

REGULATORY NOTICE UPDATES

These are all of the PIH Notices, Federal Registers, and Code of Federal Regulations that have been published since the last edition of this newsletter. Should you require more information or have additional questions about any listed, please contact our office. All these publications can be found at <http://www.hud.gov/offices/adm/hudclips/index.cfm>.

Please note that on a regular basis, you will receive notice via email from our office when a notice is issued that we feel you should be made aware of immediately. We hope this information is helpful.

PIH NOTICES: web site <http://www.hud.gov/offices/pih/publications/notices>

2009 Notices

Notice	Issued/Expires	Purpose
PIH 2009-41 (HA) (MS-Word)	Issued: Oct. 5, 2009 Expires: Oct. 31, 2010	This notice provides instructions for submitting requests for regulatory waivers in compliance with the Department of Housing and Urban Development (HUD) Reform Act of 1989. Waivers are relief from strict regulatory compliance upon a finding of good cause, subject to statutory limitations and waiver procedures pursuant to 24 CFR 5.110. [...]
PIH 2009-40 (HA)	Issued: Sep. 29, 2009 Expires: Sep. 30, 2010	This Notice explains how HUD will distribute FY 2009 HCV/FSS Administrative Fee funding to public housing agencies (PHAs).
PIH 2009-39 (HA)	Issued: Sep. 25, 2009 Expires: Sep. 30, 2010	This notice reiterates HUD's long-standing policy that public housing agencies (PHAs) may not charge application fees to persons or families applying for the Public Housing (PH) or Housing Choice Voucher (HCV) Programs. [...]
PIH 2009-38 (HA)	Issued: Sep. 22, 2009 Expires: Sep. 30, 2010	This notice reimposes the requirement that a public housing agency (PHA) shall provide one copy of the completed audit report package and the Management Letter issued by the Independent Auditor (IA) to the local HUD field office having jurisdiction over the PHA.
PIH 2009-37 (HA)	Issued: Sep. 24, 2009 Expires: Sep. 30, 2010	This Notice clarifies that the ARRA one-time \$250 recovery payment to beneficiaries of Social Security (SS), Supplemental Security Income (SSI), certain railroad retirement programs, and Veterans retirement and disability programs, are not included as income when an income determination is calculated during mandatory interim and annual reexaminations. Exclusions from annual income calculations includes temporary, nonrecurring or sporadic income pursuant to 24 CFR 5.609(c)(9). However, the ARRA provision for a weekly \$25.00 increase in unemployment benefits is calculated as income when annual income determinations are calculated.
PIH 2009-36 (HA)	Issued: Sep. 15, 2009 Expires: Sep. 30, 2010	The purpose of this Notice is to provide guidance to owners and management agents (O/As) and Public Housing Agencies (PHAs) on implementation of the requirements of Section 644 of the Housing and Community Development Act of 1992 (Section 644). Under Section 644, O/As and PHAs must provide applicants as part of their application for housing, the option to include information on an individual or organization that may be contacted to assist in providing any delivery of services or special care to applicants who become tenants and to assist with resolving any tenancy issues arising during tenancy.
PIH 2009-35 (HA)	Issued: Sep. 9, 2009 Expires: Sep. 30, 2010	The purpose of this Notice is to reiterate current regulatory requirements and strongly encourage the establishment of standards and processes with a zero tolerance approach to prevent lifetime sex offenders from receiving federal housing assistance. [...]
PIH 2009-34 (HA)	Issued: Sep. 8, 2009 Expires: Sep. 30, 2010	This notice provides certain information related to the submission of audits and financial statements for public housing agencies (PHAs) for PHA fiscal years ending June 30, 2008, September 30, 2008, December 31, 2008, and March 31, 2009. The information contained in this notice supplements the instructions provided in a prior Federal Register notice, published August 21, 2008, Public Housing Assessment System (PHAS): Asset Management Transition Year Information and Uniform Financial Reporting Standards (UFRS) Information (FR-5227-N-01). [...]

