

HOUSING COUNSELING PROGRAM

HUD REPORT OF
TRAINING NEEDS SURVEY AND PROVISION OF TRAINING

Before completing this form, please read paragraph 2-10, Training, of Housing Counseling Program Handbook 7610.1 REV-4. It contains additional information.

Each HUD Office must complete this form and submit it to the Single Family Director no later than October 30 of each year.

HUD Office:

Date

Name, Title, and Signature of person approving this report.

- 1. Fiscal Year Covered by this report:
- 2. Date on which your office sent the training survey request to its HUD-approved housing counseling agencies:
- 3. Number of agencies surveyed:
- 4. Number of agencies that responded to the survey with:
 - a. Requests for training:
 - b.No requests for training:
- Total number of responses:
- 5', Number of agencies that did NOT respond:
- 6.Information on training the office provided based on the survey:
 - a.Date(s):
 - b.Location(s):
 - c.HUD Programs Covered:

(leave sufficient space)

NOTE:If the office did NOT provide training in response the survey responses, on separate attached pages provide a justification for not providing the training.

d.Number of agencies participating:

e.Number of individuals participating:

f.Names and addresses of agencies, if any, that requested training but did not participate (Provide this information on separate attached sheets and check this box [] if you attach such sheets.

g.In a brief statement on attached separate sheets, evaluate the training in relation to (1) the participants need for the training and (2) whether you think the participants benefitted from the training.

07/95

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