

**Mentasta Multi-Purpose Community Services
Center Project – Phase One**

ICDBG Funding Application: Public Facilities and Improvements

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**Mentasta Traditional Council
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Mentasta Multi-Purpose Community Services Center Project

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Project Summary

Through this ICDBG funding application, the Mentasta Traditional Council (MTC) seeks ICDBG funds to construct the planned Mentasta Multi-Purpose Community Services Center Project which will provide an "one-stop" health and social services provision approach for the residents of Mentasta Lake Village (which has a LMI of 91% as documented by the 2000 Census).

MTC through village participation meetings and a recent survey process has prioritized development of the planned Mentasta Multi-Purpose Community Services Center Project as Mentasta's top community development priority. This public participation process revealed concerns over funding availability and has led to a village consensus that a phased project development approach should be taken whereby the project will be developed in separate phases. Each phase of project development is a stand-alone project, but in order to gain economies of efficiency, each phase of development will be centrally located at one site, promote shared utilities infrastructure, and also stimulate a coordinated services provision model. The ultimate outcome of this multi-year public facilities development process will be increased social and health services impact and related reduced operations and maintenance costs. While this ICDBG application is seeking funding for a "stand-alone" phase one project, the following summarizes the described village participation planning process and decisions:

Phase One – Seek ICDBG funding to construct a 1900 square foot multi-purpose complex to provide dedicated space for Mentasta's Behavioral Health Office, Distance Learning Classroom, Nutrition Program Kitchen and the Elder/Youth Nutrition and Youth Activities room. This facility will be a stand-alone project on a centrally located site which is large enough to accommodate future development of the phases discussed below. Each phase will individually funded and this ICDBG application seeks to fund only "Phase One" as a stand-alone project.

Phase Two – Seek funding in the future to construct a 1500 square foot primary health clinic at the same site. All funding for this phase is not ICDBG related and will be sought in future funding requests.

Phase Three – Seek unidentified funding sourced to construct a 5000 square foot multi-purpose space in order to address the space needs for village cultural gatherings and large meetings.

By locating the three phases described above at one site, long-term construction cost savings will be gained along with more efficient program(s) services delivery.

Rating Factor 1 – Capacity of the Applicant

1.a. Managerial and Technical Staff

Through this ICDBG funding application, the MTC seeks funds to construct the planned Mentasta Multi-Purpose Community Services Center Project – Phase One which will provide a "one-stop" social, nutrition, education, employment and training services provision approach for the residents of Mentasta Lake Village (which has a LMI of 91% according to the 2000 Census). The MTC will oversee construction of the planned Mentasta Multi-Purpose Community Services Center Project utilizing force account construction labor force and MTC's Project Manager, Rex Goolsby, who is a licensed contractor in four States, has much on-site construction management experience in housing and rural Alaskan public facility projects. The MTC will use its existing administrative staff to oversee and manage the project's funding sources and who will follow MTC's existing financial management policies and procedures. As discussed under sub factor 1.c, MTC has sound financial management systems and qualified staff necessary to properly manage the requested project funding. MTC's Project Manager, Rex Goolsby, has many years of project management experience in overseeing construction of public facilities, housing, water/sewer systems, etc. MTC is currently preparing for construction of the Project starting spring, 2012 and continuing through December, 2013.

Staff Project Planning Experience, Roles and Responsibilities

MTC staff, Council Members, residents of Mentasta and Project Manager, Rex Goolsby, have much project planning knowledge and experience within the last five years. This planning experience has been undertaken at two levels; 1) community planning experience, 2) project planning experience which is discussed below:

1) Community Planning Experience

The MTC has undertaken comprehensive community planning activities including conducting a community-wide health and wellness survey needs survey and a housing needs a 2010, a series of public community planning meetings, ICDBG Citizens Participation Process and also produced the 2010 Mentasta Comprehensive Community Development Plan which prioritizes the construction of the planned Mentasta Multi-Purpose Community Services Center. These community planning activities have enhanced the knowledge of MTC and enabled staff to understand the dynamics of Mentasta Lake Village to successfully carry out community development activities. From a regional planning standpoint, the MTC's staff and Council Members have actively participated in the Copper River Regional Health Facility Study completed winter, 2005 which established primary health facility priorities for the Copper River Basin including Mentasta.

2) Staff Project Planning Experience

MTC's staff and Council Members have also much project planning experience within the last five years which will contribute to the planned Mentasta Multi-Purpose Community Services Center Project. As discussed under management knowledge and experience below, MTC staff and Council Members have successfully planned for the following projects within the last five years:

- The MTC has been involved in the planning and design of the Mount Sanford Tribal Consortium Health Center Project (2005 – on-going). MTC and Chistochina Village are the targeted recipients of this on-going health care provision initiative which is scheduled for a 2012 construction start.
- MTC previously planned and initiated (2005 - 2006) Mentasta Community-Wide Waste Water Project which resulted in construction of a community septic system serving the village's facilities and homes. This project provides safe disposal of the village's sewage. This project was completed on schedule and has been successful in providing sanitary sewage disposal at Mentasta Villag.
- MTC collaborated and worked with their designated Community Based Development Organization (CBDO), Copper River Basin Regional Housing Authority, to plan and carry out the ICDBG funded Mentasta Affordable Homes Project during 2009 which is now constructed, are energy efficient and occupied by NAHASDA eligible households and was completed within the budget.

Staff Project Planning Roles and Responsibilities

To carry out further planning of the Mentasta Multi-Purpose Community Services Project, Council staff, Council members, and tribal membership will conduct the following project related planning activities:

- 1) Council staff (Tribal Administrator, Angie David and First Chief, Nora David), will continue project related community planning activities by conducting periodic community planning meetings on project development issues and the environmental review process.
- 2) Council staff (Tribal Administrator, Angie David and First Chief, Nora David) and the Council's experienced bookkeeper, Susan Green, will continue planning of project financial activities which will include project scheduling in order to plan for cash flow analysis, proper procurement, contract management, financial disbursement, and reporting.
- 3) Project Manager, Rex Goolsby will be responsible for project planning of construction activities including development of the following:
 - Planning of the Project construction Schedule.
 - Planning of Project cash flow needs (cash burn rate schedule).
 - Planning materials and contractual procurement bidding processes.
 - Planning for the Project construction bidding process.

Staff Project Management and Implementation Experience, Roles and Responsibilities

The MTC's Project Manager, Rex Goolsby, for the planned Mentasta Multi-Purpose Community Services Project has the following recent and relevant Project Management experience including:

- 2005 – Project Manager for the Fairbanks Hunter School Renovation Project (\$12 million budget). This project was constructed under budget and provided high quality educational facility space for Fairbanks students.
- 2005 – 2006 – Project Manager for the 20 homes Tanacross Affordable Homes Project (\$4.8 budget). This project was constructed under budget and provided energy efficient, quality housing for 20 NAHASDA eligible families at Tanacross.
- 2005-2006 – Project Manager for the Tanacross Piped Water/Sewer Extension and Upgrade Project (\$4.2 million budget). This project was constructed under budget and provided piped water and sewer services to all households at Tanacross thereby improving the personal hygiene and health of village residents.
- 2007 – 2011 – UAF Tok Campus Construction Trade Training Program Manager/Instructor. Mr. Goolsby has successfully trained over 50 students in the construction trades which have enabled many of these students to obtain employment on the construction trades. Mr. Goolsby experience with training the local workers will valuable to ensuring a productive, skilled workforce
- 2008- 2010 - Project Manager for the ICDBG/NAHASDA funded housing project at the villages of Gulkana and Gakona (\$1.6 million budget) through the Copper River Basin Regional Housing Authority. This project was constructed under budget, provided 3 new energy efficient homes at each village and is currently occupied by NAHASDA eligible households. Mr. Goolsby experience supervising local workers will valuable to ensuring a productive workforce. Gakona and Gulkana are located nearby Mentasta.
- 2009 – 2010 – Project Manager for the Gateway School District's Woody Bio-Mass Heating and Electrical Production Project for the Tok High School (\$3.8 million budget). This project was constructed under budget is currently saving the Gateway School District an average of \$15,000 per month in energy savings by displacing expensive petroleum fuel with low-cost wood bio-mass fuel. In addition, jobs are created in the harvesting the wood fuel. This experience will be valuable to this project because MTC is planning to incorporate woody biomass spacing in the facility.

Staff Project Management and Implementation Roles and Responsibilities

MTC's Tribal Administrator, Angie David, and Bookkeeper, Susan Green, will be responsible for management project financial activities which will include monitoring the project construction schedule in order to plan for cash flow analysis, conducting cash draw downs from the multiple funding sources for this project, proper procurement of goods and services, contract management, financial disbursement, and reporting.

Project Supervision – Project Manager, Rex Goolsby, will oversee project management implementation. These project related duties will include

- Project construction Schedule.
- Oversee Project Management staff
- Work with MTC staff and leadership to resolve Project issues and problems.
- Project cash flow needs (burn rate).
- Materials and contractual procurement bidding processes.
- Recruitment of labor force and work skills assessment.
- On-site management of the project job site.
- Ensuring materials and equipment security.
- Project construction Schedule and Project cash flow needs (burn rate).
- Materials and contractual procurement bidding processes.
- Conduct of construction contractor bidding and selection process with Section 3 firms and persons priority.
- On-site management of the project job site.
- Ensuring materials and equipment security.

MTC's Finance Management – Angie David, Tribal Administrator, and her accounting staff (Susan Green) will manage ICDBG and match funding to ensure compliance with 24 CFR part 85 and part 1003. Ms. David has four years of Tribal Administration experience and has received formal training organizational management, accounting systems, personnel management and governmental reporting which be useful in implementing this planned ICDBG project. Also, Ms. David's experience includes overseeing a number of construction projects at Mentasta which were successfully implemented and which has provided Ms. David a skills-set useful to this planned ICDBG project.

Ms. Green has over ten years of tribal accounting experience and has been trained in fund accounting, financial management and procurement following OMB Circulars A-87, A-128 and A-133. During the last 5 years, Ms. Green has financially managed a number of construction projects while working for the Chistochina Tribal Council including overseeing the construction finances for the Tribe's housing subdivision, new health clinic and roads improvement projects. Ms. Green's recent, relevant and successful construction project financial management and accounting include overseeing the finances of:

Chistochina new village clinic construction project 2006-2008 – Ms. Green performed all financial management activities for this project (\$1.2 million) which was constructed under budget, in compliance with State of Alaska and Federal funding agreements and has been in successful operation since 2008. This experience has given Ms. Green a strong financial management skills set which will be useful in carrying out the successful financial management of this proposed ICDBG project.

Chistochina community center construction project 2007- 2009 - Ms. Green performed all financial management activities for this project (\$800,000 which was constructed under budget, in compliance with State of Alaska and Federal funding agreements and has

been in successful operation since 2009. This experience has given Ms. Green a strong financial management skills set which will be useful in carrying out the successful financial management of this proposed ICDBG project.

Ms. David's and Green's project related duties will include:

1. Conduct on behalf of MTC a separate fund accounting system for the Project's ICDBG and match funding.
2. Assist Project Management staff to properly procure the Project's required materials, equipment and contractual services in accordance with 24 CFR part 85 and CFR part 1003.
3. Make timely payment to vendors for materials and equipment procured with Project funding.
4. Perform all Project related payroll in accordance with State and Federal requirements.
5. Ensure that procurement of the Mentasta Multi-Purpose Community Services Center Project construction complies with OMB Circulars A-87 and A-133 (including Indian preference) and must comply with ICDBG grant regulations at 24 C.F.R. part 85 and 24 C.F.R. part 1003."

Project Management – Rex Goolsby will be directly responsible for the management and implementation of the construction of the Project described in this application. Rex Goolsby's Project Management related duties will include:

- Carry out the Project's implementation schedule included in this ICDBG application.
- Prepare materials and equipment list for use in the procurement process.
- Recruit, hire and manage workers at Mentasta.
- Travel to Mentasta and provide on-site construction supervision for the Project.
- Arrange all freight logistics for the project.
- Project construction Schedule.
- Oversee Project Management staff
- Work with MTC staff and leadership to resolve Project issues and problems.
- Project cash flow needs (burn rate).
- Materials and contractual procurement bidding processes.
- Recruitment of labor force and work skills assessment.
- On-site management of the project job site.
- Ensuring materials and equipment security.
- Project construction Schedule.
- Project cash flow needs (burn rate).
- Materials and contractual procurement bidding processes.
- Conduct of construction contractor bidding and selection process which gives priority to Section 3 firms and persons.

- On-site management of the project job site.
- Ensuring materials and equipment security.

Cold Climate Housing Research Center (CCHRC) – Energy Efficiency Technical Assistance

MTC has entered into a MOA with the Cold Climate Housing Research Center (CCHRC) who is an industry based, non-profit corporation created to facilitate the development, use, and testing of energy efficient, durable, healthy, and cost effective building technologies for Alaska and the world's cold climate regions. CCHRC was conceived and developed by members of the Alaska State Home Builders Association, representing over 1,200 building industry firms and groups, the largest per capita builders' association in the nation. Ninety percent of CCHRC's charter members are general contractors from across the state. The Alaska professional building community is highly regarded as a national leader in energy efficient housing design and construction. CCHRC through MOA with MTC has agreed to provide technical assistance throughout the project and will provide an additional layer of project review and assurance of high quality design and construction of the Mentasta Multi-Purpose Community Services Center Project.

CCHRC has agreed to provide the following technical assistance through indentified staff as follows:

- 1) Provide building design refinement technical assistance in energy efficiency, “green” construction techniques and materials, and Alaskan appropriate design to Mentasta Multi-Purpose Community Services Center Project. Assist in final refinements to the facility design to ensure maximum building longevity, lowest operational costs and rural
- 2) Conduct energy analysis to the building and internal equipment/appliances.
- 3) Provide guidance to the architectural and engineering services to be procured by this project.
- 4) Specify selected building materials and equipment.
- 5) Provide overall project review of including cost analysis, schedules, etc.

CCHRC staff assigned to these technical assistance tasks (1, 2 and 3 above) is Aaron Cooke who specializes in appropriate building systems and experience includes:

2005-2008 Masters in Architecture University of Cincinnati

2003-04 Construction Science University of Alaska Anchorage

1993-1998 B/A English University of Northern Colorado

Jan.-Jun 2002 Nobosibirsk State Technical University, Russia

2008-Present Architectural Designer, CCHRC Fairbanks, Ak

- Project Manager for The Mertarvik Evacuation Center
- Project Manager for the Quinhagak Prototype Home
- Design Team for the Point Lay Prototype Home
- Design Team for the Anaktuvuk Pass Prototype Home

- Design Charette Coordinator of the Anaktuvuk Pass, Newtok/Mertarvik, and Quinhagak housing projects.

Mr. Cooke's experience listed above will be valuable to this ICDBG project by assisting in the proper selection of green building and techniques, in the conduct of energy analysis for use in selecting building materials and equipment and working with the to-be-procured Architectural firm to devise low-cost construction design and incorporating high energy efficiency standards.

CCHRC staff assigned to technical assistance tasks (4 and 5 above) is Executive Director, Jack Hebert who specializes in appropriate building materials, systems and experience includes:

B.S., 1972 Interdisciplinary Studies (Botany, Anthropology) University of Washington
 Postgraduate Coursework 1993-1994 Northern Studies University of Alaska Fairbanks

PREVIOUS, CURRENT POSITIONS

1976 - 2009	Owner / General Contractor	Taiga Woodcraft General Contractor Alaska
1978 - 2009	Principal / Senior Designer	Hébert Homes
2001 - 2009	President /CEO	Cold Climate Housing Research Center
	Alaska Craftsman Home Program Presidents Award	1987, 1989, 1992
	Asahi Japan Recognition for Design Excellence	1992
	Alaska State Governor's Award for Excellence in New Home Design	1994, 1998, 1999, 2002, 2004
	Interior Alaska Homebuilder of the Year	1996, 1998, 2001
	Alaska State Builder of the Year	2001, 2005

PROFESSIONAL ACTIVITIES

Alaska State Homebuilders Board of Directors	1992-2005
National Director National Association of Homebuilders (NAHB)	1994-2009
President Interior Alaska Homebuilding Association	1996
President Alaska State Homebuilders Association	1999
Founder Cold Climate Housing Research Center	1999
Chairman of the Board Cold Climate Housing Research Center	1999-2001
Fairbanks Economic Development Corporation Exec. Board	2005-2009
State of Alaska Committee on Research	2006-2009
Fairbanks Sustainable Energy Task Force	2006-2009
NAHB Alaska State Representative	2007-2009
NAHB Executive Board	2007-2009
NAHB Design Committee	2008-2009
Mitigation Advisory Board to Alaska Climate Change Strategy Committee	2008-2009
UAF Chancellor's Fairbanks Community Advisory Board	2008-2009
Interior Regional Energy Planning Advisory Committee	2009
Alaska Diversified Economic Planning Team - Housing Work Group	2009

Mr. Herbert work experience listed above has been successful through-out Alaska will serve to benefit this ICDBG project by providing expertise in building materials and equipment selection and in conducting realistic cost analysis and construction scheduling.

As per the ICDBG NOFA announcement (FR-5415-N-08), an applicant that adequately describes the roles/responsibilities, knowledge and experience of overall project director and staff and supports this with recent, relevant and successful accomplishments of the applicant organization qualifies for the 15 points for current ICDBG grantees for this section.

1.b. Project Implementation Plan

From an organizational project management and implementation standpoint, MTC's First Chief and Council Members conduct regularly scheduled meetings to review all aspects of the Tribe's activities and to provide direction to Council staff. Council First Chief, Nora David, has been the First Chief for the last six years. It is First Chief's daily responsibility to oversee and supervise the Tribal Administrator, Project Management Team, and other Council staff to ensure high quality work performance and compliance with the MTC's various funding sources and contractual responsibilities.

Mentasta Council's staff includes Tribal Administrator – Angie David (4 years experience), Book Keeper, Susan Green 10 years experience). Each of these staff has worked for the Council 3 to 4 years and has demonstrated sound management capacity.

As shown in Attachment #1 – Project Implementation Schedule – HUD-4125, MTC has previously and is currently planning for the successful construction of the Mentasta Multi-Purpose Community Services Center Project. The Council began project planning during September, 2006 with the initial comprehensive community planning process start-up meeting. Since then, on-going community and project planning activities have continued.

Project Implementation Discussion.

MTC has previously prepared a conceptual design for the Project utilizing the design services of Project Manager, Rex Goolsby. In addition, the Rex Goolsby has also provided to the Council cost estimate of the project which has been embodied in the Project Budget under Rating Factor 3 below.

The Project Management Team consists MTC staff, Rex Goolsby and Council Staff who will be responsible for monitoring project progress including contractor performance, planning specific project implementation tasks, managing of the project's implementation and if needed, taking steps to make adjustments to the project work plan if tasks are not completed within the established timeframe listed below and included in the attached HUD-4125. It should be noted that the Village Council will perform the 24 CFR part 58 environmental review for the Project, conduct force account payroll, final design and

engineering work, preparation of bid package for Project contractors, bid selection and related Project cost estimate.

The Project Management Team is working to get construction started in spring 2012. Upcoming activities including bidding out for procurement the Project Construction Contractor, Project construction start and Project Management and Implementation during the 2011/2012.

Project Period	2011	2012	-----				2013
	1st	2nd	3rd	4th	5th	6th	
	Qtr	Qtr	Qtr	Qtr	Qtr	Qtr	
	OND	JFM	AMJ	JAS	OND	JFM	
ICDBG award	X						
Part 58 ER completed	XX						
Final design firm procured	X- X						
Final design produced			X				
Materials bid package advertised			X				
Foundation installation				X--X			
Materials delivery			X				
Exterior completed					X		
Interior completed					X		
Furnishings/equipment installed					XX		
Project start-up						X	
Final report to HUD							X
External Audit Completed							X

Measurement of Project Performance and Remedies

Prior to project construction start-up, MTC and its Project Management Team will meet monthly to manage project pre-development activities. During the project construction period, management meetings will take place on a weekly basis in order to manage project implementation and review project progress. Project progress will be tracked according to the construction schedule and related outputs described in this funding application. As a result, Project Management Team will be able to make clear determinations of construction activity project. The Project Management Team will consider the following evaluation criteria and if required, related adjustment actions:

Slow Project Progress

Evaluation: Is the project meeting the prescribed construction timeline milestones?

Adjustments: Determine specific cause for slow project progress. If manpower shortage, seek to recruit additional workers the greater Mentasta/Tok/Copper River region. If skilled manpower shortage, take actions to better match existing manpower skills to work

tasks and recruit skilled workers to higher level work tasks. Alternatively, consider sub-contracting key tasks to improve project construction progress.

Project Cost Over Runs

Evaluation: How will the Project deal with cost overruns?

Adjustments: The Project will utilize “force account” labor and budget has a contingency line item which will be used to cover cost overruns. If Project expenditures appear to exceed the cost estimate and contingency line item, MTC will take actions to eliminate project amenities in order to stay within budget and to complete project. Simultaneously, if needed, the MTC will seek out possible supplemental financing if required to complete the project.

Construction Cash Flow During Construction

Evaluation: Will there be adequate cash flow during the project implementation schedule to ensure timely project progress?

