

Guide for Review of RHED Project Evaluation			
Name of Program Participant:			
Grant Number(s):		NOFA Date(s):	
Date of Executed Grant Agreement(s):		Date of Amendments (if any):	
Date Funds Obligated:			
Staff Consulted:			
Name(s) of Reviewer(s):		Date:	

NOTE: All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, approved application, contract or grant agreement). If the requirement is not met, HUD must make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the participant's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "finding."

Instructions: This Exhibit is designed to evaluate the RHED program participant's progress in implementing the activities necessary for successful grant implementation.

Questions:

1.

<p>[OS] Using the activity breakouts below, describe the proposed activities that have been completed as of the date of this monitoring (percentage of grant completed = # of months since the program execution date divided by total # grant period months: _____ %):</p> <p>[Grant Agreement, Article I, Section A]</p>

<p>a. Hire staff.</p> <p>i. Number of staff hired to date _____.</p> <p>ii. Number of projected staff to be hired _____.</p> <p>iii. Proportion of staff hired _____.</p> <p>Is it reasonable? Describe.</p>	<table style="margin: auto;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Yes	No	N/A					

Describe Basis for Conclusion:

Rural Housing and Economic Development (RHED) Program

<p>b. Train existing staff.</p> <p>i. Number of staff trained _____.</p> <p>ii. Number of staff to be trained _____.</p> <p>iii. Proportion of staff trained _____.</p> <p>Is it reasonable? Describe.</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Yes No N/A</p>
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Describe Basis for Conclusion:

<p>c. Purchase software or other networking/researching tool.</p> <p>i. Has software or other tools been purchased?</p> <p>ii. Projected software or other tools to be purchased?</p> <p>Is it reasonable? Describe.</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Yes No N/A</p>
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Describe Basis for Conclusion:

<p>d. Provide technical assistance to staff or beneficiaries.</p> <p>i. Number of staff or beneficiaries assisted _____.</p> <p>ii. Number of staff or beneficiaries to be assisted _____.</p> <p>iii. Proportion of staff assisted _____.</p> <p>Is it reasonable? Describe.</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Yes No N/A</p>
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Describe Basis for Conclusion:

<p>e. Development of an accounting system.</p> <p>i. Has the program participant completed the accounting system? If the grant period is not complete, is the progress reasonable? Describe.</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Yes No N/A</p>
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Describe Basis for Conclusion:

f. Management Information Systems (MIS). i. Has the program participant completed the Management Information Systems? If the grant period is not complete, is the progress reasonable? Describe.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion: 	

g. Conduct asset inventories. i. Is the asset inventory complete? If the grant period is not complete, is the progress reasonable? Describe.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion: 	

h. Development of a strategic plan. i. Has a strategic plan been developed? If the grant period is not complete, is the progress reasonable? Describe.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion: 	

i. Conduct market research. i. Has market research been conducted? If the grant period is not complete, is the progress reasonable? Describe.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion: 	

<p>j. Establishment of a new organization. i. Has a new organization been developed? If the grant period is not complete, is the progress reasonable? Describe.</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A</p>
<p>Describe Basis for Conclusion:</p>	

<p>k. Creation of a financial lending operation or project funding tool (i.e. Revolving Loan Fund or Individual Development Account). i. Has a financial lending operation or project funding tool been created? If the grant period is not complete, is the progress reasonable? Describe.</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A</p>
<p>Describe Basis for Conclusion:</p>	

<p>l. Other (please describe).</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A</p>
<p>Describe Basis for Conclusion:</p>	

<p>m. Cost of using new or innovative construction, energy efficiency, or other techniques that will result in the design and construction of innovative housing and economic development projects</p> <p style="margin-left: 20px;">i. What is the cost of using new or innovative construction, energy efficiency, or other techniques that will result in the design and construction of innovative housing and economic development projects?</p> <p style="margin-left: 20px;">If the grant period is not complete, is the progress reasonable? Describe.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<p>Describe Basis for Conclusion:</p>	

<p>n. Preparation of plans or of architectural or engineering drawings</p> <p style="margin-left: 20px;">i. Have plans or architectural or engineering drawings been prepared?</p> <p style="margin-left: 20px;">If the grant period is not complete, is the progress reasonable? Describe.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<p>Describe Basis for Conclusion:</p>	

<p>o. Acquisition of land and buildings</p> <p style="margin-left: 20px;">i. Have land and buildings been acquired?</p> <p style="margin-left: 20px;">If the grant period is not complete, is the progress reasonable? Describe.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<p>Describe Basis for Conclusion:</p>	

<p>p. Demolition of property to permit construction or rehabilitation activities to occur.</p> <p>i. Has property been demolished for the purpose of permitting construction and rehabilitation activities? If the grant period is not complete, is the progress reasonable? Describe.</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Yes	No	N/A					
<p>Describe Basis for Conclusion:</p>							

<p>q. Development of infrastructure to support housing or economic development activities.</p> <p>i. Has infrastructure been developed to support housing or economic development activities? If the grant period is not complete, is the progress reasonable? Describe.</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Yes	No	N/A					
<p>Describe Basis for Conclusion:</p>							

<p>r. Purchase of construction materials.</p> <p>i. Have construction materials been purchased? If the grant period is not complete, is the progress reasonable? Describe.</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Yes	No	N/A					
<p>Describe Basis for Conclusion:</p>							

<p>s. Provide homeownership and fair housing counseling.</p> <p style="margin-left: 20px;">i. Has homeownership and fair housing counseling been provided? If the grant period is not complete, is the progress reasonable? Describe.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
<p>Describe Basis for Conclusion:</p> 	

<p>t. Conduct conferences or meetings.</p> <p style="margin-left: 20px;">i. Have conferences or meetings with other federal or state agencies, tribes, tribally designated housing entities (TDHE) or national or regional housing organizations, to inform residents of programs, rights, and responsibilities associated with home buying opportunities been provided? If the grant period is not complete, is the progress reasonable? Describe.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
<p>Describe Basis for Conclusion:</p> 	

<p>u. Development of feasibility and market studies.</p> <p style="margin-left: 20px;">i. Have feasibility and market studies been developed? If the grant period is not complete, is the progress reasonable? Describe.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
<p>Describe Basis for Conclusion:</p> 	