Vendor Location: []</p> <p>Buyer: Buyer [] Alejandra Gonzalez</p> <p>Ship To: HUDDIVA [] HUD Division A</p> <p>Due Date: 12/30/2003 [B] Attention: []</p> <p>Category: [] Unit of Measure: [] *Currency: USD</p> <p>Distribution Defaults Customize Find First 1 of 1 Last</p> <p>Distributions More Details More Details 2 Asset []</p> <table border="1"> <thead> <tr> <th>Distrib Line</th> <th>Pct</th> <th>GL Unit</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptrn</th> <th>Project</th> <th>Affiliate</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>100.00</td> <td>HUD01</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>F</td> <td>070797</td> <td>Project</td> <td></td> </tr> </tbody> </table> <p>OK Cancel</p>	Distrib Line	Pct	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptrn	Project	Affiliate	1	100.00	HUD01	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	Project	
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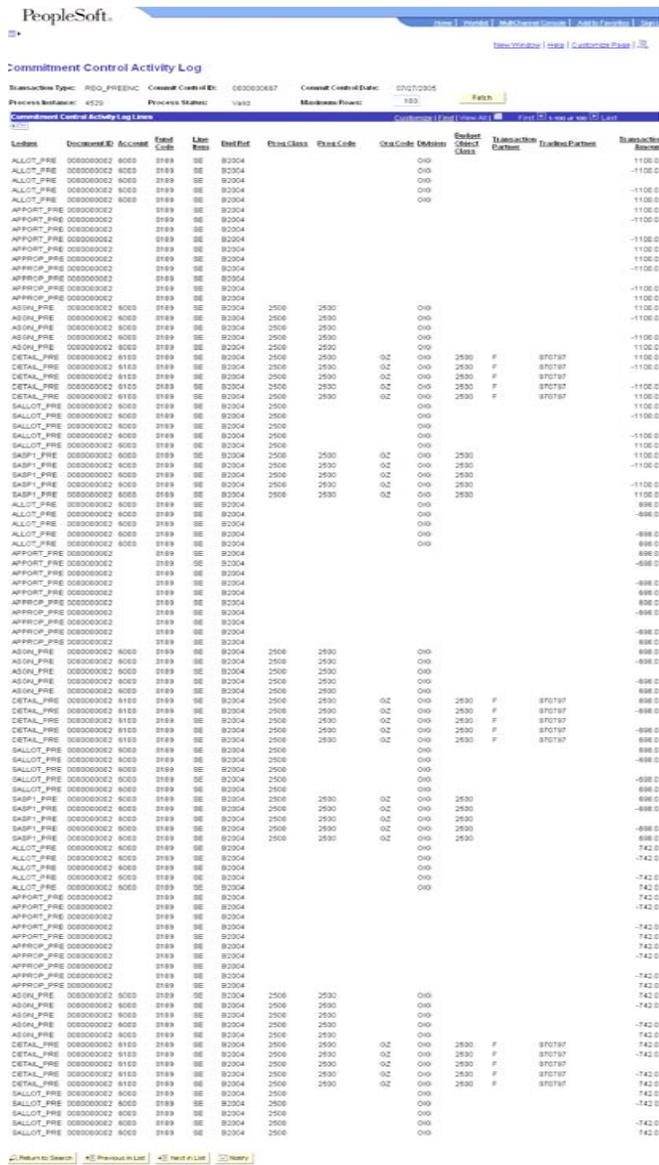
Reference #	Actual Results	Screen Print
		<div data-bbox="688 233 989 272"> <h3>Send Notification</h3> </div> <hr/> <div data-bbox="688 305 1892 367"> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.</p> </div> <div data-bbox="688 380 1940 418"> <p>Notification Details Lookup Recipient Delivery Options</p> </div> <div data-bbox="688 428 1507 987"> <p>To: <input type="text" value="lisa.bauersfeld@metaformers.com"/></p> <p>CC: <input type="text"/></p> <p>BCC: <input type="text"/></p> <p>Priority: <input type="button" value="v"/></p> <p>Subject: <input type="text" value="Notify Buyer of upcoming PO"/> </p> <p>Template Text: <input type="text" value="Workflow Notification"/> <input type="text" value="Priority: %NotificationPriority"/> <input type="text" value="Date Sent: 2006-07-27"/></p> <p>Message: <input type="text" value="Dear Buyer,"/> <input type="text" value="Req #2 is being sourced to a PO shortly."/> <input type="text" value="Thank you."/></p> </div> <div data-bbox="688 1010 1797 1071"> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification. Click Apply to send this notification and remain on this page.</p> </div> <div data-bbox="667 1078 1066 1120"> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Apply"/></p> </div>

Reference #	Actual Results	Screen Print
		<p>Notify Buyer of upcoming PO Peoplesoft@Peoplesoft.com To: lisa.bauersfeld@metaformers.com</p> <hr/> <p>Workflow Notification</p> <p>Priority:</p> <p>Date Sent: 2005-07-27</p> <p>Sent To: lisa.bauersfeld@metaformers.com</p> <p>cc:</p> <p>Please click on the link below to access this transaction: http://hudpfd1-web.corio.com:7011/psp/HUDPFD1/EMPLOYEE/ERP/c/REQUISITION_ITEMS.REQ_INQUIRY.GBL?Page=REQ_INQ_LOOKUP&Action=U</p> <p>Message Text:</p> <p>Dear Buyer,</p> <p>Req #2 is being sourced to a PO shortly.</p> <p>Thank you.</p>
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		 <p>The screenshot displays the 'Commitment Control Activity Log' in PeopleSoft. It shows a list of transactions with the following columns: Document ID, Account, Unit Code, Line Item, Date, Class, Code, Object Class, Budget Object Class, Transaction Pattern, Tracking Pattern, and Transaction Amount. The transactions are categorized by document type (e.g., ALLOT_FPE, APPORT_FPE, APPRCP_FPE, ASBL_FPE, DETAL_FPE, SALLOT_FPE, SASPI_FPE) and include various codes and amounts. The interface includes navigation buttons like 'Return to Search', 'Previous Page', 'Next Page', and 'Refresh'.</p>

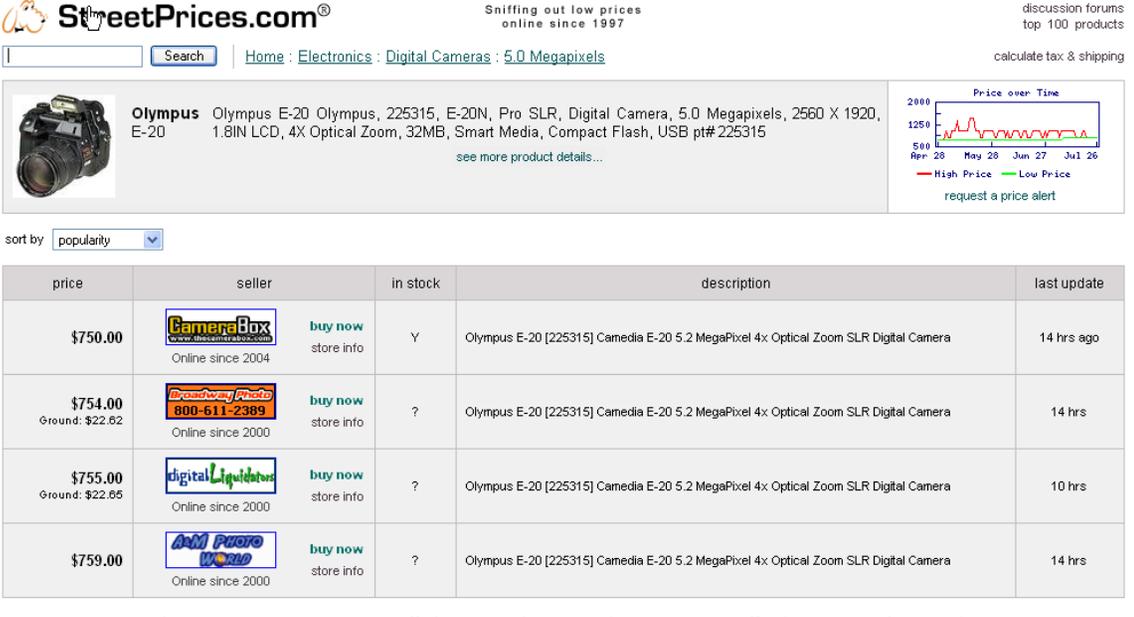
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	2.1.1.9.E: • DR 4619 Suballmts Avail – Commt/Oblig • CR 4700 Commitments - Programs Subject to Apportionment	<p> Header Lines Totals Errors Approval Unit: HUD01 Journal ID: 0000000043 Date: 12/01/2003 Process: Edit Journal Process Template List Search Criteria Change Values Inter/IntraUnit Errors Only Line: 14 </p> <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr><td>1</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-1,100.00</td><td>0000000002</td></tr> <tr><td>2</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-698.00</td><td>0000000002</td></tr> <tr><td>3</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-742.00</td><td>0000000002</td></tr> <tr><td>4</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>F</td><td>070797</td><td>(None)</td><td>-198.00</td><td>0000000002</td></tr> <tr><td>5</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-1,650.00</td><td>0000000002</td></tr> <tr><td>6</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-297.00</td><td>0000000002</td></tr> <tr><td>7</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-1,047.00</td><td>0000000002</td></tr> <tr><td>8</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>1,100.00</td><td>0000000002</td></tr> <tr><td>9</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>698.00</td><td>0000000002</td></tr> <tr><td>10</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>742.00</td><td>0000000002</td></tr> <tr><td>11</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>F</td><td>070797</td><td>(None)</td><td>198.00</td><td>0000000002</td></tr> <tr><td>12</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>1,650.00</td><td>0000000002</td></tr> <tr><td>13</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>297.00</td><td>0000000002</td></tr> <tr><td>14</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>1,047.00</td><td>0000000002</td></tr> </tbody> </table> <p> Lines to add: 1 + - </p> <table border="1"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>14</td> <td>5,732.00</td> <td>5,732.00</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference	1	4700	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-1,100.00	0000000002	2	4700	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-698.00	0000000002	3	4700	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-742.00	0000000002	4	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-198.00	0000000002	5	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,650.00	0000000002	6	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-297.00	0000000002	7	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,047.00	0000000002	8	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	1,100.00	0000000002	9	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	698.00	0000000002	10	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	742.00	0000000002	11	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	198.00	0000000002	12	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00	0000000002	13	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	297.00	0000000002	14	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,047.00	0000000002	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	14	5,732.00	5,732.00	Y	Y
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SCENARIO 2.1.1.10: GENERAL PURCHASING

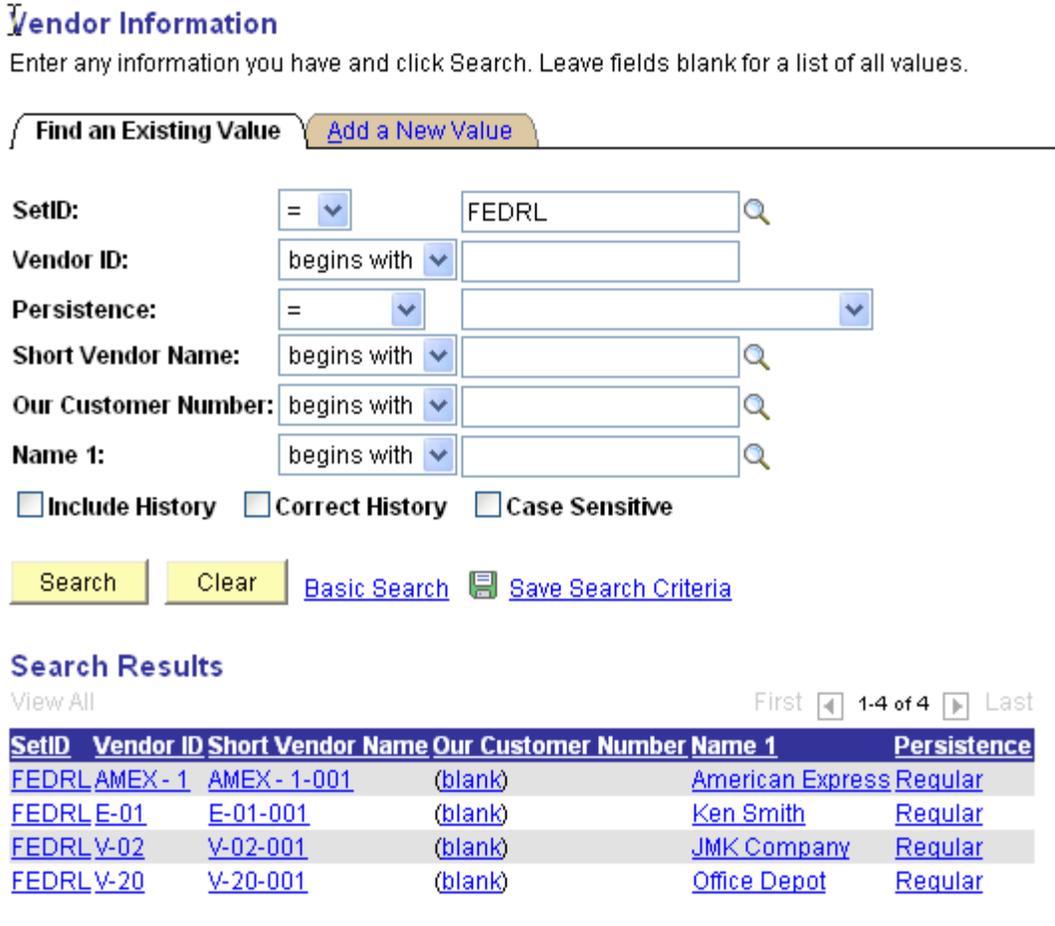
Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (S, M, C, N/A)
2.1.1.10	<p>➤ Retrieve the requisition (Buyer) and review for accuracy.</p> <ul style="list-style-type: none"> ▪ Obtain pricing from three (3) potential sources preferably by searching sources electronically using the Internet. ▪ Select the lowest priced vendor for award. However, the selected vendor is currently not in the vendor file. 	<p>Script Execution</p> <ul style="list-style-type: none"> • Requisition is retrieved by Buyer • Pricing is obtained from 3 sources • Lowest priced vendor is selected (not currently in vendor file) <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.1.1.10.A: Requisition is retrieved by Buyer • 2.1.1.10.B: Pricing is obtained from 3 sources • 2.1.1.10.C: Lowest priced vendor is selected (STAPLES - not currently in vendor file) <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																																																		
2.1.1.10	2.1.1.10.A: Requisition is retrieved by Buyer	<div data-bbox="688 285 1822 1323"> <h3>Edit Requisition</h3> <p> Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit </p> <p> Requisition Name: <input type="text" value="Req2.1.1"/> </p> <p> *Requester: <input type="text" value="VP1"/> Kenneth Schumacher Priority: <input type="text" value="Medium"/> </p> <table border="1"> <thead> <tr> <th colspan="7">Requisition Summary</th> <th>View All</th> <th>First</th> <th>1-4 of 4</th> <th>Last</th> </tr> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 Olympus E20-N SLR 5.0 MegaPixe</td> <td>5.0000</td> <td>Each</td> <td>550.000</td> <td>2,750.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>2 Memorex Compact/Flash SmartMed</td> <td>5.0000</td> <td>Each</td> <td>99.000</td> <td>495.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>3 Hewlett-Packard PhotoSmart 735</td> <td>5.0000</td> <td>Each</td> <td>349.000</td> <td>1,745.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>4 Scenario 2.1.1.4 - NEW ITEM</td> <td><input type="text" value="1.0000"/></td> <td>Each</td> <td>742.000</td> <td>742.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p> <input type="checkbox"/> Select All / Deselect All Total Amount: 5,732.00 USD </p> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> <h3>Justification/Comments</h3> <div style="border: 1px solid gray; height: 40px; width: 100%;"></div> <p> <input checked="" type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input checked="" type="checkbox"/> Show at Voucher </p> <p> <input type="button" value="Check Budget"/> Budget Checking Status: Valid </p> <p> <input type="checkbox"/> Save as Template </p> <p> <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel Changes"/> Find more items </p> </div>	Requisition Summary							View All	First	1-4 of 4	Last		Description	*Qty	Unit	Price	Total	Pcard					<input type="checkbox"/>	1 Olympus E20-N SLR 5.0 MegaPixe	5.0000	Each	550.000	2,750.00	<input type="checkbox"/>					<input type="checkbox"/>	2 Memorex Compact/Flash SmartMed	5.0000	Each	99.000	495.00	<input type="checkbox"/>					<input type="checkbox"/>	3 Hewlett-Packard PhotoSmart 735	5.0000	Each	349.000	1,745.00	<input type="checkbox"/>					<input type="checkbox"/>	4 Scenario 2.1.1.4 - NEW ITEM	<input type="text" value="1.0000"/>	Each	742.000	742.00	<input type="checkbox"/>				
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	<p>2.1.1.10.B: Pricing is obtained from 3 sources</p>	 <p>The screenshot shows the StreetPrices.com website for an Olympus E-20 camera. At the top, there's a search bar and navigation links. Below the search bar, a product image of the Olympus E-20 is shown with its specifications: Olympus E-20 Olympus, 225315, E-20N, Pro SLR, Digital Camera, 5.0 Megapixels, 2560 X 1920, 1.8IN LCD, 4X Optical Zoom, 32MB, Smart Media, Compact Flash, USB pt# 225315. A price history graph titled 'Price over Time' shows price fluctuations from April 28 to July 26, with a legend for High Price (red) and Low Price (green). Below the graph, there's a 'request a price alert' button. A table lists four sellers with their prices, descriptions, and last update times.</p> <table border="1" data-bbox="766 500 1890 831"> <thead> <tr> <th>price</th> <th>seller</th> <th>in stock</th> <th>description</th> <th>last update</th> </tr> </thead> <tbody> <tr> <td>\$750.00</td> <td>CameraBox www.camera-box.com Online since 2004</td> <td>buy now store info</td> <td>Y</td> <td>Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera</td> <td>14 hrs ago</td> </tr> <tr> <td>\$754.00 Ground: \$22.62</td> <td>Broadway Photo 800-611-2389 Online since 2000</td> <td>buy now store info</td> <td>?</td> <td>Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera</td> <td>14 hrs</td> </tr> <tr> <td>\$755.00 Ground: \$22.65</td> <td>digital Liquidators Online since 2000</td> <td>buy now store info</td> <td>?</td> <td>Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera</td> <td>10 hrs</td> </tr> <tr> <td>\$759.00</td> <td>AM Photo World Online since 2000</td> <td>buy now store info</td> <td>?</td> <td>Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera</td> <td>14 hrs</td> </tr> </tbody> </table> <p>Below the table, there are navigation links for Google (Web, Images, Groups, News, Froogle, Local, more) and a search bar containing the text 'Memorex CompactFlash/ SmartMedia USB Car'. Below the search bar, there's a 'Web' section with 'Results 1 - 10 of about 76,100 for Memorex Com'. The first result is 'Product search results for Memorex CompactFlash/ SmartMedia USB Card', which includes three links: 'Memorex USB SmartMedia Card Reader 32508210 - \$16.99 - Buy.com', 'Memorex 32508210 USB 1.1 SM SmartMedia Card Reader - \$16.98 - Unistar-Sparco Computers', and 'Memorex 32508210 USB 1.1 SM SmartMedia Card Reader Storage Devices - \$19.06 - Shopperwiz.com'.</p>	price	seller	in stock	description	last update	\$750.00	CameraBox www.camera-box.com Online since 2004	buy now store info	Y	Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera	14 hrs ago	\$754.00 Ground: \$22.62	Broadway Photo 800-611-2389 Online since 2000	buy now store info	?	Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera	14 hrs	\$755.00 Ground: \$22.65	digital Liquidators Online since 2000	buy now store info	?	Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera	10 hrs	\$759.00	AM Photo World Online since 2000	buy now store info	?	Olympus E-20 [225315] Camedia E-20 5.2 MegaPixel 4x Optical Zoom SLR Digital Camera	14 hrs
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Reference #	Actual Results	Screen Print
		 <p>The screenshot shows the Google search interface with the search term 'Hewlett-Packard PhotoSmart 7350 Photo Printer'. Below the search bar, it displays 'Web' search results. The first result is 'Hewlett Packard Photosmart 7350 10/11PPM 1200DPI USB Printer - \$72.45 - pcRUSH'. The second result is 'HP PhotoSmart 7350 Printer - \$99.99 - SmartBargains'. The third result is 'Hewlett Packard Photosmart 7350 - \$169.00 - FotoConnection.com'.</p>

Reference #	Actual Results	Screen Print																														
	2.1.1.10.C: Lowest priced vendor is selected (STAPLES - not currently in vendor file)	 <p>Vendor Information Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p>Find an Existing Value Add a New Value</p> <p>SetID: = FEDRL</p> <p>Vendor ID: begins with</p> <p>Persistence: =</p> <p>Short Vendor Name: begins with</p> <p>Our Customer Number: begins with</p> <p>Name 1: begins with</p> <p><input type="checkbox"/> Include History <input type="checkbox"/> Correct History <input type="checkbox"/> Case Sensitive</p> <p>Search Clear Basic Search Save Search Criteria</p> <p>Search Results View All First 1-4 of 4 Last</p> <table border="1"> <thead> <tr> <th>SetID</th> <th>Vendor ID</th> <th>Short Vendor Name</th> <th>Our Customer Number</th> <th>Name 1</th> <th>Persistence</th> </tr> </thead> <tbody> <tr> <td>FEDRL AMEX - 1</td> <td>AMEX - 1-001</td> <td>(blank)</td> <td>(blank)</td> <td>American Express</td> <td>Regular</td> </tr> <tr> <td>FEDRL E-01</td> <td>E-01-001</td> <td>(blank)</td> <td>(blank)</td> <td>Ken Smith</td> <td>Regular</td> </tr> <tr> <td>FEDRL V-02</td> <td>V-02-001</td> <td>(blank)</td> <td>(blank)</td> <td>JMK Company</td> <td>Regular</td> </tr> <tr> <td>FEDRL V-20</td> <td>V-20-001</td> <td>(blank)</td> <td>(blank)</td> <td>Office Depot</td> <td>Regular</td> </tr> </tbody> </table>	SetID	Vendor ID	Short Vendor Name	Our Customer Number	Name 1	Persistence	FEDRL AMEX - 1	AMEX - 1-001	(blank)	(blank)	American Express	Regular	FEDRL E-01	E-01-001	(blank)	(blank)	Ken Smith	Regular	FEDRL V-02	V-02-001	(blank)	(blank)	JMK Company	Regular	FEDRL V-20	V-20-001	(blank)	(blank)	Office Depot	Regular
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FEDRL V-02	V-02-001	(blank)	(blank)	JMK Company	Regular																											
FEDRL V-20	V-20-001	(blank)	(blank)	Office Depot	Regular																											

SCENARIO 2.1.1.12: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1.12	<p>1) Create (Buyer) an Open Market Purchase Order selecting the lowest priced vendor.</p> <p>2) Demonstrate how the solution can either automatically or manually number PO's using the following format: 3P-XXXXX-0001 where "3" indicates the fiscal year, the "P" indicates Open Market Purchase, XXXXX is the code of the office initiating the order (e.g., CMD01), and 0001 is a sequential purchase order number issued by that particular office.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • Open Market purchase order is created with lowest priced vendor • PO is numbered automatically • PO is numbered manually <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.1.1.12.A: Open Market purchase order is created with lowest priced vendor • 2.1.1.12.B: PO is numbered automatically • 2.1.1.12.C: PO is numbered manually <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.1.1.12: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																													
2.1.1.12	2.1.1.12.A: Open Market purchase order is created with lowest priced vendor	<p>Maintain Purchase Order</p> <p>Purchase Order</p> <p>Unit: HUD01 PO ID: 3PCMD0101 Copy From: [Dropdown] PO Status: Approved Budget Status: Not Chk'd <input type="checkbox"/> Hold From Further Processing</p> <p>Header</p> <p>'PO Date: 12/15/2003 Vendor: V-20-001 'Vendor ID: V-20 'Buyer: VP1 PO Reference: Scenario 2.1.1.12</p> <p>Doc Tol Status: Not Chk'd Receipt Status: Not Recvd 'Dispatch Method: Phone Amount Summary Merchandise: 5732.00 Freight/Tax/Misc.: 0.00 Total Amount: 5732.00 USD</p> <p>Add Items From Select Lines To Display</p> <p>Purchasing Kit Catalog Item Search Line: [] To: [] Retrieve</p> <p>Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>PO Qty</th> <th>'UOM</th> <th>Category</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td>Olympus E20-N SLR 5.0</td> <td>5.0000</td> <td>EA</td> <td>MISC</td> <td>Multiple</td> <td>2750.00</td> <td>Active</td> </tr> <tr> <td>2</td> <td></td> <td>Memorex CompactFlash</td> <td>5.0000</td> <td>EA</td> <td>MISC</td> <td>Multiple</td> <td>495.00</td> <td>Active</td> </tr> <tr> <td>3</td> <td></td> <td>Hewlett-packard</td> <td>5.0000</td> <td>EA</td> <td>MISC</td> <td>Multiple</td> <td>1745.00</td> <td>Active</td> </tr> <tr> <td>4</td> <td></td> <td>Scenario 2.1.1.4 - NEW</td> <td>1.0000</td> <td>EA</td> <td>MISC</td> <td>742.0000</td> <td>742.00</td> <td>Active</td> </tr> </tbody> </table> <p>View Printable Version Delete PO 'Go to: ... More ...</p> <p>Save Return to Search Previous in List Next in List Notify Refresh Add Update/Display</p>	Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status	1		Olympus E20-N SLR 5.0	5.0000	EA	MISC	Multiple	2750.00	Active	2		Memorex CompactFlash	5.0000	EA	MISC	Multiple	495.00	Active	3		Hewlett-packard	5.0000	EA	MISC	Multiple	1745.00	Active	4		Scenario 2.1.1.4 - NEW	1.0000	EA	MISC	742.0000	742.00	Active
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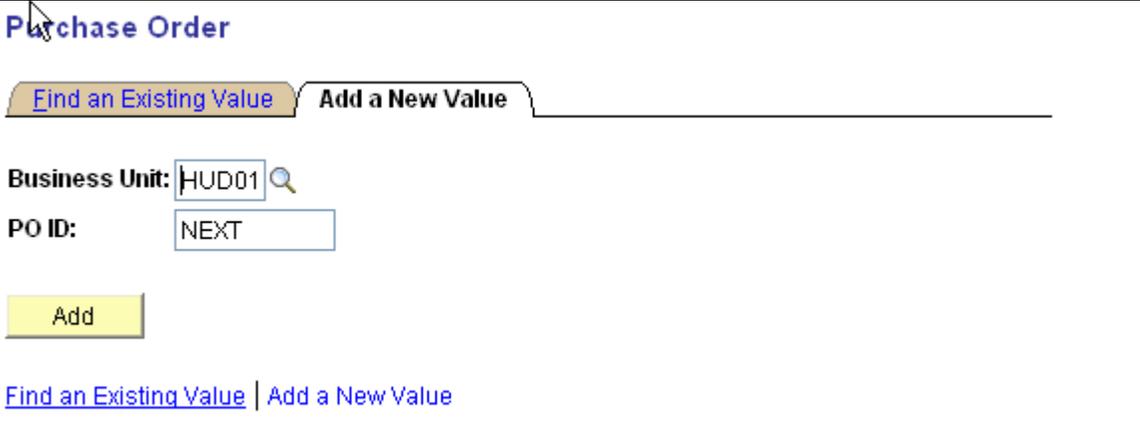
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		<p>Maintain Purchase Order</p> <p>Schedules</p> <p>Unit: HUD01 Vendor: V-20-001 PO ID: 3PCMD0101 PO Date: 12/01/2003 PO Status: Approved</p> <p>Return to Main Page</p> <p>Lines Find View All First 1 of 4 Last</p> <p>Line: 1 Item: Olympus E20-N SLR 5.0 Megapixel Digital Camera PO Qty: 5.0000 EA Amount: 2750.00 USD</p> <p>Schedules Customize Find View All First 1-2 of 2 Last</p> <table border="1"> <thead> <tr> <th>Sched</th> <th>Due Date</th> <th>Ship To</th> <th>PO Qty</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>12/30/2003</td> <td>HUDDIVA</td> <td>3.0000</td> <td>550.00000</td> <td>1650.00</td> <td>Active</td> </tr> <tr> <td>2</td> <td>12/30/2003</td> <td>HUDDIVA</td> <td>2.0000</td> <td>550.00000</td> <td>1100.00</td> <td>Active</td> </tr> </tbody> </table> <p>Add ShipTo Comments</p> <p>Save Notify Refresh Add Update/Display</p> <p>Maintain Purchase Order</p> <p>Distributions for Schedule 1</p> <p>Unit: HUD01 Vendor: V-20-001 PO ID: 3PCMD0101 Item: Olympus E20-N SLR 5.0 Megapixel Digital Camera Line: 1 Status: Active Sched: 1 'Distribute by: Quantity Schedule Qty: 3.0000 Merchandise Amt: 1650.00 USD SpeedChart: Multi-SpeedCharts Doc. Base Amount: 1650.00 USD</p> <p>Distribution Customize Find View All First</p> <table border="1"> <thead> <tr> <th>PO Qty</th> <th>'GL Unit</th> <th>Entry Event</th> <th>'Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptrn</th> <th>Project</th> </tr> </thead> <tbody> <tr> <td>3.0000</td> <td>HUD01</td> <td>PO_AP</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>X</td> <td></td> <td>RANFD</td> </tr> </tbody> </table>	Sched	Due Date	Ship To	PO Qty	Price	Amount	Status	1	12/30/2003	HUDDIVA	3.0000	550.00000	1650.00	Active	2	12/30/2003	HUDDIVA	2.0000	550.00000	1100.00	Active	PO Qty	'GL Unit	Entry Event	'Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptrn	Project	3.0000	HUD01	PO_AP	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD
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		 <p>Maintain Purchase Order</p> <p>Distributions for Schedule 1</p> <p>Unit: HUD01 Vendor: V-20-001 PO ID: 3PCMD0101 Item: Scenario 2.1.1.4 - NEW ITEM Line: 4 Status: Active Sched: 1 Schedule Qty: 1.0000 Distribute by: Quantity Merchandise Amt: 742.00 USD SpeedChart: Multi-SpeedCharts Doc. Base Amount: 742.00 USD</p> <p>Distribution</p> <table border="1"> <thead> <tr> <th>PO Qty</th> <th>GL Unit</th> <th>Entry Event</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptnr</th> <th>Project</th> </tr> </thead> <tbody> <tr> <td>1.0000</td> <td>HUD01</td> <td>PO_AP</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>2500</td> <td>2500</td> <td>GZ</td> <td>OIG</td> <td>2500</td> <td>F</td> <td>070797</td> <td>Project</td> </tr> </tbody> </table>	PO Qty	GL Unit	Entry Event	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptnr	Project	1.0000	HUD01	PO_AP	6100	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	Project
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	<p>2.1.1.12.B: PO is numbered automatically</p>	 <p>Purchase Order</p> <p>Find an Existing Value Add a New Value</p> <p>Business Unit: HUD01</p> <p>PO ID: NEXT</p> <p>Add</p> <p>Find an Existing Value Add a New Value</p>																														

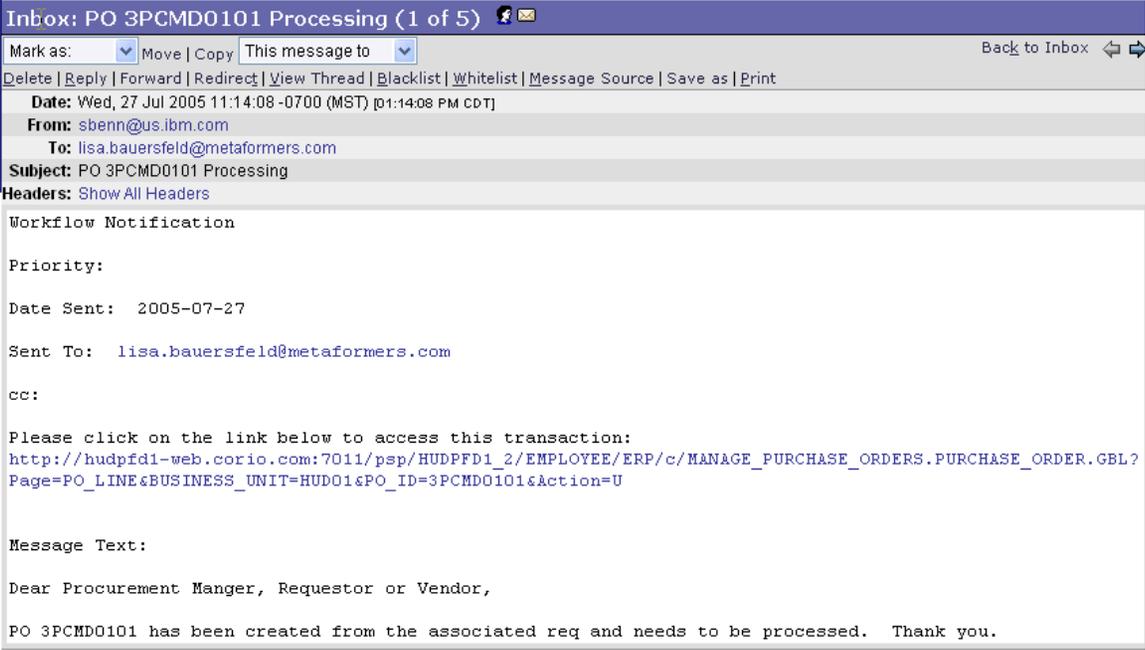
Reference #	Actual Results	Screen Print
	2.1.1.12.C: PO is numbered manually	<p data-bbox="674 233 905 261">Purchase Order</p> <div data-bbox="674 305 1192 337"> Find an Existing Value Add a New Value </div> <p data-bbox="674 386 968 418">Business Unit: <input data-bbox="842 386 932 418" type="text" value="HUD01"/> </p> <p data-bbox="674 435 1003 467">PO ID: <input data-bbox="842 435 1003 467" type="text" value="3p-cmd01-1"/></p> <div data-bbox="674 516 814 558"> <input data-bbox="674 516 814 558" type="button" value="Add"/> </div> <p data-bbox="674 602 1125 630"> Find an Existing Value Add a New Value </p>

SCENARIO 2.1.1.13: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.1.1.13	<p>➤ Route (Buyer) the Purchase Order to the Requestor, Vendor, and Program Manager.</p> <ul style="list-style-type: none"> ▪ Print hard copies of the PO and demonstrate how the document distribution list can be created and maintained by location for each type of procurement document. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ PO is routed to the Requestor, Vendor, and PM ▪ PO hard copies are printed ▪ Document distribution list is created by location for each PO document (see assumption). <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Budget decreased ▪ Obligation increased <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.1.1.13.A: PO is routed to the Requestor, Vendor, and PM ▪ 2.1.1.13.B: PO hard copies are printed ▪ 2.1.1.13. C: Document distribution list is created by location for each PO document (see assumption). <p>Budgetary Impact</p> <p>2.1.1.13.D</p> <ul style="list-style-type: none"> ▪ Commitments decreased ▪ Obligation increased <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
.2.1.1.13	2.1.1.13.A: PO is routed to the Requestor, Vendor, and PM	<p>Send Notification</p> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.</p> <p>Notification Details Lookup Recipient Delivery Options</p> <p>To: <input type="text" value="lisa.bauersfeld@metaformers.com"/></p> <p>CC: <input type="text"/></p> <p>BCC: <input type="text"/></p> <p>Priority: <input type="button" value="v"/></p> <p>Subject: <input type="text" value="PO 3PCMD0101 Processing"/> </p> <p>Template Text: <input type="text" value="Workflow Notification"/>  <input type="text" value="Priority: %NotificationPriority"/> <input type="text" value="Date Sent: 2006-07-27"/></p> <p>Message: <input type="text" value="Dear Procurement Manger, Requestor or Vendor, PO 3PCMD0101 has been created from the associated req and needs to be processed. Thank you."/> </p> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification. Click Apply to send this notification and remain on this page.</p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Apply"/></p>

Reference #	Actual Results	Screen Print
		 <p>The screenshot displays an email client interface. At the top, it shows 'Inbox: PO 3PCMD0101 Processing (1 of 5)'. Below this is a toolbar with options like 'Mark as:', 'Move Copy', and 'This message to'. A menu bar includes 'Delete Reply Forward Redirect View Thread Blacklist Whitelist Message Source Save as Print'. The email header contains the following information:</p> <ul style="list-style-type: none"> Date: Wed, 27 Jul 2005 11:14:08 -0700 (MST) [01:14:08 PM CDT] From: sbenn@us.ibm.com To: lisa.bauersfeld@metaformers.com Subject: PO 3PCMD0101 Processing <p>The main body of the email is titled 'Workflow Notification' and contains the following text:</p> <pre> Priority: Date Sent: 2005-07-27 Sent To: lisa.bauersfeld@metaformers.com cc: Please click on the link below to access this transaction: http://hudpfd1-web.corio.com:7011/psp/HUDPFD1_2/EMPLOYEE/ERP/c/MANAGE_PURCHASE_ORDERS.PURCHASE_ORDER.GBL? Page=PO_LINE&BUSINESS_UNIT=HUD01&PO_ID=3PCMD0101&Action=U Message Text: Dear Procurement Manger, Requestor or Vendor, PO 3PCMD0101 has been created from the associated req and needs to be processed. Thank you. </pre>

Reference #	Actual Results	Screen Print																																																																																																																																																																																
	2.1.1.13.B: PO hard copies are printed	<div style="text-align: center;">Purchase Order</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>HUD Offices Housing and Urban Development 415 7th Street SW Washington DC 20410 United States</p> <p>Vendor: V-20 Office Depot 121 Irving Street East Arlington VA 22204</p> </div> <div style="width: 45%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: right;">Dispatch via Print</th> </tr> <tr> <th>Purchase Order</th> <th>Date</th> <th>Revision</th> <th>Page</th> </tr> </thead> <tbody> <tr> <td>HUD01-3PCMD0101</td> <td>12/15/2003</td> <td></td> <td style="text-align: right;">1</td> </tr> <tr> <th>Payment Terms</th> <th>Freight Terms</th> <th colspan="2">Ship Via</th> </tr> <tr> <td></td> <td>originatation</td> <td colspan="2" style="text-align: center;">Common</td> </tr> <tr> <th>Buyer</th> <th>Phone</th> <th colspan="2">Currency</th> </tr> <tr> <td>Kenneth Schumacher</td> <td>555-555-5555</td> <td colspan="2" style="text-align: center;">USD</td> </tr> </tbody> </table> <p>Ship To: Housing and Urban Development, Division A 415 7th Street SW Washington DC 20410 United States</p> <p>Bill To: Housing and Urban Development 415 7th Street SW Washington DC 20410 United States</p> </div> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Tax Exempt? N</th> <th style="text-align: left;">Tax Exempt ID:</th> <th style="text-align: left;">Replenishment Option:</th> <th style="text-align: left;">Standard</th> <th colspan="3"></th> </tr> <tr> <th>Line-Sch</th> <th>Item/Description</th> <th>Mfg ID</th> <th>Quantity UOM</th> <th>PO Price</th> <th>Extended Amt</th> <th>Due Date</th> </tr> </thead> <tbody> <tr> <td>1- 1</td> <td>Olympus E20-N SLR 5.0 Megapixel Digital Camera</td> <td></td> <td>3.00 BA</td> <td>550.00</td> <td>1,650.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>1,650.00</u></td> <td></td> </tr> <tr> <td>1- 2</td> <td>Olympus E20-N SLR 5.0 Megapixel Digital Camera</td> <td></td> <td>2.00 BA</td> <td>550.00</td> <td>1,100.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>1,100.00</u></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Item Total</td> <td style="text-align: right;"><u>2,750.00</u></td> <td></td> </tr> <tr> <td>2- 1</td> <td>Memorex CompactFlash/ SmartMedia USB Card</td> <td></td> <td>3.00 BA</td> <td>99.00</td> <td>297.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>297.00</u></td> <td></td> </tr> <tr> <td>2- 2</td> <td>Memorex CompactFlash/ SmartMedia USB Card</td> <td></td> <td>2.00 BA</td> <td>99.00</td> <td>198.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>198.00</u></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Item Total</td> <td style="text-align: right;"><u>495.00</u></td> <td></td> </tr> <tr> <td>3- 1</td> <td>Hewlett-packard PhotoSmart 7350 Photo Printer</td> <td></td> <td>3.00 BA</td> <td>349.00</td> <td>1,047.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>1,047.00</u></td> <td></td> </tr> <tr> <td>3- 2</td> <td>Hewlett-packard PhotoSmart 7350 Photo Printer</td> <td></td> <td>2.00 BA</td> <td>349.00</td> <td>698.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>698.00</u></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Item Total</td> <td style="text-align: right;"><u>1,745.00</u></td> <td></td> </tr> <tr> <td>4- 1</td> <td>Scenario 2.1.1.4 - NEW ITEM</td> <td></td> <td>1.00 BA</td> <td>742.00</td> <td>742.00</td> <td>12/30/2003</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Schedule Total</td> <td style="text-align: right;"><u>742.00</u></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Item Total</td> <td style="text-align: right;"><u>742.00</u></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Total PO Amount</td> <td style="text-align: right;"><u>5,732.00</u></td> <td></td> </tr> </tbody> </table> <div style="text-align: right; margin-top: 20px;"> <table border="1" style="width: 200px; height: 30px; margin-left: auto;"> <tr> <td style="text-align: center;">Authorized Signature</td> </tr> </table> </div>	Dispatch via Print				Purchase Order	Date	Revision	Page	HUD01-3PCMD0101	12/15/2003		1	Payment Terms	Freight Terms	Ship Via			originatation	Common		Buyer	Phone	Currency		Kenneth Schumacher	555-555-5555	USD		Tax Exempt? 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SCENARIO 2.1.1.14: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.1.1.14	➤ Process the Purchase Order. (D-50, D-54, D-294, D-295, D-296)	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ N/A <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact Po is processed to GL:</p> <ul style="list-style-type: none"> ▪ Obligation DR 4619 – Allotments Realized Resources CR 4801 – Undelivered Orders – Obligations, Unpaid ▪ Commitment liquidation DR 4700 – Allotments Realized Resources CR 4619 – Undelivered Orders – Obligations, Unpaid 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ .N/A <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact 2.1.1.14.A: Po is processed to GL:</p> <ul style="list-style-type: none"> ▪ Obligation DR 4619 – Allotments Realized Resources CR 4801 – Undelivered Orders – Obligations, Unpaid ▪ Commitment liquidation DR 4700 – Allotments Realized Resources CR 4619 – Undelivered Orders – Obligations, Unpaid 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

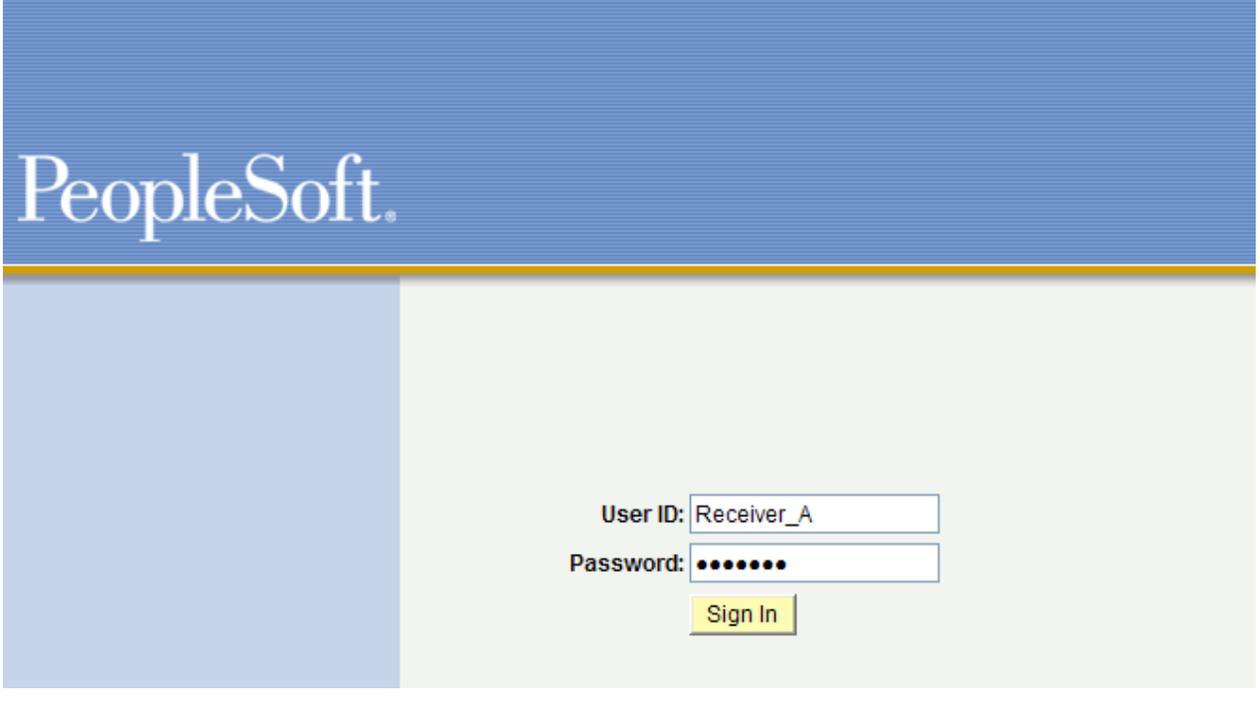
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2.1.1.14	2.1.1.14.A: Po is processed to GL: <ul style="list-style-type: none"> ▪ Obligation DR 4619 – Allotments Realized Resources CR 4801 – Undelivered Orders – Obligations, Unpaid ▪ Commitment liquidation DR 4700 – Allotments Realized Resources CR 4619 – Undelivered Orders – Obligations, Unpaid 	<p>The screenshot displays a purchasing system interface with the following components:</p> <ul style="list-style-type: none"> Navigation Tabs: Header, Lines, Totals, Errors, Approval. Metadata: Unit: HUD01, Journal ID: EEP0000051, Date: 12/15/2003, Process: Edit Journal, Process button. Actions: Template List, Search Criteria, Change Values, Inter/IntraUnit, Errors Only, Line: 14. Table: <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr><td>1</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>F</td><td>070797</td><td>(None)</td><td>-198.00</td><td>3PCMD0101</td></tr> <tr><td>2</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-1,650.00</td><td>3PCMD0101</td></tr> <tr><td>3</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-297.00</td><td>3PCMD0101</td></tr> <tr><td>4</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-1,047.00</td><td>3PCMD0101</td></tr> <tr><td>5</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-1,100.00</td><td>3PCMD0101</td></tr> <tr><td>6</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-698.00</td><td>3PCMD0101</td></tr> <tr><td>7</td><td>4801</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-742.00</td><td>3PCMD0101</td></tr> <tr><td>8</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>F</td><td>070797</td><td>(None)</td><td>198.00</td><td>3PCMD0101</td></tr> <tr><td>9</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>1,650.00</td><td>3PCMD0101</td></tr> <tr><td>10</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>297.00</td><td>3PCMD0101</td></tr> <tr><td>11</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>1,047.00</td><td>3PCMD0101</td></tr> <tr><td>12</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>1,100.00</td><td>3PCMD0101</td></tr> <tr><td>13</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>698.00</td><td>3PCMD0101</td></tr> <tr><td>14</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>742.00</td><td>3PCMD0101</td></tr> </tbody> </table> Totals Summary: <table border="1"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>14</td> <td>5,732.00</td> <td>5,732.00</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> 	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference	1	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-198.00	3PCMD0101	2	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,650.00	3PCMD0101	3	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-297.00	3PCMD0101	4	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,047.00	3PCMD0101	5	4801	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-1,100.00	3PCMD0101	6	4801	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-698.00	3PCMD0101	7	4801	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-742.00	3PCMD0101	8	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	198.00	3PCMD0101	9	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00	3PCMD0101	10	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	297.00	3PCMD0101	11	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,047.00	3PCMD0101	12	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	1,100.00	3PCMD0101	13	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	698.00	3PCMD0101	14	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	742.00	3PCMD0101	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	14	5,732.00	5,732.00	Y	Y
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		<div data-bbox="762 228 1911 938"> <p> Header Lines Totals Errors Approval </p> <p> Unit: HUD01 Journal ID: EEP0000052 Date: 12/15/2003 Process: Edit Journal Process </p> <p> Template List Search Criteria Change Values Inter/IntraUnit <input type="checkbox"/> Errors Only <input type="checkbox"/> Line: 14 </p> <p> Lines Customize Find # </p> <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptnr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr><td>1</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-1,650.00</td><td>0000000007</td></tr> <tr><td>2</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-1,100.00</td><td>0000000007</td></tr> <tr><td>3</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-297.00</td><td>0000000007</td></tr> <tr><td>4</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>F</td><td>070797</td><td>(None)</td><td>-198.00</td><td>0000000007</td></tr> <tr><td>5</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>-1,047.00</td><td>0000000007</td></tr> <tr><td>6</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-698.00</td><td>0000000007</td></tr> <tr><td>7</td><td>4619</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>-742.00</td><td>0000000007</td></tr> <tr><td>8</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>1,650.00</td><td>0000000007</td></tr> <tr><td>9</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>1,100.00</td><td>0000000007</td></tr> <tr><td>10</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>297.00</td><td>0000000007</td></tr> <tr><td>11</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>F</td><td>070797</td><td>(None)</td><td>198.00</td><td>0000000007</td></tr> <tr><td>12</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>GZ</td><td>OIG</td><td>1100</td><td>X</td><td></td><td>RANFD</td><td>1,047.00</td><td>0000000007</td></tr> <tr><td>13</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>698.00</td><td>0000000007</td></tr> <tr><td>14</td><td>4700</td><td>0189</td><td>SE</td><td>B2004</td><td>2500</td><td>2500</td><td>GZ</td><td>OIG</td><td>2500</td><td>F</td><td>070797</td><td>(None)</td><td>742.00</td><td>0000000007</td></tr> </tbody> </table> <p> Lines to add: 1 + - # </p> <p> Totals Customize Find View All # First 1 of 1 Last </p> <table border="1"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>14</td> <td>5,732.00</td> <td>5,732.00</td> <td>Y</td> <td>Y</td> </tr> </tbody> </table> </div>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptnr	Project	Amount	Reference	1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,650.00	0000000007	2	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-1,100.00	0000000007	3	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-297.00	0000000007	4	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-198.00	0000000007	5	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,047.00	0000000007	6	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-698.00	0000000007	7	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	-742.00	0000000007	8	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00	0000000007	9	4700	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	1,100.00	0000000007	10	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	297.00	0000000007	11	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	198.00	0000000007	12	4700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,047.00	0000000007	13	4700	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	698.00	0000000007	14	4700	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	742.00	0000000007	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	14	5,732.00	5,732.00	Y	Y
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SCENARIO 2.1.1.16: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/Partial/Gap	Severity Level (L, M, H, N/A)
2.1.1.16	<p>➤ The vendor ships the ordered items to the delivery addresses specified in the PO.</p> <ul style="list-style-type: none"> ▪ Log receipt and accept the three items from the vendor into the system (Receiving Official A) on Day X. ▪ Log receipt of the two items from the vendor into the system (Receiving Official B) on Day X, but accept only one. Note one of the cameras was damaged in transit, which is rejected and returned to the vendor. ▪ Demonstrate the solution’s ability to track partial receipts and rejected items. ▪ Demonstrate how the acceptance data is updated to show that all items ordered have been received and accepted. ▪ Demonstrate how the system would generate a default Acceptance Date of Receipt Date plus 7 days, in the case where an acceptance date is not recorded within the allowed seven-day timeframe. <p>➤ The vendor is electronically notified of the damaged item and ships a new one to the attention of Receiving Official B.</p> <ul style="list-style-type: none"> ▪ Log receipt and accept new camera into the system (Receiving Official B) on Day X plus 10 days. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Receiving Official A logs and accepts 3 items on Day X ▪ Receiving Official B logs 3 items, but accepts only 2. One camera is rejected and returned to vendor ▪ Vendor is electronically notified of the damaged item and ships a new one to the attention of Receiving Official B ▪ System generates Acceptance Date of Receipt Date plus 7 days after seven day timeframe ▪ Receiving Official logs and accepts replaced item on Day X plus 10 days ▪ System demonstrates ability to track partial receipts and rejects ▪ Acceptance data is updated accordingly <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4801 Undelivered Orders - Obligations, Unpaid ▪ CR 4901 Delivered Orders - Obligations, Unpaid ▪ DR 6100 Operating Expenses/Program Costs ▪ CR 2110 Accounts Payable ▪ DR 3107 Unexpended Appropriations – Used ▪ CR 5700 Expended Appropriations 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.1.1.16.A: Receiving Official A logs and accepts 3 items on Day X ▪ 2.1.1.16.B: Receiving Official B logs 3 items, but accepts only 2. One camera is rejected and returned to vendor ▪ 2.1.1.16.C: Receiving Official logs and accepts replaced item on Day X plus 10 days ▪ 2.1.1.16.D: Vendor is electronically notified of the damaged item and ships a new one to the attention of Receiving Official B ▪ 2.1.1.16.E: System demonstrates ability to track partial receipts and rejects. Acceptance data is updated accordingly. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.1.1.1.16.F: Expenses are increased Obligations are reduced <p>SGL Impact*</p> <ul style="list-style-type: none"> ▪ 2.1.1.16.G: <ul style="list-style-type: none"> ▪ DR 4619 Allotments Realized Resources ▪ CR 4901 Delivered Orders - Obligations, Unpaid ▪ DR 6100 Operating Expenses/Program Costs ▪ CR 2110 Accounts Payable ▪ DR 3107 Unexpended Appropriations – Used ▪ CR 5700 Expended Appropriations <p>*The setup of the accounting entry was inaccurate and therefore there is a DR to account 4619, but should the DR should have been to account 4801.</p>	Partial	M

SCENARIO 2.1.1.16: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.1.1.16.A	Receiving Official A logs and accepts 3 items on Day X	

[Maintain Receipts](#)

Receiving

Business Unit: HUD01 **Receipt Status:** Received ✘

Receipt ID: 2.1.1.16 [Add Comments](#) [Activities](#)

[Header Details](#)

▸ Header

[Select Purchase Order](#)

Receipt Lines [Customize](#)

Receipt Lines
More Details
Links and Status
Item / Mfg Data
Optional Input
Source Information
☰

Line	Item	Description	Price	Receipt Qty	Recv UOM	Accept Qty	Status
1		Olympus E20-N SLR 5.0 Megapixe	550.00000	3.0000	EA <input type="text" value=""/>	3.0000	Received

[Maintain Receipts](#)

Header Details

Business Unit: HUD01 ***Receipt Date:**

2.1.1.16.B
 Receiving Official B logs 3 items, but accepts only
 2. One camera is rejected and returned to vendor

The screenshot displays the PeopleSoft interface for maintaining receipts. At the top, the PeopleSoft logo is visible. Below it is a login form with the following fields:

- User ID: Receiver_B
- Password: [masked with dots]
- Sign In button

Below the login form, the page title is "Maintain Receipts" and the sub-section is "Receiving". The main content area shows the following details:

- Business Unit: HUD01
- Receipt ID: 2.1.1.16B
- Receipt Status: Received (with a red 'X' icon)
- Buttons: Add Comments, Activities
- Link: Header Details

Below this is a section for "Receipt Lines" with a table of data:

Line	Item	Description	Price	Receipt Qty	Recv UOM	Accept Qty	Reject Qty	Reject Action	Reject Reason	Status	Serial	Device Track	Device Track	Stock UOM
1	Memorex CompactFlash/ SmartMed	99.00000	3.0000	EA	2.0000	1.0000	R	DAM	Received					EA

Below the table, the page title is "Maintain Receipts" and the sub-section is "Header Details". The main content area shows the following details:

- Business Unit: HUD01
- *Receipt Date: 12/18/2003
- Receipt Time: 12:06PM

2.1.1.16C
 Receiving Official logs and accepts replaced item on Day X plus 10 days

Maintain Receipts

Receiving

Business Unit: HUD01 Receipt Status: Received ✖

Receipt ID: 2.1.1.16C [Add Comments](#) [Activities](#)

[Header Details](#)

Header

[Select Purchase Order](#)

Receipt Lines Customize | Find | View All | First 1 of 1 Last

Line	Item	Description	Price	Receipt Qty	Recv UOM	Accept Qty	Reject Qty	Reject Action	Reject Reason	Status	Serial	Device Track	Device Track	Stock UOM
1		Memorex CompactFlash/ SmartMed	99.00000	1.0000	EA	1.0000				Received			Device Track	EA ✖

Maintain Receipts

Header Details

Business Unit: HUD01 *Receipt Date: 12/28/2003 BT Receipt Time: 12:41PM

2.1.1.16.D Vendor is electronically notified of the damaged item and ships a new one to the attention of Receiving Official B

Send Notification

Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator.
 Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.