PIH 2009-33 (HA)	Issued: Sep. 2, 2009 Expires: Sep. 30, 2010	This Notice describes the Capital Fund Program awards for FY 2009 including the Capital Fund Program formula grant and, where applicable, the Replacement Housing Factor (RHF) grant(s) for your public housing agency (PHA). [...]
PIH 2009-32 (HA)	Issued: Aug. 26, 2009 Expires: Aug. 31, 2010	This notice provides information for public housing agencies (PHAs) that wish to submit documentation of successful conversion to asset management in order to discontinue their reduction in operating subsidy under the Operating Fund Program regulations (24 CFR part 990), commonly referred to as the "stop-loss" provision. This notice applies only to PHAs that: (1) lose funding under the new formula; and (2) wish to submit documentation in accordance with the requirements for Year 4.
PIH 2009-31 (HA)	Issued: Aug. 21, 2009 Expires: Aug. 31, 2010	This notice provides implementation guidance, including the process for applying exceptions, for the Buy American requirement imposed by section 1605 of Title XVI of the American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5) (the Recovery Act) for the Public Housing Capital Fund Recovery Formula and Competition (CFRFC) Grant Programs within the Office of Public and Indian Housing (PIH). This notice is referred to as PIH Implementation Guidance for the Buy American Requirement.
PIH 2009-30 (ONAP)	Issued: Aug. 19, 2009 Expires: Aug. 31, 2010	This Notice extends for another year Notice PIH 2008-32 (ONAP), Recipient Inspection of Housing Units Assisted under the Native American Housing Assistance and Self Determination Act of 1996 (NAHASDA) and Those Assisted Under the United States Housing Act of 1937, which will expire on August 31, 2010.
PIH 2009-29 (HA)	Issued: Aug. 19, 2009 Expires: Aug. 31, 2010	This notice offers eligible public housing agencies (PHAs) the opportunity to apply for admission to the Moving to Work (MTW) demonstration program. MTW allows PHAs to design and test innovative, locally designed housing and self-sufficiency strategies for low-income families by permitting PHAs to combine assistance received under Sections 8 and 9 of the United States Housing Act of 1937 (1937 Act) into a single agency-wide funding source and by allowing exemptions from existing public housing and Housing Choice Voucher (HCV) program rules, as approved by the United States Department of Housing and Urban Development (HUD). [...]
PIH 2009-28 (HA)	Issued: Aug. 14, 2009 Expires: Aug. 31, 2010	This notice serves to: (1) remind PHAs of their continuing legal responsibility to ensure that a current DOT is recorded against all of their public housing property; (2) require PHAs to be in full compliance with DOT requirements within 12 months of the date of PHAs' next fiscal year beginning with PHAs with fiscal years commencing on October 1, 2009; and (3) provide guidance on adding and removing public housing units and other property from the ACC. For purposes of this notice, all public housing projects, Asset Management Projects (AMPs) and other property that has been acquired, developed, maintained, or assisted with Act funds is referred to as "public housing property."
PIH 2009-27 (TDHEs)	Issued: Aug. 10, 2009 Expires: Aug. 31, 2010	This Notice supersedes Notice PIH 2008-34 (TDHEs), same subject, dated August 20, 2008. This Notice transmits the updated schedule for the maximum amount of funds that may be used for affordable housing under NAHASDA. The requirement for the development and implementation of these limits is found at 24 CFR 1000.156 through 1000.162 of the Indian Housing Block Grant (IHBG) regulations published in the Federal Register on September 28, 2001, and effective October 29, 2001.
<p>Related Attachment:</p> <ul style="list-style-type: none"> ▶ Total Development Cost Limits 		
PIH 2009-26 (HA)	Issued: Aug. 4, 2009 Expires: Aug. 31, 2010	This Notice announces the process that HUD will utilize to award funds from the FY 2009 Housing Assistance Payments (HAP) set-aside that have not been awarded under the procedures previously set forth in Notice PIH 2009-13 . The set-aside funds are provided in the "Omnibus Appropriations Act, 2009" (Public Law 111-8), referred to hereinafter as "the 2009 Act," enacted on March 11, 2009. The 2009 Act establishes a \$100 million dollar set-aside from the HAP renewal account for specific purposes.
PIH 2009-25 (HA)	Issued: July 30, 2009 Expires: July 31, 2010	This Notice serves to provide energy investment guidance to public housing agencies (PHAs) regarding the American Recovery and Reinvestment Act of 2009 (Recovery Act). Additional information can be obtained on the Office of Capital Improvements Recovery Act Information page .
PIH 2009-24 (HA)	Issued: July 23, 2009 Expires: July 31, 2010	PIH Notice 2007-15 (HA) is extended for another year, which was previously extended for one year by 2008-27. This notice provides guidance to public housing agencies (PHAs) regarding the creation and use of affiliates and instrumentalities so to participate in Public and Indian Housing programs under the United States Housing Act of 1937. Affiliates and instrumentalities may participate in mixed-finance developments subject to Annual [...]