Adjustments: The MTC’s financial management staff, Angie David and Susan Green will work to ensure that that all project funding sources and grant conditions for release of funds have been satisfied prior to project construction start-up.

Labor Shortages

Evaluation: Given the short Alaskan construction season and other projects in the area planned to be constructed during 2012, will there be labor shortages?

Adjustments: 1) If needed, workers will be recruited from Glennellan, Tok and other nearby villages. 2) If labor shortages still exist after expanded worker recruitment is completed, seek to sub-contract specific tasks that stay within the project budget in order to meet the project’s construction schedule.

Benchmarks, Outputs and Outcomes for the Mentasta Multi-Purpose Community Services Center Project

This Project’s overall Benchmark is to construct the Mentasta Multi-Purpose Community Services Center Project as described in this ICDBG funding application which will provide for the first time, provide modern social services facility space to house MTC’s social services programs to be made available to residents. These services are essential to the well being of Mentasta residents and to the orderly development of MTC’s program services. This benchmark will result in the following positive community development outputs and outcomes:

Output #1: Based on the village-wide household survey results, which documented that there are 36 households living full-time at Mentasta, the Mentasta Multi Purpose

Community Services Project (1,900 square feet in size) will provide modern public facility space to house essential social service programs in the following manner:

- Provide 200 square feet of kitchen space to support MTC's Elder and Youth Nutrition Program.
- Provide a 310 square feet facility space to support MTC's Distance Learning classroom and Employment Training activities which will serve residents of Mentasta Village.
- Provide 210 square feet of office and storage space to support MTC's Behavioral Health Program which will serve the residents of Mentasta.
- Provide 490 square feet of multi-purpose space to provide restrooms, mechanical room, and storage rooms which will support the program functions housed within the facility.
- Provide 220 square feet of space to support a Tribal Family Youth Services Office which will serve the residents of Mentasta.
- Provide 470 square feet of multi-purpose space to support MTC's Youth Activities Program and MTC's Social Services Program.

Output #2: It is expected that 12 seasonal construction jobs will be created through the construction of the Mentasta Multi-Purpose Community Services Project during 2012 through 2013.

Output #3: Based on the Mentasta Village Council's Village survey results, it is expected that 26 low income households will assisted with alcohol and drug elimination programs through MTC's Behavioral Health Program.

Output #4: Based on the Mentasta Village Council's Village survey results, it is expected that 28 low income households will assisted with provision of locally-based social services such employment assistance, family emergency assistance, domestic violence prevention and tribally-provided pre-schooler activities.

Output #5: Based on the Mentasta Village Council's Village Social and Health Services Needs survey results, it is expected that 10 Village Elders and 20 pre-schoolers will benefit from a locally-based nutrition program on a regular basis through use the elder/youth nutrition kitchen planned at the Project.

Output #6: Based on the Mentasta Village Council's Village survey results, it is expected that between 20 and 25 adults will participate on an annual basis in distance learning and training activities through use of the MTC's Distance Learning and Employment Training classroom planned in the Project.

Output #7: Based on the Mentasta Village Council's Village survey results, it is expected that 30 youth and 20 adults/elders will participate on an annual basis in life-skills building activities to be conducted by MTC's Social Services program at MTC's multi-purpose space planned in the Project.

Output #8: Based on the Mentasta Village Council's Village survey results, it is expected that approximately 50 adults and youth will receive Tribal Youth Family services on an annual basis from MTC's Tribal Youth Family Services Program (TYFS) through use of the planned office space planned in the Project.

Outcomes: Due to the current lack of modern, energy efficient public building space at Mentasta Village for MTC social services, this Project will provide modern building space to house essential social services programs as quantified in the Outputs above and as a result, a number of positive outcomes can be expected:

Outcome #1: For the first time at Mentasta, there will be a dedicated elder/youth nutrition kitchen which will facilitate and support the nutritional health of elders and youth at Mentasta. Measuring this outcome will be accomplished by counting of the number of meals served weekly.

Outcome #2: For the first time at Mentasta, there will be a dedicated Distance Learning Employment Training classroom which will enable residents to access adult educational opportunities and thereby increase their educational status and be more employable. Measuring this outcome will be accomplished by counting of the number of residents participating on a per semester basis in the University of Alaska distance learning education programs.

Outcome #3: There will be provision of a Social Services Office to carry-out social services programs which will enhance Mentasta families' well-being through provision of counseling and family advocacy services. Measuring this outcome will be accomplished by counting of the number of client encounters served monthly.

Outcome #4: There will be a reduction in the cost of living of Mentasta residents due to the fact that the Mentasta Multi Purpose Community Services Project will enable local provision of essential social services and as a result, Mentasta residents will be able to avoid expensive long distance travel to access these services. Measuring this outcome will be accomplished by monitoring reduction of drug-related crimes and health related hazards.

Outcome #5: Through establishment of a Youth /Elders Activities Program room at the planned Project, youth and adult/elders will participate in positive life-skills building activities to be conducted by MTC's Social Services program. Measuring this outcome will be accomplished by monitoring reduction of drug-related crimes and health related hazards.

Logic Model Discussion

The logic model (see Attachment #2 – Logic Model) represents the above outputs and outcomes in an abbreviated manner.

Outputs and Outcomes Conclusion:

This project has one straightforward and predominant outcome, which will be the increased quality of life for tribal members that will result due to the services provided in the planned Mentasta Multi-Purpose Community Services Center Project facility. Through provision of the described social services, this project will provide a significant enhancement to the quality of life for Mentasta Village residents. As per the grant announcement, an applicant that identifies, measures, evaluates the specific benchmarks, outputs, outcomes and/or goals of your project that enhance community viability, qualify for the full eight points that are possible for this section.

1.c. Financial Management

MTC's administrative capacity for this project will be provided by MTC's Tribal Administrator, Angie David, Book Keeper, Susan Green, who will oversee financial management of the project's budget, conduct day to day book keeping, and who will also receive periodic financial management technical assistance by the MTC's contracted external certified public accountant, Lisa Taylor. Ms. Taylor has many years of experience conducting small government fund accounting which will directly benefit the MTC's financial management of the Project by ensuring that all financial activities of the Project comply with the requirements of 24 CFR part 85 and 24 CFR part 1003 and that the activities under taken stay within the Project budget described later in this funding application. MTC's has previously adopted by resolution financial practices including financial, procurement, contractual, and property management policies and procedures and certifying that the Council complies with the requirements of 24 CFR part 85 and 24 CFR part 1003.

MTC has reached a mature status in terms of agency financial management capacity but has not been required to conduct annual external audits in the recent past due to the fact that the Federal funding component of each of the MTC's past fiscal year budgets has been less than \$500,000 per year. It is expected that the MTC will conduct an annual external audit for FY2012. MTC has operated in a sound financial manner for a number of years and to demonstrate that MTC's financial management systems are in compliance with Federal requirements, the Council's external accounting firm, Lisa Taylor, CPA, has issued an "accounting system certification" statement of MTC's systems. MTC operates using the Federal fiscal year.

MTC will apply its adopted financial practices, which comply with 24 CFR part 85 and 24 CFR part 1003, to administer construction of the Mentasta Multi-Purpose Community Services Center Project through the following procedures:

Accounting: Project accounting staff will manage the two (2) sources of funding (see Attachment #4 - MTC Resolution and Project Contributions) for this project which are:

HUD ICDBG -----	\$560,000
Alaska Designated CIP Grant (FY2011) ----	\$150,000
U.S. Dept of Energy EECBG grant -----	<u>\$ 37,800</u>
Total Cash:	\$747,800

MTC utilizes “fund” accounting system for its operations which will enable Council staff to establish a separate “fund” for the Mentasta Multi-Purpose Community Services Center Project. Council staff will assign a separate fund classification to the Mentasta Multi-Purpose Community Services Center Project which enables complete segregation of all project related financial activities from the MTC’s other activities. Each transaction that takes place at MTC’s offices for the Mentasta Multi-Purpose Community Services Center Project will be entered into the accounting system and will be assigned its unique budgetary fund (classification) identifier which will enable accurate and efficient tracking of Project revenues and expenses. MTC will carry the following financial management tasks:

Payroll: Payroll will be managed and administered by the MTC staff utilizing force account payroll with priority hiring given to Section 3 persons.

Contracted Services: Procurement of contracted construction related services will follow MTC's "Procurement and Contract Management Policies and Procedures" which prescribe a "small" and "large" purchase procurement procedure. These procedures require maximum competition, utilize a Purchase Order system, requires Project Manager approval, establishes written performance standards, and are supervised for contractor compliance by the assigned Project staff person.

Materials Purchase: Materials and equipment purchases also follow MTC’s adopted procurement policies and procedures. The procedures provide step by step guidance in conducting small and large procurements.

As discussed under Sub factor 1a above, MTC employs Angie David as Tribal Administrator and Susan Green as Finance Director who will conduct day-to-day bookkeeping for the Mentasta Multi-Purpose Community Services Center Project. MTC Book Keeper, Susan Green, will also receive periodic technical assistance from the MTC’s long-time contracted Certified Public Accountant, Lisa Taylor. The MTC has established a sound, well-managed financial system. Specifically, MTC’s financial management systems utilize a computerized fund accounting system which will allow for project specific accounting of all ICDBG and other project funding(s) financial transactions. MTC’s adopted financial policies and procedures will be applied to the Mentasta Multi-Purpose Community Services Center Project in the following ways:

- Will be used as a guide in the management of the Project. The financial management system is structured so that the accounting procedures will be standardized, yet flexible enough to allow for individualities and particulars of the Project. Where the need is for consistent internal control, the financial management system is highly

detailed and definitive and procedures are standardized. On the other hand, where differences in operations, programs, etc. are allowed, the procedures and formats are less structured so that the system will be responsive to individual program needs and requirements.

- To provide documented responsibilities and duties associated with each position.
- To provide documented procedures for each function in the system.
- For use as an on-the-job reference source.
- To facilitate isolating and analyzing any breakdowns in procedures.
- For use as a training manual.

The effect of the preceding benefits in the daily operation of the system can be realized in the following ways:

- More efficient use of time in everyday activities.
- Avoidance of potential personnel and departmental conflicts over responsibilities and duties.
- Reduction in errors, resulting in more accurate, reliable information.
- Aid to managerial decision making due to representative, uniform reports prepared on a timely basis.
- Reduction in time that the system may become inoperable in cases of employee absenteeism.
- Reduction in time spent on training new employees.
- Assurance that the system will not become dysfunctional in the event of employee turnover.

As per the grant announcement, an applicant who clearly describes the application of their internal financial management systems to the proposed project and how the system meets the requirements of 24 CFR part 85 and 24 CFR part 1003, and whose current audit shows no serious or significant findings, and/or whose letter from their IPA states that the applicant complies fully with all applicable regulatory requirements, qualifies for the full two points available to current ICDBG grantees for this section.

1.d. Procurement and Contract Administration

MTC has adopted formal Procurement Policies and Procedures in addition to its Financial Policies and Procedures which specifically comply with OMB Circulars and A-133 and 24 CFR part 85 and 24 CFR part 1003. The MTC has approved policies and procedures for procurement of goods and services including construction services contracts.

MTC's Project Manager, Rex Goolsby, will be responsible for managing the construction of the Project and will work with the Council's Tribal Administrator, Angie David, to properly carry out procurement matters of the Project. All Staff involved in procurement activities must obtain a two-person written purchase authorization of Project Manager and Tribal Administrator utilizing a purchase order system as described in MTC's adopted Financial, Procurement, and Contract Management P&P.

The MTC previously Adopted Financial, Procurement, and Contract Management P&P call for MTC to responsible for compliance for 24 CFR part 85. There is no expected sole source procurement activities planned for the Project. All facets of the project shall be conducted via administered force account or through competitive bidding utilizing either the “small” or “large” procurement procedures of MTC’s adopted policies or procedures. To effectively procure and manage contracts in carrying out the Project and to stay in compliance with which are required in 24 CFR part 85 and part 1003 and OMB Circular A-133, MTC’s procurement and contract policies and procedures prescribe processes to carry out the following:

- Assigns procurement authority to specific staff based at specific dollars levels which are required in 24 CFR part 85 and part 1003 and in OMB Circular A-133. This will give staff adequate guidance in carrying the project.
- Defines “full and open” competition and “Indian Preference guidelines which are required in 24 CFR part 85 and part 1003 and in OMB Circular A-133. This will give staff specific guidance on how to undertake procurement of goods and services for the project.
- Fully defines “small purchase procedures and those for purchases under \$100,000 which are required in 24 CFR part 85 and part 1003 and in OMB Circular A-133.
- Definition of “responsible contractor” is defined and standards are established which will be used in the Project to evaluate seal bids and bidder qualifications due to the fact it is anticipated that the project’s main scope of work will be advertised and sealed bid received.
- Establishes “standards of conduct” which are required in 24 CFR part 85 and part 1003 and in OMB Circular A-133 and will be used in the procurement activities for the Project.
- Clearly sets out seal bidding, contract administration, and contract management procedures which are required in 24 CFR part 85 and part 1003 and in OMB Circular A-133 and which will be utilized in the procurement of the Project’s construction contracting activities.

As per the grant announcement, an applicant who clearly describes the application of their procurement and management systems to the proposed project and how the system meets the requirements of 24 CFR part 85 and 24 CFR part 1003, and whose current audit shows no serious or significant findings, and/or whose letter from their IPA states that the applicant complies fully with all applicable regulatory requirements, qualifies for the full two points available to current ICDBG grantees for this section.

2. Past Performance

The Mentasta Traditional Council (MTC) has recent experience in managing an ICDBG project in collaboration with its CBDO, Copper River Basin Regional Housing who constructed three ICDBG funded homes at Mentasta during 2009-2010. MTC is therefore eligible for a full fifteen points available to current grantees. Per the application guidelines, HUD will evaluate the Tribes' experience in producing products and reports in accordance with regulatory timelines for any previous grant that they have undertaken with HUD funds. This includes past performance as it relates to the following sub factors under Rating Factor 1 sub factor 2: Past Performance, Implementation Schedule, Reports, Close-outs, Audits and Findings.

Upon evaluation of the MTC's previous experience in administering HUD ICDBG funding, the reviewers will see that MTC and its CBDO, Copper River Basin Regional Housing Authority, have generally met timeframes associated with ICDBG/HUD implementation schedules, reports, close outs, audits and findings. In instances where corrective action has been required, the Tribes have worked with HUD to resolve changes in implementation schedules, budget modifications, or other issues.

Rating Factor 2 - Need/Extent of the Problem.

2.1. Need and Viability

In order for MTC to understand and to quantify the social services, youth activities, adult education and training needs of the residents of Mentasta Village, MTC has conducted a Village-wide survey of Mentasta residents. MTC was able survey 32 full-time households at Mentasta Village out of the 38 full-time households residing at Mentasta. Income was not surveyed due to Mentasta having a low income status of 91% according to HUD LMI tables included under Attachment #3. The results of the survey revealed a number of social services, youth activities, education, training needs, and/or problems being experienced by Mentasta residents primarily due to not having access to local services programs or facility space to effectively carry-out needed programs. The survey and MTC's current menu of social services programs revealed that there is need for modern social services space to support MTC social services programs.

Survey data from 32 households representing 96 Mentasta residents were compiled to develop a quantitative understanding of the current service situation. The major results of this 2010 survey are the following:

- 81% of the respondents (26 households) were not satisfied with local social services.
- 84% of respondents (27 households) indicated that "It is a burden to travel outside of the village to access to social services programs.
- 75% of respondents (24 households) indicated that there is a need for increased youth activities and education programs.

- 68% of respondents (22 households) indicated that there is a need for a place to gather youth and adults for the purpose of participating in positive life skills building activities.
- 87% of respondents (28 households) indicated that there is a need for a place where adults can access education and trainings opportunities offered outside of the village via the internet or distance learning technology at Mentasta.
- 93% of respondents (30 households) indicated that if there were comprehensive social services in the village, they would utilize these services.

Discussion: These survey responses quantify that providing local adequate social services are being hampered due to the fact that there is not adequate facility space for programs and that traveling to distant providers is a burden. The high percentage of low and moderate income households at Mentasta serves to hinder access to social services in regional centers or urban areas due to lack of financial resources for transportation.

To accommodate Mentasta residents need for social service programs, MTC utilizes the following funding sources which will be directed towards both operations, maintenance and staffing of the Project and include:

Job Placement & Training: Provide assistance to individuals who are seeking employment or career advancement. Assistance includes; resume development, job interview techniques, assistance with applications and job development. Other assistance includes; paying all or part of costs for tuition, books, supplies and support services, transportation, child care, special job clothing, tools or other job-related necessities or living expenses during start-up with a new job. Tribal Employment Rights Office (TERO) provides service to individuals who believe they have suffered discrimination in hiring or resolving a problem relating to one's employment. Provide direct services such as funding and technical services to qualified applicants who wish to obtain skills and training in vocational fields. Funding is provided through MTC's BIA 638 Tribal Trust Contract. Effectiveness of these services is being hindered by lack of classroom and distance learning space.

Adult Basic Education: Assist people to earn their GED certificates and others who wish to upgrade their skills in reading, writing, math or other subjects. Effectiveness of these services is being hindered by lack of classroom and distance learning space.

Higher Education Scholarships: Provide direct services such as funding and technical expertise to students attending colleges/universities both within and outside Alaska. Funding is provided through MTC's BIA 638 Tribal Trust Contract. MTC's Social Services staff operates this program.

Social Service Program: Provide general assistance to clients in the areas of employment, state/federal programs, emergency response to domestic issues and burial assistance. Funding is provided through MTC's BIA 638 Tribal Trust Contract. Proper implementation of this program requires general activities facility space which is currently non-existent at Mentasta.

Elder/Youth Nutrition: Provide hot lunch meals to Elders and Youth in the Village on a weekly basis. Funding is provided through MTC's BIA 638 Tribal Trust Contract. The program is currently utilizing a private residential kitchen and must be relocated to an Alaska DEC approved kitchen.

Child Protection: Develop local village response capacities and provide case management services for all families with children currently in state or tribal custody. To provide counseling and advocacy services, to establish a ready pool of available licensed, foster care native homes and to provide a regular schedule of village activities for children and parents. Funding is provided through MTC's BIA 638 Tribal Trust Contract. This program has no office space whereby clients can receive services in a confidential manner.

Behavioral Health Counseling: The Copper River Native Association has agreed to rent an office at the planned Project to house their Mentasta-based Counselor. A letter of commitment is included under Attachment #4.

SUMMARY AND CONCLUSION

The MTC programs have unmet facility space needs discussed above and have program funding available to enable their continual operation into future at Mentasta Village if adequate facility space is made available. As discussed above, the general lack of facility space in Mentasta Village is greatly hindering the performance of the activities listed above and in a majority of cases threatens to stop these services from operating in the future. As a result, the health and welfare of Village residents is being jeopardized.

As per the grant announcement, an application that includes quantitative information demonstrates the proposed project meets an essential community development need and is critical to the viability of the community qualifies for the full four points available to applicants for this section.

2.2.a. Project Benefit – Public Facilities and Improvement Projects

EXISTING CONDITIONS - Demographic Status of Mentasta Village.

According to published HUD tables for the ICDBG and CBDG programs (see Attachment #3 – HUD Income Tables), 2000 census income data for Mentasta shows that LMI percentage of 91%.

As per the grant announcement, an application for Public Facilities and Improvement Projects that demonstrates that at least 85 percent of the beneficiaries are low and moderate income and that provides supporting documentation as required by the guidelines qualifies for the full twelve points for this section.

Rating Factor 3: - Soundness of Approach.

3:1. Description of and Rationale for Proposed Project

In order to meet the facility space needs for MTC's existing social services programs and users described above, MTC is seeking funding from this ICDBG offering in order to construct the Mentasta Multi-Purpose Community Services Center Project which will be 1,900 s.f. in size.

As discussed in this application's Rating Factor 2 section, the MTC must secure modern facility space in order to either establish or enhance a variety of social, wellness, domestic violence, education, employment, behavioral health and nutrition services that currently are being operated in a number of "out" buildings throughout the village and which range in age from 32 to 45 years old. MTC has determined that providing a modern, multi-purpose facility centrally located in the village is essential to the future well being of Village residents and orderly development of Mentasta Village. The planned Mentasta Multi-Purpose Community Services Center Project fulfills the MTC's number one community need and development strategy because it will directly improve the welfare of Village residents and MTC has certified that it has posted a project summary statement for the public to provide comments. (see Attachment #4 – CPC Resolutions, MTC Resolution and Project Contributions). To fulfill these needs, the MTC is seeking funding through this ICDBG application to construct the planned Mentasta Multi-Purpose Community Services Center Project. As described in this application's Rating Factor 2, important social services programs have no functional facility space to operate out of at Mentasta Village.