Notification Details [Lookup Recipient](#) [Delivery Options](#)

To: officedepot@vendor.com

CC:

BCC:

Priority: 1-High

Subject: HUD - Damaged Goods

Template Text: Workflow Notification
 Priority: %NotificationPriority
 Date Sent: 2005-07-20

Message: One of the three items was damaged and returned. Please ship one for item for acceptance.

Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification.
 Click Apply to send this notification and remain on this page.

OK Cancel Apply

2.1.1.16.E
System demonstrates ability to track partial receipts and rejects. Acceptance data is updated accordingly.

Activity Summary

Unit: HUD01 PO Status: Dispatched
PO ID: 3PCMD0101 Vendor: Office Depot

Lines Customize | Find | View All | First 1-4 of 4 Last

Details Invoice Matched RTV

Line	Item	Item Description	UOM	Order Qty	Amount Ordered	Qty Received	Qty Accepted	Currency
1		Olympus E20-N SLR 5.0 Megapixe	EA	5.0000	2750.000	3.0000	3.0000	USD
2		Memorex CompactFlash/ SmartMed	EA	5.0000	495.000	4.0000	3.0000	USD
3		Hewlett-packard PhotoSmart 735	EA	5.0000	1745.000	0.0000	0.0000	USD
4		Scenario 2.1.1.4 - NEW ITEM	EA	1.0000	742.000	0.0000	0.0000	USD

2.1.1.16.F
Expenses are increased
Obligations are reduced

Before Receipt #2.1.1.16 Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget: 4,999,460.00 USD [Attributes](#) [Display Chart](#)

Expense: 0.00 USD [Parent / Children](#)

Encumbrance: 178,192.00 USD [Associated Budgets](#)

Pre-Encumbrance: 0.00 USD

Associate Revenue: 0.00 USD

Available Budget

Without Tolerance: 4,821,268.00 USD **Percent:** (96.44%)

With Tolerance: 4,821,268.00 USD **Percent:** (96.44%)

Budget Exceptions

Exception Errors: 0 Exception Warnings: 0 Budget Exceptions

Commitment Control Activity Log

Transaction Type: PO_RAEXP Commit Control ID: 0000000691 Commit Control Date: 07/29/2005
 Process Instance: 4819 Process Status: Valid Maximum Rows:

Commitment Control Activity Log Lines													
												Transaction Amount	
Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Project	Transaction Amount
ALLOT_EXP	2.1.1.16	6000	0189	SE	B2004				OIG				1650.00
APPORT_EXP	2.1.1.16		0189	SE	B2004								1650.00
APPROP_EXP	2.1.1.16		0189	SE	B2004								1650.00
ASGN_EXP	2.1.1.16	6000	0189	SE	B2004	1100	1100		OIG				1650.00
DETAIL_EXP	2.1.1.16	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X	RANFD	1650.00
REIM_EXP	2.1.1.16	6000	0189	SE	B2004				OIG			RANFD	1650.00
SALLOT_EXP	2.1.1.16	6000	0189	SE	B2004	1100			OIG				1650.00
SASP1_EXP	2.1.1.16	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100			1650.00

Commitment Control Activity Log

Transaction Type: PO_RAENC Commit Control ID: 0000000692 Commit Control Date: 07/29/2005
 Process Instance: 4820 Process Status: Valid Maximum Rows:

Commitment Control Activity Log Lines													
												Transaction Amount	
Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Project	Transaction Amount
ALLOT_ENC	2.1.1.16	6000	0189	SE	B2004				OIG				-1650.00
APPORT_ENC	2.1.1.16		0189	SE	B2004								-1650.00
APPROP_ENC	2.1.1.16		0189	SE	B2004								-1650.00
ASGN_ENC	2.1.1.16	6000	0189	SE	B2004	1100	1100		OIG				-1650.00
DETAIL_ENC	2.1.1.16	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X	RANFD	-1650.00
REIM_ENC	2.1.1.16	6000	0189	SE	B2004				OIG			RANFD	-1650.00
SALLOT_ENC	2.1.1.16	6000	0189	SE	B2004	1100			OIG				-1650.00
SASP1_ENC	2.1.1.16	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100			-1650.00

After Receipt #2.1.1.16 Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	
Expense:	1,650.00	USD	Parent / Children		
Encumbrance:	176,542.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,821,268.00	USD	Percent:	(96.44%)
With Tolerance:	4,821,268.00	USD	Percent:	(96.44%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
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Before Receipt #2.1.1.16B Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	
Expense:	1,650.00	USD	Parent / Children		
Encumbrance:	176,542.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,821,268.00	USD	Percent:	(96.44%)
With Tolerance:	4,821,268.00	USD	Percent:	(96.44%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
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Commitment Control Activity Log

Transaction Type: PO_RAEXP Commit Control ID: 0000000693 Commit Control Date: 08/01/2005
 Process Instance: 4865 Process Status: Valid Maximum Rows: 100 Fetch

Commitment Control Activity Log Lines													
Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Project	Transaction Amount
ALLOT_EXP	2.1.1.16B	6000	0189	SE	B2004				OIG				198.00
APPORT_EXP	2.1.1.16B		0189	SE	B2004								198.00
APPROP_EXP	2.1.1.16B		0189	SE	B2004								198.00
ASGN_EXP	2.1.1.16B	6000	0189	SE	B2004	1100	1100		OIG				198.00
DETAIL_EXP	2.1.1.16B	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X	RANFD	198.00
REIM_EXP	2.1.1.16B	6000	0189	SE	B2004				OIG			RANFD	198.00
SALLOT_EXP	2.1.1.16B	6000	0189	SE	B2004	1100			OIG				198.00
SASP1_EXP	2.1.1.16B	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100			198.00

Commitment Control Activity Log

Transaction Type: PO_RAENC Commit Control ID: 0000000694 Commit Control Date: 08/01/2005
 Process Instance: 4865 Process Status: Valid Maximum Rows: 100 Fetch

Commitment Control Activity Log Lines													
Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Project	Transaction Amount
ALLOT_ENC	2.1.1.16B	6000	0189	SE	B2004				OIG				-198.00
APPORT_ENC	2.1.1.16B		0189	SE	B2004								-198.00
APPROP_ENC	2.1.1.16B		0189	SE	B2004								-198.00
ASGN_ENC	2.1.1.16B	6000	0189	SE	B2004	1100	1100		OIG				-198.00
DETAIL_ENC	2.1.1.16B	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X	RANFD	-198.00
REIM_ENC	2.1.1.16B	6000	0189	SE	B2004				OIG			RANFD	-198.00
SALLOT_ENC	2.1.1.16B	6000	0189	SE	B2004	1100			OIG				-198.00
SASP1_ENC	2.1.1.16B	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100			-198.00

After Receipt #2.1.1.16B Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	i
Expense:	1,848.00	USD	Parent / Children		
Encumbrance:	176,344.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,821,268.00	USD	Percent:	(96.44%)
With Tolerance:	4,821,268.00	USD	Percent:	(96.44%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	-------------------

Before Receipt #2.1.1.16C Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	i
Expense:	1,848.00	USD	Parent / Children		
Encumbrance:	176,344.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,821,268.00	USD	Percent:	(96.44%)
With Tolerance:	4,821,268.00	USD	Percent:	(96.44%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	-------------------

Commitment Control Activity Log

Transaction Type: PO_RAE^{XP} Commit Control ID: 0000000697 Commit Control Date: 08/01/2005
 Process Instance: 4879 Process Status: Valid Maximum Rows:

Commitment Control Activity Log Lines																	
												Customize	Find	View All	First	1-8 of 8	Last
Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Project	Transaction Amount				
ALLOT_EXP	2.1.1.16C	6000	0189	SE	B2004				OIG				99.00				
APPORT_EXP	2.1.1.16C		0189	SE	B2004								99.00				
APPROP_EXP	2.1.1.16C		0189	SE	B2004								99.00				
ASGN_EXP	2.1.1.16C	6000	0189	SE	B2004	1100	1100		OIG				99.00				
DETAIL_EXP	2.1.1.16C	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X	RANFD	99.00				
REIM_EXP	2.1.1.16C	6000	0189	SE	B2004				OIG			RANFD	99.00				
SALLOT_EXP	2.1.1.16C	6000	0189	SE	B2004	1100			OIG				99.00				
SASP1_EXP	2.1.1.16C	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100			99.00				

Commitment Control Activity Log

Transaction Type: PO_RAENC Commit Control ID: 0000000698 Commit Control Date: 08/01/2005
 Process Instance: 4879 Process Status: Valid Maximum Rows:

Commitment Control Activity Log Lines																	
												Customize	Find	View All	First	1-8 of 8	Last
Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Project	Transaction Amount				
ALLOT_ENC	2.1.1.16C	6000	0189	SE	B2004				OIG				-99.00				
APPORT_ENC	2.1.1.16C		0189	SE	B2004								-99.00				
APPROP_ENC	2.1.1.16C		0189	SE	B2004								-99.00				
ASGN_ENC	2.1.1.16C	6000	0189	SE	B2004	1100	1100		OIG				-99.00				
DETAIL_ENC	2.1.1.16C	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X	RANFD	-99.00				
REIM_ENC	2.1.1.16C	6000	0189	SE	B2004				OIG			RANFD	-99.00				
SALLOT_ENC	2.1.1.16C	6000	0189	SE	B2004	1100			OIG				-99.00				
SASP1_ENC	2.1.1.16C	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100			-99.00				

After Receipt #2.1.1.16C Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	i
Expense:	1,947.00	USD	Parent / Children		
Encumbrance:	176,245.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,821,268.00	USD	Percent:	(96.44%)
With Tolerance:	4,821,268.00	USD	Percent:	(96.44%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	--------------------------

2.1.1.16.G

SGL Impact*:
 DR 4619 Allotments Realized Resources
 CR 4901 Delivered Orders - Obligations, Unpaid
 DR 6100 Operating Expenses/Program Costs
 CR 2110 Accounts Payable
 DR 3107 Unexpended Appropriations – Used
 CR 5700 Expended Appropriations

Journal for Receipt #2.1.1.16

Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference
1	2110	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,650.00	
2	3107	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00	
3	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00	
4	4901	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,650.00	
5	5700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-1,650.00	
6	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00	

Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status
HUD01	6	4,950.00	4,950.00	P	V

Journal for Receipt #2.1.1.16B

Header														
Lines														
Totals														
Errors														
Approval														
Unit: HUD01		Journal ID: RCV0000076			Date: 12/18/2003		Process: Edit Journal		Process					
Template List		Search Criteria			<input type="checkbox"/> Errors Only		Line: 10							
Lines														
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptrn	Project	Amount	Reference
1	2110	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-198.00	
2	3107	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	198.00	
3	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	198.00	
4	4901	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-198.00	
5	5700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-198.00	
6	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	198.00	
Totals														
Unit	Total Lines	Total Debits			Total Credits			Journal Status		Budget Status				
HUD01	6	594.00			594.00			P		V				

Journal for Receipt #2.1.1.16C

Header														
Lines														
Totals														
Errors														
Approval														
Unit: HUD01		Journal ID: RCV0000077			Date: 12/28/2003		Process: Edit Journal		Process					
Template List		Search Criteria			<input type="checkbox"/> Errors Only		Line: 10							
Lines														
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptrn	Project	Amount	Reference
1	2110	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-99.00	
2	3107	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	99.00	
3	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	99.00	
4	4901	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-99.00	
5	5700	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	-99.00	
6	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	99.00	
Totals														
Unit	Total Lines	Total Debits			Total Credits			Journal Status		Budget Status				
HUD01	6	297.00			297.00			P		V				

*Setup of the accounting entry was inaccurate and therefore there is a DR to account 4619, but should the DR should have been to account 4801. See screen print below:

Entry Event Code Definition

SetID: FEDRL Entry Event: PO_AP Description:

Entry Event Process Find | View All First 3 of 5 Last

'Entry Event Process: 'Effective Date: 'Status:

Entry Event Step Find | View All First 1 of 1 Last

'Entry Event Step: Account:

Source Record Jnl Template Journal Template:

Offset Accounts Customize | Find First 1-6 of 6 Last

Line	DR/CR	Account	Alt Acct	Short Desc	Short Desc
1	DR	4619		4619	
2	CR	4901		4901	
3	DR	3107		3107	
4	CR	5700		5700	
5	DR	6100		6100	
6	CR	2110		2110	

SCENARIO 2.2.1: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial/ Gap	Severity Level (L, M, H, N/A)
2.2.1	<p>➤ The Program Office A receives an invoice for review and approval.</p> <ul style="list-style-type: none"> ▪ Demonstrate the capability of the product to support electronic receipt of invoices by HUD directly from vendors and explain required applications at each location. ▪ Demonstrate the capability of the product to electronically record receipt of the invoice to begin payment due date calculation. ▪ Demonstrate how the system calculates multiple prompt pay due dates based on multiple delivery and acceptance dates for the items received (i.e., damaged item received). 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System is able to receive electronic invoices directly from vendors ▪ System is able to produce an electronic record receipt of the invoice to begin payment due date calculation ▪ System creates multiple prompt pay due dates for multiple deliveries and acceptance dates <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.2.1.A: System is able to receive electronic invoices directly from vendors ▪ 2.2.1.B: System is able to produce an electronic record receipt of the invoice to begin payment due date calculation ▪ 2.2.1.C: System creates prompt pay due dates for multiple deliveries and acceptance dates for each voucher <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Partial	H

SCENARIO 2.2.1: GENERAL ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print						
2.2.1.A	System is able to receive electronic invoices directly from vendors	<p>Run Control Parameters</p> <p>Run Control ID: INBOUND Report Manager Process Monitor Run</p> <table border="1"> <tr> <td data-bbox="737 493 999 678"> Run Option <input type="radio"/> File List Driven <input checked="" type="radio"/> Single File <input type="radio"/> Single Instance </td> <td data-bbox="1005 493 1944 678"> Inbound Agent Parameters Single File Path: C:\TEMP Single File Name: VCH221.DOC </td> </tr> <tr> <td data-bbox="737 699 999 995"> Force Profile <input checked="" type="radio"/> Do Not Force (998 or 999 in file) <input type="radio"/> Force with Map Information (998) <input type="radio"/> Force with Partner Information (999) </td> <td data-bbox="1005 699 1944 995"> <table border="1"> <tr> <td data-bbox="1005 699 1688 995"> Inbound Agent Forced Parameters </td> <td data-bbox="1694 699 1944 995"> File Options <input type="checkbox"/> Suppress Rowid <input type="checkbox"/> Comma Separated Format </td> </tr> </table> </td> </tr> </table>	Run Option <input type="radio"/> File List Driven <input checked="" type="radio"/> Single File <input type="radio"/> Single Instance	Inbound Agent Parameters Single File Path: C:\TEMP Single File Name: VCH221.DOC	Force Profile <input checked="" type="radio"/> Do Not Force (998 or 999 in file) <input type="radio"/> Force with Map Information (998) <input type="radio"/> Force with Partner Information (999)	<table border="1"> <tr> <td data-bbox="1005 699 1688 995"> Inbound Agent Forced Parameters </td> <td data-bbox="1694 699 1944 995"> File Options <input type="checkbox"/> Suppress Rowid <input type="checkbox"/> Comma Separated Format </td> </tr> </table>	Inbound Agent Forced Parameters	File Options <input type="checkbox"/> Suppress Rowid <input type="checkbox"/> Comma Separated Format
Run Option <input type="radio"/> File List Driven <input checked="" type="radio"/> Single File <input type="radio"/> Single Instance	Inbound Agent Parameters Single File Path: C:\TEMP Single File Name: VCH221.DOC							
Force Profile <input checked="" type="radio"/> Do Not Force (998 or 999 in file) <input type="radio"/> Force with Map Information (998) <input type="radio"/> Force with Partner Information (999)	<table border="1"> <tr> <td data-bbox="1005 699 1688 995"> Inbound Agent Forced Parameters </td> <td data-bbox="1694 699 1944 995"> File Options <input type="checkbox"/> Suppress Rowid <input type="checkbox"/> Comma Separated Format </td> </tr> </table>	Inbound Agent Forced Parameters	File Options <input type="checkbox"/> Suppress Rowid <input type="checkbox"/> Comma Separated Format					
Inbound Agent Forced Parameters	File Options <input type="checkbox"/> Suppress Rowid <input type="checkbox"/> Comma Separated Format							

<p>Voucher Build Process Messages Build Errors</p>	
Run Control ID: CDM	Report Manager Process Monitor Run
Run Control Options	
*Request ID:	VOUCHER
Description:	
From Date:	<input type="text"/> <input type="checkbox"/> Assign Invoice ID
To Date:	<input type="text"/> <input type="checkbox"/> Assign Invoice Date
*Process Option:	Business Unit
*Voucher Sources:	All (Unrestricted)
Selection Parameters Customize Find First 1 of 1 Last	
Business Unit	
<input type="text" value="HUD01"/>	
Interfaces Customize Find First 1 of 1 Last	
Voucher Build Interfaces	
<input type="text" value="XML Invoice"/>	

2.2.1.B System is able to produce an electronic record receipt of the invoice to begin payment due date calculation

[Summary](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Business Unit: HUD01 **Invoice Number:** XML VOUCHER
Voucher ID: VCH2.2.1 **Invoice Date:** 12/18/2003 [Basis Date Calculation](#)
Voucher Style: Regular

Vendor: V-20 **Misc. Amount:** [Non Merchandise Summary](#)
Name: V-20-001 **Freight Amount:**
Location: V-20 **Sales Tax:**
***Address:** 1 **VAT:** [VAT Summary](#)
 Office Depot
 121 Irving Street

 Arlington, VA 22204
 Advanced Vendor Search

***Pay Terms:** NET30 **Accounting Date:** 12/18/2003 **Action:**
Pay Schedule: Other ***Currency:** USD **Go To:**

Copy from a Source Document
PO Unit: **Purchase Order:** **Worksheet Copy Option:** None

Invoice Lines

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Quantity	<input type="text"/>	Olympus E20-N SLR 5.0	3.0000	EA	550.00000	1,650.00

Ship To: HUDDIVA **SpeedChart** **Use One Asset ID** [Sales/Use Tax](#) [VAT](#)
 Force Price [View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines [Customize](#) | [Find](#) | [View All](#) | [First](#) | 1 of 1 | [Last](#)

Amount	Quantity	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner
1,650.00	3.0000	HUD01	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X

View Source PO/Receiver Information

Unit: HUD01 **Voucher:** VCH2.2.1 **Line:** 1 'Line Match Option: Full Match

PO Number Receipt Number

PO Unit	PO No.	PO Line	PO Schedule	Receipt Unit	Receipt Number	Line	Schedule
HUD01	3PCMD0101	1	1	HUD01	2.1.1.16	1	1

[Summary](#)
Invoice Information
[Payments](#)
[Voucher Attributes](#)
[Error Summary](#)

Business Unit: HUD01

Voucher ID: VH2.2.1A

Voucher Style: Regular

Vendor:

Name:

Location:

***Address:**

Office Depot
121 Irving Street

Arlington, VA 22204
Advanced Vendor Search

***Pay Terms:**

Pay Schedule:

Invoice Number:

Invoice Date: [Basis Date Calculation](#)

Misc. Amount:

Freight Amount:

Sales Tax:

VAT:

Total:

Balance: **0.00**

Tax Exempt Flag

Use Tax:

[Non Merchandise Summary](#)

[VAT Summary](#)

[Comments](#)

Accounting Date:

***Currency:**

Action:

Go To:

Copy from a Source Document

PO Unit: **Purchase Order:** **Worksheet Copy Option:**

Invoice Lines

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Quantity	<input type="text"/>	Memorex CompactFlash/	2.0000	EA	99.000000	198.00

Ship To: HUDDIVA **SpeedChart:**

Use One Asset ID [Sales/Use Tax](#) [VAT](#)

Force Price [View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines [Customize](#) | [Find](#) | [View All](#) | [First](#) | 1 of 1 | [Last](#)

[GL ChartFields 1](#) [GL ChartFields 2](#) [Exchange Rate](#) [Statistics](#) [Assets](#)

Amount	Quantity	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner
198.00	2.0000	HUD01	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X

View Source PO/Receiver Information

Unit: HUD01 **Voucher:** VH2.2.1A **Line:** 1 *Line Match Option: Full Match

PO Number				Receipt Number			
PO Unit	PO No.	PO Line	PO Schedule	Receipt Unit	Receipt Number	Line	Schedule
HUD01	3PCMD0101	2	1	HUD01	2.1.1.16B	1	1

[Summary](#)
[Invoice Information](#)
[Payments](#)
[Voucher Attributes](#)
[Error Summary](#)

Business Unit: HUD01

Voucher ID: VH2.2.1B

Voucher Style: Regular

Vendor:

Name:

Location:

***Address:**

Office Depot
121 Irving Street

Arlington, VA 22204

Advanced Vendor Search

***Pay Terms:**

Pay Schedule:

Invoice Number: XML VOUCHER 3

Invoice Date: [Basis Date Calculation](#)

Misc. Amount:

Freight Amount:

Sales Tax:

VAT:

Total:

Balance: **0.00**

Tax Exempt Flag

Use Tax:

[Non Merchandise Summary](#)

[VAT Summary](#)

[Comments](#)

Accounting Date:

***Currency:**

Action:

Go To:

Copy from a Source Document

PO Unit: Purchase Order: Worksheet Copy Option:

Invoice Lines

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	<input type="text" value="Quantity"/>	<input type="text"/>	Memorex CompactFlash/	<input type="text" value="1.0000"/>	EA	<input type="text" value="99.000000"/>	<input type="text" value="99.00"/>

Ship To: HUDDIVA

Use One Asset ID [Sales/Use Tax](#) [VAT](#)

Force Price [View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines Customize | Find | View All | First 1 of 1 Last

Amount	Quantity	*GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner
99.00	1.0000	HUD01	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X

View Source PO/Receiver Information

Unit: HUD01
 Voucher: VH2.2.1B
 Line: 1
 *Line Match Option: Full Match

PO Number				Receipt Number			
PO Unit	PO No.	PO Line	PO Schedule	Receipt Unit	Receipt Number	Line	Schedule
HUD01	3PCMD0101	2	1	HUD01	2.1.1.16C	1	1

2.2.1.C System creates prompt pay due dates for multiple deliveries and acceptance dates for each voucher

Summary	Invoice Information	Payments	Voucher Attributes	Error Summary
Business Unit: HUD01	Invoice Number: XML VOUCHER			
Voucher ID: VCH2.2.1	Invoice Date: 12/18/2003			
Voucher Style: Regular	Total: 1,650.00			
Vendor: Office Depot 121 Irving Street Arlington, VA 22204	*Pay Terms: NET30 <input type="button" value="Schedule Payments"/>			
Payment Information Find View All First 1 of 1 Last				
Scheduled Payment: 1	Schedule ID: OTH0008819			
*Remit to: V-20	Gross Amount: 1,650.00 USD			
Location: V-20	Discount: 0.00 USD <input type="checkbox"/> Discount Denied			
*Address: 1 Office Depot 121 Irving Street Arlington, VA 22204	Scheduled Due: 01/16/2004 Net Due: 01/16/2004 Discount Due: Accounting Date: 01/16/2004	Late Charge		
Payment Method				
*Bank: TREAS	Pay Group:			
*Account: VNDR	*Handling: RE			
*Method: EFT EFT	*Netting: N			
Message:	<input type="text"/>			Messages
Message will appear on remittance advice.				
Schedule Payment		Payment Options		
*Action: Schedule	Payment Date: 01/16/2004	Hold Payment <input type="checkbox"/>	Separate Payment <input type="checkbox"/>	
Pay:	Reference: 000005	Hold Reason:	Inbound IPAC <input type="checkbox"/> Select IPAC	
		Letter of Credit:		

		<p>Date Calculation</p> <p>Back to Invoice</p> <p>Date Calculation Basis: <input type="text" value="Prompt Pay Basis 7 Days"/></p> <p>Fed Pymnt Basis Date: 12/18/2003</p> <p>Invoice Receipt Date: <input type="text" value="12/18/2003"/> Invoice Date: <input type="text" value="12/18/2003"/></p> <p>Goods Receipt Date: <input type="text" value="12/17/2003"/> Acceptance Date: <input type="text" value="12/17/2003"/></p>
--	--	--

Summary Invoice Information Payments Voucher Attributes Error Summary	
Business Unit: HUD01 Voucher ID: VH2.2.1A Voucher Style: Regular	Invoice Number: XML VOUCHER 2 Invoice Date: 12/18/2003 Total: 198.00 *Pay Terms: NET30 Schedule Payments
Vendor: Office Depot 121 Irving Street Arlington, VA 22204	
Payment Information Find View All First 1 of 1 Last	
Scheduled Payment: 1 *Remit to: V-20 Location: V-20 *Address: 1 Office Depot 121 Irving Street Arlington, VA 22204	Schedule ID: OTH0008819 Gross Amount: 198.00 USD Discount: 0.00 USD <input type="checkbox"/> Discount Denied Late Charge Scheduled Due: 01/16/2004 Net Due: 01/16/2004 Discount Due: Accounting Date: 01/16/2004
Payment Method	
*Bank: TREAS *Account: VNDR *Method: EFT EFT Message: Message will appear on remittance advice.	Pay Group: *Handling: RE *Netting: N Messages
Schedule Payment *Action: Schedule Payment Date: 01/16/2004 Pay: Reference: 000005	Payment Options Hold Payment <input type="checkbox"/> Separate Payment <input type="checkbox"/> Hold Reason: Inbound IPAC <input type="checkbox"/> Select IPAC Letter of Credit:

		<p>Date Calculation</p> <p>Back to Invoice</p> <p>Date Calculation Basis: <input type="text" value="Prompt Pay Basis 7 Days"/></p> <p>Fed Pymnt Basis Date: 12/18/2003</p> <p>Invoice Receipt Date: <input type="text" value="12/18/2003"/> Invoice Date: <input type="text" value="12/18/2003"/></p> <p>Goods Receipt Date: <input type="text" value="12/18/2003"/> Acceptance Date: <input type="text" value="12/18/2003"/></p>
--	--	--

[Summary](#)
Invoice Information
[Payments](#)
[Voucher Attributes](#)
[Error Summary](#)

Business Unit: HUD01

Voucher ID: VH2.2.1A

Voucher Style: Regular

Vendor:

Name:

Location:

Address:

Office Depot
121 Irving Street

Arlington, VA 22204
Advanced Vendor Search

Pay Terms:

Pay Schedule:

Invoice Number:

Invoice Date: [Basis Date Calculation](#)

Misc. Amount:

Freight Amount:

Sales Tax:

VAT:

Total:

Balance: **0.00**

Tax Exempt Flag

Use Tax:

Accounting Date:

Currency:

[Non Merchandise Summary](#)

VAT Summary

[Comments](#)

Copy from a Source Document

PO Unit: Purchase Order: [Copy PO](#) Worksheet Copy Option:

Invoice Lines

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Quantity	<input type="text"/>	Memorex CompactFlash/	2.0000	EA	99.00000	198.00

Ship To: HUDDIVA SpeedChart

Use One Asset ID [Sales/Use Tax](#) [VAT](#)

Force Price [View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines [Customize](#) | [Find](#) | [View All](#) | [First](#) | 1 of 1 | [Last](#)

GL ChartFields 1 GL ChartFields 2 Exchange Rate Statistics Assets

Amount	Quantity	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner
198.00	2.0000	HUD01	6100	0189	SE	B2004	1100	1100	GZ	OIG	1100	X

		<p>Date Calculation</p> <p>Back to Invoice</p> <p>Date Calculation Basis: <input type="text" value="Prompt Pay Basis 7 Days"/></p> <p>Fed Pymnt Basis Date: 12/18/2003</p> <p>Invoice Receipt Date: <input type="text" value="12/18/2003"/> Invoice Date: <input type="text" value="12/18/2003"/></p> <p>Goods Receipt Date: <input type="text" value="12/18/2003"/> Acceptance Date: <input type="text" value="12/18/2003"/></p>
--	--	---

SCENARIO 2.2.2: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial/ Gap	Severity Level (L, M, H, N/A)
2.2.2	<ul style="list-style-type: none"> ➤ Route invoice, upon approval by the Program Manager, to the Accounts Payable Clerk to enter the invoice data and create a voucher transaction. ▪ Demonstrate the capability to reject payments to the same vendor with duplicate invoice numbers. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Invoice is routed to AP Clerk and invoice is created ▪ Duplicate invoice number payments are rejected <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ See Scenario 2.2.1. Invoices are loaded directly as vouchers in PeopleSoft. There is not a need for the Accounts payable Clerk to enter Invoice data and create a voucher transaction. ▪ See Scenario 2.2.1 for the Duplicate Invoice Number Check screen print. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.2.3: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial/ Gap	Severity Level (L, M, H, N/A)
2.2.3	<p>➤ Route voucher electronically for review and approval to the COTR. Upon approval by Procurement, the voucher is routed to Accounts Payable for processing.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ AP Clerk routes voucher for review and approval to COTR ▪ COTR routes voucher to AP <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.2.3.A: AP Clerk routes voucher for review by the COTR. See step 2.2.4 for the approval by the COTR. In PS, the approval occurs after the matching and document tolerance processes. ▪ 2.2.3.B: Once the voucher is successfully approved, matched, tolerance checked, and budget checked, the voucher is ready for payment processing and will be picked up when the batch processes are processed. No intervention by Accounts Payable is required at this point. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.2.3: GENERAL ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print			
2.2.3.A	AP Clerk routes voucher for review by the COTR. See step 2.2.4 for the approval by the COTR. In PS, the approval occurs after the matching and document tolerance processes.	<p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> <p>Business Unit: HUD01 Invoice No: XML VOUCHER Voucher ID: VCH2.2.1 Invoice Date: 12/18/2003 Voucher Style: Regular Gross Amt: 2,750.00 USD Contract ID: Vendor Name: Office Depot Pay Terms: NET30 121 Irving Street Arlington, VA 22204 Origin: ONL Entry Status: Postable Voucher Source: Online Match Status: Ready Post Status: Unposted Approval Status: Pending Budget Header Status: Not Budget Checked Non-Prorated Budget Status: Not Budget Checked Entered on: 08/01/2005 Document Tolerance Status: Not Checked Created By: VP1 ERS Type: Not Applicable Last Updated: 08/01/2005 Close Status Indicator: Open Updated By: VP1</p>			

		Summary	Invoice Information	Payments	Voucher Attributes	Error Summary
Business Unit:	HUD01	Invoice No:	XML VOUCHER 2			
Voucher ID:	VH2.2.1A	Invoice Date:	12/18/2003			
Voucher Style:	Regular	Gross Amt:	198.00	USD		
Contract ID:		Pay Terms:	NET30			
Vendor Name:	Office Depot 121 Irving Street Arlington, VA 22204	Origin:	ONL			
Entry Status:	Postable	Voucher Source:	Online			
Match Status:	Ready	Post Status:	Unposted			
Approval Status:	Pending					
Budget Header Status:	Not Budget Checked					
Non-Prorated Budget Status:	Not Budget Checked	Entered on:	08/01/2005			
Document Tolerance Status:	Not Checked	Created By:	VP1			
ERS Type:	Not Applicable	Last Updated:	08/01/2005			
Close Status Indicator:	Open	Updated By:	VP1			

		Summary	Invoice Information	Payments	Voucher Attributes	Error Summary
Business Unit:	HUD01	Invoice No:	XML VOUCHER 3			
Voucher ID:	VH2.2.1B	Invoice Date:	12/18/2003			
Voucher Style:	Regular	Gross Amt:	99.00	USD		
Contract ID:		Pay Terms:	NET30			
Vendor Name:	Office Depot 121 Irving Street Arlington, VA 22204	Origin:	ONL			
Entry Status:	Postable	Voucher Source:	Online			
Match Status:	Ready	Post Status:	Unposted			
Approval Status:	Pending					
Budget Header Status:	Not Budget Checked					
Non-Prorated Budget Status:	Not Budget Checked	Entered on:	08/01/2005			
Document Tolerance Status:	Not Checked	Created By:	VP1			
ERS Type:	Not Applicable	Last Updated:	08/01/2005			
Close Status Indicator:	Open	Updated By:	VP1			

SCENARIO 2.2.4: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial/ Gap	Severity Level (L, M, H, N/A)
2.2.4	<p>➤ Demonstrate the capability to perform 3-way matching and to allow for exception situation where no matching or 2-way matching is possible (For example, no matching for direct payments, and 3-way for most payments).</p> <ul style="list-style-type: none"> • Demonstrate rejection of payment due to failure to match 3-way (e.g., wrong number of items). • Approve final voucher for payment. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System performs 3-way matching ▪ System allows for exception 2-way matching and no matching ▪ System rejects payment to due to failure to match 3-way ▪ Final voucher is approved for payment. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.2.4.A: System performs 3-way matching ▪ 2.2.4.B: System allows for exception 2-way matching and no matching ▪ 2.2.4.C: System rejects payment to due to failure to match 3-way ▪ 2.2.4.D: Final voucher is approved for payment. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.2.4: GENERAL ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print																																																				
2.2.4A	System performs 3-way matching	<p data-bbox="722 279 877 302"><i>Three Way Match</i></p> <div data-bbox="722 321 1961 354"> Summary Invoice Information Payments Voucher Attributes Error Summary </div> <table border="0" data-bbox="722 386 1961 1101"> <tr> <td>Business Unit:</td> <td>HUD01</td> <td>Invoice No:</td> <td>XML VOUCHER 2</td> </tr> <tr> <td>Voucher ID:</td> <td>VH2.2.1A</td> <td>Invoice Date:</td> <td>12/18/2003</td> </tr> <tr> <td>Voucher Style:</td> <td>Regular</td> <td>Gross Amt:</td> <td>198.00 USD</td> </tr> <tr> <td>Contract ID:</td> <td></td> <td>Pay Terms:</td> <td>NET30</td> </tr> <tr> <td>Vendor Name:</td> <td>Office Depot 121 Irving Street Arlington, VA 22204</td> <td>Origin:</td> <td>ONL</td> </tr> <tr> <td>Entry Status:</td> <td>Postable</td> <td>Voucher Source:</td> <td>Online</td> </tr> <tr> <td>Match Status:</td> <td>Matched</td> <td>Post Status:</td> <td>Posted</td> </tr> <tr> <td>Approval Status:</td> <td>Approved</td> <td></td> <td></td> </tr> <tr> <td>Budget Header Status:</td> <td>Valid Budget Check</td> <td></td> <td></td> </tr> <tr> <td>Non-Prorated Budget Status:</td> <td>Valid Budget Check</td> <td>Entered on:</td> <td>08/01/2005</td> </tr> <tr> <td>Document Tolerance Status:</td> <td>Valid</td> <td>Created By:</td> <td>VP1</td> </tr> <tr> <td>ERS Type:</td> <td>Not Applicable</td> <td>Last Updated:</td> <td>08/01/2005</td> </tr> <tr> <td>Close Status Indicator:</td> <td>Open</td> <td>Updated By:</td> <td>VP1</td> </tr> </table>	Business Unit:	HUD01	Invoice No:	XML VOUCHER 2	Voucher ID:	VH2.2.1A	Invoice Date:	12/18/2003	Voucher Style:	Regular	Gross Amt:	198.00 USD	Contract ID:		Pay Terms:	NET30	Vendor Name:	Office Depot 121 Irving Street Arlington, VA 22204	Origin:	ONL	Entry Status:	Postable	Voucher Source:	Online	Match Status:	Matched	Post Status:	Posted	Approval Status:	Approved			Budget Header Status:	Valid Budget Check			Non-Prorated Budget Status:	Valid Budget Check	Entered on:	08/01/2005	Document Tolerance Status:	Valid	Created By:	VP1	ERS Type:	Not Applicable	Last Updated:	08/01/2005	Close Status Indicator:	Open	Updated By:	VP1
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Contract ID:		Pay Terms:	NET30																																																			
Vendor Name:	Office Depot 121 Irving Street Arlington, VA 22204	Origin:	ONL																																																			
Entry Status:	Postable	Voucher Source:	Online																																																			
Match Status:	Matched	Post Status:	Posted																																																			
Approval Status:	Approved																																																					
Budget Header Status:	Valid Budget Check																																																					
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ERS Type:	Not Applicable	Last Updated:	08/01/2005																																																			
Close Status Indicator:	Open	Updated By:	VP1																																																			

Match Manager

Search Criteria

From Business Unit:
To Business Unit:
From Voucher ID:
To Voucher ID:
Voucher Style:

From Invoice Number:
To Invoice Number:
Match Status:
Buyer:

SetID:
From Vendor Name:
To Vendor Name:

From Vendor ID:
To Vendor ID:
Vendor Location:

Voucher Date Type:

From Date:
To Date:

Show Chart
 Chart Type:

Search Results Custo

Un-Match	Business Unit	Voucher ID	Match Status	Vendor ID	Invoice Number	Gross Amt	Currency	Purchase Orders	Receipts	Post Status
<input type="checkbox"/>	HUD01	VH2.2.1A	Matched	V-20	XML VOUCHER 2	198.00 USD		<input type="button" value="i"/>	<input type="button" value="i"/>	Posted

Match Manager Detail

Matched Voucher / Purchase Order

[Back to Match Manager](#)

Business Unit: HUD01 Voucher: VH2.2.1A

Details Find | View All First 1 of 1 Last

Voucher Line				PO Line			
Line:	1			PO Unit:	HUD01	PO ID:	3PCMD0101
Terms:	NET30			PO Line:	2	Sched Num:	1
Vendor:	FEDRL V-20	V-20		PO Terms:	00		
Item:	SHARE			Vendor:	FEDRL V-20	V-20	
Quantity:	2.0000	EA		Item:	SHARE		
Unit Price:	99.00000	USD		PO Qty:	3.0000	EA	
Merch Amt:	198.00			PO Price:	99.00000	USD	
				Merch Amt:	297.00	Amt Only:	N

Additional PO Information			
PO Date:	12/15/2003	Match Status:	Partially
		Match Control:	STANDARD
Buyer:	VP1		Kenneth Schumacher
Inspect Reqd:	N	Recv Reqd:	Y

Match Manager Detail

Matched Voucher / Receipt

Business Unit: HUD01 Voucher: VH2.2.1A

[Back to Match Manage](#)

Details		Find View All		First ◀ 1 of 1 ▶ Last	
Voucher Line			Receiver ID/Line		
Line:	1		Recv Unit:	HUD01	Recv ID: 2.1.1.16B
Vendor:	FEDRL V-20	V-20	Recv Line:	1	Seq: 1
Item:	SHARE		Vendor:	FEDRL V-20	V-20
Quantity:	2.0000	EA	Item:	SHARE	
Unit Price:	99.00000	USD	Accept Qty:	2.0000	EA
Merch Amt:	198.00		Price:	99.00	USD
			Merch Amt:	198.00	Amt Only: N
Additional Receipt Information					
Recv Date:	12/18/2003	Match Status:	Matched	Match Control:	STANDARD
Inspect Reqd:	N	Inspection Status:	Complete		

2.2.4.B System allows for exception 2-way matching and no matching

Two Way Match

		Summary Invoice Information Payments Voucher Attributes Error Summary			
Business Unit:	HUD01	Invoice No:	Scenario 2.5.4		
Voucher ID:	V2.5.4	Invoice Date:	11/15/2003		
Voucher Style:	Regular	Gross Amt:	60,000.00	USD	
Contract ID:					
Vendor Name:	Office Depot 121 Irving Street Arlington, VA 22204	Pay Terms:	NET30		
Entry Status:	Postable	Origin:	ONL		
Match Status:	Overridden	Voucher Source:	Online		
Approval Status:	Approved	Post Status:	Posted		
Budget Header Status:	Valid Budget Check				
Non-Prorated Budget Status:	Valid Budget Check	Entered on:	07/29/2005		
Document Tolerance Status:	Valid	Created By:	VP1		
ERS Type:	Not Applicable	Last Updated:	08/02/2005		
Close Status Indicator:	Open	Updated By:	VP1		

Match Manager

Search Criteria

From Business Unit: HUD01
To Business Unit: HUD01
From Voucher ID: V2.5.4
To Voucher ID: V2.5.4
***Voucher Style:** Regular Voucher
From Invoice Number:
To Invoice Number:
Match Status:
Buyer:
SetID: FEDRL
From Vendor Name:
To Vendor Name:
From Vendor ID:
To Vendor ID:
Vendor Location:
Voucher Date Type:
From Date: 08/09/2005
To Date: 08/09/2005
 Show Chart ***Chart Type:** Bar Chart

Search Results Customize | Find | View All | First 1 of 1 Last

Un-Match Unit	Business Voucher ID	Match Status	Vendor ID	Invoice Number	Gross Amt	Currency	Purchase Orders	Exceptions Log	Override History
<input type="checkbox"/>	HUD01 V2.5.4	Overridden	V-20	Scenario 2.5.4	60000.00	USD	<input type="button" value="i"/>	<input type="button" value="i"/>	<input type="button" value="i"/>

Match Manager Detail

Match Exception Voucher / Purchase Order

Business Unit: HUD01 Voucher: V2.5.4

[Back to Match Manager](#)

Details

Find | View All First 1 of 1 Last

Voucher Line				PO Line			
Line:	1			PO Unit:	HUD01	PO ID:	2.5.4
Terms:	NET30			PO Line:	1	Sched:	1
Vendor:	FEDRL V-20	V-20		PO Terms:	00		
Item:	SHARE			Vendor:	FEDRL V-20	V-20	
Quantity:	1.0000	EA		Item:	SHARE		
Quantity Cnvt:	1.0000	EA		Description:			
Unit Price:	60000.00000	USD		PO Qty:	1.0000	EA	
Unit Price Cnvt:	60000.00000	USD		PO Price:	175000.00000	USD	
Merch Amt:	60000.00			Merch Amt:	175000.00	Amt Only:	N
Merch Amt Cnvt:	60000.000						

Additional PO Information

PO Date:	10/01/2003	Ship To:		Match Control:	STANDARD
Buyer:	VP1		Kenneth Schumacher		
Inspect Reqd:		Inspection Status:		Recv Reqd:	Y

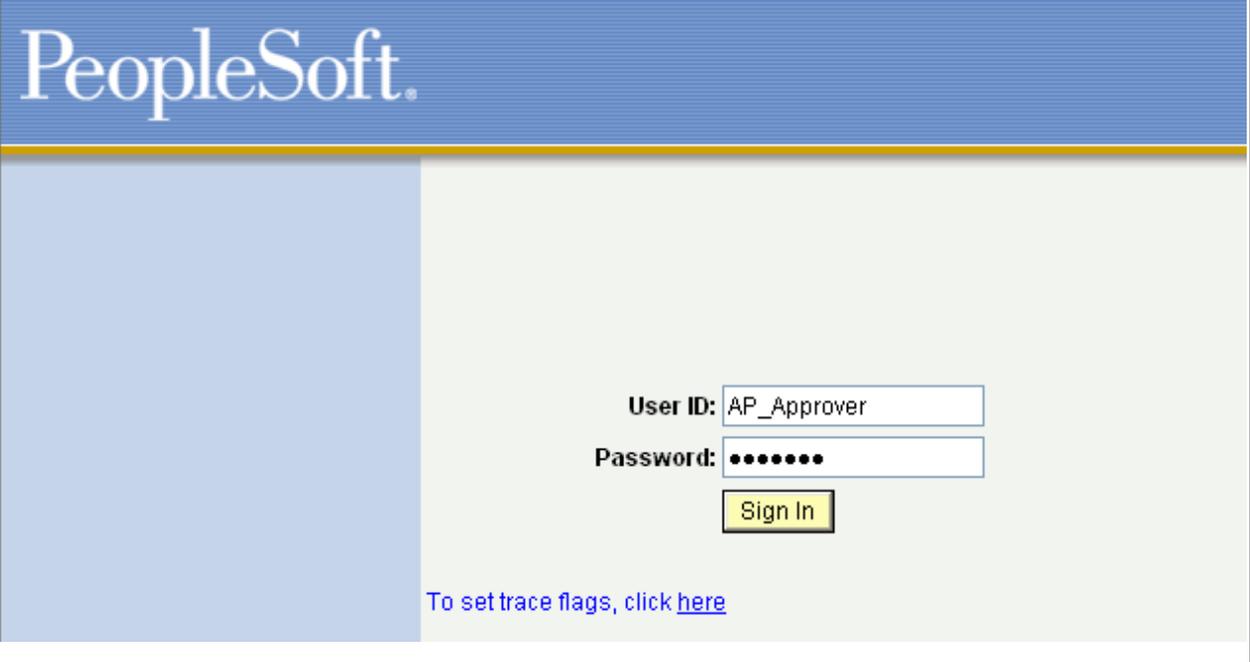
Match Controls

	Upper	Lower
Unit Price:		
% Unit Price:		
Ext Price:		
% Ext Price:		

