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U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

Andrew Cuomo, Secretary

Cardell Cooper, Assistant Secretary

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## EZ/EC News Flash

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Flash #49

September 28, 2000

**MEMORANDUM FOR:** EZ/EC Main Contacts  
Governance Board Chairs

**FROM:** Dennis Kane, Coordinator, EZ/EC

**SUBJECT:** Annual Report Guidance

As you know, the EZ/EC Initiative Office has been working to finalize the 'completeness checks' for each of your 2000 Annual Reports. This process consisted of taking a sample of implementation plans and reviewing them for mistakes and requesting that you make revisions. During the course of this process, we discovered that several of the **Empowerment Zone and Enterprise Community** Annual Reports have serious quality issues that need to be addressed. This has prompted a more thorough and time intensive quality evaluation of **all** Implementation Plans within **all Empowerment Zone Reports** and a **selected number of Enterprise Communities**.

### **EZ Main Contacts**

In the next week, we need to have a conference call with you and your PERMS staff to discuss revisions to your Report. The HUD field staff performing the assessments/verifications of each EZ will also participate in the calls. We will contact you to schedule a time for these calls within the next several days. You should expect these calls to last from 1 to 2 hours.

Round I Zones (Atlanta, Baltimore, Camden, Chicago, Cleveland, Detroit, Los Angeles, New York, Philadelphia) will be scheduled next week. Round I revisions will be due no later than October 11, 2000.

Round II Zones (Boston, Cincinnati, Columbia/Sumter, Columbus, Cumberland Co., El Paso, Gary/Hammond/E. Chicago, Huntington/Ironton, Knoxville, Miami/Dade, Minneapolis, New Haven, Norfolk/Portsmouth, St. Louis/E. St. Louis, Santa Ana) will be scheduled within the next two weeks. Round II revisions will be due no later than October 18, 2000.

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**Empowerment Zones & Enterprise Communities**

**Empowering America's Communities**

**<http://www.urban.hud.gov/urban>**



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## **EC Main Contacts**

At this time, we will be scheduling calls with only a small number of Enterprise Communities. Phil Graham will be contacting those ECs to schedule a call within the next few weeks. EC main contacts should continue to work with Phil and the HUD field staff person assigned to perform your assessment/verification to make any requested revisions to your Report.

It is imperative that the Annual Reports are completed promptly and accurately. We are in the process of conducting your progress assessment and this information is the primary input into the statutory determination as to whether or not your EZ will maintain its designation. The Annual Report is also your opportunity to show your communities, the press, Congress, and all those interested in the program the accomplishments of your Empowerment Zone. In addition, the data contained in the Reports are used to generate information on the cumulative, quantitative results of the EZ/EC Initiative. We hope that you will work with us in the upcoming weeks on this quality improvement process. Thank you.

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