In planning and designing of the Mentasta Multi-Purpose Community Services Center Project (1,900 square feet in size), the MTC seeks to achieve two main outcomes:

- 1) The Mentasta Multi-Purpose Community Services Center Project design employs an innovative approach of combining all of Mentasta's social services, education, nutrition and training programs into one modern facility. This innovative program approach will result in an optimum "one-stop" service delivery model which will serve to provide new and improved services to Mentasta Village residents. This approach will also serve to increase the Village Council's ability to oversee and management the various programs and their staffing.
- 2) The Mentasta Multi-Purpose Community Services Center has been designed to provide one modern facility to house the tribe's new programs which will result in reduced operations and maintenance costs in comparison to providing the same services through multiple facilities spread throughout the Village. This innovative design approach will save the community heating, maintenance, and repair expenses.

Mentasta Multi-Purpose Community Services Center Project Space Plan

The planned Mentasta Multi-Purpose Community Services Center Project is based on the projected program needs and participants described in Rating Factor 2 – Needs/Extent of the Problem and will includes the following spaces:

Purpose	Room Space	Total Space
1) Nutrition Program Kitchen	=	200 sq.ft.
2) Distance Learning/Employment Room	=	310 sq. ft.
3) Social Services Office	=	220 sq. ft.
4) Storage, Restrooms, hallway	=	490 sq. ft.
5) Youth/Social Services Activities room	=	470 sq. ft.
6) Behavioral Health Office	=	210 sq. ft.

		Total Space: 1,900 sq. ft.

Description

The MTC has developed conceptual design drawings. Final design and specifications services will be produce through procurement of professional architectural services during winter of 2011/2012. In conducting the planning and design for the Mentasta Multi-Purpose Community Services Center, the MTC strived to develop the most cost effective and innovative facility design from three perspectives; 1) Programs Operation, 2) Construction Costs and Methods, 3) Operational Costs as described below:

1) Programs Operation

To provide facility space required for the planned education/employment activities, social services and training events determined by MTC to be essential to the well being and orderly development of Mentasta Village, an analysis was developed comparing what is the most effective facility approach to providing planned services and programs. Because local services provision has been determined to be the baseline solution to providing essential social, education, employment and training services to Mentasta residents, the option of Mentasta residents traveling to distant service providers was deemed not viable and that consolidation of local social services into one modern, energy efficient, centrally located facility will enhanced program(s) effectiveness.

MTC investigated the construction and operational cost of single purpose program buildings (current situation) versus combining the various programs' space needs together into one building. MTC compared that the space allocation plan described earlier in this application against separating the programs into two single purpose buildings as follows:

* Separate Social Services offices building ----- 940 square feet

To create a stand-alone office building for the Tribal Youth Family Services, Distance Learning and Behavioral Health programs described under Rating Factor 2 would, in addition to the three offices (640 square feet), would require restrooms, storage, halls and mechanical space which would add another 200 square feet of space. In comparison, by combining these three offices with space needs described in the application, there is no need to provide space for mechanical and restrooms since the offices will share the common mechanical room and restrooms. This space savings between a stand-alone Social Services building and one combined facility is estimated to 200 square feet at a capital cost saving of \$78,000 (200 s.f. x \$390/s.f.).

* Separate Multi-Purpose Activities/Kitchen ----- 1,460 square feet
Similarly, to create a stand-alone multi-purpose building with kitchen for programs described under Rating Factor 2 would, would require restrooms, storage, halls and mechanical space which would add another 470 square feet of space. In comparison, by combining these spaces with space needs described social services space described in this application, there is no need to provide space for mechanical and restrooms since the offices will share the common mechanical room and restrooms. This space savings is estimated to 200 square feet at a capital cost saving of \$78,000 (200 s.f. x \$390/s.f.).

In addition, is the consideration that by combining together the spaces above, further building space savings can be gained by sharing hallways, mechanical room, restrooms and storage. In conclusion, MTC has determined that combining all spaces into one building will conservatively save \$156,000 in building space capital cost compared to constructing two separate stand-alone buildings.

Further, from a program operations standpoint, use of two separate buildings would result in less efficient program delivery and management due to the fact that the social services staff housed within the Social Services building would be required to spend time at the Multi-Purpose Building so that they could manage teen/youth activities and also conduct other social service activities that require use of the large Teen/Social Services Activities Multi-Purpose room. As a result, the MTC has concluded that from a program operations standpoint, separating the planned multiple programs into two separate buildings will be less efficient then utilizing one combined building.

Operational Cost Comparison

From an operations cost standpoint, use of two separate buildings requires operation and maintenance of two heating systems, water wells, and septic systems. Due to the fact that use of two separate building as discussed above would required at least an additional 400 s.f. of heat space, the following heating expense are estimated:

Two Single Purpose Program Buildings at 2300 s.f. x .4 gallon/s.f. annually x \$4/gallon =
Estimated Annual Heating: \$4,680.00

Combined Mentasta Multi-Purpose Community Services Center Building at 1900 s.f. x .4
gallon/s.f. annually x \$4/gallon = Estimated Annual Heating: \$3,040.00. There is an

estimated \$640 annual savings in heating expenses compared to heating to two separate buildings.

Innovative Design and Construction Methods Cost Savings Conclusion

The MTC has employed innovation program design and construction methods to achieve the following results:

- * Use of one Multi-Purpose facility maximizes **management and program delivery efficiency** in carrying out multiple programs described under Rating Factor 2.
- * Construction of the proposed Mentasta Multi-Purpose Community Services Center is **\$156,000 less costly** than construction of two separate buildings.
- * It **\$640 less costly on an annual basis** to heat the Mentasta Multi-Purpose Community Services Center versus two separate buildings.

Finally, MTC has tabulated the average heating costs for the two “out” buildings currently being used to house the programs described in the application and has found that annual fuel consumption for the three buildings averages 1600 gallon per year or \$6400 annually. This high heating expense is due to the structures’ old age and poor thermal envelope. Compared to the projected heating fuel consumption of the Mentasta Multi-Purpose Community Services Center, there will be at least a \$3,360 savings in annual heating cost by operating the Mentasta Multi-Purpose Community Services Center.

3.2. Budget and Cost Estimate

MTC’s Project Manager, Rex Goolsby, has utilized the concept design drawings produced by him and has prepared a cost estimate for the Mentasta Multi-Purpose Community Services Center Project which has been used to develop the budget below. As discussed below, the project cost is estimated to be \$750,000. The Project budget below has been produced by Project Manager, Rex Goolsby, who recent and relevant cost estimating experience. Rex Goolsby has performed cost estimates for many Alaskan projects. Rex Goolsby recent and relevant cost estimating experience includes:

- 2005 – 2006 – Project Cost Estimator for the 20 homes Tanacross Affordable Homes Project (\$4.8 budget).
- 2005-2006 – Project Cost Estimator for the Tanacross Piped Water/Sewer Extension and Upgrade Project (\$2.2 million budget).
- 2008- 2010 - Project Cost Estimator for the ICDBG/NAHASDA funded housing projects at the villages of Mentasta, Copper Center, Gulkana and Gakona (\$3.2 million budget) being constructed by the Copper River Basin Regional Housing Authority.
- 2009 – 2010 – Project Cost Estimator for the Gateway School District’s Woody Bio-Mass Heating and Electrical Conversion Project for the Tok High School (\$3.4 million budget).

Project Budget:

I. Construction Costs By Division Subtotal: \$598,598

Division 1: \$ 71,598
Division 2: \$ 63,120
Division 3: \$ 65,835
Division 6: \$ 86,537
Division 7: \$ 80,513
Division 8: \$ 36,178
Division 9: \$ 74,890
Division 10: \$ 21,871
Division 15: \$ 54,976
Division 16: \$ 42,080
Total: \$598,598

II. Land: \$ 0

III. Architectural Services: \$ 50,000

IV. Contingency: \$ 75,000

Total Direct Construction Costs: \$ 723,598

VI. Administrative:

A) Administrative: \$ 16,000
B) Travel: \$ 1,900
C) Phone: \$ 800
D) Supplies: \$ 902
E) Advertisement: \$ 500
F) Audit Share: \$ 4,000
Subtotal: \$ 24,202

Grand Total: \$ 747,800

Project Budget Narrative

I. Construction Costs

The Project budget utilized Project Manager, Rex Goolsby, who has extensive construction project cost estimating experience as described above. The cost estimate was produced utilizing the RS Means Division cost methodology which consists of 10 divisions from the RS Means cost methodology applicable to commercial construction.

As a result, RS Means database splits out the direct costs of materials, labor, freight, etc separately per division. These 10 divisions were then summed into the line items as displayed above.

II. Land

MTC owns the land lots highlighted in the map of Village of Mentasta under Attachment #5.

VI. Administrative - \$24,202

A) Project Supervision – Administrative expenses are expected by MTC. MTC staff will be responsible for ASER and SF425 reporting to HUD, audit procurement, monitoring of Project performance and LOCCS ICDBG funding draws. MTC administrative Staff will be responsible for all Project implementation tasks including administrative functions such as related record keeping, procurement, book keeping, advertisement, contractor monitoring, payroll supervision, and any other functions related to the proper administration of the Project.

B) Travel -- This category funds travel of MTC staff to attend HUD ICDBG implementation trainings and for staff to conduct procurement activities in Anchorage.

C) Telephone -- This category funds anticipated telephone expenses related to the performance of this project by MTC.

D) Supplies -- This category funds small purchases of office supplies, copying costs, etc. for grant records and other items needed to properly document project expenditures.

E) Advertisement -- This category funds purchases of legal ad space in Alaskan newspapers for the purpose of procurement of project materials, services and equipment.

F) Audit - This category funds the estimated cost performing an external audit for the entire Project's budget.

Project Funding Sources (see Attachment #4 – MTC Resolution and Project Contributions)

HUD ICDBG -----	\$560,000
Alaska Designated CIP Grant (FY2011) ----	\$150,000
U.S. Dept of Energy EECBG grant -----	<u>\$ 37,800</u>
Total Cash:	\$747,800

Building Type

The Mentasta Multi-Purpose Community Services Center been designed to have long-term durability and low operating costs. The building will be of single story, light commercial construction format and will be appropriate when constructing with Village-force account work crews. The building will have high insulation standards, which an approximate R-value of 40 for the wall sections, R-value of 60 for the ceiling and R-value of 60 in the floor section. The building will also have arctic entries which assist in minimizing heat loss during the winter. The building will be tested prior to interior finishing in order to insure that it meets the air infiltration and thermal standards of the State of Alaska's "Building Energy Efficiency Standards" (BEES) building performance standards.

The floor will be constructed using engineered concrete pour slab with in-floor heating. roof will use pre-manufactured roof truss. The insulation materials will be of high "R" value fiberglass applied in combination with medium density urethane foam insulation board stock. The exterior of the building will use a durable siding.

Construction Cost Savings

This ICDBG Project will gain significant construction cost savings by utilizing the following construction methods:

- A pre-engineered steel building kit will be procured which will allow for very quick and low-cost erection.
- MTC will utilize pre-manufactured insulated panels which will allow for low cost building enclosure.
- The MVC will make available its heavy construction equipment for the project at no cost to the project.

Water and Sewer Services.

MTC has previously worked with Alaska DEC Village Safe Water to plan and construct a community a village-wide waste water system throughout the village and which was sized to accommodate the Mentasta Multi-Purpose Community Services Center and thereby gain construction costs savings by not having to install a separate sewer system. Funds have been to connect into this system and to also drill an on-site water well for the facility's domestic water supply.

Building Site

MTC in planning for its community facilities starting five years ago, envisioned the need to incrementally develop the Village's community facilities as the Tribe's programs and services grew and expand. To this end, MTC in planning and developing the 1,900 s.f., design and constructed the building site to accommodate future new community facility

development at the site. The site shown in Attachment #5 – Maps is owned by MTC and is centrally located in the village for accessible services to Mentasta residents.

Mechanical Systems

MTC will work with the future procured final design firm and Cold Climate Housing Research Center (CCHRC) to utilize the best available mechanical system practices in order to minimize capital and O&M expenses. CCHRC has made much progress in devising simple, but effective system applications suitable to rural Alaska and will offer this technical assistance to the Project at no cost to the budget. It is MTC commitment to fully utilize HUD "Energy Star" program equipment, appliances and "green" building materials/products. This project will also incorporate a woody biomass heating system.

Conclusion

The planned Mentasta Multi-Purpose Community Services Center is appropriate in scale for a Village the size of Mentasta. This facility will serve to consolidate MTC's social services at one location and as result, enhance service delivery to Mentasta Village residents.

From an operations efficiency viewpoint, MTC has sought to combine its existing social services programs at one site to create an "one-stop" human services center. This multiple-use purpose theme will insure that HUD's investment in the planned Mentasta Multi-Purpose Community Services Center will be fully utilized by the Mentasta Village residents at the least capital investment cost to the Federal government and also to gain maximum operation cost efficiency and sustainability.

As per the grant announcement, an applicant that describes in detail a viable and cost effective approach to address the needs as outlined under Rating Factor 2, which describes in detail the proposed project and indicates why the applicant believes that the approach will be most effective in addressing the need, that demonstrates how community's viability will be enhanced as presented in Rating Factor 5, that includes descriptions of the size, type, and location of the project, and a rationale for project design that includes anticipated cost savings for a public facility related to project development due to program design or construction methods, qualifies for the full thirteen points available under this section.

3.3. HUD Policy Priorities

The planned Mentasta Multi-Purpose Community Services Center will address HUD's Policy Priorities by "improving infrastructure and public facilities" as listed below: A fundamental concern of MTC is the input and consideration of the public. The tribal government exists to serve the members and to be responsive to their needs and concerns. Moreover, resources are scarce, and because of these concerns, no project, especially a construction project, can be undertaken without the broad support of the community.

Therefore, the project fits the goals and definitions of the following HUD Policy Priorities.

3.3.a.(1) This ICDBG project will serve to expand jobs creation to tribal members by providing locally available social services including youth and child care services at the Mentasta Multi-Purpose Community Services Center which will allow parents to seek employment opportunities.

3.3.a.(2) Intent to Meet Section 3 Requirements - MTC intends to carry out the Section 3 of Part 135 – Economic Opportunities For Low- And Very Low-Income Persons (24CFR135) which is to ensure employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent existing Federal, State and local laws and regulations, be directed to low- and very-low income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very-low income persons.

MTC certifies that it will carry out the intent of Section 3 through the following ways:

- 1) In carrying out construction of the Mentasta Multi-Purpose Community Services Center, MTC will include appropriate Section 3 worker preference opportunities to qualified section 3 business concerns and in conducting force account labor employment.
- 2) Language will be included in all project construction contracts requiring training and employment of Section 3 persons (low- and low-income) to the maximum feasible extent.

3.3.b.(1) This ICDBG project directly addresses the HUD Policy Priority of “Promoting Energy Star and Green Development,” which is one of HUD’s 2011 policy priorities because the Mentasta Multi-Purpose Community Services Center design will incorporate Energy Star qualified products and practices when designing the project including installation of a high efficiency woody biomass heating system. Although the final design has not yet been completed, the MTC are fully committed to employing the latest energy efficient products and practices in order to maximize cost effectiveness of the center over its lifespan and to keep maintenance costs to a minimum. MTC recognize that Energy Star products and practices will keep utility bills low, improve the comfort of the center, increase the overall project value in the short and long term, and will reduce air pollution and improve the environment. The MTC will consider the following Energy Star qualified products and practices that include appliances, heating and cooling, insulation and air, sealing, lighting, roof products, and windows and doors when making the final design considerations. MTC is committed to employing as many of these practices and products as are feasible, relevant and cost effective. Further, this is not only a HUD priority it is a tribal policy as well, as reflected in the tribal procurement policy, which prioritizes energy efficient products and practices in its procurement practices.

MTC is working with the Cold Climate Housing Research Center (CCHRC) integrate the “green” measures discussed above. CCHRC has a staffing who provides on-going technical assistance to builders in Alaska.

MTC also has a formal MOA with the Cold Climate Housing Research Center (CCHRC) who will work with Project Manager Rex Goolsby. and the final design firm to provide green technical assistance to the Project. CCHRC has much green practices experience including the designing of “Sustainable Northern Shelter” project in northern Alaska where appropriate housing is under development which incorporates many green features in a system that will have fewer problems and a greater chance at longevity. These features will include: efficient layout within a small footprint, use of triple glazed windows with low *e* and argon gas for natural passive solar space heating, south facing windows for maximum solar gain, siting for maximum wind protection, use of sunscreens on the south facade to control 24 hour sunlight in the summer, use of compact fluorescent lighting (CFL) with photo and motion sensors, utilize low VOC materials and finishes, correctly-sized efficient heating system, use of locally available materials, use of recycled structural and building materials, use of low-maintenance materials, provide a roof structure that will allow future location of photovoltaic and solar thermal array, use of natural ventilation (with mechanical back-up), use of energy efficient materials, use of low energy “Energy Star” appliances, water efficient low flow toilets, faucets and shower heads, rainwater catchment system for toilets, self-contained water and wastewater treatment system, frost-protected shallow foundation that will be resistant to movement from melting permafrost, super-insulated wall envelope, well sealed envelope that is impervious to moisture, fire proof exterior finish, high performance exterior doors and partial earthen protection.

3.3.b.(2) The planned Mentasta Multi-Purpose Community Services Center will address HUD's Policy Priorities to promote universal design and visitability. The project’s final design will incorporate accessible design features and comply with the Americans with Disabilities Act and also all applicable universal design features. The project architect will produce report on the specific measures taken which will be submitted HUD ONAP at project completion.

As per the grant announcement, an applicant whose application addresses the goals for HUD’s 2011 policies and priorities qualifies for three points under this section.

3.4.a. Commitment to Sustain to Activities – Public Facilities and Improvement Project.

MTC has adopted an operations and maintenance plan which commits funding adequate to pay for the planned facility’s operation, maintenance and repairs. MTC has identified funding sources necessary for all programs planned in the facility and commits to these programs in MTC resolution included in Attachment #6.

Facility Operation and Maintenance Expenses

The Mentasta Multi-Purpose Community Services Center Project has been designed to minimize operation and maintenance costs by consolidating all of the Tribe's new social programs, education training and nutrition programs, which currently lack decent facility space, into one facility. Described below are the expected operation costs:

Heating -- Heating for the facility will be accomplished by selection, with technical assistance from Cold Climate Housing Research Center (CCHRC) of a high efficiency wood-fired biomass heating system. The system utilizes wood-fired high efficiency boilers with back-up support from a series of 2 medium-sized hot water boilers. One boiler will be used at any given time while the other will serve as a "back-up" in case of boiler breakdown. When needed, both boilers can be fired to maximize heat production. These boilers will also produce the heat required for domestic hot water production. CCHRC will also be assisting the-to-be procured Architect to produce a facility final design with very low operational costs.

Fuel wood purchased (\$250/cord x 5 cords): \$1,250

Space heating fuel consumption: \$ 1,760.00
(440 gallons x \$4.00/gallon)

Electricity -- Electricity-intensive appliances have been avoided by including Energy Star appliances specifications in the final design. Electricity will be used for high efficiency LED lighting, kitchen appliances, office equipment, ventilation, and operation of heating systems. Electrical cost per KWH has been obtained from the regional utility, Alaska Village Cooperative Association, which is on average \$.45 per KWH. Below is the estimated consumption breakdown:

Annual Electricity Consumption

Lighting:	1000 KWH
Appliances:	1200 KWH
Office equipment:	500 KWH
Heating systems:	500 KWH
Ventilation systems.	800 KWH
Misc. mechanical systems.	1000 KWH

Total:	5,000 KWH

Electricity at Mentasta Village is \$.45 per kilowatt hour

5,000 KWH x \$.45/KWH = \$2,250.00

Water and Sewer Services

Piped sewer services exist throughout Mentasta and are sufficient in size and volume to support the Mentasta Multi-Purpose Community Services Center. The system is gravity feed and has low operating expenses. There is a monthly service fee of \$50/month.

12 months x \$50/month = \$ 600.00

Small Repairs

The Council has estimated that \$1,000 will be spent annually on small maintenance supplies and repair labor.

Part -Time Maintenance Worker

The Council intends to employ a part-time Maintenance Worker who will be paid \$650.00 monthly including fringe to clean and maintain the facility by following the Council's adopted Operation and Maintenance Policy. This policy has been previously adopted by MTC and is certified to in the O&M resolution included in Attachment #6.

12 months x \$650/month = \$7,800.00

Fire Insurance

The Council will provide fire insurance and facility damage coverage to protect the facility' assets at an annual cost of \$2,990.

Security: MTC has allocated \$2,000 in the O&M budget to support the tribe's community-policing activities at this facility when constructed.

Replacement reserves: A dedicated fund called the "Mentasta Multi-Purpose Facility Replacement Reserves Fund" will be established and which will be funded through accrued savings from the unspent annual O&M budget and from the annual O&M replacement reserve budget line item of \$3,000. MTC's staff shall establish a separate interest bearing account where annual maintenance surpluses and annual dedicated replacement reserve funds will deposited and allow accumulate for eventual use in replacing the major components of clinic in the future. Guidance in use of the "Mentasta Multi-Purpose Facility Replacement Reserves Fund" has been adopted as follows:

a) This fund shall not be used for purchase of disposable items or for payment of routine maintenance work. These expenses shall be paid for by the budgeted "small repairs" line item within the project O&M budget.

b) This fund shall be used for the sole purpose of making capital improvements building components replacements to the Multi-Purpose Community Services Facility in the future.