PIH 2009-23 (HA)	Issued: July 21, 2009 Expires: July 31, 2010	This Notice extends Notice PIH 2008-10 (HA) , which expired on January 31, 2008. The Notice reiterates the streamlined requirements for designating public housing projects for occupancy by elderly families only, disabled families only, or elderly and disabled families only.
PIH 2009-22 (HA)	Issued: July 21, 2009 Expires: July 31, 2010	The purpose of this Notice is to extend and revise Notice PIH 2008-20 (HA) . Specifically, the last paragraph under 1.A. in regard to occasional, intermittent, multiple or rotating care givers has been modified and section 1.C. has been added in regard to reasonable accommodation issues.
PIH 2009-21 (HA)	Issued: July 17, 2009 Expires: July 31, 2010	This notice strongly encourages Public Housing Authorities (PHAs) to implement non-smoking policies in some or all of their public housing units. According to the American Lung Association, cigarette smoking is the number one cause of preventable disease in the United States. The elderly and young populations, as well as people with chronic illnesses, are especially vulnerable to the adverse effects of smoking. This concern was recently addressed by the Family Smoking Prevention and Tobacco Control Act, P.L. 111-31, signed by the President on June 22, 2009. Because Environmental Tobacco Smoke (ETS) can migrate between units in multifamily housing, causing [...]
PIH 2009-20 (HA)	Issued: July 17, 2009 Expires: July 31, 2010	This notice provides guidance on the implementation of the asset-repositioning fee (ARF) pursuant to 24 CFR Â§ 990.190(h) and on re-occupying public housing units proposed or approved for demolition, disposition, or transition to homeownership. A PHA that transitions projects or entire buildings of a project out of its public housing inventory is eligible for an asset-repositioning fee. This fee supplements resources available with administration and management of demolition or disposition, tenant relocation, and minimum protection and service associated with such efforts. The ARF is not intended for individual units within a multi-unit building undergoing similar activities.

FEDERAL REGISTERS: web site <http://www.hud.gov/offices/adm/hudclips/fr/>

DOCN	Date	Title
FR-5323-N-01	20090914	Request for Comments on Ending "Hold Harmless" Policy in Calculating Income Limits Under Section 8 of the United States Housing Act of 1937
FR-5344-N-01	20090911	Notice of National Exceptions to Section 1605 of the Recovery Act (Buy American Requirement) Applicable to Public and Indian Housing Recovery Act Funds
FR-5282-N-06	20090909	Notice of Submission of Proposed Information Collection to OMB: Comment Request: HUD NEPA ARRA Section 1609(c) Reporting
FR-5288-N-08	20090902	Notice of Proposed Information Collection for Public Comment: Public Housing Operating Subsidy-Stop- Loss and Appeals
FR-5291-N-04	20090901	Privacy Act of 1974: Amendment to an Existing System of Records, Enterprise Income Verification (EIV), HUD/PIH-5
FR-5098-C-03	20090831	HUD Acquisition Regulation (HUDAR) Debarment and Suspension Procedures: Correcting Amendment
FR-5331-F-01	20090828	Use of Project Labor Agreements for Federal Construction Projects
FR-4998-F-05	20090828	Refinement of Income and Rent Determination Requirements in Public and Assisted Housing Programs: Delay of Effective Date
FR-5284-N-01	20090826	Notice of Proposed Information Collection: Comment Request: Maintenance Wage Rate Recommendation, and Maintenance Wage Rate Survey; and Report of Additional Classification and Wage Rate
FR-5291-N-03	20090818	Privacy Act: Notification of Intent to Establish a New Privacy Act System of Records: Disaster Information System (DIS)
FR-5288-N-07	20090817	Notice of Proposed Information Collection for Public Comment: Public Housing Operating Fund Program: Operating Budget and Related Form
FR-5281-N-64	20090811	Accountability in the Provision of HUD Assistance-"Applicant/Recipient Disclosure/Update"
FR-5328-N-01	20090804	Proposed Fair Market Rents for the Housing Choice Voucher Program and Moderate Rehabilitation Single Room Occupancy Program Fiscal Year 2010
FR-5300-N-25	20090729	Notice of Availability: Notice of Funding Availability (NOFA) for HUD's Fiscal Year (FY) 2009 Resident Opportunity and Self-Sufficiency (ROSS)-Service Coordinators Program
FR-5300-N-13	20090720	Notice of Availability: Notice of Funding Availability (NOFA) for Fiscal Year (FY) 2009 Self-Help Homeownership Opportunity Program

