

**Draft Agenda for October OHHLHC Grantee Training - September 22, 2004**

Note that this agenda is subject to minor changes prior to the Conference.

Monday, October 18				
Plenary Session				
8:30				
9:00				
9:30				
10:00				
10:30				
11:00				
11:30				
12:00	Registration			
12:30				
1:00	Opening (Welcome, Objectives, Program Guide, Operating Plan, HUD staff etc) (Baker)			
1:30				
2:00				
2:30				
	Break - 3:00-3:15			
3:00	Title X, NOFA requirements, Eligibility and the Grant Agreement (3:15 - 3:45) (Williams)			
3:30	Annual Risk Analysis and Grantee Rating System (3:45 - 4:15)(Ciancio)			
4:00	Break 4:15 - 4:25			
4:30	Monitoring and Sub-grantee Performance (4:25 - 5:30) (Nee)			
5:00				
Evening	Reception			

Tuesday, October 19			
Track 1 Nuts and Bolts	Track 2 Planning, Evaluation, and Quality Control	Track 3 Technical Topics	Track 4 Finance Track
Developing an Effective Workplan and Performance Benchmarks (Hornbuckle)	Assessment tools and sampling (Ashley)	Lead Safe Housing Rule and LHC Program Requirements (McGreevy and Baker)	Finance Regulations and OMB Circulars (Hawkins)
Break - 10:15 - 10:30			
Quarterly Performance Reports and Performance Assessments (Morales)	Quality Assurance and Control (Ashley)	Risk Assessments, What does a good one look like? (Friedman and Riley)	Break - 10:45 - 11:00 LOCCS/ Financial Mgmt (Banks)
Lunch			
Intake and Recruitment (Morales)	Evaluating program effectiveness (Domneys & Ashley)	Income verification (Friedman and Baker)	Tracking Admin Costs (Hawkins)
Break - 2:30 - 2:45			
Close-out (Slaten)	Effectiveness of Treatment and O&M Plans (Friedman)	OSHA Requirements (Riley)	Documenting Match/Leverage (Hawkins and Baker)
3:45 - 3:50 - change sessions			
Program Sustainability (Hornbuckle & Hawkins)	The Results of Recent Lead and Asthma Intervention Research and Evaluation (Ashley)	Consolidated Planning and PPS (Williams)	Tracking Expenditures (Coleman & Banks)
Grantee Association Meeting			

Wednesday, October 20
Program Specific Meetings LHC and Lead Demo - ( <i>Ciancio &amp; Hawkins</i> ); LEAP - ( <i>Baker</i> ); Outreach - ( <i>Hornbuckle</i> ); HH Demo and Tech Studies - ( <i>Williams</i> ).
Lunch
GTR Meetings ( <i>Pinzer</i> )

Thursday, October 21		
Track 1 Nuts and Bolts	Track 2 Planning, Evaluation, and Quality Control	Track 3 Technical Topics
Relocation ( <i>Hawkins</i> )	Recruitment, IRB and HIPAA ( <i>Gaynor</i> )	Building and Maintaning a Contractor Base ( <i>Pinzer</i> )
Break - 10:15 - 10:30		
Role of CBOs ( <i>Diegelman</i> )	Recordkeeping and Documentation ( <i>Nee</i> )	Trainer's Forum ( <i>Riley</i> )
Lunch		
Developing a Section 3 plan ( <i>Darrow</i> )	Environmental Review Part 50 ( <i>Choi</i> )	Activity Management and Tracking: What's in Your Pipeline ( <i>Morales</i> )
Break 2:45-3:00		
Outreach ( <i>Hornbuckle</i> )	Environmental Review Part 58 ( <i>Choi</i> )	Cost considerations for interventions ( <i>Nee</i> )

Friday, October 22		
Track 1 Special Session	Track 2 Special Session	
	Indoor Environmental Training	8:30
Lead Hazard Control Strategies: Interim Controls vs. Abatement ( <i>Baker</i> )	Indoor Environment Training ( <i>Ashley</i> )	9:00
		9:30
Break - 10:00 - 10:15		10:00
Program Compliance Software Demonstration ( <i>Riley</i> )	Indoor Environment Training ( <i>Ashley</i> )	10:30
Closing - Wrap- Up ( <i>Baker</i> )		11:00
		11:30
		12:00
		12:30
		1:00
		1:30
		2:00
		2:30
		3:00
		3:30
		4:00
		4:30
		5:00
		Evening