No Matching

		Summary	Invoice Information	Payments	Voucher Attributes	Error Summary
Business Unit:	HUD01	Invoice No:	INVOICE PAYMENT			
Voucher ID:	V7.4.6	Invoice Date:	07/01/2004			
Voucher Style:	Regular	Gross Amt:	2,000.00	USD		
Contract ID:		Pay Terms:	NET30			
Vendor Name:	Federal Agency 2300 K Street, NW Washington, DC 22001	Origin:	ONL			
Entry Status:	Postable	Voucher Source:	Online			
Match Status:	No Match	Post Status:	Posted			
Approval Status:	Approved					
Budget Header Status:	Valid Budget Check					
Non-Prorated Budget Status:	Valid Budget Check	Entered on:	08/09/2005			
Document Tolerance Status:	Valid	Created By:	VP1			
ERS Type:	Not Applicable	Last Updated:	08/09/2005			
Close Status Indicator:	Open	Updated By:	VP1			

		<h3>Match Manager</h3> <div style="border: 1px solid gray; padding: 5px;"> <p>Search Criteria</p> <p> From Business Unit: HUD01 <input type="text"/> <input type="button" value="Q"/> To Business Unit: HUD01 <input type="text"/> <input type="button" value="Q"/> From Voucher ID: VCH7.4.6 <input type="text"/> <input type="button" value="Q"/> To Voucher ID: VCH7.4.6 <input type="text"/> <input type="button" value="Q"/> *Voucher Style: Regular Voucher <input type="button" value="v"/> From Invoice Number: <input type="text"/> <input type="button" value="Q"/> To Invoice Number: <input type="text"/> <input type="button" value="Q"/> Match Status: <input type="button" value="v"/> Buyer: <input type="text"/> <input type="button" value="Q"/> SetID: FEDRL <input type="text"/> <input type="button" value="Q"/> From Vendor Name: <input type="text"/> <input type="button" value="Q"/> To Vendor Name: <input type="text"/> <input type="button" value="Q"/> From Vendor ID: <input type="text"/> <input type="button" value="Q"/> To Vendor ID: <input type="text"/> <input type="button" value="Q"/> Vendor Location: <input type="text"/> <input type="button" value="Q"/> Voucher Date Type: <input type="button" value="v"/> From Date: 08/09/2005 <input type="button" value="B"/> To Date: 08/09/2005 <input type="button" value="B"/> <input type="checkbox"/> Show Chart *Chart Type: Bar Chart <input type="button" value="v"/> <input type="button" value="Search"/> <input type="button" value="Clear"/> <input type="button" value="Un-Match"/> </p> </div> <p style="text-align: center;">No Vouchers Found</p>																																	
2.2.4.C	System rejects payment to due to failure to match 3-way	<h3>Match Exception Override</h3> <p style="text-align: right;">Back to Match Manager</p> <table border="0"> <tr> <td>Unit: HUD01</td> <td>Vendor:</td> <td></td> </tr> <tr> <td>Invoice: XML VOUCHER</td> <td>Gross Amount:</td> <td>16,500.00 USD</td> </tr> <tr> <td>Voucher: VCH2.2.1</td> <td>Discount Amount:</td> <td>0.00 USD</td> </tr> <tr> <td>Invoice Date: 12/18/2003</td> <td>Post Status:</td> <td>Unposted</td> </tr> <tr> <td>Due Date: 01/16/2004</td> <td>Control Group:</td> <td>View Purchase Order</td> </tr> <tr> <td>Discount Due:</td> <td>Origin: ONL</td> <td>View Receipt</td> </tr> </table> <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;"> <p>Invoice Match Status</p> <p><input checked="" type="radio"/> Exceptions</p> <p><input type="radio"/> Rejected</p> <p><input type="radio"/> Overridden</p> <p style="text-align: center;"><input type="button" value="Apply"/></p> </div> <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;"> <p>Invoice Line Details Find View All First <input type="button" value="◀"/> 1 of 1 <input type="button" value="▶"/> Last</p> <p>Line: 1</p> <p>Match Exceptions Find View All <input type="button" value="Q"/> First <input type="button" value="◀"/> 1-2 of 2 <input type="button" value="▶"/> Last</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Override</th> <th style="text-align: left;">Match Rule</th> <th style="text-align: left;">Rule ID</th> <th style="text-align: left;">Description</th> <th style="text-align: left;">Override Reason</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Standard match rules</td> <td>RULE_R900</td> <td>The total received quantity of voucher line for same receiver is greater than the receiver accepted quantity, minus the quantity previously invoiced.</td> <td>Override Reason</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Standard match rules</td> <td>RULE_V200</td> <td>The sum of all quantity on Vouchers being matched and those already matched for the Purchase Order schedule is greater than PO schedule quantity plus the Receipt quantity percentage tolerance.</td> <td>Override Reason</td> </tr> </tbody> </table> </div>	Unit: HUD01	Vendor:		Invoice: XML VOUCHER	Gross Amount:	16,500.00 USD	Voucher: VCH2.2.1	Discount Amount:	0.00 USD	Invoice Date: 12/18/2003	Post Status:	Unposted	Due Date: 01/16/2004	Control Group:	View Purchase Order	Discount Due:	Origin: ONL	View Receipt	Override	Match Rule	Rule ID	Description	Override Reason	<input type="checkbox"/>	Standard match rules	RULE_R900	The total received quantity of voucher line for same receiver is greater than the receiver accepted quantity, minus the quantity previously invoiced.	Override Reason	<input type="checkbox"/>	Standard match rules	RULE_V200	The sum of all quantity on Vouchers being matched and those already matched for the Purchase Order schedule is greater than PO schedule quantity plus the Receipt quantity percentage tolerance.	Override Reason
Unit: HUD01	Vendor:																																		
Invoice: XML VOUCHER	Gross Amount:	16,500.00 USD																																	
Voucher: VCH2.2.1	Discount Amount:	0.00 USD																																	
Invoice Date: 12/18/2003	Post Status:	Unposted																																	
Due Date: 01/16/2004	Control Group:	View Purchase Order																																	
Discount Due:	Origin: ONL	View Receipt																																	
Override	Match Rule	Rule ID	Description	Override Reason																															
<input type="checkbox"/>	Standard match rules	RULE_R900	The total received quantity of voucher line for same receiver is greater than the receiver accepted quantity, minus the quantity previously invoiced.	Override Reason																															
<input type="checkbox"/>	Standard match rules	RULE_V200	The sum of all quantity on Vouchers being matched and those already matched for the Purchase Order schedule is greater than PO schedule quantity plus the Receipt quantity percentage tolerance.	Override Reason																															

2.2.4.D	Final voucher is approved for payment	 <p>The screenshot shows the PeopleSoft login interface. At the top, the 'PeopleSoft.' logo is displayed in white on a blue background. Below the logo, there is a light gray area containing the login fields. The 'User ID' field contains the text 'AP_Approver'. The 'Password' field contains seven black dots. Below the password field is a yellow 'Sign In' button. At the bottom right of the login area, there is a blue hyperlink that reads 'To set trace flags, click here'.</p>
---------	---------------------------------------	---

Approval
Line Information
Charge Information

Unit: HUD01

Voucher: VCH2.2.1

Invoice: XML VOUCHER

Date: 12/18/2003

Vendor: Office Depot

ID: V-20

Approval Information

Pending

Approved

Denied

Voucher Details

Total: 1,650.00 USD NET30

Sales Tax: 0.00

Freight: 0.00

Use Tax: 0.00

Entered VAT: 0.00

Details Customize | Find | View All | First 1 of 1 Last

Remit SetID	Remit Vendor	Name 1	Name 2
FEDRL	V-20	Office Depot	

Save
 Return to Search
 Previous in List
 Next in List
 Notify

		<p>Approval <u>Line Information</u> Charge Information</p>											
Unit:	HUD01	Invoice:	XML VOUCHER 3	Vendor:	Office Depot								
Voucher:	VH2.2.1B	Date:	12/18/2003	ID:	V-20								
<p>Approval Information</p> <p><input type="radio"/> Pending</p> <p><input checked="" type="radio"/> Approved</p> <p><input type="radio"/> Denied</p>		<p>Voucher Details</p> <p>Total: 99.00 USD NET30</p> <p>Sales Tax: 0.00</p> <p>Freight: 0.00</p> <p>Use Tax: 0.00</p> <p>Entered VAT: 0.00</p>											
<p>Details Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Remit SetID</th> <th>Remit Vendor</th> <th>Name 1</th> <th>Name 2</th> </tr> </thead> <tbody> <tr> <td>FEDRL</td> <td>V-20</td> <td>Office Depot</td> <td></td> </tr> </tbody> </table>						Remit SetID	Remit Vendor	Name 1	Name 2	FEDRL	V-20	Office Depot	
Remit SetID	Remit Vendor	Name 1	Name 2										
FEDRL	V-20	Office Depot											

SCENARIO 2.2.5: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/Partial/Gap	Severity Level (L, M, H, N/A)
2.2.5	<p>➤ Demonstrate scheduling of payments in accordance with prompt payment. Describe generally your prompt payment capability and demonstrate the following:</p> <ul style="list-style-type: none"> ▪ Scheduling of payment not subject to prompt payment (e.g., advances) ▪ Ability to accurately record and track interest and penalties including GL updates ▪ Ability to report in accordance with federal regulations the status of all payments subject to prompt payment requirements, including: scheduled on-time, paid on-time, average days late, average interest and penalties, etc. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System schedules payment not subject to prompt payment ▪ System tracks interest and penalties and updates G/L ▪ System reports on prompt payment requirements listed 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ See scenario 3.3.1 for voucher advances. ▪ See scenario 2.5.6 and scenario 3.5.1 for a voucher with interest. ▪ See scenario 2.2.6 for discussion on reports on prompt payment reports gap. ▪ General Prompt Pay Capability Discussion: ▪ Prompt payment due date calculation helps determine the best dates to pay the voucher. The system weighs early payment discounts against interest potentially earned by leaving money in the bank until the due date. Payment scheduling by prompt due date helps fulfill the Prompt Payment Act obligation to pay bills promptly and at the time of greatest savings. ▪ If prompt payment due date calculation is selected, rules can be established for determining a voucher's federal payment basis date based on the invoice date, goods receipt date, services receipt date, and acceptance date. The system uses these rules to derive the basis date, and in turn uses the basis date, payment terms, and holiday processing options to determine the payment due date. ▪ PeopleSoft Payables can also automatically calculate interest charges for late payments to vendors. Payables follows Prompt Payment Act protocols: <ul style="list-style-type: none"> ▪ Late interest is assessed on a payment made after the voucher due date. ▪ Late interest is calculated using 	Fit	N/A

			<p>the U.S. Treasury interest rate for the period.</p> <ul style="list-style-type: none"> ▪ Late interest is not assessed on a payment to a government entity or employee. ▪ Late interest under USD 1.00 is not paid. ▪ The system follows current Treasury guidelines: ▪ Payments made 1 to 30 days late are subject to simple interest late charges. ▪ Payments made 31 to 360 days late are subject to compound interest. ▪ Payments outstanding for more than one year will be subject to the maximum of 360 days calculated interest. ▪ The Pay Cycle process calculates late interest based on the Late Charge Code for vouchers subject to late interest charges that have passed payment due date. The Pay Cycle process also determines whether the calculated interest falls within the threshold for payment. The system tracks interest that is below the minimum interest threshold amount, but does not pay it. The Pay Cycle process generates interest lines using either the original distribution or a specified set of distributions. ▪ The Discount Evaluation feature compares the potential interest income with the discount amount and determines if taking a discount is economically feasible. ▪ Payables uses the Number of Days in Year to compute the annual discount effective rate. PeopleSoft Payables defaults the number of days to 360, in 		
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		<p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>accordance with U.S. federal specifications.</p> <ul style="list-style-type: none"> ▪ During the pay cycle, the system calculates the due dates for vouchers based on the invoice date, invoice receipt date, acceptance date, or constructive receipt date, in conjunction with the payment terms (interest rates versus payment discounts). ▪ If the bank interest income is greater than the amount of the discount, the pay cycle drops the voucher from the process. If a payment is denied, the system provides a discount denied alert so that the voucher can be paid if needed. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 		
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SCENARIO 2.2.6: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.2.6	<p>Demonstrate the following prompt payment reporting capabilities:</p> <ul style="list-style-type: none"> • Ability to report all prompt payment interest paid to vendors during the current fiscal year, identifying budget year of funding source (i.e., paid against current and prior year appropriations) • Ability to sort the above-referenced report (previous bullet) by major HUD component or lower organizational unit (e.g., field office or cost center) • Ability to drill down to individual document or transaction numbers/identifiers on which prompt payment interest was paid • Ability to sort prompt payment interest payments by: vendors receiving the interest, HUD component paying the interest, and interest amount paid (i.e., descending order by payment amount to a given vendor). 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System reports on interest paid to vendors during the fiscal year including budget year funding source ▪ System can report interest at lower levels ▪ System is able to drill down on individual transactions ▪ System is able to sort prompt payment interest payments by categories listed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Please refer to the Gap Deliverable for discussion of this scenario. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	Gap	M

SCENARIO 2.2.7: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/Partial/Gap	Severity Level (L, M, H, N/A)
2.2.7	<p>➤ Demonstrate The Buyer can select a pre-defined simplified closeout checklist that lists all closeout activities to prepare to closeout the Purchase Order; the closeout checklist includes, at a minimum, the following items:</p> <ul style="list-style-type: none"> ▪ All items received? Y/N ▪ All items accepted? Y/N ▪ All invoices paid? Y/N ▪ Excess funds? Y/N ▪ If excess funds, indicate amount: ▪ Outstanding modifications? Y/N <p>➤ Complete the items on the closeout checklist and close the Purchase Order indicating that all items were received and accepted, all invoices were paid, and there are no outstanding modifications.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Buyer can select a pre-defined simplified closeout checklist ▪ System is able to process PO closeout checklist ▪ PO is closed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <p>2.2.7.A</p> <ul style="list-style-type: none"> ▪ Buyer can select a pre-defined simplified closeout checklist <p>2.2.7.B</p> <ul style="list-style-type: none"> ▪ System is able to process PO closeout checklist <p>2.2.7.C</p> <ul style="list-style-type: none"> ▪ See Scenario 2.2.8 for closeout of PO. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.2.7: GENERAL ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print
2.2.7.A	Buyer can select a pre-defined simplified closeout checklist	<p>Standard Comments</p> <p>SetID: SHARE</p> <p>Standard Comment Type: 001 CLOSEOUT</p> <p>Standard Comment ID: 0001</p> <p>Standard Comments Find View All First 1 of 1 Last</p> <p>*Effective Date: 01/01/1900 *Status: Active</p> <p>*Description: CLOSEOUT CHECKLIST</p> <p>*Short Desc: CLOSEOUT</p> <p>Comments: Closeout Checklist 1. All items received? Y/N 2. All items accepted? Y/N 3. All invoices paid? Y/N 4. Excess funds? Y/N 5. If excess funds, indicate amount</p>

PO Header Comments

Unit: HUD01 PO ID: 3PCMD0101 Vendor: V-20-001

Retrieve Active Comments Only Retrieve

*Sort Method: Comment Time Stamp Sort *Sort Sequence: Ascending Sort

Comments Find | View All First 1 of 1 Last

[Copy Standard Comments](#) Comment Status: Active Inactivate +

Send to Vendor Shown at Receipt Shown at Voucher

Associated Document

Attachment Attach View Delete Email

From -> PO HUD01-3PCMD0101

OK Cancel Refresh

2.2.7.B System is able to process PO closeout checklist

PO Header Comments

Unit: HUD01 PO ID: 3PCMD0101 Vendor: V-20-001

Retrieve Active Comments Only Retrieve

*Sort Method: Comment Time Stamp Sort *Sort Sequence: Ascending Sort

Comments Find | View All First 1 of 1 Last

[Copy Standard Comments](#) Comment Status: Active Inactivate +

Closeout Checklist

1. All items received? Y/N
2. All items accepted? Y/N
3. All invoices paid? Y/N
4. Excess funds? Y/N

Send to Vendor Shown at Receipt Shown at Voucher

Associated Document

Attachment	Attach	View	Delete	<input type="checkbox"/> Email
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SCENARIO 2.2.8: GENERAL ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial/ Gap	Severity Level (L, M, H, N/A)
2.2.8	<p>➤ Route the Purchase Order to the COTR for final approval to closeout and de-obligate remaining funds.</p> <p>Demonstrate the system’s capability of displaying the status change to the user.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ PO is routed to and approved by the COTR. ▪ Status change is displayed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Obligation is reduced ▪ Budget is increased <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ CR 4801 – Undelivered Orders - Obligations, Unpaid ▪ DR 4619 Suballmts Avail – Commt/Oblig 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.2.8.A: PO is routed to and approved by the COTR. ▪ 2..2.8.B:Status change is displayed <p>Budgetary Impact</p> <p>2.2.8.C:</p> <ul style="list-style-type: none"> ▪ Obligation is reduced ▪ Budget is increased <p>SGL Impact</p> <p>2.2.8.D:</p> <ul style="list-style-type: none"> ▪ CR 4801 – Undelivered Orders - Obligations, Unpaid ▪ DR 4619 Suballmts Avail – Commt/Oblig 	Fit	N/A

SCENARIO 2.2.8: GENERAL ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print
2.2.8	PO is routed to and approved by the COTR.	<div data-bbox="741 285 1900 1242"> <h3 style="text-decoration: underline;">Send Notification</h3> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method</p> <div style="background-color: #4a7ebb; color: white; padding: 2px;">Notification Details Lookup Recipient</div> <p>To: <input type="text" value="COTR@HUD.COM"/></p> <p>CC: <input type="text"/></p> <p>BCC: <input type="text"/></p> <p>Priority: 1-High <input type="button" value="v"/></p> <p>Subject: <input type="text" value="PURCHASE ORDER CLOSEOUT"/> <input type="button" value="📧"/></p> <p>Template Text: <input type="text" value="Workflow Notification"/> <input type="button" value="⌵"/> <input type="text" value="Priority: %NotificationPriority"/> <input type="text" value="Date Sent: 2005-09-05"/> <input type="button" value="⌵"/></p> <p>Message: <input type="text" value="PLEASE REVIEW AND UPDATE THIS PURCHASE ORDER FOR CLOSEOUT."/> <input type="button" value="📧"/></p> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notificati Click Apply to send this notification and remain on this page.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Apply"/> </div> </div>

Standard Comments

SetID: SHARE
 Standard Comment Type: 001 CLOSEOUT
 Standard Comment ID: 0001

Find | View All First 1 of 1 Last

*Effective Date: 01/01/1900 *Status: Active

*Description: CLOSEOUT CHECKLIST

*Short Desc: CLOSEOUT

Comments:
 Closeout Checklist
 1. All items received? YES
 2. All items accepted? YES
 3. All invoices paid? YES
 4. Excess funds? YES
 5. If excess funds, indicate amount. NOT SURE

Purchase Order Closeout

Reconciliation WorkBench

Business Unit: HUD01 WorkBench ID: CLOSE
 Description: CLOSEOUT

Select POs for Further Processing

Purchase Order	Doc Status	PO Status	Hold	PO Date	Last Activity	Vendor ID	Buyer	Match Action	Change Order	Blanket PO	Lines	Receipt Status	Backorder Status	Budget Status	NP Budget Status	Document Tolerance Status
<input checked="" type="checkbox"/> 3PCMD0101		Compl	N	12/15/2003	08/05/2005	V-20	Kenneth Schumacher	Standard	1			Received	None	Not Chk'd	Valid	Valid

<p>2..2.8.B:</p>	<p>Status change is displayed</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Purchase Order Inquiry</p> <hr/> <p>Purchase Order</p> <p>Unit: HUD01 PO Status: Compl PO ID: 3PCMD0101 Budget Status: Valid Change Order: 1</p> <p>Header</p> <p>PO Date: 12/15/2003 Doc Tol Status: Valid Vendor: V-20-001 Backorder Status: None Vendor ID: V-20 Vendor Details Receipt: Received Buyer: Kenneth Schumacher <input type="checkbox"/> Hold From Further Processing</p> <p>PO Reference: Scenario 2.1.1.12</p> <p>Header Details All RTV Matching Header Comments... Document Status</p> <p>Change Order</p> <p>Amount Summary</p> <p>Merchandise: 5732.00 Freight/Tax/Misc.: 0.00 Total: 5732.00 USD</p> <p>Select Lines to Display</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th colspan="8">Lines</th> <th style="text-align: right;">Customize Find View All </th> <th style="text-align: right;">First 1-4 of 4 Last</th> </tr> <tr> <th>Line</th> <th>Item</th> <th>Item Description</th> <th>Category</th> <th>PO Qty</th> <th>UOM</th> <th>Amount</th> <th>Status</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td>Olympus E20-N SLR 5.0 Megapixe</td> <td>MISC</td> <td>5.0000</td> <td>EA</td> <td>2750.00 USD</td> <td>Closed</td> <td> </td> </tr> <tr> <td>2</td> <td></td> <td>Memorex CompactFlash/ SmartMed</td> <td>MISC</td> <td>5.0000</td> <td>EA</td> <td>495.00 USD</td> <td>Closed</td> <td> </td> </tr> <tr> <td>3</td> <td></td> <td>Hewlett-packard PhotoSmart 735</td> <td>MISC</td> <td>5.0000</td> <td>EA</td> <td>1745.00 USD</td> <td>Closed</td> <td> </td> </tr> <tr> <td>4</td> <td></td> <td>Scenario 2.1.1.4 - NEW ITEM</td> <td>MISC</td> <td>1.0000</td> <td>EA</td> <td>742.00 USD</td> <td>Closed</td> <td> </td> </tr> </tbody> </table> </div>	Lines								Customize Find View All	First 1-4 of 4 Last	Line	Item	Item Description	Category	PO Qty	UOM	Amount	Status		1		Olympus E20-N SLR 5.0 Megapixe	MISC	5.0000	EA	2750.00 USD	Closed		2		Memorex CompactFlash/ SmartMed	MISC	5.0000	EA	495.00 USD	Closed		3		Hewlett-packard PhotoSmart 735	MISC	5.0000	EA	1745.00 USD	Closed		4		Scenario 2.1.1.4 - NEW ITEM	MISC	1.0000	EA	742.00 USD	Closed	
Lines								Customize Find View All	First 1-4 of 4 Last																																																
Line	Item	Item Description	Category	PO Qty	UOM	Amount	Status																																																		
1		Olympus E20-N SLR 5.0 Megapixe	MISC	5.0000	EA	2750.00 USD	Closed																																																		
2		Memorex CompactFlash/ SmartMed	MISC	5.0000	EA	495.00 USD	Closed																																																		
3		Hewlett-packard PhotoSmart 735	MISC	5.0000	EA	1745.00 USD	Closed																																																		
4		Scenario 2.1.1.4 - NEW ITEM	MISC	1.0000	EA	742.00 USD	Closed																																																		
<p>2.2.8.C:</p>	<p>Obligation is reduced Budget is increased</p>	<p><i>Before Budget Check</i></p>																																																							

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	
Expense:	763,597.00	USD	Parent / Children		
Encumbrance:	164,795.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,071,068.00	USD	Percent:	(81.43%)
With Tolerance:	4,071,068.00	USD	Percent:	(81.43%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	-------------------

After Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1

Ledger Amounts

Budget:	4,999,460.00	USD	Attributes	Display Chart	
Expense:	763,597.00	USD	Parent / Children		
Encumbrance:	161,900.00	USD	Associated Budgets		
Pre-Encumbrance:	2,895.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	4,071,068.00	USD	Percent:	(81.43%)
With Tolerance:	4,071,068.00	USD	Percent:	(81.43%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	-------------------

2.2.8.D

CR 4801 – Undelivered Orders -
Obligations, Unpaid
DR 4619 Suballmts Avail – Commt/Oblig

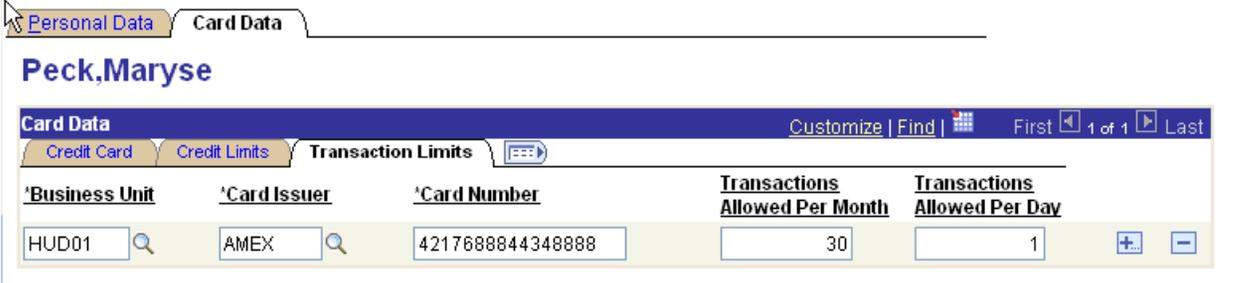
Header																	
Lines																	
Totals																	
Errors																	
Approval																	
Unit:		HUD01		Journal ID:		EEP0000346		Date:		12/18/2003		'Process:		Edit Journal		Process	
Template List		Search Criteria		<input type="checkbox"/> Errors Only		Line:		10									
▼ Lines																	
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Debit Amount	Credit Amount	Base DR Amount	Base CR Amount	Reference
1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD		99.00	99.00		99.00 3PCMD0101
2	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	99.00			99.00	3PCMD0101
3	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	99.00			99.00	3PCMD0101
4	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD		99.00		99.00	3PCMD0101
▼ Totals																	
Unit	Total Lines		Total Debits		Total Credits		Journal Status		Budget Status								
HUD01	4		198.00		198.00		P		V								
Header																	
Lines																	
Totals																	
Errors																	
Approval																	
Unit:		HUD01		Journal ID:		EEP0000347		Date:		01/30/2004		'Process:		Edit Journal		Process	
Template List		Search Criteria		<input type="checkbox"/> Errors Only		Line:		14									
▼ Lines																	
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Debit Amount	Credit Amount	Base DR Amount	Base CR Amount	Reference
1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD					3PCMD0101
2	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD					3PCMD0101
3	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	198.00		198.00		3PCMD0101
4	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,650.00		1,650.00		3PCMD0101
5	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,047.00		1,047.00		3PCMD0101
6	4801	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	1,100.00		1,100.00		3PCMD0101
7	4801	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	698.00		698.00		3PCMD0101
8	4801	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	742.00		742.00		3PCMD0101
9	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)		198.00		198.00	3PCMD0101
10	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD		1,650.00		1,650.00	3PCMD0101
11	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	X		RANFD	1,047.00		1,047.00		3PCMD0101
12	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	1,100.00		1,100.00		3PCMD0101
13	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	698.00		698.00		3PCMD0101
14	4619	0189	SE	B2004	2500	2500	GZ	OIG	2500	F	070797	(None)	742.00		742.00		3PCMD0101
▼ Totals																	
Unit	Total Lines		Total Debits		Total Credits		Journal Status		Budget Status								
HUD01	14		5,435.00		5,435.00		P		V								

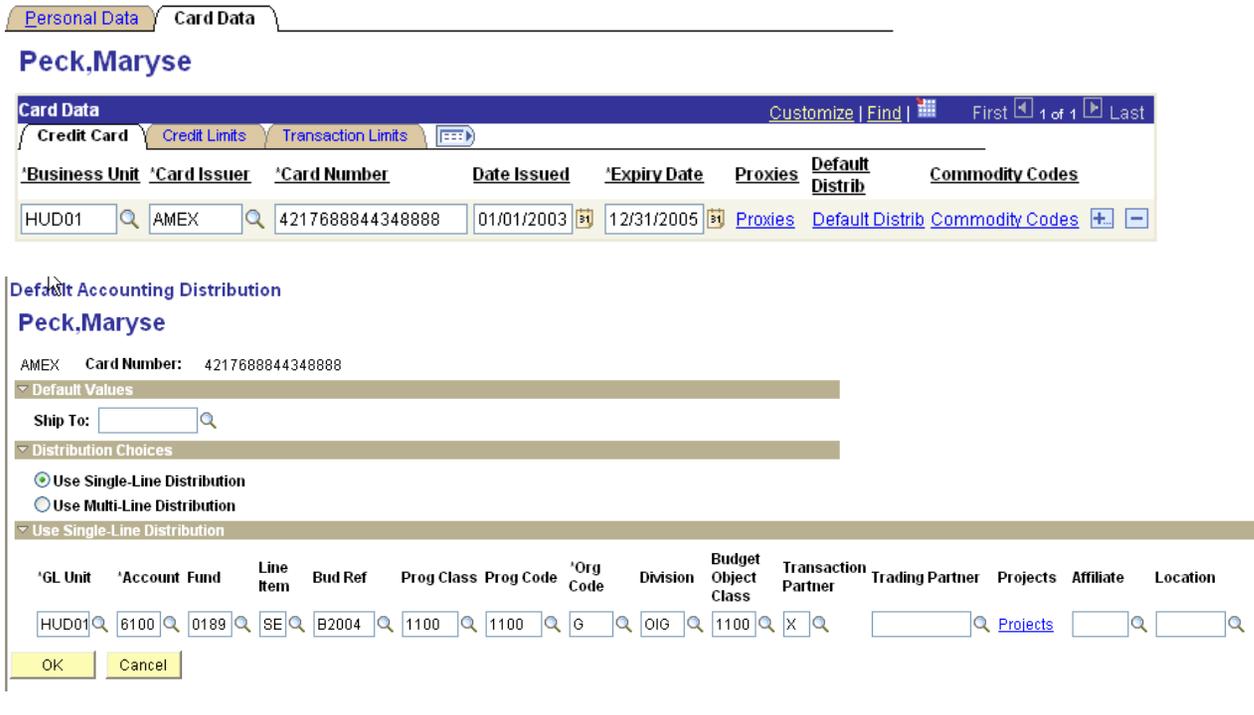
SCENARIO 2.3.1: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.3.1	<p>Create a new BANK CARD holder within Program A, with a credit limit of \$2500 per month and an expiration date of 12/31/05.</p> <p>The BANK CARD holder also has an authorization limit of \$2,500 per purchase. If the limit exceeds \$2,500, the Program Manager must approve the Cardholder's requests.</p> <p>Demonstrate how the system stores and maintains the BANK CARD and cardholder account data.</p> <p><i>(D-115, D-116)</i></p>	<p>Script Execution</p> <ul style="list-style-type: none"> • BANK CARD holder is created • Limits and contingency approvals are created and demonstrated. • BANK CARD and cardholder account data storage and maintenance is demonstrated <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2..3.1.A: BANK CARD holder is created ▪ 2.3.1.B: Limits and contingency approvals are created and demonstrated. ▪ 2..3.1.C: BANK CARD and cardholder account data storage and maintenance is demonstrated <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	Fit	N/A

SCENARIO 2.1: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																
2.3.1	2.3.1.A: BANK CARD Holder is created	<p>Personal Data Card Data</p> <p>Name: Peck, Maryse Employee ID: IXHEEE134</p> <p>Personnel Status: Employee</p> <p>Telephone:</p> <table border="1"> <thead> <tr> <th colspan="2">Home Address</th> <th colspan="2">Mailing Address</th> </tr> </thead> <tbody> <tr> <td>Country:</td> <td>USA United States</td> <td colspan="2">USA</td> </tr> <tr> <td>Address 1:</td> <td>8134 Franklin St.</td> <td colspan="2"></td> </tr> <tr> <td>Address 2:</td> <td></td> <td colspan="2"></td> </tr> <tr> <td>Address 3:</td> <td></td> <td colspan="2"></td> </tr> <tr> <td>City:</td> <td>San Jose</td> <td colspan="2"></td> </tr> <tr> <td>District:</td> <td></td> <td>Postal:</td> <td>80801</td> </tr> <tr> <td>State:</td> <td>CA California</td> <td colspan="2"></td> </tr> </tbody> </table>	Home Address		Mailing Address		Country:	USA United States	USA		Address 1:	8134 Franklin St.			Address 2:				Address 3:				City:	San Jose			District:		Postal:	80801	State:	CA California		
Home Address		Mailing Address																																
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City:	San Jose																																	
District:		Postal:	80801																															
State:	CA California																																	
	2.3.1. B: Limits and contingency approvals are created and demonstrated.	<p>Personal Data Card Data</p> <p>Peck, Maryse</p> <p>Card Data Customize Find First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Business Unit</th> <th>Card Issuer</th> <th>Card Number</th> <th>Maximum Credit Limit</th> <th>Monthly Credit Limit</th> <th>Transaction Amount Limit</th> <th>Currency</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>AMEX</td> <td>4217688844348888</td> <td>2500.00</td> <td>2500.000</td> <td>2500.000</td> <td>USD</td> </tr> </tbody> </table>	Business Unit	Card Issuer	Card Number	Maximum Credit Limit	Monthly Credit Limit	Transaction Amount Limit	Currency	HUD01	AMEX	4217688844348888	2500.00	2500.000	2500.000	USD																		
Business Unit	Card Issuer	Card Number	Maximum Credit Limit	Monthly Credit Limit	Transaction Amount Limit	Currency																												
HUD01	AMEX	4217688844348888	2500.00	2500.000	2500.000	USD																												

Reference #	Actual Results	Screen Print										
		 <p>The screenshot displays the 'Card Data' section for a user named Peck, Maryse. It features a navigation bar with tabs for 'Personal Data', 'Card Data', 'Credit Card', 'Credit Limits', and 'Transaction Limits'. Below the navigation bar, there is a table with the following data:</p> <table border="1"> <thead> <tr> <th>'Business Unit</th> <th>'Card Issuer</th> <th>'Card Number</th> <th>Transactions Allowed Per Month</th> <th>Transactions Allowed Per Day</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>AMEX</td> <td>4217688844348888</td> <td>30</td> <td>1</td> </tr> </tbody> </table>	'Business Unit	'Card Issuer	'Card Number	Transactions Allowed Per Month	Transactions Allowed Per Day	HUD01	AMEX	4217688844348888	30	1
'Business Unit	'Card Issuer	'Card Number	Transactions Allowed Per Month	Transactions Allowed Per Day								
HUD01	AMEX	4217688844348888	30	1								

Reference #	Actual Results	Screen Print
	<p>2..3.1.C: BANK CARD and cardholder account data storage and maintenance is demonstrated</p>	 <p>The screenshot shows two web-based forms. The top form, titled 'Card Data', is for 'Peck, Maryse' and displays card information: Business Unit (HUD01), Card Issuer (AMEX), Card Number (4217688844348888), Date Issued (01/01/2003), and Expiry Date (12/31/2005). The bottom form, titled 'Default Accounting Distribution', also for 'Peck, Maryse', shows distribution settings. It includes a 'Ship To' field, radio buttons for 'Use Single-Line Distribution' (selected) and 'Use Multi-Line Distribution', and a table for distribution details. The table has columns for GL Unit, Account, Fund, Line Item, Bud Ref, Prog Class, Prog Code, Org Code, Division, Budget Object Class, Transaction Partner, Trading Partner, Projects, Affiliate, and Location. The values in the table are: HUD01, 6100, 0189, SE, B2004, 1100, 1100, G, OIG, 1100, X, and empty fields for Trading Partner, Projects, Affiliate, and Location. 'OK' and 'Cancel' buttons are at the bottom.</p>

SCENARIO 2.3.1.1: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.3.1.1	<p>Create a BANK CARD requisition with the following details:</p> <ul style="list-style-type: none"> ▪ Description: Sony CPL-CS4 SVGA LCD Projector ▪ Unit: Each ▪ Quantity: 1 ▪ Delivery Data: ▪ Ship to: Housing and Urban Development 451 7th St, room 3201 Washington, D.C. 20530-0001 ATTN: BANK Cardholder, Laura Smith ▪ Estimated Price: \$2,530 ▪ Accounting Data: Fund, BOC/SOC = 3130, Program <p>The BANK CARD holder has a requirement to purchase an LCD projector for a HUD Conference Room. The item requested is to be charged to one accounting code, shipped to her directly and tracked as a conference room expense.</p> <ul style="list-style-type: none"> ▪ Demonstrate the system capabilities for automatically assigning a requisition number and indicating that it is video equipment through use of a commodity code. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ BANK CARD requisition is created with the details listed ▪ Requisition is automatically assigned a number ▪ A commodity code is used to identify video equipment <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2..3.1.1.A: BANK CARD requisition is created with the details listed ▪ 2.3.1.1. B: Requisition is automatically assigned a number. ▪ 2..3.1.1.C: A commodity code is used to identify video equipment <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.3.1.1: GENERAL PURCHASING (continued)

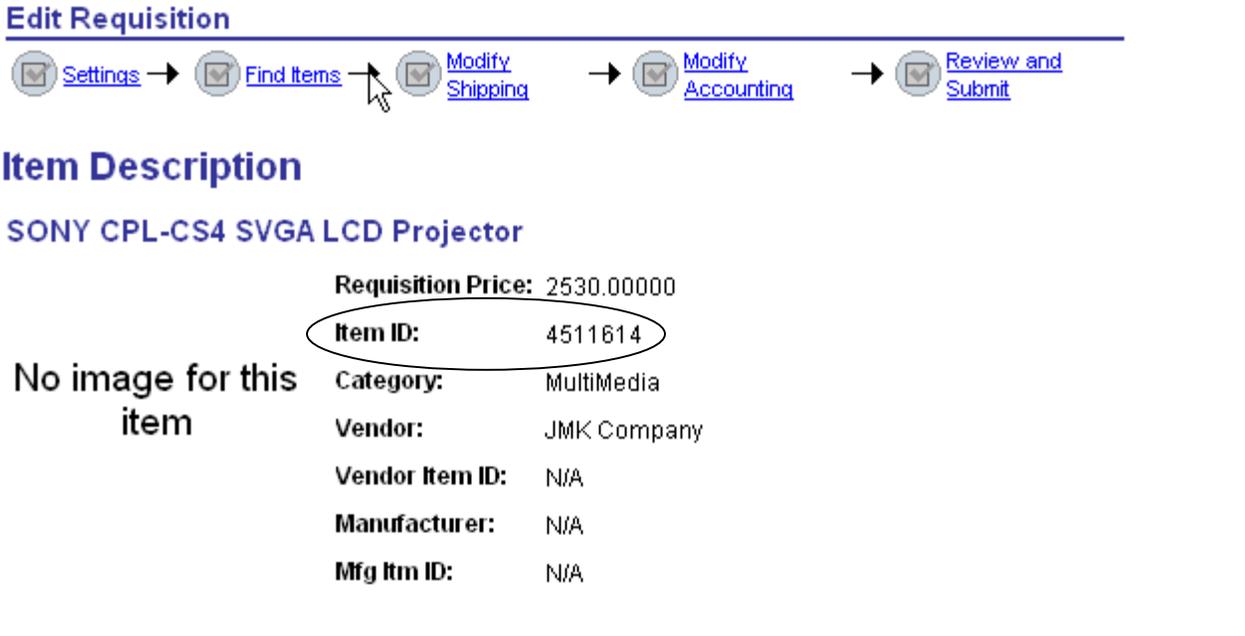
Reference #	Actual Results	Screen Print												
	<p>2..3.1.1.A: BANK CARD requisition is created with the details listed</p>	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Name: 0000000003</p> <p>Requester: REQUESTER Maryse Peck Priority: Medium</p> <p>Requisition Summary View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> </tr> </thead> <tbody> <tr> <td>1 SONY CPL-CS4 SVGA LCD Projecto</td> <td>1.0000</td> <td>Each</td> <td>2,530.000</td> <td>2,530.00</td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table> <p>Select All / Deselect All Pro Card: AMEX Total Amount: 2,530.00 USD</p> <p>Add to favorites Shipping Accounting Delete</p> <p>Justification/Comments</p> <p>Send to Vendor Show at Receipt Show at Voucher</p> <p>Check Budget Budget Checking Status: Not Checked</p> <p>Save as Template</p> <p>Save & submit Save & preview approvals Cancel Changes Find more items</p>	Description	Qty	Unit	Price	Total	Pcard	1 SONY CPL-CS4 SVGA LCD Projecto	1.0000	Each	2,530.000	2,530.00	<input checked="" type="checkbox"/>
Description	Qty	Unit	Price	Total	Pcard									
1 SONY CPL-CS4 SVGA LCD Projecto	1.0000	Each	2,530.000	2,530.00	<input checked="" type="checkbox"/>									

Reference #	Actual Results	Screen Print																										
		<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Modify Accounting</p> <p>Please note: The information on this page represents the default settings for the requisition, not necessarily the data stored on the actual line. The accounting distribution from this page affect ALL lines both current and future.</p> <p>Distributions More Details More Details 2 Asset</p> <table border="1"> <thead> <tr> <th>GL Unit</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptnr</th> <th>Project</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>3130</td> <td>X</td> <td></td> <td>Project</td> </tr> </tbody> </table> <p>Apply Cancel</p>	GL Unit	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptnr	Project	HUD01	6100	0189	SE	B2004	1100	1100	G	OIG	3130	X		Project
GL Unit	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptnr	Project																
HUD01	6100	0189	SE	B2004	1100	1100	G	OIG	3130	X		Project																

Reference #	Actual Results	Screen Print																		
		<p data-bbox="743 228 1255 269">Requisition ShipTo Address</p> <table border="1" data-bbox="743 289 1856 407"> <thead> <tr> <th>Line</th> <th>Description</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>SONY-CPL-CS4 SVGA LCD Projector</td> <td>1.0000 Each</td> <td>2,530.00000 USD</td> </tr> </tbody> </table> <table border="1" data-bbox="743 412 1856 505"> <thead> <tr> <th>Schedule</th> <th>Ship To</th> <th>Quantity</th> <th>Due Date</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>HUD Divisi</td> <td>1.0000</td> <td></td> <td>2,530.00 USD</td> </tr> </tbody> </table> <p data-bbox="743 516 957 545">▼ Ship To Address</p> <p data-bbox="743 573 1066 602">Location Code: HUDDIVA</p> <p data-bbox="743 613 1232 643">Country: USA United States</p> <p data-bbox="743 654 1415 683">Address 1: Housing and Urban Development, Divisio</p> <p data-bbox="743 695 1415 724">Address 2: 415 7th Street SW</p> <p data-bbox="743 735 1415 764">Address 3:</p> <p data-bbox="743 776 1415 805">City: Washington</p> <p data-bbox="743 816 1717 846">District: Postal: <input type="checkbox"/> In City Limit</p> <p data-bbox="743 857 1709 886">District: Postal: 20410</p> <p data-bbox="743 898 1314 927">State: DC District of Columbia</p>	Line	Description	Quantity	Price	1	SONY-CPL-CS4 SVGA LCD Projector	1.0000 Each	2,530.00000 USD	Schedule	Ship To	Quantity	Due Date	Total	1	HUD Divisi	1.0000		2,530.00 USD
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Reference #	Actual Results	Screen Print												
		<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Line Number 1</p> <p>Description: SONY CPL-CS4 SVGA LCD Projector <input type="checkbox"/> Consolidate with other Reqs Quantity: 1.0000 Unit: Each <input checked="" type="checkbox"/> Override Suggested Vendor Price: 2,530.00000 USD Lead Time:</p> <p>Shipping Information</p> <table border="1"> <thead> <tr> <th>*Ship To Location</th> <th>Attention</th> <th>Quantity</th> <th>Due Date</th> <th>Status</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>HUDDIVA</td> <td>Laura Smith</td> <td>1.0000</td> <td></td> <td>Active</td> <td>2,530.00</td> </tr> </tbody> </table>	*Ship To Location	Attention	Quantity	Due Date	Status	Total	HUDDIVA	Laura Smith	1.0000		Active	2,530.00
*Ship To Location	Attention	Quantity	Due Date	Status	Total									
HUDDIVA	Laura Smith	1.0000		Active	2,530.00									
	2.3.1.1. B: Requisition is automatically assigned a number.													