CODE OF FEDERAL REGULATIONS: <http://www.hud.gov/offices/pih/regs/index.cfm>

There is also a wealth of knowledge that is accessible by calling the local HUD Office. We are here to work with you and for you. Other additional important numbers are:

FHA Resource Center (Single Family)	800-225-5342	Ext. 332 for homebuyer packet
Handbooks, Notices & Forms	800-767-7468	www.hudclips.org
Housing Counseling Agencies (HUD-app)	800-569-4287	Enter zip for nearest agency
HUD Homes for Sale (Pyramid Real Estate)	877-451-4680	www.hud.gov/homes
Legal Aid Network of Kentucky	866-452-9243	www.kyjustice.org

Submission of Audited FASS during the PHAS Transition Year & Additional PHAS Information

Submitted by Ms. Carol Spencer

On September 8, 2009 PIH released a notice entitled, "Supplemental Asset Management Financial Reporting Information – Transition Year 1." This notice extends the period which HUD will accept, without penalty, unaudited financial information and also audited financial information under the Uniform Financial Reporting Standards (UFRS). If you have any questions regarding submission of your unaudited and audited financial information, please contact Carol Spencer, Program Analyst and PHAS Coordinator. She can be reached via email at Carol.C.Spencer@hud.gov or via phone at 502-618-8152.

- ❖ The table below provides submission deadlines for unaudited and audited financial information into REAC's automated system FASPHA.

Transition Year 1 – Submission Schedule for Unaudited and Audited Financial Statements		
Fiscal Year End	Unaudited Statements Due	Audited Statements Due
06/30/2008	04/13/2009	06/30/2009
09/30/2008	04/13/2009	09/30/2009
12/31/2008	04/13/2009	12/31/2009
03/31/2009	06/30/2009	03/31/2010

- ❖ Although HUD is accepting audited financial information to FASPHA after the regulatory deadline, HUD cannot extend the 9-month statutory deadline for the separate submission of IPA audits to the Federal Audit Clearinghouse.
- ❖ Further information on the FASPHA audited system and on the SAS 29 Audit procedure can be found at: <http://www.hud.gov/offices/reac/products/prodpha.cfm>

Maintenance Planning

Submitted by Marcia Pierce



Do you plan to maintain but fail to maintain a plan? Maintenance is the single largest expense in operating a public housing agency. Think about it, you manage investments that represent hundreds of thousands---perhaps millions, of dollars. With land, buildings and tenants comes the associated cost of expected and unexpected maintenance. ***You've heard it over and over again, but you can't manage without a plan.*** Many agencies don't understand that within their organization they have the means to develop a maintenance plan because of the in depth knowledge their staff possesses about the properties. If



allowed to go unattended, the properties will deteriorate and decrease in value. Marketability will decrease, vacancy rates increase, rental income will drop, and a declining cycle is created that affects the ability to provide housing for those in need. This is the situation in which many housing authorities find themselves.

