



Buzz from the Bluegrass

Issue #28

2nd Quarter 2010

CLEM'S CLAUSE



Changes abound!!!

We certainly hope that spring finds all of you well. It has certainly been a busy time for all of us recently, what with the formula ARRA obligation deadline just passing and final 2010 voucher funding having been recently announced.

Congrats to all of the HAs in the State as all of our \$52,042,820 American Recovery and Reinvestment Act (ARRA) Capital Fund Formula funding was obligated by March 17th. More impressive is that over 61% of the funding (just a shade under \$32 million) has been disbursed in the State. Thanks and keep up the good work. With the emphasis on, the dollar amount, and complexity of the ARRA funding we continue this month with our "ARRA You Ready" section of the newsletter which will cover the next steps involved for both the competitive and formula grants. We hope you find the information useful. In addition, this edition of the newsletter contains articles on replacement housing funds, PIC, VASH, a summer food program, and insurance coverage we hope you never have to use.

Voucher update – The 41 agencies that operate the Voucher program in Kentucky were funded for \$167,766,760 for calendar year 2010 which supports over 33,000 families across the State. Voucher staff in this office have been working with KY agencies and overall it appears most have a very good handle on their finances. If you have any questions on this or any other funding area, please contact your assigned specialist and we will work with you and our FMC partner (Brenda Carl) on any financial/utilization issue.

As you all know Marcia is in Memphis on a special assignment until the middle of July. Many of the staff here in Louisville have stepped up to cover but I especially wish to thank Carol who has assumed Marcia's role in the office (trying to keep me out of trouble) in Marcia's absence. Thanks Carol, you are doing a great job! Please feel free to contact Carol or me if you have any questions or areas where we can provide you with assistance. Don

Mark Your Calendars!!

KHA Maintenance Workshop

April 12 - 14
Holiday Inn Hurstbourne
Louisville

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REGULATORY NOTICE UPDATES

These are all of the PIH Notices, Federal Registers, and Code of Federal Regulations that have been published since the last edition of this newsletter. Should you require more information or have additional questions about any listed, please contact our office. All these publications can be found at <http://www.hud.gov/offices/adm/hudclips/index.cfm>.

Please note that on a regular basis, you will receive notice via email from our office when a notice is issued that we feel you should be made aware of immediately. We hope this information is helpful.

PIH NOTICES: web site <http://www.hud.gov/offices/pih/publications/notices>

2010 Notices

Notice	Issued/Expires	Subject/Purpose
<u>PIH 2010-9 (HA)</u>	Issued: March 30, 2010 Expires: March 31, 2011	Effective Use of the Enterprise Income Verification (EIV) System's Deceased Tenants Report to Reduce Subsidy Payment & Administrative Errors - This Notice explains the procedures Public Housing Agencies (PHAs) are required to implement to deal with families with deceased household members. [...]
<u>PIH 2010-8 (HA)</u> <u>► Attachment 1</u>	Issued: March 26, 2010 Expires: March 31, 2011	Renewal of Project-Based Certificate Housing Assistance Payments Contracts - This Notice updates the predecessor Notice on this same subject (<u>PIH Notice 2008-14</u>), and amends instructions for implementing Section 6904 of the U.S. Troop Readiness, Veterans Care, Katrina Recovery, and Iraq Accountability Appropriations Act, 2007, Pub. L. 110-28 (2007 Appropriations Act).
<u>PIH 2010-7 (HA)</u>	Issued: March 12, 2010 Expires: March 31, 2011	Reporting of Administrative Fee Reserves - This Notice provides guidance to Public Housing Agencies (PHAs) on the use of the Administrative Fee Reserves and reiterates guidance on PHA cash management and approved investment instruments. [...]
<u>PIH 2010-6 (HA)</u>	Issued: March 8, 2010 Expires: March 31, 2011	Changes to Unit Reporting in Public Housing Information Center (PIC) - The May 2008, October 2008, and September 2009 PIC releases made several changes affecting unit status reporting. [...] This notice explains these changes.
<u>PIH 2010-5 (HA)</u>	Issued: Feb. 16, 2010 Expires: Feb. 28, 2011	Implementation of the Federal Fiscal Year 2010 Funding Provisions for the Housing Choice Voucher Program - This Notice implements the Housing Choice Voucher (HCV) program funding provisions of the "Consolidated Appropriations Act, 2010" (Public Law 111-117), referred to hereafter as "the 2010 Act," enacted on December 16, 2009. The 2010 Act establishes the allocation methodology for calculating housing assistance payments (HAP) renewal funds, new incremental vouchers and administrative fees.

