

# OWNER'S RENT COMPARABILITY STUDY

Initial Screening for Processing rev. 07-13-00

Project Name: \_\_\_\_\_ Location (City/State): \_\_\_\_\_

Contract #: \_\_\_\_\_ FHA #: \_\_\_\_\_

Effective Date of Study: \_\_\_\_\_ Owner's Submission Date: \_\_\_\_\_

## Minimum Requirements of Rent Comparability Study:

Yes	No	
		Was the study completed within 90 days of submission? <b>Studies with effective dates more than 90 days before submission are unacceptable.</b>
		Was the study completed on form HUD-92273-S8, Estimate of Market Rent by Comparison?
		Was a separate form HUD-92273-S8 completed for each subsidized unit type (i.e. 1-BR, 2-BR, etc.) in the project?
		Did the appraiser sign and date the form HUD-92273-S8 ?
		Is the appraiser licensed as a state certified general appraiser in the same state as the subject property ?
		Were photographs of the subject included in the report?
		Were photographs of the comparable properties included?
		Were names and phone numbers of contacts at the comparables along with detailed addresses included?
		Was a location map of the subject and comparables provided?
		Does study include a written summary of the rental conclusions and findings?
		Was the Appraisers Certification of Housing Notice H 00-12 properly signed, dated and submitted with the study, including state certification number ?
		Does this comparability study appear to meet the minimum requirements necessary to place the study into processing in reference to Housing Notice H 00-12 ?

**A "NO" answer to any of the above questions may mean the study is incomplete and must be returned to the owner.**

If study does not meet minimum requirements, date returned to owner for revision? \_\_\_\_\_

Screened By: \_\_\_\_\_ Date: \_\_\_\_\_

(Project Manager)

**Forward copies of the Study, this Screening, subject's latest Statement of Profit & Loss (HUD-92410) and page 1 of the original HUD-92264 to the Administrative Reviewer.**