Total Annual Operating and Maintenance Budget

Heating:	\$ 3,010.00
Electricity:	\$ 2,250.00
Insurance:	\$ 2,990.00
Maintenance Worker:	\$ 7,800.00
Sewer Services:	\$ 600.00
Small Repairs:	\$ 1,000.00
Replacement Reserve:	\$ 3,000.00
Security:	\$ 2,000.00

Total: \$22,650.00

Facility Operation and Maintenance Revenue

For facility's operations and maintenance, the Council will use two sources of revenue to pay for the annual operation of the facility. As discussed in Attachment #6 – Programs Operations Sources and O&M Resolution, the MTC has approved an operation and maintenance policy dedicating sufficient revenues to cover "O&M" expenses. These sources are the following:

Indian Child Welfare Act:	\$ 2,210.00
BIA 638 Contract:	\$ 18,040.00
CRNA Behavior Health Rent:	\$ 2,400.00

Total: \$22,650.00

O&M Revenue Discussion

Indian Child Welfare Act (ICWA): \$2,210.00

The Council also has an annual Dept. of Interior grant provide ICWA revenue. With this ICWA line item which MTC can expend according to its tribal ICWA program requirements. These ICWA funds can be used for a wide variety of tribal government activities including payment for operation and maintenance expenses of an ICWA Office within the planned Mentasta Multi-Purpose Community Services Center. The MTC will contribute \$2,210.00 using its this funding as also described in see Attachment #6 - Programs Operations Sources and O&M Resolution. As described in Attachment #6, the annual ICWA grant provide funds that are more than adequate to support the MTC's ICWA O&M allocation to the Project. Since almost all programs to be conducted at the Mentasta Multi-Purpose Community Services Center are provide through MTC's annual contract and grants First Chief, Nora David, has provided a letter to committing to

Mentasta Multi-Purpose Community Services Center Program Activities

As assured to in Council's O&M Resolution (see Attachment #6 - O&M Resources, Programs' Staffing Resolution), the MTC has dedicated portions of its own program operating revenue and certified to the existence of other agency program revenues for every program currently planned to operate out of the Mentasta Multi-Purpose Community Services Center.

To accommodate Mentasta residents need for social service programs, MTC utilizes the following funding sources which will be directed towards both operations, maintenance and staffing of the Project and include:

Job Placement & Training: Provide assistance to individuals who are seeking employment or career advancement. Assistance includes; resume development, job interview techniques, assistance with applications and job development. Other assistance includes; paying all or part of costs for tuition, books, supplies and support services, transportation, child care, special job clothing, tools or other job-related necessities or living expenses during start-up with a new job. Tribal Employment Rights Office (TERO) provides service to individuals who believe they have suffered discrimination in hiring or resolving a problem relating to one's employment. Provide direct services such as funding and technical services to qualified applicants who wish to obtain skills and training in vocational fields. Funding is provided through MTC's BIA 638 Contract. Effectiveness of these services is being hindered by lack of classroom and distance learning space. The Programs Operations Sources and O&M Resolution Attachment #6 certifies that MTC will utilizing this program source to "staff" the planned Facility in order to carry "Job Placement and Training" activities.

Adult Basic Education: Assist people to earn their GED certificates and others who wish to upgrade their skills in reading, writing, math or other subjects. Funding is provided through a Funding is provided through MTC's BIA 638 Contract. Effectiveness of these services is being hindered by lack of classroom and distance learning space. The Programs Operations Sources and O&M Resolution Attachment #6 certifies that MTC will utilizing this program source to "staff" the planned Facility in order to carry out "Adult Basic Education" activities.

Higher Education Scholarships: Provide direct services such as funding and technical expertise to students attending colleges/universities both within and outside Alaska. Funding is provided through MTC's BIA 638 Contract. MTC's Social Services staff operate this program. The Programs Operations Sources and O&M Resolution Attachment #6 certifies that MTC will utilizing this program source to "staff" the planned Facility in order to carry out "Higher Education Scholarships" activities.

Social Service Program: Provide general assistance to clients in the areas of employment, state/federal programs, emergency response to domestic issues and burial assistance. Funding is provided through MTC's BIA 638 Contract. Proper implementation of these program activities requires multi-purpose activities facility space

which is currently non-existent at Mentasta. The Programs Operations Sources and O&M Resolution Attachment #6 certifies that MTC will utilizing this program source to “staff” the planned Facility in order to carry out the “Social Service Program” activities.

Elder Nutrition: Provide hot lunch meals to Elders in the Village on a weekly basis. Funding is provided through MTC’s BIA 638 Contract.. The program is currently utilizing a private residential kitchen and must be relocated to an Alaska DEC approved kitchen. The Programs Operations Sources and O&M Resolution Attachment #6 certifies that MTC will utilizing this program source to “staff” the planned Facility in order to carry out “Elder Nutrition” activities.

Child Protection: Develop local village response capacities and provide case management services for all families with children currently in state or tribal custody. To provide counseling and advocacy services, to establish a ready pool of available licensed, foster care native homes and to provide a regular schedule of village activities for children and parents. Funding is provided through an annual Family Violence Grant with the Department of Justice. This program has no confidential office space whereby clients can receive services in a confidential manner. The Programs Operations Sources and O&M Resolution Attachment #6 certifies that MTC will utilizing this program source to “staff” the planned Facility in order to carry out “Child Protection” activities.

Since almost all programs to be conducted at the Mentasta Multi-Purpose Community Services Center are provide through MTC’s annual contracts and grants First Chief, Nora David, has provided a letter to committing to funding both the O&M budget and staffing of the facility. As per the grant announcement, a tribe that will have maintenance and operation responsibilities for public facilities and that provides a written statement that the tribe has adopted or developed an operation and maintenance plan and commits the necessary funds to provide for these responsibilities is eligible for a full 12 points under this section. Further, to qualify for twelve points, the applicant will describe how said plan addresses maintenance, repairs, insurance, security, replacement reserves, and a cost breakdown for annual expenses. Also, for public facilities the applicant must include a commitment that identifies the source and commitment level of necessary operating funds for recreation, social or other services to be provided. Finally, the applicant must submit letters of support from service providers that address both operating expenses and space needs. In doing this the applicant qualifies for twelve points.

Rating Factor 4 - Leveraging Resources.

The MTC will be contributing \$150,000 of non-ICDBG resources to provide a minimum 25% leverage match to the requested \$600,000 from HUD ICDBG funding. The MTC has certified to the availability of these matching funds in Attachment #4 – MTC Resolutions.

The project budget will be paid for with the following funding sources:

HUD ICDBG -----	\$560,000
Alaska Designated CIP Grant (FY2011) ----	\$150,000
U.S. Dept of Energy EECBG grant -----	<u>\$ 37,800</u>
Total Cash:	\$747,800

Each of these funding sources is documented in Attachment #4 – MTC Resolutions and are described below:

ICDBG Funding Application - \$ 560,000.00

ICDBG Grant funds will be used, in conjunction with the Council's contributions to initiate construction of the Mentasta Multi-Purpose Community Services Center building.

Alaska Legislative CIP Grant - \$ 150,000

MTC submitted a capital improvement project request to the Alaska Legislature and has received notice of a capital project appropriation in the amount of \$150,000 (see Attachment #4 – MTC Resolution and Project Contributions).

MTC Department of Energy EECBG - \$42,200

MTC is manages a U.S. Department of Energy EECBG (Energy Efficiency Conservation Block Grant) in the amount of \$37,800. TCC has negotiated the scope of work for this grant according to the tribal council's wish which is to install of a woody biomass heating system within the planned Mentasta Multi-Purpose Community Services Center Project. First Chief, Nora David, has written of letter of commitment in Attachment #4 stating that there \$37,800 available for use in this project and MTC has committed this funding to the project by resolution under Attachment #4.

Rating Factor 5 - Comprehensiveness and Coordination

5.1. Coordination with other Organizations

The purpose of the planned Mentasta Multi-Purpose Community Services Center is to create a "one-stop" multi-purpose social services center for the Tribe's programs in the most cost-effective manner from both a capital cost and operational standpoint, the facility will also create a synergy in Mentasta Village by drawing Village resources and programs together in a coordinated manner. This synergy will serve to generate a number of additional benefits which address previously identified goals and/or problems identified in the Mentasta Council Comprehensive Plan. A related benefit will be that the facility will offers opportunities for other entities not directly providing financial assistance to utilize the facility for their program activities at Mentasta. Currently, the University of Alaska Fairbanks, College of Rural Alaska has expressed desire to utilize the distance learning/education room with their distance learning activities at Mentasta.

MTC is coordinating with Cold Climate Housing Research Center to incorporate energy efficiency measures and “green” building techniques and building materials. MTC is also coordinating with the Cooper River Native Association to provide facility space at the planned facility to “house” their Mentasta-based Behavioral Health Specialist.

Support for and coordination of activities is a vital part of the MTC’s specific and general approach to projects. Given the small size of the tribal community and the scarcity of resources, undertaking any project without community knowledge and support would be detrimental to its successful implementation. The planned Mentasta Multi-Purpose Community Services Center is an integral part of the Tribe’s overall effort to develop the infrastructure and economy of the tribal community that leads to an enhancement in the quality of community life for tribal members.

As MTC has developed this proposal, the community has been supportive of the effort because they all recognize the tremendous unmet need for a Mentasta Multi-Purpose Community Services Center that will lead to an increased cohesiveness and a greater sense of community. To this end, MTC have contributed significant resources to project development, but it simply lacks the resources to build a suitable public facility without the assistance of the Department of Housing and Urban Development and the ICDBG program.

As per the grant announcement, an applicant that addresses the extent of coordination of proposed ICDBG activities with other organizations or tribal departments that coincide with the implementation of said proposed project, qualifies for the maximum two points available for this section.

5.2. Outputs, Outcomes, and/or Goals

The Mentasta Multi-Purpose Community Services Center Project will provide measurable outcomes and outputs. Based on 2000 census data, which documented that there are an estimated 32 low and moderate income households at Mentasta , the Mentasta Multi-Purpose Community Services Center Project will provide modern public facility space to house essential social services, education, employment and training programs.

This Project’s overall Benchmark is to construct the Mentasta Multi-Purpose Community Services Center Project as described in this ICDBG funding application which will provide for the first time, provide modern social services facility space to house MTC’s social services programs to be made available to residents. These services are essential to the well being of Mentasta residents and to the orderly development of MTC’s program services. This benchmark will result in the following positive community development outputs and outcomes:

Output #1: Based on the village-wide household survey results, which documented that there are 36 households living full-time at Mentasta, the Mentasta Multi Purpose

Community Services Project (1,900 square feet in size) will provide modern public facility space to house essential social service programs in the following manner:

- Provide 300 square feet of kitchen space to support MTC's Elder and Youth Nutrition Program.
- Provide a 310 square feet facility space to support MTC's Distance Learning classroom and Employment Training activities which will serve residents of Mentasta Village.
- Provide 210 square feet of office and storage space to support MTC's Behavioral Health Program which will serve the residents of Mentasta.
- Provide 490 square feet of multi-purpose space to provide restrooms, mechanical room, and storage rooms which will support the program functions housed within the facility.
- Provide 220 square feet of space to support a Tribal Family Youth Services Office which will serve the residents of Mentasta.
- Provide 470 square feet of multi-purpose space to support MTC's Youth Activities Program and MTC's Social Services Program.

Output #2: It is expected that 16 seasonal construction jobs will be created through the construction of the Mentasta Multi-Purpose Community Services Project during 2011 through 2012.

Output #3: Based on the Mentasta Village Council's Village survey results, it is expected that 26 low income households will assisted with alcohol and drug elimination programs through MTC's Behavioral Health Program.

Output #4: Based on the Mentasta Village Council's Village survey results, it is expected that 28 low income households will assisted with provision of locally-based social services such employment assistance, family emergency assistance, domestic violence prevention and tribally-provided pre-schooler activities.

Output #5: Based on the Mentasta Village Council's Village Social and Health Services Needs survey results, it is expected that 10 Village Elders and 20 pre-schoolers will benefit from a locally-based nutrition program on a regular basis through use the elder/youth nutrition kitchen planned at the Project.

Output #6: Based on the Mentasta Village Council's Village survey results, it is expected that between 20 and 25 adults will participate on an annual basis in distance learning and training activities through use of the MTC's Distance Learning and Employment Training classroom planned in the Project.

Output #7: Based on the Mentasta Village Council's Village survey results, it is expected that 30 youth and 20 adults/elders will participate on an annual basis in activities to be conducted by MTC's Social Services program at MTC's multi-purpose space planned in the Project.

Output #8: Based on the Mentasta Village Council's Village survey results, it is expected that approximately 50 adults and youth will receive Tribal Youth Family services on an annual basis from MTC's Tribal Youth Family Services Program (TYFS) through use of the planned office space planned in the Project.

Outcomes: Due to the current lack of modern, energy efficient public building space at Mentasta Village for MTC social services, this Project will provide modern building space to house essential social services programs as quantified in the Outputs above and as a result, a number of positive outcomes can be expected:

Outcome #1: For the first time at Mentasta, there will be a dedicated elder/youth nutrition kitchen which will facilitate and support the nutritional health of elders and youth at Mentasta. Measuring this outcome will be accomplished by counting the number of meals served weekly.

Outcome #2: For the first time at Mentasta, there will be a dedicated Distance Learning Employment Training classroom which will enable residents to access adult educational opportunities and thereby increase their educational status and be more employable. Measuring this outcome will be accomplished by counting the number of residents participating on a per semester basis in the University of Alaska distance learning education programs.

Outcome #3: There will be provision of a Social Services Office to carry-out social services programs which will enhance Mentasta families' well-being through provision of counseling and family advocacy services. Measuring this outcome will be accomplished by counting the number of client encounters served monthly.

Outcome #4: There will be a reduction in the cost of living of Mentasta residents due to the fact that the Mentasta Multi Purpose Community Services Project will enable local provision of essential social services and as a result, Mentasta residents will be able to avoid expensive long distance travel to access these services. Measuring this outcome will be accomplished by monitoring reduction of drug-related crimes and health related hazards.

Outcome #5: Through establishment of a Youth /Elders Activities Program room at the planned Project, youth and adult/elders will participate in positive life-skills building activities to be conducted by MTC's Social Services program. Measuring this outcome will be accomplished by monitoring reduction of drug-related crimes and health related hazards.

As per the grant announcement, an applicant that identifies, measures, evaluates the specific benchmarks, outputs, outcomes and/or goals of your project that enhance community viability, qualify for the full eight points that are possible for this section.

Implementation Schedule

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 2/29/2012)

See Instructions and Public Reporting Statement on back.
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424)
Mentasta Traditional Council

2. Application/Grant Number (to be assigned by HUD) 3. Original (First submission to HUD) Pre-Award Submission Amendment (submitted after grant approval)
Date (mm/dd/yyyy) **06/15/2011**

4. Name of Project (as shown on form HUD-4123, item 4)
Mentasta Multi-Purpose Community Services Center

5. Effective Date (mm/dd/yyyy) | Expected Completion Date (mm/dd/yyyy) | Expected Closeout Date (mm/dd/yyyy)
06/15/2011 | 03/31/2013 | 03/31/2013

6. Environmental Review Status
 Exempt (As described in 24 CFR 58.34) Under Review (Review underway; findings not yet made)
 EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37) Not Started (Review not yet begun)
 Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment.)
 Certification (Environmental review completed; certification and request for release of funds being prepared for submission.) Categorically Excluded (as described in 24 CFR 58.35)

7. Tribal Fiscal Year (mm/dd/yyyy)
09/30/2011

8. Task List
9. Schedule.
(List tasks such as environmental assessment, acquisition, etc.) Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

	CY 12						CY 13				Date (mm/dd/yyyy) (if exceeds 8th Q. tr											
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.														
ICDBG Award	O	N	J	D	X	X	J	A	S	O	N	D	J	F	M							
Part 58 ERR Completed	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X							
Removal of Grant Conditions																						
Final Design and Specifications																						
Materials Procurement and Barge Shipping																						
Project Construction Start																						
Building Shell Completed																						
Interior Work Completed																						
Project Complete																						
Final Report to HUD																						
External Audit Completed																						
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$ 30,000.00	\$ 150,000.00	\$ 220,000.00	\$ 110,000.00	\$ 50,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
11. Cumulative Drawdown (if more than one page, enter total on last page only)	\$ 30,000.00	\$ 180,000.00	\$ 400,000.00	\$ 510,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00

2011 eLogic Model® Information Coversheet



Instructions

When completing this section there are "mandatory" fields that must be completed. These fields are highlighted in yellow. The required data must be entered correctly to complete an eLogic Model®. After completing all mandatory fields on the coversheet click on the "Check Errors" button at the top of this page. Applicant Legal Name must match box 8a in the SF-424 in your application. Enter the legal name by which you are incorporated and pay taxes. CCR Doing Business is new for 2010 eLogic Model®. Only complete this field if your registration at CCR includes an entry in Doing Business as: (dba). Enter the DUNS # as entered into box 8c of the SF-424 Application for Federal Assistance form. Enter the City where your organization is located, this information must match the SF-424 data in your application. Use the dropdown to enter the State where your organization is located, this information must match the SF-424 data in your application. This information must match the SF-424 data in your application. Enter the Grantee Contact Name and email address in the field provided. Enter the name of the person that completed the eLogic Model® and their email address in the field provided. When completing the Project Information Section, applicants except Indian Tribes must enter their Project Name, Project Location City/County/Parish, State, Project Type, and Construction Type. If there are multiple locations, enter the location where the majority of the work will be done. Indian tribes, including multi-state tribes, should enter the City or County associated with their business address location. For Indian Tribes, enter the state applicable to the business address of the Tribal entity.

Program Information

HUD Program **ICDBG**
 Program CFDA # **14.862**
 Program Component

ICDBG
Public Facilities and Improvements

Grantee Information

Applicant Legal Name	Mentasta Traditional Council
CCR Doing Business As Name	
DUNS Number	
City	Mentasta
State	ALASKA
Zip Code	99780.00 - 6019
Grantee Contact Name	Angie David
Grantee Contact email	Mentasta@hotmail.com
Logic Model Contact Name	Angie David
Logic Model Contact email	Mentasta@hotmail.com

Project Information

Project Name	Mentasta Multi-Purpose Community Services Center
Project Location City/County/Parish	Mentasta
Project Location State	ALASKA
Zip Code	99780.00 - 6019
Project Type	Public Facility
Construction Type	New Construction

Additional Information for Reporting (Leave Blank At the Time of Application)

Grants.gov Application Number	
HUD Award Number	
Logic Model Amendment Number	

Applicant Legal Name: Menasha Traditional Council
 CCR Doing Business As Name: 0
 HUD Program: ICDBG
 Program Component: Grants Multi-Purpose Community Services Center
 Project Name: Reporting Period: Reporting Start Date: Reporting End Date:

2011

DUNS No. [REDACTED]

Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools
			Pre	Post	YTD		Pre	Post	YTD	
1	Planning	Indian Tribes and Alaskan Natives are in need of community infrastructure and facilities to improve the health, safety, and well-being of residents.				Policy Priority- Job Creation/Employment- Persons that received support services and were able to retain their job/Persons				Accountability
1a		Public Facilities-New Construction-Facilities health & safety, recreation, community services if facilities	1			Policy Priority-Sustainability-Public Facilities constructed in accordance with sustainability principles if facilities	15			A. Tools for Measurement
2		Public Facilities-New Construction-Square feet if Square Feet				Other/Other				Intake log
2g		Public Facilities-New Construction-Cost per building if Dollars				Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards if facilities	1			Construction log
3		Public Facilities-New Construction-Cost per building if Dollars				Other/Other				Agency database
3d		Policy Priority-Sustainability-Public Facilities-New Construction-Design meets or exceeds standard for Energy Star or recognized green rating standard if facilities	1			Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards if facilities	1			B. Where Data Maintained
3										C. Source of Data
3										Employment records
3										D. Frequency of Collection

Applicant Legal Name: Mentasta Traditional Council
 HUD Program: IODBG
 Program Component: Inntasta Multi-Purpose Community Services Center
 Project Name:

Reporting Period
 Reporting Start Date
 Reporting End Date

DUNS No. [REDACTED]

2011

HUD Goal	Policy Priority	Needs	Services/Activities	Measures			Outcomes	Measures			Evaluation Tools	
				Pre	Post	YTD		Pre	Post	YTD		
1	Policy 1a	Indian Tribes and Alaskan Natives are in need of community infrastructure and facilities to improve the health, safety, and well-being of residents	Public Facilities-New Construction-Facilities health & safety, recreation, community services facilities	1			Policy Priority-Job Creation/Employment- Persons that received support services and were able to retain their job /persons	15			A. Tools for Measurement	
4C	2g	Public Facilities-Renovation-Square feet	Public Facilities-Renovation-Square feet	1900			Policy Priority-Sustainability-Public Facilities Construction-New public facilities constructed in accordance with visitability principles	1			Intake log	
4B	2d	Public Facilities-Renovation-Cost per building (Dollars)	Public Facilities-Renovation-Cost per building (Dollars)	\$747,800			Other (Other)				Construction log	
4B	2h	Policy Priority-Sustainability-Public Facilities-Renovation-Design meets or exceeds standard for Energy Star or recognized green rating standard facilities	Policy Priority-Sustainability-Public Facilities-Renovation-Design meets or exceeds standard for Energy Star or recognized green rating standard facilities	1			Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards facilities	1			B. Where Data Maintained	