Reference #	Actual Results	Screen Print																				
		<div data-bbox="741 240 957 272"> <h3>Edit Requisition</h3> </div> <div data-bbox="741 289 1734 337"> <p> Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit </p> </div> <div data-bbox="741 397 1780 430"> <p>Requisition Name: <input type="text" value="0000000003"/></p> </div> <div data-bbox="741 446 1957 479"> <p>Requester: <input type="text" value="REQUESTER"/> Maryse Peck Priority: <input type="text" value="Medium"/></p> </div> <div data-bbox="741 495 1801 722"> <p>Requisition Summary View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 SONY CPL-CS4 SVGA LCD Projecto</td> <td>1.0000</td> <td>Each</td> <td>2,530.000</td> <td>2,530.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p> <input type="checkbox"/> Select All / Deselect All Total Amount: 2,530.00 USD </p> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> </div> <div data-bbox="741 738 1801 901"> <p>Justification/Comments</p> <div style="border: 1px solid gray; height: 30px; width: 100%;"></div> <p> <input type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input type="checkbox"/> Show at Voucher </p> </div> <div data-bbox="741 925 1522 1063"> <p> <input type="button" value="Check Budget"/> Budget Checking Status: Not Checked </p> <p> <input type="checkbox"/> Save as Template </p> <p> <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel Changes"/> Find more items </p> </div>		Description	*Qty	Unit	Price	Total	Pcard				<input type="checkbox"/>	1 SONY CPL-CS4 SVGA LCD Projecto	1.0000	Each	2,530.000	2,530.00	<input type="checkbox"/>			
	Description	*Qty	Unit	Price	Total	Pcard																
<input type="checkbox"/>	1 SONY CPL-CS4 SVGA LCD Projecto	1.0000	Each	2,530.000	2,530.00	<input type="checkbox"/>																

Reference #	Actual Results	Screen Print
	<p>2..3.1.1.C: A commodity code is used to identify video equipment</p>	 <p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Item Description</p> <p>SONY CPL-CS4 SVGA LCD Projector</p> <p>Requisition Price: 2530.00000</p> <p>Item ID: 4511614</p> <p>Category: MultiMedia</p> <p>Vendor: JMK Company</p> <p>Vendor Item ID: N/A</p> <p>Manufacturer: N/A</p> <p>Mfg Itm ID: N/A</p> <p>No image for this item</p>

SCENARIO 2.3.1.2: GENERAL PURCHASING

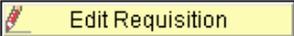
Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.3.1.2	<p>➤ Demonstrate how the system automatically verifies the availability of sufficient funding.</p> <ul style="list-style-type: none"> ▪ Route the requisition to the Program Manager who approves it. <p><i>(C-5.1, D-50, D-54)</i></p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System verifies sufficient funding ▪ Requisition is routed to the Program manager ▪ Program Manager approves requisition <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Budget is reduced by \$2,530.00 ▪ Commitments are increased by \$2,530 <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2..3.1.2.A: System verifies sufficient funding ▪ 2.3.1.2. B Requisition is routed to the Program manager ▪ 2..3.1.2.C: Program Manager approves requisition <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.3.1.2.D: Budget is reduced by \$2,530.00 ▪ 2.3.1.2.E: Commitments are increased by \$2,530 <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.3.1.2: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																												
2.3.1.2	2.3.1.2.A: System verifies sufficient funding	<p>Edit Requisition</p> <p>Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit</p> <p>Requisition Name: 0000000003</p> <p>Requester: REQUESTER Maryse Peck Priority: Medium</p> <table border="1"> <thead> <tr> <th colspan="7">Requisition Summary</th> <th>View All</th> <th>First</th> <th>1 of 1</th> <th>Last</th> </tr> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 SONY CPL-CS4 SVGA LCD Project</td> <td>1.0000</td> <td>Each</td> <td>2,530.000</td> <td>2,530.00</td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td colspan="2">Select All / Deselect All</td> <td>Pro Card: AMEX</td> <td colspan="2">Total Amount: 2,530.00 USD</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> <p>Justification/Comments</p> <p> <input type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input type="checkbox"/> Show at Voucher </p> <p> <input type="button" value="Check Budget"/> Budget Checking Status: Valid </p> <p> <input type="checkbox"/> Save as Template <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel Changes"/> <input type="button" value="Find more items"/> </p>	Requisition Summary							View All	First	1 of 1	Last		Description	*Qty	Unit	Price	Total	Pcard					<input type="checkbox"/>	1 SONY CPL-CS4 SVGA LCD Project	1.0000	Each	2,530.000	2,530.00	<input checked="" type="checkbox"/>					<input type="checkbox"/>	Select All / Deselect All		Pro Card: AMEX	Total Amount: 2,530.00 USD						
Requisition Summary							View All	First	1 of 1	Last																																				
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<input type="checkbox"/>	Select All / Deselect All		Pro Card: AMEX	Total Amount: 2,530.00 USD																																										

Reference #	Actual Results	Screen Print
	2.3.1.2. B Requisition is routed to the Program manager	<p data-bbox="737 233 911 261">Confirmation</p> <p data-bbox="737 272 1877 315">  Settings →  Find Items →  Modify Shipping →  Modify Accounting →  Review and Submit </p> <p data-bbox="730 370 1062 397">Requested For: Maryse Peck</p> <p data-bbox="1373 370 1656 397">Number of Items: 1</p> <p data-bbox="730 418 1062 446">Requisition Name: 0000000003</p> <p data-bbox="1373 418 1709 446">Total Amount: 2,530.00 USD</p> <p data-bbox="730 467 1062 495">Requisition ID: 0000000003</p> <p data-bbox="730 516 1005 544">Business Unit: HUD01</p> <p data-bbox="730 565 1014 592">Priority: Medium</p> <p data-bbox="730 613 974 641">Budget Status: Valid</p> <p data-bbox="737 672 1115 708">Requisition Approval Path</p> <div data-bbox="802 727 1940 984" style="border: 1px solid black; padding: 5px;"> <p data-bbox="808 737 1056 764">▼ Line 1: Pending</p> <p data-bbox="831 769 1171 794">SONY CPL-CS4 SVGA LCD Projector</p> <p data-bbox="808 808 1073 833">Requisition Pro Card Path</p> <div data-bbox="814 846 1056 971" style="border: 1px solid blue; padding: 5px;"> <p data-bbox="831 850 932 878">Pending</p> <p data-bbox="831 883 1041 911"> Dominic Fletcher</p> <p data-bbox="863 915 1024 940">Program Manager</p> </div> </div> <p data-bbox="751 1008 926 1036" style="background-color: yellow; border: 1px solid black; display: inline-block; padding: 2px 5px;">Edit Requisition</p>

Reference #	Actual Results	Screen Print																																		
	2..3.1.2.C: Program Manager approves requisition	 <p>The screenshot displays the PeopleSoft interface. At the top, the 'PeopleSoft' logo is visible. Below the logo is a login area with the following fields and controls:</p> <ul style="list-style-type: none"> User ID: Prog_Mgr Password: [masked] Sign In button Link: To set trace flags, click here <p>Below the login area is the 'Manage Approvals' section, which includes a search criteria form and a search results table.</p> <p>Search Criteria</p> <table border="1"> <tr> <td>Requisition Name:</td> <td><input type="text"/></td> <td>Requisition ID:</td> <td><input type="text"/></td> </tr> <tr> <td>Business Unit:</td> <td><input type="text"/></td> <td>*Status:</td> <td>Pending</td> </tr> <tr> <td>Date Until:</td> <td><input type="text"/></td> <td>Entered by:</td> <td><input type="text"/></td> </tr> <tr> <td>Date From:</td> <td><input type="text"/></td> <td>Requester:</td> <td><input type="text"/></td> </tr> </table> <p>Search Results</p> <table border="1"> <thead> <tr> <th>Requisition Id</th> <th>Requisition Name</th> <th>Requester</th> <th>Entered By</th> <th>Bus. Unit</th> <th>Status</th> <th>Date</th> <th>Total</th> <th>Curr</th> </tr> </thead> <tbody> <tr> <td>1 0000000003</td> <td>0000000003</td> <td>Maryse Peck</td> <td>Maryse Peck</td> <td>HUD01</td> <td>Pending</td> <td>07/13/2005</td> <td>2,530.00</td> <td>USD</td> </tr> </tbody> </table> <p>At the bottom of the screen, there are two links: Create New Requisition and Manage Requisitions.</p>	Requisition Name:	<input type="text"/>	Requisition ID:	<input type="text"/>	Business Unit:	<input type="text"/>	*Status:	Pending	Date Until:	<input type="text"/>	Entered by:	<input type="text"/>	Date From:	<input type="text"/>	Requester:	<input type="text"/>	Requisition Id	Requisition Name	Requester	Entered By	Bus. Unit	Status	Date	Total	Curr	1 0000000003	0000000003	Maryse Peck	Maryse Peck	HUD01	Pending	07/13/2005	2,530.00	USD
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Reference #	Actual Results	Screen Print																
		<p>Requisition Approval</p> <hr/> <p>Req Name: 0000000003 Total: 2,530.00 USD</p> <p>Requester: Maryse Peck Business Unit: HUD01 Entered on: 07/13/2005 Requisition ID: 0000000003 Status: Pending Priority: Medium</p> <p>Requester's Justification: <i>No justification entered by requester.</i></p> <p> Edit Requisition</p> <p>Line Information</p> <table border="1"> <thead> <tr> <th></th> <th>Line</th> <th>Item Description</th> <th>Vendor Name</th> <th>Qty</th> <th>UOM</th> <th>Price</th> <th></th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>1</td> <td>SONY CPL- CS4 SVGA LCD Projec...</td> <td>V-02-001</td> <td>1.0000</td> <td>EA</td> <td>2,530.00</td> <td>USD</td> </tr> </tbody> </table> <p><input checked="" type="checkbox"/> Select All / Deselect All</p> <p> View Line Details <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny</p> <p>Review/Edit Approvers</p> <p>Enter Approver Comments</p> <div data-bbox="743 964 1944 1084" style="border: 1px solid #ccc; height: 74px; width: 100%;"></div>		Line	Item Description	Vendor Name	Qty	UOM	Price		<input checked="" type="checkbox"/>	1	SONY CPL- CS4 SVGA LCD Projec...	V-02-001	1.0000	EA	2,530.00	USD
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Reference #	Actual Results	Screen Print																																																											
		<p>Requisition Approval</p> <hr/> <p>Confirmation</p> <p> 0000000003 has been approved.</p> <hr/> <p>Review/Edit Approvers</p> <p>Requisition Approval Path</p> <div style="border: 1px solid black; padding: 5px;"> <p>▼ Line 1: Approved SONY CPL-CS4 SVGA LCD Projector</p> <p>Requisition Pro Card Path</p> <div style="border: 1px solid green; padding: 5px; display: inline-block;"> <p>Approved</p> <p> Dominic Fletcher Program Manager 7/13/2005 - 5:06 PM</p> </div> </div> <p>Return to Approval Manager</p>																																																											
	<p>2.3.1.2.D: Budget is reduced by \$2,530.00</p>	<p>Before</p> <p>Commitment Control Budget Details</p> <table border="1" data-bbox="743 1045 1877 1127"> <thead> <tr> <th>Business Unit</th> <th>Ledger Group</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Budget Period</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>SUBASSIGN1</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>2004Q1</td> </tr> </tbody> </table> <p>Ledger Amounts</p> <table data-bbox="743 1182 1654 1328"> <tr> <td>Budget:</td> <td>5,000,000.00</td> <td>USD</td> <td>Attributes</td> <td>Display Chart</td> </tr> <tr> <td>Expense:</td> <td>0.00</td> <td>USD</td> <td>Parent / Children</td> <td></td> </tr> <tr> <td>Encumbrance:</td> <td>0.00</td> <td>USD</td> <td colspan="2">Associated Budgets</td> </tr> <tr> <td>Pre-Encumbrance:</td> <td>0.00</td> <td>USD</td> <td colspan="2"></td> </tr> <tr> <td>Associate Revenue:</td> <td>0.00</td> <td>USD</td> <td colspan="2"></td> </tr> </table> <p>Available Budget</p> <table data-bbox="743 1360 1415 1419"> <tr> <td>Without Tolerance:</td> <td>5,000,000.00</td> <td>USD</td> <td>Percent:</td> <td>(100%)</td> </tr> <tr> <td>With Tolerance:</td> <td>5,000,000.00</td> <td>USD</td> <td>Percent:</td> <td>(100%)</td> </tr> </table>	Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period	HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	G	OIG	1100	2004Q1	Budget:	5,000,000.00	USD	Attributes	Display Chart	Expense:	0.00	USD	Parent / Children		Encumbrance:	0.00	USD	Associated Budgets		Pre-Encumbrance:	0.00	USD			Associate Revenue:	0.00	USD			Without Tolerance:	5,000,000.00	USD	Percent:	(100%)	With Tolerance:	5,000,000.00	USD	Percent:	(100%)
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2.3.1.2.D: Commitments are increased by \$2,530		<p>Commitment Control Activity Log</p> <p>Transaction Type: REQ_PREENC Commit Control ID: 0000000652 Commit Control Date: 07/26/2005</p> <p>Process Instance: 4276 Process Status: Valid Maximum Rows: <input type="text" value="100"/> Fetch</p> <p>Commitment Control Activity Log Lines Customize Find View All First 1-7 of 7 Last</p> <table border="1"> <thead> <tr> <th>Ledger</th> <th>Document ID</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Transaction Partner</th> <th>Budget Period</th> <th>Transaction Amount</th> </tr> </thead> <tbody> <tr> <td>ALLOT_PRE</td> <td>0000000003</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td></td> <td></td> <td></td> <td>OIG</td> <td></td> <td></td> <td>2004Q1</td> <td>2530.00</td> </tr> <tr> <td>APPORT_PRE</td> <td>0000000003</td> <td></td> <td>0189</td> <td>SE</td> <td>B2004</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>2004Q1</td> <td>2530.00</td> </tr> <tr> <td>APPROP_PRE</td> <td>0000000003</td> <td></td> <td>0189</td> <td>SE</td> <td>B2004</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>2004</td> <td>2530.00</td> </tr> <tr> <td>ASGN_PRE</td> <td>0000000003</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td></td> <td>OIG</td> <td></td> <td></td> <td>2004Q1</td> <td>2530.00</td> </tr> <tr> <td>DETAIL_PRE</td> <td>0000000003</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td>2004</td> <td>2530.00</td> </tr> <tr> <td>SALLOT_PRE</td> <td>0000000003</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td></td> <td></td> <td>OIG</td> <td></td> <td></td> <td>2004Q1</td> <td>2530.00</td> </tr> <tr> <td>SASP1_PRE</td> <td>0000000003</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td></td> <td>2004Q1</td> <td>2530.00</td> </tr> </tbody> </table> <p>Return to Search Previous in List Next in List Notify</p>	Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Budget Period	Transaction Amount	ALLOT_PRE	0000000003	6000	0189	SE	B2004				OIG			2004Q1	2530.00	APPORT_PRE	0000000003		0189	SE	B2004							2004Q1	2530.00	APPROP_PRE	0000000003		0189	SE	B2004							2004	2530.00	ASGN_PRE	0000000003	6000	0189	SE	B2004	1100	1100		OIG			2004Q1	2530.00	DETAIL_PRE	0000000003	6100	0189	SE	B2004	1100	1100	G	OIG	1100	X	2004	2530.00	SALLOT_PRE	0000000003	6000	0189	SE	B2004	1100			OIG			2004Q1	2530.00	SASP1_PRE	0000000003	6000	0189	SE	B2004	1100	1100	G	OIG	1100		2004Q1	2530.00
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SCENARIO 2.3.1.3: GENERAL PURCHASING

	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.3.1.3	<ul style="list-style-type: none"> ▪ Process the BANK CARD requisition. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ BANK CARD requisition is processed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4700 Commitments - Programs Subject to Apportionment 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2..3.1.3.A: BANK CARD requisition is processed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <p>2.3.1.3.B</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4700 Commitments - Programs Subject to Apportionment 	Fit	N/A

SCENARIO 2.3.1.3: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																																
2.3.1.3	2..3.1.3.A: BANK CARD requisition is processed	<p>Maintain Requisitions</p> <p>Requisition</p> <p>Business Unit: HUD01 Status: Approved ▲ ✖ Requisition ID: 0000000003 Budget Status: Valid 🔍 <input type="checkbox"/> Hold From Further Processing</p> <p>Header</p> <p>'Requester: REQUESTER Maryse Peck Requisition Defaults Requisition Activities 'Requisition Date: 12/13/2003 📅 Requester Info Edit Comments Document Status Origin: ONL 🔍 Online Entry Amount Summary 'Currency Code: USD Dollar Total Amount: 2,530.00 USD Accounting Date: 12/13/2003 📅</p> <p>Add Items From Select Lines To Display</p> <p>Purchasing Kit Catalog Line: <input type="text"/> 🔍 To: <input type="text"/> 🔍 Retrieve Item Search Requester Items</p> <p>Line Customize Find View All 📄 First ⏪ 1 of 1 ⏩ Last</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>Quantity</th> <th>UOM</th> <th>Category</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4511614</td> <td>SONY CPL-CS4 SVGA LCD Projecto</td> <td>1.0000</td> <td>EA</td> <td>MULTIMEDIA</td> <td>2,530.00000</td> <td>2,530.00</td> <td>Approved</td> </tr> </tbody> </table> <p>Distributions Customize Find View All 📄 First ⏪ 1 of 1 ⏩ Last</p> <p>Chartfields Details Asset Information 🔍</p> <table border="1"> <thead> <tr> <th>Status</th> <th>Amount</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Proj Class</th> <th>Proj Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Trans Partner</th> <th>Trading Ptrn</th> <th>Project</th> <th>Affiliate</th> </tr> </thead> <tbody> <tr> <td>Processed</td> <td>2,530.00</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td></td> <td>Project</td> <td></td> </tr> </tbody> </table>	Line	Item	Description	Quantity	UOM	Category	Price	Amount	Status	1	4511614	SONY CPL-CS4 SVGA LCD Projecto	1.0000	EA	MULTIMEDIA	2,530.00000	2,530.00	Approved	Status	Amount	Account	Fund	Line Item	Bud Ref	Proj Class	Proj Code	Org Code	Division	Budget Object Class	Trans Partner	Trading Ptrn	Project	Affiliate	Processed	2,530.00	6100	0189	SE	B2004	1100	1100	G	OIG	1100	X		Project	
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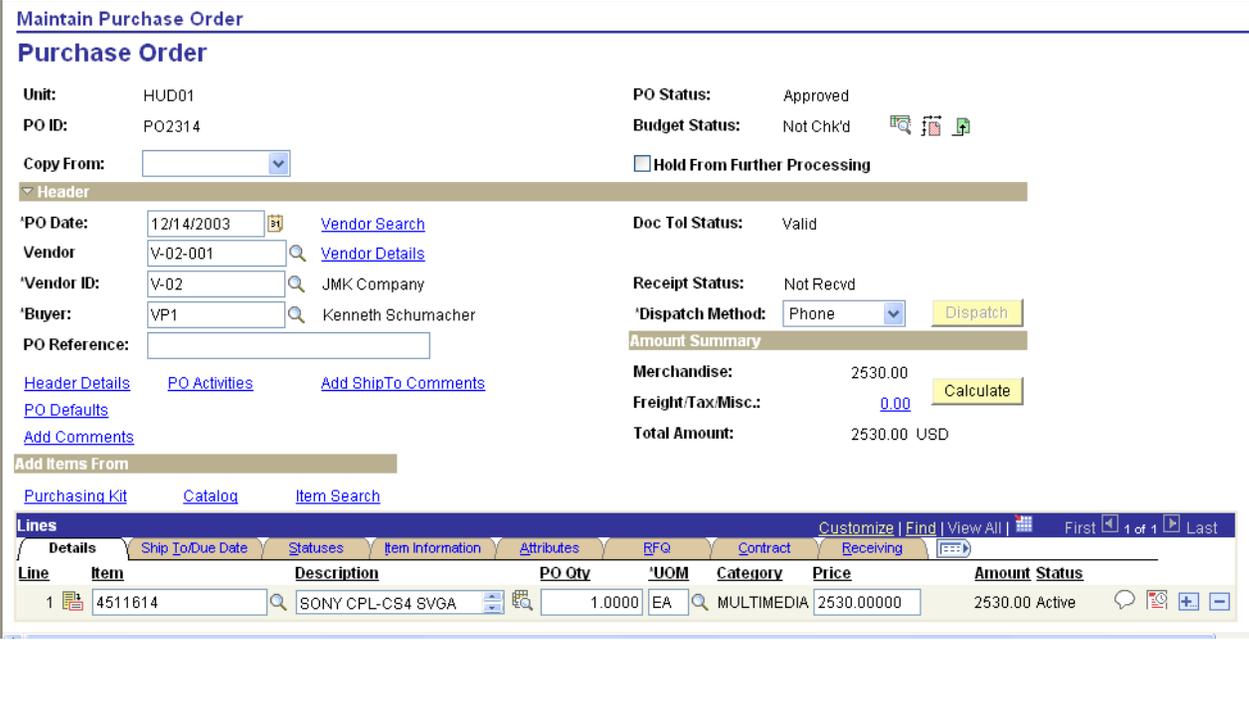
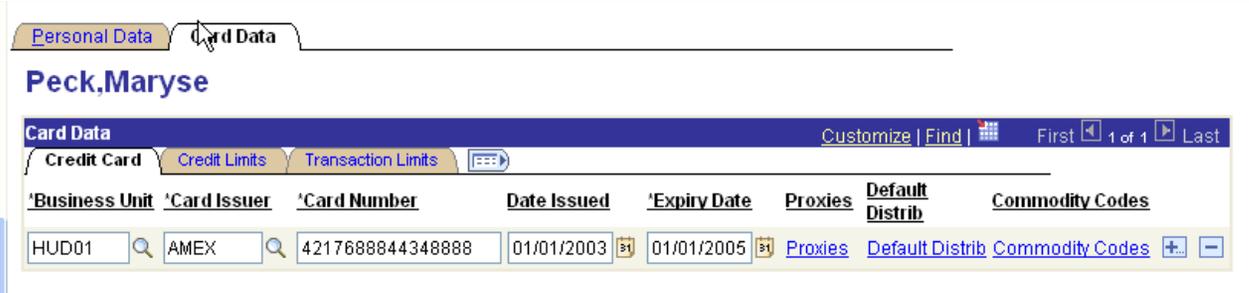
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	2.3.1.3.B • DR 4619 Suballmts Avail – Commt/Oblig • CR 4700 Commitments - Programs Subject to Apportionment	<p> Header Lines Totals Errors Approval </p> <p> Unit: HUD01 Journal ID: EPP000016 Date: 12/13/2003 Process: Edit Journal <input type="button" value="Process"/> </p> <p> Template List Search Criteria <input type="checkbox"/> Errors Only <input type="button" value="Print"/> <input type="button" value="Refresh"/> Line: 10 </p> <table border="1"> <thead> <tr> <th colspan="14">▼ Lines</th> </tr> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptrn</th> <th>Project</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td></td> <td>(None)</td> <td>2,530.00</td> </tr> <tr> <td>2</td> <td>4700</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td></td> <td>(None)</td> <td>-2,530.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="7">▼ Totals</th> </tr> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> <th></th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>2</td> <td>2,530.00</td> <td>2,530.00</td> <td>P</td> <td>V</td> <td></td> </tr> </tbody> </table> <p> <input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Previous in List"/> <input type="button" value="Next in List"/> <input type="button" value="Notify"/> <input type="button" value="Refresh"/> <input type="button" value="Add"/> <input type="button" value="Update/Display"/> </p> <p> Header Lines Totals Errors Approval </p>	▼ Lines														Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptrn	Project	Amount	1	4619	0189	SE	B2004	1100	1100	G	OIG	1100	X		(None)	2,530.00	2	4700	0189	SE	B2004	1100	1100	G	OIG	1100	X		(None)	-2,530.00	▼ Totals							Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status		HUD01	2	2,530.00	2,530.00	P	V	
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HUD01	2	2,530.00	2,530.00	P	V																																																																										

SCENARIO 2.3.1.4: GENERAL PURCHASING

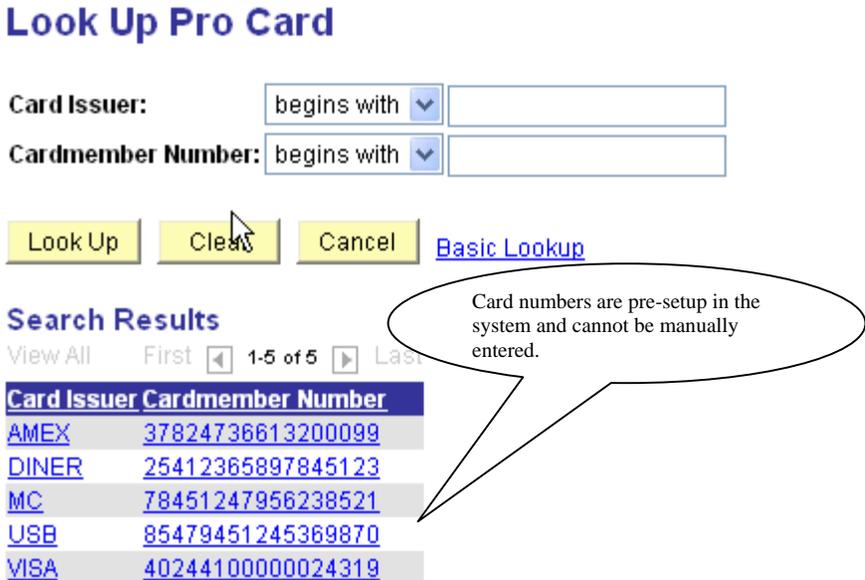
Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.3.1.4	<p>➤ Create a BANK CARD order upon receiving approval notification.</p> <p>Demonstrate the ability of the system to prevent erroneous BANK CARD data, such as BANK CARD number and expiration date, from being entered on the order (e.g., by pre-filling the BANK CARD number based on default data in the user profile, edits that validate the BANK CARD number against a list of valid accounts, etc.).</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ BANK CARD order is created. ▪ System will not allow incorrect BANK CARD number or expiration date <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.3.1.4. A: BANK CARD order is created. ▪ 2.3.1.4.B: System will not allow incorrect BANK CARD number or expiration date <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not applicable 	Fit	N/A

SCENARIO 2.3.1.4: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																
2.3.1.4	2.3.1.4. A: BANK CARD order is created.	<p>The screenshot displays the 'Maintain Purchase Order' screen with the sub-header 'Copy Purchase Order from Requisition'. It includes a 'Return to Main Page' link and a 'Requisition Selection Criteria' section with various search filters and a 'Search' button. Below this is a 'Select Requisition Lines' table with columns for selection, quantity, UOM, item, description, requisition ID, line number, and schedule split. The requisition ID '0000000003' is circled in red.</p> <p>Maintain Purchase Order Copy Purchase Order from Requisition</p> <p>Return to Main Page</p> <p>▼ Requisition Selection Criteria</p> <p>Business Unit: <input type="text" value="HUD01"/> Origin: <input type="text"/> <input type="button" value="🔍"/></p> <p>Buyer: <input type="text"/> <input type="button" value="🔍"/> Max Rows: <input type="text" value="50"/></p> <p>Vendor ID: <input type="text"/> <input type="button" value="🔍"/> <input checked="" type="checkbox"/> Include Reqs With No Vendor</p> <p>Category: <input type="text"/> <input type="button" value="🔍"/> <input checked="" type="checkbox"/> Include Inventory Items</p> <p>Requisition ID: <input type="text"/> <input type="button" value="🔍"/> <input type="checkbox"/> Stockless Item</p> <p>Contract ID: <input type="text"/> <input type="button" value="🔍"/> <input type="checkbox"/> Exclude Auto Source Item</p> <p><input type="button" value="Search"/></p> <p style="text-align: right;">1 to 1 of 1</p> <p>Select Requisition Lines Customize Find View All <input type="button" value="📄"/> First <input type="button" value="⏪"/> 1 of 1 <input type="button" value="⏩"/> Last</p> <p>Sourcing Requisitions <input type="button" value="🔍"/></p> <table border="1"> <thead> <tr> <th>Sel</th> <th>PO Qty</th> <th>PO UOM</th> <th>Item</th> <th>Description</th> <th>Req ID</th> <th>Line #</th> <th>Schedule Split</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>1.0000</td> <td>EA</td> <td>4511614 <input type="button" value="📄"/></td> <td>SONY CPL-CS4 SVGA LCD Projecto</td> <td>0000000003</td> <td>1</td> <td></td> </tr> </tbody> </table> <p><input checked="" type="checkbox"/> Select All <input type="checkbox"/> Clear All</p> <p><input type="button" value="Copy To PO"/></p>	Sel	PO Qty	PO UOM	Item	Description	Req ID	Line #	Schedule Split	<input checked="" type="checkbox"/>	1.0000	EA	4511614 <input type="button" value="📄"/>	SONY CPL-CS4 SVGA LCD Projecto	0000000003	1	
Sel	PO Qty	PO UOM	Item	Description	Req ID	Line #	Schedule Split											
<input checked="" type="checkbox"/>	1.0000	EA	4511614 <input type="button" value="📄"/>	SONY CPL-CS4 SVGA LCD Projecto	0000000003	1												

Reference #	Actual Results	Screen Print																		
		 <p>Maintain Purchase Order Purchase Order</p> <p>Unit: HUD01 PO Status: Approved PO ID: PO2314 Budget Status: Not Chk'd Copy From: [Dropdown] <input type="checkbox"/> Hold From Further Processing</p> <p>Header</p> <p>'PO Date: 12/14/2003 Vendor Search Vendor: V-02-001 Vendor Details 'Vendor ID: V-02 JMK Company 'Buyer: VP1 Kenneth Schumacher PO Reference: [Text Box]</p> <p>Header Details PO Activities Add ShipTo Comments PO Defaults Add Comments</p> <p>Amount Summary</p> <p>Merchandise: 2530.00 Freight/Tax/Misc.: 0.00 Calculate Total Amount: 2530.00 USD</p> <p>Add Items From Purchasing Kit Catalog Item Search</p> <p>Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>PO Qty</th> <th>'UOM</th> <th>Category</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4511614</td> <td>SONY CPL-CS4 SVGA</td> <td>1.0000</td> <td>EA</td> <td>MULTIMEDIA</td> <td>2530.00000</td> <td>2530.00</td> <td>Active</td> </tr> </tbody> </table>	Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status	1	4511614	SONY CPL-CS4 SVGA	1.0000	EA	MULTIMEDIA	2530.00000	2530.00	Active
Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status												
1	4511614	SONY CPL-CS4 SVGA	1.0000	EA	MULTIMEDIA	2530.00000	2530.00	Active												
	<p>2.3.1.4.B: System will not allow incorrect BANK CARD number or expiration date</p>	 <p>Personal Data Card Data</p> <p>Peck, Maryse</p> <p>Card Data</p> <table border="1"> <thead> <tr> <th>'Business Unit</th> <th>'Card Issuer</th> <th>'Card Number</th> <th>Date Issued</th> <th>'Expiry Date</th> <th>Proxies</th> <th>Default Distrib</th> <th>Commodity Codes</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>AMEX</td> <td>4217688844348888</td> <td>01/01/2003</td> <td>01/01/2005</td> <td>Proxies</td> <td>Default Distrib</td> <td>Commodity Codes</td> </tr> </tbody> </table>	'Business Unit	'Card Issuer	'Card Number	Date Issued	'Expiry Date	Proxies	Default Distrib	Commodity Codes	HUD01	AMEX	4217688844348888	01/01/2003	01/01/2005	Proxies	Default Distrib	Commodity Codes		
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HUD01	AMEX	4217688844348888	01/01/2003	01/01/2005	Proxies	Default Distrib	Commodity Codes													

Reference #	Actual Results	Screen Print																				
		<div data-bbox="743 240 1012 272"> <h3>Create Requisition</h3> </div> <div data-bbox="743 289 1806 344"> <p> Settings → Find Items → Modify Shipping → Modify Accounting → Review and Submit </p> </div> <div data-bbox="743 409 1856 441"> <p>Requisition Name: <input type="text"/></p> </div> <div data-bbox="743 457 1793 490"> <p> *Requester: <input type="text" value="REQUESTER"/> Maryse Peck Priority: <input type="text" value="Medium"/> </p> </div> <div data-bbox="743 506 1881 539"> <p>Requisition Summary View All First 1 of 1 Last</p> </div> <table border="1" data-bbox="743 545 1881 636"> <thead> <tr> <th></th> <th>Description</th> <th>*Qty</th> <th>Unit</th> <th>Price</th> <th>Total</th> <th>Pcard</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1 SONY CPL-CS4 SVGA LCD Projecto</td> <td>1.0000</td> <td>Each</td> <td>2,530.000</td> <td>2,530.00</td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <div data-bbox="743 659 1814 691"> <p> <input type="checkbox"/> Select All / Deselect All Pro Card: <input type="text"/> Total Amount: 2,530.00 USD </p> </div> <div data-bbox="743 708 1621 750"> <p> <input type="button" value="Add to favorites"/> <input type="button" value="Shipping"/> <input type="button" value="Accounting"/> <input type="button" value="Delete"/> </p> </div> <div data-bbox="743 773 1881 805"> <p>Justification/Comments</p> </div> <div data-bbox="743 821 1856 880"> <p><input type="text"/></p> </div> <div data-bbox="743 919 1453 951"> <p> <input type="checkbox"/> Send to Vendor <input type="checkbox"/> Show at Receipt <input type="checkbox"/> Show at Voucher </p> </div> <div data-bbox="743 977 1100 1010"> <p><input type="button" value="Check Budget"/></p> </div> <div data-bbox="743 1026 982 1058"> <p><input type="checkbox"/> Save as Template</p> </div> <div data-bbox="743 1075 1873 1107"> <p> <input type="button" value="Save & submit"/> <input type="button" value="Save & preview approvals"/> <input type="button" value="Cancel requisition"/> Find more items </p> </div>		Description	*Qty	Unit	Price	Total	Pcard				<input type="checkbox"/>	1 SONY CPL-CS4 SVGA LCD Projecto	1.0000	Each	2,530.000	2,530.00	<input checked="" type="checkbox"/>			
	Description	*Qty	Unit	Price	Total	Pcard																
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Reference #	Actual Results	Screen Print												
		 <p>Look Up Pro Card</p> <p>Card Issuer: <input type="text" value="begins with"/> <input type="text"/></p> <p>Cardmember Number: <input type="text" value="begins with"/> <input type="text"/></p> <p><input type="button" value="Look Up"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/> Basic Lookup</p> <p>Search Results</p> <p>View All First <input type="button" value="◀"/> 1-5 of 5 <input type="button" value="▶"/> Last</p> <table border="1"> <thead> <tr> <th>Card Issuer</th> <th>Cardmember Number</th> </tr> </thead> <tbody> <tr> <td>AMEX</td> <td>37824736613200099</td> </tr> <tr> <td>DINER</td> <td>25412365897845123</td> </tr> <tr> <td>MC</td> <td>78451247956238521</td> </tr> <tr> <td>USB</td> <td>85479451245369870</td> </tr> <tr> <td>VISA</td> <td>40244100000024319</td> </tr> </tbody> </table> <p>Card numbers are pre-setup in the system and cannot be manually entered.</p>	Card Issuer	Cardmember Number	AMEX	37824736613200099	DINER	25412365897845123	MC	78451247956238521	USB	85479451245369870	VISA	40244100000024319
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SCENARIO 2.3.1.5: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.3.1.5	➤ Process the BANK CARD order.	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ BANK CARD order is processed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Obligations are increased \$2,530 ▪ Commitments are reduced by \$2,530. <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4700 - Commitments - Programs Subject to Apportionment ▪ CR 4801 - Undelivered Orders - Obligations, Unpaid 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2..3.1.5.A: BANK CARD order is processed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.3.1.5.B: Obligations are increased \$2,530 ▪ 2.3.1.5. C: Commitments are reduced by \$2,530. <p>2.3.1.5.D</p> <ul style="list-style-type: none"> ▪ DR 4619 - Commitments - Programs Subject to Apportionment ▪ CR 4801 - Undelivered Orders - Obligations, Unpaid ▪ DR 4700 - Commitments - Programs Subject to Apportionment ▪ CR 4619 - Undelivered Orders - Obligations, Unpaid 	Fit	N/A

SCENARIO 2.3.1.5: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																																		
2.3.1.5	2..3.1.5.A: BANK CARD order is processed	<p>Purchase Order</p> <p>Unit: HUD01 PO ID: P02314 Copy From: [Dropdown] PO Status: Dispatched Budget Status: Valid <input type="checkbox"/> Hold From Further Processing</p> <p>Header</p> <p>'PO Date: 12/14/2004 Vendor Search Vendor: V-02-001 Vendor Details 'Vendor ID: V-02 JMK Company 'Buyer: VP1 Kenneth Schumacher PO Reference: [Text Box]</p> <p>Doc Tol Status: Valid Backorder Status: None Create BackOrder Receipt Status: Not Recvd 'Dispatch Method: Phone Dispatch Amount Summary Merchandise: 2530.00 Freight/Tax/Misc.: 0.00 Calculate Total Amount: 2530.00 USD</p> <p>Add Items From Select Lines To Display Purchasing Kit Catalog Item Search Line: [Text Box] To: [Text Box] Retrieve</p> <p>Lines Details Ship To/Due Date Statuses Item Information Attributes BFO Contract Receiving <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>PO Qty</th> <th>'UOM</th> <th>Category</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4511614</td> <td>SONY CPL-CS4 SVGA LCD Projector</td> <td>1.0000</td> <td>EA</td> <td>MULTIMEDIA</td> <td>2530.00000</td> <td>2530.00</td> <td>Active</td> </tr> </tbody> </table></p> <p>Distribution Chartfields Details/Tax Asset Information Req Detail Statuses <table border="1"> <thead> <tr> <th>Dist</th> <th>Status</th> <th>Percent</th> <th>PO Qty</th> <th>Amount</th> <th>Currency</th> <th>'GL Unit</th> <th>Entry Event</th> <th>'Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Divisio</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Open</td> <td>100.0000</td> <td>1.0000</td> <td>2530.00</td> <td>USD</td> <td>HUD01</td> <td>PO_AP</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> </tr> </tbody> </table></p>	Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status	1	4511614	SONY CPL-CS4 SVGA LCD Projector	1.0000	EA	MULTIMEDIA	2530.00000	2530.00	Active	Dist	Status	Percent	PO Qty	Amount	Currency	'GL Unit	Entry Event	'Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Divisio	1	Open	100.0000	1.0000	2530.00	USD	HUD01	PO_AP	6100	0189	SE	B2004	1100	1100	G	OIG
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2.3.1.5. C: Commitments are reduced by \$2,530.		<p>Transaction Type: PO_POENC Commit Control ID: 0000000680 Commit Control Date: 07/14/2005 Fetch</p> <p>Process Instance: 4416 Process Status: Valid Maximum Rows: <input type="text" value="100"/></p> <p>Commitment Control Activity Log Lines Customize Find View All First 1-14 of 14 Last</p> <table border="1"> <thead> <tr> <th>Ledger</th> <th>Document ID</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Transaction Partner</th> <th>Budget Period</th> <th>Transaction Amount</th> </tr> </thead> <tbody> <tr><td>ALLOT_ENC</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td></td><td></td><td></td><td>OIG</td><td></td><td></td><td>2004Q1</td><td>2530.00</td></tr> <tr><td>ALLOT_PRE</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td></td><td></td><td></td><td>OIG</td><td></td><td></td><td>2004Q1</td><td>-2530.00</td></tr> <tr><td>APPORT_ENC</td><td>PO2314</td><td></td><td>0189</td><td>SE</td><td>B2004</td><td></td><td></td><td></td><td></td><td></td><td></td><td>2004Q1</td><td>2530.00</td></tr> <tr><td>APPORT_PRE</td><td>PO2314</td><td></td><td>0189</td><td>SE</td><td>B2004</td><td></td><td></td><td></td><td></td><td></td><td></td><td>2004Q1</td><td>-2530.00</td></tr> <tr><td>APPROP_ENC</td><td>PO2314</td><td></td><td>0189</td><td>SE</td><td>B2004</td><td></td><td></td><td></td><td></td><td></td><td></td><td>2004</td><td>2530.00</td></tr> <tr><td>APPROP_PRE</td><td>PO2314</td><td></td><td>0189</td><td>SE</td><td>B2004</td><td></td><td></td><td></td><td></td><td></td><td></td><td>2004</td><td>-2530.00</td></tr> <tr><td>ASGN_ENC</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td></td><td>OIG</td><td></td><td></td><td>2004Q1</td><td>2530.00</td></tr> <tr><td>ASGN_PRE</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td></td><td>OIG</td><td></td><td></td><td>2004Q1</td><td>-2530.00</td></tr> <tr><td>DETAIL_ENC</td><td>PO2314</td><td>6100</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>G</td><td>OIG</td><td>1100</td><td>X</td><td>2004</td><td>2530.00</td></tr> <tr><td>DETAIL_PRE</td><td>PO2314</td><td>6100</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>G</td><td>OIG</td><td>1100</td><td>X</td><td>2004</td><td>-2530.00</td></tr> <tr><td>SALLOT_ENC</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td></td><td></td><td>OIG</td><td></td><td></td><td>2004Q1</td><td>2530.00</td></tr> <tr><td>SALLOT_PRE</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td></td><td></td><td>OIG</td><td></td><td></td><td>2004Q1</td><td>-2530.00</td></tr> <tr><td>SASP1_ENC</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>G</td><td>OIG</td><td>1100</td><td></td><td>2004Q1</td><td>2530.00</td></tr> <tr><td>SASP1_PRE</td><td>PO2314</td><td>6000</td><td>0189</td><td>SE</td><td>B2004</td><td>1100</td><td>1100</td><td>G</td><td>OIG</td><td>1100</td><td></td><td>2004Q1</td><td>-2530.00</td></tr> </tbody> </table>	Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Budget Period	Transaction Amount	ALLOT_ENC	PO2314	6000	0189	SE	B2004				OIG			2004Q1	2530.00	ALLOT_PRE	PO2314	6000	0189	SE	B2004				OIG			2004Q1	-2530.00	APPORT_ENC	PO2314		0189	SE	B2004							2004Q1	2530.00	APPORT_PRE	PO2314		0189	SE	B2004							2004Q1	-2530.00	APPROP_ENC	PO2314		0189	SE	B2004							2004	2530.00	APPROP_PRE	PO2314		0189	SE	B2004							2004	-2530.00	ASGN_ENC	PO2314	6000	0189	SE	B2004	1100	1100		OIG			2004Q1	2530.00	ASGN_PRE	PO2314	6000	0189	SE	B2004	1100	1100		OIG			2004Q1	-2530.00	DETAIL_ENC	PO2314	6100	0189	SE	B2004	1100	1100	G	OIG	1100	X	2004	2530.00	DETAIL_PRE	PO2314	6100	0189	SE	B2004	1100	1100	G	OIG	1100	X	2004	-2530.00	SALLOT_ENC	PO2314	6000	0189	SE	B2004	1100			OIG			2004Q1	2530.00	SALLOT_PRE	PO2314	6000	0189	SE	B2004	1100			OIG			2004Q1	-2530.00	SASP1_ENC	PO2314	6000	0189	SE	B2004	1100	1100	G	OIG	1100		2004Q1	2530.00	SASP1_PRE	PO2314	6000	0189	SE	B2004	1100	1100	G	OIG	1100		2004Q1	-2530.00
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Reference #	Actual Results	Screen Print																																																								
	<p>2.3.1.5.D</p> <ul style="list-style-type: none"> • DR 4619 - Commitments - Programs Subject to Apportionment • CR 4801 - Undelivered Orders - Obligations, Unpaid ▪ DR 4700 - Commitments - Programs Subject to Apportionment • CR 4619 - Undelivered Orders - Obligations, Unpaid 	<p>The screenshots display the following data:</p> <p>Top Screenshot:</p> <ul style="list-style-type: none"> Unit: HUD01, Journal ID: EEP0000036, Date: 12/14/2003 Process: Edit Journal Errors Only: <input type="checkbox"/> Line: 10 Table Headers: Line, Account, Fund, Line Item, Bud Ref, Prog Class, Prog Code, Org Code, Division, BOC, Trans Partner, Trading Ptr, Project, Amount, Reference Table Data: <table border="1"> <tr> <td>2</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td>(None)</td> <td>2,530.00</td> <td>P02314</td> </tr> <tr> <td>1</td> <td>4801</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td>(None)</td> <td>-2,530.00</td> <td>P02314</td> </tr> </table> Totals: HUD01, Total Lines: 2, Total Debits: 2,530.00, Total Credits: 2,530.00, Journal Status: P, Budget Status: V <p>Bottom Screenshot:</p> <ul style="list-style-type: none"> Unit: HUD01, Journal ID: EEP0000012, Date: 12/14/2003 Process: Edit Journal Errors Only: <input type="checkbox"/> Line: 10 Table Headers: Line, Account, Fund, Line Item, Bud Ref, Prog Class, Prog Code, Org Code, Division, BOC, Trans Partner, Trading Ptr, Project, Amount, Reference Table Data: <table border="1"> <tr> <td>1</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td>(None)</td> <td>-2,530.00</td> <td>0000000003</td> </tr> <tr> <td>2</td> <td>4700</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>G</td> <td>OIG</td> <td>1100</td> <td>X</td> <td>(None)</td> <td>2,530.00</td> <td>0000000003</td> </tr> </table> Totals: HUD01, Total Lines: 2, Total Debits: 2,530.00, Total Credits: 2,530.00, Journal Status: P, Budget Status: V 	2	4619	0189	SE	B2004	1100	1100	G	OIG	1100	X	(None)	2,530.00	P02314	1	4801	0189	SE	B2004	1100	1100	G	OIG	1100	X	(None)	-2,530.00	P02314	1	4619	0189	SE	B2004	1100	1100	G	OIG	1100	X	(None)	-2,530.00	0000000003	2	4700	0189	SE	B2004	1100	1100	G	OIG	1100	X	(None)	2,530.00	0000000003
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SCENARIO 2.3.2: Bank Card Purchasing

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.3.2	<p>➤ Create a BANK CARD order without a requisition with the following details:</p> <ul style="list-style-type: none"> ▪ Description: 2" Blue 3-Ring Binders ▪ Unit: Each ▪ Quantity: 25 ▪ Delivery Data: ▪ Ship to: Housing and Urban Development ▪ 331 Pennsylvania Ave., N.W. ▪ Suite 1000 ▪ Washington, D.C. 20530-0001 ▪ ATTN: Ken Smith ▪ Estimated Unit Price: \$3.50 each ▪ Accounting Data: Fund, Program, Project <p>▪ The BANK CARDholder has a requirement to purchase 25 three-ring binders for a conference. The notebooks will be charged to one accounting code, shipped directly to the Cardholder, and tracked as an expense for the HUD procurement conference. The dollar value or commodity code of this purchase does not require creation of a requisition.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ BANK CARD order is created with the details listed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Please refer to the Gap Deliverable for discussion of this scenario. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	Gap	M

SCENARIO 2.3.2.1: Bank Card Purchasing

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.3.2.1	<p>➤ Demonstrate the capabilities in the solution that permit the BANK CARD holder to self-approve the BANK CARD order based on total dollar value and/or other user-established data fields.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • System allows BANK CARD holder to self-approve based on dollar value <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Budget is reduced. • Commitments are increased. <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4700 Commitments - Programs Subject to Apportionment 	<p>Script Execution</p> <p>Please refer to the Gap Deliverable for discussion of this scenario.</p> <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Please refer to the Gap Deliverable for discussion of this scenario. <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Please refer to the Gap Deliverable for discussion of this scenario. 	Gap	M

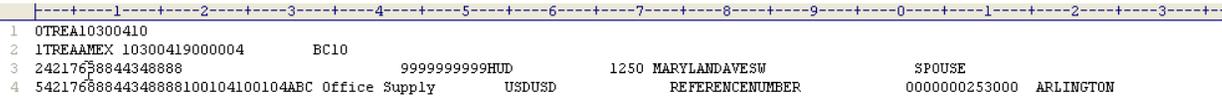
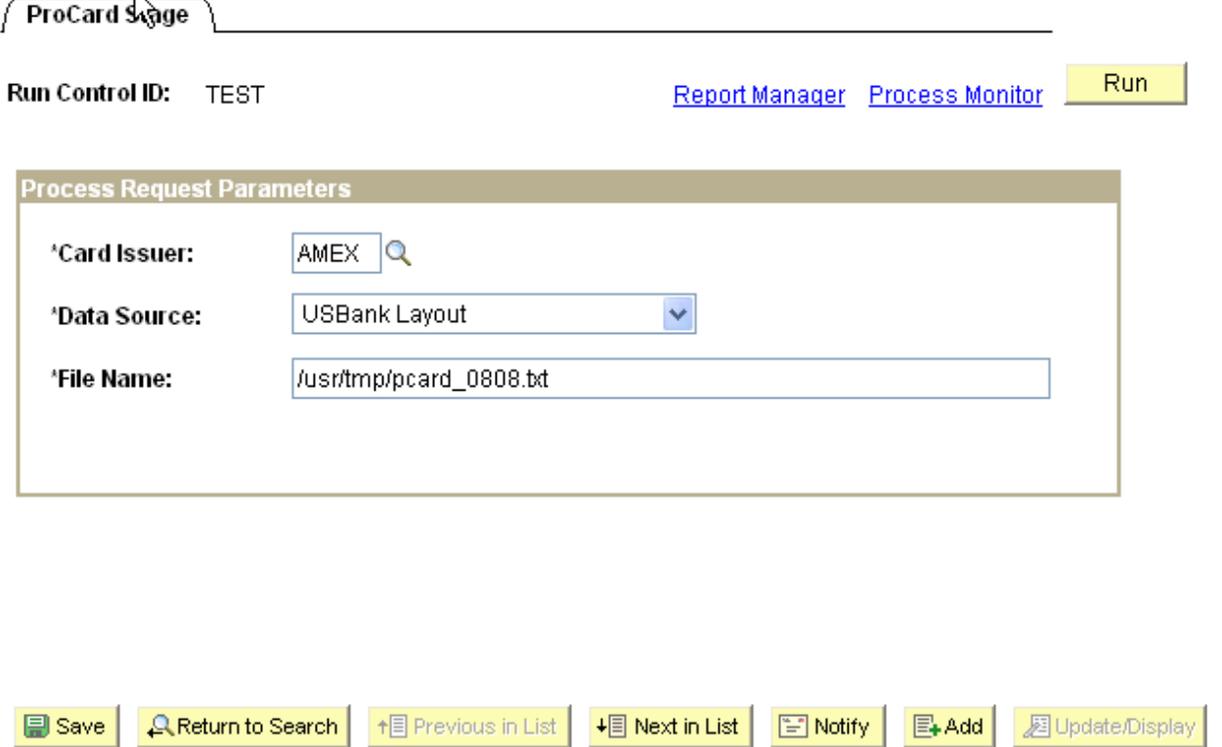
SCENARIO 2.3.2.2: Bank Card Purchasing

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.3.2.2	<p>➤ Demonstrate, upon self-approval by the BANK CARD holder, how the system automatically checks availability of funds.</p> <ul style="list-style-type: none"> • Process the obligation. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System checks availability of funds ▪ Obligation is processed <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Commitments are reduced. ▪ Obligations are increased. <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4700 Commitments - Programs Subject to Apportionment ▪ CR 4801 - Undelivered Orders - Obligations, Unpaid 	<p>Script Execution</p> <p>Please refer to the Gap Deliverable for discussion of this scenario.</p> <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Please refer to the Gap Deliverable for discussion of this scenario. <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Please refer to the Gap Deliverable for discussion of this scenario. 	Gap	M

SCENARIO 2.4.1: BANK CARD ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.4.1	<ul style="list-style-type: none"> ➤ Demonstrate the capability to receive an electronic invoice for payment from the financial institution to support immediate payment and retention of optimum rebates. The Accounts Payable Clerk initiates payment for balance due and posting to General Ledger. ➤ Demonstrate any existing interface or integration with commercial financial institutions that facilitate this process. ➤ Demonstrate the ability to receive notifications from financial institutions regarding activity and records of delinquent accounts. 	<p>Script Execution</p> <ul style="list-style-type: none"> • System allows interfacing with financial institutions • System is able to receive activity notifications from financial institutions • System is able to receive electronic invoice • AP Clerk processes payment voucher <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Obligations are reduced ▪ Expenditures are increased. <p>SGL Impact</p> <ul style="list-style-type: none"> • DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Payable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.4.1.A: Flat file received from Financial Institution ▪ 2.4.1.B: System is able to receive activity notifications from financial institutions ▪ 2.4.1.C• System is able to receive electronic invoice 2.4.1.D: AP Clerk processes payment voucher <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.4.1.E Obligation Reduced ▪ 2.4.1.F Expenditures are increased <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ 2.4.1.F DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Payable 	Fit	N/A

SCENARIO 2.4.1: BANK CARD ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print
2.4.1	2.4.1.A Flat file received from Financial Institution	 <pre> 1 OTREA10300410 2 1TREAAMEX 10300419000004 BC10 3 24217658844348888 9999999999HUD 1250 MARYLANDAVESW SPOUSE 4 54217688844348888100104100104ABC Office Supply USDUSD REFERENCENUMBER 0000000253000 ARLINGTON </pre>
	<ul style="list-style-type: none"> 2.4.1.B: System is able to receive activity notifications from financial institutions 	 <p>ProCard Sage</p> <p>Run Control ID: TEST Report Manager Process Monitor <input type="button" value="Run"/></p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Process Request Parameters</p> <p>*Card Issuer: <input type="text" value="AMEX"/> <input type="button" value="Search"/></p> <p>*Data Source: <input type="text" value="USBank Layout"/> <input type="button" value="v"/></p> <p>*File Name: <input type="text" value="/usr/tmp/pcard_0808.bt"/></p> </div> <p> <input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Previous in List"/> <input type="button" value="Next in List"/> <input type="button" value="Notify"/> <input type="button" value="Add"/> <input type="button" value="Update/Display"/> </p>

Reference #	Actual Results	Screen Print																				
		<p>Message Log</p> <p>Process</p> <p>Instance: 6721 Type: Application Engine Name: PO_CCPCRDSTG Description: ProCard Data Loader</p> <p>Customize Find View All First 1-3 of 3 Last</p> <table border="1"> <thead> <tr> <th>Severity</th> <th>Log Time</th> <th>Message Text</th> <th>Explain</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>3:36:32PM</td> <td>Data have been successfully retrieved from /usr/tmp/pcard_0809.bt</td> <td>Explain</td> </tr> <tr> <td></td> <td>3:36:48PM</td> <td>Published message with Pub ID of 1454 to request to have report added in folder GENERAL</td> <td>Explain</td> </tr> <tr> <td></td> <td>3:36:48PM</td> <td>Successfully posted generated files to the report repository</td> <td>Explain</td> </tr> </tbody> </table>	Severity	Log Time	Message Text	Explain	10	3:36:32PM	Data have been successfully retrieved from /usr/tmp/pcard_0809.bt	Explain		3:36:48PM	Published message with Pub ID of 1454 to request to have report added in folder GENERAL	Explain		3:36:48PM	Successfully posted generated files to the report repository	Explain				
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10	3:36:32PM	Data have been successfully retrieved from /usr/tmp/pcard_0809.bt	Explain																			
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	3:36:48PM	Successfully posted generated files to the report repository	Explain																			
	<ul style="list-style-type: none"> 2.4.1.C: System is able to receive electronic invoice 	<p>Reconcile Statement</p> <p>Procurement Card Transactions</p> <p>Card Number: 1234567890 Card Provider: VISA</p> <p>Bank Statement Customize Find View All First 1 of 1 Last</p> <p>Transaction Billing</p> <table border="1"> <thead> <tr> <th></th> <th>Trans Date</th> <th>Merchant</th> <th>Status</th> <th>Transaction Amount</th> <th>Currency</th> <th>Budget Status</th> <th>Chartfield Status</th> <th>Redistrib</th> <th>Voucher Error</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>07/22/2000</td> <td>ABC Office Supply</td> <td>Approved</td> <td>740.00</td> <td>USD</td> <td>Valid</td> <td>Valid</td> <td>Yes</td> <td>No</td> </tr> </tbody> </table> <p><input checked="" type="checkbox"/> Select All <input type="checkbox"/> Clear All Stage Verify Approve</p> <p>Search Purchase Order Split Line Distribution Template</p> <p>Save Notify Refresh</p>		Trans Date	Merchant	Status	Transaction Amount	Currency	Budget Status	Chartfield Status	Redistrib	Voucher Error	1	07/22/2000	ABC Office Supply	Approved	740.00	USD	Valid	Valid	Yes	No
	Trans Date	Merchant	Status	Transaction Amount	Currency	Budget Status	Chartfield Status	Redistrib	Voucher Error													
1	07/22/2000	ABC Office Supply	Approved	740.00	USD	Valid	Valid	Yes	No													

Reference #	Actual Results	Screen Print																		
	<ul style="list-style-type: none"> 2.4.1.D: AP Clerk processes payment voucher 	<p>Reconcile Statement</p> <p>Procurement Card Transactions</p> <p>Card Number: 4217688844348888 Card Provider: AMEX</p> <p>Bank Statement Customize Find View All First 1 of 1 Last</p> <p>Transaction Billing [PDF]</p> <table border="1"> <thead> <tr> <th>Trans Date</th> <th>Merchant</th> <th>Status</th> <th>Transaction Amount</th> <th>Currency</th> <th>Budget Status</th> <th>Chartfield Status</th> <th>Redistrib</th> <th>Voucher Error</th> </tr> </thead> <tbody> <tr> <td>1 <input checked="" type="checkbox"/> 03/07/2003</td> <td>MERCHANT1</td> <td>Approved <input type="button" value="v"/></td> <td>200.00</td> <td>USD</td> <td>Valid</td> <td>Valid</td> <td>Yes</td> <td>No</td> </tr> </tbody> </table> <p> <input checked="" type="checkbox"/> Select All <input type="checkbox"/> Clear All <input type="button" value="Stage"/> <input type="button" value="Verify"/> <input type="button" value="Approve"/> </p> <p> Search Purchase Order Split Line Distribution Template </p> <p> <input type="button" value="Save"/> <input type="button" value="Notify"/> <input type="button" value="Refresh"/> </p>	Trans Date	Merchant	Status	Transaction Amount	Currency	Budget Status	Chartfield Status	Redistrib	Voucher Error	1 <input checked="" type="checkbox"/> 03/07/2003	MERCHANT1	Approved <input type="button" value="v"/>	200.00	USD	Valid	Valid	Yes	No
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1 <input checked="" type="checkbox"/> 03/07/2003	MERCHANT1	Approved <input type="button" value="v"/>	200.00	USD	Valid	Valid	Yes	No												

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		<p>The screenshot shows the 'Voucher Stage' report configuration interface. At the top, the 'Run Control ID' is 'VCHRSTG'. There are links for 'Report Manager' and 'Process Monitor', and a 'Run' button. Below this is the 'Process Request Parameters' section with fields for: <ul style="list-style-type: none"> 'Card Issuer': AMEX 'Billing Date': 03/07/2003 'Create Vouchers': By Business Unit (dropdown) Business Unit: HUD01 Invoice Number: (blank) (Process Instance will be used when blank) Max Voucher Lines: 50 There are three sections for status criteria: <ul style="list-style-type: none"> Transaction Status Criteria: <input type="radio"/> Approved Status, <input checked="" type="radio"/> Any Status Except Closed Budget Status Criteria: <input type="radio"/> Valid Budget Status, <input checked="" type="radio"/> Any Budget Status Chartfield Status Criteria: <input type="radio"/> Valid Chartfield Status, <input checked="" type="radio"/> Any Chartfield Status At the bottom of the configuration are 'Save', 'Add', and 'Update/Display' buttons. Below the configuration is a navigation bar with 'List', 'Explorer', 'Administration', and 'Archives' tabs. The 'View Reports For' section includes: <ul style="list-style-type: none"> User ID: REQUESTER Type: (dropdown) Last: 1 Days (dropdown) Status: (dropdown) Folder: (dropdown) Instance: (dropdown) to: (dropdown) Refresh button The 'Report List' section shows a table with the following data: <table border="1"> <thead> <tr> <th>Select</th> <th>Report ID</th> <th>PrCs Instance</th> <th>Description</th> <th>Request Date/Time</th> <th>Format</th> <th>Status</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>5166</td> <td>6961</td> <td>ProCard Load Voucher Stage</td> <td>08/10/2005 2:01:17PM</td> <td>Text Files (*.txt)</td> <td>Posted</td> <td>Details</td> </tr> </tbody> </table> </p>	Select	Report ID	PrCs Instance	Description	Request Date/Time	Format	Status	Details	<input type="checkbox"/>	5166	6961	ProCard Load Voucher Stage	08/10/2005 2:01:17PM	Text Files (*.txt)	Posted	Details
Select	Report ID	PrCs Instance	Description	Request Date/Time	Format	Status	Details											
<input type="checkbox"/>	5166	6961	ProCard Load Voucher Stage	08/10/2005 2:01:17PM	Text Files (*.txt)	Posted	Details											

Reference #	Actual Results	Screen Print
		<p>The screenshot displays the 'Voucher Build' interface with the following sections:</p> <ul style="list-style-type: none"> Navigation: 'Voucher Build', 'Process Messages', and 'Build Errors' tabs. A 'Run' button is visible. Run Control ID: 'vchrbuild'. Links for 'Report Manager' and 'Process Monitor' are present. Run Control Options: <ul style="list-style-type: none"> 'Request ID': VCHRBUILD Description: voucher build From Date: [] [B1] <input checked="" type="checkbox"/> Assign Invoice ID To Date: [] [B1] <input checked="" type="checkbox"/> Assign Invoice Date 'Process Option': Business Unit 'Voucher Sources': All (Unrestricted) Selection Parameters: <ul style="list-style-type: none"> Section: Business Unit Value: HUD01 Interfaces: <ul style="list-style-type: none"> Section: Voucher Build Interfaces Value: Procurement Card Footer: Buttons for Save, Return to Search, Previous in List, Next in List, Notify, Refresh, Add, and Update. Navigation links: Voucher Build Process Messages Build Errors.