As I stated above, it is really not hard to develop a maintenance plan. I'm going to try to give you some tips and then I'll provide a template for a policy and the beginning of a plan that may help get you started.

The following quoted information was taken from an article published in the *PHA Tech Center Newsletter* about five years ago:

“To develop a plan, you need to know:

- What needs to be done;
- How long it will take to do it; and,
- What resources (skills, parts, and equipment) will be needed.

All maintenance work falls into one of two categories: planned work and unplanned work. Planned work includes all preventive and routine maintenance as well as any planned improvements or renovations. This is the work that you and your maintenance staff can identify at the beginning of the year. It includes all routine, frequently recurring tasks such as mowing lawns, waxing floors, emptying trash cans, washing windows, and all similar work that is done on a regular basis. It also includes all preventive maintenance such as changing air conditioner filters, servicing vehicles, and cleaning gutters. Routine inspections should also be included in the planned work category. In fact, the planned maintenance schedule should include anything and everything you can think of that will come up during the year. The second schedule—the unplanned or on-demand schedule—is more difficult to develop and depends on an understanding of the history of your properties. Unplanned work is work that comes up unexpectedly during the year. It is often identified by tenants or in routine inspections, and it includes vacancy and unit preparation work. To plan adequately for this work, you have to depend on experience to guide estimates of the need. Understanding your turnover rate, for example, allows you to anticipate the number of unit preparations you will have to complete during the year. Combined, the two schedules provide a reasonable picture of the amount of maintenance work that will need to be completed during the year. Once all of the tasks have been identified or estimated, you can draw on experience to determine the staff and resources that will be needed to accomplish the work.”

With the specific tasks to be accomplished identified, you can begin to estimate the resources necessary to complete them; and how long it will take to do them.

The following is an example of a maintenance policy and then it will be followed by the beginning of a sample housing authority maintenance plan. If you would like to receive a copy of the entire sample plan, email me at marcia.e.pierce@hud.gov and I'll send it to you.

SAMPLE HOUSING AUTHORITY PREVENTIVE MAINTENANCE POLICY

Preventive maintenance is work undertaken according to a schedule to prevent breakdown of major mechanical systems and equipment, and to prevent the deterioration of apartments and equipment. The PHA Preventive Maintenance Program will include regular comprehensive inspections and repairs of all units, equipment, buildings, and common areas. Identifying these maintenance needs will help the authority reduce the frequency and severity of breakdowns and service interruptions. These inspections will include checking, measuring, observing, and correcting deficiencies found in the units, major mechanical systems, equipment/vehicles, exterior of units, and grounds.

The PHA Preventive Maintenance Program will be the key to achieving control of maintenance. It will reduce resident-generated work orders to a manageable level, speed up vacancy turnaround since units will be generally in



better condition upon a vacate, and provide information to management for follow-up with regard to care of the unit by the occupant.

The Maintenance Department will have more control over the scheduling of preventive maintenance than it has over routine corrective or emergency maintenance. Repair needs caught early will prevent emergencies, save dollars later, and substantially reduce resident generated work-orders. The preventive maintenance inspections and work also will help establish a record of deterioration which may signal modernization needs that can be systematically planned and scheduled. This maintenance will avoid waiting for a major crisis to occur before addressing a predictable problem.

The PHA Preventive Maintenance Schedule will identify when tasks need to be completed. The system in place will record the date each inspection was conducted, who did it, and a process for ensuring that needed work is completed. This process will assign accountability to inspectors, and provides a sense of responsibility for their work.

When the preventive maintenance program requires work that is predictable and repetitive (such as cleaning burners or replacing filters), maintenance staff will tend to work from a schedule. If inspections identify a need for unanticipated repairs, or replacements, the staff will generate work orders. If work orders are written, they will be identified as routine or emergency and will follow the work assignment process. A schedule of unit inspections will be prepared at the beginning of each calendar year and monitored each month to ensure that all units are inspected at least annually.

