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U.S. Department of Housing and Urban Development
Office of Community Planning and Development

Andrew Cuomo, Secretary

Cardell Cooper, Assistant Secretary

EZ/EC News Flash

Flash #35

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New Version of PERMS to be Released May 8th

Based on your input, we have made some enhancements to PERMS and the new version of PERMS will be released on May 8th. You will notice changes in the Implementation Plan creation and editing screens. *In order to accommodate these changes, PERMS will be off-line the first week in May. We expect that you will be able to access PERMS again on May 8th.*

In the Implementation Plan Module for Designees

Entering and Editing Implementation Plans

- ? The process for selecting an Implementation Plan to view or edit has been streamlined. You will now be able to see the list of Implementation Plans without having to select a category and subcategory.
- ? You will now see a list of your Implementation Plans (with status). To open an Implementation Plan, select an Implementation Plan from the list and then click on the "Edit Plan" button.
- ? Likewise, to create a new Implementation Plan, you no longer need to first select a goal and category. Instead, you click the "Enter Plan" button. The next screen allows you to select the goal and category. You must save that selection before you can proceed further in developing your new Implementation Plan. The new list of standard output measurements, linked to the chosen category, will appear in the template for output measurements.

Changes to Output Measurements

- ? The drop-down menu for output measurements will list output measurements by category and subcategory.
- ? Your ability to create unique output measurements has been restored. You may create one unique output measurement per Implementation Plan. Look for this option at the bottom of the drop-down menu. Please use this option as sparingly as possible since PERMS is not able to aggregate your unique data into standardized reports. We strongly encourage you to use "residents, agencies or businesses served/assisted/trained", whenever possible, before creating a unique output measurement.
- ? Based on your suggestions, we have added a few new output measurements and have edited others. These changes will appear automatically in Implementation Plans you

create going forward. If you would like to use one of these new or revised output measurements in one of your pre-existing Implementation Plans, call up the Implementation Plan using the "Edit Plan" button and utilize the drop-down menu for output measurements. Only the drop-down menu has the revised output measurements in the case of Implementation Plans created before May 8th.

Sources of Funds

? The title for "non-SSBG" will now be listed as "non-EZ/EC Grant Funds". There is no change to the intent of this section. It is still the area to list all your other sources of funding.

If you have any questions, we will be happy to address them during the Monthly Conference Call (the 26th or 27th).