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		<div data-bbox="779 233 1753 259"> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> </div> <div data-bbox="779 277 1753 836"> <p>Business Unit: HUD01 Invoice Number: 6961_1 Voucher ID: 00000017 Invoice Date: 12/18/2003 Basis Date Calculation Voucher Style: Regular Vendor: AMEX - 1 Misc. Amount: <input type="text"/> Name: AMEX - 1-001 Freight Amount: <input type="text"/> Location: AMEX-1 Sales Tax: <input type="text"/> Address: 1 VAT: <input type="text"/> American Express Total: 200.00 P.O. BOX 23 Balance: 0.00 <input checked="" type="checkbox"/> Tax Exempt Flag Use Tax: 0.00 Seattle, WA 23456 Advanced Vendor Search Pay Terms: NET30 Accounting Date: 12/18/2003 Action: <input type="text"/> Run Pay Schedule: Other Currency: USD</p> </div> <div data-bbox="779 906 1848 974"> <p>Copy from a Source Document PO Unit: <input type="text"/> Purchase Order: <input type="text"/> <input type="button" value="Copy PO"/> Worksheet Copy Option: None</p> </div> <div data-bbox="779 982 1921 1339"> <p>Invoice Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Distribute by</th> <th>Item</th> <th>Description</th> <th>Quantity</th> <th>UOM</th> <th>Unit Price</th> <th>Extended Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Quantity</td> <td>4511614</td> <td>SONY CPL-CS4 SVGA LC</td> <td>1.0000</td> <td>EA</td> <td>200.00000</td> <td>200.00</td> </tr> </tbody> </table> <p>Ship To: HUDDIVA SpeedChart <input type="checkbox"/> Use One Asset ID <input type="checkbox"/> Force Price Sales/Use Tax VAT View PO/Receiver Associate Receiver(s)</p> <p>Distribution Lines Customize Find View All First 1 of 1 Last GL ChartFields 1 GL ChartFields 2 Exchange Rate Statistics Assets</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Quantity</th> <th>GL Unit</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> </tr> </thead> <tbody> <tr> <td>200.00</td> <td>1.0000</td> <td>HUD01</td> <td>6100</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td></td> <td>X</td> </tr> </tbody> </table> </div> <div data-bbox="779 1356 1228 1388"> <p><input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Notify"/> <input type="button" value="Refresh"/></p> </div> <div data-bbox="779 1396 1375 1421"> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> </div>	Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount	1	Quantity	4511614	SONY CPL-CS4 SVGA LC	1.0000	EA	200.00000	200.00	Amount	Quantity	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	200.00	1.0000	HUD01	6100	97EL	OE	B2004	ELOE	EOP	F	CFO		X
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	<ul style="list-style-type: none"> ▪ 2.4.1.E Obligation Reduced ▪ 2.4.1.F Expenditures are increased 	Screen Shot before Budget

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<ul style="list-style-type: none"> 2.4.1.F DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Paya 		<p>Screen Shot After Budget</p> <p>Header Lines Totals Errors Approval</p> <p>Unit: HUD01 Journal ID: AP00000355 Date: 12/18/2003 Process: Edit Journal Process</p> <p>Template List Search Criteria <input type="checkbox"/> Errors Only Line: 10</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptnr</th> <th>Project</th> <th>Debit Amount</th> <th>Credit Amount</th> <th>Base DR Amount</th> <th>Base CR Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2110</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td>X</td> <td></td> <td></td> <td>(None)</td> <td></td> <td>200.00</td> <td>200.00</td> <td></td> <td>200.00 00000017</td> </tr> <tr> <td>2</td> <td>6100</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td>X</td> <td></td> <td></td> <td>(None)</td> <td>200.00</td> <td></td> <td>200.00</td> <td></td> <td>00000017</td> </tr> </tbody> </table> <p>Totals Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>2</td> <td>200.00</td> <td>200.00</td> <td>P</td> <td>Y</td> </tr> </tbody> </table> <p>Header Lines Totals Errors Approval</p> <p>Unit: HUD01 Journal ID: AP00000357 Date: 12/18/2003 Process: Edit Journal Process</p> <p>Template List Search Criteria <input type="checkbox"/> Errors Only Line: 10</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptnr</th> <th>Project</th> <th>Debit Amount</th> <th>Credit Amount</th> <th>Base DR Amount</th> <th>Base CR Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4901</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td>X</td> <td></td> <td></td> <td>(None)</td> <td></td> <td>200.00</td> <td></td> <td>200.00</td> <td>00000017</td> </tr> <tr> <td>2</td> <td>5700</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td>X</td> <td></td> <td></td> <td>(None)</td> <td>200.00</td> <td></td> <td>200.00</td> <td></td> <td>200.00 00000017</td> </tr> <tr> <td>3</td> <td>4619</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td>X</td> <td></td> <td></td> <td>(None)</td> <td>200.00</td> <td></td> <td>200.00</td> <td></td> <td>00000017</td> </tr> <tr> <td>4</td> <td>3107</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td>X</td> <td></td> <td></td> <td>(None)</td> <td>200.00</td> <td></td> <td>200.00</td> <td></td> <td>00000017</td> </tr> </tbody> </table> <p>Totals Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>4</td> <td>400.00</td> <td>400.00</td> <td>P</td> <td>Y</td> </tr> </tbody> </table>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptnr	Project	Debit Amount	Credit Amount	Base DR Amount	Base CR Amount	Reference	1	2110	97EL	OE	B2004	ELOE	EOP	F	CFO	X			(None)		200.00	200.00		200.00 00000017	2	6100	97EL	OE	B2004	ELOE	EOP	F	CFO	X			(None)	200.00		200.00		00000017	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	2	200.00	200.00	P	Y	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptnr	Project	Debit Amount	Credit Amount	Base DR Amount	Base CR Amount	Reference	1	4901	97EL	OE	B2004	ELOE	EOP	F	CFO	X			(None)		200.00		200.00	00000017	2	5700	97EL	OE	B2004	ELOE	EOP	F	CFO	X			(None)	200.00		200.00		200.00 00000017	3	4619	97EL	OE	B2004	ELOE	EOP	F	CFO	X			(None)	200.00		200.00		00000017	4	3107	97EL	OE	B2004	ELOE	EOP	F	CFO	X			(None)	200.00		200.00		00000017	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	4	400.00	400.00	P	Y
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SCENARIO 2.4.2: BANK CARD ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.4.2	<p>➤ Demonstrate the capability of the Core Financial product to receive secure electronic data from the issuing bank and generate a monthly statement for review by the BANK CARD holder.</p> <p>➤ Demonstrate and describe reconciliation support provided by the demonstrated product(s) for the BANK CARD holder to reconcile the monthly statement to ensure all charges are correct.</p> <p>➤ Demonstrate other capabilities that permit the solution to support the end-of-month BANK CARD reconciliation.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • System is able to receive secure electronic data from the bank • A monthly statement is generated • Reconciliation support for reconciling the monthly statement are demonstrated • Additional end-of-month BANK CARD reconciliation support capabilities are demonstrated 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.4.2.A System is able to receive secure electronic data from the bank: Refer to 2.4.1.A ▪ 2.4.2.B A monthly statement is generated ▪ Reconciliation support for reconciling the monthly statement are demonstrated: Refer to 2.4.1.C ▪ 2.4.2.D Additional end-of-month BANK CARD reconciliation support capabilities are demonstrated: The reconciliation process allows for manual reconciliations as well as automatic reconciliations. The automatic reconciliations are based on multiple criteria. <ul style="list-style-type: none"> a) If there is a PO with a valid ID in the statement it is copied into the statement tables and assigned a status depending on whether the PO amount equals billing amount, is within tolerance but does not equal billing amount, falls within a small amount criteria or if it fails to meet any of the criteria. b) If there are multiple POs that meet the matching criteria, but there is no PO number match, or the number is not provided, the system does not automatically copy the PO information, but, does list the multiple POs to be selected.) If there is no PO match for the system to copy distribution information, the distribution information is brought from the cardholder profile <p>The reconciliation process allows for manual reconciliations as well</p>	Fit	N/A

		<p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ NA <p>SGL Impact</p> <ul style="list-style-type: none"> • NA 	<p>as automatic reconciliations. The automatic reconciliations are based on multiple criteria.</p> <p>a) If there is a PO with a valid ID in the statement it is copied into the statement tables and assigned a status depending on whether the PO amount equals billing amount, is within tolerance but does not equal billing amount, falls within a small amount criteria or if it fails to meet any of the criteria.</p> <p>b) If there are multiple POs that meet the matching criteria, but there is no PO number match, or the number is not provided, the system does not automatically copy the PO information, but, does list the multiple POs to be selected.</p> <p>b) If there is no PO match for the system to copy distribution information, the distribution information is brought from the cardholder profile.</p> <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ NA <p>SGL Impact</p> <ul style="list-style-type: none"> • NA 		
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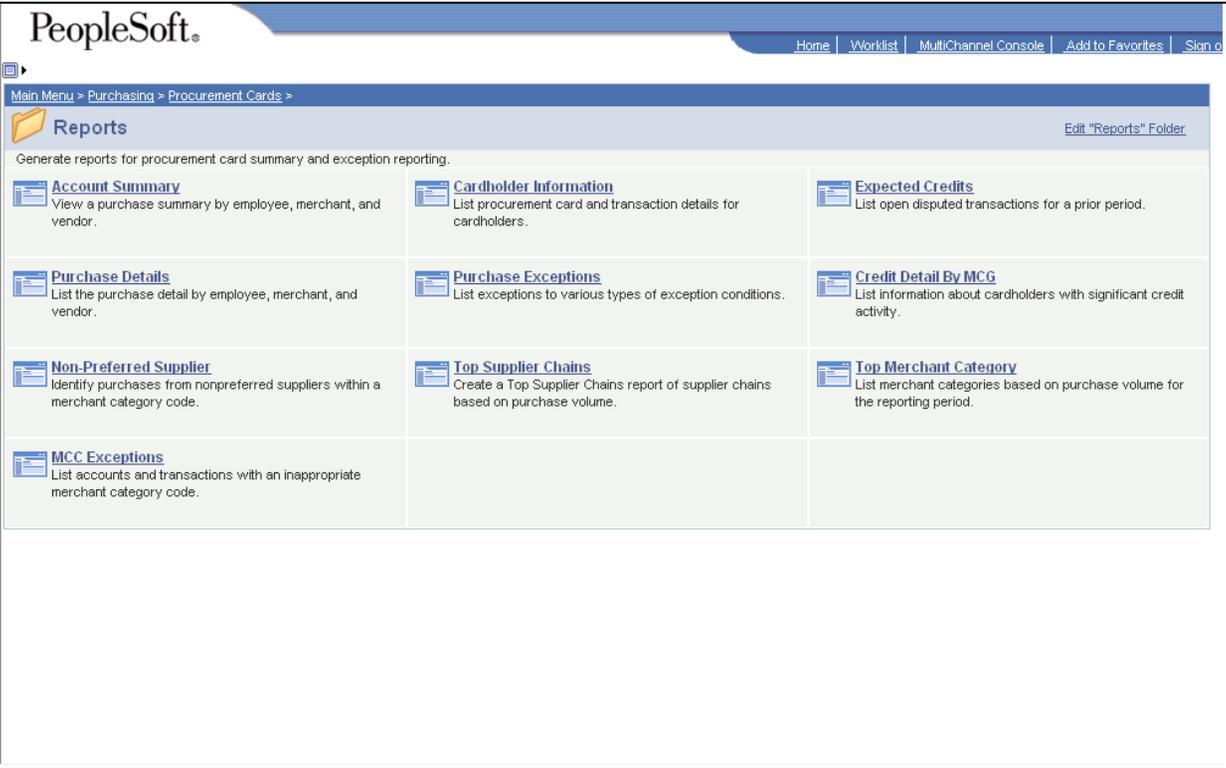
SCENARIO 2.4.2: BANK CARD ACCOUNTS PAYABLE (continued)

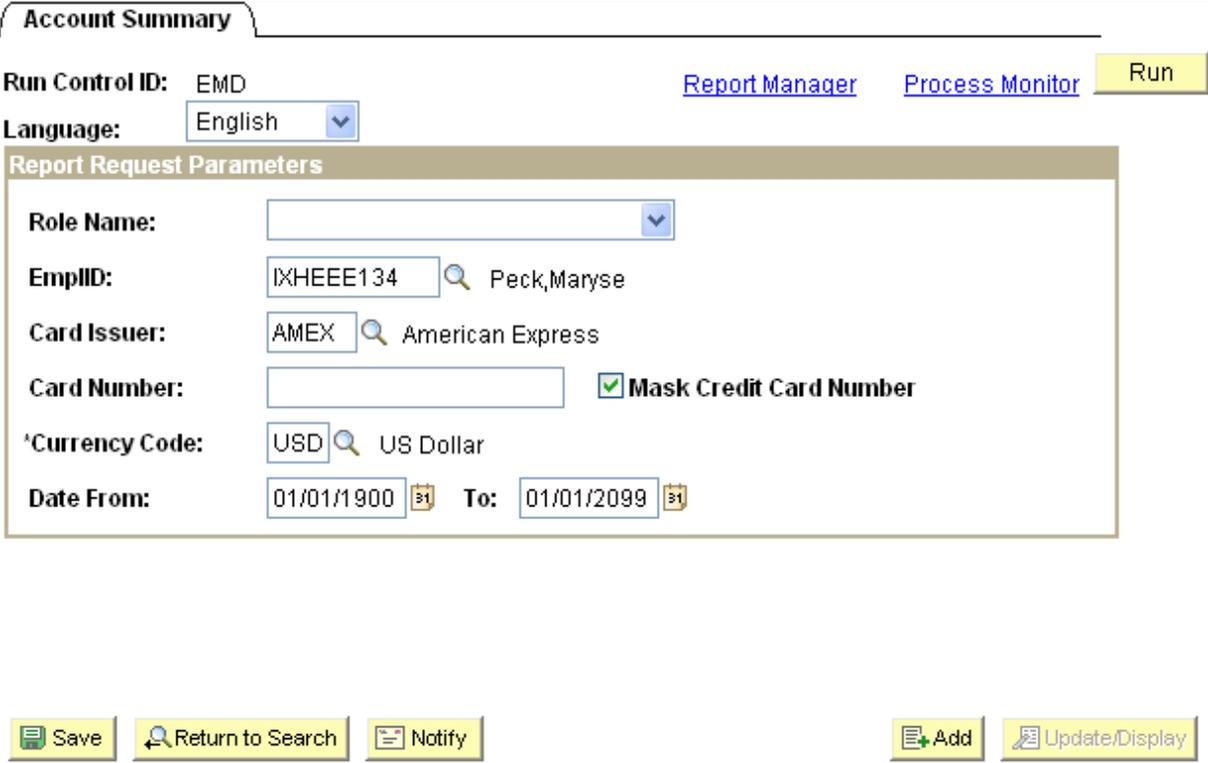
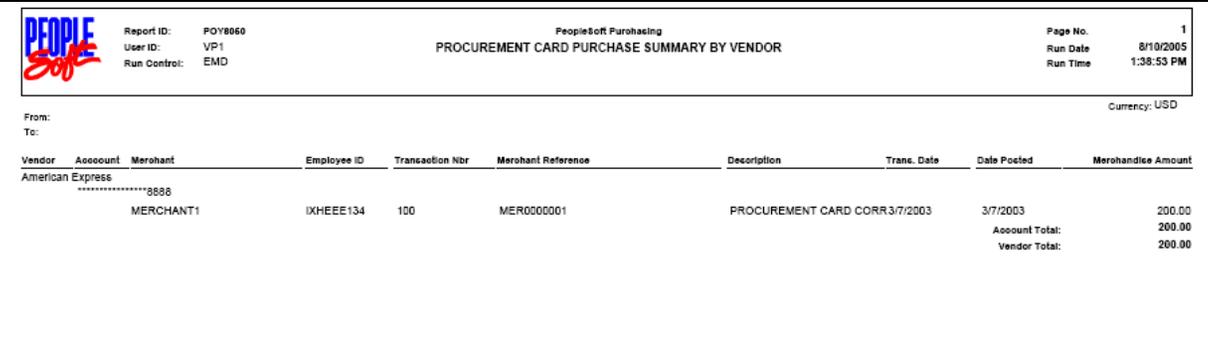
Reference #	Actual Results	Screen Print																																								
2.4.2	2.4.2.B Flat file received from Financial Institution	<p>Report ID: POY8052 User ID: VP1 Run Control: ed0001</p> <p>PeopleSoft Purchasing PROCUREMENT CARD PURCHASE SUMMARY BY EMPLOYEE</p> <p>Page No. 1 Run Date 8/11/2005 Run Time 11:02:16 AM</p> <p>From: 3/1/2003 To: 3/31/2003</p> <p>Currency: USD</p> <table border="1"> <thead> <tr> <th>Employee</th> <th>Merchant</th> <th>Vendor</th> <th>Account</th> <th>Transaction Nbr</th> <th>Merchant Reference</th> <th>Description</th> <th>Trans. Date</th> <th>Date Posted</th> <th>Merchandise Amount</th> </tr> </thead> <tbody> <tr> <td>IXHEEE134</td> <td>MERCHANT1</td> <td>AMEX</td> <td>*****8888</td> <td>100</td> <td>MER0000001</td> <td>PROCUREMENT CARD CORRE</td> <td>3/7/2003</td> <td>3/7/2003</td> <td>200.00</td> </tr> <tr> <td colspan="9">Merchant Total:</td> <td>200.00</td> </tr> <tr> <td colspan="9">Employee Total:</td> <td>200.00</td> </tr> </tbody> </table>	Employee	Merchant	Vendor	Account	Transaction Nbr	Merchant Reference	Description	Trans. Date	Date Posted	Merchandise Amount	IXHEEE134	MERCHANT1	AMEX	*****8888	100	MER0000001	PROCUREMENT CARD CORRE	3/7/2003	3/7/2003	200.00	Merchant Total:									200.00	Employee Total:									200.00
Employee	Merchant	Vendor	Account	Transaction Nbr	Merchant Reference	Description	Trans. Date	Date Posted	Merchandise Amount																																	
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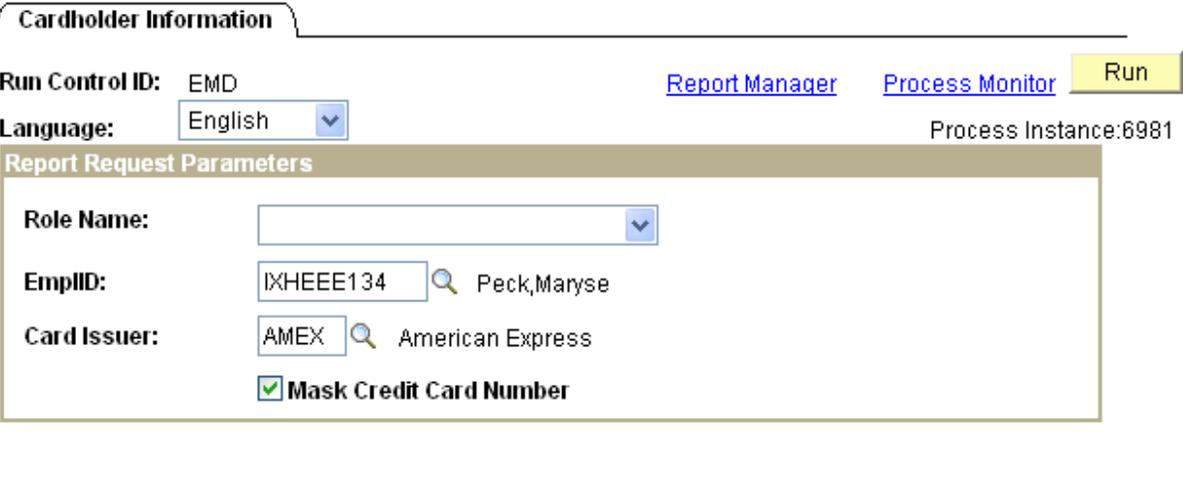
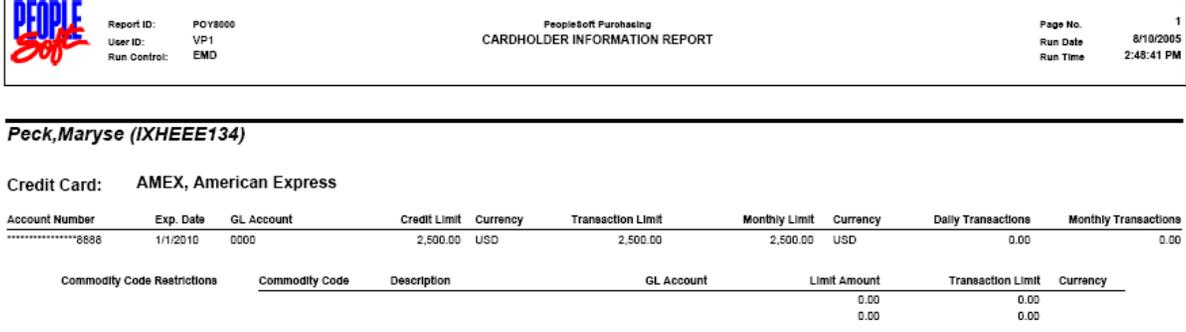
SCENARIO 2.4.3: BANK CARD ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.4.3	<p>Demonstrate the solution’s ability to generate a BANK CARD activity report that shows all purchases made using a specified BANK CARD or set of BANK CARDS and/or within a specific time period.</p> <p>Demonstrate querying and reporting capability of the BANK CARD holder and/or appropriate Program or Financial Managers.</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ BANK CARD activity report is generated ▪ BANK CARD data can be queried ▪ BANK CARD reporting capabilities are demonstrated <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.4.3.A – User has the ability to run a number of delivered activity reports for bank cards. ▪ 2.4.3.B – The Account Summary delivered report is run to view account activity for an employee’s procurement card. ▪ 2.4.3.C – Account Summary Report runs to ‘Success.’ ▪ 2.4.3.D – The Cardholder Info report is used to query on cardholder details. ▪ 2.4.3.E – Cardholder Info report runs to ‘Success.’ <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	Fit	N/A

SCENARIO 2.4.3: BANK CARD ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print
2.4.3	2.4.3.A – User has the ability to run a number of delivered reports for bank cards.	 <p>The screenshot shows the PeopleSoft interface for Procurement Cards reports. The main heading is 'Reports' with a sub-heading 'Generate reports for procurement card summary and exception reporting.' Below this, there are nine report tiles arranged in a grid:</p> <ul style="list-style-type: none"> Account Summary: View a purchase summary by employee, merchant, and vendor. Cardholder Information: List procurement card and transaction details for cardholders. Expected Credits: List open disputed transactions for a prior period. Purchase Details: List the purchase detail by employee, merchant, and vendor. Purchase Exceptions: List exceptions to various types of exception conditions. Credit Detail By MCG: List information about cardholders with significant credit activity. Non-Preferred Supplier: Identify purchases from nonpreferred suppliers within a merchant category code. Top Supplier Chains: Create a Top Supplier Chains report of supplier chains based on purchase volume. Top Merchant Category: List merchant categories based on purchase volume for the reporting period. MCC Exceptions: List accounts and transactions with an inappropriate merchant category code.

Reference #	Actual Results	Screen Print																																								
	<p>2.4.3.B – The Account Summary delivered report is run to view account activity for an employee’s procurement card.</p>																																									
	<p>2.4.3.C – Account Summary Report runs to ‘Success.’</p>	 <table border="1" data-bbox="787 1039 1995 1380"> <thead> <tr> <th>Vendor</th> <th>Account</th> <th>Merchant</th> <th>Employee ID</th> <th>Transaction Nbr</th> <th>Merchant Reference</th> <th>Description</th> <th>Trans. Date</th> <th>Date Posted</th> <th>Merchandise Amount</th> </tr> </thead> <tbody> <tr> <td>American Express</td> <td></td> <td>MERCHANT1</td> <td>IXHEEE134</td> <td>100</td> <td>MER0000001</td> <td>PROCUREMENT CARD CORR</td> <td>3/7/2003</td> <td>3/7/2003</td> <td>200.00</td> </tr> <tr> <td colspan="9">Account Total:</td> <td>200.00</td> </tr> <tr> <td colspan="9">Vendor Total:</td> <td>200.00</td> </tr> </tbody> </table>	Vendor	Account	Merchant	Employee ID	Transaction Nbr	Merchant Reference	Description	Trans. Date	Date Posted	Merchandise Amount	American Express		MERCHANT1	IXHEEE134	100	MER0000001	PROCUREMENT CARD CORR	3/7/2003	3/7/2003	200.00	Account Total:									200.00	Vendor Total:									200.00
Vendor	Account	Merchant	Employee ID	Transaction Nbr	Merchant Reference	Description	Trans. Date	Date Posted	Merchandise Amount																																	
American Express		MERCHANT1	IXHEEE134	100	MER0000001	PROCUREMENT CARD CORR	3/7/2003	3/7/2003	200.00																																	
Account Total:									200.00																																	
Vendor Total:									200.00																																	

Reference #	Actual Results	Screen Print																																									
	2.4.3.D – The Cardholder Info report is used to query on cardholder details.																																										
	2.4.3.E – Cardholder Info report runs to ‘Success.’	 <p>Peck, Maryse (IXHEEE134)</p> <p>Credit Card: AMEX, American Express</p> <table border="1"> <thead> <tr> <th>Account Number</th> <th>Exp. Date</th> <th>GL Account</th> <th>Credit Limit</th> <th>Currency</th> <th>Transaction Limit</th> <th>Monthly Limit</th> <th>Currency</th> <th>Daily Transactions</th> <th>Monthly Transactions</th> </tr> </thead> <tbody> <tr> <td>*****8888</td> <td>1/1/2010</td> <td>0000</td> <td>2,500.00</td> <td>USD</td> <td>2,500.00</td> <td>2,500.00</td> <td>USD</td> <td>0.00</td> <td>0.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Commodity Code Restrictions</th> <th>Commodity Code</th> <th>Description</th> <th>GL Account</th> <th>Limit Amount</th> <th>Transaction Limit</th> <th>Currency</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> </tr> </tbody> </table>	Account Number	Exp. Date	GL Account	Credit Limit	Currency	Transaction Limit	Monthly Limit	Currency	Daily Transactions	Monthly Transactions	*****8888	1/1/2010	0000	2,500.00	USD	2,500.00	2,500.00	USD	0.00	0.00	Commodity Code Restrictions	Commodity Code	Description	GL Account	Limit Amount	Transaction Limit	Currency					0.00	0.00						0.00	0.00	
Account Number	Exp. Date	GL Account	Credit Limit	Currency	Transaction Limit	Monthly Limit	Currency	Daily Transactions	Monthly Transactions																																		
*****8888	1/1/2010	0000	2,500.00	USD	2,500.00	2,500.00	USD	0.00	0.00																																		
Commodity Code Restrictions	Commodity Code	Description	GL Account	Limit Amount	Transaction Limit	Currency																																					
				0.00	0.00																																						
				0.00	0.00																																						

SCENARIO 2.4.4: BANK CARD ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.4.4	<ul style="list-style-type: none"> ➤ Demonstrate HUD Program or Component level reconciliation of payments initiated through BANK CARD orders, as well as, identification and processing of corrections. ➤ Demonstrate notification or other capabilities used to support notification of payments made in error to BANK CARD accounts. 	<p>Script Execution</p> <ul style="list-style-type: none"> • System is able to reconcile payments at lower levels • System is able to receive/send notifications of payments made in error <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ NA <p>SGL Impact</p> <ul style="list-style-type: none"> • NA 	<p>Script Execution</p> <p>2.4.4.A System is able to reconcile payments at lower levels 2.4.4.B System is able to receive/send notifications of payments made in error</p> <p>Budgetary Impact</p> <p>NA</p> <p>SGL Impact</p> <p>NA</p>	Fit	N/A

SCENARIO 2.4.4: BANK CARD ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print																																		
	<p>2.4.4.A System is able to reconcile payments at lower levels</p>	<p>Identification</p> <p>Reconcile Statement</p> <p>Procurement Card Transactions</p> <p>Card Number: 1234567890 Card Provider: VISA</p> <p>Bank Statement Customize Find View All First 1 of 1 Last</p> <p>Transaction Billing</p> <table border="1"> <thead> <tr> <th>Trans Date</th> <th>Merchant</th> <th>Status</th> <th>Transaction Amount</th> <th>Currency</th> <th>Budget Status</th> <th>Chartfield Status</th> <th>Redistrib</th> <th>Voucher Error</th> </tr> </thead> <tbody> <tr> <td>1 07/22/2000</td> <td>ABC Office Supply</td> <td>Approved</td> <td>740.00</td> <td>USD</td> <td>Valid</td> <td>Valid</td> <td>No</td> <td>No</td> </tr> </tbody> </table> <p><input checked="" type="checkbox"/> Select All <input type="checkbox"/> Clear All Stage Verify Approve</p> <p>Search Purchase Order Split Line Distribution Template</p> <p>Save Notify Refresh</p> <p>Processing of corrections</p> <p>Dispute</p> <p>Employee ID: IXHEEE102 Employee Name: Angelini, Gina Card Issuer: VISA Card Number: 1234567890</p> <p>Transactions with Dispute Customize Find View All First 1 of 1 Last</p> <p>Dispute Amount Status</p> <table border="1"> <thead> <tr> <th>Collected</th> <th>Comments</th> <th>Dispute Amount</th> <th>Description</th> <th>Trans Date</th> <th>Transaction Amount</th> <th>Currency</th> <th>Merchant</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td></td> <td>10.00</td> <td></td> <td>07/22/2000</td> <td>740.00</td> <td>USD</td> <td>ABC Office Supply</td> </tr> </tbody> </table> <p>Save Return to Search Notify</p>	Trans Date	Merchant	Status	Transaction Amount	Currency	Budget Status	Chartfield Status	Redistrib	Voucher Error	1 07/22/2000	ABC Office Supply	Approved	740.00	USD	Valid	Valid	No	No	Collected	Comments	Dispute Amount	Description	Trans Date	Transaction Amount	Currency	Merchant	<input type="checkbox"/>		10.00		07/22/2000	740.00	USD	ABC Office Supply
Trans Date	Merchant	Status	Transaction Amount	Currency	Budget Status	Chartfield Status	Redistrib	Voucher Error																												
1 07/22/2000	ABC Office Supply	Approved	740.00	USD	Valid	Valid	No	No																												
Collected	Comments	Dispute Amount	Description	Trans Date	Transaction Amount	Currency	Merchant																													
<input type="checkbox"/>		10.00		07/22/2000	740.00	USD	ABC Office Supply																													

Reference #	Actual Results	Screen Print
	<p>2.4.4.B System is able to receive/send notifications of payments made in error</p>	<div data-bbox="800 240 2001 1088"> <h3 style="text-decoration: underline;">Send Notification</h3> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Notification Details Lookup Recipient Delivery Options</p> <p>To: <input type="text"/></p> <p>CC: <input type="text"/></p> <p>BCC: <input type="text"/></p> <p>Priority: <input type="text"/></p> <p>Subject: <Enter Subject here></p> <p>Template Text: Workflow Notification Priority: %NotificationPriority Date Sent: 2005-08-08</p> <p>Message: <input type="text"/></p> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification. Click Apply to send this notification and remain on this page.</p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Apply"/></p> </div> </div> <div data-bbox="800 1153 2001 1463"> <p>Template Text</p> <p>Workflow Notification</p> <p>Priority: %NotificationPriority</p> <p>Date Sent: 2005-08-08</p> <p>Sent To: %NotificationToList</p> <p>cc: %NotificationCCList</p> <p>Please click on the link below to access this transaction:</p> </div>

Reference #	Actual Results	Screen Print
		<p>http://hudpdf1-web.corio.com:7011/psp/HUDPFD1/EMPLOYEE/ERP/c/MANAGE_PROCUREMENT_CARDS.CC_RECON_WB.GBL?Page=CC_RECON_WB&Action=U</p> <p>Message Text:</p>

SCENARIO 2.5.1 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/Partial/Gap	Severity Level (L, M, H, N/A)
2.5.1	<p>➤ Demonstrate Program-specific payment processing:</p> <ul style="list-style-type: none"> ▪ Automatically establish a payment schedule for an obligation. ▪ Establish the payment schedule over the ‘contract term’ and for payments to be made on the specified day. ▪ Allow for modifications to the amount of any particular payment. ▪ Automatically generate the payment on the payment schedule. ▪ Allow for manual payments against the contract. Ensure that future payments on the payment schedule reject if funding is no longer available. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Obligation payment schedule is established ▪ Specific contract terms and dates are established ▪ Modifications are made to specific payments ▪ Payment are automatically scheduled ▪ Manual payment are established ▪ Payment rejects due to being outside contract term <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Budget decreased by \$210,000. ▪ Obligation increased by \$210,000. ▪ Obligation decreased by \$100,000. ▪ Expense increased by \$100,000. ▪ Obligation decreased by \$100,000. ▪ Expense increased by \$100,000. ▪ Obligation decreased by \$10,000. ▪ Expense increased by \$10,000. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.5.1.A: Obligation payment schedule is established ▪ 2.5.1.B: Specific contract terms and dates are established ▪ 2.5.1.C: Modifications are made to specific payments ▪ 2.5.1.D: Payment are automatically scheduled ▪ 2.5.1.E: Manual payment are established ▪ 2.5.1.F: Payment rejects due to being outside contract term <p>Budgetary Impact</p> <p>2.5.1.G:</p> <ul style="list-style-type: none"> ▪ Budget decreased by \$210,000. ▪ Obligation increased by \$210,000. ▪ As the Voucher was built through the Voucher build process, the default Accounting and Budget Dates default to the current date (8/2/05) and cannot be modified. However, in order to successfully budget check the voucher, the Budget Date must be modified. Therefore, the voucher budget check and entry event processes were not run. In a production environment, as the Accounting Date and Budget Date would be the current date, this will not be an issue with PeopleSoft. 	Fit	N/A

		<p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ R 4801 - Undelivered Orders - Obligations, Unpaid ▪ DR 4801 - Undelivered Orders - Obligations, Unpaid ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 3107 - Unexpended Appropriations – Used ▪ CR 5700 - Expended Appropriations ▪ DR 6100 – Operating ▪ Expenses/Program Costs ▪ CR 2110 - Accounts Payable 	<p>SGL Impact 2.5.2.H:</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4801 - Undelivered Orders - Obligations, Unpaid ▪ As the Voucher was built through the Voucher build process, the default Accounting and Budget Dates default to the current date (8/2/05) and cannot be modified. However, in order to successfully budget check the voucher, the Budget Date must be modified. Therefore, the voucher budget check and entry event processes were not run. In a production environment, as the Accounting Date and Budget Date would be the current date, this will not be an issue with PeopleSoft. 		
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Maintain Purchase Order

Purchase Order

Unit: HUD01

PO ID: 0000000004

Copy From:

PO Status: Approved ✘

Budget Status: Valid

Hold From Further Processing

Header

'PO Date: [Vendor Search](#)

Vendor: [Vendor Details](#)

'Vendor ID: Office Depot

'Buyer: Kenneth Schumacher

PO Reference:

[Header Details](#) [PO Activities](#) [Add ShipTo Comments](#)

[PO Defaults](#) [Document Status](#)

[Add Comments](#) [Requisitions](#)

Doc Tol Status: Valid

Receipt Status: Not Recvd

'Dispatch Method: [Dispatch](#)

Amount Summary

[Header Details](#) [PO Activities](#) [Add ShipTo Comments](#)

[PO Defaults](#) [Document Status](#)

[Add Comments](#) [Requisitions](#)

Merchandise: 210000.00

Freight/Tax/Misc.: 0.00 [Calculate](#)

Total Amount: 210000.00 USD

Add Items From **Select Lines To Display**

[Catalog](#) [Item Search](#) **Line:** **To:** [Retrieve](#)

Lines

[Details](#) [Ship To/Due Date](#) [Statuses](#) [Item Information](#) [Attributes](#) [RFQ](#) [Contract](#) [Receiving](#)

Line	Item	Description	SetID	Contract ID	Contract Line	Release
1		GOODS	FEDRL	CON2.5.1	1	1

[Summary](#) | **Invoice Information** | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Business Unit: HUD01 **Invoice Number:** CON2.5.1-1
Voucher ID: 00000003 **Invoice Date:** 09/02/2005 [Basis Date Calculation](#)
Voucher Style: Regular

Vendor: V-20 **Misc. Amount:** [Non Merchandise Summary](#)
Name: V-20-001 **Freight Amount:**
Location: V-20 **Sales Tax:**
'Address: 1 **VAT:** [VAT Summary](#)
 Office Depot
 121 Irving Street
 Arlington, VA 22204
[Advanced Vendor Search](#)

'Pay Terms: NET30 **Accounting Date:** 09/02/2005 **Action:** **Run**
Pay Schedule: Other **'Currency:** USD

Total: 100,000.00
Balance: 0.00
 Tax Exempt Flag
Use Tax: 0.00

[Comments](#)

Copy from a Source Document

PO Unit: HUD01 **Purchase Order:** 0000000004 **Copy PO** **Worksheet Copy Option:** None

Invoice Lines

Line	'Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount	<input type="text"/>	GOODS	<input type="text"/>	EA	<input type="text"/>	100,000.00

Ship To: HUDDIVA **SpeedChart:** **Use One Asset ID**
[Sales/Use Tax](#) [VAT](#)
[View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines [Customize](#) | [Find](#) | [View All](#) | [First](#) | 1 of 1 | [Last](#)

GL ChartFields 1	GL ChartFields 2	Exchange Rate	Statistics	Assets									
Amount	Quantity	'GL Unit	'Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	
1	100,000.00	<input type="text"/>	HUD01	6100	0189	SE	B2004	1100	1152	G	OIG	1152	X

[Summary](#) | **Invoice Information** | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Business Unit: HUD01 **Invoice Number:** CON2.5.1-2
Voucher ID: 00000004 ⚠ **Invoice Date:** 10/02/2005 [Basis Date Calculation](#)
Voucher Style: Regular

Vendor: V-20 **Misc. Amount:** [Non Merchandise Summary](#)
Name: V-20-001 **Freight Amount:**
Location: V-20 **Sales Tax:**
'Address: 1 **VAT:** [VAT Summary](#)
 Office Depot
 121 Irving Street

 Arlington, VA 22204
[Advanced Vendor Search](#)

'Pay Terms: NET30 **Accounting Date:** 10/02/2005 **Action:**
Pay Schedule: Other **'Currency:** USD

Total: 100,000.00
Balance: 0.00
 Tax Exempt Flag
Use Tax: 0.00
[Comments](#)

Copy from a Source Document
PO Unit: HUD01 **Purchase Order:** 0000000004 **Worksheet Copy Option:** None

Invoice Lines

Line	'Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		GOODS		EA		100,000.00

Ship To: HUDDIVA **SpeedChart:** Use One Asset ID
[Sales/Use Tax](#) [VAT](#)
[View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines [Customize](#) | [Find](#) | [View All](#) | [First](#) | [1 of 1](#) | [Last](#)

GL ChartFields 1	GL ChartFields 2	Exchange Rate	Statistics	Assets
Amount	Quantity	'GL Unit	'Account Fund	Line Item
1	100,000.00	HUD01	6100 0189	SE
				Bud Ref
				B2004
				Prog Class
				1100
				Prog Code
				1152
				Org Code
				G
				Division
				OIG
				BOC
				1152
				Trans Partner
				X

2.5.1.B Specific contract terms and dates are established

Contract		Create Releases	Review Releases
SetID:	FEDRL	*Status:	Approved <input type="button" value="v"/>
Contract ID:	CON2.5.1		
▼ Header			
Process Option:	Recurring PO Voucher	Add Comments	Activity Log
Vendor:	V-20-001	Contract Activities	Document Status
Vendor ID:	V-20 Office Depot	Primary Contact Info	Contract Thresholds
Begin Date:	08/02/2005	Amount Summary	
Expire Date:	11/02/2005	Maximum Amount:	210,000.00 USD
Currency:	USD SPOT	Total Line Released Amount:	200,000.00
Primary Contact:		Open Item Amount Released:	0.00
Vendor Contract Ref:		Total Released Amount:	200,000.00
Description:		Remaining Amount:	10,000.00
Master Contract ID:		Remaining Percent:	4.76
<input type="checkbox"/> Tax Exempt	<input type="text"/>		
▼ Order Contract Options			
<input checked="" type="checkbox"/> Allow Multicurrency PO	<input type="checkbox"/> Allow Open Item Reference	<input type="checkbox"/> Must Use Contract Rate Date	
<input checked="" type="checkbox"/> Corporate Contract	<input type="checkbox"/> Adjust Vendor Pricing First	Rate Date:	08/02/2005
<input type="checkbox"/> Lock Chartfields	<input type="checkbox"/> Price Can Be Changed on Order	'Dispatch Method:	Print <input type="button" value="v"/> <input type="button" value="Dispatch"/>
PO Defaults	PO Open Item Pricing		
▼ Voucher Contract Options			
Invoice Number:	CON2.5.1	Gross Amount:	100000.00 USD
AP Business Unit:	HUD01	Freight Amount:	0.00
Accounting Template:	STANDARD	Sales Tax Amount:	0.00
Payment Terms ID:	NET30	VAT Amount:	0.00
Basis Dt Type:	Inv Date	Misc. Amount:	0.00
		Miscellaneous Charges	Retention
▼ Purchase Order Information			
Specify purchase order information that will be used to create a new purchase order. The purchase order will be used for all purchase order releases generating from, and referencing, this contract.			
PO Business Unit:	HUD01	Purchase Order Date:	08/02/2005
PO ID	0000000004	Currency:	USD SPOT
Vendor Loc:	V-20	PO Reference:	
Buyer:	VP1	Origin:	POS

2.5.1.C Modifications are made to specific payments

Summary
Invoice Information
Payments
Voucher Attributes
Error Summary

Business Unit: HUD01

Voucher ID: 00000003

Voucher Style: Regular

Vendor:

Name:

Location:

Address:

Office Depot
121 Irving Street

Arlington, VA 22204
[Advanced Vendor Search](#)

Pay Terms:

Pay Schedule:

Invoice Number:

Invoice Date: [Basis Date Calculation](#)

Misc. Amount:

Freight Amount:

Sales Tax:

VAT: [VAT Summary](#)

Total:

Balance:

Tax Exempt Flag

Use Tax:

[Comments](#)

Accounting Date:

Currency:

Action:

Copy from a Source Document

PO Unit: **Purchase Order:** **Worksheet Copy Option:**

Invoice Lines

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount	<input type="text"/>	GOODS	<input type="text"/>	EA	<input type="text"/>	95,000.00

Ship To: **SpeedChart:** **Use One Asset ID**

[Sales/Use Tax](#) [VAT](#)

[View PO/Receiver](#) [Associate Receiver\(s\)](#)

Distribution Lines [Customize](#) | [Find](#) | [View All](#) First 1 of 1 Last

GL ChartFields 1 **GL ChartFields 2** **Exchange Rate** **Statistics** **Assets**

Amount	Quantity	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	
1	95,000.00	<input type="text"/>	HUD01	6100	0189	SE	B2004	1100	1152	G	OIG	1152	X

2.5.1.D Payment are automatically scheduled

Contract
[Create Releases](#)
[Review Releases](#)

SetID: FEDRL

Contract ID: CON2.5.1

***Status:** Approved

▼ Header

Process Option: Recurring PO Voucher

Vendor: V-20-001

Vendor ID: V-20 Office Depot

Begin Date: 08/02/2005

Expire Date: 11/02/2005

Currency: USD SPOT

Primary Contact:

Vendor Contract Ref:

Description:

Master Contract ID:

Tax Exempt

[Add Comments](#)

[Contract Activities](#)

[Primary Contact Info](#)

[Activity Log](#)

[Document Status](#)

[Contract Thresholds](#)

Amount Summary

Maximum Amount: 210,000.00 USD

Total Line Released Amount: 200,000.00

Open Item Amount Released: 0.00

Total Released Amount: 200,000.00

Remaining Amount: 10,000.00

Remaining Percent: 4.76

▼ Order Contract Options

Allow Multicurrency PO

Corporate Contract

Lock Chartfields

Allow Open Item Reference

Adjust Vendor Pricing First

Price Can Be Changed on Order

Must Use Contract Rate Date

Rate Date: 08/02/2005

[PO Defaults](#)

[PO Open Item Pricing](#)

***Dispatch Method:** Print

Dispatch

▼ Voucher Contract Options

Invoice Number: CON2.5.1

AP Business Unit: HUD01

Accounting Template: STANDARD

Payment Terms ID: NET30

Basis Dt Type: Inv Date

Gross Amount: 100000.00 USD

Freight Amount: 0.00

Sales Tax Amount: 0.00

VAT Amount: 0.00

Misc. Amount: 0.00

[Miscellaneous Charges](#)

[Retention](#)

▼ Purchase Order Information

Specify purchase order information that will be used to create a new purchase order. The purchase order will be used for all purchase order releases generating from, and referencing, this contract.

PO Business Unit: HUD01

PO ID: [0000000004](#)

Vendor Loc: V-20

Buyer: VP1

Purchase Order Date: 08/02/2005

Currency: USD SPOT

PO Reference:

Origin: POS

2.5.1.E, F Manual payments are established.
Payment rejects due to being outside contract term.

[Contract](#) [Create Releases](#) [Review Releases](#)

SetID: FEDRL **Vendor ID:** V-20
Contract ID: CON2.5.1 **Status:** Approved

[Expand All](#) [Collapse All](#)

Step 1 - Specify Contract Lines for Release

Step 2 - Populate Release Template

Either (1) automatically create your release schedule by specifying information in the Release Defaults and Release Dates sections and click the Populate button, or (2) manually enter the release schedule information

Release Defaults

Release Option: Create Voucher **Vendor Loc:** V-20 Office Depot
Business Unit: HUD01 **Currency:** USD SPOT

Release Dates

Start Date: 11/02/2005 Repeat on the 2nd Day of Every Month starting 2005-11-02 until 2005-12-01.