SAMPLE HOUSING AUTHORITY MAINTENANCE PLAN

(Adopted June 2006)

The Maintenance Department of the Sample Housing Authority is responsible for managing the maintenance function in the most cost effective manner possible while maximizing the useful life of Authority properties and providing the best service to Authority residents. The Sample Housing Authority owns and maintains all of the public housing units in Sampleville. The following statements are designed to establish the structure of an effective and efficient maintenance system

1.0 COMPONENTS OF A MAINTENANCE SYSTEM

The Sample Housing Authority maintenance system shall include certain components:

- A. A system of priorities for work requests;*
- B. Comprehensive working procedures;*
- C. Performance goals;*
- D. A work order system;*
- E. A skills training program; and*
- F. A long range planning system.*

By developing a maintenance system that has these components in place, the authority will have the tools it needs to control the performance of maintenance work at the Housing Authority....

Remember the key to good management is planning, and if you're thinking about doing it, it's probably already been done before, so there are resources to help you.



Marcia

ARRA YOU READY

(American Recovery & Reinvestment Act of 2009)



ARRA Reporting For Transparency and Accountability

Submitted by Ms. Carol Spencer

The Recovery Act seeks to provide for transparency and accountability in the use of ARRA funding. Two specific provisions in the Recovery Act required *quarterly reporting* on the part of all direct recipients of these “stimulus” funds.

- First, Section 1512 requires recipients to report on the nature of projects undertaken with ARRA funds, and the numbers of jobs created and/or retained. This reporting is done at FederalReporting.gov.
- Second, Section 1609 requires recipients to report on the status of compliance with the National Environmental Policy Act (NEPA) for all Recovery Act-funded project and activities. This reporting is accomplished in the Recovery Act Management and Performance System (RAMPS). For PHAs who have their environmental reviews completed by HUD under Part 50, our local HUD Office will input this information for you and there is no need to register. PHAs who have Responsible Entities complete their environmental reviews under Part 58, are required to register and enter their own information into RAMPS.

At this time, all PHAs in Kentucky have registered to submit their reports at FederalReporting.gov and many have already successfully submitted their information. The reporting schedule for this first quarterly report is provided below:

August 17: Registration for FederalReporting.gov opened

October 1-10: PHAs report into FederalReporting.gov

October 11: Raw data will be published for internal review

October 11-21: PHAs review data and completes any revisions

October 22-29: HUD reviews data and provides comments to PHAs for their revisions

October 30: Final report of data is published to Recovery.gov

During this first reporting period, I’ve found the following tools to be of particular assistance in this important reporting process. I suggest downloading these tools and having them available while you are submitting/reviewing your submitted data:

-  **Data Dictionary** This prime recipient data dictionary provided cell-by-cell instructions for the type of information that must be reported into FederalReporting.gov.
- **The FederalReporting.gov User Guide**, though a large document downloadable by chapter, provides very clear directions on the entire FederalReporting.gov process. Of particular interest now will be Chapters 11 through 13 on viewing and updating reports. This document is available at <https://www.federalreporting.gov/federalreporting/downloads.do> under the “Documentation” section of downloads.

Points of contact in the Louisville Hub Office of Public Housing are:

FederalReporting.gov: Nancy Cichan (502-618-8112) and Carol Spencer (502-618-8152)

RAMPS: Mary Mayrose (502-618-8163)



A link to the Office of Capital Improvements (OCI) Recovery Act website is shown below. All information that OCI has sent out, including all emails sent to the PHAs and FAQs once they are posted are/will be available at this site. We encourage all PHA staff working with the ARRA capital funds to visit the site often.

<http://www.hud.gov/offices/pih/programs/ph/capfund/ocir.cfm>

Topics of Interest on Housing Choice Voucher Occupancy

Submitted by Ms. Barbara Finch

While attending Housing Choice Voucher Occupancy Training an interesting area was reviewed!

Applicable Income Limits-

Did you know that for voucher issuance (eligibility), PHAs with more than one income-limit area must use the “highest” income limit in its Jurisdiction?

Did you know for program admission, a family must be income-eligible in the area where they initially leased a unit with program assistance?



Applicable income limits are a tricky subject area and unless you work with them on a regular basis you can forget the governing rules. For admission to the program, the applicable income limit is the income limit for the area where the family is initially assisted in the program. A family may only use the voucher to rent a unit in an area where the family is income-eligible at the time of admission to the program. Regulatory guidance can be found at 24 CFR 982.201(b) (4) and 982.353 (d).