<u>PIH 2010-4 (HA)</u>	Issued: Jan. 22, 2010 Expires: Jan. 31, 2011	Extension--Guidance for Obtaining HUD Consent for Takings of Public Housing Property by Eminent Domain - This Notice extends Notice PIH 2009-01 (PHA), same subject, which expires on January 31, 2010, for another year, until January 31, 2011. The purpose of this Notice is to provide guidance on the factors that HUD will consider in determining whether to consent to an agreement between a PHA (or another owner entity) and a governmental or quasi-governmental body using eminent domain authority (taking body) regarding the taking of public housing property that was developed/acquired by, or is maintained with funds from the United States Housing Act of 1937.
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<u>PIH 2010-3 (HA)</u>	Issued: Jan. 21, 2010 Expires: Jan. 31, 2011	Guidance - Verification of Social Security Numbers (SSNs), Social Security (SS) and Supplemental Security Income (SSI) Benefits - This Notice explains the procedures public housing agencies (PHAs) are required to use for verifying Social Security numbers, Social Security benefits of applicants, participants and household members at the time of application for rental assistance programs and during mandatory reexamination of household income. Similar guidance with respect to verification of SS and SSI benefits was issued under Notice PIH-2008-44 . This notice supersedes the aforementioned notice. [...]
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<u>PIH 2010-2 (HA)</u>	Issued: Jan. 20, 2010 Expires: Jan. 31, 2011	Appeals under the Operating Fund Program for Calendar Year 2010 - This notice updates annual instructions to public housing agencies (PHAs) and field offices for appeals pursuant to 24 CFR part 990, the Public Housing Operating Fund Program, Subpart G, for calendar year (CY) 2010.
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<u>PIH 2010-1 (HA)</u>	Issued: Jan. 5, 2010 Expires: Jan. 31, 2011	Extension of the Disaster Voucher Program (DVP) - This notice informs DVP administering public housing agencies (PHAs) that the DVP has been extended beyond the previously projected end date of December 31, 2009, for all pre disaster public housing, project-based, homeless and special needs housing families currently receiving DVP assistance. The purpose of this extension is to allow adequate time for families eligible for tenant protection vouchers (TPVs) or vouchers provided through the Supplemental Appropriations Act for Federal Fiscal Year (FFY) 2009 to transition to the Housing Choice Voucher (HCV) program. HUD has been working with PHAs to assist displaced families in finding permanent housing solutions.
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FEDERAL REGISTERS: web site <http://www.hud.gov/offices/adm/hudclips/fr/>

DOCN	Date	Title
FR-5300-FA-09	20100401	Announcement of Funding Awards for the Public and Indian Housing Family Self-Sufficiency Program Under the Resident Opportunity and Self-Sufficiency (ROSS) Program for Fiscal Year 2009
FR-5374-N-10	20100401	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009
FR-5383-N-04	20100331	Notice of Proposed Information Collection for Public Comment; Allocation of Operating Subsidies Under the Operating Fund Formula: Data Collection