Frequency **Duration**

Interval: Monthly **Until** 12/01/2005
On The: 2 2nd Day of **For**
Every: 1 Every Month **Times**

Populate

Microsoft Internet Explorer

Released amount of 300000 exceeds maximum line amount of 210000 for contract line number 1. (10400,429)

OK

Save Return to Search Previous in List Next in List Notify Refresh Add Update/Display Correct History

Step 3 - Stage Releases

Click the Stage Orders button to stage purchase orders using the information defined in Steps 1 and 2.

Stage

[Review Staged Releases](#)

2.5.1.G

- Budgetary Impact**
- Budget decreased by \$210,000.
 - Obligation increased by \$210,000.
 - As the Voucher was built through the Voucher build process, the default Accounting and Budget Dates default to the current date (8/2/05) and cannot be modified. However, in order to successfully budget check the voucher, the Budget Date must be modified. Therefore, the voucher budget check and entry event processes were not run. In a production environment, as the Accounting Date and Budget Date would be the current date, this will not be an issue with PeopleSoft.

Purchase Order Prior to Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1152	G	OIG	1152	2004Q1

Ledger Amounts

Budget:	2,500,000.00	USD	Attributes	Display Chart	i
Expense:	0.00	USD	Parent/Children		
Encumbrance:	25,000.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	2,475,000.00	USD	Percent:	(99%)
With Tolerance:	2,475,000.00	USD	Percent:	(99%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	--------------------------

Commitment Control Activity Log

Transaction Type:	PO_POENC	Commit Control ID:	0000000713	Commit Control Date:	08/02/2005
Process Instance:	5049	Process Status:	Valid	Maximum Rows:	<input type="text" value="100"/> Fetch

Commitment Control Activity Log Lines

Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Transaction Amount
ALLOT_ENC	0000000004	6000	0189	SE	B2004				OIG			210000.00
APPORT_ENC	0000000004		0189	SE	B2004							210000.00
APPROP_ENC	0000000004		0189	SE	B2004							210000.00
ASGN_ENC	0000000004	6000	0189	SE	B2004	1100	1152		OIG			210000.00
DETAIL_ENC	0000000004	6100	0189	SE	B2004	1100	1152	G	OIG	1152	X	210000.00
SALLOT_ENC	0000000004	6000	0189	SE	B2004	1100			OIG			210000.00
SASP1_ENC	0000000004	6000	0189	SE	B2004	1100	1152	G	OIG	1152		210000.00

Purchase Order After Budget Check

		<h3 style="text-align: center;">Commitment Control Budget Details</h3> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #0056b3; color: white;"> <th>Business Unit</th> <th>Ledger Group</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Budget Period</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>SUBASSIGN1</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1152</td> <td>G</td> <td>OIG</td> <td>1152</td> <td>2004Q1</td> </tr> </tbody> </table> <div style="background-color: #0056b3; color: white; padding: 2px;">Ledger Amounts</div> <p> Budget: 2,500,000.00 USD Attributes Display Chart ⓘ Expense: 0.00 USD Parent/Children Encumbrance: 235,000.00 USD Associated Budgets Pre-Encumbrance: 0.00 USD Associate Revenue: 0.00 USD </p> <div style="background-color: #0056b3; color: white; padding: 2px;">Available Budget</div> <p> Without Tolerance: 2,265,000.00 USD Percent: (90.6%) With Tolerance: 2,265,000.00 USD Percent: (90.6%) </p> <div style="background-color: #0056b3; color: white; padding: 2px;">Budget Exceptions</div> <p> Exception Errors: 0 Exception Warnings: 0 Budget Exceptions: </p>	Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period	HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1152	G	OIG	1152	2004Q1																																	
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<p>2.5.1.H</p>	<p>SGL Impact</p> <ul style="list-style-type: none"> DR 4619 Suballmts Avail – Commt/Oblig CR 4801 - Undelivered Orders - Obligations, Unpaid As the Voucher was built through the Voucher build process, the default Accounting and Budget Dates default to the current date (8/2/05) and cannot be modified. However, in order to successfully budget check the voucher, the Budget Date must be modified. Therefore, the voucher budget check and entry event processes were not run. In a production environment, as the Accounting Date and Budget Date would be the current date, this will not be an issue with PeopleSoft. 	<div style="background-color: #0056b3; color: white; padding: 2px; display: flex; justify-content: space-between;"> Header Lines Totals Errors Approval </div> <p> Unit: HUD01 Journal ID: EEP0000098 Date: 12/15/2003 Process: Post Journal Process Template List Search Criteria <input type="checkbox"/> Errors Only Line: 10 </p> <div style="background-color: #0056b3; color: white; padding: 2px;">▼ Lines Customize Find </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #0056b3; color: white;"> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4801</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1152</td> <td>G</td> <td>OIG</td> <td>1152</td> <td>X</td> <td></td> <td>(None)</td> <td>-210,000.00</td> <td>0000000004</td> </tr> <tr> <td>2</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1152</td> <td>G</td> <td>OIG</td> <td>1152</td> <td>X</td> <td></td> <td>(None)</td> <td>210,000.00</td> <td>0000000004</td> </tr> </tbody> </table> <div style="background-color: #0056b3; color: white; padding: 2px;">▼ Totals Customize Find View All First 1 of 1 Last</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #0056b3; color: white;"> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>2</td> <td>210,000.00</td> <td>210,000.00</td> <td>P</td> <td>V</td> </tr> </tbody> </table>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference	1	4801	0189	SE	B2004	1100	1152	G	OIG	1152	X		(None)	-210,000.00	0000000004	2	4619	0189	SE	B2004	1100	1152	G	OIG	1152	X		(None)	210,000.00	0000000004	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	2	210,000.00	210,000.00	P	V
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference																																													
1	4801	0189	SE	B2004	1100	1152	G	OIG	1152	X		(None)	-210,000.00	0000000004																																													
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HUD01	2	210,000.00	210,000.00	P	V																																																						

SCENARIO 2.5.2: HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.2	<p>➤ Demonstrate that before a payment is made, a monthly report must be filed by the grantee and noted in the system before payment is made. If report is missing, voucher is rejected.</p> <p>▪ Demonstrate vouchers over 10% of the total contract must be reviewed by program office (and flagged in the system until review is complete and noted by program office.)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • 2 obligations are processed relating to the same contract • Payment schedule for whole contract amount is established • Payment is automatically generated using FIFO <p>Budgetary Impacts</p> <ul style="list-style-type: none"> • Budget decreased. • Obligation increased. • Obligation decreased. • Expense increased. <p>SGL Impacts</p> <p>Obligation</p> <ul style="list-style-type: none"> • DR 4619 - Allotments Realized Resources • CR 4801 - Undelivered Orders - Obligations, Unpaid <p>Expenditure and Obligation Liquidation</p> <ul style="list-style-type: none"> • DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Payable 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.5.2.A contract is established • 2.5.2.B: 2 obligations are processed relating to the same contract • 2.5.2.C: Payment schedule for whole contract amount is established (voucher) • Payment is automatically generated using FIFO (see assumption) <p>Budgetary Impacts</p> <p>2.5.2.D:</p> <ul style="list-style-type: none"> • Budget decreased. • Obligation increased. • Obligation decreased. • Expense increased. <p>SGL Impacts</p> <p>2.5.2.E:</p> <p>Obligation</p> <ul style="list-style-type: none"> • DR 4619 - Allotments Realized Resources • CR 4801 - Undelivered Orders - Obligations, Unpaid <p>Expenditure and Obligation Liquidation</p> <ul style="list-style-type: none"> • DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Payable 	Fit	N/A

SCENARIO 2.5 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print												
2.5.2	2.5.2.A contract is established	<p>The screenshot displays a contract management interface. At the top, there are tabs for 'Contract', 'Create Releases', and 'Review Releases'. The 'Contract' tab is active, showing the following details:</p> <ul style="list-style-type: none"> SetID: FEDRL Contract ID: CONTR2.5.2 Status: Approved (dropdown menu) <p>Below this is a 'Header' section with a search icon. The main details include:</p> <ul style="list-style-type: none"> Process Option: General Contract Vendor: V-02-001 (with search icon and 'Vendor Search' link) Vendor ID: V-02 (with search icon and 'JMK Company' text) Begin Date: 10/01/2003 (calendar icon) Expire Date: 09/30/2004 (calendar icon) Currency: USD (with search icon) and SPOT (with search icon) Primary Contact: (with search icon) Vendor Contract Ref: (text input field) Description: (text input field) Master Contract ID: (with search icon) <input type="checkbox"/> Tax Exempt <p>To the right of these details is an 'Amount Summary' table:</p> <table border="1"> <tr> <td>Maximum Amount:</td> <td>750,000.00</td> <td>USD</td> </tr> <tr> <td>Total Line Released Amount:</td> <td>0.00</td> <td></td> </tr> <tr> <td>Open Item Amount Released:</td> <td>0.00</td> <td></td> </tr> <tr> <td>Total Released Amount:</td> <td>0.00</td> <td></td> </tr> </table> <p>Below the amount summary is an 'Order Contract Options' section with several checkboxes:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Allow Multicurrency PO <input checked="" type="checkbox"/> Allow Open Item Reference <input type="checkbox"/> Must Use Contract Rate Date <input checked="" type="checkbox"/> Corporate Contract <input checked="" type="checkbox"/> Adjust Vendor Pricing First Rate Date: 07/18/2005 (calendar icon) <input type="checkbox"/> Lock Chartfields <input checked="" type="checkbox"/> Price Can Be Changed on Order <p>At the bottom, there are links for 'PO Defaults' and 'PO Open Item Pricing', and a 'Dispatch Method' dropdown set to 'Print' with a 'Dispatch' button.</p>	Maximum Amount:	750,000.00	USD	Total Line Released Amount:	0.00		Open Item Amount Released:	0.00		Total Released Amount:	0.00	
Maximum Amount:	750,000.00	USD												
Total Line Released Amount:	0.00													
Open Item Amount Released:	0.00													
Total Released Amount:	0.00													

Reference #	Actual Results	Screen Print
	2.5.2.B: 2 obligations are processed relating to the same contract	

Reference #	Actual Results	Screen Print																		
		<p>Maintain Purchase Order Purchase Order</p> <p>Unit: HUD01 PO Status: Dispatched PO ID: PO2.5.2-2 Budget Status: Valid Copy From: [Dropdown] <input type="checkbox"/> Hold From Further Processing</p> <p>Header</p> <p>'PO Date: 10/01/2003 Vendor Search Doc Tol Status: Valid Vendor: V-02-001 Vendor Details Backorder Status: None Create BackOrder 'Vendor ID: V-02 JMK Company Receipt Status: Not Recvd 'Buyer: VP1 Kenneth Schumacher 'Dispatch Method: Phone Dispatch PO Reference: [Text Box]</p> <p>Header Details PO Activities Add ShipTo Comments PO Defaults Document Status Add Comments Requisitions</p> <p>Amount Summary</p> <p>Merchandise: 350000.00 Calculate Freight/Tax/Misc.: 0.00 Total Amount: 350000.00 USD</p> <p>Add Items From Select Lines To Display Purchasing Kit Catalog Item Search Line: [Text] To: [Text] Retrieve</p> <p>Lines</p> <p>Details Ship To/Due Date Statuses Item Information Attributes RFQ Contract Receiving Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>PO Qty</th> <th>'UOM</th> <th>Category</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td>Obligation 2.5.2-2</td> <td>1.0000</td> <td>EA</td> <td>MISC</td> <td>350000.00000</td> <td>350000.00</td> <td>Active</td> </tr> </tbody> </table> <p>View Printable Version 'Go to: ... More ...</p> <p>Save Return to Search Previous in List Next in List Notify Refresh Add Update/Display</p>	Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status	1		Obligation 2.5.2-2	1.0000	EA	MISC	350000.00000	350000.00	Active
Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status												
1		Obligation 2.5.2-2	1.0000	EA	MISC	350000.00000	350000.00	Active												

Reference #	Actual Results	Screen Print
	2.5.2.C: Payment schedule for whole contract amount is established (voucher)	<div style="border: 1px solid black; padding: 5px;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> Summary Invoice Information Payments Voucher Attributes Error Summary </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Business Unit: HUD01</p> <p>Voucher ID: V2.5.2</p> <p>Voucher Style: Regular</p> <p>Vendor: <input type="text" value="V-02"/> </p> <p>Name: <input type="text" value="V-02-001"/> </p> <p>Location: <input type="text" value="V-02"/> </p> <p>'Address: <input type="text" value="1"/> </p> <p>JMK Company 121 Irving Street</p> <p>Arlington, VA 22204 Advanced Vendor Search</p> <p>'Pay Terms: <input type="text" value="NET30"/> </p> <p>Pay Schedule: <input type="text" value="Other"/> </p> <p>Control Group: <input type="text"/> </p> </div> <div style="width: 45%;"> <p>Invoice Number: <input type="text" value="Scenario 2.5.2"/></p> <p>Invoice Date: <input type="text" value="12/01/2003"/> Basis Date Calculation</p> <p>Misc. Amount: <input type="text"/> </p> <p>Freight Amount: <input type="text"/> </p> <p>Sales Tax: <input type="text"/> </p> <p>VAT: <input type="text"/> VAT Summary</p> <p>Total: <input type="text" value="700,000.00"/></p> <p>Balance: <input type="text" value="0.00"/></p> <p><input type="checkbox"/> Tax Exempt Flag</p> <p>Use Tax: <input type="text" value="0.00"/> </p> <p>Comments</p> <p>Accounting Date: <input type="text" value="12/01/2003"/> </p> <p>'Currency: <input type="text" value="USD"/> </p> </div> </div> <div style="margin-top: 10px; display: flex; justify-content: flex-end; align-items: center;"> <p>Action: <input type="text"/> <input type="button" value="Run"/></p> </div> </div>

Reference #	Actual Results	Screen Print
		<p>The screenshot displays the 'Invoice Lines' section of a purchasing application. It features two main line items, Line 2 and Line 3. Each line item includes a 'Distribute by' dropdown set to 'Quantity', a search field for the 'Item', a 'Description' field, and numerical fields for 'Quantity', 'UOM', 'Unit Price', and 'Extended Amount'. Below each line item is a 'Ship To' field set to 'HUDDIVA' and a 'SpeedChart' field. There are also checkboxes for 'Use One Asset ID' and 'Force Price', along with links for 'Sales/Use Tax', 'VAT', 'View PO/Receiver', and 'Associate Receiver(s)'. A 'Distribution Lines' table is shown below each line item, with columns for 'Amount', 'Quantity', 'GL Unit', 'Account', 'Fund', 'Line Item', 'Bud Ref', 'Proj Class', 'Proj Code', 'Org Code', 'Division', 'BOC', 'Trans Partner', 'Trading Ptnr', 'Affiliate', and 'Open Item'. The table contains one row for each line item, showing an amount of 350,000.00 and a quantity of 1.0000. At the bottom of the screen, there are buttons for 'Save', 'Notify', 'Refresh', 'Add', and 'Update/Display', along with a navigation menu: 'Summary Invoice Information Payments Voucher Attributes Error Summary'.</p>

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		<div data-bbox="674 235 1507 259"> Summary Invoice Information Payments Voucher Attributes Error Summary </div> <div data-bbox="674 289 1850 544"> <table border="0"> <tr> <td>Business Unit: HUD01</td> <td>Invoice Number: Scenario 2.5.2</td> </tr> <tr> <td>Voucher ID: V2.5.2</td> <td>Invoice Date: 12/01/2003</td> </tr> <tr> <td>Voucher Style: Regular</td> <td>Total: 700,000.00</td> </tr> <tr> <td>Vendor: JMK Company 121 Irving Street Arlington, VA 22204</td> <td>*Pay Terms: NET30 <input type="button" value="Schedule Payments"/></td> </tr> </table> </div> <div data-bbox="674 560 1976 592"> <p>Payment Information Find View All First 1 of 1 Last</p> </div> <div data-bbox="674 613 1934 1015"> <table border="0"> <tr> <td>Scheduled Payment: 1</td> <td>Schedule ID:</td> </tr> <tr> <td>*Remit to: V-02</td> <td>Gross Amount: 700,000.00 USD</td> </tr> <tr> <td>Location: V-02</td> <td>Discount: 0.00 USD <input type="checkbox"/> Discount Denied</td> </tr> <tr> <td>*Address: 1 JMK Company 121 Irving Street Arlington, VA 22204</td> <td>Scheduled Due: 12/30/2003 Net Due: 12/30/2003 Discount Due: Accounting Date:</td> </tr> </table> </div> <div data-bbox="674 1023 1963 1250"> <p>Payment Method</p> <table border="0"> <tr> <td>*Bank: TREAS</td> <td>Pay Group:</td> </tr> <tr> <td>*Account: VNDR</td> <td>*Handling: RE</td> </tr> <tr> <td>*Method: EFT EFT</td> <td>*Netting: N</td> </tr> <tr> <td colspan="2">Message: <input type="text"/> Messages</td> </tr> <tr> <td colspan="2">Message will appear on remittance advice.</td> </tr> </table> </div> <div data-bbox="674 1266 1963 1421"> <table border="0"> <tr> <td colspan="2">Schedule Payment</td> <td colspan="2">Payment Options</td> </tr> <tr> <td>*Action: Schedule <input type="button" value="Schedule"/></td> <td>Payment Date: <input type="text"/></td> <td>Hold Payment <input type="checkbox"/></td> <td>Separate Payment <input type="checkbox"/></td> </tr> <tr> <td>Pay: <input type="button" value="Pay"/></td> <td>Reference: <input type="text"/></td> <td>Hold Reason: <input type="text"/></td> <td>Inbound IPAC <input type="checkbox"/> Select IPAC</td> </tr> <tr> <td colspan="2"></td> <td>Letter of Credit: <input type="text"/></td> <td></td> </tr> </table> </div>	Business Unit: HUD01	Invoice Number: Scenario 2.5.2	Voucher ID: V2.5.2	Invoice Date: 12/01/2003	Voucher Style: Regular	Total: 700,000.00	Vendor: JMK Company 121 Irving Street Arlington, VA 22204	*Pay Terms: NET30 <input type="button" value="Schedule Payments"/>	Scheduled Payment: 1	Schedule ID:	*Remit to: V-02	Gross Amount: 700,000.00 USD	Location: V-02	Discount: 0.00 USD <input type="checkbox"/> Discount Denied	*Address: 1 JMK Company 121 Irving Street Arlington, VA 22204	Scheduled Due: 12/30/2003 Net Due: 12/30/2003 Discount Due: Accounting Date:	*Bank: TREAS	Pay Group:	*Account: VNDR	*Handling: RE	*Method: EFT EFT	*Netting: N	Message: <input type="text"/> Messages		Message will appear on remittance advice.		Schedule Payment		Payment Options		*Action: Schedule <input type="button" value="Schedule"/>	Payment Date: <input type="text"/>	Hold Payment <input type="checkbox"/>	Separate Payment <input type="checkbox"/>	Pay: <input type="button" value="Pay"/>	Reference: <input type="text"/>	Hold Reason: <input type="text"/>	Inbound IPAC <input type="checkbox"/> Select IPAC			Letter of Credit: <input type="text"/>	
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After Budget Check PO2

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5	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	350,000.00	V2.5.2																																																																																																																																																																																																																																																								
6	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	350,000.00	V2.5.2																																																																																																																																																																																																																																																								
7	3107	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	350,000.00	V2.5.2																																																																																																																																																																																																																																																								
8	3107	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	350,000.00	V2.5.2																																																																																																																																																																																																																																																								
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1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-350,000.00	PO2.5.2-2																																																																																																																																																																																																																																																								
2	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	350,000.00	PO2.5.2-2																																																																																																																																																																																																																																																								
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HUD01	2	350,000.00	350,000.00	V	V																																																																																																																																																																																																																																																																	

Reference #	Actual Results	Screen Print																																																									
		<p>The screenshot shows a software interface for managing journal entries. At the top, there are tabs for 'Header', 'Lines', 'Totals', 'Errors', and 'Approval'. Below the tabs, the 'Unit' is set to 'HUD01', 'Journal ID' is 'EEP0000141', and the 'Date' is '12/01/2003'. The 'Process' dropdown is set to 'Edit Journal', and a 'Process' button is visible. There are also links for 'Template List', 'Search Criteria', and 'Change Values', along with an 'Inter/IntraUnit' button and an 'Errors Only' checkbox. The 'Line' number is set to '10'. The main section is titled 'Lines' and contains a table with the following data:</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>F</td> <td>070797</td> <td>(None)</td> <td>-350,000.00</td> <td>0000000003</td> </tr> <tr> <td>2</td> <td>4801</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>F</td> <td>070797</td> <td>(None)</td> <td>350,000.00</td> <td>0000000003</td> </tr> </tbody> </table> <p>Below the table, there is a 'Lines to add:' section with a value of '1' and buttons for '+', '-', and a grid icon. Below that is a 'Totals' section with a table:</p> <table border="1"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>2</td> <td>350,000.00</td> <td>350,000.00</td> <td>✓</td> <td>✓</td> </tr> </tbody> </table> <p>At the bottom of the interface, there are several buttons: 'Save', 'Return to Search', 'Previous in List', 'Next in List', 'Notify', 'Refresh', 'Add', and 'Update/Display'. A navigation bar at the very bottom contains links for 'Header Lines Totals Errors Approval'.</p>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference	1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-350,000.00	0000000003	2	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	350,000.00	0000000003	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	2	350,000.00	350,000.00	✓	✓
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference																																													
1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-350,000.00	0000000003																																													
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Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status																																																						
HUD01	2	350,000.00	350,000.00	✓	✓																																																						

SCENARIO 2.5.3: HUD Specific Purchasing / Accounts Payable

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (H, M, L, N/A)
2.5.3	<ul style="list-style-type: none"> ➤ Create a contract with one obligation. ▪ Establish a payment schedule over the term of the contract. ▪ Modify the start and end dates of the contract. ▪ Demonstrate that payments made off the payment schedule are edited against the new terms of the contract. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Contract is established with 1 obligation. ▪ Payment schedule is established over contract term ▪ Contract start and end dates are modified ▪ Payment made from payment schedule referring to modified contract terms <p>Budget Impact</p> <ul style="list-style-type: none"> ▪ Budget decreased by \$400,000 ▪ Obligation increased by \$400,000 <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4801 Undelivered Orders – Obligations, Unpaid 	<p>Script Execution 2.5.3-A</p> <ul style="list-style-type: none"> ▪ Contract is established with 1 obligation. ▪ Payment schedule is established over contract term ▪ Contract start and end dates are modified ▪ Payment made from payment schedule referring to modified contract terms <p>Budgetary Impact 2.5.3-B</p> <ul style="list-style-type: none"> ▪ Budget decreased by \$400,000 ▪ Obligation increased by \$400,000 <p>SGL Impact 2.5.3-C Purchase Order Change</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4801 Undelivered Orders – Obligations, Unpaid 	Fit	N/A

SCENARIO 2.5.3: POST AN INVOICE THAT EXCEEDS THE TOLERANCE LEVELS SET AND PURCHASE ORDER AMOUNT (continued)

Reference #	Actual Results	Screen Print																																	
2.5.3	2.5.3-A <ul style="list-style-type: none"> ▪ Contract is established with 1 obligation. ▪ Payment schedule is established over contract term ▪ Contract start and end dates are modified ▪ Payment made from payment schedule referring to modified contract terms 	<div style="border: 1px solid black; padding: 5px;"> <h3 style="margin: 0;">Contract</h3> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> Contract Create Releases Review Releases </div> <p>SetID: FEDRL *Status: Approved</p> <p>Contract ID: 2.5.3-2</p> <div style="background-color: #f0f0f0; padding: 2px; margin-bottom: 5px;"> ▼ Header </div> <p>Process Option: Recurring PO Voucher Add Comments Activity Log</p> <p>Vendor: V-20-001 Contract Activities Document Status</p> <p>Vendor ID: V-20 Office Depot Primary Contact Info Contract Thresholds</p> <div style="background-color: #f0f0f0; padding: 2px; margin-bottom: 5px;"> ▼ Amount Summary </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Maximum Amount:</td> <td style="text-align: right;">400,000.00 USD</td> </tr> <tr> <td>Total Line Released Amount:</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Open Item Amount Released:</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; margin-top: 5px;"></td> </tr> <tr> <td>Total Released Amount:</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Remaining Amount:</td> <td style="text-align: right;">400,000.00</td> </tr> <tr> <td>Remaining Percent:</td> <td style="text-align: right;">100.00</td> </tr> </table> <div style="background-color: #f0f0f0; padding: 2px; margin-bottom: 5px;"> ▼ Order Contract Options </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> Allow Multicurrency PO</td> <td><input type="checkbox"/> Allow Open Item Reference</td> <td><input type="checkbox"/> Must Use Contract Rate Date</td> </tr> <tr> <td><input checked="" type="checkbox"/> Corporate Contract</td> <td><input type="checkbox"/> Adjust Vendor Pricing First</td> <td>Rate Date: 08/05/2005</td> </tr> <tr> <td><input type="checkbox"/> Lock Chartfields</td> <td><input type="checkbox"/> Price Can Be Changed on Order</td> <td></td> </tr> </table> <p>PO Defaults PO Open Item Pricing *Dispatch Method: Print Dispatch</p> <div style="background-color: #f0f0f0; padding: 2px; margin-bottom: 5px;"> ▼ Voucher Contract Options </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Invoice Number: 2.5.3</td> <td style="text-align: right;">Gross Amount: 400000.00 USD</td> </tr> <tr> <td>AP Business Unit: HUD01</td> <td style="text-align: right;">Freight Amount: 0.00</td> </tr> <tr> <td>Accounting Template: STANDARD</td> <td style="text-align: right;">Sales Tax Amount: 0.00</td> </tr> <tr> <td>Payment Terms ID: NET30</td> <td style="text-align: right;">VAT Amount: 0.00</td> </tr> <tr> <td>Basis Dt Type: Inv Date</td> <td style="text-align: right;">Misc. Amount: 0.00</td> </tr> </table> <p style="text-align: right;">Miscellaneous Charges Retention</p> </div>	Maximum Amount:	400,000.00 USD	Total Line Released Amount:	0.00	Open Item Amount Released:	0.00			Total Released Amount:	0.00	Remaining Amount:	400,000.00	Remaining Percent:	100.00	<input checked="" type="checkbox"/> Allow Multicurrency PO	<input type="checkbox"/> Allow Open Item Reference	<input type="checkbox"/> Must Use Contract Rate Date	<input checked="" type="checkbox"/> Corporate Contract	<input type="checkbox"/> Adjust Vendor Pricing First	Rate Date: 08/05/2005	<input type="checkbox"/> Lock Chartfields	<input type="checkbox"/> Price Can Be Changed on Order		Invoice Number: 2.5.3	Gross Amount: 400000.00 USD	AP Business Unit: HUD01	Freight Amount: 0.00	Accounting Template: STANDARD	Sales Tax Amount: 0.00	Payment Terms ID: NET30	VAT Amount: 0.00	Basis Dt Type: Inv Date	Misc. Amount: 0.00
Maximum Amount:	400,000.00 USD																																		
Total Line Released Amount:	0.00																																		
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Total Released Amount:	0.00																																		
Remaining Amount:	400,000.00																																		
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Payment Terms ID: NET30	VAT Amount: 0.00																																		
Basis Dt Type: Inv Date	Misc. Amount: 0.00																																		

Reference #	Actual Results	Screen Print																																									
		<p>Purchase Order Information</p> <p>Specify purchase order information that will be used to create a new purchase order. The purchase order will be used for all purchase order releases generating from, and referencing, this contract.</p> <p> PO Business Unit: HUD01 PO ID: 0000000013 Vendor Loc: V-20 Buyer: VP1 </p> <p> Purchase Order Date: 08/05/2005 Currency: USD SPOT PO Reference: Origin: POS </p> <p>Add Items From</p> <p>Catalog Item Search</p> <p>Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>UOM</th> <th>Category</th> <th>Merchandise Amt</th> <th>Include for Release</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td>GOODS</td> <td>EA</td> <td>ALLITEMS</td> <td>400000.00</td> <td><input checked="" type="checkbox"/></td> <td>Active</td> </tr> </tbody> </table> <p>Contract Create Releases Review Releases</p> <p> SetID: FEDRL Contract ID: 2.5.3-2 Vendor ID: V-20 Status: Approved </p> <p>Expand All Collapse All</p> <p>Step 1 - Specify Contract Lines for Release</p> <p>Step 2 - Populate Release Template</p> <p>Either (1) automatically create your release schedule by specifying information in the Release Defaults and Release Dates sections and click the Populate button, or (2) manually enter the release schedule information.</p> <p>Release Defaults</p> <p> Release Option: Create Voucher Business Unit: HUD01 Vendor Loc: V-20 Office Depot Currency: USD SPOT </p> <p>Release Dates</p> <p> Start Date: 09/01/2005 Repeat on the 1st Day of Every Month starting 2005-09-01 until 2005-12-02. </p> <p>Frequency</p> <p> Interval: Monthly 'On The:' 1 1st Day of 'Every:' 1 Every Month </p> <p>Duration</p> <p> <input checked="" type="radio"/> Until: 12/02/2005 <input type="radio"/> For <input type="radio"/> Times </p> <p>Populate</p> <p>Step 3 - Stage Releases</p> <p>Click the Stage Orders button to stage purchase orders using the information defined in Steps 1 and 2.</p> <p>Stage Review Staged Releases</p> <p>Release Template</p> <table border="1"> <thead> <tr> <th>Next Date</th> <th>AP Unit</th> <th>Currency</th> <th>Rate Type</th> <th>Vendor Loc</th> </tr> </thead> <tbody> <tr> <td>09/01/2005</td> <td>HUD01</td> <td>USD</td> <td>SPOT</td> <td>V-20</td> </tr> <tr> <td>10/01/2005</td> <td>HUD01</td> <td>USD</td> <td>SPOT</td> <td>V-20</td> </tr> <tr> <td>11/01/2005</td> <td>HUD01</td> <td>USD</td> <td>SPOT</td> <td>V-20</td> </tr> <tr> <td>12/01/05</td> <td>HUD01</td> <td>USD</td> <td>SPOT</td> <td>V-20</td> </tr> </tbody> </table> <p>Microsoft Internet Explorer</p> <p>The date 2005-12-01 is beyond the Contract Expire Date of 2005-11-05. (7700,13) You specified a Contract Max Date on the Contract Voucher Entry page prior to this date.</p> <p>OK</p>	Line	Item	Description	UOM	Category	Merchandise Amt	Include for Release	Status	1		GOODS	EA	ALLITEMS	400000.00	<input checked="" type="checkbox"/>	Active	Next Date	AP Unit	Currency	Rate Type	Vendor Loc	09/01/2005	HUD01	USD	SPOT	V-20	10/01/2005	HUD01	USD	SPOT	V-20	11/01/2005	HUD01	USD	SPOT	V-20	12/01/05	HUD01	USD	SPOT	V-20
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12/01/05	HUD01	USD	SPOT	V-20																																							

SCENARIO 2.5.3: POST AN INVOICE THAT EXCEEDS THE TOLERANCE LEVELS SET AND PURCHASE ORDER AMOUNT (continued)

- 2.5.3-B
- Budget decreased by \$400,000
 - Obligation increased by \$400,000

Before Budget Checking

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1236	GFB	OIG	1236	2004Q1

Ledger Amounts

Budget:	2,500,000.00	USD	Attributes	Display Chart	i
Expense:	803.72	USD	Parent / Children		
Encumbrance:	-336.50	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	2,499,532.78	USD	Percent:	(99.98%)
With Tolerance:	2,499,532.78	USD	Percent:	(99.98%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	--------------------------

After Budget Checking

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1236	GFB	OIG	1236	2004Q1

Ledger Amounts

Budget:	2,500,000.00	USD	Attributes	Display Chart	i
Expense:	803.72	USD	Parent / Children		
Encumbrance:	399,663.50	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	2,099,532.78	USD	Percent:	(83.98%)
With Tolerance:	2,099,532.78	USD	Percent:	(83.98%)

Budget Exceptions

Exception Errors:	0	Exception Warnings:	0	Budget Exceptions
--------------------------	---	----------------------------	---	--------------------------

SCENARIO 2.5.3: POST AN INVOICE THAT EXCEEDS THE TOLERANCE LEVELS SET AND PURCHASE ORDER AMOUNT (continued)

2.5.3-C
Purchase Order Change

- DR 4619 Suballmts Avail – Commt/Oblig
- CR 4801 Undelivered Orders – Obligations, Unpaid

Header															
Lines															
Totals															
<div style="display: flex; justify-content: space-between; align-items: center;"> Unit: HUD01 Journal ID: EEP0000283 Date: 12/15/2003 Process: Edit Journal Process</div> <div style="display: flex; justify-content: space-between; align-items: center;"> Template List Search Criteria <input type="checkbox"/> Errors Only <input type="button" value="X"/> <input type="button" value="A"/> Line: 10 <input type="button" value="X"/> </div>															
▼ Lines															
Line	SpeedType	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptnr	Project	Debit Amount	Credit Amount
1		4801	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		400,000.00
2		4801	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		
3		4801	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)	400,000.00	
4		4801	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		
5		4801	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		400,000.00
6		4619	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)	400,000.00	
7		4619	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		
8		4619	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		400,000.00
9		4619	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)		
10		4619	0189	SE	B2004	1100	1236	GFB	OIG	1236	X		(None)	400,000.00	
▼ Totals															
Unit	Total Lines					Total Debits					Total Credits	Journal Status	Budget Status		
HUD01	10					1,200,000.00					1,200,000.00	P	Y		

PeopleSoft COTS Evaluation Report

C - 262

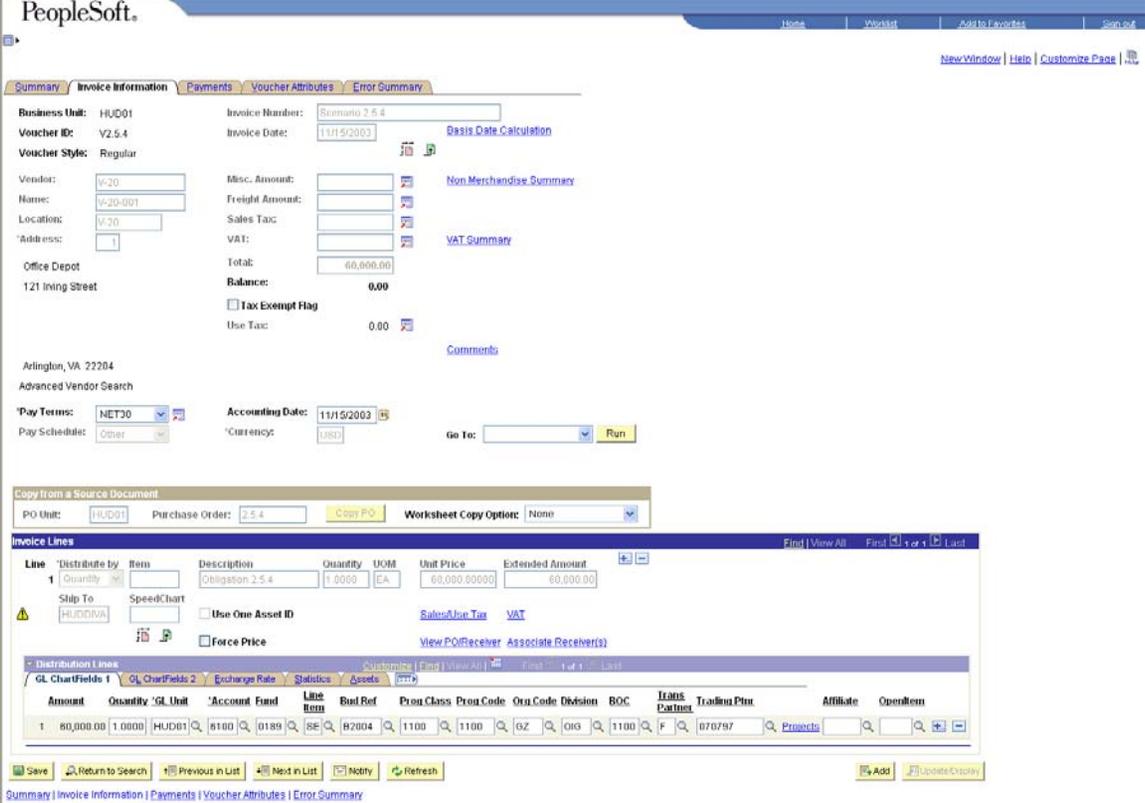
SCENARIO 2.5.4 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.4	<p>➤ Demonstrate that before a payment is made, a monthly report must be filed by the grantee and noted in the system before payment is made. If report is missing, voucher is rejected.</p> <p>▪ Demonstrate vouchers over 10% of the total contract must be reviewed by program office (and flagged in the system until review is complete and noted by program office.)</p>	<p>Script Impact</p> <ul style="list-style-type: none"> • Contract is created. • Obligation is created and linked to the contract. • Voucher is created and linked to the obligation. • Vouchers over 10% of contract total are flagged for review • Voucher is rejected due to missing monthly report contingency • Vouchers is placed on hold and program office is notified • Vouchers is updated and approved <p>Budgetary Impacts</p> <ul style="list-style-type: none"> • Budget decreased. • Obligation increased. • Obligation decreased. • Expense increased. <p>SGL Impacts</p> <p>Obligation</p> <ul style="list-style-type: none"> • DR 4619 - Allotments Realized Resources • CR 4801 - Undelivered Orders - Obligations, Unpaid <p>Expenditure and Obligation Liquidation</p> <ul style="list-style-type: none"> • DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Payable 	<p>Script Impact</p> <ul style="list-style-type: none"> • 2.5.4.A: Contract is created. • 2.5.4.B: Obligation is created and linked to the contract. • 2.5.4.C: Voucher is created and linked to the obligation. • 2.5.4.D: Vouchers over 10% of contract total are flagged for review • 2.5.4.E: Voucher is rejected due to missing monthly report contingency • 2.5.4.F: Vouchers is placed on hold and program office is notified • 2.5.4.G: Vouchers is updated and approved <p>Budgetary Impacts</p> <p>2.5.4.H:</p> <ul style="list-style-type: none"> • Budget decreased. • Obligation increased. <ul style="list-style-type: none"> • Obligation decreased. • Expense increased. <p>SGL Impacts</p> <p>2.5.2.I:</p> <p>Obligation</p> <ul style="list-style-type: none"> • DR 4619 - Allotments Realized Resources • CR 4801 - Undelivered Orders - Obligations, Unpaid <p>Expenditure and Obligation Liquidation</p> <ul style="list-style-type: none"> • DR 4801 - Undelivered Orders - Obligations, Unpaid • CR 4901 - Delivered Orders - Obligations, Unpaid • DR 3107 - Unexpended Appropriations - Used • CR 5700 - Expended Appropriations • DR 6100 - Operating Expenses/Program Costs • CR 2110 - Accounts Payable 	Fit	N/A

SCENARIO 2.5.4 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print
2.5.4	2.5.4.A: Contract is created.	<p>The screenshot displays a contract management interface. At the top, there are tabs for 'Contract', 'Create Releases', and 'Review Releases'. The 'Contract' tab is active. Below the tabs, the 'SetID' is 'FEDRL' and the 'Contract ID' is 'CONTR2.5.4'. The status is set to 'Approved'. The 'Header' section includes fields for 'Process Option' (General Contract), 'Vendor' (V-20-001), 'Vendor ID' (V-20), 'Begin Date' (10/01/2003), 'Expire Date' (09/30/2004), 'Currency' (USD), and 'Primary Contact'. The 'Amount Summary' section shows a 'Maximum Amount' of 175,000.00 USD, with 'Total Line Released Amount' and 'Open Item Amount Released' both at 0.00. The 'Total Released Amount' is also 0.00. The 'Order Contract Options' section has several options checked, including 'Allow Multicurrency PO', 'Allow Open Item Reference', 'Corporate Contract', 'Adjust Vendor Pricing First', and 'Price Can Be Changed on Order'. There are also buttons for 'PO Defaults', 'PO Open Item Pricing', and a 'Dispatch Method' dropdown set to 'Print' with a 'Dispatch' button.</p>

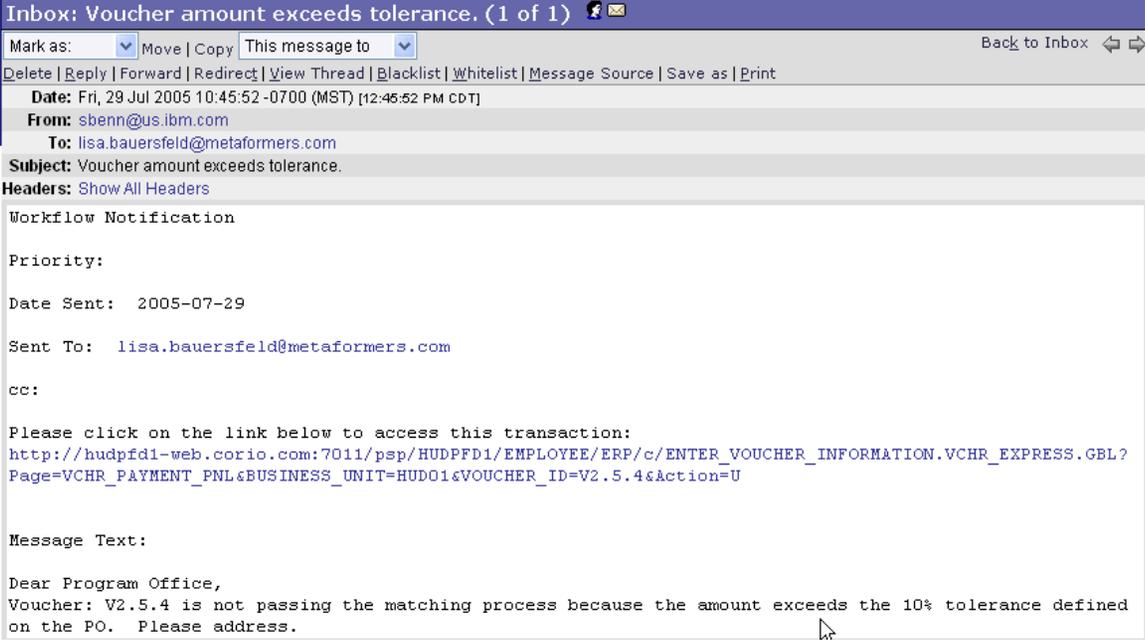
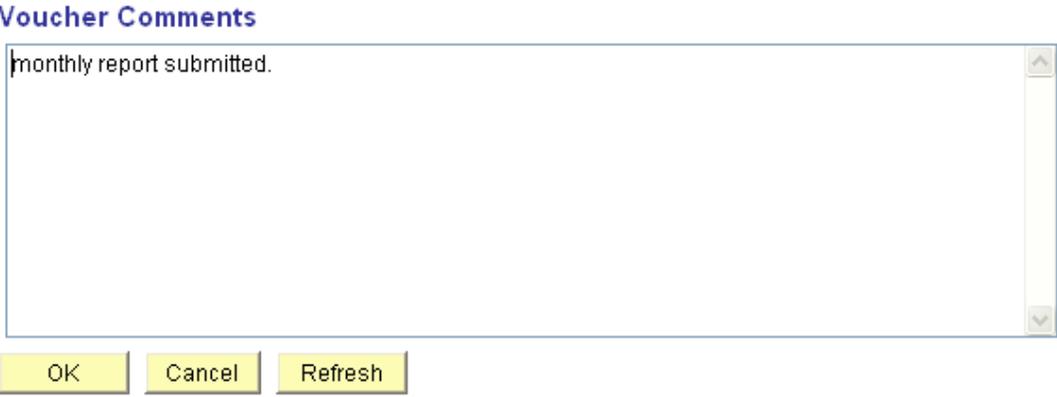
Reference #	Actual Results	Screen Print																		
	<p>2.5.4.B: Obligation is created and linked to the contract.</p>	<p>Maintain Purchase Order</p> <p>Purchase Order</p> <p>Unit: HUD01 PO Status: Dispatched </p> <p>PO ID: 2.54 Budget Status: Valid</p> <p>Copy From: <input type="text"/></p> <p><input type="checkbox"/> Hold From Further Processing</p> <p>Header</p> <p>'PO Date: 12/15/2003 Vendor Search</p> <p>Vendor: V-20-001 Vendor Details</p> <p>'Vendor ID: V-20 Office Depot</p> <p>'Buyer: Buyer Alejandra Gonzalez</p> <p>PO Reference: <input type="text"/></p> <p>Header Details PO Activities Add ShipTo Comments</p> <p>PO Defaults Document Status</p> <p>Add Comments Requisitions</p> <p>Doc Tol Status: Valid</p> <p>Backorder Status: None Create BackOrder</p> <p>Receipt Status: Not Recvd</p> <p>'Dispatch Method: Phone <input type="button" value="Dispatch"/></p> <p>Amount Summary</p> <p>Merchandise: 175000.00</p> <p>Freight/Tax/Misc.: 0.00 <input type="button" value="Calculate"/></p> <p>Total Amount: 175000.00 USD</p> <p>Add Items From <input type="text"/> Select Lines To Display</p> <p>Purchasing Kit Catalog Item Search Line: <input type="text"/> To: <input type="text"/> <input type="button" value="Retrieve"/></p> <p>Lines</p> <p>Details Ship To/Due Date Statuses Item Information Attributes RFQ Contract Receiving</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Item</th> <th>Description</th> <th>PO Qty</th> <th>'UOM</th> <th>Category</th> <th>Price</th> <th>Amount</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td>Obligation 2.5.4</td> <td>1.0000</td> <td>EA</td> <td>MISC</td> <td>175000.00000</td> <td>175000.00</td> <td>Active</td> </tr> </tbody> </table> <p>View Printable Version</p> <p>'Go to: <input type="text"/></p> <p><input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Notify"/> <input type="button" value="Refresh"/> <input type="button" value="Add"/> <input type="button" value="Update/Display"/></p>	Line	Item	Description	PO Qty	'UOM	Category	Price	Amount	Status	1		Obligation 2.5.4	1.0000	EA	MISC	175000.00000	175000.00	Active
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	<p>2.5.4.C: Voucher is created and linked to the obligation.</p>	 <p>PeopleSoft</p> <p>Home Worksheet Add to Favorites Sign Off</p> <p>New Window Help Customize Page </p> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> <p>Business Unit: HUD01 Invoice Number: Scenario 2.5.4 Voucher ID: V2.5.4 Invoice Date: 11/15/2003 Basis Date Calculation Voucher Style: Regular</p> <p>Vendor: V-20 Misc. Amount: Non-Merchandise Summary Name: V-20-001 Freight Amount: Location: V-20 Sales Tax: Address: 1 VAT: VAT Summary Office Depot Total: 60,000.00 121 Irving Street Balance: 0.00 Arlington, VA 22204 Tax Exempt Flag Advanced Vendor Search Use Tax: 0.00 Comments</p> <p>Pay Terms: NET30 Accounting Date: 11/15/2003 Pay Schedule: Other Currency: USD Go To: Run</p> <p>Copy from a Source Document PO Unit: HUD01 Purchase Order: 2.5.4 Copy PO Worksheet Copy Option: None</p> <p>Invoice Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Quantity</th> <th>Item</th> <th>Description</th> <th>Quantity</th> <th>UOM</th> <th>Unit Price</th> <th>Extended Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1.0000</td> <td></td> <td>Obligation 2.5.4</td> <td>1.0000</td> <td>EA</td> <td>60,000.00000</td> <td>60,000.00</td> </tr> </tbody> </table> <p>Slip To: HUDDNA SpeedChart <input type="checkbox"/> Use One Asset ID Sales/Use Tax VAT <input type="checkbox"/> Force Price View PO/Receiver Associate Receiver(s)</p> <p>Distribution Lines</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Quantity</th> <th>GL Unit</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bus Ref</th> <th>Prsn Class</th> <th>Prsn Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Ptn</th> <th>Affiliate</th> <th>Open Item</th> </tr> </thead> <tbody> <tr> <td>60,000.00</td> <td>1.0000</td> <td>HUDD01</td> <td>6100</td> <td>0189</td> <td>SE</td> <td>H2004</td> <td>1100</td> <td>1100</td> <td>02</td> <td>010</td> <td>1100</td> <td>F</td> <td>070797</td> <td>Projects</td> </tr> </tbody> </table> <p>Save Return to Search Previous in List Next in List Notify Refresh Add Update Criteria</p> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p>	Line	Quantity	Item	Description	Quantity	UOM	Unit Price	Extended Amount	1	1.0000		Obligation 2.5.4	1.0000	EA	60,000.00000	60,000.00	Amount	Quantity	GL Unit	Account	Fund	Line Item	Bus Ref	Prsn Class	Prsn Code	Org Code	Division	BOC	Trans Ptn	Affiliate	Open Item	60,000.00	1.0000	HUDD01	6100	0189	SE	H2004	1100	1100	02	010	1100	F	070797	Projects
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	2.5.4.D: Vouchers over 10% of contract total are flagged for review	<div data-bbox="680 233 1766 634"> <h3>Voucher Comments</h3> <p>Monthly report NOT submitted.</p> <p>OK Cancel Refresh</p> </div> <div data-bbox="680 699 1793 943"> <h3>Match Exception Override</h3> <p style="text-align: right;">Back to Match Manager</p> <table border="0"> <tr> <td>Unit: HUD01</td> <td>Vendor:</td> </tr> <tr> <td>Invoice: Scenario 2.5.4</td> <td>Gross Amount: 60,000.00 USD</td> </tr> <tr> <td>Voucher: V2.5.4</td> <td>Discount Amount: 0.00 USD</td> </tr> <tr> <td>Invoice Date: 11/15/2003</td> <td>Post Status: Unposted</td> </tr> <tr> <td>Due Date: 12/14/2003</td> <td>Control Group: View Purchase Order</td> </tr> <tr> <td>Discount Due:</td> <td>Origin: ONL</td> </tr> </table> <div style="border: 1px solid gray; padding: 5px; width: fit-content;"> Invoice Match Status <input type="radio"/> Exceptions <input type="radio"/> Rejected <input checked="" type="radio"/> Overridden </div> </div> <div data-bbox="680 967 1766 1271"> <h4>Invoice Line Details</h4> <p style="text-align: right;">Find View All First 1 of 1 Last</p> <p>Line: 1</p> <h4>Match Exceptions</h4> <p style="text-align: right;">Find View All First 1-2 of 2 Last</p> <table border="1"> <thead> <tr> <th>Override</th> <th>Match Rule</th> <th>Rule ID</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>Standard match rules</td> <td>RULE_P100</td> <td>Unit price on the voucher line is different from the unit price on the PO line when no price tolerance and % price tolerance were specified on the PO line.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Standard match rules</td> <td>RULE_R500</td> <td>No unmatched Receivers exist for this Voucher. There is no record of the merchandise being received as of yet.</td> </tr> </tbody> </table> </div>	Unit: HUD01	Vendor:	Invoice: Scenario 2.5.4	Gross Amount: 60,000.00 USD	Voucher: V2.5.4	Discount Amount: 0.00 USD	Invoice Date: 11/15/2003	Post Status: Unposted	Due Date: 12/14/2003	Control Group: View Purchase Order	Discount Due:	Origin: ONL	Override	Match Rule	Rule ID	Description	<input checked="" type="checkbox"/>	Standard match rules	RULE_P100	Unit price on the voucher line is different from the unit price on the PO line when no price tolerance and % price tolerance were specified on the PO line.	<input checked="" type="checkbox"/>	Standard match rules	RULE_R500	No unmatched Receivers exist for this Voucher. There is no record of the merchandise being received as of yet.
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	2.5.4.E: Voucher is rejected due to missing monthly report contingency	
	2.5.4.F: Vouchers is placed on hold and program office is notified	