For “Portability”, these same income limit restrictions for admission to the voucher program are applicable. A family must be income eligible in the area where they initially lease a unit with assistance under the program. If the applicant family exercises portability, the income limit of the receiving PHA is used! If a PHA’s jurisdiction contains more than one income limit area; for voucher issuance, the PHA must use the highest applicable income limit. For admission to the program, the PHA must apply the income limit for the area in which the family proposes to initially lease a unit!

For portability, income eligibility is **“NOT”** re-determined for a participant family moving to another PHA’s program!

Regulatory guidance can be found at 24 CFR 982.353(d) (2).



IMS-PIC

Highlights and Headlines



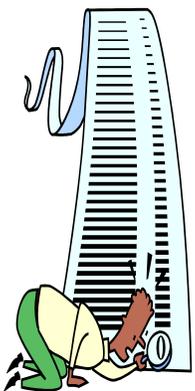
On September 11th, IMS-PIC implemented Release 6.5. A full detailed summary of the system changes will be posted on the PIH Information Center home page. Go to PIC Release Archives to review the release details in its entirety.

PH 50058s Must Use New Development Numbers

After the September release all PH 50058s must use assigned AMP Development Numbers.

During the reformulation of development numbers in the spring of 2008, HUD moved your building and unit data from old eight character development numbers into new “11” character asset management groups (or new development numbers). With IMS-PIC system release 6.5 IMS-PIC will no longer accept public housing form 50058s with eight character development numbers *if the building/entrance/unit combination was assigned to a new development number*. This change *in no way* affects Section 8 tenant form submissions. Low rent or combined housing agencies that have public housing units in management status that were not transitioned to a new development number should contact their field office.

50058 – Delinquency Report Changes



A “Detailed Delinquency Report” has been added to the Reports Sub module.

This report lists the details of each family that makes up the “50058 Received” column. This will allow a PHA to perform an analysis of missing/delinquent Form 50058 records for each assisted household. There are separate tabs for Public Housing, Voucher funded assistance, MOD Rehab, and SRO.

Department of Housing and Urban Development
Office of Public and Indian Housing (PIH)



Public and Indian Housing Information Center (PIC-DBS)
Job Aid for Tenant ID Management

REVISED 10/13/2008 2:14 PM

There are a variety of Job Aids that can be found on the PIH Information Center home page. One of great use should be the Tenant ID Management Job Aid!

<http://www.hud.gov/offices/pih/systems/pic/ts/>

FYI!

These are the codes that are currently valid for field 2n of the regular form 50058.
MTW 50058s do not currently have a place for special codes but will after the April release.

Code	Description
DHAPK	DHAP 85M Conversion Voucher
EDSS	Economic Development and Supportive Services Program
FUP	Family Unification Program
HOPE	Homeownership and Opportunity for People Everywhere VI Resident Service Program
LIT	Litigation
MFDES	Designated Multifamily Projects
MS1	Mainstream 1 year
MS5	Mainstream 5 years
MTO	Moving to Opportunity
PA	Project Access
PHDEP	Public Housing Drug Elimination Program
PHDES	Designated Public Housing
PHRR	Public Housing Relocation/Replacement
ROC	Regional Opportunity Counseling
ROSS	Resident Opportunities and Self Sufficiency
ROSS	Resident Opportunities and Self Sufficiency
TCU	Tax Credit Unit
VASH	Veterans Administration Supportive Housing

As always, feel free to contact your assigned technician or the Field Office IMS-PIC Coach for any concerns or questions you have about the system.

Respectfully,
Barbara L. Finch,
PHRS-PIC Coach

Special Thanks! **Great Job!**

To all those responsible for the planning and successful implantation of the KHA annual Conference. It was a great opportunity to learn, grow, and network.



A thank you goes out to Ms. Barbara Finch, Ms. Carol Spencer, and Ms. Marcia Pierce for taking time out of their busy schedules to provide this quarter's newsletter with some information concerning the ARRA, Housing Choice Voucher program, and maintenance planning.

Until Next Quarter.....