



BY THE NUMBERS

Financial Management for CDBG Grantees

The U.S. Department of HUD is sponsoring this new, case-based, interactive training course for entitlement communities to strengthen the implementation of CDBG programs. The course, delivered by Training & Development Associates under a competitively awarded technical assistance agreement, will cover the essentials of financial management from planning/budgeting, to financial accounting, reporting and compliance issues.

Day 1

- CBDG overview, program history, eligible activities and national objectives and Section 108
- Planning and administration, pre-award requirements and considerations, post-award requirements and subrecipients
- Financial management standards, internal controls, accounting system (fund accounting), budgets and reports and cash management
- Procurement standards, methods and recommendations

Day 2

- Federal cost principles, cost reasonableness and cost allocation
- Monitoring procedures, documenting compliance (Monitoring Handbook), and corrective actions
- Financial analysis and program specific requirements, underwriting guidelines, program income and timeliness issues
- Audits and reports, audit standards, subrecipients and CAPER (performance measurement)

Day 3

- Technical assistance on topics of interest to participants (The morning of Day Three)

Participants

This two and a half day event is intended for the benefit of CDBG entitlement grantee staff. There will be available space for up to 50 participants.

Event Date, Time, and Location

Registration begins at 8:30 a.m. The workshop runs from 9:00 a.m. to 4:30 p.m. on Days One and Two. The workshop ends at noon on Day Three.

Hilton Garden Inn
1818 Maple Avenue
Evanston, IL 60201
847-475-6400

\$13 self-parking

Lunch is on your own. A small block of rooms has aside for this event, when making reservations please ask for the Training & Development rate. Please do not make travel arrangements until you receive written confirmation that your registration has been accepted.



June 24-26, 2008
Evanston, IL

About the Trainers

Randall Mullen, an accomplished trainer with TDA, has over 20 years of experience advising organizations on inner-city redevelopment. He provides a wide range of quality services covering community planning, housing development, economic development, public services and grant administration. Mr. Mullen has successfully delivered technical assistance for HUD under the CDBG, HOME, and SHP Programs. He is a HUD-certified HOME and IDIS trainer.

Rocky Wade, also an accomplished training with TDA, has more than 30 years of experience addressing the issues of community and economic development. He has a varied background working at all levels with federal agencies, nonprofit organizations, and for-profit consulting firms. Mr. Wade has served as Executive Director of a nonprofit subrecipient of CDBG funds and CHDO under HOME. He has also trained thousands of grantee staff in CDBG program compliance, financial management and economic development (including Sec. 108). He is a HUD-certified HOME trainer.

Registration

Register by clicking on the link below or visiting www.tda-inc.org! **Registration deadline is June 17, 2008.** There is NO COST for this training. Call 910-277-1275 or email kjiotta@tda-inc.org with questions.

SPACE IS LIMITED!
REGISTER NOW