

Guide for Review of SHP Project Progress			
<b>Name of Grantee:</b>			
<b>Staff Consulted:</b>			
<b>Name of Project:</b>		<b>Project Grant Term:</b>	
<b>Name(s) of Reviewer(s)</b>		<b>Date</b>	

**NOTE:** All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, or grant agreement). If the requirement is not met, HUD must make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the grantee's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "**finding.**"

**Instructions:** This Exhibit is designed to review SHP projects to ensure that activities are being carried out in a timely manner and that the number of persons served is consistent with the grant application. The grant application includes any amendments that have been executed since the grant agreement. One Exhibit should be completed for each SHP project reviewed. The sampling guidance in Section 13-3 of the introduction to this Chapter is to be used in selecting the projects and activities to monitor.

**Questions:**

1.

Is the number of participants currently being served consistent with the service number in the approved application? [24 CFR 583.410 (a)]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <b>Yes   No   N/A</b>
<b>Describe Basis for Conclusion:</b>    	

2.

Is the Line of Credit Control System (LOCCS) drawdown rate consistent with the projected point-in-time expenditures for the project's grant term and approved budget? [NOFA timeliness standards]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <b>Yes   No   N/A</b>
<b>Describe Basis for Conclusion:</b>    	