D. Frequency of Collection

C. Source of Data
 Employment records

Agency database

**Percentage of Low- and Moderate- Income Persons by Tribal Areas
(Based on 2000 Census Data)**

Alaska	Koyukuk	Koyukuk ANVSA, AK	94	73	78%
Alaska	Kwethluk	Kwethluk ANVSA, AK	727	619	85%
Alaska	Kwigillingok	Kwigillingok ANVSA, AK	317	268	85%
Alaska	Kwinhagak	Kwinhagak ANVSA, AK	544	455	84%
Alaska	Larsen Bay	Larsen Bay ANVSA, AK	88	56	64%
Alaska	Lesnoi (Woody Island)	No Census Data Available	0	0	0%
Alaska	Levelock	Levelock ANVSA, AK	110	73	66%
Alaska	Lime Village	Lime Village ANVSA, AK	0	0	0%
Alaska	Lower Kalskag	Lower Kalskag ANVSA, AK	256	240	94%
Alaska	Manley Hot Springs	Manley Hot Springs ANVSA, AK	74	36	49%
Alaska	Manokotak	Manokotak ANVSA, AK	402	282	70%
Alaska	Marshall	Marshall ANVSA, AK	356	258	72%
Alaska	Mary's Igloo	Mary's Igloo ANVSA, AK	0	0	0%
Alaska	McGrath	McGrath ANVSA, AK	417	214	51%
Alaska	Mekoryuk	Mekoryuk ANVSA, AK	193	154	80%
Alaska	Mentasta Lake	Mentasta Lake ANVSA, AK	111	101	91%
Alaska	Minto	Minto ANVSA, AK	249	175	70%
Alaska	Mountain Village	Mountain Village ANVSA, AK	723	542	75%
Alaska	Naknek	Naknek ANVSA, AK	671	241	36%
Alaska	Nanwalek	Nanwalek ANVSA, AK	202	145	72%
Alaska	Napaimute	Napaimute ANVSA, AK	0	0	0%
Alaska	Napakiak	Napakiak ANVSA, AK	339	327	96%
Alaska	Napaskiak	Napaskiak ANVSA, AK	444	353	80%
Alaska	Nelson Lagoon	Nelson Lagoon ANVSA, AK	78	38	49%
Alaska	Nenana	Nenana ANVSA, AK	460	270	59%
Alaska	New Stuyahok	New Stuyahok ANVSA, AK	479	385	80%
Alaska	Newhalen	Newhalen ANVSA, AK	147	101	69%
Alaska	Newtok	Newtok ANVSA, AK	358	313	87%
Alaska	Nightmute	Nightmute ANVSA, AK	243	181	74%
Alaska	Nikolai	Nikolai ANVSA, AK	76	69	91%
Alaska	Nikolski	Nikolski ANVSA, AK	58	45	78%
Alaska	Ninilchik	Ninilchik ANVSA, AK	13,264	6,122	46%
Alaska	Noatak	Noatak ANVSA, AK	426	303	71%
Alaska	Nome	Nome City	3,333	1,007	30%
Alaska	Nondalton	Nondalton ANVSA, AK	231	197	85%
Alaska	Noorvik	Noorvik ANVSA, AK	676	374	55%
Alaska	Northway	Northway ANVSA, AK	112	82	73%
Alaska	Nuiqsut	Nuiqsut ANVSA, AK	422	254	60%
Alaska	Nulato	Nulato ANVSA, AK	332	239	72%
Alaska	Nunam Iqua	Nunam Iqua ANVSA, AK	175	148	85%
Alaska	Nunapitchuk	Nunapitchuk ANVSA, AK	439	383	87%
Alaska	Ohogamiut	Ohogamiut ANVSA, AK	0	0	0%
Alaska	Old Harbor	Old Harbor ANVSA, AK	244	163	67%
Alaska	Orutsararmuit (Bethel)	Bethel ANVSA, AK	5,471	2,247	41%
Alaska	Oscarville	Oscarville ANVSA, AK	41	41	100%
Alaska	Ouzinkie	Ouzinkie ANVSA, AK	201	83	41%
Alaska	Paimiut	Paimiut ANVSA, AK	0	0	0%
Alaska	Pauloff Village	No Census Data Available	0	0	0%
Alaska	Pedro Bay	Pedro Bay ANVSA, AK	50	32	64%
Alaska	Perryville	Perryville ANVSA, AK	100	28	28%
Alaska	Petersburg	Petersburg City	3,212	1,265	39%
Alaska	Pilot Point	Pilot Point ANVSA, AK	123	83	67%
Alaska	Pilot Station	Pilot Station ANVSA, AK	543	424	78%
Alaska	Pitkas Point	Pitkas Point ANVSA, AK	121	64	53%
Alaska	Platinum	Platinum ANVSA, AK	50	50	100%
Alaska	Point Hope	Point Hope ANVSA, AK	760	314	41%
Alaska	Point Lay	Point Lay ANVSA, AK	245	90	37%
Alaska	Port Graham	Port Graham ANVSA, AK	176	100	57%
Alaska	Port Heiden	Port Heiden ANVSA, AK	93	44	47%
Alaska	Port Lions	Port Lions ANVSA, AK	289	179	62%
Alaska	Portage Creek	Portage Creek ANVSA, AK	10	10	100%
Alaska	Qagan Tayagungin (Sand Point)	Sand Point ANVSA, AK	975	258	26%
Alaska	Qawalangin (Unalaska)	Unalaska ANVSA, AK	4,283	563	13%

**Mentasta Traditional Council
P. O. Box 6019
Mentasta Lake, AK 99780**

RESOLUTION NUMBER 11-12

Entitled: A resolution regarding citizen participation.

WHEREAS, it is the Mentasta Traditional Council's mission, purpose and vision to improve the health and welfare of the residents of Mentasta Village, and

WHEREAS, the Mentasta Traditional Council has posted a community development statement, received citizen comments and considered these comments on possible uses of HUD Indian Community Development Block Grant funding, and

WHEREAS, the Mentasta Traditional Council has held at least one adequately publicized meeting at a time and location convenient to tribal citizens in order to obtain their views on the community development needs of Mentasta residents, has considered any comments or views expressed by tribal members, has modified the ICDBG application accordingly, has made the modified ICDBG application available for further review and comments, and has determined that construction of a community center addition to be the village's highest ICDBG funding priority.

NOW THEREFORE BE IT RESOLVED that the Mentasta Traditional Council hereby certifies that it has met citizen participation requirements of 24 CFR 1003.604(a) for the FY2011 ICDBG application to fund the planned Mentasta Multi-Purpose Community Services Project by the following actions:

- a. Held at least one adequately publicized meeting at a time and location convenient to Mentasta residents in order to obtain their views on the community development needs of Mentasta village.
- b. Has considered any comments or views expressed by Mentasta residents.
- c. Has modified the ICDBG application accordingly
- d. Has made the modified ICDBG application available for further review and comments.
- e. Has determined that construction of a Mentasta Community Center Addition Project to be Mentasta village's highest ICDBG funding priority.

BE IT FURTHER RESOLVED, that the Mentasta Traditional Council hereby certifies that it has received and considered citizen comments on use of HUD's Indian Community Development Block Grant funding and hereby declares that the planned Mentasta Multi-Purpose Community Services Project is the Tribe's top community development priority.

CERTIFICATION

This resolution was duly adopted by the Mentasta Traditional Council by roll call vote on the 13th day of June, 2011 by the following vote: Ayes 5, Nays 0, Abstain 0.

ATTEST:



C. Nora David, First Chief



Rachele Sanford, Secretary/Treasurer

**Mentasta Traditional Council
P. O. Box 6019
Mentasta Lake, AK 99780**

RESOLUTION NUMBER 11-14

Entitled: A resolution authorizing submission of an ICDBG funding application, dedicating cash and other resources towards the Mentasta Multi-Purpose Community Services Center project.

WHEREAS, the Mentasta Traditional Council's primary community and economic development goal is to improve the health and welfare of its tribal members, and

WHEREAS, the Mentasta Traditional Council has determined that establishment of modern, energy efficient, social services facility space at Mentasta Village is its highest unmet community development priority, and

WHEREAS, the Mentasta Traditional Council has undertaken a thorough investigation of all existing unoccupied community facilities in the greater Mentasta area that could be suitable for tribal members needing social, health and safety services and has found that there is not available community facility space suitable to meet the needs of Mentasta residents and that construction of Mentasta Multi-Purpose Community Service Facility is required, and

WHEREAS, the Mentasta Traditional Council has received long-term lease of land at Mentasta Village from its Regional ANSCA Corporation for the Copper River Region, Ahtna Inc., for the placement of the Mentasta Multi-Purpose Community Services Project, and

WHEREAS, the Mentasta Traditional Council has developed a land lot at Mentasta Village with community waste water infrastructure and desires to donate long-term use of the selected land lot and waste water infrastructure to the planned ICDBG funded Mentasta Multi-Purpose Community Services Project, and

WHEREAS, the Mentasta Traditional Council has investigated all of community facility funding options and has found that there is not adequate funding sources available to fund the planned Mentasta Multi-Purpose Community Services Project and that Indian Community Development Grant funding is essential to fully fund the planned Mentasta Multi-Purpose Community Services Project, and;

WHEREAS, the Mentasta Traditional Council has been developed a land lot with water/waste water infrastructure, received a State of Alaska \$150,000 Legislative CIP grant, a DOE – Energy Efficiency Conservation Block Grant in the amount of

\$37,800 and desires to commit the land lot and grants to the planned ICDBG funded Mentasta Multi-Purpose Community Services Project.

NOW THEREFORE BE IT RESOLVED that the Mentasta Traditional Council hereby certifies that it has undertaken a thorough investigation of all community facility space in the greater Mentasta area and has found that there is not suitable community facility space available to support provision of social, health and safety services to residents of Mentasta and that Indian Community Development Grant funding is necessary to fully fund the planned Mentasta Multi-Purpose Community Services Project, and

BE IT FURTHER RESOLVED that the Mentasta Traditional Council hereby commits a land lot centrally located at Mentasta Village with waste water infrastructure provided, a \$150,000 State of Alaska CIP designated grant and a DOE – Energy Efficiency Conservation Block Grant in the amount of \$37,800 for the purposes of supporting construction of the Mentasta Multi-Purpose Community Services Project, and

FINALLY BE IT RESOLVED that the Mentasta Traditional Council hereby authorizes submission of an Indian Community Development Block Grant (ICDBG) for purpose of seeking funding to fully fund the planned Mentasta Multi-Purpose Community Services Project and authorizes C. Nora David, First Chief, to sign all required documents.

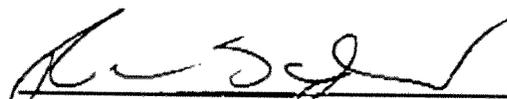
CERTIFICATION

This resolution was duly adopted by the Mentasta Traditional Council by roll call vote on the 13th day of June, 2011 by the following vote: Ayes 5, Nays 0, Abstain 0.

ATTEST:



C. Nora David, First Chief



Rachele Sanford, Secretary/Treasurer



DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

Designated Legislative Grant Program
Grant Agreement

Grant Agreement Number 11-DC-391		Amount of State Funds \$150,000.00	
Collocation Code(s)	Encumbrance Number/AR/Lapse Date / 30665 / 06/30/2015	Project Title Multi-Purpose Community Services Center	
Grantee		Department Contact Person	
Name Mentasta Traditional Council		Name Judy Haymaker	
Street/PO Box PO Box 6019		Title Grants Administrator	
City/State/Zip Mentasta Lake, AK 99780-6019		Street/PO Box 211 Cushman Street	
Contact Person Cecil Sanford, Tribal Administrator		City/State/Zip Fairbanks, AK 99701	
Phone (907) 291-2319	Fax (907) 291-2305	Phone (907) 451-2731	Fax (907) 451-2742

AGREEMENT

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (hereinafter 'Department') and **Mentasta Traditional Council** (hereinafter 'Grantee') agree as set forth herein.

Section I. The Department shall pay the Grantee for the performance of the project work under the terms outlined in this agreement. The amount of the payment is based upon project expenses incurred, which are authorized under this Agreement. In no event shall the payment exceed **\$150,000.00**.

Section II. The Grantee shall perform all of the work required by this Agreement.

Section III. The work to be performed under this agreement begins **4/19/2010** and shall be completed no later than **6/30/2015**.

Section IV. The agreement consists of this page and the following:

ATTACHMENTS

Attachment A: Scope of Work

1. Project Description
2. Project Budget
3. Project Narrative
4. Project Management/Reporting
5. Forms Packet

Attachment B: Payment Method

Attachment C: Standard Provisions

AMENDMENTS: Any fully executed amendments to this Agreement

APPENDICES

- Appendix A: Audit Regulations
- Appendix B: Audit Compliance Supplement
- Appendix B2: Insurance
- Appendix C: State Laws and Regulations
- Appendix D: Special Requirements and Assurances for Federally Funded Projects (if applicable)
- Appendix E: Site Control
- Appendix F: State Fire Marshal Review
- Appendix G: Waiver of Sovereign Immunity

Grantee		Department	
Signature 		Signature 	
Printed Name and Title C. Nora David, First Chief		Printed Name and Title Janet Davis, Grants Administrator III	
Date 9-3-10		Date 9/14/10	

GRANTEE COPY

Attachment A Scope of Work

1. Project Description

The purpose of this FY 2011 Designated Legislative Grant in the amount of **\$150,000.00** [pursuant to the provisions of AS 37.05.317, SLA 2010, Chapter 43, Section 10, Page 111, and Lines 10-12] is to provide funding to **Mentasta Traditional Council** for use towards the Multi-Purpose Community Services Center project.

This project may include, but is not limited to: design and engineering, construction and administrative costs to construct the Multi-Purpose Community Services Center.

No more than five percent (5%) of the total grant award may be reimbursed for Administrative expenses for projects involving equipment purchase or repairs and no more than ten percent (10%) of the total grant award may be reimbursed for Administrative expenses for all other projects. To be reimbursed for eligible administrative costs, expenses must be reported on the Designated Legislative Grant Financial/Progress Report form.

2. Project Budget

Cost Category	Capital Grant Funds
Program Funds	\$135,000.00
Administration Funds	\$15,000.00
Total Project Costs	\$150,000.00

3. Budget Narrative

The Grant Funds identified above will be used to complete the project described in the above Project Description.

Mentasta Traditional Council
P. O. Box 6019
Mentasta, AK 99780

June 12, 2011

To Whom It May Concern:

RE: EECBG Funding Available

I am writing to confirm that Mentasta Traditional Council is managing a U.S. Department of Energy EECBG (Energy Efficiency Conservation Block Grant) in the amount of \$37,800 and has negotiated the scope of work for this grant to install of a woody biomass heating system within the planned Mentasta Multi-Purpose Community Services Center Project.

Mentasta Traditional Council is ready to move forward with this EECBG project in coordination with the tribe's planned Multi-Purpose Community Services Center Project contingent ICDBG funding approval. This EECBG funding is available through the end of 2012 and will be valuable to the tribe's commitment to reducing energy consumption and lessen importation of expensive heating fuel oil into Mentasta.

Sincerely,



Nora David
First Chiefs

Budget Information - Construction Programs

Section A - Budget Summary		Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
			Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1.	Mentasta Community Multi-Purpose Facility Energy Efficiency Project	81.128	\$0	\$0	\$37,800	\$0	\$37,800
2.		81.128	\$0	\$0	\$0	\$0	\$0
3.		81.128	\$0	\$0	\$0	\$0	\$0
4.		81.128	\$0	\$0	\$0	\$0	\$0
5.	Totals		\$0	\$0	\$37,800	\$0	\$37,800
Section B - Budget Categories							
6. Object Class Categories	Audits	Grant Program, Function or Activity		(3)	(4)	Total (5)	
		Construction					
a. Personnel		\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits		\$0	\$0	\$0	\$0	\$0	\$0
c. Travel		\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment		\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies		\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual			\$37,800	\$0	\$0	\$0	\$37,800
g. Construction		\$0	\$0	\$0	\$0	\$0	\$0
h. Other		\$0	\$0	\$0	\$0	\$0	\$0
i. Total Direct Charges (sum of 6a-6f)		\$0	\$37,800	\$0	\$0	\$0	\$37,800
j. Indirect Charges		\$0	\$0	\$0	\$0	\$0	\$0
k. Totals (sum of 6i-6j)		\$0	\$37,800	\$0	\$0	\$0	\$37,800
7. Program Income		\$0	\$0	\$0	\$0	\$0	\$0

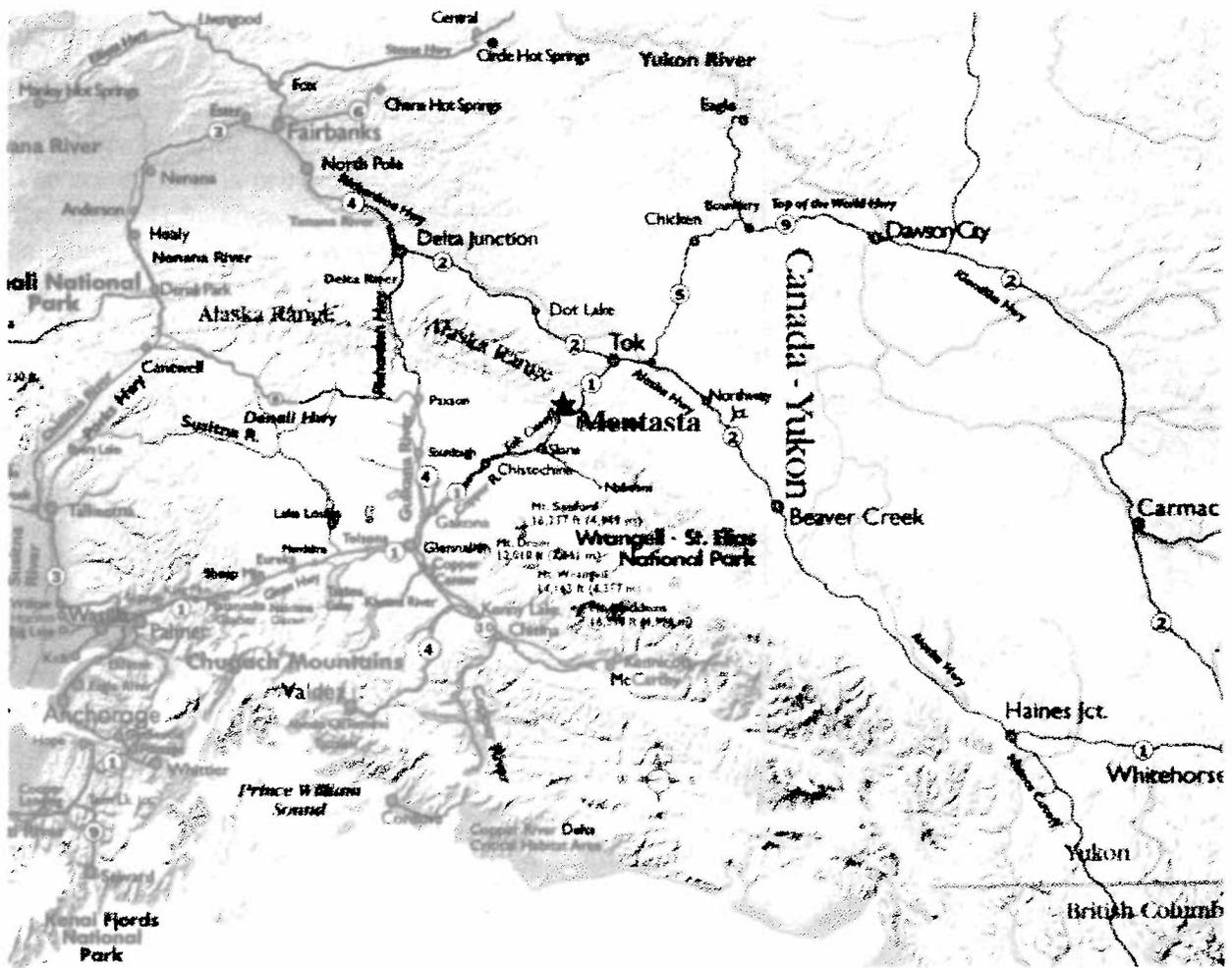
IV. Background

Location and Climate

The village of Mentasta is located near the west shore of Mentasta Lake, southwest of where the Tok Cutoff Highway leaves the Glenn Highway. The community lies at approximately 62 degrees 54 minutes North Latitude, 143 degrees 45 minutes West Longitude. (Sec. 07, T013N, R009E, Copper River Meridian.) Mentasta is located in the Chitina Recording District. The area encompasses 303.1 square miles of land and 2.0 square miles of water.

Mentasta has a year-round access road to the major regional and economic centers in the Interior and South Central Alaska. Fairbanks is approximately 256 miles to the northwest and Anchorage is 290 miles to the southwest.