FR-5213-FA-02	20100331	Announcement of Funding Awards for the HUD-Veterans Affairs Supportive Housing (HUD-VASH) Program for Fiscal Years (FY) 2008 and 2009
FR-5386-N-01	20100331	Privacy Act of 1974; Notice of Modification of Existing Computer Matching Program Between the Department of Housing and Urban Development (HUD) and the Social Security Administration (SSA): Matching Tenant Data in Assisted Housing Programs
FR-5376-N-20	20100326	Notice of Submission of Proposed Information Collection to OMB; Emergency Comment Request; Housing Choice Voucher Program (Voucher Management System Enhancements and Reporting Requirements)
FR-5376-N-19	20100326	Notice of Submission of Proposed Information Collection to OMB; Emergency Comment Request; HUD ARRA Section 1512 Reporting
FR-5374-N-09	20100326	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009
FR-5374-N-08	20100319	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009
FR-5374-N-07	20100317	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009
FR-5328-N-04	20100315	Final Fair Market Rents for the Housing Choice Voucher Program and Moderate Rehabilitation Single Room Occupancy Program for Fiscal Year 2010; Revised Correction
FR-5328-N-03	20100311	Final Fair Market Rents for the Housing Choice Voucher Program and Moderate Rehabilitation Single Room Occupancy Program for Fiscal Year 2010; Revised
FR-5374-N-06	20100305	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009
FR-5383-N-03	20100302	Notice of Proposed Information Collection for Public Comment; Public Housing Annual Contributions Contract
FR-5384-N-03	20100226	Notice of Proposed Information Collection: Comment Request; Employee Questionnaire and Complaint Intake
FR-5384-N-04	20100226	Notice of Proposed Information Collection: Comment Request; Semi-Annual Labor Standards Enforcement Report
FR-5391-N-01	20100210	Section 8 Housing Assistance Payments Program—Contract Rent Annual Adjustment Factors, Fiscal Year 2010
FR-5391-N-02	20100210	Section 8 Housing Assistance Payments Program—Renewal Funding Annual Adjustment Factors, Fiscal Year 2010
FR-5300-FA-33	20100205	Announcement of Funding Awards for Fiscal Year 2009 for the Housing Choice Voucher Program
FR-5374-N-05	20100204	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009
FR-5351-F-03	20100127	Refinement of Income and Rent Determination Requirements in Public and Assisted Housing Programs: Implementation of the Enterprise Income Verification System; Withdrawal of Rescinded Regulatory Amendments
FR-5376-N-05	20100126	Enterprise Income Verification (EIV) System User Access Authorization Form and Rules of Behavior and User Agreement
FR-5376-N-04	20100126	Enterprise Income Verification (EIV) System-Debts Owed to PHAs and Terminations
FR-5376-N-03	20100126	Section 8 Management Assessment Program (SEMAP) Certification
FR-5322-N-01	20100112	Public Housing Assessment System (PHAS): Asset Management Transition Year 2 Information
FR-5374-N-04	20100111	Buy American Exceptions Under the American Recovery and Reinvestment Act of 2009

CODE OF FEDERAL REGULATIONS: <http://www.hud.gov/offices/pih/regs/index.cfm>

There is also a wealth of knowledge that is accessible by calling the local HUD Office. We are here to work with you and for you. Other additional important numbers are:

FHA Resource Center (Single Family)	800-225-5342	Ext. 332 for homebuyer packet
Handbooks, Notices & Forms	800-767-7468	www.hudclips.org
Housing Counseling Agencies (HUD-app)	800-569-4287	Enter zip for nearest agency
HUD Homes for Sale (Pyramid Real Estate)	877-451-4680	www.hud.gov/homes
Legal Aid Network of Kentucky	866-452-9243	www.kyjustice.org

ARRA YOU READY

(American Recovery & Reinvestment Act of 2009)
Submitted by Mr. Don Clem



What can you look forward to for monitoring both the competitive and formula Recovery Act grants for year 2 (March 2010 - March 2011).

Competitive Grants

The field offices will be monitoring non-mixed finance grants. The processing notice for the competitive grants is in the final concurrence stages and will be issued soon. We expect that it will resemble NOTICE 2009-12 which was issued last year for the formula grants. We have begun to identify the risk factors for determining which of the competitive grants will receive on-site reviews versus remote reviews. Every competitive grantee will receive either a remote *or* an on-site review with troubled agencies required to have an on-site review.

Formula Grants

The monitoring strategy for these grantees will have a multi-tiered approach based on the size of the housing authority, funding involved, and the performance of the authority thus far in obligating and expending ARRA funds. So the bottom line is we will continue to monitor these grants with a combination of remote and on-site reviews.

Possible Coverage from Kentucky Housing Authorities Self-Insured Fund

Submitted by Ms. Carol Spencer

Unfortunately from time to time, PHAs unexpectedly discover that a resident has passed away in a unit. In addition to the usual work involved in turning the unit around, you may sometimes find yourself in the position of needing specialized services for bio-hazard and medical waste disposal. Thanks to information received from one our PHAs, we would like to advise you to check with the KHA Self-Insured Fund, Inc. (if you are a member) regarding possible coverage for bio-hazard cleanup and medical waste disposal. It appears coverage may be available which lessens possible risks to any PHA staff. You might expect to pay a slight deductible.

