

Evaluation of Request (EOR)
for Information Systems Development

**U.S. Department of Housing
and Urban Development**
Office of the Chief Human Capital Officer

To	Title of Request	Requesting Org. Code
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Date (mm/dd/yyyy)	Fiscal Year	Evaluation in Response to (check one)			
		<input type="checkbox"/> ARN Date	<input type="checkbox"/> EOR Revision No.	<input type="checkbox"/> Memo	<input type="checkbox"/> Other

Requestor Data

Name	Phone	Office
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Determination/Findings			Type of Service		
<input type="checkbox"/> Can be met	<input type="checkbox"/> Cannot be met	<input type="checkbox"/> Deferred	<input type="checkbox"/> User Initiative	<input type="checkbox"/> Deferred	<input type="checkbox"/> Regulation/Legislation
<input type="checkbox"/> Other			<input type="checkbox"/> Onetime Report		

Requested Completion Date	Product Availability Date	Project Leader	Phone
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Remarks regarding Documentation/Findings

Priority	<input type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low	Size of Initiative	<input type="checkbox"/> Large	<input type="checkbox"/> Medium	<input type="checkbox"/> Small
Nature of Initiative	<input type="checkbox"/> Minor Enhancement		<input type="checkbox"/> Preventive Change		<input type="checkbox"/> Corrective Change		
Type of Processing Perceived	<input type="checkbox"/> Interactive		<input type="checkbox"/> Batch		<input type="checkbox"/> Database		
Computer Environment	<input type="checkbox"/> Mainframe		<input type="checkbox"/> Micro/LAN		<input type="checkbox"/> Micro		

Major Project Activities	Estimated Hours		Completion Date	
	Previous	Current	Previous	Current
A. Approve Project				
B. Define System				
C. Design System				
D. Build System				
E. Evaluate System				
F. Operate System				
Total Requirements	Previous Estimate		Current Estimate	
	Hours	Costs	Hours	Costs
Analysts/Programmers				
Computer Facilities				
Total Development Costs				

For SEG Use Only

Evaluator	Project Leader	Branch Chief
Division Director	Director, SEG	