Mentasta lies within the Continental Climatic Zone of Alaska. This zone is characterized by generally light surface winds, low precipitation, low cloudiness, long cold winters, and short warm summers.



Multi-Purpose Site

3



**Mentasta Traditional Council
P.O. Box 6019
Mentasta Lake, AK 99780**

RESOLUTION NUMBER 11-13

Entitled: A resolution dedicating program funding to support operations, maintenance and program operations at the planned Mentasta Multi-Purpose Community Services Center project.

WHEREAS, it is the Mentasta Traditional Council's mission, purpose and vision to improve the health and welfare of the residents of Mentasta, and

WHEREAS, the Mentasta Traditional Council is planning to construct and operate the Mentasta Multi-Purpose Community Services Center Project which will provide essential cultural, social services and trainings to the residents of Mentasta, and

WHEREAS, the Mentasta Traditional Council has determined that construction of a Mentasta Multi-Purpose Community Services Center Project is the Village's highest priority, and

WHEREAS, the Mentasta Traditional Council has program(s) funding to support the operation, maintenance and programs operations planned for the Mentasta Multi-Purpose Community Services Center Project, and

WHEREAS, the Mentasta Traditional Council has adopted an operations and maintenance plan for the Mentasta Multi-Purpose Community Services Center Project, and

WHEREAS, the Mentasta Traditional Council has program(s) funding from various contracts to support the planned programs and their activities at the planned Mentasta Multi-Purpose Community Services Center Project.

NOW THEREFORE BE IT RESOLVED that the Mentasta Traditional Council hereby certifies that it has firm funding commitments through on-going contracts in the annual amount of \$22,650 to support the physical operations and maintenance of Mentasta Multi-Purpose Community Services Center Project and commits the following Council program sources:

Indian Child Welfare Act:	\$ 2,210.00
BIA 638 Contract:	\$ 18,040.00
CRNA Behavior Health Rent:	<u>\$ 2,400.00</u>
Total:	\$ 22,650.00

BE IT FURTHER RESOLVED that the Mentasta Traditional Council hereby certifies and commits that it will conduct activities and staff the planned Mentasta Multi-Purpose Community Services Center Project utilizing the following program funding contracts as follows:

Indian Child Welfare Act Program
Annual BIA 638 Contract
CRNA Behavior Health Program

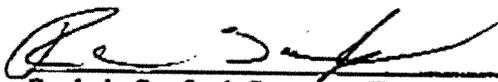
CERTIFICATION

This resolution was duly adopted by the Mentasta Traditional Council by roll call vote on the 13th day of June, 2011 by the following vote: Ayes 5, Nays 0, Abstain 0.

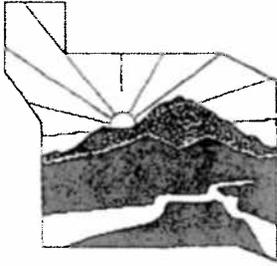
ATTEST:



C. Nora David, First Chief



Rachele Sanford, Secretary/Treasurer



Copper River Native Association

(AHTNA T'AENE NENE')

Mile 104 Old Richardson Highway
P.O. Box H • Copper Center, Alaska 99573
Phone (907) 822-5241
Fax: (907) 822-8801
E-mail: info@crnative.org
Website: www.crnative.org

October 26th, 2010

Mentasta Traditional Council
Nora David, First Chief
P.O. Box 6019,
Mentasta, Alaska 99780

RE: CRNA Behavioral Health Department office space needs in Mentasta

Dear Chief David,

I am writing to express CRNA's support for your efforts to seek funding to construct a new multi-purpose community services center at Mentasta. We strongly believe that anything that supports the villages of the region strengthens all of the Copper River Basin.

I am also writing to commit that our Behavioral Health Services Department will rent office space within your new facility for at least \$200/month for as long as CRNA has a Behavioral Health Aide for your community. (And CRNA has no plans to remove this position!) CRNA also plans to provide a Behavioral Health Clinician to itinerate and operate out of the planned office space at your new facility.

CRNA is pleased to maintain and expand our behavioral health services in Mentasta and we believe that the creation of a new facility will go far toward that end. Again, we fully support Mentasta's efforts at constructing a new multi-purpose community services center.

Respectfully submitted,

Michael Horton, LPC, CDC II
Behavioral Health Services Director
Copper River Native Association

**Mentasta Traditional Council
P. O. Box 6019
Mentasta, AK 99780**

June 12, 2011

To Whom It May Concern:

RE: Commitment to Utilize Mentasta's BIA 638 Self-Governance and ICWA Funding for Programs, Staffing, Facility Operations and Maintenance

I am writing to respond to commit to the use of Mentasta Traditional Council's BIA 638 Self-Governance and ICWA contracts/grants to pay for the operations, maintenance, conduct of the Tribe's social services programs and to staff these programs at the planned new Mentasta Multi-Purpose Community Services Center.

Our annual BIA 638 Self-Governance and ICWA contracts/grants provide flexibility in use of these fundings. Mentasta has the responsibility to carry-out the intent of each program in the agreements. It is Mentasta Traditional Council's responsibility to determine the highest and best use of these programs within each of the program's purpose. As result, Mentasta Traditional Council has the authority to determine how program(s) funding is spent in order to best benefit tribal members.

In conclusion, Mentasta Traditional Council can expend its annual BIA 638 Self-Governance and ICWA funding on staffing, supplies and operations and maintenance of the planned Mentasta Multi-Purpose Community Services Center and commits to this purpose.

Sincerely,



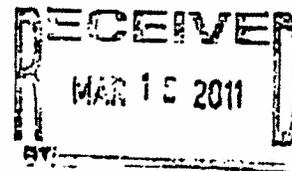
Nora David
First Chief



**UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF INDIAN AFFAIRS**

IN REPLY REFER TO:

West Central Area Field Office
3601 C Street, Ste. 1100
Anchorage, AK 99503



March 14, 2011

Mentasta Traditional Council
Ms. Carolyn David, 1st Chief
P.O. Box 6019
Mentasta Lake, Alaska 99780

Reference Grant No: **GTE01T30940, CY- 2011 ICWA Amendment Two (2)**

Dear Ms. David:

I am pleased to report that you have been awarded a 2011 ICWA Grant Amendment 2, providing available ICWA funds calculated at 42%. Attached are three copies, **Original, Duplicate Original and Contractor's Copy**. Please review and sign and mail back all three copies. You will receive your Contractor's Copy when Awarding Official reviews and approves award. If you may have questions regarding this grant award, feel free to contact my office at (907) 271-4169. Thank you.
Congratulations on this grant award, best wishes for a successful project.

Sincerely,

Darryl Guthrie,
Self-Determination Specialist

Enclosures

cc: File

MAR 20 2011

DMU Approval #700-0043

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE E01309	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. Two (2)	3. EFFECTIVE DATE 01/01/11-12/31/11	4. REQUISITION/PURCHASE NO.	5. PROJECT NO. (If applicable)		
6. ISSUED BY Bureau of Indian Affairs, Awarding Official WCAFO 3601 C Street, Ste. 1100 Anchorage, AK 99503	CODE	7. ADMINISTERED BY (If other than item 6) CFDA # 15.144 ICWA	CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP Code) Mentasta Traditional Council P.O. Box 6019 Mentasta Lake, AK 99780 Phone: (907)291- 2319 Fax: (907) 291- 2305			(U)	9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NO. GTE01T30940	
				10B. DATED (SEE ITEM 13) 03/14/11	
CODE	FACILITY CODE				

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required.)
Bureau Accounting Line 004 \$ 12,461.00 (see attached accounting page).

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

()	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: PL 93-638, as amended
X	D. OTHER (Specify type of modification and authority) Mutual Agreement of Both Parties

E. IMPORTANT: Contractor is not, is required to sign this document and return Original copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

1. Provide FY- 2011 ICWA funds at available amount calculated at 42%.

Grant term ends 12/31/11.

All other terms and conditions remain the same.

15A. NAME AND TITLE OF SIGNER (Type or print) Angie David Tribal Administrator		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Darryl Guthrie, Awarding Official BIA-2009-L1-000059	
15B. CONTRACTOR/OFFICER 	16C. DATE SIGNED 3-20-11	16B. UNITED STATES OF AMERICA BY	16D. DATE SIGNED 3/20/11

Mentasta Traditional Council
 ICWA GRANT
 Grant No. GTE01T30940
 CY-2011 Amendment 2

Acctg Line				Prior Funding Level	Changes + or ->	Current Funding Level	Program Total
	CFDA No. 15.144 Indian Child Welfare Act						12,461
004	E01309 11/12 H9220 413A			0	12,461	12,461	
			Total funds	0	12,461	12,461	12,461
	CFDA No. 15.024 - INDIRECT COSTS:						
	E01309 11/12 T9370 413A			0	0	0	0
	TOTALS			50	12,461	12,461	12,461

Grantee Reporting Schedule:

Mail reports to AOTR identified in Block 8 of Grant Award Sheet.

Quarterly Financial Status Report (SF 425)
 Final Financial Status Report (SF 425)

DATE DUE

Within 30 days after end of calendar quarter.
 Within 30 days after end of grant term.

Quarterly Narrative Progress Report
 Certification of Project Completion /
 Final Narrative Report

Within 30 days after end of quarter.
 Within 30 days after the end of grant term.

1 st Qtr.	01/01/11 - 03/31/11	Due 04/30/11
2 nd Qtr.	04/01/11 - 06/30/11	Due 07/31/11
3 rd Qtr.	07/01/11 - 09/30/11	Due 10/31/11
4 th Qtr.	10/01/11 - 12/31/11	Due 01/31/12

**Mentasta Traditional Council
 GRANT NO.: GTE01T30940
 CY- 2011 Amendment 2.
 CFDA No. 15.024 - CONTRACT SUPPORT COSTS**

PROGRAM						
Personnel	15,600	0%	0	100.00%		0
Fringe	5,928	0%	0	100.00%		0
Supplies/Other	2,000	0%	0	100.00%		0
Employee Background	100	0%	0	100.00%		0
Travel/Perdiem	5,717	0%	0	100.00%		0
	<hr/>					<hr/>
Total	29,345		0			0

Contract Support Funds are currently unavailable.

The calculation of the FY-2011 Contract Support reflects the application of a 0% Indirect Cost Rate applied to direct costs less capital expenditures and pass-through and is provided at 100%.

ICWA
Mentasta Traditional Council

CY- 2011
Grant No.:GTE01T30940

- C. The P.638 Payment System advances shall be liquidated automatically prior to the Financial Status Report. However, the Grantee shall be required to submit the reports to the Awarding Official on a quarterly basis by the 30th day after the end of each three-month period.
- D. When a Grantee is deficient with respect to its administration of grant funds or fails to submit a quarterly financial report (Form SF 425) within 15 days from the date such report was due, or has failed to correct an incomplete quarterly report pursuant to a written request from the Awarding Official, the Awarding Official shall provide written notice of delinquency to the Grantee and shall, to the extent possible, provide technical assistance to correct such deficiency.
- E. When a Grantee fails to correct any deficiency or submit the requested report within 15 days from receipt of the Awarding Official's letter of delinquency, the Awarding Official may, upon written notice to the Grantee, convert the grant(s) to a reimbursement payment method.
- F. For Grants Less Than \$500,000: Copies of vendor's invoices which have been paid, along with copies of canceled checks, time sheets of employees, and any other documents to support expenditures under this grant, and included in a line item of the current approved budget, are to be submitted with the Financial Status Report. Vendor's invoices and/or other supporting documents shall be identified by line item number and arranged in some rational order in order that support for all funds requested can be readily identified.
- Should the Grantee identify the need for corrections (i.e., refund, discount, rebate) on invoices already submitted for payment, appropriate adjustments with adequate explanation shall be made on the next invoice submitted.
- G. Upon receipt of these Financial Status Reports, the AOTR will review them for appropriateness and, if in agreement, will sign all copies certifying that the services were received as specified under the grant. The AOTR will then forward the original (with supporting documentation when applicable) and one (1) copy to the Awarding Official.
- H. The Awarding Official reserves the right to approve or disapprove expenditures herein provided to ensure that such expenditures are directly related to and necessary in the performance of the requirements of this grant.

204. FINANCIAL REPORTS

The Grantee will submit a quarterly financial status report (BIA form SF 425) for allowable costs incurred, with back-up documentation attached. This supporting back-up data consists of copies of paid vendor invoices, payroll time sheets, checks, and other like documents.

The documents will be forwarded to the Awarding Official's Technical Representative for certification that the Grantee is performing under the terms and conditions of the Grant Agreement.

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After certification by the Awarding Official's Technical Representative, the financial report with the back-up documentation attached, will be forwarded to the Awarding Official. Upon receipt of the report an audit will be performed by Finance to determine allowability of costs under A-87.

Costs determined to be unallowable because of illegality or lack of supporting back-up documentation will reduce the amount of allowable costs and the Bureau will notify the Grantee of the differences. If the costs are legally allowable but lack the supporting back-up, the Grantee may include same on subsequent vouchers and provide the required back-up documentation. If costs are unallowable, the grantee will be required to reimburse the Bureau by the amount of the identified unallowable costs.

205. PERFORMANCE REPORTS

Grantees shall constantly monitor the performance under grant supported activities to assure that adequate progress is being made toward achieving the goals of the grant. Grantees shall submit a quarterly performance report which briefly presents the following for each program, function, or activity involved:

- (a) A comparison of actual accomplishments to the goals established for the period,
- (b) Reasons for slippage in those cases where established goals were not met,
- (c) Other pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

Grantees shall submit the performance reports to the Bureau with the Financial Status Reports.

206. PROPERTY RECORD REPORT

The Grantee must submit an annual equipment inventory using the Property Record Form for equipment purchased with grant funds. The Property Record Report will be submitted with the Final Financial and Performance Reports.

207. FINAL REPORTS

Upon completion of the grant performance period, the Final Financial Status Report (to include, in addition, the short form SF-425 Financial Status Report), Performance Report and Property Record Report (if applicable) are due within thirty (30) days at the Alaska Regional Office.

208. AMENDMENTS

All requests for amendment to this grant must be submitted with adequate documentation, for review and approval of the AOTR and Awarding Official. Notification of approval by the Awarding Official is required before actual operation of the project as outlined in the amendment request.

Amendments are required only for the following circumstances:

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1. Any revision for additional funding or reduction in funding.
 2. Any Transfer of funds between line items where the aggregate of changes equal 10% of the total or \$100,000, whichever is less, and where this requirement has not been expressly waived for this grant.
 3. Any revision of the scope or objectives of the grant.
 4. Any changes affecting key personnel under the grant where such were specified in the approved application.
 5. Sub granting for the performance of work, which is deemed central to the purpose of the grant.
 6. Where there are both construction and non-construction budget line items in the grant, any transfers between the two activities require a formal revision.
 7. Any extension of the performance period must be approved prior to the termination date of the grant.
209. The Grantee will submit to the Awarding Official's Technical Representative (AOTR) a copy of the Grantee's Federal Tax Identification Number no later than thirty days (30) after receipt of this executed Grant Agreement.
210. All funds awarded under this Grant Amendment are Subject to the Availability of Funds and may be adjusted (increased or decreased) based on the Final allocation of Funds by Congress for the current fiscal year.
211. INDIAN PREFERENCE

This grant requires, and any contract or subgrant shall require, that to the greatest extent feasible:

- A. Preference and opportunities for training and employment in connection with the administration of the grant shall be given to Indians.
- B. Preference in the award of a contract or subgrant, in connection with administration of the grant, shall be given to Indian organizations and economic enterprises.
- C. When preferences has been provided to Indian and Indian organizations and enterprises as in (A) and (B) above, Title VI of the Civil Rights Act of 1974 shall be complied with, as stated in Assurance numbered Two and Three in Part IV of the application, Standard Form 424.

The Grantee may develop its own Indian Preference Requirements to the extent that such requirements are not inconsistent with the purpose and intent of Paragraphs (A), (B) and (C) above.

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212. PRIVACY ACT REQUIREMENTS

When under this grant to accomplish a Bureau function, the Grantee operates a system of records from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual, the Grantee shall comply with Subpart D of 43 CFR, Part II, which implements the Privacy Act (5 USC 552a). Examples of the Grantee's responsibilities are:

- A. To continue maintaining records declared by the Bureau subject to the Privacy Act as published in the Federal Register.
- B. To make sure records are available to individuals involved.
- C. To disclose an individual's record to third parties only after receiving permission from the individual to whom the records pertain. 43 CFR 2.56 lists exceptions to this procedure and these exceptions shall apply to this clause.
- D. To establish a procedure to account for access, disclosures, denials, and amendments to records.

213. INVESTMENT OF FUNDS:

- A. Advanced funds not immediately spent for program activities may be invested only in obligations of the United States or in obligations or securities that are guaranteed or insured by the United States.
- B. If not invested, advanced funds must be deposited into accounts that are insured by an agency or instrumentality of the United States or must be fully collateralized to ensure protection of the funds.
- C. Interest and investment income that accrue on any funds provided for by contract become the property of the grantee.

214. SINGLE AUDIT ACT OF 1984 AS AMENDED BY P L 104-156:

The Single Audit Act of 1984 in the current Office of Management and Budget (OMB) Circular A-133 and in Title 43 Code of Federal Regulations Part 12, the grantee is required to arrange for, participate fully in, and respond promptly and fully to the recommendations of an annual single organization-wide audit, or in accordance with the following:

- A. Grantees that expend less than \$500,000 in Federal Financial Assistance in any fiscal year are exempt from the Act.
- B. Every Grantee that expends \$500,000 or more in Federal Financial Assistance in any single fiscal year is required to have an annual single organization-wide audit in accordance with OMB Circular A-133.

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215. COST PRINCIPLES AND AUDITS:

The Grantee shall comply with the following:

- A. The costs of this Grant consists of the direct and contract support costs, including indirect costs, incurred in the performance of this Grant, determined in accordance with the cost principles set forth in OMB Circular A-87, except as modified by section 106(k) of the Act.
- B. Audits shall be performed in accordance with OMB Circular A-133. Any claim by the Federal Government against the Tribe based on any audit under this section shall be subject to the provisions of section 106(f) of the Act.

216. SUBMISSION OF AUDIT REPORTS:

If a grantee spends more than \$500,000 in total Federal financial assistance from all sources, the following submission requirements apply.

A. To fulfill Single Audit Act requirements.

- (1) Send one copy of the audit with Form SF-SAC (Data Collection Form) to the Federal Audit Clearinghouse:

Federal Audit Clearinghouse
U.S. Bureau of the Census
1201 East Tenth Street
Jeffersonville, IN 47132

- (2) Submit one additional copy to the Clearinghouse for each funding agency that has a finding, either current or prior year, related to the grant/contracts provided by them.

B. All contractors/grantees/Self-Governance Tribes must send two copies their audit reports to the Office of Internal Evaluation & Assessment to meet the reporting requirements of the Indian Self-Determination and Education Assistance Act and the Tribally Controlled School Grants Act Interior. The address is:

U.S. Department of the Interior
Office of Internal Evaluation & Assessment
Parker Building
2051 Mercator Drive
Reston, VA 20191

217. DRUG-FREE WORKPLACE ACT OF 1988, P.L. 100-690, TITLE V, SUBTITLE D

For grant awards made on or after March 18, 1989, and prior to being awarded a grant, each grantee shall submit a certification to provide a drug-free workplace (Form DI-1955).

Under the Drug-Free Workplace Act, the ultimate consequence of Noncompliance with the Act's requirements is suspension.



DEPARTMENT OF THE INTERIOR

IN REPLY REFER TO:
63 CONTRACTS & GRANTS

BUREAU OF INDIAN AFFAIRS
West-Central Alaska Agency
Branch of Contracting
3601 C Street, Suite 1100
Anchorage, Alaska 99503-5947
(907) 271-4088
1-800-845-8485

January 27, 2010

C. Nora David, First Chief
Mentasta Traditional Council
P.O. Box 6019
Mentasta, Alaska 99780

Subject: FY-2011 P.L. 93-638 Contract Award

Dear Chief David:

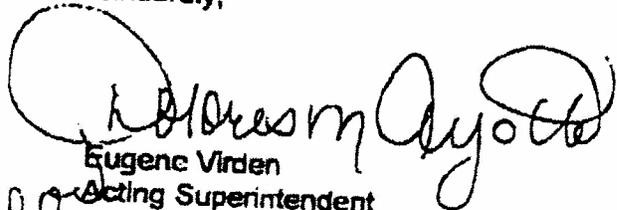
Congratulations, enclosed is your Fiscal Year 2011 P.L. 93-638 Contract Award tentatively awarded (first distribution of federal government's Continuing Resolution) at 41.1% of your TPA.

Also enclosed are Financial Certification and Authorizing Signature Form for you to complete and return to our office.

To expedite the award process, sign both copies at the appropriate pages and fax back to our office.

If you have any questions concerning this process please call Dolores Ayotte, Supervisory Self-Determination Specialist at (907) 271-4086.

Sincerely,


Eugene Virden
Acting Superintendent

Enclosure: As Stated.