"PIC" n's from Barbara



IMS-PIC Security Administration

In 2008, we reviewed IMS-PIC Security Administration and established everyone in PIC with an access expiration date of 2010 to coincide with each PHAs Fiscal Year End!

The next grouping will be the 6/30 PHAs.

This was done so that PHAs will remember to deactivate staff members who may no longer be employed by the PHA and to ensure that all active staff maintain their active user status. I have always encouraged everyone to access PIC at least monthly; failure to access the system will result in deactivation as well.

REMEMBER: if you don't have active user access to PIC, you will not have access to EIV!

Perform the following steps:

- a. Go into PIC Security Administration
- b. In Security List select the drop down box of "User Status"
- c. Select all; you will see a list of all PHA users.
- d. Select each individual who you want to re-activate.
- e. In the upper right corner of the screen you select:

Effective Start Date:* 07/01/2010 (This coincides with your FY)

Expiration Date:* 06/30/2015

User Status:* This is a drop down box: change to active.

*You may use an expiration date of five years from the account creation date.

50058 Reporting

Timely reporting of the 50058 Family Information Report is critical to the successful monitoring of your programs. Take the time to always review the "50058 Submission Report" in PIC. Try to make sure all actions are entered successfully no later than 30 days from the effective date!



Do you monitor reports in PIC?

For example,

- ✓ *Delinquency Report: Summarizes Form 50058 submissions.*
- ✓ *Key Management Indicators: Provides information on the volume of PHA activity, identifies possible discrepancies, and includes descriptive data related to PHA policies.*
- ✓ *SEMAP Report: One of several inputs used to derive a score and rating for PHAs as they relate to the certification process.*

These are key tools that can be of great use!



Changes to Unit Reporting in Public Housing Information Center (PIC)

On March 8, 2010, Notice PIH 2010-6 (HA) was issued. The notice explains how several system upgrades resulted in the following:

- (1) Modified the vacant unit status sub-categories in the Development Sub-module of PIC;
- (2) Introduced some processing and definitional changes; and
- (3) Introduced the automatic default of units to *vacant* status once a PHA submitted an *End of Participation* for a particular household.

This Notice also explains the following which can be found in 2009, 2008, and 2007 notices.

- (1) The non-dwelling exception unit status sub-categories
- (2) Changing the status of any units that still were listed as *Not Reported to Vacant*
- (3) Eliminated *Not Reported* as a unit tenant status
- (4) Moving any units that still were in the temporary *Conversion Unit* sub-category established in 2005 into an *Other Uses-Unauthorized* category.

It will be imperative that each PHA review the notice and consider maintaining amongst their PIC resource documents. We recommend that a blank 50058 and 50058 Instruction booklet be readily available at all times!

We have a new PIC Coach

*Please feel free to contact
Mr. Eric Jackson
at 502-618-8139 if the primary
PIC Coach is not available. As
always, our PHAs are our biggest
resource when it comes to the
effective and use and learning of
our data systems.*

Bring May flowers...



Respectfully Submitted,

Barbara L. Finch,
PHRS-PIC Coach
Louisville Office of Public Housing

Spring  *Showers...*

HUD-VASH HCV FUNDING

Submitted by Ms. Anne Roark

The Veterans Affairs Supportive Housing (VASH) Program is a separately funded voucher program for veterans who are homeless or about to be homeless. Funding for this program is determined by Congress and allocated by Headquarters. PHAs cannot apply for the HUD-VASH program. These funds are distributed to HCV agencies based on the juxtaposition of a Veterans Administration office. Participants of this program will only be accepted at the housing authority through direct referral from the Veterans Administration. No waiting list will be administered for the separately funded VASH vouchers. All voucher program requirements outlined in this Plan will apply to participants in the VASH program with the exception of the following:

- ❖ All VASH funded vouchers will have an initial period of 120 days. One additional extension of 30 days will be granted if the participant can show a bona fide effort to find suitable housing, with documentation of same from their Veterans Administration Counselor.
- ❖ The Veteran's Administration Counselor will be added as an additional contact to all VASH participant cases.
- ❖ Admittance criteria will not include a criminal background check with the exception of checking for lifetime sex offender registrants. In such cases where the potential participant is a registered lifetime sex offender, they will be denied.
- ❖ VASH funded participants will have no restrictions on portability as long as the participant will remain within the jurisdiction of a Veterans Administration Medical Center providing the required supportive services.
- ❖ Initial lease terms for VASH funded vouchers may be for a period of less than 12 months if the shorter time would improve the housing opportunities for the participant.
- ❖ VASH participants MUST adhere to the Veterans Administrations requirements regarding counseling treatment, etc. in order to remain in the program.
- ❖ All receiving PHAs of VASH vouchers must bill initial PHAs. There is no "absorption" in this program.
- ❖ When the VASH participant no longer receives case management due to completion of the program, AND there is documentation from the staff of the Veteran's Administration that the individual no longer requires their services, the Housing Authority will absorb the VASH participant into the Housing Choice Voucher program.
- ❖ All other HUD requirements regarding VASH administration will apply.

Kentucky has three HUD-VASH PHAs who work with the VA in their jurisdiction. Their programs are as follows:

	<u>2008</u>	<u>2009</u>
Lexington	35	35
Louisville	70	105
Newport	0	35

USDA Summer Food Service Program for Children/Youth

Healthy Food That's In When School Is Out!

(Excerpt from Email dated April 2, 2010)



If you are looking for ways to engage children in your community, and make activities more accessible and enjoyable for our youth, child nutrition programs like the **Summer Food Service Program and the Child and Adult Care Food Program** can help.

Child nutrition programs, with support from the U.S. Department of Agriculture, complement learning and recreation opportunities, and provide reliable sources of funding to local park and recreation agencies that offer them.

The Summer Food Service Program and the Child and Adult Care Food Program help children get the nutrition they need when they are out of school. Children receive free nutritious meals or snacks throughout the summer and at other times when they might otherwise go hungry.

New rules that simplify paperwork make operating the programs easier now than ever before.

After school programs that serve meals or snacks draw young people into constructive activities that are safe, fun, and filled with opportunities for learning. Snacks served through the Child and Adult Care Food Program give a nutritional boost to students, including teenagers through age 18, in afterschool programs in every State.

Today, the Child and Adult Care Food Program also provides suppers in afterschool programs in Connecticut, Delaware, Illinois, Maryland, Michigan, Missouri, Nevada, New York, Oregon, Pennsylvania, Vermont, West Virginia, Wisconsin, and the District of Columbia., .

The Summer Food Service Program is the single largest federal resource available for public park and recreation agencies that want to combine a feeding program with a summer activity program. Sponsors receive payments for serving free healthy meals and snacks to children and teens, age 18 and younger, at approved sites in low-income areas.

The Summer Food Service Program and the Child and Adult Care Food Program make a tremendous difference in the lives of children. If you would like to learn how your agency can participate, go to [Kentucky Department of Education - Nutrition and Health Services - Nutrition Programs](#) web site. You can also contact them at 502-564-5625 or by mail at Division of Nutrition and Health Services, State Department of Education, 2545 Lawrenceburg Road, Frankfort, Kentucky 40601. In addition, you will get training, before you start your program, to learn how to plan, operate, and monitor a successful food service for children.

Replacement Housing Funds

Submitted by Mr. Vern Estey

More public housing authorities are being awarded Replacement Housing Fund (RHF) grants annually. RHF grants are the result of units being demolished or disposed of by a PHA. These grants are a type of capital fund grant with the main distinction being that they may only be used to develop additional public housing units. RHF funds may not be used on existing public housing units.

The development process may utilize all RHF funds or a combination of funds such as RHF and Capital Fund Program grants (CFP). Operation funds are not an allowable source of development funds. A mixed-finance development is also a possibility. It is important to plan out what will be developed and determine whether the PHA has enough resources.

RHF grants are a function of how many units are demolished or disposed. Unfortunately RHF grants are sometimes too small to realistically develop new units, even after combining other funds. In some instances the PHA may decide to reject the RHF funding; this may be done by a simple letter.

Whenever RHF grants are awarded, a PHA should contact this office to review options. Vern Estey, PHRS, 502-616-8163, is the primary contact for RHF questions.



A thank you goes out to Ms. Barbara Finch, Ms. Anne Roark, Ms. Carol Spencer, Mr. Don Clem, and Mr. Vern Estey for taking time out of their busy schedules to provide information for this quarter's newsletter.

Until Next Quarter.....