

# Schedule of Single Family Collections

U.S. Department of Housing  
and Urban Development

|   |  |                 |                     |
|---|--|-----------------|---------------------|
| <p>Attach the following to this form:<br/>confirmed copies of ,<br/>SF-215, Deposit Ticket<br/>SF-5515, Debit Voucher<br/>pink set of Official Receipts</p> <p>Send original &amp; attachments to:<br/>U.S. Department of Housing &amp; Urban Development<br/>P. O. Box 23229<br/>Washington, D.C. 20026 - 3299</p> | <p><b>Field Office:</b><br/>Retain a copy for your records.<br/>Do not use for Multifamily fees or initial premiums.<br/>For uncollectible check schedules, the schedule number must be the same as that on which the collection item was originally deposited.</p> <p><b>Cash &amp; Securities Section</b><br/>Receipt amounts must agree with the total deposit.<br/>Receipt numbers used must reflect the count of total receipts used.</p> |                 |                     |
| Schedule Number   | Date Received  | Date of Deposit | Total Deposit<br>\$ |

Uncollectible Checks     
  Suspense     
  Miscellaneous     
  Other \_\_\_\_\_

| Claim Case or Project Number | Identification and Explanation of Remittance(s)  | Amount<br>\$                        |
|------------------------------|--|-------------------------------------|
|                              |  |                                     |
| Receipt Numbers Used         | I certify that all items included in "Total Deposit" above were jointly verified and deposited in the amount and on the "Date of Deposit" stated above.<br><br>Signature of Cash Accounting Clerk:<br><br>Signature of Supervisor: | Initials of Employee Making Deposit |
| Total Receipts Used          |  |                                     |
| Total Cases                  |  |                                     |