AWARD/CONTRACT

1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 320)

RATING

PAGE OF PAGE

2. CONTRACT (Proc. Inv. Alloc.) NO.

3. EFFECTIVE DATE

4. REQUISITION/PURCHASE REQUEST/PROJECT NO.

CTE01T30825

10/01/10 - 09/30/11

ISSUED BY

CODE

8. ADMINISTERED BY (If other than Item 5)

CODE

Bureau of Indian Affairs, Awarding Official
West Central Alaska Agency
3601 C Street, Suite 1100
Anchorage, Alaska 99503
(907) 271-4086 Telephone (907) 271-4083 Fax

same as number 5.

7. NAME AND ADDRESS OF CONTRACTOR (No. street, city, county, State and ZIP Code)

Mentasta Traditional Council
P.O. Box 6019
Mentasta, Alaska 99780

B. DELIVERY

FOB ORIGIN

OTHER (See below)

D. DISCOUNT FOR PROMPT PAYMENT

10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN:

ITEM

CODE

FACILITY CODE

11. SHIP TO/MARK FOR

CODE

12. PAYMENT WILL BE MADE BY

CODE

13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION:

10 USC 2304(c) ()

41 USC 253(e) (P.L. 93-638)

14. ACCOUNTING AND APPROPRIATION DATA

See Accounts Page 2

13A. ITEM NO.

13B. SUPPLIES/SERVICES

13C. QUANTITY

13D. UNIT

13E. UNIT PRICE

13F. AMOUNT

1 This contract is awarded under the authority of Indian Self-Determination and Education Assistance Act (P.L. 93-638 as amended). This is a three year contract. This is the first Annual Funding Agreement ending 09/30/11.

1

1

82,389

82,389.00

15G. TOTAL AMOUNT OF CONTRACT

\$

82,389.00

18. TABLE OF CONTENTS

(Q)	SEC.	DESCRIPTION	PAGE(S)	(Q)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
A		SOLICITATION/CONTRACT FORM		I		CONTRACT CLAUSES	
B		SUPPLIES OR SERVICES AND PRICES/COST		PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
C		DESCRIPTIONS/SPEC./WORK STATEMENT		J		LIST OF ATTACHMENTS	
D		PACKAGING AND MARKING		PART IV - REPRESENTATIONS AND INSTRUCTIONS			
E		INSPECTION AND ACCEPTANCE		K		REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
F		DELIVERIES OR PERFORMANCE		L		INSTRS., CONDS., AND NOTICES TO OFFERORS	
G		CONTRACT ADMINISTRATION DATA		M		EVALUATION FACTORS FOR AWARD	
H		SPECIAL CONTRACT REQUIREMENTS					

CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required)

To sign this document and return copies to issuing office. Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)

18. AWARD (Contractor is not required to sign this document.) Your

offer on Solicitation Number including the addenda or changes (made by you which addenda or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award constitutes the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) the award/contract. No further contractual document is necessary.

19A. NAME AND TITLE OF SIGNER (Type or print)

C. Nora David

20A. NAME OF CONTRACTING OFFICER

Dolores M. Ayotte, Awarding Official

BIA 2007-L2-000026

19B. NAME OF CONTRACTOR

(Signature of person authorized to sign)

19C. DATE SIGNED

1-31-11

20B. UNITED STATES OF AMERICA

(Signature of Contracting Officer)

20C. DATE SIGNED

1/6/11

MENTASTA TRADITIONAL COUNCIL

Contract No. CTE01T30925

FY-2011

Award

**CONTRACT AGREEMENT
No. CTE01T30925**

BETWEEN

**THE SECRETARY OF THE
DEPARTMENT OF THE
INTERIOR**

AND

**MENTASTA TRADITIONAL
COUNCIL**

OCTOBER 1, 2010

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AGREEMENT BETWEEN
THE SECRETARY of INTERIOR
and
MENTASTA TRADITIONAL COUNCIL

(a) AUTHORITY AND PURPOSE.--

- (1) AUTHORITY.--** This agreement, denoted a Self-Determination Contract (referred to in this agreement as the "Contract"), is entered into by the Secretary of the Interior (referred to in this agreement as the "Secretary"), for and on behalf of the United States pursuant to title I of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.) and by the authority of **MENTASTA TRADITIONAL COUNCIL** (referred to in this agreement as the "Contractor"). The provisions of title I of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.) are incorporated in this agreement.
- (2) PURPOSE.--** Each provision of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.) and each provision of this Contract shall be liberally construed for the benefit of the Contractor to transfer the funding and the following related functions, services, activities, and programs (or portions thereof), that are otherwise contractible under section 102(a) of such Act, including all related administrative functions, from the Federal Government to the Contractor. Refer to the Annual Funding Agreement, Attachment 2.

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(b) TERMS, PROVISIONS AND CONDITIONS.-

- (1) TERM.-** Pursuant to section 105(c)(1) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450j(c)(1)), the term of this Contract shall be for **Three (3) years** on 105(d)(1) of such Act (25 U.S.C. 450j(d)), upon the election by the Contractor, the period of this Contract shall be determined on a basis of a calendar year, unless the Secretary and the Contractor agree on a different period in the annual funding agreement incorporated by reference in subsection (f)(2).
- (2) EFFECTIVE DATE.-** This Contract shall become effective October 1, 2010 and shall extend through September 30, 2013.
- (3) PROGRAM STANDARDS.-** The Contractor agrees to administer the program, services, functions and activities (or portions thereof) listed in subsection (a) (2) of the Contract in conformity with the standards listed in the **Annual Funding Agreement, Attachment 2.**
- (4) FUNDING AMOUNT.-** Subject to the availability of appropriations, the Secretary shall make available to the Contractor the total amount specified in the Annual Funding Agreement incorporated by reference in subsection (f)(2). Such amount shall not be less than the applicable amount determined pursuant to section 106(a) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450j-1).
- (5) LIMITATION OF COSTS.-** The Contractor shall not be obligated to continue performance that requires an expenditure of funds in excess of the amount of funds awarded under this Contract. If, at any time, the Contractor has reason to believe that the total amount required for performance of this Contract or a specific activity conducted under this Contract would be greater than the amount of funds awarded under this Contract, the Contractor shall provide reasonable notice to the Secretary. If the Secretary does not take such action as may be necessary to increase the amount of funds awarded under this Contract, the Contractor may suspend performance of the Contract until such time as additional funds are awarded.
- (6) PAYMENT.-**
 - (A) IN GENERAL-** Payments to the Contractor under this Contract shall:
 - (i) be made as expeditiously as practicable; and

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- (ii) include financial arrangements to cover funding during periods covered by joint resolutions adopted by Congress making continuing appropriations, to the extent permitted by such resolutions.

(B) QUARTERLY, SEMIANNUAL, LUMP-SUM, AND OTHER METHODS OF PAYMENT.-

- (i) **IN GENERAL.**—Pursuant to section 108(b) of the Indian Self-Determination and Education Assistance Act, and notwithstanding any other provision of law, for each fiscal year covered by this Contract, the Secretary shall make available to the Contractor the funds specified for the fiscal year under the Annual Funding Agreement incorporated by reference pursuant to subsection (f)(2) by paying to the Contractor, on a quarterly basis, one-quarter of the total amount provided for in the annual funding agreement for that fiscal year, in a lump-sum payment or as semiannual payments, or any other method of payment authorized by law, in accordance with such method as may be requested by the Contractor and specified in the Annual Funding Agreement.
- (ii) **METHOD OF QUARTERLY PAYMENT.**—If quarterly payments are specified in the Annual Funding Agreement incorporated by reference pursuant to subsection (f)(2), each quarterly payment made pursuant to clause (i) shall be made on the first day of each quarter of the fiscal year, except that in any case in which the Contract year coincides with the Federal fiscal year, payment for the first quarter shall be made not later than the date that is 10 calendar days after the date on which the Office of Management and Budget apportions the appropriations for the fiscal year for the programs, services, functions, and activities subject to this Contract.
- (iii) **APPLICABILITY.** Chapter 39 of title 31, United States Code, shall apply to the payment of funds due under this Contract and the Annual Funding Agreement referred to in clause (i).

(7) RECORDS AND MONITORING.—

- (A) **IN GENERAL.**— Except for previously provided copies of tribal records that the Secretary demonstrates are clearly required to be maintained as part of the record keeping system of the Department of the Interior, records of the Contractor shall not be considered Federal records for purposes of chapter 5 of title 5, United States Code.

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- (B) **RECORDKEEPING SYSTEM.**— The Contractor shall maintain a record keeping system and, upon reasonable advance request, provide reasonable access to such records to the Secretary.
- (C) **RESPONSIBILITIES OF THE CONTRACTOR.**— The Contractor shall be responsible for managing the day-to-day operations conducted under this Contract and for monitoring activities conducted under this Contract to ensure compliance with the Contract and applicable Federal requirements. With respect to the monitoring activities of the Secretary, the routine monitoring visits shall be limited to not more than one performance monitoring visit for this Contract by the head of each operating division, departmental bureau, or departmental agency, or duly authorized representative of such head unless—
- (i) the Contractor agrees to one or more additional visits; or
 - (ii) the appropriate official determines that there is reasonable cause to believe that grounds for reassumption of the Contract, suspension of Contract payments, or other serious Contract performance deficiency may exist.

No additional visit referred to in clause (ii) shall be made until such time as reasonable advance notice that includes a description of the nature of the problem that requires the additional visit has been given to the Contractor.

(8) PROPERTY.—

- (A) **IN GENERAL.**— As provided in section 105(f) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450j(f)), at the request of the Contractor, the Secretary may make available, or transfer to the Contractor, all reasonably divisible real property, facilities, equipment, and personal property that the Secretary has used to provide or administer the programs, services, functions, and activities covered by this Contract. A mutually agreed upon list specifying the property, facilities, and equipment so furnished shall also be prepared by the Secretary, with the concurrence of the Contractor, and periodically revised by the Secretary, with the concurrence of the Contractor.
- (B) **RECORDS.**— The Contractor shall maintain a record of all property referred to in subparagraph (A) or other property acquired by the

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- Contractor under section 105(f)(2)(A) of such Act for purposes of replacement.
- (C) **JOINT USE AGREEMENTS.**— Upon the request of the Contractor, the Secretary and the Contractor shall enter into a separate joint use agreement to address the shared use by the parties of real or personal property that is not reasonably divisible.
- (D) **ACQUISITION OF PROPERTY.**— The Contractor is granted the authority to acquire such excess property as the Contractor may determine to be appropriate in the judgment of the Contractor to support the programs, services, functions, and activities operated pursuant to this Contract.
- (E) **CONFISCATED OR EXCESS PROPERTY.**— The Secretary shall assist the Contractor in obtaining such confiscated or excess property as may become available to tribes, tribal organizations, or local governments.
- (F) **SCREENER IDENTIFICATION CARD.**— A screener identification card (General Services Administration form numbered 2946) shall be issued to the Contractor not later than the effective date of this Contract. The designated official shall, upon request, assist the Contractor in securing the use of the card.
- (G) **CAPITAL EQUIPMENT.**— The Contractor shall determine the capital equipment, leases, rentals, property, or services the Contractor requires to perform the obligations of the Contractor under this subsection, and shall acquire and maintain records of such capital equipment, property rentals, leases, property, or services through applicable procurement procedures of the Contractor.
- (9) **AVAILABILITY OF FUNDS.**— Notwithstanding any other provision of law, any funds provided under this Contract:
- (A) Shall remain available until expended, and
- (B) with respect to such funds, no further:
- (1) Supporting documentation from the Contractor, shall be required prior to the expenditure of such funds.

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- (10) **TRANSPORTATION.**—Beginning on the effective date of this Contract, the Secretary shall authorize the Contractor to obtain interagency motor pool vehicles and related services for performance of any activities carried out under this Contract.
- (11) **FEDERAL PROGRAM GUIDELINES, MANUALS, OR POLICY DIRECTIVES.**—Except as specifically provided in the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.) the Contractor is not required to abide by program guidelines, manuals, or policy directives of the Secretary, unless otherwise agreed to by the Contractor and the Secretary, or otherwise required by law.
- (12) **DISPUTES.**—
- (A) **THIRD-PARTY MEDIATION DEFINED.**—For the purposes of this Contract, the term "Third-Party Mediation" means a form of mediation whereby the Secretary and the Contractor nominate a third party who is not employed by or significantly involved with the Secretary of the Interior, or the Contractor, to serve as a third-party mediator to mediate disputes under this Contract.
- (B) **ALTERNATIVE PROCEDURES.**— In addition to, or as an alternative to, remedies and procedures prescribed by section 110 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450m-1), the parties to this Contract may jointly:
- (i) submit disputes under this Contract to third-party mediation;
 - (ii) submit the dispute to the adjudicatory body of the Contractor, including the tribal court of the Contractor;
 - (iii) submit the dispute to mediation processes provided for under the laws, policies, or procedures of the Contractor; or
 - (iv) use the administrative dispute resolution processes authorized in subchapter IV of chapter 5 of title 5, United States Code.
- EFFECT OF DECISIONS.**— The Secretary shall be bound by decisions made pursuant to the procedures set forth in subparagraph (B), except that the Secretary shall not be bound by any decision that significantly conflicts with the interests of Indians or the United States.

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(13) ADMINISTRATIVE PROCEDURES OF THE CONTRACTOR. –

Pursuant to the Indian Civil Rights Act of 1968 (25 U.S.C. 1301 et seq.), the laws, policies, and procedures of the Contractor shall provide for administrative due process (or the equivalent of administrative due process) with respect to programs, services, functions, and activities that are provided by the Contractor pursuant to this Contract.

(14) SUCCESSOR ANNUAL FUNDING AGREEMENT. –

(A) **IN GENERAL. –** Negotiations for a successor Annual Funding Agreement provided for in subsection (f) (2), shall begin not later than 120 days prior to the conclusion of the preceding Annual Funding Agreement. Except as provided in section 105(c)(2) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450j(c)(2)) the funding for each such successor Annual Funding Agreement shall only be reduced pursuant to section 106(b) of such Act (25 U.S.C. 450j-1(b)).

(B) **INFORMATION. –** The Secretary shall prepare and supply relevant information, and promptly comply with any request by the Contractor for information that the Contractor reasonably needs to determine the amount of funds that may be available for a successor Annual Funding Agreement, as provided for in subsection (f)(2) of this Contract.

(15) CONTRACT REQUIREMENTS; APPROVAL BY SECRETARY. –

(A) **IN GENERAL. –** Except as provided in subparagraph (B), for the term of the Contract, section 2103 of the Revised Statutes (25 U.S.C. 81) and section 16 of the Act of June 18, 1934 (48 Stat. 937, chapter 576; 25 U.S.C. 475; 25 U.S.C. 476), shall not apply to any contract entered into in connection with this Contract.

(B) **REQUIREMENTS. –** Each contract entered into by the Contractor with a third party in connection with performing the obligations of the Contractor under this Contract shall:

- (i) be in writing;
- (ii) identify the interested parties, the authorities of such parties, and purpose of the Contract;
- (iii) state the work to be performed under the Contract; and
- (iv) state the process for making any claim, the payments to be made, and the terms of the Contract, which shall be fixed.

MENTASTA TRADITIONAL COUNCIL

Contract No. CTE01T30925

FY-2011

Award

(c) OBLIGATION OF THE CONTRACTOR.—

- (1) CONTRACT PERFORMANCE.—** Except as provided in subsection (d)(2), the Contractor shall perform the services, functions, and activities as provided in the Annual Funding Agreement under subsection (f)(2) of this Contract.
- (2) AMOUNT OF FUNDS.—** The total amount of funds to be paid under this Contract pursuant to section 106(a) shall be determined in an Annual Funding Agreement entered into between the Secretary and the Contractor, which shall be incorporated into this Contract.
- (3) CONTRACTED PROGRAMS.—** Subject to the availability of appropriated funds, the Contractor shall administer the programs, services, functions, and activities identified in this Contract and funded through the Annual Funding Agreement under subsection (f)(2).
- (4) TRUST SERVICES FOR INDIVIDUAL INDIANS.—**
 - (A) IN GENERAL.—** To the extent that the Annual Funding Agreement provides funding for the delivery of trust services to individual Indians that have been provided by the Secretary, the Contractor shall maintain at least the same level of service as the Secretary provided for such individual Indians, subject to the availability of appropriated funds for such services.
 - (B) TRUST SERVICES TO INDIVIDUAL INDIANS.—** For the purposes of this paragraph only, the term "trust services for individual Indians" means only those services that pertain to land or financial management connected to individually held allotments.
- (5) FAIR AND UNIFORM SERVICES.—** The Contractor shall provide services under this Contract in a fair and uniform manner and shall provide access to an administrative or judicial body empowered to adjudicate or otherwise resolve complaints, claims, and grievances brought by program beneficiaries against the Contractor arising out of the performance of the Contract.

(d) OBLIGATION OF THE UNITED STATES.—

- (1) TRUST RESPONSIBILITY.—**

MENTASTA TRADITIONAL COUNCIL

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- (A) **IN GENERAL.**— The United States reaffirms the trust responsibility of the United States to the **MENTASTA TRADITIONAL COUNCIL** to protect and conserve the trust resources of the Indian Tribe and the trust resources of individual Indians.
- (B) **CONSTRUCTION OF CONTRACT.**— Nothing in this Contract may be construed to terminate, waive, modify, or reduce the trust responsibility of the United States to the tribe or individual Indians. The Secretary shall act in good faith in upholding such trust responsibility.
- (2) **PROGRAMS RETAINED.**— As specified in the Annual Funding Agreement, the United States hereby retains the programs, services, functions, and activities with respect to the Tribe(s) that are not specifically assumed by the Contractor in the Annual Funding Agreement, under subsection (f)(2).
- (e) **OTHER PROVISIONS.**—
- (1) **DESIGNATED OFFICIALS.**— Not later than the effective date of this Contract, the United States shall provide to the Contractor, and the Contractor shall provide to the United States, a written designation of a senior official to serve as a representative for notices, proposed amendments to the Contract, and other purposes for this Contract.
- (2) **CONTRACT MODIFICATIONS OR AMENDMENTS.**—
- (A) **IN GENERAL.**— Except as provided in subparagraph (B), no modification to this Contract shall take effect unless such modification is made in the form of a written amendment to the Contract, and the Contractor and the Secretary provide written consent for the modification.
- (B) **EXCEPTION.**— The addition of supplemental funds for programs, functions, and activities (or portions thereof) already included in the Annual Funding Agreement under subsection (f) (2), and the reduction of funds pursuant to section 106(b)(2), shall not be subject to subparagraph (A).
- (3) **OFFICIALS NOT TO BENEFIT.**— No Member of Congress, or resident commissioner, shall be admitted to any share or part of any contract executed pursuant to this Contract, or to any benefit that may arise from

MENTASTA TRADITIONAL COUNCIL

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such contract. This paragraph may not be construed to apply to any contract with a third party entered into under this Contract if such contract is made with a corporation for the general benefit of the corporation.

(4) COVENANT AGAINST CONTINGENT FEES.— The parties warrant that no person or selling agency has been employed or retained to solicit or secure any contract executed pursuant to this Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business.

(5) COST PRINCIPLES AND AUDITS.— The Contractor shall comply with the following:

(A) The costs of this Contract and each Annual Funding Agreement consist of the direct and contract support costs, including indirect costs, incurred in the performance of this Contract and each Annual Funding Agreement, determined in accordance with the cost principles set forth in OMB Circular A-87, except as modified by section 106(k) of the Act.

(B) Audits shall be performed in accordance with OMB Circular A-133. Any claim by the Federal Government against the Tribe based on any audit under this section shall be subject to the provisions of section 106(f) of the Act.

(6) INVESTMENT OF FUNDS

(A) Advanced funds not immediately spent for program activities may be invested only in obligations of the United States or in obligations or securities that are guaranteed or insured by the United States.

(B) If not invested, advanced funds must be deposited into accounts that are insured by an agency or instrumentality of the United States or must be fully collateralized to ensure protection of the funds.

(C) Interest and investment income that accrue on any funds provided for by contract become the property of the grantee.

(7) SUBMISSION OF AUDIT REPORTS

MENTASTA TRADITIONAL COUNCIL

Contract No. CTE01T30925

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Award

If a grantee spends more than \$500,000 in total Federal financial assistance from all sources, the following submission requirements apply.

(A) To fulfill single audit Act requirements.

(i) Send one copy of the audit report with Form SF-SAC (Data Collection Form) to the Federal Audit Clearinghouse:

Federal Audit Clearinghouse
U.S. Bureau of the Census
1201 East Tenth Street
Jeffersonville, IN 47132

(ii) submit one additional copy to the Clearinghouse for each funding agency that has a finding, either current or prior year, related to the grant/contracts provided by them.

(B) All contractors/grantees/Self-Governance Tribes must send two copies of their audit reports to the Office of Audit and Evaluation to meet the reporting requirements of the Indian Self-Determination and Education Assistance Act and the Tribally Controlled School Grants Act Interior. The address is:

U.S. Department of the Interior
Office of Audit & Evaluation
Parker Building
2051 Mercator Drive
Reston VA 20191

(I) ATTACHMENTS.—

(1) **APPROVAL OF CONTRACT.—** Unless previously furnished to the Secretary, the resolution(s) of **MENTASTA TRADITIONAL COUNCIL** authorizing the contracting of the programs, services, functions, and activities identified in this Contract are attached to this Contract as Attachment 1.