Reference #	Actual Results	Screen Print
		<p>Send Notification</p> <p>Type names or email addresses in the To, CC, or BCC fields, using a semi-colon as a separator. Click LOOKUP RECIPIENT to search for a name. Click DELIVERY OPTIONS to view or change the method of the send.</p> <p>Notification Details Lookup Recipient Delivery Options</p> <p>To: <input type="text" value="lisa.bauersfeld@metaformers.com"/></p> <p>CC: <input type="text"/></p> <p>BCC: <input type="text"/></p> <p>Priority: <input type="button" value="v"/></p> <p>Subject: <input type="text" value="Voucher amount exceeds tolerance."/></p> <p>Template Text: <input type="text" value="Workflow Notification"/> <input type="text" value="Priority: %NotificationPriority"/> <input type="text" value="Date Sent: 2006-07-20"/></p> <p>Message: <input type="text" value="Dear Program Office,
Voucher: V2.5.4 is not passing the matching process
because the amount exceeds the 10% tolerance defined on
the PO. Please address."/></p> <p>Click OK to send this notification and exit this page. Click Cancel to exit this page without sending a notification. Click Apply to send this notification and remain on this page.</p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Apply"/></p>

Reference #	Actual Results	Screen Print
		 <p>Inbox: Voucher amount exceeds tolerance. (1 of 1)</p> <p>Mark as: <input type="button" value="Move"/> <input type="button" value="Copy"/> This message to <input type="button" value="Back to Inbox"/></p> <p>Delete Reply Forward Redirect View Thread Blacklist Whitelist Message Source Save as Print</p> <p>Date: Fri, 29 Jul 2005 10:45:52 -0700 (MST) [12:46:52 PM CDT]</p> <p>From: sbenn@us.ibm.com</p> <p>To: lisa.bauersfeld@metaformers.com</p> <p>Subject: Voucher amount exceeds tolerance.</p> <p>Headers: Show All Headers</p> <p>Workflow Notification</p> <p>Priority:</p> <p>Date Sent: 2005-07-29</p> <p>Sent To: lisa.bauersfeld@metaformers.com</p> <p>cc:</p> <p>Please click on the link below to access this transaction: http://hudpfd1-web.corio.com:7011/psp/HUDPFD1/EMPLOYEE/ERP/c/ENTER_VOUCHER_INFORMATION.VCHR_EXPRESS.GBL?Page=VCHR_PAYMENT_PNL&BUSINESS_UNIT=HUD01&VOUCHER_ID=V2.5.4&Action=U</p> <p>Message Text:</p> <p>Dear Program Office, Voucher: V2.5.4 is not passing the matching process because the amount exceeds the 10% tolerance defined on the PO. Please address.</p>
	2.5.4.G: Vouchers is updated and approved	 <p>Voucher Comments</p> <p>monthly report submitted.</p> <p>OK Cancel Refresh</p>

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		<p>Approval Line Information Charge Information</p> <p>Unit: HUD01 Invoice: Scenario 2.5.4 Vendor: Office Depot Voucher: V2.5.4 Date: 11/15/2003 ID: V-20</p> <table border="1"> <thead> <tr> <th data-bbox="684 399 898 423">Approval Information</th> <th data-bbox="905 399 1751 423">Voucher Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="684 428 898 621"> <input type="radio"/> Pending <input checked="" type="radio"/> Approved <input type="radio"/> Denied </td> <td data-bbox="905 428 1751 621"> <table> <tr> <td>Total:</td> <td>60,000.00</td> <td>USD</td> <td>NET30</td> </tr> <tr> <td>Sales Tax:</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Freight:</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Use Tax:</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Entered VAT:</td> <td>0.00</td> <td></td> <td></td> </tr> </table> </td> </tr> </tbody> </table> <p>Details Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th data-bbox="684 678 831 703">Remit SetID</th> <th data-bbox="837 678 1010 703">Remit Vendor</th> <th data-bbox="1016 678 1136 703">Name 1</th> <th data-bbox="1142 678 1283 703">Name 2</th> </tr> </thead> <tbody> <tr> <td data-bbox="684 708 831 732">FEDRL</td> <td data-bbox="837 708 1010 732">V-20</td> <td data-bbox="1016 708 1136 732">Office Depot</td> <td data-bbox="1142 708 1283 732"></td> </tr> </tbody> </table> <p> <input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Previous in List"/> <input type="button" value="Next in List"/> <input type="button" value="Notify"/> </p> <p>Approval Line Information Charge Information</p>	Approval Information	Voucher Details	<input type="radio"/> Pending <input checked="" type="radio"/> Approved <input type="radio"/> Denied	<table> <tr> <td>Total:</td> <td>60,000.00</td> <td>USD</td> <td>NET30</td> </tr> <tr> <td>Sales Tax:</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Freight:</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Use Tax:</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Entered VAT:</td> <td>0.00</td> <td></td> <td></td> </tr> </table>	Total:	60,000.00	USD	NET30	Sales Tax:	0.00			Freight:	0.00			Use Tax:	0.00			Entered VAT:	0.00			Remit SetID	Remit Vendor	Name 1	Name 2	FEDRL	V-20	Office Depot	
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		<div data-bbox="667 224 2011 722"> <h3>Commitment Control Budget Details</h3> <table border="1"> <thead> <tr> <th>Business Unit</th> <th>Ledger Group</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Budget Period</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>SUBASSIGN1</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>2004Q1</td> </tr> </tbody> </table> <p>Ledger Amounts</p> <p>Budget: 4,993,920.00 USD Attributes Display Chart i Expense: 0.00 USD Parent / Children Encumbrance: 753,784.00 USD Associated Budgets Pre-Encumbrance: 348.00 USD</p> <p>Associate Revenue: 0.00 USD</p> <p>Available Budget</p> <p>Without Tolerance: 4,239,788.00 USD Percent: (84.9%) With Tolerance: 4,239,788.00 USD Percent: (84.9%)</p> <p>Budget Exceptions</p> <p>Exception Errors: 0 Exception Warnings: 0 Budget Exceptions</p> </div> <p><i>After Budget Check -PO</i></p> <div data-bbox="667 738 2011 1237"> <h3>Commitment Control Budget Details</h3> <table border="1"> <thead> <tr> <th>Business Unit</th> <th>Ledger Group</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Budget Period</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>SUBASSIGN1</td> <td>6000</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>2004Q1</td> </tr> </tbody> </table> <p>Ledger Amounts</p> <p>Budget: 4,993,920.00 USD Attributes Display Chart i Expense: 0.00 USD Parent / Children Encumbrance: 928,784.00 USD Associated Budgets Pre-Encumbrance: 348.00 USD</p> <p>Associate Revenue: 0.00 USD</p> <p>Available Budget</p> <p>Without Tolerance: 4,064,788.00 USD Percent: (81.39%) With Tolerance: 4,064,788.00 USD Percent: (81.39%)</p> <p>Budget Exceptions</p> <p>Exception Errors: 0 Exception Warnings: 0 Budget Exceptions</p> </div> <p><i>Before Budget Check – Voucher</i></p>	Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period	HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1	Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period	HUD01	SUBASSIGN1	6000	0189	SE	B2004	1100	1100	GZ	OIG	1100	2004Q1
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1	4901	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-60,000.00	V2.5.4																																																																																																																																				
2	5700	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-60,000.00	V2.5.4																																																																																																																																				
3	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	60,000.00	V2.5.4																																																																																																																																				
4	3107	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	60,000.00	V2.5.4																																																																																																																																				
Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status																																																																																																																																													
HUD01	4	120,000.00	120,000.00	P	Y																																																																																																																																													
		<p><i>PO Liquidation Journal</i></p>																																																																																																																																																

Reference #	Actual Results	Screen Print																																																									
		<div style="border: 1px solid black; padding: 5px;"> <p> Header Lines Totals Errors Approval </p> <p> Unit: HUD01 Journal ID: EEP0000137 Date: 11/15/2003 Process: Edit Journal <input type="button" value="Process"/> </p> <p> Template List Search Criteria <input type="checkbox"/> Errors Only <input type="button" value="↑"/> <input type="button" value="↓"/> Line: 10 <input type="button" value="↑"/> <input type="button" value="↓"/> </p> <p> ▼ Lines Customize Find <input type="button" value="⌵"/> </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Line</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> <th>Trading Ptr</th> <th>Project</th> <th>Amount</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4619</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>F</td> <td>070797</td> <td>(None)</td> <td>-60,000.00</td> <td>2.5.4</td> </tr> <tr> <td>2</td> <td>4801</td> <td>0189</td> <td>SE</td> <td>B2004</td> <td>1100</td> <td>1100</td> <td>GZ</td> <td>OIG</td> <td>1100</td> <td>F</td> <td>070797</td> <td>(None)</td> <td>60,000.00</td> <td>2.5.4</td> </tr> </tbody> </table> <p> ▼ Totals Customize Find View All <input type="button" value="⌵"/> </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Unit</th> <th>Total Lines</th> <th>Total Debits</th> <th>Total Credits</th> <th>Journal Status</th> <th>Budget Status</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>2</td> <td>60,000.00</td> <td>60,000.00</td> <td>P</td> <td>V</td> </tr> </tbody> </table> <p> <input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Previous in List"/> <input type="button" value="Next in List"/> <input type="button" value="Notify"/> <input type="button" value="Refresh"/> <input type="button" value="Add"/> <input type="button" value="Update/Display"/> </p> <p> Header Lines Totals Errors Approval </p> </div>	Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference	1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-60,000.00	2.5.4	2	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	60,000.00	2.5.4	Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status	HUD01	2	60,000.00	60,000.00	P	V
Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference																																													
1	4619	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	-60,000.00	2.5.4																																													
2	4801	0189	SE	B2004	1100	1100	GZ	OIG	1100	F	070797	(None)	60,000.00	2.5.4																																													
Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status																																																						
HUD01	2	60,000.00	60,000.00	P	V																																																						

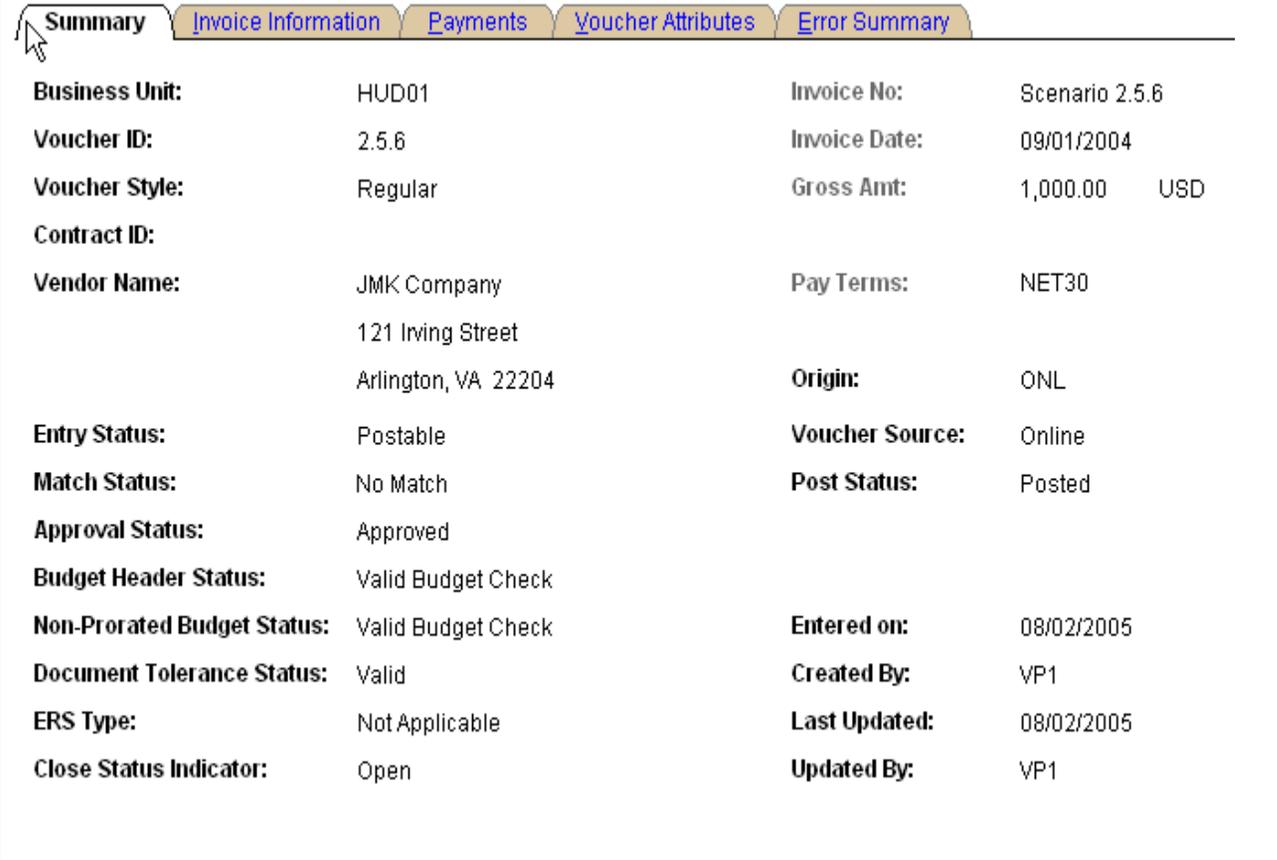
SCENARIO 2.5.5: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.5.5	<p>➤ Use a construction scenario with building Budget Line Items (BLI) (e.g. site acquisition, HVAC, roofing, electrical wiring, etc.).</p> <ul style="list-style-type: none"> ▪ Establish 4 budget line items for an obligation. ▪ Establish a budget for each BLI. ▪ Process one voucher for site-acquisition only (but not whole amount). ▪ Process second voucher for a different BLI. ▪ Demonstrate site acquisition must be fully expended before anything else is paid—scenario must ensure that this happens. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Voucher is processed for \$175,000.00 ▪ 4 BLIs are established ▪ Each BLI budget is established ▪ Voucher is processed for site-acquisition ▪ Site-acquisition must be fully expended before \$175,000 voucher is paid <p>Budgetary Impacts</p> <ul style="list-style-type: none"> ▪ Budget decreased by \$175,000. ▪ Obligation increased by \$175,000. ▪ Obligation decreased by \$60,000.00. ▪ Expense increased by \$60,000.00 <p>SGL Impacts</p> <p>Obligation</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4801 - Undelivered Orders - Obligations, Unpaid <p>Expenditure</p> <ul style="list-style-type: none"> ▪ DR 4801 - Undelivered Orders - Obligations, Unpaid ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 3107 - Unexpended Appropriations - Used ▪ CR 5700 - Expended Appropriations ▪ DR 6100 - Operating Expenses/Program Costs CR 2110 - Accounts Payable 	See Gap Section in the evaluation report for scenario 2.5.5	Gap	M

SCENARIO 2.5.6: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.6	<p>➤ Set up a payment that should be paid on 9/30</p> <ul style="list-style-type: none"> ▪ Make the payment on 10/4 ▪ Demonstrate how interest is recorded when payment is made in a different fiscal year (which fiscal year is interest recorded against, etc). 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Create a Direct Voucher with Invoice Date of 9/1/04 and Due Date of 9/30/04. ▪ Run the Pay Cycle on 10/4 and select the Voucher created in step #1. ▪ Demonstrate that the payment is made on 10/4 and the interest of 25% annually is recorded on 10/4 (FY05). <p>Budgetary Impacts</p> <ul style="list-style-type: none"> ▪ Budget is decreased. ▪ Expenditure is increased. <p>SGL Impacts</p> <ul style="list-style-type: none"> ▪ Expenditure ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 3107 - Unexpended Appropriations – Used ▪ CR 5700 - Expended Appropriations ▪ DR 6100 - Operating Expenses/Program Costs ▪ CR 2110 - Accounts PayableLate Interest ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 6330 - Other Interest Expenses ▪ CR 2110 - Accounts PayablePayment ▪ CR 5700 - Expended Appropriations ▪ DR 6100 - Operating Expenses/Program Costs ▪ DR 2110 - Accounts Payable ▪ CR 2120 - Disbursements in Transit 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.5.6.A: Voucher 2.5.6 has been created with an invoice date 9/1/04 and posted. ▪ 2.5.6.B: Payment is scheduled due on 9/30/04. ▪ 2.5.6.C: Payment is processed on 10/4/04. ▪ 2.5.6.D: Interest is recorded on 10/4/04. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.5.6.E: Budget decreased by \$1,000. ▪ 2.5.6.F: Expenditure is increased by \$1,000. <p>SGL Impact</p> <p>2.5.6.G: The following SGL accounts are posted to the GL:</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 3107 - Unexpended Appropriations – Used ▪ CR 5700 - Expended Appropriations ▪ DR 6100 - Operating Expenses/Program Costs ▪ CR 2110 - Accounts PayableLate Interest ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 6330 - Other Interest Expenses ▪ CR 2110 - Accounts PayablePayment ▪ CR 5700 - Expended Appropriations ▪ DR 6100 - Operating Expenses/Program Costs ▪ DR 2110 - Accounts Payable ▪ CR 2120 - Disb in Transit 	Fit	N/A

SCENARIO 2.5.6: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print
2.5.6	2.5.6.A: Voucher 2.5.6 has been created with an invoice date 9/1/04 and posted.	 <p>The screenshot shows a summary page for a voucher. At the top, there are five tabs: Summary (selected), Invoice Information, Payments, Voucher Attributes, and Error Summary. Below the tabs, the following information is displayed:</p> <ul style="list-style-type: none"> Business Unit: HUD01 Voucher ID: 2.5.6 Voucher Style: Regular Contract ID: Vendor Name: JMK Company 121 Irving Street Arlington, VA 22204 Entry Status: Postable Match Status: No Match Approval Status: Approved Budget Header Status: Valid Budget Check Non-Prorated Budget Status: Valid Budget Check Document Tolerance Status: Valid ERS Type: Not Applicable Close Status Indicator: Open Invoice No: Scenario 2.5.6 Invoice Date: 09/01/2004 Gross Amt: 1,000.00 USD Pay Terms: NET30 Origin: ONL Voucher Source: Online Post Status: Posted Entered on: 08/02/2005 Created By: VP1 Last Updated: 08/02/2005 Updated By: VP1
	2.5.6.B: Payment is scheduled due on 9/30/04.	

		<div style="border: 1px solid black; padding: 5px;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 10px;"> Summary Invoice Information Payments Voucher Attributes Error Summary </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Business Unit: HUD01</p> <p>Voucher ID: 2.5.6</p> <p>Voucher Style: Regular</p> <p>Vendor: JMK Company 121 Irving Street Arlington, VA 22204</p> </div> <div style="width: 45%;"> <p>Invoice Number: Scenario 2.5.6</p> <p>Invoice Date: 09/01/2004</p> <p>Total: 1,000.00</p> <p>Pay Terms: NET30 <input type="button" value="Schedule Payments"/></p> </div> </div> <div style="border: 1px solid black; background-color: #e6e6fa; padding: 5px; margin-top: 10px;"> <p>Payment Information Find View All First 1 of 1 Last</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Scheduled Payment: 1</p> <p>Remit to: V-02</p> <p>Location: V-02</p> <p>Address: 1 JMK Company 121 Irving Street Arlington, VA 22204</p> </div> <div style="width: 45%;"> <p>Schedule ID:</p> <p>Gross Amount: 1,000.00 USD</p> <p>Discount: 0.00 USD <input type="checkbox"/> Discount Denied</p> <p>Late Charge</p> <p>Scheduled Due:</p> <p>Net Due: 09/30/2004</p> <p>Discount Due:</p> <p>Accounting Date:</p> </div> </div> </div> </div>
	<p>2.5.6.C: Payment is processed on 10/4/04</p>	

Pay Cycle Detail Data

Pay Cycle Data

Pay Cycle: [Pay Cycle Summary](#) [Pay Cycle Manager](#)

Business Unit: Advice ID: Invoice:

Vendor SetID: Remit Vendor: Address: Location:

Bank SetID: Bank Code: Bank Account: Method:

Payment Currency: Payment Handling:

Results More Details Customize | Find | View All | First 1 of 1 Last

Gross	Discount	Late Charge	Currency	Location	Address	Handling	Pay Group	Payment Date	Advice Date	Scheduled Due Date	Disc due	Withholding	PAC Payment	Rebate Term	Single Payment	Separate
1000.00		2.74	USD	V-02		1 RE		10/04/2004	09/01/2004	09/30/2004 09/30/2004		N	N	N	N	

Total Paid Amount: 1002.74 USD
 Total Gross Amount: 1000.00 USD
 Total Discount Amount: 0.00 USD
 Total Late Charge Amount: 2.74 USD

Pay Cycle Certification

Pay Cycle: 100404 Approved By: VP2 # of Sched Pymnts: 1 [Pay Cycle Manager](#)

Status: Selected Approval Date: 08/08/2005 Total Amount: 1,002.740

Schedule ID Find | View All | First 1 of 1 Last

SetID: FEDRL Bank: TREAS Account: VNDR Method: EFT Schedule ID: OTH0008846

Details Customize | Find | View All | First 1 of 1 Last

[Schedule Payment](#) [Additional Info](#) [Payment Message](#)

Exclude	Voucher	Pymnt Cnt	Scheduled Pay Date	Separate	On Hold	Gross Amount	Paid Amount	Currency	Rate Type
<input type="checkbox"/>	2.5.6	2	09/30/2004	<input type="checkbox"/>	<input type="checkbox"/>	1,000.00		USD	CRRNT

2.5.6.D: Interest is recorded on 10/4/04.

Voucher Accounting Entries

Business Unit: Voucher ID: Invoice Number:

Accounting Line View Option: Show Foreign Currency

Invoice Date: 09/01/2004 Vendor ID: V-02 Vendor Name: JMK Company

Accounting Information [Find](#) | [View All](#) | First [La](#)

Posting Process: Payments GL Dist Status: Distributed

[Customize](#) | [Find](#) | [View 10](#) |

Monetary Amount DR	Monetary Amount CR	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Journal ID	Journal Date	Budget Date	Bud Stat
1,000.00		2110	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000215	10/04/2004	10/04/2004	V
	1,002.74	2110	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000215	10/04/2004	10/04/2004	V
2.74		6330	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000215	10/04/2004	09/01/2004	N
1,000.00		2110	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000301	10/04/2004	10/04/2004	V
	1,002.74	2120	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000301	10/04/2004	10/04/2004	V
2.74		6330	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000301	10/04/2004	09/01/2004	N
1,002.74		4901	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000218	10/04/2004	10/04/2004	V
	1,002.74	4902	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000218	10/04/2004	10/04/2004	V
2.74		4619	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000267	10/04/2004	09/01/2004	N
	2.74	4902	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000267	10/04/2004	09/01/2004	N
2.74		3107	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000267	10/04/2004	09/01/2004	N
	2.74	5100	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000267	10/04/2004	09/01/2004	N
1,002.74		4901	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000302	10/04/2004	10/04/2004	V
	1,002.74	4902	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000302	10/04/2004	10/04/2004	V
2.74		4619	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000302	10/04/2004	09/01/2004	N
	2.74	4902	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000302	10/04/2004	09/01/2004	N
2.74		3107	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000302	10/04/2004	09/01/2004	N
	2.74	5100	0189	SE	B2004	2500	2500	G	OIG	2500	X	PAY0000302	10/04/2004	09/01/2004	N

2.5.2.E: Budget decreased by \$1,000.

Before Budget Check

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period
HUD01	SUBASSIGN1	6000	0189	SE	B2004	2500	2500	G	OIG	2500	2004Q1

Ledger Amounts

Budget: 2,000,000.00 USD [Attributes](#) [Display Chart](#) 
Expense: 0.00 USD [Parent / Children](#)
Encumbrance: 0.00 USD [Associated Budgets](#)
Pre-Encumbrance: 0.00 USD

Associate Revenue: 0.00 USD

Available Budget

Without Tolerance: 2,000,000.00 USD **Percent:** (100%)
With Tolerance: 2,000,000.00 USD **Percent:** (100%)

Budget Exceptions

Exception Errors: 0 Exception Warnings: 0 Budget Exceptions

After Budget Check

Commitment Control Budget Details

<u>Business Unit</u>	<u>Ledger Group</u>	<u>Account</u>	<u>Fund Code</u>	<u>Line Item</u>	<u>Bud Ref</u>	<u>Prog Class</u>	<u>Prog Code</u>	<u>Org Code</u>	<u>Division</u>	<u>Budget Object Class</u>	<u>Budget Period</u>
HUD01	SUBASSIGN1	6000	0189	SE	B2004	2500	2500	G	OIG	2500	2004Q4

Ledger Amounts

Budget:	0.00	USD	Attributes	Display Chart	i
Expense:	1,000.00	USD	Parent / Children		
Encumbrance:	0.00	USD	Associated Budgets		
Pre-Encumbrance:	0.00	USD			
Associate Revenue:	0.00	USD			

Available Budget

Without Tolerance:	-1,000.00	USD	Percent:	(0%)
With Tolerance:	-1,000.00	USD	Percent:	(0%)

Budget Exceptions

Exception Errors: 0 Exception Warnings: 0 Budget Exceptions

Commitment Control Activity Log

Transaction Type: AP_VOUCHER Commit Control ID: 0000000716 Commit Control Date: 08/02/2005

Process Instance: 5074 Process Status: Valid Maximum Rows:

Commitment Control Activity Log Lines [Customize](#) | [Find](#) | [View All](#) | First Last

<u>Ledger</u>	<u>Document ID</u>	<u>Account</u>	<u>Fund Code</u>	<u>Line Item</u>	<u>Bud Ref</u>	<u>Prog Class</u>	<u>Prog Code</u>	<u>Org Code</u>	<u>Division</u>	<u>Budget Object Class</u>	<u>Transaction Partner</u>	<u>Transaction Amount</u>
ALLOT_EXP	2.5.6	6000	0189	SE	B2004				OIG			1000.00
APPORT_EXP	2.5.6		0189	SE	B2004							1000.00
APPROP_EXP	2.5.6		0189	SE	B2004							1000.00
ASGN_EXP	2.5.6	6000	0189	SE	B2004	2500	2500		OIG			1000.00
DETAIL_EXP	2.5.6	6100	0189	SE	B2004	2500	2500	G	OIG	2500	X	1000.00
SALLOT_EXP	2.5.6	6000	0189	SE	B2004	2500			OIG			1000.00
SASP1_EXP	2.5.6	6000	0189	SE	B2004	2500	2500	G	OIG	2500		1000.00

2.5.6.F: Expenditure is increased by \$1,000.

Commitment Control Activity Log

Transaction Type: AP_VOUCHER Commit Control ID: 0000000716 Commit Control Date: 08/02/2005
 Process Instance: 5074 Process Status: Valid Maximum Rows: 100 [Fetch](#)

[Commitment Control Activity Log Lines](#) [Customize](#) | [Find](#) | [View All](#) First 1-7 of 7 Last

Ledger	Document ID	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Transaction Partner	Transaction Amount
ALLOT_EXP	2.5.6	6000	0189	SE	B2004				OIG			1000.00
APPORT_EXP	2.5.6		0189	SE	B2004							1000.00
APPROP_EXP	2.5.6		0189	SE	B2004							1000.00
ASGN_EXP	2.5.6	6000	0189	SE	B2004	2500	2500		OIG			1000.00
DETAIL_EXP	2.5.6	6100	0189	SE	B2004	2500	2500	G	OIG	2500	X	1000.00
SALLOT_EXP	2.5.6	6000	0189	SE	B2004	2500			OIG			1000.00
SASP1_EXP	2.5.6	6000	0189	SE	B2004	2500	2500	G	OIG	2500		1000.00

[Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#)

2.5.6.G: The following SGL accounts are posted to the General Ledger:

- DR 4619 Suballmts Avail – Commt/Oblig
- CR 4901 - Delivered Orders - Obligations, Unpaid
- DR 3107 - Unexpended Appropriations – Used
- CR 5700 - Expended Appropriations
- DR 6100 - Operating Expenses/Program Costs
- CR 2110 - Accounts PayableLate Interest
- DR 4619 Suballmts Avail – Commt/Oblig
- CR 4901 - Delivered Orders - Obligations, Unpaid
- DR 6330 - Other Interest Expenses
- CR 2110 - Accounts PayablePayment
- CR 5700 - Expended Appropriations
- DR 6100 - Operating Expenses/Program Costs
- DR 2110 - Accounts Payable
- CR 2120 - Disbursements in Transit

[Header](#) [Lines](#) [Totals](#) [Errors](#) [Approval](#)

Unit: HUD01 Journal ID: AP00000105 Date: 09/01/2004 'Process: [Edit Journal](#) [Process](#)

[Template List](#) [Search Criteria](#) Errors Only Line: 10

[Lines](#) [Customize](#) | [Find](#)

Line	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	Trading Ptr	Project	Amount	Reference
1	2110	0189	SE	B2004	2500	2500	G	OIG	2500	X		(None)	-1,000.00	2.5.6
2	6100	0189	SE	B2004	2500	2500	G	OIG	2500	X		(None)	1,000.00	2.5.6

[Totals](#) [Customize](#) | [Find](#) | [View All](#) First 1 of 1 Last

Unit	Total Lines	Total Debits	Total Credits	Journal Status	Budget Status
HUD01	2	1,000.00	1,000.00	P	V

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#) [Refresh](#) [Add](#) [Update/Display](#)

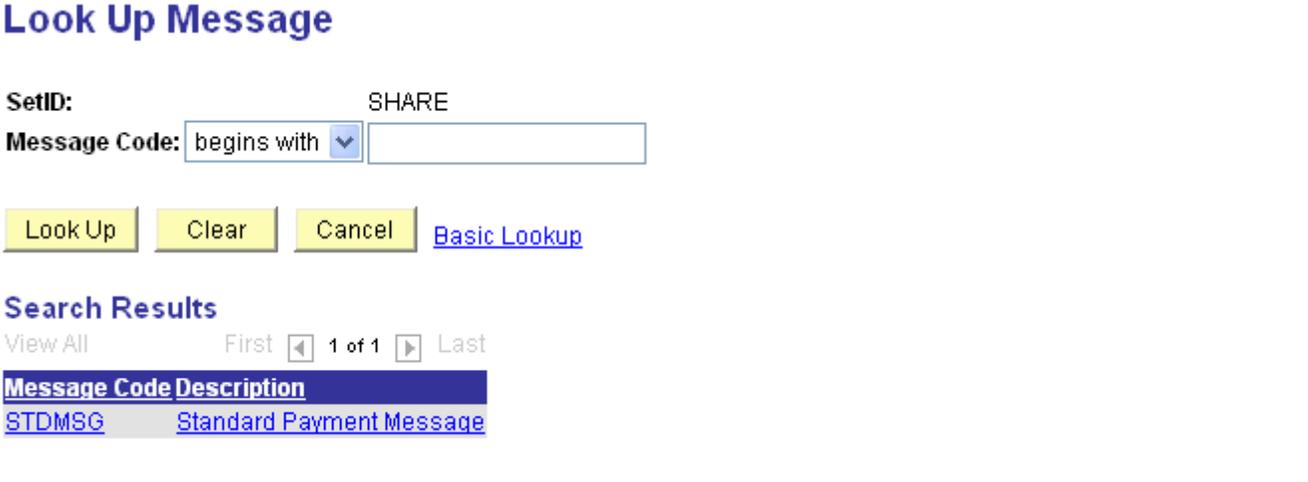
[Header](#) | [Lines](#) | [Totals](#) | [Errors](#) | [Approval](#)

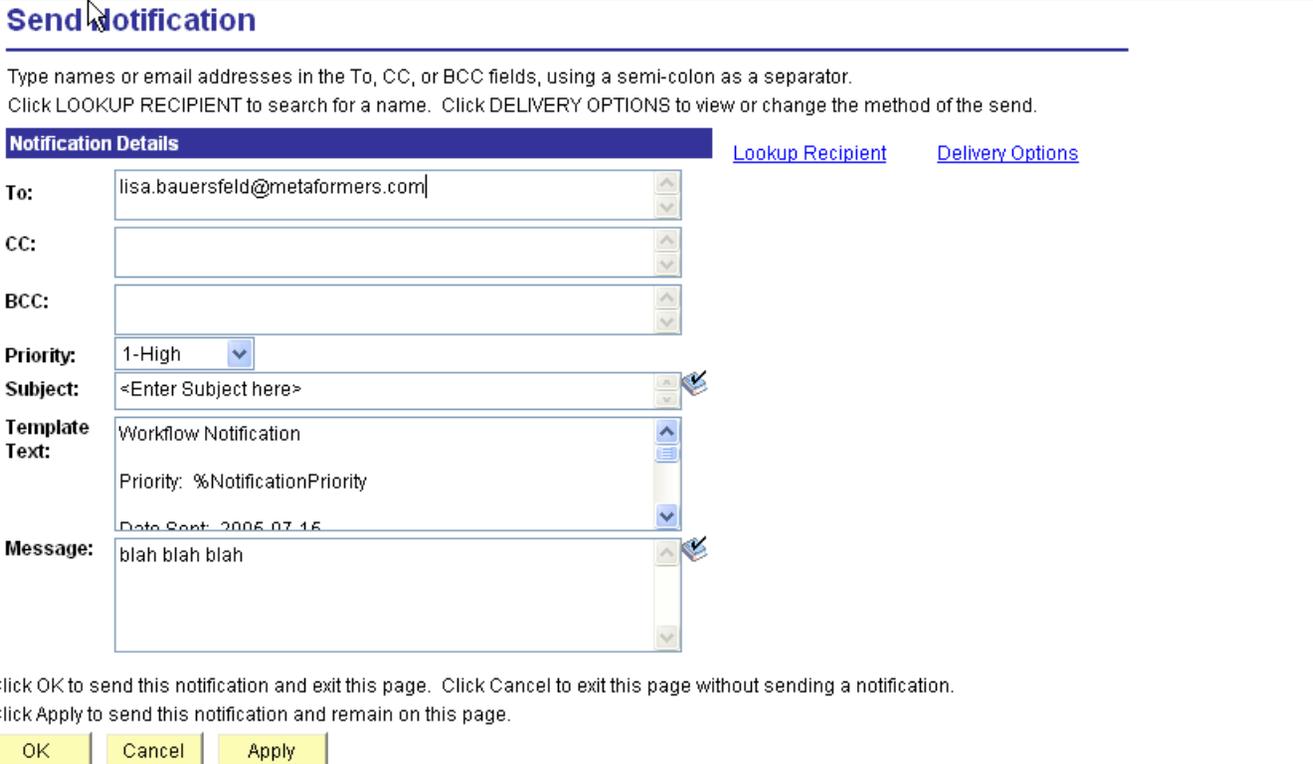
		<div style="display: flex; justify-content: space-between; align-items: center;"> Header Lines Totals Errors Approval </div>																																																																																													
		<div style="display: flex; justify-content: space-between; align-items: center;"> Unit: HUD01 Journal ID: PAY0000301 Date: 10/04/2004 Process: Edit Journal Process </div>																																																																																													
		<div style="display: flex; justify-content: space-between; align-items: center;"> Template List Search Criteria <input type="checkbox"/> Errors Only <input type="button" value="x"/> <input type="button" value="x"/> Line: 10 <input type="button" value="x"/> </div>																																																																																													
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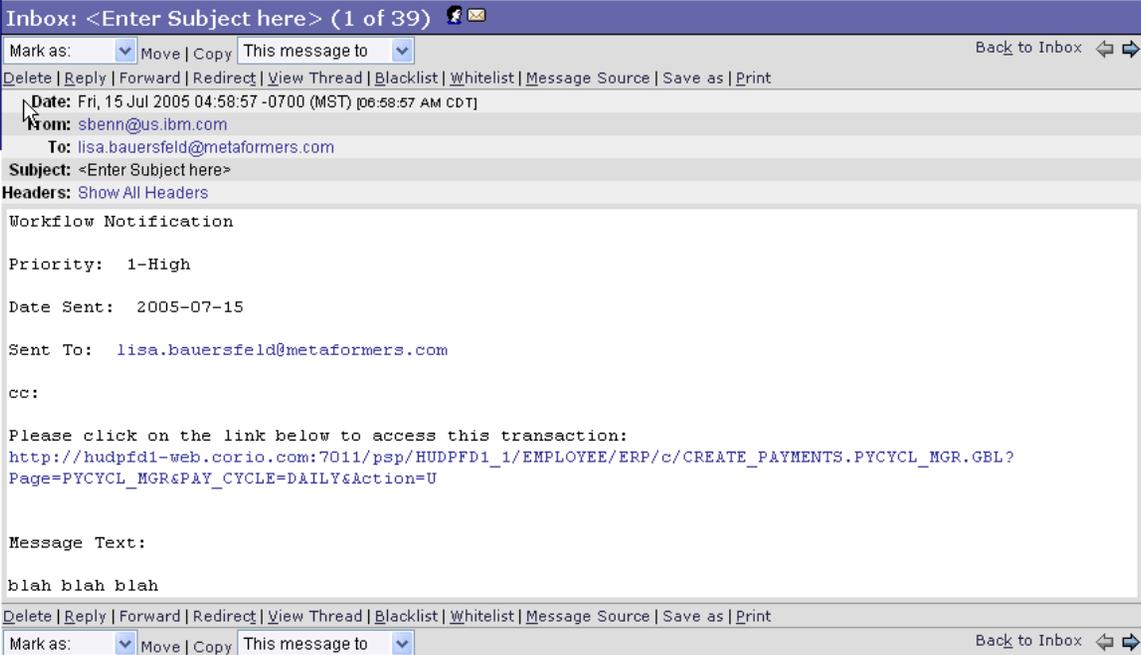
SCENARIO 2.5.7 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.7	<p>➤ Demonstrate drop-down list of “Remit to” messages to generate electronic notification to a vendor that payment is in process through Treasury.</p> <p>(C-5.6)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • “Remit To” drop down messages are demonstrated • Notification screen is completed • Notification e-mail is received. <p>Budgetary Impacts</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impacts</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> • 2.5.7.A: “Remit To” drop down messages are demonstrated • 2.5.7.B: Notification screen is completed • 2.5.7.C: Notification e-mail is received. <p>Budgetary Impacts</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impacts</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

SCENARIO 2.5 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print				
2.5.7	2.5.7.A: "Remit To" drop down messages are demonstrated	 <p>Look Up Message</p> <p>SetID: SHARE</p> <p>Message Code: begins with <input type="text"/></p> <p>Look Up Clear Cancel Basic Lookup</p> <p>Search Results</p> <p>View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Message Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>STDMSG</td> <td>Standard Payment Message</td> </tr> </tbody> </table>	Message Code	Description	STDMSG	Standard Payment Message
Message Code	Description					
STDMSG	Standard Payment Message					

Reference #	Actual Results	Screen Print
	2.5.7.B: Notification screen is completed	

Reference #	Actual Results	Screen Print
	2.5.7.C: Notification e-mail is received.	 <p>The screenshot shows an email client interface. At the top, it says "Inbox: <Enter Subject here> (1 of 39)". Below this are navigation options: "Mark as:", "Move Copy", "This message to", and "Back to Inbox". A menu bar includes "Delete Reply Forward Redirect View Thread Blacklist Whitelist Message Source Save as Print". The email header shows: "Date: Fri, 15 Jul 2005 04:58:57 -0700 (MST) [06:58:57 AM CDT]", "From: sbenn@us.ibm.com", "To: lisa.bauersfeld@metaformers.com", and "Subject: <Enter Subject here>". Below the header, it says "Headers: Show All Headers". The main body of the email contains: "Workflow Notification", "Priority: 1-High", "Date Sent: 2005-07-15", "Sent To: lisa.bauersfeld@metaformers.com", "cc:", and "Please click on the link below to access this transaction: http://hudpfd1-web.corio.com:7011/psp/HUDPFD1_1/EMPLOYEE/ERP/c/CREATE_PAYMENTS.PYCYCL_MGR.GBL?Page=PYCYCL_MGR&PAY_CYCLE=DAILY&Action=U". At the bottom, it says "Message Text:" followed by "blah blah blah". The interface also includes a second set of navigation options at the bottom: "Delete Reply Forward Redirect View Thread Blacklist Whitelist Message Source Save as Print", "Mark as:", "Move Copy", "This message to", and "Back to Inbox".</p>

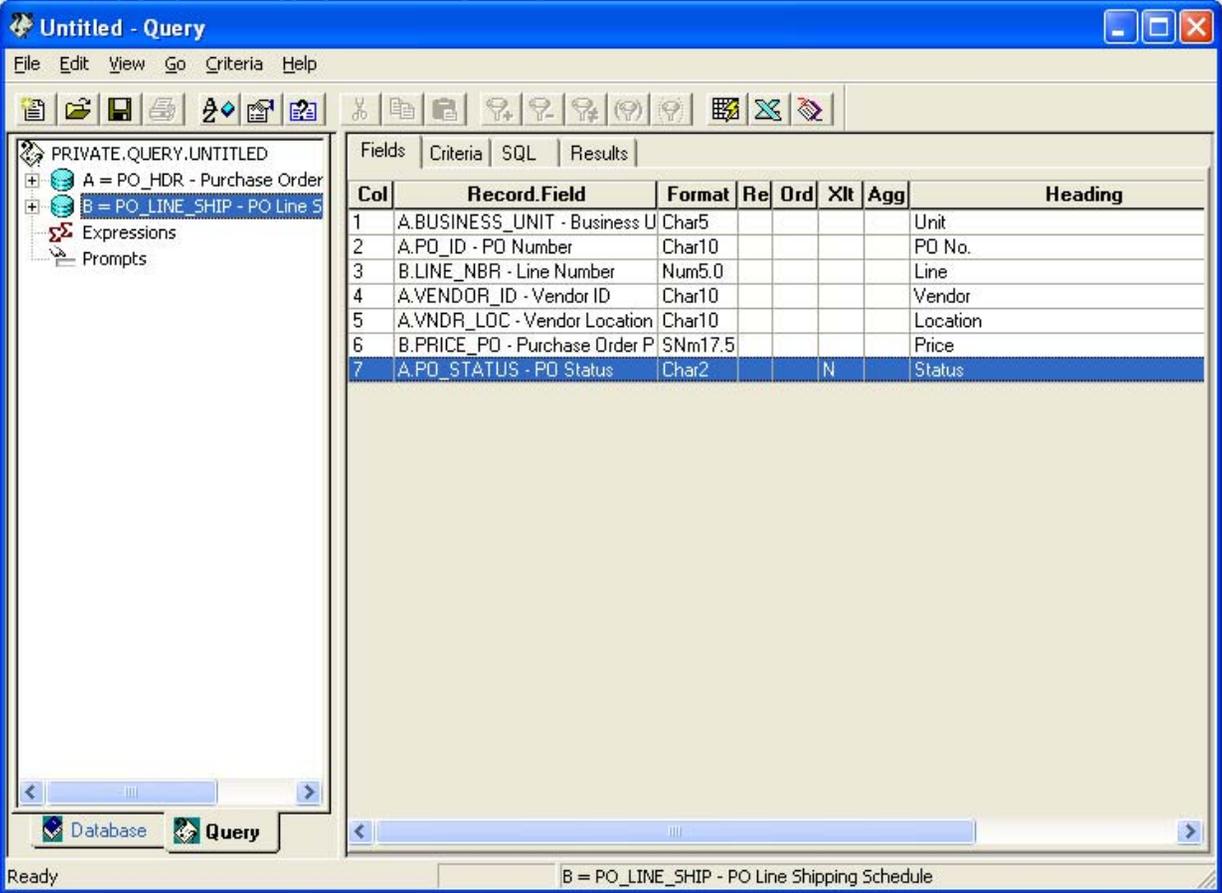
SCENARIO 2.5.8 HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE

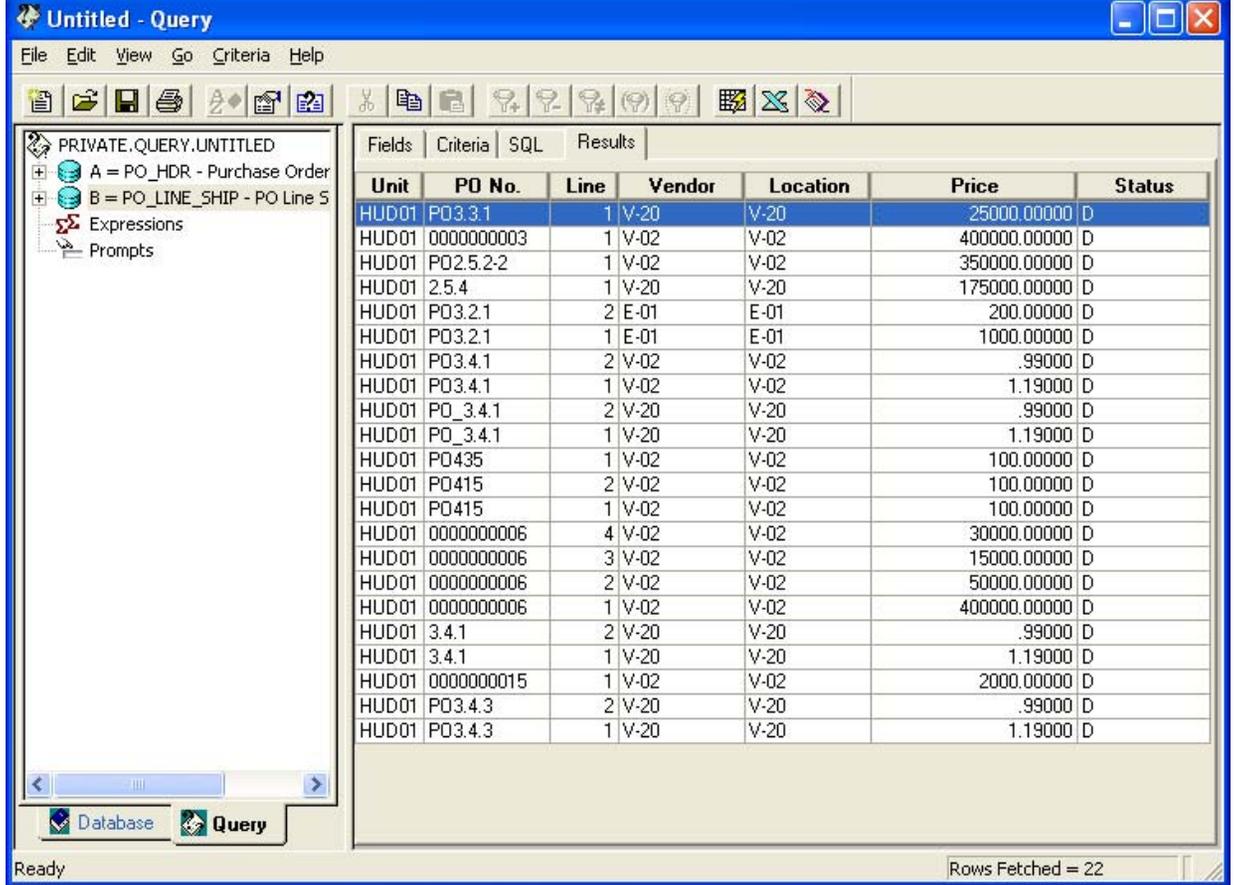
Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.8	<p>➤ Demonstrate that the system can group multiple payments to a single payee and generate only one payment (check or electronic). When consolidating multiple payments to a single payee, include the TAS/TAF associated with each payment in the payment file.</p> <p>(D-205)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • Multiple payments are grouped to a single payee • One payment is generated with the TAS/TASF <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	<p>Script Execution</p> <ul style="list-style-type: none"> • Multiple payments are grouped to a single payee (see scenario 3.5.2) • One payment is generated with the TAS/TASF (see scenario 3.5.4) <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ N/A <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ N/A 	Fit	N/A

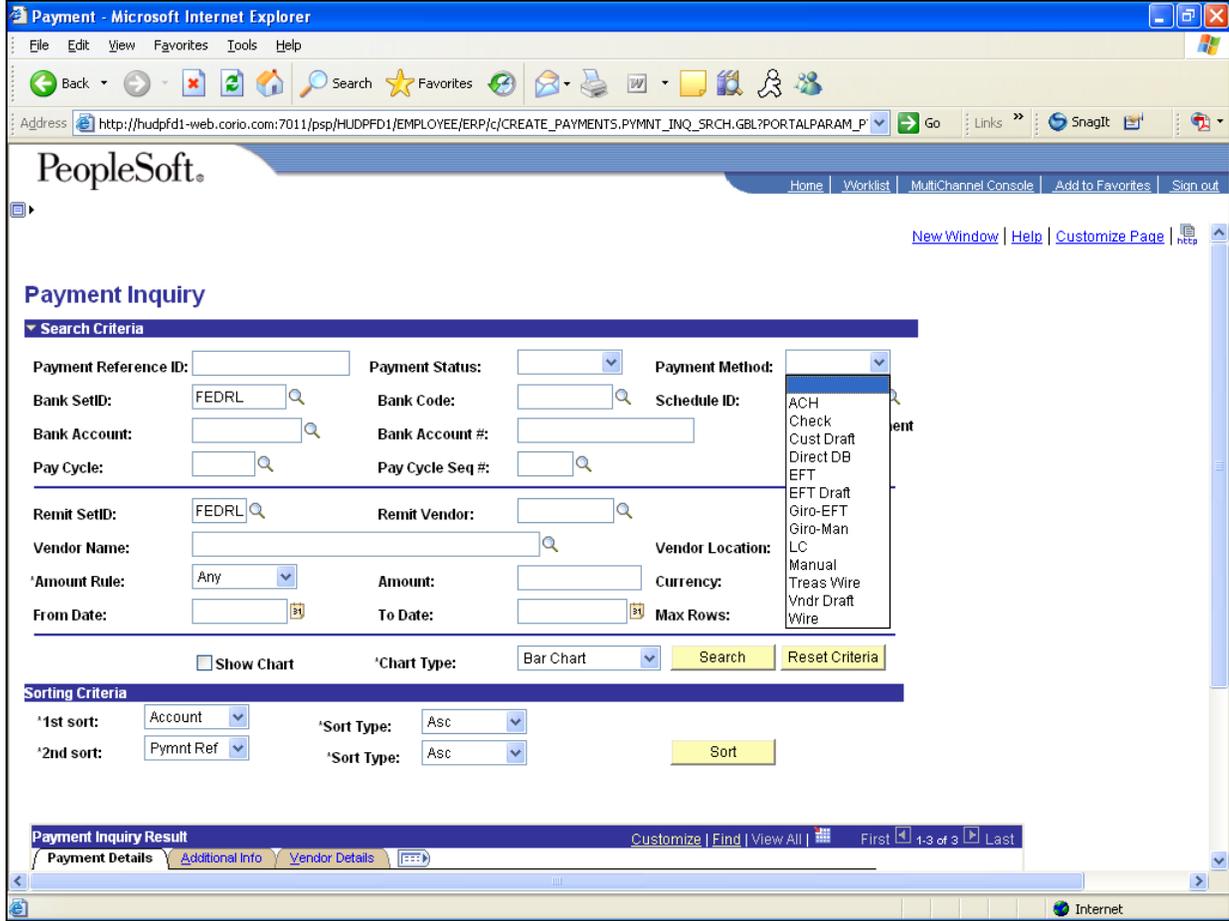
SCENARIO 2.5.9: HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE

