

RESOURCE MATERIALS

Pertinent Departmental Manuals and Handbooks

HUD Comprehensive Personnel and Training Manual	July 1985
Merit Staffing Policy HUD Handbook 335.1 Rev 2	Sept 1986
Administrative Grievances HUD Handbook 771.2 Rev 2	Apr 1984
Personnel Actions Taken for Unacceptable Performance and Conduct 752.02 Rev 2	Jan 1984
Hours of Duty, Absence, and Leave HUD Handbook 600.1 Rev 3	Aug 1986
Voluntary Leave Transfer Program HUD Handbook 600.3	June 1989
Labor Management Agreement Between HUD and American Federation of Government Employees, AFL-CIO	Effective June 11, 1990
Employee Assistance Program HUD Handbook 792.2 Rev 2	Oct 1990
Upward Mobility Program Currently Under Revision	
Federal Women's Program Currently Under Revision	

Personnel Management Regulations

5 Code of Federal Regulations (CFR) Part 720, Subpart B
- Federal Equal Opportunity Recruitment Program (FEORP)

Federal Personnel Manual (FPM) Chapters of interest:

Adverse Actions - Chapter 752

Appeals - see index, Chapter 300, under "Appeals" for
breakdown of types

Appointment (career and career-conditional, temporary)
Chapters 315 and 316

Demotion - Chapters 715 and 752

Details - Chapter 300

Discipline - Chapter 751

Examinations - Chapter 332

General overview of the agency personnel function
Chapter 250

Incentive Awards - Chapter 451

Leave - Chapter 630

Performance appraisal - Chapter 430

Personnel records and files - Chapter 293

Access to official personnel folder - Chapter 294,
Subchapter 7

Position classification - Chapter 511

Probationary period - Chapter 315

Promotion - Chapter 335

Qualification requirements - Chapter 338

Recruitment, selection, and placement (general) - Chapter
330

Recruitment and selection through competitive
examination - Chapters 332 and 333

Separation (disciplinary and nondisciplinary) - Chapters
751 and 715

Training and Development - Chapter 410

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APPENDIX 4

Equal Employment Opportunity Regulations

29 Code of Federal Regulations

Part 1604 Guidelines on Discrimination Because of Sex

- Part 1605 Guidelines on Discrimination Because of Religion
- Part 1606 Guidelines on Discrimination Because of National Origin
- Part 1607 Uniform Guidelines On Employee Selection Procedures
- Part 1608 Affirmative Action Appropriate Under Title VII of the Civil Rights Act of 1964, as amended
- Part 1611 Privacy Act Regulations
- Part 1613
 - EEO in the Federal Government
 - Agency Regulations for Processing Complaints of Discrimination
- Part 1620-21 The Equal Pay Act
- Part 1625-26 Age Discrimination in Employment
- EEOC Management Directive (MD) 714
 - Affirmative Employment Program for minorities and Women
- EEOC Management Directive (MD) 713
 - Affirmative Employment Program for the Disabled