(2) ANNUAL FUNDING AGREEMENT.—

(A) **IN GENERAL.—** The Annual Funding Agreement under this Contract shall only contain-

MENTASTA TRADITIONAL COUNCIL

Contract No. CTE01T30925

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- (i) terms that identify the programs, services, functions, and activities to be performed or administered, the general budget category assigned, the funds to be provided, and the time and method of payment; and
 - (ii) such other provisions, including a brief description of the programs, services, functions, and activities to be performed (including those supported by financial resources other than those provided by the Secretary), to which the parties agree.
- (B) INCORPORATION BY REFERENCE.**— The Annual Funding Agreement is hereby incorporated in its entirety in this Contract and attached to this Contract as Attachment 2.

MENTASTA TRADITIONAL COUNCIL

Contract No. CTE01T30925

FY-2011

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ATTACHMENT 3.

BUREAU COST ACCOUNTS

**Mentasta Traditional Council
 CONTRACT NO.: CTE01T30924
 FY-2011 Annual Funding Agreement
 Award**

Acctg
Line

				Prior Funding Level	Changes + or <->	Current Funding Level	Program Total										
Consolidated Tribal Government Program:							58,254										
001	E01309	1112 T9130	252i	0	58,254	58,254											
<table border="1" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td>CFDA No. 15.020 Aid to Tribal Government</td> </tr> <tr> <td></td> <td>CFDA No. 15.025 Social Services</td> </tr> <tr> <td></td> <td>CFDA No. 15.114 Scholarships</td> </tr> <tr> <td></td> <td>CFDA No. 15.108 Adult Vocational Training</td> </tr> <tr> <td></td> <td>Direct Program Total</td> </tr> </table>					CFDA No. 15.020 Aid to Tribal Government		CFDA No. 15.025 Social Services		CFDA No. 15.114 Scholarships		CFDA No. 15.108 Adult Vocational Training		Direct Program Total				
	CFDA No. 15.020 Aid to Tribal Government																
	CFDA No. 15.025 Social Services																
	CFDA No. 15.114 Scholarships																
	CFDA No. 15.108 Adult Vocational Training																
	Direct Program Total																
Total Program Funding				0	58,254	58,254	58,254										
CFDA No. 15.024 - INDIRECT COSTS:																	
002	E01309	1112 T9370	252i														
003	E01309	1011 T8370	252i	0	24,135	24,135	24,135										
TOTALS				0	82,389	82,389	82,389										

2011 FUNDING SOURCES	
TPA:	
Aid to Tribal Government	0
CTGP	137,284
Social Services	0
Scholarships	0
Job Placement & Training	0
ICWA	29,345
Natural Resources	1,135
Johnson-O'Malley (JOM)	2,316
Subtotal	170,080
Natural Resource (BIA)	-1,135
ICWA Grant	-29,345
Total @ 100%	139,600
Initial 2011 @ 41.1%	57,359
Total Awarded:	82,389

FY 2011 MENTASTA							Award
Budgets	ATG	SS	HE	JPKT	JOM	Totals	
	Program Manager	10,660					10,660
Tribal Specialist	28,744		101		185	29,120	
Secretary/Receptionist	27,040					27,040	
Fringe	35,000					35,000	
Travel	14,307	1,693				16,000	
Supplies	2,222					2,222	
Copier Lease	4,200					4,200	
Higher Education Grant			9,000			9,000	
AVT Grants				2,000		2,000	
Need to Budget - More/Less	2,042				2,316	4,358	
Need to Budget - More/Less					4,426		
Subty Budgets	124,215	1,693	9,191	2,185	6,741	144,026	
41.1% of CTGP						58,254	
FY-10 Shortfall final						24,135	
Total Award						82,389	

1/27/2011

MENTASTA TRADITIONAL COUNCIL
Contract No. CTE01T30925

FY-2011
Award

ATTACHMENT 2.

ANNUAL FUNDING AGREEMENT

**Mentasta Traditional Council
Contract No. CTE01T30925**

2011 AFA

FISCAL YEAR 2011

ANNUAL FUNDING AGREEMENT

BETWEEN

Mentasta Traditional Council

AND

**THE UNITED STATES OF AMERICA
SECRETARY OF THE
DEPARTMENT OF THE INTERIOR**

Sec. 1. AUTHORITY AND PURPOSE —

This Annual Funding Agreement is executed by and between **Mentasta Traditional Council** (hereafter the "Contractor") and the Bureau of Indian Affairs (hereafter the "BIA"), pursuant to Title I of the Indian Self-Determination and Education Assistance Act, as amended, and is incorporated into and governed by the Tribal Contract (hereafter the "Contract") between the Contractor and BIA dated **October 1, 2010**. Pursuant to the terms of this Agreement, the Contractor is authorized to plan, conduct, and administer the programs, functions, services and activities identified in Section 12 below.

**Mentasta Traditional Council
Contract No. CTE01T30925**

2011 AFA

Sec. 2. EFFECTIVE DATE AND TERM —

This Agreement shall become effective **October 1, 2010** and shall extend through **September 30, 2011**.

Sec. 3. AMOUNT OF FUNDS —

The Bureau of Indian Affairs shall provide the Contractor the amount of **\$139,600.00** in accordance with Section (b)(4) of the Contract. Accounting and appropriation data is set forth in Attachment 1.

Sec. 4. SERVICE AREA —

The Contractor agrees to administer the programs, services, functions and activities (or portions thereof) listed in **Section 12** of this Annual Funding Agreement in the following service area:

	Resolution No.
Mentasta Traditional Council	Resolution No. 12-09

"For all programs other than Scholarships, the contractor shall serve all eligible Alaska Native and American Indian **Residents** within the service area. For the Scholarship Program the contractor's service area is defined as the eligible Alaska Native **Enrolled** members of the **Mentasta Traditional Council** and their descendents."

Sec. 5. TRIBAL SHARES —

- (1) The Contractor agrees that the acceptance of Tribal Shares includes the responsibility of all programs, activities, services, and functions associated with the program tribal shares taken by the contractor/tribe, except for those listed by program in the proposed list of Inherently Federal Functions of the Bureau of Indian Affairs, May 1997. This listing was sent to each tribe and tribal organization by the Deputy Commissioner of Indian Affairs on May 19, 1997.
- (2) The Tribal Shares process is currently under review. FY-11 Tribal Shares are based upon formulas agreed upon for the FY-11 Annual Funding Agreement and DO NOT increase the contractor's Tribal Priority Allocation (TPA) funding. Formulas and process may be different after FY-11 and funding is subject to the availability of funds.

**Mentasta Traditional Council
Contract No. CTE01T30925**

2011 AFA

Sec. 6. PAYMENT OF FUNDS —

Payments shall be made to the Contractor in advance upon request of the Contractor utilizing the Bureau of Indian Affairs "P-638" payment system. Section 105(b) of the Act is hereby incorporated into this Contract.

Sec. 7. INVESTMENT OF FUNDS —

- (A) Advanced funds not immediately spent for program activities may be invested only in obligations of the United States or in obligations or securities that are guaranteed or insured by the United States.
- (B) If not invested, advanced funds must be deposited into accounts that are insured by an agency or instrumentality of the United States or must be fully collateralized to ensure protection of the funds.
- (C) Interest and investment income that accrue on any funds provided for by contract become the property of the grantee.

Sec. 8. PROGRAMS RETAINED —

(A) GOVERNMENT PERFORMANCE AND RESULTS ACT- "The Mentasta Traditional Council agrees to provide applicable data and information to the BIA Alaska Regional Office pursuant to the Government Performance and Results Act of 1993 (P.L. 103-62). Before providing such information, the Mentasta Traditional Council will work with its respective Regional Office to determine applicable data and information needed to meet the requirements pursuant to the Government Performance and Results Act of 1993. (P.L. 103-62)".

Sec. 9. MOTOR VEHICLE OPERATION POLICY —

"The tribe certifies that it will self-administer a motor vehicle policy that promotes the safe and prudent operations of a motor vehicle while performing duties to implement the terms of the agreement. The tribe's policy is either as stringent or more stringent than the May 3, 2006, Motor Vehicle Operation Policy for the Bureau of Indian Affairs (BIA) issued by the Associate Deputy Secretary."

Sec. 10. SUBMISSION OF AUDIT REPORTS.—

If a Contractor spends more than **\$500,000** in total Federal financial assistance from all sources, the following submission requirements apply.

- (A) To fulfill single audit Act requirements.

**Mentasta Traditional Council
Contract No. CTE01T30925**

2011 AFA

- (1) Send one copy of the audit report with Form SF-SAC (Data Collection Form) to the Federal Audit Clearinghouse:

Federal Audit Clearinghouse
U.S. Bureau of the Census
1201 East Tenth Street
Jeffersonville, IN 47132

- (2) Submit one additional copy to the Clearinghouse for each funding agency that has a finding, either current or prior year, related to the grant/contracts provided by them.

- (B) All contractors/grantees/Self-Governance Tribes must send two copies of their audit reports to the Office of Audit and Evaluation to meet the reporting requirements of the Indian Self-Determination and Education Assistance Act and the Tribally Controlled School Grants Act Interior. The address is:

Office of Audit & Evaluation
Office of the Assistant Secretary – Indian Affairs
U.S. Department of the Interior
Parker Building, 2051 Mercator Drive
Reston, VA 21092
703-390-6357

Sec. 11. AUDIT SANCTIONS.- Failure to submit the required audit reports will result in the implementation of Audit Sanctions as shown in the following table:

Period of Non-compliance	Sanction	Authority
1 year	Level 1 sanctions – The Mentasta Traditional Council will be limited to monthly advance payments of all contract funds, including contract support funds.	OMB Circular A-133
2 years	Level 2 sanctions – The Mentasta Traditional Council will continue on monthly advance payments of all contract funds and all contract support funds will be withheld.	OMB Circular A-133
3 years	Level 3 sanctions – BIA will initiate non-emergency program reassumption procedures.	OMB Circular A-133 and 25 USC § 450m

Mentasta Traditional Council
Contract No. CTE01T30925

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Sec. 12. PURPOSE —

Each provision of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.) and each provision of this Contract shall be liberally construed for the benefit of the Contractor to transfer the funding and the following related functions, services, activities, and programs (or portions thereof), that are otherwise contractible under section 102(a) of such Act, including all related administrative functions, from the Federal Government to the Contractor. Refer to the following programs which have been proposed by the contractor and authorized by resolution referenced in Section 4.

- A. CFDA No. 15.020 – Aid to Tribal Government
- B. CFDA No. 15.025 – Social Services
- C. CFDA No. 15.114 – Scholarships
- D. CFDA No. 15.108 – Adult Vocational Training
- E. CFDA No. 15.130 – Johnson-O'Malley Program

A. CFDA No. 15.020 - Aid to Tribal Government

- (1) Statutes:
 - (i) Title 25 U.S.C., 13 Snyder Act, 48 Stat. 984. (Indian Reorganization Act), Title 25 U.S.C. 81 (Indian Civil Rights Act), and applicable appropriation acts.
- (2) Regulations:
 - (i) 25 CFR 62 (Enrollment and related appeals)
 - (ii) 25 CFR 81 (Reorganization under Federal statute)
 - (iii) 25 CFR 82 (Petitioning to Organize Tribe)
 - (iv) 25 CFR 83
 - (v) 25 CFR 88
 - (vi) 25 CFR 89 (Attorney Contracts)
- (3) Reports:
 - (i) Quarterly Financial Report
 - (ii) Annual Narrative Report

B. CFDA No. 15.025 – Social Service Program

- (1) Statutes:
 - (i) Title 25 U.S.C., 13 Snyder Act and applicable appropriation acts.

**Mentasta Traditional Council
Contract No. CTE01T30925**

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- (2) Regulations:
 - (i) 25 CFR 20, including the Tribal Work Experience Program (TWEPE), but excluding any other direct grant assistance component (General and Miscellaneous Assistance).

- (3) Reports:
 - (i) Quarterly Financial Report
 - (ii) Annual Narrative Report
 - (iii) Monthly Statistical Report: Using the Bureau's Monthly Statistical Report format, report is to be prepared effective the last working day of each month. Submitted by the following month.
 - (iv) Quarterly Analysis of Funds Report: Using the Bureau's Analysis of Funds Report format, report is to be submitted fifteen (15) FISCAL days after the end of each FISCAL quarter. Report shall include information on the actual expenditures through completed quarters, numbers of persons served, projected need for the remaining quarters and program status with respect to meeting the objectives in the Contract.
 - (v) Annual Unduplicated Case Count: Using the Bureau's Unduplicated Case Report format, report is to include number of persons served during the contract year, cases and persons by age and sex. Report is to be submitted within thirty (30) days following the end of each federal fiscal year.

C. CFDA No. 15:114 - Scholarships

- (1) Statutes:
 - (i) Title 25 U.S.C., 13 Snyder Act; P.L. 95-561, and applicable appropriation acts.

- (2) Regulations:
 - (i) 25 CFR 32 and 40.

- (3) Reports:
 - (i) Quarterly Financial Report
 - (ii) Annual Narrative Report
 - (i) Annual Higher Education Grant Program Report OMB Form 1076-0106. To be submitted by November 15th of each year.

**Mentasta Traditional Council
Contract No. CTE01T30925**

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D. CFDA No. 15.108 – Adult Vocational Training

- (1) Statutes:
 - (i) Title 25 U.S.C. 309, P.L. 84-954 (970 Stat. 986), as amended by P.L. 88-230 (77 Stat. 47), and applicable appropriation acts.
- (2) Regulations:
 - (i) Regulations at 25 CFR 27.
- (3) Reports:
 - (i) Quarterly Financial Report
 - (ii) Annual Narrative Report which shall include:
 - Total number of applicants
 - Total applicants approved
 - Total applicants funded
 - Total trainees dropping out incomplete
 - Total trainees completing training
 - (ii) Labor Market Information the Indian Labor Force. Due Bi-Annually.
 - (iv) BIA Form 8201 – Quarterly Workforce Development and GPRA Report.

E. CFDA No. 15.130 - Johnson-O'Malley Program:

- (1) Statutes:
 - (i) Johnson-O'Malley Act (48 Stat. 596, as amended by 49 Stat. 1458, 25 U.S.C. 452-456, and further amended by 88 Stat. 2203)
 - (ii) Title 25 U.S.C., 13 Snyder Act; P.L. 95-561, and applicable appropriation acts
- (2) Regulations:
 - (i) 25 CFR 32 (Indian Education Policies)
 - (ii) 25 CFR 42 (Student Rights & Due Process Procedures)
 - (iii) 25 CFR 273 (Education Contracts Under Johnson-O'Malley Act)
 - (iv) 25 CFR 273.41(c), which states that *State, local, and other Federal Funds shall be used to provide comparable services to non-Indian and Indian students prior to the use of Johnson-O'Malley funds for the provision of supplementary program services to Indian children, as required in §273.34(b).*

**Mentasta Traditional Council
Contract No. CTE01T30925**

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- (v) 34 CFR, Part II (Office of Elementary & Secondary Education, Department of Education)
 - (vi) 43 CFR, Part 2, Subpart D (Privacy Act)
- (3) Reports:
- (i) Quarterly Financial Report
 - (ii) Semi-Annual JOM Program Report (Form 62118). This report shall include: a quantitative evaluation of the effectiveness of the program in meeting the stated objectives contained in the educational plan; an accounting of the amounts and purposes for which the program funds were expended; and information on the conduct of the program. Semi-Annual Report is due 20 days after May 31st.
 - (iii) Annual JOM Program Report (Form 62118). Same reporting requirements as Semi-Annual report. Annual Report is due 30 days after December 31st.

For each program, the contractor will provide the necessary personnel, facilities, equipment, and supplies, except as otherwise specified which are required to fulfill the objectives of this program activity portion of the contract within the contract service area.

Sec. 13. AUTOMATED INFORMATION TECHNOLOGY TRAINING.-

"Automated Information Technology Training. Prior to being granted access to DOI automated information technology systems, Contractor employees will successfully complete BIA automated technology systems training, the costs of which will be met by the BIA."

Sec. 14. TRUST PROGRAMS RECORDS MANAGEMENT.-

"Trust Programs Records Management. The Contractor agrees to preserve and maintain records that adequately and properly document performance of Federal Indian trust functions under federal regulations in Title 25 of the CFR. The Contractor and the Department of the Interior agree to work cooperatively in records creation, maintenance and disposition, and training activities, and to address trust records issues and activities in accordance with Executive Order # 13175 (Consultation and Coordination with Indian Tribal Governments) and the BIA Government-to Government Consultation Policy."

Application for Federal Assistance SF-424

Version 02

***1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

***2. Type of Application**

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s)

*Other (Specify) _____

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

0

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Mentasta Traditonal Council

*b. Employer/Taxpayer Identification Number (EIN/TIN):

██████████

*c. Organizational DUNS:

██████████

d. Address:

*Street 1: P.O. Box 6019

Street 2: _____

*City: Mentasta

County: _____

*State: Alaska

Province: _____

*Country: U.S.

*Zip / Postal Code 99780

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: Angie

Middle Name: _____

*Last Name: David

Suffix: _____

Title: Tribal Administrator

Organizational Affiliation:

*Telephone Number: (907) 291-2319

Fax Number: (907) 291-4497

*Email: mentasta@hotmail.com

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

I. Indian/Native Am Tribal Govn.(Fed. Recognized)

Type of Applicant 2: Select Applicant Type:

I. Indian/Native Am Tribal Govn.(Fed. Recognized)

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.862

CFDA Title:

Indian Community Development Block Grant

***12 Funding Opportunity Number:**

FR-5500-N-04

*Title:

Indian Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Mentasta, Alaska

***15. Descriptive Title of Applicant's Project:**

Mentasta Multi- Purpose Community Services Center

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: Alaska

*b. Program/Project: Alaska

17. Proposed Project:

*a. Start Date: March 1, 2011

*b. End Date: March 31, 2013

18. Estimated Funding (\$):

*a. Federal	_____	\$560,000
*b. Applicant	_____	\$37,800
*c. State	_____	\$150,000
*d. Local	_____	0
*e. Other	_____	0
*f. Program Income	_____	0
*g. TOTAL	_____	\$747,800

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____ *First Name: Nora _____
Middle Name: _____
*Last Name: David _____
Suffix: _____

*Title: First Chief

*Telephone Number: (907) 291-2319

Fax Number: (907) 291-4497

* Email: mentasta@hotmail.com

*Signature of Authorized Representative: *Nora David*

*Date Signed: June 12, 2011

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing and Urban Development

OMB Approval No. 2510-0011 (exp. 12/31/2006)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report or an Update Report

1. Applicant/Recipient Name, Address, and Phone (include area code):

Mentasta Traditional Council
P.O. Box 6019, Mentasta Lake, Alaska 99780
(907) 291-2319

2. Social Security Number or Employer ID Number:

[REDACTED]

3. HUD Program Name

Indian Community Development Block Grant

4. Amount of HUD Assistance Requested/Received

\$560,000

5. State the name and location (street address, City and State) of the project or activity:

Mentasta Multi-Purpose Community Services Center

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

XX Yes No

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9

XX Yes No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. **However,** you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds
State of Alaska, DCRA, 211 Cushman St, Fairbanks, Alaska, 99701	Designated Grant	\$150,000	Match Contribution
U.S. DOE EECBG	Grant	\$37,800	Match Contribution

Note: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

- All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation in Project/Activity	Financial Interest in Project/Activity (\$ and %)
Jeff Weltzin	[REDACTED]	Assistance/Planning	1%

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

Signature:

Nora David - First Chief

Nora David

Date: (mm/dd/yyyy)

06/12/2011

Cost Summary

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 2/29/2012)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Mentasta Traditional Council	2. Application/Grant Number (to be assigned by HUD upon submission)
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3. <input checked="" type="checkbox"/> Original (check here if this is the first submission to HUD)	<input type="checkbox"/> Revision (check here if submitted with implementation schedule as part of pre-award requirements)	<input type="checkbox"/> Amendment (check here if submitted after HUD approval of grant)	Date (mm/dd/yyyy) 06/12/2011
---------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------	----------------------------------------

4. Project Name & Project Category (see instructions on back) a	ICDBG Amount Requested for each activity b	Program Funds (in thousands of \$)	
		Other Source Amount for each activity c	Other Source of Other Funds for each activity d
Construction Direct	\$ 410,798.00	\$ 187,800.00	State of CIP & EECBG grants
Contingency	75,000.00		
Land		0.00	
Architectural and Engineering	50,000.00		
Administration	24,202.00		
5. Administration			
a. General Management and Oversight			
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.			
c. Audit: Enter estimated cost of Program share of A-133 audits.			
Administration Total *	0.00	0.00	
6. Planning The Project description must address the proposed use of these funds.			
7. Technical Assistance Enter total amount of ICDBG funds requested for technical assistance. **			
8. Sub Total Enter totals of columns b. and c.	\$ 560,000.00	\$ 187,800.00	
9. Grand Total Enter sum of column b. plus column c.			\$ 747,800.00

* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).