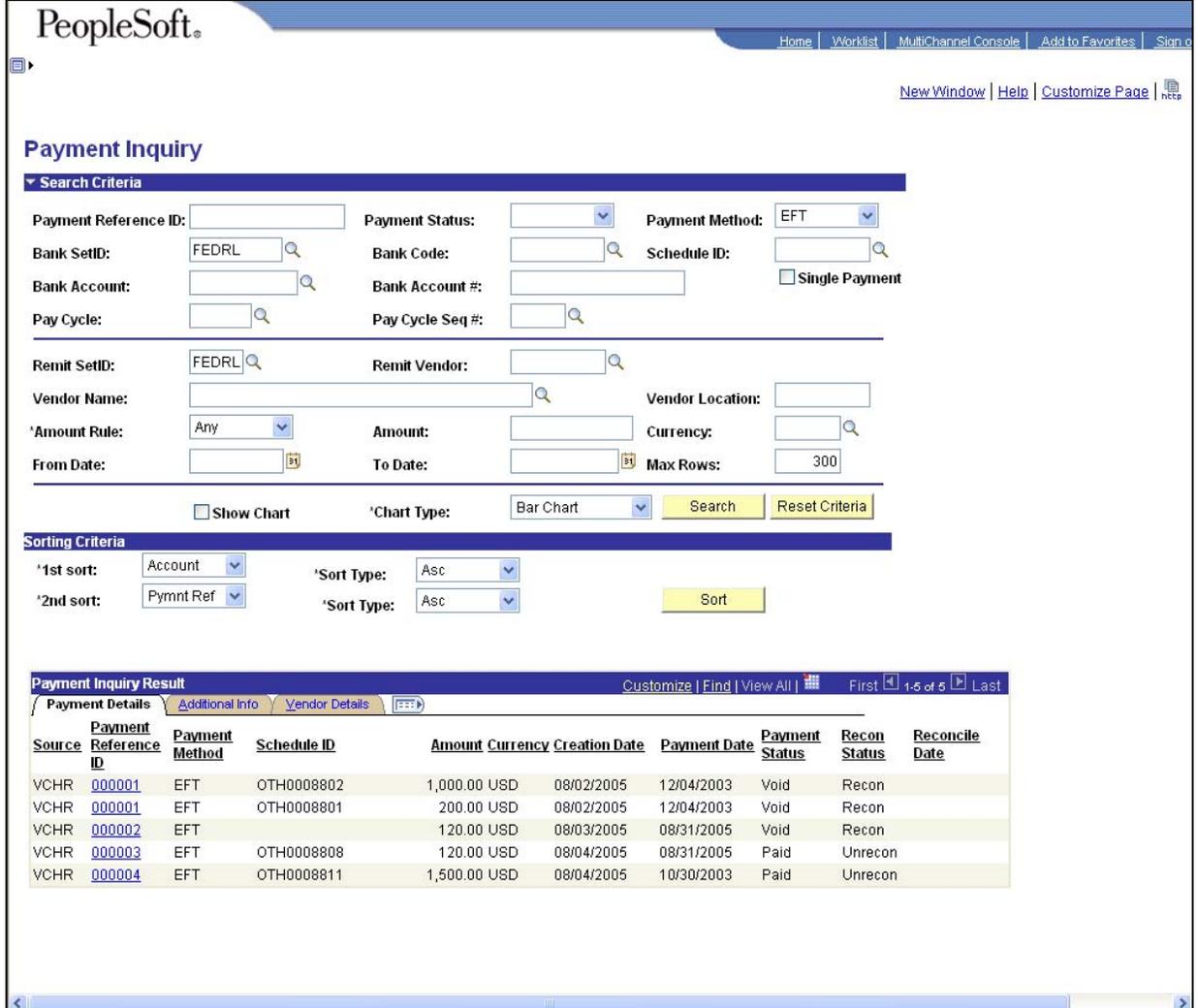
Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.9	<p>Demonstrate and discuss your products' capabilities to perform the following queries:</p> <ul style="list-style-type: none"> • Query of vendor records to determine open obligations • Query the frequency of vendor use of transactions (e.g., electronic invoice submission or on-line payment status checking) • Query of all obligations and payments made to a specified vendor within the past two fiscal years, using vendor name, TIN, or other similar quick reference data, including identification of different types/methods of payment(s) made. • Query to identify a payment made to "Anthony Morehart" or "Tony Morehart" or similar recipient, where the precise name and payee information is not known. 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ Vendor records are queried to determine open obligations ▪ Vendor transactions history is queried ▪ Obligation and payment history to vendor is queried using vendor name and TIN ▪ Payment is queried based on partial information <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2.5.9.A – Using PS Query, select query that returns open obligations for vendors. ▪ 2.5.9.B – Using the Payment Inquiry page, search for payment transactions using specific payment methods as a parameter. ▪ 2.5.9.C – Using the Payment Inquiry page, search for all payments made to Vendor 'American Express' in the last two years. Payment method is noted on the query results. ▪ 2.5.9.D - Using the Payment Inquiry page, search for all payments made to Vendor 'JMK Company' where the user only knows that the vendor name has the word 'company' in it. <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable <p>SGL Impact</p> <ul style="list-style-type: none"> ▪ Not Applicable 	Fit	N/A

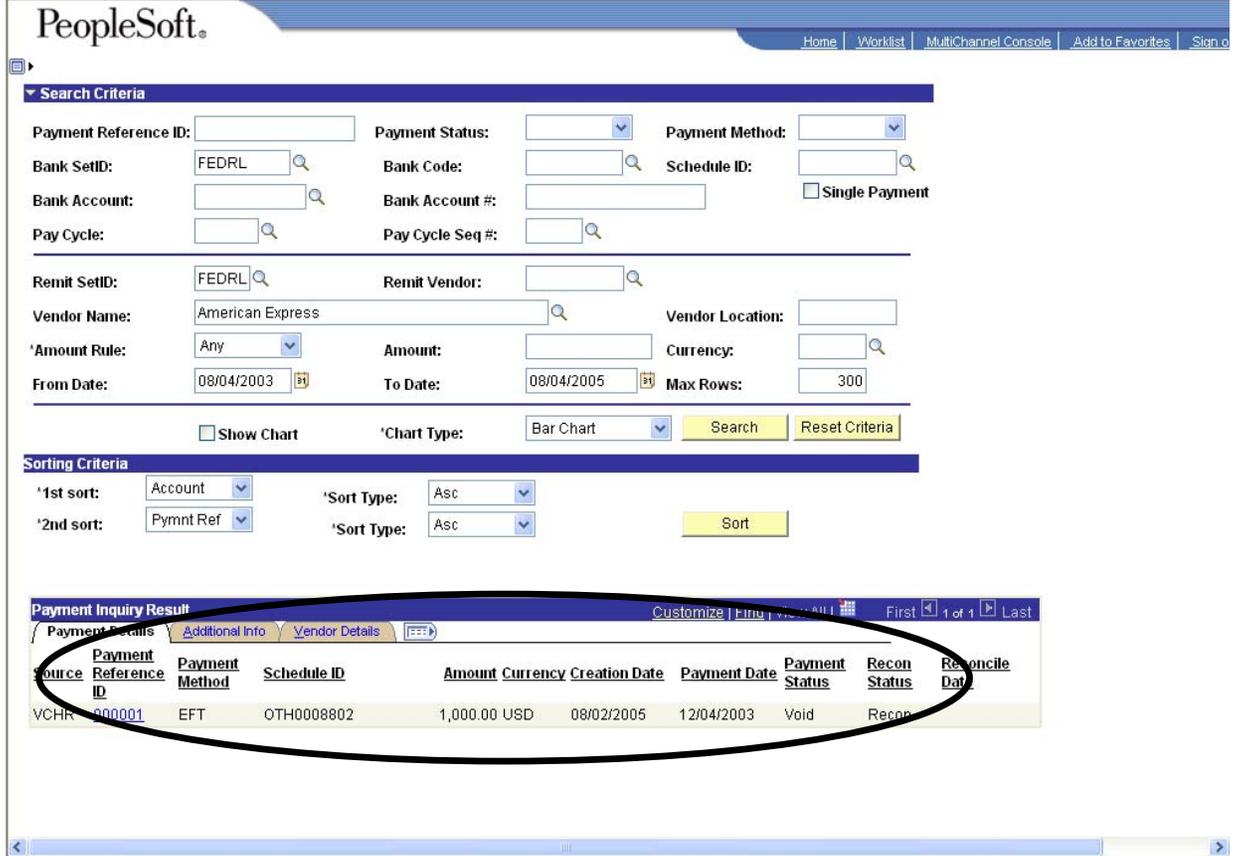
SCENARIO 2.5.9: HUD SPECIFIC PURCHASING / ACCOUNTS PAYABLE (continued)

Reference #	Actual Results	Screen Print
2.5.9	2.5.9.A – Using PS Query, select query that returns open obligations for vendors.	<p>Fields used by query to select appropriate vendor open obligation data.</p>  <p>Results of the query for vendor open obligations. The Status column denotes that the obligation is still open.</p>

Reference #	Actual Results	Screen Print																																																																																																																																																																	
		 <p>The screenshot shows a query window titled 'Untitled - Query' with a menu bar (File, Edit, View, Go, Criteria, Help) and a toolbar. The left pane shows a tree view with 'PRIVATE.QUERY.UNTITLED', 'A = PO_HDR - Purchase Order', 'B = PO_LINE_SHIP - PO Line S', 'Expressions', and 'Prompts'. The main area displays a table with the following data:</p> <table border="1"> <thead> <tr> <th>Unit</th> <th>PO No.</th> <th>Line</th> <th>Vendor</th> <th>Location</th> <th>Price</th> <th>Status</th> </tr> </thead> <tbody> <tr><td>HUD01</td><td>PO3.3.1</td><td>1</td><td>V-20</td><td>V-20</td><td>25000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>0000000003</td><td>1</td><td>V-02</td><td>V-02</td><td>400000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO2.5.2-2</td><td>1</td><td>V-02</td><td>V-02</td><td>350000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>2.5.4</td><td>1</td><td>V-20</td><td>V-20</td><td>175000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO3.2.1</td><td>2</td><td>E-01</td><td>E-01</td><td>200.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO3.2.1</td><td>1</td><td>E-01</td><td>E-01</td><td>1000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO3.4.1</td><td>2</td><td>V-02</td><td>V-02</td><td>.99000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO3.4.1</td><td>1</td><td>V-02</td><td>V-02</td><td>1.19000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO_3.4.1</td><td>2</td><td>V-20</td><td>V-20</td><td>.99000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO_3.4.1</td><td>1</td><td>V-20</td><td>V-20</td><td>1.19000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO435</td><td>1</td><td>V-02</td><td>V-02</td><td>100.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO415</td><td>2</td><td>V-02</td><td>V-02</td><td>100.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO415</td><td>1</td><td>V-02</td><td>V-02</td><td>100.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>0000000006</td><td>4</td><td>V-02</td><td>V-02</td><td>30000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>0000000006</td><td>3</td><td>V-02</td><td>V-02</td><td>15000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>0000000006</td><td>2</td><td>V-02</td><td>V-02</td><td>50000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>0000000006</td><td>1</td><td>V-02</td><td>V-02</td><td>400000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>3.4.1</td><td>2</td><td>V-20</td><td>V-20</td><td>.99000</td><td>D</td></tr> <tr><td>HUD01</td><td>3.4.1</td><td>1</td><td>V-20</td><td>V-20</td><td>1.19000</td><td>D</td></tr> <tr><td>HUD01</td><td>0000000015</td><td>1</td><td>V-02</td><td>V-02</td><td>2000.00000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO3.4.3</td><td>2</td><td>V-20</td><td>V-20</td><td>.99000</td><td>D</td></tr> <tr><td>HUD01</td><td>PO3.4.3</td><td>1</td><td>V-20</td><td>V-20</td><td>1.19000</td><td>D</td></tr> </tbody> </table> <p>The status bar at the bottom indicates 'Ready' and 'Rows Fetched = 22'.</p>	Unit	PO No.	Line	Vendor	Location	Price	Status	HUD01	PO3.3.1	1	V-20	V-20	25000.00000	D	HUD01	0000000003	1	V-02	V-02	400000.00000	D	HUD01	PO2.5.2-2	1	V-02	V-02	350000.00000	D	HUD01	2.5.4	1	V-20	V-20	175000.00000	D	HUD01	PO3.2.1	2	E-01	E-01	200.00000	D	HUD01	PO3.2.1	1	E-01	E-01	1000.00000	D	HUD01	PO3.4.1	2	V-02	V-02	.99000	D	HUD01	PO3.4.1	1	V-02	V-02	1.19000	D	HUD01	PO_3.4.1	2	V-20	V-20	.99000	D	HUD01	PO_3.4.1	1	V-20	V-20	1.19000	D	HUD01	PO435	1	V-02	V-02	100.00000	D	HUD01	PO415	2	V-02	V-02	100.00000	D	HUD01	PO415	1	V-02	V-02	100.00000	D	HUD01	0000000006	4	V-02	V-02	30000.00000	D	HUD01	0000000006	3	V-02	V-02	15000.00000	D	HUD01	0000000006	2	V-02	V-02	50000.00000	D	HUD01	0000000006	1	V-02	V-02	400000.00000	D	HUD01	3.4.1	2	V-20	V-20	.99000	D	HUD01	3.4.1	1	V-20	V-20	1.19000	D	HUD01	0000000015	1	V-02	V-02	2000.00000	D	HUD01	PO3.4.3	2	V-20	V-20	.99000	D	HUD01	PO3.4.3	1	V-20	V-20	1.19000	D
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Reference #	Actual Results	Screen Print
	<p>2.5.9.B - Using the Payment Inquiry page, search for payment transactions using specific payment methods as a parameter.</p>	<p>The user selects values from the Payment Method drop down to review vendor use of transactions.</p>  <p>Results are displayed for the parameters selected.</p>

Reference #	Actual Results	Screen Print																																																																		
		 <p>The screenshot displays the PeopleSoft Payment Inquiry interface. At the top, there are navigation links for Home, Worklist, MultiChannel Console, Add to Favorites, and Sign Out. Below this is the 'Payment Inquiry' title and a 'Search Criteria' section with various input fields for Payment Reference ID, Bank SetID, Bank Account, Pay Cycle, Payment Status, Bank Code, Bank Account #, Pay Cycle Seq #, Remit SetID, Remit Vendor, Vendor Name, Amount Rule, Amount, From Date, To Date, Vendor Location, Currency, and Max Rows. There are also checkboxes for 'Single Payment' and 'Show Chart', and a 'Chart Type' dropdown set to 'Bar Chart'. A 'Sorting Criteria' section allows for selecting the first and second sort criteria (Account and Pymnt Ref) and their sort types (Asc). The 'Payment Inquiry Result' section includes a table with columns for Source, Payment Reference ID, Payment Method, Schedule ID, Amount, Currency, Creation Date, Payment Date, Payment Status, Recon Status, and Reconcile Date. The table contains six rows of payment data.</p> <table border="1" data-bbox="798 922 1812 1144"> <thead> <tr> <th>Source</th> <th>Payment Reference ID</th> <th>Payment Method</th> <th>Schedule ID</th> <th>Amount</th> <th>Currency</th> <th>Creation Date</th> <th>Payment Date</th> <th>Payment Status</th> <th>Recon Status</th> <th>Reconcile Date</th> </tr> </thead> <tbody> <tr> <td>VCHR</td> <td>000001</td> <td>EFT</td> <td>OTH0008802</td> <td>1,000.00</td> <td>USD</td> <td>08/02/2005</td> <td>12/04/2003</td> <td>Void</td> <td>Recon</td> <td></td> </tr> <tr> <td>VCHR</td> <td>000001</td> <td>EFT</td> <td>OTH0008801</td> <td>200.00</td> <td>USD</td> <td>08/02/2005</td> <td>12/04/2003</td> <td>Void</td> <td>Recon</td> <td></td> </tr> <tr> <td>VCHR</td> <td>000002</td> <td>EFT</td> <td></td> <td>120.00</td> <td>USD</td> <td>08/03/2005</td> <td>08/31/2005</td> <td>Void</td> <td>Recon</td> <td></td> </tr> <tr> <td>VCHR</td> <td>000003</td> <td>EFT</td> <td>OTH0008808</td> <td>120.00</td> <td>USD</td> <td>08/04/2005</td> <td>08/31/2005</td> <td>Paid</td> <td>Unrecon</td> <td></td> </tr> <tr> <td>VCHR</td> <td>000004</td> <td>EFT</td> <td>OTH0008811</td> <td>1,500.00</td> <td>USD</td> <td>08/04/2005</td> <td>10/30/2003</td> <td>Paid</td> <td>Unrecon</td> <td></td> </tr> </tbody> </table>	Source	Payment Reference ID	Payment Method	Schedule ID	Amount	Currency	Creation Date	Payment Date	Payment Status	Recon Status	Reconcile Date	VCHR	000001	EFT	OTH0008802	1,000.00	USD	08/02/2005	12/04/2003	Void	Recon		VCHR	000001	EFT	OTH0008801	200.00	USD	08/02/2005	12/04/2003	Void	Recon		VCHR	000002	EFT		120.00	USD	08/03/2005	08/31/2005	Void	Recon		VCHR	000003	EFT	OTH0008808	120.00	USD	08/04/2005	08/31/2005	Paid	Unrecon		VCHR	000004	EFT	OTH0008811	1,500.00	USD	08/04/2005	10/30/2003	Paid	Unrecon	
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Reference #	Actual Results	Screen Print																						
	<p>2.5.9.C – Using the Payment Inquiry page, search for all payments made to Vendor ‘American Express’ in the last two years. Payment method is noted on the query results.</p>	 <p>The screenshot shows the PeopleSoft Payment Inquiry interface. The search criteria are as follows:</p> <ul style="list-style-type: none"> Payment Reference ID: [] Payment Status: [] Payment Method: [] Bank SetID: FEDRL Bank Code: [] Schedule ID: [] Bank Account: [] Bank Account #: [] Single Payment: <input type="checkbox"/> Pay Cycle: [] Pay Cycle Seq #: [] Remit SetID: FEDRL Remit Vendor: [] Vendor Name: American Express Vendor Location: [] Amount Rule: Any Amount: [] Currency: [] From Date: 08/04/2003 To Date: 08/04/2005 Max Rows: 300 <p>Sorting Criteria:</p> <ul style="list-style-type: none"> 1st sort: Account (Asc) 2nd sort: Pymnt Ref (Asc) <p>Payment Inquiry Result Table:</p> <table border="1"> <thead> <tr> <th>Source</th> <th>Reference ID</th> <th>Payment Method</th> <th>Schedule ID</th> <th>Amount</th> <th>Currency</th> <th>Creation Date</th> <th>Payment Date</th> <th>Payment Status</th> <th>Recon Status</th> <th>Reconcile Date</th> </tr> </thead> <tbody> <tr> <td>VCHR</td> <td>000001</td> <td>EFT</td> <td>OTH0008802</td> <td>1,000.00</td> <td>USD</td> <td>08/02/2005</td> <td>12/04/2003</td> <td>Void</td> <td>Recon</td> <td></td> </tr> </tbody> </table>	Source	Reference ID	Payment Method	Schedule ID	Amount	Currency	Creation Date	Payment Date	Payment Status	Recon Status	Reconcile Date	VCHR	000001	EFT	OTH0008802	1,000.00	USD	08/02/2005	12/04/2003	Void	Recon	
Source	Reference ID	Payment Method	Schedule ID	Amount	Currency	Creation Date	Payment Date	Payment Status	Recon Status	Reconcile Date														
VCHR	000001	EFT	OTH0008802	1,000.00	USD	08/02/2005	12/04/2003	Void	Recon															

Reference #	Actual Results	Screen Print														
	<p>2.5.9.D - Using the Payment Inquiry page, search for all payments made to Vendor 'JMK Company' where the user only knows that the vendor name has the word 'company' in it.</p>	<p>Using the vendor lookup, the user can search on characters that the vendor name may contain.</p> <div data-bbox="779 518 2003 1295" style="border: 1px solid black; padding: 10px;"> <h3 style="margin-top: 0;">Look Up Vendor Name</h3> <p>Name 1: <input type="text" value="contains"/> <input style="width: 150px;" type="text"/></p> <p> <input type="button" value="Look Up"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/> Basic Lookup </p> <h4 style="margin-top: 10px;">Search Results</h4> <p> View All First ◀ 1-100 of 259 ▶ Last </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #000080; color: white;">Name 1</th> </tr> </thead> <tbody> <tr><td>1099 Reporting Vendor</td></tr> <tr><td>1099 Reporting Vendor - All Classes</td></tr> <tr><td>1099 Reporting Vendor - Foreign Address</td></tr> <tr><td>1099 Reporting Vendor - Multiple Classes</td></tr> <tr><td>1099 Reporting Vendor - Multiple Loc2</td></tr> <tr><td>1099 Reporting Vendor - Multiple Locs</td></tr> <tr><td>1099 Standard Reporting Vendor</td></tr> <tr><td>1099 Standard Withholding Vendor</td></tr> <tr><td>1099 Withholding Vendor - All Classes</td></tr> <tr><td>1099G Reporting Vendor - All Classes</td></tr> <tr><td>1099G Standard Reporting Vendor</td></tr> <tr><td>1099G Standard Withholding Vendor</td></tr> <tr><td>1099I Reporting Vendor - All Classes</td></tr> </tbody> </table> </div>	Name 1	1099 Reporting Vendor	1099 Reporting Vendor - All Classes	1099 Reporting Vendor - Foreign Address	1099 Reporting Vendor - Multiple Classes	1099 Reporting Vendor - Multiple Loc2	1099 Reporting Vendor - Multiple Locs	1099 Standard Reporting Vendor	1099 Standard Withholding Vendor	1099 Withholding Vendor - All Classes	1099G Reporting Vendor - All Classes	1099G Standard Reporting Vendor	1099G Standard Withholding Vendor	1099I Reporting Vendor - All Classes
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Reference #	Actual Results	Screen Print						
		<p>The user enters 'Company' to search for all vendors containing that word.</p> <div data-bbox="779 690 1980 1263" style="border: 1px solid black; padding: 10px;"> <h3 style="margin: 0;">Look Up Vendor Name</h3> <p>Name 1: <input type="text" value="contains"/> <input type="text" value="company"/></p> <p> <input type="button" value="Look Up"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/> Basic Lookup </p> <h4 style="margin: 0;">Search Results</h4> <p>View All First <input type="button" value="◀"/> 1-5 of 5 <input type="button" value="▶"/> Last</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #000080; color: white;">Name 1</th> </tr> </thead> <tbody> <tr> <td>CANNERY COMPANY</td> </tr> <tr> <td>Health Insurance Company</td> </tr> <tr> <td>JMK Company</td> </tr> <tr> <td>Landscape Company</td> </tr> <tr> <td>Plant Insulation Company</td> </tr> </tbody> </table> </div> <p>'JMK Company' is the vendor in question. The payment inquiry is then run for this vendor.</p>	Name 1	CANNERY COMPANY	Health Insurance Company	JMK Company	Landscape Company	Plant Insulation Company
Name 1								
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Health Insurance Company								
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Landscape Company								
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Reference #	Actual Results	Screen Print
		<div data-bbox="779 224 2001 946"> <h3>Payment Inquiry</h3> <p>Search Criteria</p> <p>Payment Reference ID: <input type="text"/> Payment Status: <input type="text"/> Payment Method: <input type="text"/></p> <p>Bank SetID: <input type="text" value="FEDRL"/> Bank Code: <input type="text"/> Schedule ID: <input type="text"/></p> <p>Bank Account: <input type="text"/> Bank Account #: <input type="text"/> <input type="checkbox"/> Single Payment</p> <p>Pay Cycle: <input type="text"/> Pay Cycle Seq #: <input type="text"/></p> <hr/> <p>Remit SetID: <input type="text" value="FEDRL"/> Remit Vendor: <input type="text"/></p> <p>Vendor Name: <input type="text" value="JMK Company"/> Vendor Location: <input type="text"/></p> <p>*Amount Rule: <input type="text" value="Any"/> Amount: <input type="text"/> Currency: <input type="text"/></p> <p>From Date: <input type="text"/> To Date: <input type="text"/> Max Rows: <input type="text" value="300"/></p> <p><input type="checkbox"/> Show Chart *Chart Type: <input type="text" value="Bar Chart"/> <input type="button" value="Search"/> <input type="button" value="Reset Criteria"/></p> <p>Sorting Criteria</p> <p>*1st sort: <input type="text" value="Account"/> *Sort Type: <input type="text" value="Asc"/></p> <p>*2nd sort: <input type="text" value="Pymnt Ref"/> *Sort Type: <input type="text" value="Asc"/> <input type="button" value="Sort"/></p> </div> <p data-bbox="772 971 1236 995">Results are displayed for 'JMK Company' vendor.</p>

Reference #	Actual Results	Screen Print																																								
		<div data-bbox="793 228 2003 264"> <h3>Payment Inquiry</h3> </div> <div data-bbox="793 277 2003 305"> <p>Search Criteria</p> </div> <div data-bbox="793 321 2003 755"> <p>Payment Reference ID: <input type="text"/> Payment Status: <input type="text"/> Payment Method: <input type="text"/></p> <p>Bank SetID: <input type="text" value="FEDRL"/> Bank Code: <input type="text"/> Schedule ID: <input type="text"/></p> <p>Bank Account: <input type="text"/> Bank Account #: <input type="text"/> <input type="checkbox"/> Single Payment</p> <p>Pay Cycle: <input type="text"/> Pay Cycle Seq #: <input type="text"/></p> <hr/> <p>Remit SetID: <input type="text" value="FEDRL"/> Remit Vendor: <input type="text"/></p> <p>Vendor Name: <input type="text" value="JMK Company"/> Vendor Location: <input type="text"/></p> <p>*Amount Rule: <input type="text" value="Any"/> Amount: <input type="text"/> Currency: <input type="text"/></p> <p>From Date: <input type="text"/> To Date: <input type="text"/> Max Rows: <input type="text" value="300"/></p> <p><input type="checkbox"/> Show Chart *Chart Type: <input type="text" value="Bar Chart"/> <input type="button" value="Search"/> <input type="button" value="Reset Criteria"/></p> </div> <div data-bbox="793 771 2003 799"> <p>Sorting Criteria</p> </div> <div data-bbox="793 812 2003 885"> <p>*1st sort: <input type="text" value="Account"/> *Sort Type: <input type="text" value="Asc"/></p> <p>*2nd sort: <input type="text" value="Pymnt Ref"/> *Sort Type: <input type="text" value="Asc"/> <input type="button" value="Sort"/></p> </div> <div data-bbox="793 966 2003 993"> <p>Payment Inquiry Result Customize Find View All First 1-3 of 3 Last</p> </div> <div data-bbox="793 998 2003 1192"> <p>Payment Details Additional Info Vendor Details</p> <table border="1"> <thead> <tr> <th colspan="2">Payment</th> <th>Vendor Name</th> <th>Vendor ID</th> <th>Address</th> <th>City</th> <th>State</th> <th>Postal</th> </tr> <tr> <th>Source</th> <th>Reference</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>VCHR</td> <td>000002</td> <td>JMK Company</td> <td>V-02</td> <td>121 Irving Street</td> <td>Arlington</td> <td>VA</td> <td>22204</td> </tr> <tr> <td>VCHR</td> <td>000003</td> <td>JMK Company</td> <td>V-02</td> <td>121 Irving Street</td> <td>Arlington</td> <td>VA</td> <td>22204</td> </tr> <tr> <td>VCHR</td> <td>000004</td> <td>JMK Company</td> <td>V-02</td> <td>121 Irving Street</td> <td>Arlington</td> <td>VA</td> <td>22204</td> </tr> </tbody> </table> </div>	Payment		Vendor Name	Vendor ID	Address	City	State	Postal	Source	Reference							VCHR	000002	JMK Company	V-02	121 Irving Street	Arlington	VA	22204	VCHR	000003	JMK Company	V-02	121 Irving Street	Arlington	VA	22204	VCHR	000004	JMK Company	V-02	121 Irving Street	Arlington	VA	22204
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SCENARIO 2.5.10: GENERAL PURCHASING

Ref #	Scenario	Expected Results	Actual Results	Fit/ Partial /Gap	Severity Level (L, M, H, N/A)
2.5.10	<p>➤ Allow user to access the Vendor information for non-employee vendors only.</p> <p>Show that error is received if they try to access employee information. Allow a different user (w/specific authority) to access employee information.</p> <p>(C-8.6)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> • Non-authorized user cannot access employee data • Authorized user is able to access employee data <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Not applicable <p>SGL Impact</p> <ul style="list-style-type: none"> • Not applicable 	See Gap Section in the evaluation report for scenario 2.5.10	Gap	M

SCENARIO 2.5.11: HUD Specific Purchasing / Accounts Payable

Ref #	Scenario	Expected Results	Actual Results	Fit/ Gap	Severity Level (L, M, H, N/A)
2.5.11	<p>➤ Demonstrate handling of overpayments, including:</p> <ul style="list-style-type: none"> ▪ Identification of overpayment ▪ Electronic notification of payee (vendor, employee, etc.) ▪ Correction of accounting entries, including carryover of data to initiate account receivable with minimal new data entry ▪ Offsetting of subsequent payment to same vendor and all related correspondence (e.g., notifications of overpayment amount, explanation of offset calculations resulting in net future payment amount) ▪ Vendor querying capability to determine status of payments/overpayments/planned offsets. <p>(C-4.7, D-187, D-188)</p>	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ System identifies overpayments ▪ System notifies payee of overpayment ▪ System allows correction of accounting entries with minimal new data entry ▪ System allows offsetting of subsequent payment to same vendor ▪ System allows vendor querying <p>Budget Impact</p> <ul style="list-style-type: none"> ▪ Budget increased by \$100.00. ▪ Expense decreased by \$100.00. ▪ Budget decreased by \$200.00. ▪ Expense increased by \$200.00. <p>SGL Impact</p> <p>Obligation</p> <ul style="list-style-type: none"> ▪ DR 4619 Suballmts Avail – Commt/Oblig ▪ CR 4801 - Delivered Orders - Obligations, Unpaid <p>Accrual</p> <ul style="list-style-type: none"> ▪ DR 4801 - Undelivered Orders - Obligations, Unpaid ▪ CR 4901 - Delivered Orders - Obligations, Unpaid ▪ DR 3107 - Unexpended Appropriations – Used ▪ CR 5700 - Expended Appropriations ▪ DR 6100 - Operating Expenses/Program Costs ▪ CR 2110 - Accounts Payable <p>Payment</p> <ul style="list-style-type: none"> ▪ DR 2110 - Accounts Payable ▪ CR 2120 - Disbursements in Transit 	<p>Script Execution</p> <ul style="list-style-type: none"> ▪ 2..5.11.A: System identifies overpayments ▪ 2..5.11.B: System notifies payee of overpayment ▪ 2..5.11.C: System allows correction of accounting entries with minimal new data entry ▪ 2..5.11.D: System allows offsetting of subsequent payment to same vendor ▪ 2..5.11.E: System allows vendor querying <p>Budgetary Impact</p> <ul style="list-style-type: none"> ▪ 2.1.1.F: Budget is reduced by \$998.00. ▪ 2.1.1.G: Commitment is increased by \$998.00. <p>SGL Impact</p> <p>2.1.1.H:</p> <ul style="list-style-type: none"> ▪ DR 4610 Allotments – Realized Resources ▪ CR 4700 Commitments – Programs Subject to Apportionment 	Fit	N/A

SCENARIO 2.5.11: GENERAL PURCHASING (continued)

Reference #	Actual Results	Screen Print																																								
2.5.11	<ul style="list-style-type: none"> 2.5.11.A: System identifies overpayments 	<div data-bbox="730 277 1986 1451"> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> <p>Business Unit: HUD01 Invoice Number: INV 2.5.11</p> <p>Voucher ID: 00000013 Invoice Date: 07/01/2004 Basis Date Calculation</p> <p>Voucher Style: Regular</p> <p>Vendor: AP_OVERPAY Name: AP_OVERPAY-001 Location: 1 Address: 1</p> <p>AP_OVERPAY VENDOR 121 Irving St. Arlington, VA 22204 Advanced Vendor Search</p> <p>Misc. Amount: Freight Amount: Sales Tax: VAT: Total: -100.00</p> <p>Balance: 0.00 <input type="checkbox"/> Tax Exempt Flag Use Tax: 0.00</p> <p>Non Merchandise Summary VAT Summary Comments</p> <p>Pay Terms: NET30 Pay Schedule: Other Accounting Date: 07/01/2004 Currency: USD Action: Run</p> <hr/> <p>Copy from a Source Document</p> <p>PO Unit: Purchase Order: Copy PO Worksheet Copy Option: None</p> <hr/> <p>Invoice Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Distribute by</th> <th>Item</th> <th>Description</th> <th>Quantity</th> <th>UOM</th> <th>Unit Price</th> <th>Extended Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Amount</td> <td></td> <td>INV 2.5.11</td> <td>1.0000</td> <td>EA</td> <td></td> <td>-100.00</td> </tr> </tbody> </table> <p>Ship To: HUDDIVA SpeedChart: <input type="checkbox"/> Use One Asset ID Sales/Use Tax VAT</p> <hr/> <p>Distribution Lines Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Quantity</th> <th>GL Unit</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> </tr> </thead> <tbody> <tr> <td>-100.00</td> <td>1.0000</td> <td>HUD01</td> <td>6100</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td></td> </tr> </tbody> </table> <p>Save Return to Search Notify Refresh</p> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> </div>	Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount	1	Amount		INV 2.5.11	1.0000	EA		-100.00	Amount	Quantity	GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	-100.00	1.0000	HUD01	6100	97EL	OE	B2004	ELOE	EOP	F	CFO	
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-100.00	1.0000	HUD01	6100	97EL	OE	B2004	ELOE	EOP	F	CFO																																

Reference #	Actual Results	Screen Print
		<p>Payment Inquiry Holiday/Currency Options Express Payment Vendor Bank Account IPAC</p> <p>Payment Note</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>This voucher was created to offset a pervious overpayment. The negative value on this voucher will offset all future values untill there is an postive amount to pay.</p> </div> <p>Note: is for internal use only and will not appear on remittance advice.</p>

Reference #	Actual Results	Screen Print
	2..5.11.B: System notifies payee of overpayment	<div style="border: 1px solid black; padding: 5px;"> <p>Screen Print</p> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Business Unit: HUD01</p> <p>Voucher ID: 00000013</p> <p>Voucher Style: Regular</p> <p>Vendor: AP_OVERPAY VENDOR 121 Irving St. Arlington, VA 22204</p> </div> <div style="width: 45%;"> <p>Invoice Number: INV 2.5.11</p> <p>Invoice Date: 07/01/2004</p> <p>Total: -100.00</p> <p>'Pay Terms: NET30 Schedule Payments</p> </div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Payment Information Find View All First 1 of 1 Last</p> <p>Scheduled Payment: 1</p> <p>'Remit to: AP_OVERPAY</p> <p>Location: 1</p> <p>'Address: 1 AP_OVERPAY VENDOR 121 Irving St. Arlington, VA 22204</p> <p>Schedule ID: + -</p> <p>Gross Amount: -100.00 USD</p> <p>Discount: 0.00 USD <input type="checkbox"/> Discount Denied</p> <p>Scheduled Due: 07/01/2004</p> <p>Net Due: 07/30/2004</p> <p>Discount Due:</p> <p>Accounting Date:</p> <p style="text-align: right;">Late Charge</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Payment Method</p> <p>'Bank: TREAS</p> <p>'Account: VNDR</p> <p>'Method: EFT EFT</p> <p>Message: Messages</p> <p>Message will appear on remittance advice.</p> <p>Pay Group:</p> <p>'Handling: RE</p> <p>'Netting: H</p> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <p>Schedule Payment</p> <p>'Action: Schedule</p> <p>Pay:</p> <p>Payment Date:</p> <p>Reference:</p> </div> <div style="width: 45%;"> <p>Payment Options</p> <p>Hold Payment: <input type="checkbox"/></p> <p>Hold Reason:</p> <p>Letter of Credit:</p> <p>Separate Payment: <input type="checkbox"/></p> <p>Inbound IPAC: <input type="checkbox"/> Select IPAC</p> </div> </div> <p style="text-align: right;">IPAC</p> <p>Payment Inquiry Holiday/Currency Options Express Payment Vendor Bank Account</p> <p>Payment Note</p> <p>This voucher was created to offset a previous overpayment. The negative value of this voucher will offset future values until there is positive amount to pay.</p> <p>Note: is for internal use only and will not appear on remittance advice.</p> <p style="text-align: center;"> Save Return to Search Notify Refresh Add Update </p> <p style="text-align: center;">Summary Invoice Information Payments Voucher Attributes Error Summary</p> </div>

Reference #	Actual Results	Screen Print
	<p>2..5.11.C: System allows correction of accounting entries with minimal new data entry</p>	<p>Screenshots below show the possibility of using and AR open item to correct entry (Note: further processing in AP would not be required if an AR open item was created)</p>

Reference #	Actual Results	Screen Print																									
		<p>Group Control Pending Item 1 Pending Item 2 Pending Item 3 Accounting Entries Group Action</p> <p>Group Unit: HUD01 Group ID: NEXT</p> <hr/> <p>*Acctg Date: 08/01/2004 </p> <p>*Group Type: <input type="text" value="B"/> Billing Control Currency: <input type="text" value="USD"/> </p> <p>*Origin ID: <input type="text" value="OBILL"/> OnlineBill *Format Currency: <input type="text" value="USD"/></p> <table border="1"> <thead> <tr> <th colspan="3">Totals</th> <th colspan="2">Control Data</th> </tr> </thead> <tbody> <tr> <td>Control:</td> <td><input type="text" value="100.00"/></td> <td>*Count: <input type="text" value="1"/></td> <td>*Received:</td> <td><input type="text" value="08/08/2005"/> </td> </tr> <tr> <td>Entered:</td> <td>0.00</td> <td>Count: 1</td> <td>*Entered:</td> <td><input type="text" value="08/08/2005"/> </td> </tr> <tr> <td>Difference:</td> <td>100.00</td> <td>Count: 0</td> <td>Posted Date:</td> <td></td> </tr> <tr> <td>Posted:</td> <td>0.00</td> <td>Count: 0</td> <td>Assign:</td> <td><input type="text" value="VP1"/> User: VP1</td> </tr> </tbody> </table> <p>Group Status</p> <p>Edit Status: Edited Accounting Entries: Not Balanced</p> <p>Balanced: No Posting Action: Do Not Post</p> <p>Posting Status: Not Posted</p> <p> Save Notify Add Update/Display</p> <p>Group Control Pending Item 1 Pending Item 2 Pending Item 3 Accounting Entries Group Action</p>	Totals			Control Data		Control:	<input type="text" value="100.00"/>	*Count: <input type="text" value="1"/>	*Received:	<input type="text" value="08/08/2005"/>	Entered:	0.00	Count: 1	*Entered:	<input type="text" value="08/08/2005"/>	Difference:	100.00	Count: 0	Posted Date:		Posted:	0.00	Count: 0	Assign:	<input type="text" value="VP1"/> User: VP1
Totals			Control Data																								
Control:	<input type="text" value="100.00"/>	*Count: <input type="text" value="1"/>	*Received:	<input type="text" value="08/08/2005"/>																							
Entered:	0.00	Count: 1	*Entered:	<input type="text" value="08/08/2005"/>																							
Difference:	100.00	Count: 0	Posted Date:																								
Posted:	0.00	Count: 0	Assign:	<input type="text" value="VP1"/> User: VP1																							

Reference #	Actual Results	Screen Print
	<p>2..5.11.D: System allows offsetting of subsequent payment to same vendor</p>	

Reference #	Actual Results	Screen Print																																										
		<div data-bbox="735 235 1984 1429"> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> <p>Business Unit: HUD01 Invoice Number: INV 2.5.11B Voucher ID: 00000014 Invoice Date: 07/01/2004 Basis Date Calculation Voucher Style: Regular</p> <p>Vendor: AP_OVERPAY Misc. Amount: <input type="text"/> Non Merchandise Summary Name: AP_OVERPAY-001 Freight Amount: <input type="text"/> Location: 1 Sales Tax: <input type="text"/> 'Address: 1 VAT: <input type="text"/> VAT Summary</p> <p>AP_OVERPAY VENDOR Total: 200.00 121 Irving St. Balance: 0.00 <input type="checkbox"/> Tax Exempt Flag Use Tax: 0.00 Comments</p> <p>Arlington, VA 22204 Advanced Vendor Search</p> <p>'Pay Terms: NET30 <input type="button" value="..."/> Accounting Date: 07/01/2004 Action: <input type="button" value="Run"/> Pay Schedule: Other <input type="button" value="..."/> 'Currency: USD</p> <hr/> <p>Copy from a Source Document</p> <p>PO Unit: <input type="text"/> Purchase Order: <input type="text"/> <input type="button" value="Copy PO"/> Worksheet Copy Option: None <input type="button" value="..."/></p> <p>Invoice Lines</p> <table border="1"> <thead> <tr> <th>Line</th> <th>'Distribute by</th> <th>Item</th> <th>Description</th> <th>Quantity</th> <th>UOM</th> <th>Unit Price</th> <th>Extended Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Amount <input type="button" value="..."/></td> <td><input type="text"/></td> <td>INV 2.5.11B</td> <td>1.0000</td> <td>EA</td> <td><input type="text"/></td> <td>200.00</td> </tr> </tbody> </table> <p>Ship To: SpeedChart <input type="checkbox"/> Use One Asset ID Sales/Use Tax VAT HUDDIVA <input type="text"/></p> <p>Distribution Lines Customize Find View All First 1 of 1 Last</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Quantity</th> <th>'GL Unit</th> <th>Account</th> <th>Fund</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>BOC</th> <th>Trans Partner</th> </tr> </thead> <tbody> <tr> <td>200.00</td> <td>1.0000</td> <td>HUD01</td> <td>6100</td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td></td> <td></td> </tr> </tbody> </table> <p><input type="button" value="Save"/> <input type="button" value="Return to Search"/> <input type="button" value="Notify"/> <input type="button" value="Refresh"/></p> <p>Summary Invoice Information Payments Voucher Attributes Error Summary</p> </div>	Line	'Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount	1	Amount <input type="button" value="..."/>	<input type="text"/>	INV 2.5.11B	1.0000	EA	<input type="text"/>	200.00	Amount	Quantity	'GL Unit	Account	Fund	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	BOC	Trans Partner	200.00	1.0000	HUD01	6100	97EL	OE	B2004	ELOE	EOP	F	CFO		
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Reference #	Actual Results	Screen Print																																												
		<p>Screen Print Screenshot showing offset payment Vouchers For a Payment</p> <p style="text-align: right;">Back To Payment Inquiry</p> <p>Bank Name: Department of Treasury Schedule ID: OTH0008855 Pymnt Ref ID: 000019 Bank Account #: 1900005 Approved By: VP2 Accounting Date: 07/30/2004 Pay Cycle: 0730 Seq Num: 3 Approval Date: 08/09/2005 Payment Date: 07/30/2004 Vendor Name: AP_OVERPAY VENDOR Days Outstanding: 376 Address: 121 Irving St. Arlington VA 22204 USA Payment Clear Date: Value Date: 07/30/2004 Payment Amount: 100.00 USD Payment Method: EFT Treasury Chk #: Description:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th colspan="11" style="text-align: right; padding: 2px;">Customize Find View All First 1-2 of 2 Last</th> </tr> <tr style="background-color: #d9e1f2;"> <th style="text-align: left;">Business Unit</th> <th style="text-align: left;">Voucher ID</th> <th style="text-align: left;">Advice Seq</th> <th style="text-align: left;">Advice Date</th> <th style="text-align: left;">Invoice Number</th> <th style="text-align: right;">Gross Paid Amount</th> <th style="text-align: right;">Paid Amount</th> <th style="text-align: left;">Currency</th> <th style="text-align: right;">Discount Taken</th> <th style="text-align: right;">Late Charge</th> <th style="text-align: left;">Source</th> </tr> </thead> <tbody> <tr style="background-color: #d9e1f2;"> <td>HUD01</td> <td>0000014</td> <td>1</td> <td>07/01/2004</td> <td>INV 2.5.11B</td> <td style="text-align: right;">200.00</td> <td style="text-align: right;">200.00</td> <td>USD</td> <td></td> <td></td> <td>Accounts Payable Vouchers</td> </tr> <tr style="background-color: #d9e1f2;"> <td>HUD01</td> <td>0000013</td> <td>1</td> <td>07/01/2004</td> <td>INV 2.5.11</td> <td style="text-align: right;">-100.00</td> <td style="text-align: right;">-100.00</td> <td>USD</td> <td></td> <td></td> <td>Accounts Payable Vouchers</td> </tr> </tbody> </table> <p style="margin-top: 10px;"> Notify</p>	Customize Find View All First 1-2 of 2 Last											Business Unit	Voucher ID	Advice Seq	Advice Date	Invoice Number	Gross Paid Amount	Paid Amount	Currency	Discount Taken	Late Charge	Source	HUD01	0000014	1	07/01/2004	INV 2.5.11B	200.00	200.00	USD			Accounts Payable Vouchers	HUD01	0000013	1	07/01/2004	INV 2.5.11	-100.00	-100.00	USD			Accounts Payable Vouchers
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	2.5.11.E: System allows vendor querying																																													

Reference #	Actual Results	Screen Print												
		<p>Vendor Current Balances</p> <p>Search Criteria</p> <p>SetID: FEDRL From Vendor Short Name: AP_OVERPAY-001 To Vendor Short Name: AP_OVERPAY-001</p> <p>From Vendor ID: To Vendor ID:</p> <p>Business Unit: HUD01 Transaction Currency: USD</p> <p>Search</p> <p>Sort Criteria</p> <p>*Sort By: Vendor ID *Sort Asc/Desc: Ascending Sort</p> <p>Display Currency Criteria</p> <p>*Currency: USD *Rate Type: CRRNT As of Date: 08/10/2005 Convert</p> <p><input type="checkbox"/> Show Display Currency</p> <p>Vendor Current Balances</p> <table border="1"> <thead> <tr> <th>Vendor ID</th> <th>Short Vendor Name</th> <th>Business Unit</th> <th>Transaction Currency</th> <th>Gross Amount</th> <th>Unapplied Prepayments</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="background-color: #f0f0f0;"> </td> </tr> </tbody> </table>	Vendor ID	Short Vendor Name	Business Unit	Transaction Currency	Gross Amount	Unapplied Prepayments						
Vendor ID	Short Vendor Name	Business Unit	Transaction Currency	Gross Amount	Unapplied Prepayments									
	<p>2.5.11.F: Budget is increased by \$100 2.5.11.G: Expense is Reduced by the adjustment voucher and Increased by the 2nd voucher.</p>	<p><i>Screenshot showing net effect on budget</i></p>												

Reference #	Actual Results	Screen Print																																
		<p>Commitment Control Budget Details</p> <table border="1"> <thead> <tr> <th>Business Unit</th> <th>Ledger Group</th> <th>Account</th> <th>Fund Code</th> <th>Line Item</th> <th>Bud Ref</th> <th>Prog Class</th> <th>Prog Code</th> <th>Org Code</th> <th>Division</th> <th>Budget Object Class</th> <th>Budget Period</th> </tr> </thead> <tbody> <tr> <td>HUD01</td> <td>SUBASSIGN1</td> <td></td> <td>97EL</td> <td>OE</td> <td>B2004</td> <td>ELOE</td> <td>EOP</td> <td>F</td> <td>CFO</td> <td></td> <td>2004</td> </tr> </tbody> </table> <p>Ledger Amounts</p> <p> Budget: 100,000,000.00 USD Attributes Display Chart i Expense: 100.00 USD Parent / Children Encumbrance: 0.00 USD Associated Budgets Pre-Encumbrance: 0.00 USD Associate Revenue: 0.00 USD </p> <p>Available Budget</p> <table border="1"> <tbody> <tr> <td>Without Tolerance:</td> <td>99,999,900.00 USD</td> <td>Percent:</td> <td>(100%)</td> </tr> <tr> <td>With Tolerance:</td> <td>99,999,900.00 USD</td> <td>Percent:</td> <td>(100%)</td> </tr> </tbody> </table> <p>Budget Exceptions</p> <p> Exception Errors: 0 Exception Warnings: 0 Budget Exceptions </p>	Business Unit	Ledger Group	Account	Fund Code	Line Item	Bud Ref	Prog Class	Prog Code	Org Code	Division	Budget Object Class	Budget Period	HUD01	SUBASSIGN1		97EL	OE	B2004	ELOE	EOP	F	CFO		2004	Without Tolerance:	99,999,900.00 USD	Percent:	(100%)	With Tolerance:	99,999,900.00 USD	Percent:	(100%)
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2..5.11.H:	DR 4610 Allotments – Realized Resources CR 4700 Commitments – Programs Subject to Apportionment																																	

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Reference #	Actual Results	Screen Print																																																																																																																																																																																																																																
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